

**TOWN OF CLIFTON PARK**

**TOWN BOARD MEETING**

**February 3, 2014**

- I. Call to Order/7:00 P. M.**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**

- VI. Business**
  - **Resolutions for Consideration**
  - **Other Business**

- VII. Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes.

The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room.

In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment**

Resolutions for Consideration

Clifton Park Town Board Meeting

February 3, 2014

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Recognize American Heart Association Wear Red Day to raise awareness of Heart Disease	P. Barrett
2. Supervisor	Honor Eagle Scout Benjamin Michael Pennell	P. Barrett
3. Clifton Park Sewer Dist. No. 1 Buildings & Grounds Security	Authorize the sale of equipment declared surplus by the Town Board	P. Barrett
4. Clifton Park Sewer Dist. No. 1	Authorize the hiring of Andrew Pazro as a Laborer for the Clifton Park Sewer District No. 1	P. Barrett
5. Supervisor	Schedule a Public Hearing to consider a Planned Development District, Zoning change submitted by St. Peter's Health Partners and DCG Development Company	P. Barrett
6. Building & Zoning	Authorize the purchase of a 2014 Ford F150 Pickup off of NYS Contract for use by the Building Department	P. Barrett
7. Parks & Rec.	Authorize the hiring of Theresa Trump as Camp Director for the Tiny Hands Preschool Camp	P. Barrett
8. Parks & Rec.	Authorize the hiring of Pool Management for the 2014 Season	
9. Parks & Rec.	Authorize Country Knolls Pool Manager Brian Czerpak to attend the Certified Pool Operator Certification Program in Newburgh, New York	P. Barrett
10. Parks & Rec.	Authorize the Supervisor to sign a letter of agreement with Rensselaer Polytechnic Institute Center for Initiatives in Pre-College Education for Technology Academies to be held during the Summer 2014 season	P. Barrett
11. Parks & Rec.	Authorize the hiring of returning Camp Directors for the full day and four half day camps for the 2014 season	P. Barrett

Resolutions for Consideration

Clifton Park Town Board Meeting

February 3, 2014

- |                           |   |            |
|---------------------------|---|------------|
| 12. Parks & Rec.          | Adopt revised Town of Clifton Park Recreational Facility Use Policy "Part III-Buildings: Historic Grooms Tavern | J. Whalen  |
| 13. Parks & Rec.          | Authorize the hiring of returning Adventure Challenge Facilitators and Assistants for the 2014 Season           | P. Barrett |
| 14. Community Development | Authorize the Town to sponsor a Community Emergency Response Training (CERT) Program through the Citizen        | P. Barrett |

Resolution No. \_\_\_\_\_ of 2014, a resolution proclaiming Friday, February 7, 2014 as Wear Red Day in the Town of Clifton Park to raise awareness of Heart Disease.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Heart disease is the Number 1 killer of women, yet is often preventable; and

WHEREAS, cardiovascular diseases cause one in three women's deaths each year, killing approximately one woman every minute; and

WHEREAS, an estimated 43 million women in the U.S. are affected by cardiovascular diseases; and

WHEREAS, heart disease kills more women than all forms of cancer combined, but is often undiagnosed; and

WHEREAS, ninety percent of women have one or more risk factors for developing heart disease, yet only one in five American women believe that heart disease is her greatest health threat; and

WHEREAS, women comprise only 24 percent of participants in all heart-related studies; and

WHEREAS, since 1984, more women than men have died each year from heart disease and the gap between men and women's survival continues to widen; and

WHEREAS, women are less likely to call 911 for themselves when experiencing symptoms of a heart attack than they are if someone else were having a heart attack; and

WHEREAS, the American Heart Association's Go Red For Women® movement has been impacting the health of women for 10 years and more than 627,000 women's lives have been saved and 330 fewer women are dying every day; and

WHEREAS, in celebration of the 10<sup>th</sup> Birthday of National Wear Red Day on February 7, 2014, Go Red For Women is asking all women across America to Go Red by wearing red and speaking red,

- Get Your Numbers: Ask your doctor to check your blood pressure and cholesterol.
- Own Your Lifestyle: Stop smoking, lose weight, exercise and eat healthy.
- Realize Your Risk: Women think it won't happen, but heart disease is the cause of 1 in 3 female deaths each year.
- Educate Your Family: Make healthy food choices for you and your family. Teach your kids the importance of staying active.

