

TOWN OF CLIFTON PARK

TOWN BOARD MEETING

January 13, 2014

- I. Call to Order/7:00 P. M.**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Business**
 - **Presentation by Arts and Culture Commission**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room.

In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment**

Resolutions for Consideration

Clifton Park Town Board Meeting

January 13, 2014

| <u>SOURCE</u> | <u>RESOLUTION</u> | <u>CONTACT</u> |
|----------------------|--|----------------|
| 1. Building & Zoning | Authorize three employees from the Building and Zoning Department to attend the NYSBOC Conference in Lake Placid, New York, March 2- 6, 2014 | P. Barrett |
| 2. Building & Zoning | Authorize three employees from the Building and Zoning Department to attend the NYSBOC Conference in Liverpool, New York, April 1-4, 2014 | P. Barrett |
| 3. Justice Court | Authorize Judge Rybak, Connie Brown and Janet Gomes to attend the Association of Town's Annual Meeting February 16-18, 2014 in New York City | P. Barrett |
| 4. Supervisor | Authorize the Supervisor, along with the Town of Halfmoon to jointly contract with MJ Engineering to design traffic improvements for Sitterly Road as part of a TIP Grant Application | P. Barrett |
| 5. Supervisor | Authorize the Supervisor to enter into a contract with Barton & Loguidice to provide Engineering Design Services to the Town of Clifton Park for the installation of a new Ice Refrigeration System for the Skating Rink at the Clifton Common | P. Barrett |

Resolution No. _____ of 2014, a resolution authorizing Wade Schoenborn, Sam Chase, and Pat Jarosz from the Building Department to attend the 19th Annual Northern Adirondack Educational Conference to be held in Lake Placid, New York, March 2, 2014 thru March 6, 2014.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State twenty-four hours requirement for in service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, New York State has eliminated several of their instructor positions reducing the availability of courses locally, and substantially reducing the availability of Building Officials courses offered without charge, and fewer courses are being given at no charge, and

WHEREAS, reduced availability of such courses locally has increased the necessity of traveling to obtain required credits, and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the Town and is necessary to maintain Building officials credentials; now, therefore, be it

RESOLVED, that the Building Department is authorized to send Pat Jarosz, Sam Chase and Wade Schoenborn to the 19th Annual Northern Adirondack Educational Conference from March 2, 2014 to March 6, 2014 at Lake Placid, at a total cost for three attendees not to exceed \$2,650.00, as budgeted from A-3620-001(Training and Conferences).

Resolution No. _____ of 2014, a resolution authorizing Robert Adams, Derek Miller and Mark Kazmierczak to attend the New York State Building Officials Conference April 1-4, 2014, in Liverpool, New York.

Introduced by _____, who moved its adoption, seconded by

_____.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State twenty-four hours requirement for in service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, the April 2014 Conference sponsored by the New York State Building Officials Chapter is necessary for the acquisition of needed credits by Building Department Officials; and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the Town and is necessary to maintain Building officials credentials; now, therefore, be it

RESOLVED, that the Building Department is authorized to send Robert Adams, Derek Miller and Mark Kazmierczak to the New York State Building Officials Conference from April 1, 2014 thru April 4, 2014 in Liverpool, New York at a total cost not to exceed \$2850.00 for three attendees, as budgeted from A-3620-001 (Training and Conferences).

Resolution No. _____ of 2014, a resolution authorizing Judge Robert Rybak, Connie Brown and Janet Gomes to attend the Association of Town's Meeting.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the State requires all Town Judges to attend a training session on a yearly basis, and

WHEREAS, Court Clerks must continue to refresh their skills and be aware of changes in State law and regulations, and

WHEREAS, the Office of Court Administration provides the necessary training for both Judges and Court Clerks at the annual meeting of the Association of Towns held in New York City from February 16-18 2014, and attendance at these meetings would provide a public benefit to the Town; now therefore be it

RESOLVED, that Judge Robert Rybak, Chief Court Clerk Connie Brown and Court Clerk Janet Gomes are hereby authorized to attend the New York State Association of Towns annual meeting in New York City from February 16 to February 18, 2014, to be paid from A1110-001 (Training & Conferences) and be it further

RESOLVED, that meals, and other incidentals be paid per the stated 2014 per diem.

Resolution No. _____ of 2014, a resolution authorizing the Supervisor to enter into a Joint Contract with the Town of Halfmoon, for Engineering and Design Services for traffic improvements to the intersections at the Crossings Boulevard, Sitterly Road and Woodin Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to collaborate with the Town of Halfmoon to submit a joint TIP Grant application to undertake potential design improvements to the intersections of Crossing Boulevard and Woodin Road at Sitterly Road, where the design will be predicated on improving traffic movements and reduce the “stacking” of waiting vehicles at the identified intersections along the Sitterly Road Corridor, and through the introduction of enhanced traffic Signal design and the digitalization and synchronization of Traffic Lights throughout the Corridor, and

WHEREAS, the design services would support a Joint Grant Application with the Town of Halfmoon to be submitted to the Capital District Transportation Committee in response to a 2014 Solicitation for Transportation Improvement Projects (TIP) Submissions, and

WHEREAS, Sitterly Road is the primary local connector road to the business, commercial, and retail centers of both Towns and connects the locally shared emergency medical services to both communities, and travels through a densely populated residential area, now, therefore, be it

RESOLVED, that the Supervisor is authorized to jointly contract with MJ Engineering, Clifton Park, to design and prepare roadway improvements and a detailed cost based budget for the Traffic Improvements on Sitterly Road at Crossings Boulevard and Woodin Road, at a cost not to exceed \$2,000 per Town, to be allocated from A-1440-135 (Engineering Services).

Resolution No. _____ of 2014, a resolution authorizing the Supervisor to enter into a contract with Barton & Loguidice (B&L), to provide Engineering Design Services to the Town of Clifton Park for the installation of a new Ice Refrigeration System for the Skating Rink at the Clifton Common.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Ice Rink Refrigeration Systems and Chillers are in need of replacement and upgrades, and

WHEREAS, the Town wishes to engage the services of a qualified Engineering firm to design replacement systems for the original equipment as constructed and installed,

WHEREAS, Barton and Loguidice has experience with the replacement of similar systems in comparable facilities, and

WHEREAS, B&L has provided a Scope of Engineering Services to provide for the engineering design of the new Clifton Common Ice Rink System project, along with the Bidding and Construction Phase, per the attached Agreement, cost for Design Phase Services, \$34,500.00 and Bidding and Construction Phase Services, \$13,700.00, with funds to come from amounts received from proceeds from Clifton Park Arena and funds dedicated to improvements on Clifton Common with a transfer to A-7112-200, now, therefore, be it

RESOLVED, that the Supervisor is authorized to enter into a contract with Barton & Loguidice (B&L), to provide Engineering Design Services to the Town of Clifton Park for the installation of a new Ice Refrigeration System for the Skating Rink at the Clifton Common.