

TOWN OF CLIFTON PARK

September 8, 2015

I. Call to Order/7:00 P. M.

II. Pledge to Flag

III. Roll Call

IV. Approval of Town Board Minutes

V. Communications/Announcements

VI. Business

- **Presentation by members of Girl Scout Troop 2730 for their Silver Award Project, Clifton Park It!**
- **Public Hearing 7:05 P.M. To consider Local Law No. ____ establishing the Ballston Lake Sewer District No. 1**
- **Resolutions for Consideration**
- **Other Business**

VII. Open Public Privilege

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VIII. Adjournment

Resolutions for Consideration
Clifton Park Town Board Meeting
September 8, 2015

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Establish the Ballston Lake Sewer District No. 1 subject to public referendum	P. Barrett
2. Supervisor	Authorize the scheduling of a public referendum on the Ballston Lake Sewer District for October 14, 2015 at the Ballston Lake Fire House	P. Barrett
3. Building & Zoning	Appoint Cristi Shuhart as Alternate Secretary for the Zoning Board of Appeals	S. Myers
4. Safety & Security	Authorize the sale of surplus equipment	P. Barrett
5. Safety & Security	Authorize the Safety Director to attend the New York State - Vital Signs 2015 EMS Conference in Syracuse, NY	P. Barrett
6. Supervisor	Authorize the hiring of Victoria Hanna as a provisional Part-time Animal Control Officer.	P. Barrett
7. Supervisor	Proclaim the week of September 17th-23rd Constitution Week in the Town of Clifton Park	P. Barrett
8. Supervisor	Approve extending the Intermunicipal Agreement between the Town of Halfmoon and the Town of Clifton Park for the provision of Animal Control Services	P. Barrett
9. Supervisor	Authorize Michael O'Brien and Robert Van Buskirk to attend the NASSCO Pipeline Assessment and Certification Program.	P. Barrett
10. Supervisor	Approve the appointment of Jeffrey J. LaBarge as a member of the Highway Safety Committee	P. Barrett

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|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 11. Supervisor | Authorize the Supervisor to sign an Operation and Management Agreement between the Town of Clifton Park and CPWA for Rexford Water Dist. No.2, Extension No. 2 | P. Barrett |
| 12. Council Member | Appoint Zurez Memon as Student Representative to the Town of Clifton Park Youth Court Community Board | A. Standaert |
| 13. Highway | Authorize the residents of Primer Court to hold a Block Party on Saturday September 12, 2015 | R. Kukuk |
| 14. Highway | Authorize the residents of Country Club Acres to hold a Block Party on Fairway Lane on Saturday, September 26, 2015 | R. Kukuk |
| 15. Community Development | Authorize the Town Board to award engineering consultants for Sitterly/Woodin Roads intersection improvements | B. McHugh |

Resolution No. ___ of 2015, a resolution establishing the Ballston Lake Sewer District No. 1 and authorizing the acquisition and construction of improvements to the sewer district subject to Referendum and, upon its own Motion, Scheduling a Special Town Election on October 14, 2015, pursuant to New York State Town Law § 94 et seq. to allow owners of taxable real property within the proposed District to consider whether the Town Board should establish the proposed sewer district.

Introduced by _____, who moved its adoption and seconded by _____.

WHEREAS the Town Board of the Town of Clifton Park proposes to establish the Ballston Lake Sewer District No. 1 (the District) in the Town of Clifton Park, New York (the “Town”), pursuant to Article 12-A of the Town Law; and

WHEREAS, The Town of Ballston has adopted a Map, Plan and Report by Delaware Engineering dated July 9, 2015, which provides the engineering and cost information relative to the establishment of a Sewer District within the Town of Ballston near the Town line with Clifton Park and generally within the vicinity of Ballston Lake, and has established a Sewer District, subject to Referendum, and

WHEREAS a map, plan and report relating the establishment of the proposed District within the Town of Clifton Park, near the Town line with the Town of Ballston and also generally within the vicinity of Ballston Lake has been prepared by John J. McDonald Engineering, P.C., a competent engineer licensed by the State of New York, in the manner and detail required by the Town Board, has been filed with the Town Clerk in accordance with the requirements of Article 12-A of the Town Law; and

WHEREAS on August 17, 2015, resolution No. 181 of 2015 was adopted by the Town Board reciting the filing of the map, plan and report, the boundaries of the proposed District, the improvements proposed, the estimated expense of these improvements, the proposed method of financing, the cost of the District to the properties in the District, the fact that the map, plan and report are on file in the Town Clerk’s office for public inspection, and all other matters required by law to be stated; and

WHEREAS, the establishment of Sewer Districts within the Town of Clifton Park and the Town of Ballston are both necessary for the financing and construction of a joint project for sewer improvements in the project areas which generally surround the Ballston Lake Watershed in response to environmental studies which show decreasing water quality within the Lake, and

WHEREAS, the Town Board of the Town of Ballston has declared itself Lead Agency, and has caused an Environmental Assessment Form to be prepared, and has issued a Negative Declaration under SEQRA, and

WHEREAS, The Environmental Assessment Form is on file in the Town Clerk’s Office and is available for review during normal business hours, and

WHEREAS Resolution No. 181 of 2015 called a public hearing to be held on September 8, 2015 at 7:05 p.m. to hear all persons interested in this matter and to take action as required by law; and

WHEREAS the resolution was published and posted as required by law; and

WHEREAS a public hearing on the matter was held by the Town Board on September 8, 2015, beginning at 7:05 p.m. and the matter was fully discussed and all interested persons were heard.

NOW, THEREFORE, the Town Board of the Town of Clifton Park hereby determines that:

1. The notice of hearing was published and posted as required by law, and is otherwise sufficient.
2. All the property and property owners within the proposed District are benefited thereby.
3. All the property and property owners benefited are included within the limits of the proposed District.
4. The establishment of this District is in the public interest.