- Don't be silent: Tell every woman you know that heart disease is their No. 1 killer. Raise your voice at [GoRedForWomen.org](http://GoRedForWomen.org),

now, therefore, be it

RESOLVED, that in recognition of the importance of the ongoing fight against heart disease and stroke, the Clifton Park Town Board does hereby proclaim Friday, February 7, 2014 to be Wear Red Day in the Town of Clifton Park and urge all citizens to show their support for women and the fight against heart disease by commemorating this day by the wearing of the color red, and be it further

RESOLVED, that by increasing awareness, speaking up about heart disease, and empowering women to reduce their risk for cardiovascular disease, we can save thousands of lives each year.

Resolution No. \_\_\_\_\_ of 2014, a resolution honoring Benjamin Michael Pennell for attaining the rank of Eagle Scout.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on November 25, 2013 a Board of Review convened to consider the application of Boy Scout Benjamin Michael Pennell of Troop 45, and voted to recommend him for the rank of Eagle Scout; and

WHEREAS, Benjamin's Eagle Scout Project consisted of providing four benches for a newly constructed trail located in Tanner Road Preserve (Woodcock Preserve) and owned by Saratoga Plan, and

WHEREAS, in addition to the benches, Benjamin also contributed three wood duck habit boxes and three screech owl boxes for the local inhabitants, and

WHEREAS, Benjamin's project was capped off by installing an entrance marker sign for the preserve, and

WHEREAS, Benjamin's steady persistent progress through the ranks to achieve this prestigious award demonstrates his determination to prepare himself for a meaningful, productive role in society; now, therefore, be it

RESOLVED, that the Clifton Park Town Board recognizes and honors Benjamin Michael Pennell for attaining the rank of Eagle Scout.

Resolution No. \_\_\_\_\_ of 2014, a resolution authorizing the sale of equipment declared surplus by the Town Board.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Michael O'Brien, Collection Systems Manager for Clifton Park Sewer District No. 1 and Michael Handerhan, Supervisor of the Buildings and Grounds Department have identified equipment to be declared surplus by the Town Board, and

WHEREAS, based upon the recommendation of Michael O'Brien and Michael Handerhan, the Town Board declares as surplus the following Equipment:

ITEMS TO BE DECLARED SURPLUS  
BY CLIFTON PARK SEWER DEPARTMENT

<u>Clifton Park Sewer District No. 1</u>	<u>Quantity</u>
Empty Tool Box	1
Old NEMA Boxes for Mahoney Alarm Panels	2
Indoor Alarm Panel Boxes with Dialer	3
100 Amp Safety Switch	1 100A 600 Volt
E-One Control Panels	2
100 Amp Disconnect	1 240 VAC 250 VDC
 <u>Olde Nott Farm Sewer District</u>	
Portable Flow Chart Recorder	1
Roots Blower Motors	5
Dayton Motor	1
Baldor Motor	1
Super E 3 Phase Motor	2 3ph 200v
World Motors	2 208-3hp

ITEMS TO BE DECLARED SURPLUS BY THE  
BUILDINGS AND GROUNDS DEPARTMENT

<u>1996 Outdoor Travel Trailer</u> 47CT20R20T1072793 (Located at Blue Barns Road)	NO TITLE
<u>Chevrolet Lumina</u> 2G1WL52K1X9226568 (Located at Blue Barns)	Town Hall
<u>1998 Chevrolet Flatbed Truck</u> 1GBJK34J1W014745 (Located at Clifton Common)	Buildings and Grounds
<u>2001 Chevrolet S10</u> 1GCDT19W91K153052 (Located at Clifton Common)	Buildings and Grounds

2007 Chevrolet Tahoe  
1GNFK03027R413518  
(Located at shop on Clifton  
Park Center Road)

Security

now, therefore be it

RESOLVED, that the Town Board determines that the listed equipment be advertised and sold by means of sealed bid, "as is", subject to New York State sales tax, with the Town of Clifton Park reserving the right to reject any bid and all bids; and be it further

RESOLVED, that the Town Clerk of the Town of Clifton Park is hereby authorized to advertise said equipment listed determined to be surplus by the Town Board, to be sold by sealed bid, with such sealed bids to be opened on February 18, 2014 at 3:00 p.m.