IT IS FURTHER DETERMINED AND RESOLVED that the map, plan and report prepared by McDonald Engineering dated August 17, 2015 be adopted, and,

IT IS FURTHER RESOLVED that the Town Board hereby approves the establishment of the Ballston Lake Sewer District No. 1, as the boundaries shall finally be determined, and approves of the construction of the sewer system improvements and facilities as set forth in the Map, Plan and Report, which improvements, including construction, acquisition of pipes, pumps and material, acquisition of lands and easements, legal and engineering fees, shall be publicly bid as a joint project with the Town of Ballston, with the Ballston Lake Sewer District No. 1 improvements to be financed by the issuance of serial bonds and bond anticipation notes of the Town of Ballston, with the Town of Clifton Park providing debt service payments to Ballston, in proportion to the to the property benefited within the each Town as a percentage of the joint project area, and according to the projected number of users and usage, such debt service charges to be assessed, levied and collected in the same manner as all other charges against the District, and consistent with the engineering Map, Plan and Report as adopted, and

IT IS FURTHER RESOLVED that upon its own motion, the Town Board does hereby submit to all owners of taxable real property within the proposed district as eligible voters, pursuant to Town Law §94 at a special election to be held on October 14, 2015, a proposition as follows:

PROPOSITION No. 1

1. Shall Town Board Resolution No. ____ of 2015, approved by the Clifton Park Town Board on September 8, 2015, authorizing the establishment of the Ballston Lake Sewer District No. 1, which encompasses a sewer collection system in the Town of Clifton Park, in conjunction with a similar system within the Town of Ballston, in accordance with a Map, Plan and Report adopted by the Town Board on September 8, 2015, with properties benefitted generally described as beginning at the southern end at the boundary line between Clifton Park and the Town of Ballston near the intersection of Schauber Road and Ballston Lake Road, including four parcels with frontage on Ballston Lake Road and/or Mill Road (SBL # 257-1-24;SBL 257-1-3;SBL 257-1-30; and SBL 257-1-6.1), at an estimated maximum cost of \$1,450,000, which is to be financed by the issuance of Bonds of the Town of Ballston to secure a 30 year loan from the New York State Clean Water State Revolving Fund, with properties within the Clifton Park District assessed costs on a benefit basis and with the estimated cost of the district to the typical property, a single family home, being \$910.00 per year, and which sewer district is dependent upon an affirmative referendum vote in the Town of Ballston and ultimately will require the review and approval of the New York State Office of the State Comptroller, Be Approved?

ROLL CALL VOTE

Ayes:

Noes:

Absent:

DECLARED ADOPTED:

Patricia O'Donnell, Town Clerk
STATE OF NEW YORK)
COUNTY OF SARATOGA) ss.:

I, the undersigned Town Clerk of the Town of Clifton Park (the "Town"), DO HEREBY CERTIFY that I have compared the foregoing copy of the minutes of the meeting of the Town Board, including the Resolution contained therein, held on September 8, 2015 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (i) all members of the Town Board had due notice of said meeting, (ii) said meeting was in all respects duly held, (iii) pursuant to Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given in accordance with such Open Meetings Law and (iv) there was a quorum of the members of the Town Board present throughout said meeting.

I FURTHER CERTIFY that as of the date hereof the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this ____ day of _____, _____.

Patricia O'Donnell
Town Clerk
Town of Clifton Park

[SEAL]

TOWN OF CLIFTON PARK BALLSTON LAKE SEWER DISTRICT NO. 1

for the

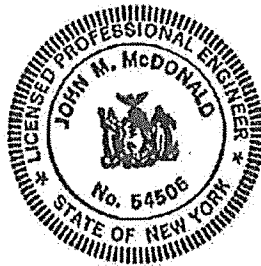
TOWN OF CLIFTON PARK

One Town Hall Plaza
Clifton Park, New York 12065

Town of Clifton Park

Philip C. Barrett
Lynda M. Walowit
James J. Romano
Amy J.H. Standaert
James M. Whalen

Supervisor
Councilwoman
Councilman
Councilwoman
Councilman



Project No. 04-9101w
August 17, 2015



John M. McDonald Engineering, P.C.
a member of PRIME Group

New York Office • 7 South Church Street • Schenectady, New York 12305
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TOWN OF CLIFTON PARK BALLSTON LAKE SEWER DISTRICT NO. 1

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TOWN OF CLIFTON PARK
BALLSTON LAKE SEWER DISTRICT NO. 1

APPENDIX A

- PROPOSED CLIFTON PARK SEWER DISTRICT BOUNDARY MAP
- BENEFIT BASIS DEBT SERVICE UNITS
- SEWER DISTRICT NO. 1 LEGAL DESCRIPTION



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TOWN OF CLIFTON PARK BALLSTON LAKE SEWER DISTRICT NO. 1

INTRODUCTION

The purpose of this report is to provide the technical and cost information required for the map, plan, and report for the formation of the Ballston Lake Sewer District No. 1 to serve properties primarily along the eastern side of Ballston Lake, in the Town of Clifton Park, pursuant to Article 12-A of Town Law.

Ballston Lake is located in both the Town of Clifton Park, on the east side, and Town of Ballston, on the west side. Properties around the lake are currently served with onsite septic systems. Because of the shallow depth to bedrock and poorly percolating soils, onsite septic systems are not effective, and studies indicate a continued degradation of Ballston Lake water quality. The Town of Ballston has many more properties in and around Ballston Lake, and has taken the lead on studying solutions to the problem. Engineering studies completed for the Town of Ballston have recommended that a sanitary sewer system be constructed to eliminate onsite private septic systems.

Delaware Engineering has completed the preliminary engineering for the installation of a municipal sewer system in both Towns, to serve properties around the lake, and another area referred to as Buell Heights in an adjacent area southwest of Ballston Lake. This area is densely populated and is reported to have a history of septic system problems.

Because approximately 86% of the properties in the proposed service area are located in the Town of Ballston, their engineer, Delaware Engineering, has taken the lead and prepared all necessary preliminary design information, and completed cost estimates for the entire sewer project. The purpose of this report is to describe the sewer plan, and present the costs for the portion of the service area within the Town of Clifton Park.

PROPOSED DISTRICT

The Ballston Lake Sewer District No. 1 in Clifton Park includes all parcels in and around East Side Drive, and adjacent properties that have access to East Side Drive. There are also four properties at the southern end at the boundary line between Clifton Park and the Town of Ballston near the intersection of Schaubert Road and Ballston Lake, with frontage on Ballston Lake Road and/or Mill Road (SBL #257-1-24; SBL 257-1-3; SBL 257-1-30; and SBL 257-1-6.1). These properties will be connected into the gravity sewer collection system that serves the Town of Ballston Sewer District on the west side of Ballston Lake. Appendix A presents a map showing the boundaries, properties to be served, and Sewer District No. 1 Legal Description. The proposed sewer district consists of 90 parcels, of which 82 are single family homes, and the balance of eight parcels are vacant lots.



John M. McDonald Engineering, P.C.
a member of PRRTEC Group®

TOWN OF CLIFTON PARK BALLSTON LAKE SEWER DISTRICT NO. 1

The Town of Ballston is concurrently forming a sewer district for the properties with the Town of Ballston on the Ballston side, within their proposed service area. In the Town of Ballston, the proposed overall sewer district includes parcels on the west side of the lake, including Westside Drive from Mill Road and Main Street, Glenridge Road, Whites Beach Road, Powers Lane, and Outlet Road, to a connection point on Lake Road. According to the Delaware Report, the proposed sewer district also includes the Buell Heights residential subdivision and Main Street in the Hamlet of Ballston Lake. Sewers in these areas will be conventional gravity type with a new pump station located on or near Main Street in proximity to the stream ("the Main Street Pump Station"). The pump station will discharge to the proposed low pressure sewers on West Side Drive then northerly.

In the Town of Clifton Park, on the east side of the lake, a low pressure system will be installed as part of Sewer District No. 1, and all properties will install a grinder pump (on their property). Wastewater will be conveyed northerly, discharging into a low pressure sewer in the Town of Ballston on the east side of the lake. From there, wastewater will be conveyed northerly, eventually connecting in with the Ballston District from the west side of the lake near Outlet Road. The combined flows will be conveyed northerly through a force main, discharging into the Saratoga County Sewer District (SCSD) trunk sewer in the vicinity of Shenentaha Park. More specific details can be found in the report entitled, "Town of Ballston, Ballston Lake Sewer District, Map, Plan and Report", prepared by Delaware Engineering, dated July 9, 2015.

COST TO THE TYPICAL PROPERTY OWNER

The overall sewer project encompasses a total of slightly over 500 parcels in the Town of Ballston, and the Town of Clifton Park. There are 90 parcels in the Clifton Park Sewer District No. 1, of which 82 are single family homes, and the remaining eight parcels are vacant lots.

In Clifton Park Sewer District No. 1, all occupied properties are single family homes. In the Ballston District, there are commercial properties, and those properties will be charged a multiple of the single family charge, which is referred to as an Equivalent Dwelling Unit (EDU). The multiple is based on water usage. Factoring in the commercial properties, it is estimated that there will be a total of 560 EDUs in the Town of Ballston Sewer District. Adding in Clifton Park's 90 EDUs, there will be a total of 650 EDUs that will pay debt service.



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a member of PRITEC Group

TOWN OF CLIFTON PARK BALLSTON LAKE SEWER DISTRICT NO. 1

According to the Delaware Report, the maximum amount to be expended in total, for both districts, amounts to \$10,204,700, which will be financed by the Town of Ballston through the issuance of bonds. Approximately 14% of the total EDUs are located in Clifton Park. A separate estimate for the Clifton Park capital cost share was not prepared as the Town of Ballston will be responsible for the financing of the entire project. The portion of the capital cost in Clifton Park is approximated by using a straight ratio of Clifton Park users to Ballston users, which results in a capital cost share of about \$1,450,000 for Clifton Park Ballston Lake Sewer District No. 1.

In the near future, an intermunicipal agreement will be adopted by both Towns that will describe the funding, cost sharing, and operation and maintenance of both town districts. The intention is that each class of user would pay the same fee regardless of the location. i.e. a single family residence connected to the low pressure system/grinder pump would be assessed the same rate in either town, as they receive the same benefit.

The projected annual cost to the typical property (single family home) consists of the debt service cost and the O & M cost. Using the capital cost and EDU information as presented in the Delaware Report, the annual debt service is calculated as follows:

- A) Total Capital Cost.....\$10,204,200
- B) Annual Debt Service.....\$ 445,634
- C) Total EDUs (Ballston 560; Clifton Park 90).....650
- D) Annual Debt Service per EDU (B÷C).....\$686 per year

Thus, the typical single family home in Sewer District No. 1 will pay a debt service charge of \$686 per year. A vacant parcel shall also pay the debt service charge as they receive a benefit from the capacity being built into the sewer system to allow a future connection.

In addition, property owners, when connected, will pay an annual operation and maintenance charge to cover trunk and treatment charges to Saratoga County Sewer District and sewer district operation and maintenance fees. The projected share of Clifton Park Sewer District No. 1 of the operation and maintenance is being finalized and will be included in the intermunicipal agreement between the two towns. At this time, the projected operation and maintenance fees are estimated at \$224 per year. Based on the above, the annual cost (Debt Service and Operation and Maintenance) is estimated at an amount not to exceed \$910 per year.



John M. McDonald Engineering, P.C.
a member of PAREC Group

TOWN OF CLIFTON PARK BALLSTON LAKE SEWER DISTRICT NO. 1

HOOKUP AND HOMEOWNER CONNECTION FEES

The Town of Clifton Park has adopted a Sewer Use Ordinance entitled "Chapter 169.Sewers", which will govern the general operation of this Sewer District. Once the sewer district facilities are constructed and placed into service, properties in Sewer District No. 1 will be notified that hookups can begin. The Clifton Park Town Board will establish a reasonable time period for hookups to be completed.

All of the properties in Sewer District No. 1 on the east side of the lake will be served by a low pressure system. As part of the sewer project, each property will be provided with a service connection with a shutoff, which will be located at the front yard property line (or in an easement). The property owner would then be responsible for installing the service line, grinder pump, electrical power to the grinder pump, and the internal plumbing connection. As part of this work, the homeowner will have to disconnect from their existing septic tank, and abandon it in accordance with NYS Department of Environmental Conservation (NYSDEC) regulations.