Resolution No. \_\_\_\_\_ of 2014, a resolution authorizing the hiring of a part time laborer for the Clifton Park Sewer District No. 1.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by

\_\_\_\_\_.  
WHEREAS, a need exists for a part time laborer in the Clifton Park Sewer District No. 1, and

WHEREAS, Michael O'Brien has recommended that Andrew Pazro, 88 Dubois Lane, Rexford 12148, be hired to fill the position; now therefore be it

RESOLVED, that the Town Board acting as Commissioners of the Clifton Park Sewer District No. 1 hereby authorizes the hiring of Andrew Dubois, Rexford, as a part time laborer for the Clifton Park Sewer District No. 1, at Grade 3, Step 1, (\$16.82) effective immediately, to be budgeted from G7-8110-E3000 (Clifton Park Sewer District No. 1-Laborer).

Resolution No. \_\_\_\_\_ of 2014, a resolution scheduling a public hearing to consider a Planned Unit Development District application submitted by St. Peter's Health Partners and DCG Development Company.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board of the Town of Clifton Park has received from St. Peter's Health Partners and DCG Development Company collectivity known as the applicant, an application dated November 2013 to amend the Northcrest Park Planned Development District (PDD); and

WHEREAS, the application was referred by the Clifton Park Town Board on December 2, 2013 to the Town of Clifton Park's Planning Board for their review and recommendation; and

WHEREAS, at the December 10, 2013 meeting of the Planning Board, the Board unanimously voted to recommend that the Town Board approve the proposed amendment to the PDD since the proposed modifications to the existing Planned Development District appear consistent with the Town's Comprehensive Plan, Town Center Plan and development within the Route 146 corridor, and

WHEREAS, pursuant to §208-74 the Town Board hereby accepts the report of the Planning Board and wishes to schedule a public hearing to consider a Planned Development District for the applicant's project; now, therefore be it

RESOLVED that a public hearing is hereby scheduled for Monday, February 24, 2014 at 7:00 p.m. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York to consider the PDD application, and be it further

RESOLVED, that the Town Clerk publish appropriate notice of same.

TOWN OF CLIFTON PARK  
COUNTY OF SARATOGA  
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING REGARDING  
AMENDING THE NORTHCREST PARK PDD

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on February 24, 2014 at 7:00 p.m. in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York to consider an application submitted by St. Peter's Health Partners and DCG Development Company and the adoption of a Local Law of 2014, a local law repealing and replacing Local Law # 5 of 1994 which established the Northcrest Park PDD. The proposed zoning change would establish a new Planned Development District by reconfiguring the parking areas and expanding the medical uses to the existing office building within the zoning district, located on two parcels of land at 1 Tallow Wood Drive and 855 Route 146, in the immediate vicinity of the intersection of Tallow Wood Drive and Route 146, in the Town of Clifton Park.

Copies of the proposed local law are available for review in the Town Clerk's office during normal business hours.

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Patricia O'Donnell, Town Clerk

Resolution No. \_\_\_\_\_ of 2014, a resolution authorizing the purchase of a 2014 Ford F150 Pickup Truck off of New York State Contract, for use by the Building Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, a need has been identified for a new vehicle for use by the Building Department to replace a 2004 Pickup with 102,000 miles; and

WHEREAS, a 2014 Ford F150 Vehicle is available under State Contract, as described in Schedule "A" at a total cost of \$23,550.23, price includes \$1,035.00 for additional equipment; now therefore be it

RESOLVED, that authorization is given to purchase a Model Year 2014 Ford F150 Vehicle under State Contract No. PC66390, from Henderson Ford, 810 Ridge Road, Webster New York, as described in Schedule A, at a cost not to exceed \$23,550.23, to be paid from A3620-200 (Building Equipment), and be it further

RESOLVED, that the 2004 Pickup with 102,000 miles will be used by the Buildings and Grounds Department.