This cost will vary depending on the length of the service from the house to the service shutoff and digging conditions. The property owner will hire a contractor, and it is estimated that the cost to the homeowner to complete the connection as described above will average about \$8,000. The homeowner will be responsible for the operation and maintenance of the grinder pump and service line on their property.

SCSD will issue permits for the hookup in the amount of \$500 to cover the cost of the administrative work as well as the inspection of the service. The Town of Clifton Park will waive the inspection/permit fee.

Town of Clifton Park
Ballston Lake Sewer District #1
Benefit Basis Debt Service Units

Parcel ID	Property Owner	Home	Land	Total	Property Class	Sewer Debt EDU's	Acres
257.-1-1-1	Richard D Youngs Jr	\$70,600	\$90,300	\$160,900	240	1.0	
257.-1-6-1	Andrew Purdy	\$0	\$600	\$600	314	1.0	1.17
257.16-1-2	John M & Bonnie J Koerber	\$0	\$3,500	\$3,500	330	0.0	0.08
257.16-1-3	Robert J. Machado	\$38,500	\$31,500	\$70,000	210	1.0	
257.16-1-24	James H. Cummings	\$40,100	\$17,900	\$58,000	210	1.0	
257.16-1-30	Paul H. Lord	\$47,200	\$39,800	\$87,000	210	1.0	
258.-1-55.2	Timothy J. Snell	\$0	\$22,700	\$22,700	314	1.0	2.81
258.5-1-1	John K & Deborah L Hill	\$0	\$300	\$300	311	0.0	0.03
258.5-1-11	Shelly Hurst	\$57,800	\$24,000	\$81,800	210	1.0	
258.5-1-13	Ronald & Lisa Hansen	\$85,700	\$26,800	\$112,500	210	1.0	
258.5-1-14	Donald E Mulligan Jr	\$3,700	\$26,800	\$30,500	210	1.0	
258.5-1-17	Linda M Ouhadi	\$52,000	\$24,800	\$76,800	210	1.0	
258.5-1-18	Elaine Wedge	\$35,000	\$30,000	\$65,000	210	1.0	
258.5-1-19-1	Paul R & Wanda B Staines	\$44,700	\$25,600	\$70,300	210	1.0	
258.5-1-24	Stephen Michael Wedge	\$0	\$3,500	\$3,500	311	0.0	0.35
258.5-1-25	Wanda B Staines	\$0	\$3,400	\$3,400	311	0.0	0.34
258.5-1-26	David & Deborah Schultz	\$43,300	\$24,800	\$68,100	210	1.0	
258.5-1-27	David P & Deborah A Schultz	\$19,800	\$3,400	\$23,200	312	0.0	0.34
258.5-1-30	John David Wood	\$55,800	\$30,100	\$85,900	210	1.0	
258.5-1-31	Donald J Willi Jr	\$73,300	\$20,800	\$94,100	210	1.0	
258.5-1-32	Rodger A & Judith A Brodeur	\$51,100	\$24,800	\$75,900	210	1.0	
258.5-1-33	Jacqueline M Matson	\$81,400	\$13,600	\$95,000	210	1.0	
258.5-1-34	John J Bradley	\$0	\$3,400	\$3,400	311	0.0	0.34
258.5-1-35	Margaret C Bunnell AKA Margaret C Miller	\$48,000	\$12,000	\$60,000	210	1.0	
258.5-1-36	Rev John J Bradley	\$124,800	\$27,800	\$152,600	210	1.0	
258.5-1-37	Leslie Farrow	\$21,100	\$28,600	\$49,700	210	1.0	
258.5-1-38	Gibb Dock Association Attn: Margaret Miller	\$0	\$400	\$400	323	0.0	0.04
258.5-1-39	Peter O Voss	\$45,000	\$31,000	\$76,000	210	1.0	
258.5-1-4	Timothy J Snell	\$76,700	\$27,700	\$104,400	210	1.0	
258.5-1-40	Kathleen Ann Howard	\$48,100	\$12,800	\$60,900	210	1.0	

JME | JOHN M. McDONALD
ENGINEERING, P.C.

Town of Clifton Park
Ballston Lake Sewer District #1
Benefit Basis Debt Service Units

Parcel ID	Property Owner	Home	Land	Total	Property Class	Sewer Debt EDU's	Acres
258.5-1-41	John J Gocha III	\$66,000	\$37,100	\$103,100	210	1.0	
258.5-1-42	Lawrence B Murphy	\$0	\$24,500	\$24,500	311	0.0	0.32
258.5-1-43	Pitkin Dock Association Attn: Paul & Wanda Staines	\$0	\$1,000	\$1,000	311	0.0	0.10
258.5-1-44	Lawrence B Murphy	\$47,500	\$27,800	\$75,300	210	1.0	
258.5-1-45	Lawrence B Murphy	\$0	\$26,800	\$26,800	311	0.0	0.44
258.5-1-49	Edward J & Joy M Hopeck	\$61,600	\$26,400	\$88,000	210	1.0	
258.5-1-50	Joseph A & Julie L West	\$101,400	\$22,100	\$123,500	210	1.0	
258.5-1-51	David A & Laura G Homyk	\$58,200	\$28,800	\$87,000	210	1.0	
258.5-1-52	Edward & Dawn Bellamy	\$0	\$100	\$100	311	0.0	0.01
258.5-1-53	Edward & Dawn Bellamy	\$25,200	\$24,000	\$49,200	210	1.0	
258.5-1-56	Edward D & Dawn M Bellamy	\$64,700	\$17,600	\$82,300	210	1.0	
258.5-1-57	James Haley & Nicole Haskins	\$75,800	\$23,200	\$99,000	210	1.0	
258.5-1-59	Hill Crest Dock Assoc. Attn: Donald Mulligan & Lisa Hansen	\$0	\$3,400	\$3,400	323	0.0	0.34
258.5-1-6	John David C Hill	\$45,000	\$28,000	\$73,000	210	1.0	
258.5-1-60	Michael John Dakin	\$68,000	\$24,000	\$92,000	210	1.0	
258.5-1-61	Charles E & Nancy R Bellamy	\$39,200	\$22,100	\$61,300	210	1.0	
258.5-1-62	Martin D Haig	\$48,900	\$21,100	\$70,000	210	1.0	
258.5-1-64	Nathan R & Virginia W Whetten	\$45,300	\$23,800	\$69,100	210	1.0	
258.5-1-65	Nathan R & Virginia W Whetten	\$69,400	\$36,300	\$105,700	210	1.0	
258.5-1-66	Patricia A Wood	\$62,200	\$26,900	\$89,100	210	1.0	
258.5-1-67	Irina Tsesis & Eugene Goykhan	\$211,000	\$22,100	\$233,100	210	1.0	
258.5-1-68	Linda C Fleming	\$65,800	\$18,200	\$84,000	210	1.0	
258.5-1-69	Gale A Wood	\$53,800	\$20,200	\$74,000	210	1.0	
258.5-1-7	Forest Park Development Association Inc Attn: Nancy Bellamy	\$0	\$600	\$600	323	0.0	0.06
258.5-1-72.1	Timothy J Snell	\$0	\$44,100	\$44,100	311	1.0	2.75
258.5-1-72.2	William S Dale Sr & Ruth A Dale	\$24,600	\$31,400	\$56,000	210	1.0	
258.5-1-73.1	Ruth Drescher	\$79,400	\$43,400	\$122,800	210	1.0	
258.5-1-75	Margaret L Kinosian	\$5,200	\$29,800	\$35,000	312	1.0	0.59
258.5-1-76	Margaret Lilley	\$66,300	\$32,800	\$99,100	210	1.0	
258.5-1-77	Paul R & Wanda B Staines	\$0	\$14,000	\$14,000	311	1.0	1.24