Resolution No. \_\_\_\_\_ of 2014, a resolution authorizing the hiring of Theresa Trump as Camp Director for the Tiny Hands Preschool Camp.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, a need exists for a Camp Director for the Tiny Hands Preschool Camp being presented as part of the Summer Recreation Program; and

WHEREAS, Myla Kramer has recommended that returning Tiny Hands Summer Camp co-instructor Theresa Trump, 7 Maple Line Road, Ballston Lake be appointed as a Camp Director for the Tiny Hands Preschool Camp, now therefore be it

RESOLVED, that authorization is hereby given to hire Theresa Trump, Ballston Lake as Camp Director for the Tiny Hands Preschool Camp, effective May 17, 2014 through August 1, 2014, to be paid \$408 per week, not to exceed \$1,632 from A7310-E4520 (Summer Recreation-Other Program Salary).

Resolution No. \_\_\_\_\_ of 2014, a resolution authorizing the hiring of Pool Management for the 2014 Season, per Schedule A.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, it is necessary that Management Staff be hired by the Department of Parks and Recreation to operate the three Town-owned pools for the 2014 Season; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals on the attached Schedule A be hired as staff for the three Town-owned pools; now therefore be it

RESOLVED, that the individuals listed on the attached Schedule A are hereby hired as staff for the three Town-owned pools; and be it further

RESOLVED, that all hires are effective with start dates and ending dates as per Schedule A.

Resolution No. \_\_\_\_\_ of 2014, a resolution authorizing Country Knolls Pool Manager Brian Czerpak to attend a the Certified Pool Operator Certification Program.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, according to Department of Health Regulations, all municipal pools must have a Certified Pool Operator and certifications must be renewed every five years; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has requested permission to have Pool Operator Brian Czerpak attend a course being held in Newburgh, New York, March 15-16, 2014 to update his certification as a Pool Operator, at a cost of \$588.75; and

WHEREAS, Brian Czerpak's attendance at the seminar would confer a benefit to the residents of the Town of Clifton Park; now, therefore be it

RESOLVED, that Brian Czerpak, is authorized to attend the course being offered by Pool Operation Management March 15-16, 2014 in Newburgh, New York at a cost not to exceed \$588.75 for registration, workbook and travel costs, to be paid with a transfer of \$588.75 from SP5-7151-045(Country Knolls Pool-Supplies) to SP5-7151-001 (Country Knolls Pool-Training).

Resolution No. \_\_\_\_\_ of 2014, a resolution authorizing the Supervisor to sign a Letter of Agreement between the Town of Clifton Park and the Center for Initiatives in Pre-College Education of Rensselaer Polytechnic Institute, for joint sponsorship of a program to provide an educational opportunity in the field of Junior LEGO Robotics Engineering and Animation and Gaming to be held during the 2014 Summer Season.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, The Town recognizes that the field of Robotics provides an excellent educational environment which helps to introduce young minds to fields encompassing science and engineering, and

WHEREAS, The Center is a pre-eminent educational institute with particular expertise and experience in these fields, with nationally recognized robotics teams and competitors, and

WHEREAS, the Town and the Center wish to cooperate in a program which provides an opportunity for students ages 8-10 to learn in a unique environment which enables them to interact with and learn from College level mentors and facilitators in the field of advanced LEGO Robotics and Gaming/Animation, now therefore, be it

RESOLVED, that the Supervisor is authorized to sign a Letter of Agreement between the Town of Clifton Park and the Center for Initiatives in Pre-College Education of Rensselaer Polytechnic Institute for joint sponsorship of a program to provide an educational opportunity in the field of Robotics and Junior LEGO Robotics Engineering and Gaming/Animation.

Resolution No. \_\_\_\_\_ of 2014, a resolution authorizing the hiring of returning Camp Site Directors for the full day camp and four half days camps for the 2014 Season.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, it is necessary that staff be hired by the Department of Parks and Recreation to operate the Town of Clifton Park 2014 summer recreation programs; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the returning individuals listed in Schedule A, attached hereto, be hired for such purpose; now therefore be it

RESOLVED, that the Camp Site Directors, listed in Schedule A, attached hereto, shall be hired to staff the Town of Clifton Park's summer recreation programs; and be it further

RESOLVED, that all hires are effective with start dates and ending dates as per Schedule A.

Resolution No. \_\_\_\_\_ of 2014, a resolution adopting a revised Town of Clifton Park Recreational Facility Use Policy.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board previously adopted written policies for use of Town facilities by Town residents, Town based not for profit groups and businesses; and

WHEREAS, Myla Kramer has recommended revisions be made to Part III, Historic Grooms Tavern, per the attached schedule "A", and

WHEREAS, these policies have been revised due to increased requests for use of Town facilities; now, therefore be it

RESOLVED, that the Town of Clifton Park Recreational Facility Use Policy as revised, a copy of which is attached hereto as schedule "A" is hereby adopted.

## Town of Clifton Park Recreational Facility Use Policy

### Part III - Buildings: Historic Grooms Tavern

#### Events:

- [Grooms Tavern events and “open house” hours]All events, programs, activities and rentals for Historic Grooms Tavern will be scheduled through the Office of Parks, Recreation and Community Affairs.
- Office of Parks, Recreation and Community Affairs will provide a calendar of events sponsored by the Town and the Friends of Grooms Tavern[-sponsored events] posted on [www.cliftonpark.org](http://www.cliftonpark.org).
- Events and other uses sponsored by residents or outside organizations must meet the criteria for appropriate use, as defined below and be in accordance with park rules and residential zoning uses.

#### Use of Grooms Tavern:

- The Town considers facility use requests without regard to race, color, religion, creed, gender, national origin, age, disability, marital status, sexual orientation, or any other legally protected status.
- It is the policy of the Town of Clifton Park to make its facilities available to Town residents, Town-based not-for-profits, Town-based community groups and Town businesses.
- Reservations are required for the use of Grooms Tavern. If the facility is available, the applicant will complete, sign and return the Facility Use Form along with full payment at least [one]two weeks prior to the scheduled date of use. Rental of facility is at your own risk.
- The Town reserves the right to refuse any event which does not comply with these rules and which it deems inappropriate. No use will be permitted that adversely affects the residential character of the surrounding neighborhood.
- A Grooms Tavern “Facility Use” form will be available online at [www.cliftonpark.org](http://www.cliftonpark.org) and in Town Hall at the Office of Parks, Recreation and Community Affairs.
- Organizations and residents must provide a certificate of insurance for not less than one million dollars or sign a Hold Harmless agreement.

#### Rules:

- All usage of the Historic Grooms Tavern venue should be in keeping with, and respectful of, a historic building. Uses should include only those that do not interfere with, nor damage in any way, displays, historical treasures, or any other historic fabric. All users are asked to respect the historical significance of the building and grounds, and to not touch displayed items or enter areas that are closed off.
- Hours: Grooms Tavern events may be held between the hours of 8:00am and 10:00pm.

- Any youth-related usage must ensure that the children are well supervised.
- The back meeting room and kitchen are available for rental and the kitchenette and restroom for public use. Use of any other area inside the building is strictly prohibited unless prior approval is indicated on permit.
- Alcohol will not be permitted on site, unless previously approved through resolution by the Town Board.
- Kitchenette: Kitchenette use must be approved prior to event. Please see trash and damage policies below.
- Projector and Screen: Projector and Screen use must be approved prior to event.
- Sound System: Sound System use must be approved prior to event.
- Smoking in any part of the building, including the front and side porch, is not permitted.
- Animals are not allowed on the property with the exception of a service animal. A service animal is defined as an animal which provides assistance, service, or support to a person with disabilities and which is needed as a reasonable accommodation to such individual with disabilities (for example, a dog guiding an individual with impaired vision or alerting an individual with impaired hearing).
- Alterations to facility property or equipment are not allowed.
- Key should be picked up at the Town Hall the day before or day of event and returned the day after.
- Facility must be left in the same condition as it is found. All users must fill out the pre and post inspection form located on the back of their permit which must be turned in to the Office of Parks, Recreation and Community Affairs upon return of the building key.
- The Town has a carry in/carry out policy on trash. \*See social events below.