Town of Clifton Park
Ballston Lake Sewer District #1
Benefit Basis Debt Service Units

Parcel ID	Property Owner	Home	Land	Total	Property Class	Sewer Debt EDU's	Acres
258.5-1-78	Nathan R & Virginia W Whetten	\$29,400	\$22,900	\$52,300	312	0.0	0.35
258.5-1-79	Jamie J Boisvert	\$46,800	\$38,500	\$85,300	210	1.0	
258.5-1-80	William A & Susan C Vanslyck	\$56,400	\$35,100	\$91,500	210	1.0	
258.9-1-1	Robert F & Kathleen Kelly	\$0	\$27,300	\$27,300	311	0.0	0.34
258.9-1-10	Peter J Iwaneczko Jr & Theresa M Iwaneczko	\$46,200	\$20,800	\$67,000	210	1.0	
258.9-1-11	Patrick M Subcliff	\$54,200	\$20,800	\$75,000	210	1.0	
258.9-1-15	Forest Park Development Association Inc Attn: Nancy Bellamy	\$0	\$2,100	\$2,100	323	0.0	0.21
258.9-1-2	John B Lentini	\$61,300	\$15,200	\$76,500	210	1.0	
258.9-1-24	Irene J Livingston Attn: David C Livingston	\$0	\$16,100	\$16,100	311	0.0	0.32
258.9-1-25	Maria R Capara	\$103,200	\$20,000	\$123,200	210	1.0	
258.9-1-27	Darrell Cryer & Joan Parks Cryer	\$89,100	\$24,400	\$113,500	210	1.0	
258.9-1-28	Irene J Livingston Attn: David C Livingston	\$19,700	\$26,200	\$45,900	210	1.0	
258.9-1-29	Randall Young	\$35,100	\$30,100	\$65,200	210	1.0	
258.9-1-3	Nathan R Clark & Bonnie A Osso	\$71,900	\$24,800	\$96,700	210	1.0	
258.9-1-30	Jesse R Bisceglia & Christina A Hardy	\$74,400	\$18,400	\$92,800	210	1.0	
258.9-1-31	Eva Hurst & Joshua Edward Zoller	\$28,800	\$10,400	\$39,200	210	1.0	
258.9-1-32.2	James M Paddock	\$24,500	\$35,900	\$60,400	210	1.0	
258.9-1-32.3	William Stewart	\$0	\$1,600	\$1,600	311	0.0	0.48
258.9-1-34	Elizabeth Hourigan	\$0	\$16,600	\$16,600	311	0.0	0.26
258.9-1-35	Daniel & Debra L Curran	\$0	\$2,600	\$2,600	311	0.0	0.26
258.9-1-36	Daniel & Debra L Curran	\$60,700	\$20,800	\$81,500	210	1.0	
258.9-1-37	Daniel L Farrow	\$51,600	\$22,400	\$74,000	210	1.0	
258.9-1-38	Scott G & Teresa S Hudson	\$75,300	\$26,000	\$101,300	210	1.0	
258.9-1-4	Kathleen Gillen	\$39,300	\$24,800	\$64,100	210	1.0	
258.9-1-5	Kathleen Gillen	\$0	\$30,000	\$30,000	311	1.0	0.60
258.9-1-50	David R Bower	\$106,000	\$22,000	\$128,000	210	1.0	
258.9-1-51	William E & Carolyn Manthey	\$0	\$700	\$700	311	0.0	0.07
258.9-1-52	Judith Stone-Farina	\$66,800	\$17,300	\$84,100	210	1.0	
258.9-1-53	Beverly & Nellie Adams	\$78,600	\$17,300	\$95,900	210	1.0	
258.9-1-54	Michael Fitzgerald	\$78,200	\$24,000	\$102,200	210	1.0	