#### Permitted Uses:

Appropriate use for the rental of Grooms Tavern must fall under one of the following. The examples that are listed for each category are not intended to be exclusive:

- [Lecture: Historical, Arts and Crafts, Local Culture, Wildlife
- Class: Local arts and crafts, Recreation
- Exhibit: Historical, Arts, Local Culture, Wildlife
- Community: Book group, special theme
- Private: Local community group meeting, rehearsal or other approved gathering]
- Educational: Lectures, classes open to the public
- Exhibits: Historic/cultural presentations, including arts and cultural demonstrations (i.e., photographic exhibits, musical presentations)
- Community: Meetings/gatherings of community groups, organizations and associations
- Social: Meetings/gatherings for small groups and events

All facility use will be approved by the Office of Parks, Recreation and Community Affairs.  
Indemnity:

- The Town reserves the right to require permittee to indemnify and hold Town harmless against liability arising out of such uses, and to demonstrate insurance protection for that purpose, under appropriate circumstances in the Town's sole discretion.

#### Use Fee Schedule:

- Approval for the rental of Grooms Tavern shall be given to Town residents, Town-based not-for-profits, Town-based community groups and Town businesses.
- Groups and organizations [will] shall be required to furnish a deposit of \$100.00 at the time of reservation. Additional charges may be imposed for extra cleaning, security or other special preparations.
- All users must meet one of the four criteria for "Permitted Uses" set forth above, with final approval made by Office of Parks, Recreation & Community Affairs.
- Meetings – For n[N]on-profit [Community]community [Groups]groups[for meetings], there will be no charge. Each group is limited to one room and [1]one meeting a week.
- [Groups must meet the criteria for appropriateness for site with final approval made by Office of Parks, Recreation & Community Affairs.]
- Meetings – For o[O]ther organizations - \$25.00 per hour.
- [Resident/Special Activity - \$25.00 per hour.]
- Businesses - \$50.00 per hour.
- Social Events - Historic Grooms Tavern accommodates 60 persons for non-town sponsored social events. Minimum rental fee of \$150 includes three hours for back meeting room and kitchen rental as well as trash pickup. \$50 for each additional hour.
- Town programs have priority.
- [Monthly and annual rates can be arranged.]
- All fees are non-refundable.

#### Facility Damage:

- Users must report any maintenance problems to the Town of Clifton Park's Office of Buildings and Grounds as soon as possible at 371-6651.
- Any damage to the building or contents of the building shall be reported to the Office of Parks, Recreation & Community Affairs at 371-6667. The Town reserves the right to withhold a deposit until repairs for any damaged caused by a group have been satisfied. Further, an individual, group or business may lose its privilege to use Grooms Tavern for non-payment of bill, creating and leaving clutter or being loud/obnoxious.
- Any violation of above regulations may result in the denial of future requests.

Resolution No. \_\_\_\_\_ of 2014 a resolution authorizing the hiring of Adventure Challenge Staff per Schedule A.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, it is necessary that Adventure Challenge Staff be hired to conduct the 2014 Project Adventure Program within the Department of Parks, Recreation and Community Affairs; now, therefore, be it

RESOLVED, that the individuals on the annexed Schedule A are appointed to said positions, effective April 1, 2014 through October 31, 2014, at the salary amounts listed, to be paid from A-7621-E2360 (Project Adventure Staff) and A7621-E2350 (Project Adventure Coordinator).

Resolution No. \_\_\_\_\_ of 2014, a resolution authorizing the Town to sponsor a Community Emergency Response Training (CERT) Program through the Citizen Corps Grant.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Citizen Corps provides training to help prepare residents for emergencies and disasters of all kinds, and introduces community volunteerism opportunities to support Town Emergency Planning and Preparedness; and

WHEREAS, the Citizen Corps Grant provides funding for emergency training and public education; and

WHEREAS, as part of the Town's recognition of Community Readiness, and commitment to providing residents with useful training as a means to encourage citizens to volunteer during disasters and emergencies of all kinds, the Town wishes to provide CERT training for six weeks on Thursday evenings, beginning March 6, 2014 through April 10, 2014, at the Public Safety Building for residents of the Town at no charge; and

WHEREAS, the program will prepare residents to join the group of CERT trained volunteers available to assist the Town during disasters, emergencies and major incidents and will provide equipment to assist students and volunteers during emergencies; now therefore be it

RESOLVED, that the Town Board authorizes CERT training for residents of the Town of Clifton Park on six consecutive Thursdays, from March 6, 2014 through April 10, 2014, at a total cost not to exceed \$4000, to be paid from A-8762-015-200 (Citizen Corps Grant Expense) for instruction, supplies, equipment and Team shirts.