**Town of Clifton Park
Ballston Lake Sewer District #1
Benefit Basis Debt Service Units**

Parcel ID	Property Owner	Home	Land	Total	Property Class	Sewer Debt EDU's	Acres
258.9-1-55	Brian W & Erin K Smith	\$96,400	\$26,900	\$123,300	210	1.0	
258.9-1-56	Thomas & Christine Bisceglia	\$60,400	\$29,300	\$89,700	210	1.0	
258.9-1-57.1	Lawrence B & Nancy J Hausheer	\$0	\$1,300	\$1,300	311	0.0	0.13
258.9-1-57.2	Lawrence B & Nancy J Hausheer	\$195,500	\$26,600	\$222,100	210	1.0	
258.9-1-58	Robert & Kathleen Kelly	\$62,200	\$12,800	\$75,000	210	1.0	
258.9-1-59	Richard J & Patricia A Chapman	\$81,800	\$13,600	\$95,400	210	1.0	
258.9-1-60	Francis C & Suzanne D Pangie	\$52,500	\$26,800	\$79,300	210	1.0	
258.9-1-61	Richard J & Patricia A Chapman	\$0	\$300	\$300	311	0.0	0.03
258.9-1-62	Forest Park Development Association Inc Attn: Nancy Bellamy	\$0	\$700	\$700	323	0.0	0.07
258.9-1-63	Benjamin C Melick	\$30,600	\$24,900	\$55,500	210	1.0	
258.9-1-64	Cynthia Stanton-Clark	\$77,000	\$49,300	\$126,300	210	1.0	
258.9-1-65	Donald L Lester & Laurie Andrews-Lester	\$56,400	\$23,600	\$80,000	210	1.0	
258.9-1-66.1	Nina C Mumby	\$0	\$99,200	\$99,200	311	1.0	12.28
258.9-1-66.2	Theresa Iwaneczko	\$0	\$20,900	\$20,900	311	1.0	0.76
258.9-1-68	Edward M Leja	\$62,300	\$32,000	\$94,300	210	1.0	
258.9-1-69	William E & Carolyn B Manhey	\$53,900	\$27,400	\$81,300	210	1.0	
258.9-1-7	Adelaide Haberbush	\$44,600	\$22,400	\$67,000	210	1.0	
258.9-1-70	William F & Madine M Stewart	\$95,600	\$30,400	\$126,000	210	1.0	
258.9-1-71	George E Sheldon Jr	\$21,600	\$38,400	\$60,000	210	1.0	
258.9-1-72	Wayne E & June I Peer	\$57,000	\$34,400	\$91,400	210	1.0	
258.9-1-73	Elsie M Stewart	\$67,400	\$29,600	\$97,000	210	1.0	
258.9-1-74	Thomas Giorgio Jr & Terrie T Giorgio	\$59,900	\$28,400	\$88,300	210	1.0	
258.9-1-8	Stephen Myers	\$63,000	\$24,800	\$87,800	210	1.0	
258.9-1-9	Kent G Fitzgerald - Trustee	\$42,000	\$24,600	\$66,600	210	1.0	

Occupied Parcel EDU's: 82.0
Vacant, Buildable Parcel EDU's: 8.0
Total Sewer EDU's 90.0

Note: Vacant, Non-Buildable Parcels have been assigned 0.0 EDU's



LEGAL DESCRIPTION
Town of Clifton Park
Ballston Lake Sewer District

ALL THAT CERTAIN TRACT, PIECE OR PARCEL OF LAND, designated as Ballston Lake Sewer District, on map entitled "Proposed Ballston Lake Sewer District", dated July 2015, as prepared by John M. McDonald Engineering, P.C., which District is comprised of the parcels shown on Town of Clifton Park, Saratoga County, New York Tax Map number 257, 257.16, 258, 258.5, and 258.9, as prepared by L. Robert Kimball Consulting, Ebensburg PA, digitally updated March 1, 2002 by the L. A. Group, and taxable status date of March 1, 2011, being more particularly bounded and described as follows:

BEGINNING AT A POINT on the southerly bounds of the Town of Ballston town boundary, said point also being the northeast corner of parcel 258.5-1-72.2, said point also being the northerly bounds of the Town of Clifton Park town boundary in the Town of Clifton Park, County of Saratoga, State of New York; and

PROCEEDING THENCE (in a clockwise direction around the proposed bounds) in a southerly direction along the easterly bounds of parcel 258.5-1-72.2 and the westerly bounds of parcels 258.-1-1 to the northwesterly corner of parcel 258.-1-55.2, said point also being on the easterly bounds of parcel 258.5-1-72.2;

THENCE, in an easterly direction along the northerly bounds of parcel 258.-1-55.2 to the northeasterly corner of parcel 258.-1-55.2, said point also being the northwesterly corner of parcel 258.-1-55.1;

THENCE, in a southerly direction along the easterly bounds of parcel 258.-1-55.2 and the westerly bounds of parcel 258.-1-55.1 to the southeasterly corner of parcel 258.-1-55.2, said point also being the southwest corner of parcel 258.-1-55.1;

THENCE, in a westerly direction along the southerly bounds of parcel 258.-1-55.2 and the northerly bounds of parcel 258.-1-54 to the southwest corner of parcel 258.-1-55.2, said point also being along the easterly bounds of parcel 258.5-1-80;

THENCE, in a southerly direction along the westerly bounds of parcel 258.-1-54 and the easterly bounds of parcels 258.5-1-80, 258.5-1-13, and 258.5-1-14 to the southwest corner of parcel 258.-1-54, said point also being along the westerly bounds of parcel 258.5-1-14;

THENCE, in a easterly direction along the southerly bounds of parcel 258.-1-54 and the northerly bounds of parcel

258.5-1-79 to the northeast corner of parcel 258.5-1-79, said point also being the northwesterly corner of parcel 258.-1-53.1;

THENCE, in a southerly direction along the easterly bounds of parcel 258.5-1-79 and the westerly bounds of parcel 258.-1.53.1 to the southeasterly corner of parcel 258.5-1-79, said point also being the southwest corner of parcel 258.-1-53.1;

THENCE, in a westerly direction along the southeasterly bounds of parcel 258.5-1-79 and the northerly bounds of parcel 258.-1-52 to the northwest corner of parcel 258.-1-52, said point also being along the southeasterly corner of parcel 258.5-1-79;

THENCE, in a southerly direction along the easterly bounds of parcels 258.5-1-24, 258.5-1-77, 258.5-1-73.1, and 258.9-1-66.1 and the westerly bounds of parcels 258.-1-52, 258.-1-58, and 258.-1-46.2 to the southwest corner of parcel 258.-46.2, said point also being the southeasterly corner of parcel 258.9-1-66.1;

THENCE, in a westerly direction along the southerly bounds of parcel 258.9-1-66.1 and the northerly bounds of parcels 258.-2-78.2 and 258.-2-78.3 to the northwest corner of parcel 258.-2-78.3, said point also being the northeasterly corner of parcel 258.9-1-32.3;

THENCE, in a southerly direction along the easterly bounds of parcels 258.9-1-32.2, 258.9-1-32.3, and 258.9-1-71 and the westerly bounds of parcels 258.-2-78.3 and 258.-2-78.4 to a corner along the northerly bounds of parcel 258.-2-78.4, said point also being the southeasterly corner of parcel 258.9-1-71;

THENCE, in a westerly direction along the southerly bounds of parcel 258.9-1-71 and the northerly bounds of parcels 258.-2-78.4 to the northwest corner of parcel 258.-2-78.4, said point also being the southwest corner of parcel 258.9-1-71 and the easterly bounds of the East Side Drive right-of-way;

THENCE, in a northwesterly direction across the Eastside Drive right-of-way to the southeast corner of parcel 258.9-1-72, said point also being the northeast corner of parcel 258.9-1-38;

THENCE, in an southwesterly direction along the easterly bounds of parcels 258.9-1-38, 258.9-1-37, 258.9-1-36, 258.9-1-35, 258.9-1-34, and 257.-1-1.1 and the westerly bounds of the Schaubert Road and Eastside Drive right-of-way to the southwest corner of parcel 257.-1-1.1, said point also being the southeasterly corner of parcel 257.-1-1.2;

THENCE, in a northerly direction along the easterly bounds of parcel 257.-1-1.2 and the westerly bounds of parcel 257.-1-1.1 to the northeast corner of parcel 257.-1-1.2, said point also being along the southwesterly corner of parcel 2257.-1-1.1;

THENCE, in a westerly direction along the northerly bounds of parcel 257.-1-1.2 and the southerly bounds of parcel 257.-1-1.1 to the northwest corner of parcel 257.-1-1.2, said point also being the easternmost corner of parcel 257.-1-1.1;

THENCE, in a southerly direction along the westerly bounds of parcel 257.-1-1.2 and the easterly bounds of parcel 257.16-1-30 to the westerly corner of parcel 257.-1-1.2, said point also being along the northwesterly corner of parcel 257.16-1-26;

THENCE, in a southwesterly direction along the westerly bounds of parcels 257.16-1-26 and 257.16-1-27 and the easterly bounds of parcel 257.16-1-30 to the southwest corner of parcel 257.16-1-27, said point also being the northerly bounds of the Schauber Road right-of-way;

THENCE, in a westerly direction along the southerly bounds of parcel 257.16-1-30 and the northerly bounds of the Schauber Road right-of-way to the southwesterly corner of parcel 257.16-1-30, said point also being along the northerly bounds of the Schauber Road right-of-way;

THENCE, in a southwesterly direction across the Ballston Lake Road (New York State Route 146A) right-of-way to the southeast corner of parcel 257.16-1-3, said point also being the northeast corner of parcel 257.16-1-22;

THENCE, in a westerly direction along the northerly bounds of parcels 257.16-1-22 and 257.16-1-23 and the southerly bounds of parcels 257.16-1-3 and 257.16-1-24 to the southwesterly corner of parcel 257.16-1-24, said point also being along the northerly corner of parcel 257.16-1-23;

THENCE, in a northwesterly direction along the northerly bounds of parcel 257.16-1-23 and the southwesterly bounds of parcel 257.16-1-24 to the northwesterly corner of parcel 257.16-1-24, said point also being along the easterly bounds of the Town of Ballston Lake and the Town of Ballston/Clifton Park Town Line;

THENCE, in a northeasterly direction along the westerly bounds of parcel 257.16-1-24 and the easterly bounds of the Town of Ballston/Clifton Park Town Line to the northerly corner of parcel 257.16-1-24, said point also being the southerly bounds of the Mill Road right-of-way;

THENCE, in a northeasterly direction across the Mill Road right-of-way to the southwest corner of parcel 257.16-1-2, said point also being along the northerly bounds of the Mill Road right-of-way;

THENCE, in a northeasterly direction along the westerly bounds of parcel 257.16-1-2 and the westerly bounds of the Town of Ballston/Clifton Park Town Line to the northerly corner of parcel 257.16-1-2, said point also being along the westerly bounds of the Ballston Lake Road (New York State Route 146A) right-of-way;

THENCE, in a northeasterly direction across the Ballston Lake Road (New York State Route 146A) right-of-way to the northwest corner of parcel 257.16-1-6.1, said point also being along the northerly bounds of the Town of Ballston/Clifton Park Town Line;

THENCE, in a northeasterly direction along the westerly bounds of parcels 257.-1-6.1 and 257.1-1-11 and the easterly bounds of The Town of Ballston/Clifton Park Town Line to the northerly corner of parcel 257.1-1-11, said point also being the northwest corner of parcel 258.9-1-64;

THENCE, in a southeasterly direction along the northerly bounds of parcel 258.9-1-64 and the southerly bounds of the Town of Ballston/Clifton Park Town Line to a point on the northerly bounds of parcel 258.9-1-64, said point also being the westerly corner of parcel 258.9-1-50;

THENCE, in a northerly direction along the westerly bounds of parcels 258.9-1-50, 258.9-1-51, 258.9-1-52, 258.9-1-53, 258.9-1-54, 258.9-1-55, 258.9-1-56, 258.9-1-57.1, 258.9-1-57.2, 258.9-1-60, 258.9-1-61, 258.9-1-62, 258.9-1-1, 258.5-1-34, 258.5-1-36, 258.5-1-37, 258.5-1-38, 258.5-1-39, 258.5-1-41, 258.5-1-43, 258.5-1-44, 258.5-1-49, 258.5-1-50, 258.5-1-34, 258.5-1-51, 258.5-1-52, 258.5-1-59, 258.5-1-60, 258.5-1-61, 258.5-1-62, 258.5-1-78, 258.5-1-64, 258.5-1-65, 258.5-1-66, 258.5-1-67, 258.5-1-68, 258.5-1-69, 258.5-1-72.1, and 258.5-1-4, and the easterly bounds of The Town of Ballston/Clifton Park Town Line to the westerly corner of parcel 258.5-1-1, said point also being along the southerly bounds of the Town of Ballston/Clifton Park Town Line;

THENCE, in an easterly direction along the northerly bounds of parcels 258.5-1-1 and 258.5-1-72.2 and the southerly bounds of the Town of Ballston/Clifton Park Town Line to the northeasterly corner of parcel 258.5-1-72.2, said point also being the northeast corner of parcel 258.-1-1 and the point and place of beginning.

Resolution No. _____ of 2015, a resolution scheduling a referendum on the establishment of the Ballston Lake Sewer District No. 1.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. ____ of 2015, the Town Board approved the establishment of the Ballston Lake Sewer District, subject to a referendum on the proposition identified in such resolution by its own motion, and

WHEREAS, the Town Board wishes to schedule the referendum at a time and place convenient for qualified voters within the proposed District, and

WHEREAS, the District is proposed to be established in coordination with the establishment of a Sewer District within the Town of Ballston, which has scheduled its referendum for October 14, 2015, and

WHEREAS, the Town Board wishes to schedule the referendum on the proposition in coordination with the Town of Ballston,

NOW, THEREFORE, BE IT RESOLVED, that the referendum on the establishment of the Ballston Lake Sewer District No. 1, is hereby scheduled to take place on October 14, 2015, at the Ballston Lake Fire House 1125 Ballston Lake Road, Ballston Lake NY 12019, between the hours of 12:00 Noon to 8 PM, and be it FURTHER,

RESOLVED, that all owners of real property, whose names appear on deeds to real property within the proposed District as shown upon the assessment roll of the Town which was completed on July 1, 2015 are eligible to vote in such referendum, on the following Proposition:

PROPOSITION No. 1

1. Shall Town Board Resolution No. ____ of 2015, approved by the Clifton Park Town Board on September 8, 2015, authorizing the establishment of the Ballston Lake Sewer District No. 1, which encompasses a sewer collection system in the Town of Clifton Park, in conjunction with a similar system within the Town of Ballston, in accordance with a Map, Plan and Report adopted by the Town Board on September 8, 2015, with properties benefitted generally described as beginning at the southern end at the boundary line between Clifton Park and the Town of Ballston near the intersection of Schauber Road and Ballston Lake Road, including four parcels with frontage on Ballston Lake Road and/or Mill Road (SBL # 257-1-24; SBL 257-1-3; SBL 257-1-30; and SBL 257-1-6.1), at an estimated maximum cost of \$1,450,000, which is to be financed by the issuance of Bonds of the Town of Ballston to secure a 30 year loan from the New York State Clean Water State Revolving Fund, with properties within the Clifton Park District assessed costs on a benefit basis and with the estimated cost of the district to the typical property, a single family home, being \$910.00 per year, and which sewer district is dependent upon an affirmative referendum vote in the Town of Ballston and ultimately will require the review and approval of the New York State Office of the State Comptroller, Be Approved?

ROLL CALL VOTE

Ayes:

Noes:

Absent:

DECLARED ADOPTED:

Patricia O'Donnell, Town Clerk

Resolution No. _____ of 2015, a resolution appointing Cristi Shuhart, as the Alternate Secretary to the Zoning Board of Appeals.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for an Alternate Secretary to the Zoning Board of Appeals, to provide administrative support to the Zoning Board of Appeals when the regular secretary is unavailable or ill; and

WHEREAS, Steve Myers, Chief Zoning Officer recommends Cristi Shuhart, Principal Typist in the Building and Zoning Department, to fill the position; now therefore be it

RESOLVED, that Cristi Shuhart, is hereby appointed as Alternate Secretary to the Zoning Board of Appeals, effective August 18, 2015, at a salary as budgeted.

Resolution No. _____ of 2015, a resolution authorizing the sale of equipment declared surplus by the Town Supervisor.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Supervisor has declared the equipment listed in Schedule A, as surplus property and;

WHEREAS, the Town Supervisor has recommended that such be advertised and sold by means of sealed bid, "as is", subject to New York State sales tax, with the Town of Clifton Park reserving the right to reject any bid and all bids; now therefore be it

RESOLVED, that the Town Clerk of the Town of Clifton Park is hereby authorized to advertise said equipment listed on the attached list determined to be surplus by the Town Board by sealed bid, with such sealed bids to be opened on Monday, September 28, 2015 at 2:00p.m.

SCHEDULE A

Town of Clifton Park – Public Safety – Security Department:

Surplus Equipment – Sealed Bid:

The Town of Clifton Park is currently seeking sealed bids on surplus equipment. The Town reserves the right to reject any and all bids. All equipment is sold “AS IS”. Winning bidder(s) will be notified after Town Board resolution at which time payment must be made in order to remove equipment from Town property, **NO EXCEPTIONS**. Bidders not conforming will be excluded and second bidder will be awarded the equipment. Town of Clifton Park employees are excluded from bidding. Bids will be accepted by the office of the Town Clerk until 2pm Monday, September 28, 2015 at 1 Town Hall Plaza, Clifton Park, NY 12065 – Saratoga County, where they will be publicly opened and read. Questions should be directed to the Director of Public Safety after Tuesday, September 15, 2015 at (518) 348-7311. Twenty four hour notice is needed to set up appointment to see equipment. The following is up for sealed bid:

Item – Description:

Serial VIN Number:

1} 2003 – Chevrolet, Tahoe -- 4WD – SUV – V 8 - 5.3L -- Mileage – 120,292 -----
1GNEK13Z23R297604:

2} 2007 - Chevrolet, Impala Sedan -- Police Package -- V 6 - 3.9L -- Mileage – 122,274 --
2G1WS58R779187248:

3} 2010 - Chevrolet, Impala Sedan -- Police Package -- V 6 - 3.9L – Mileage – 202,688 –
2G1WD5EM6A1230289:

Resolution No. _____ of 2015, a resolution authorizing the Safety Director to attend the New York State - Vital Signs 2015 Emergency Medical Service Conference in Syracuse, NY.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Louis Pasquarell, Safety Director, has requested authorization to attend a New York State - Vital Signs 2015 Emergency Medical Service Conference in Syracuse, NY, from October, 21 – October 25, and

WHEREAS, this course covers Basic Life Saving Core Content in health hazard recognition, and Louis Pasquarell’s attendance at this conference would provide a benefit to the Town (Summer Camp Programs as Medical Director); now, therefore, be it

RESOLVED, that Louis Pasquarell, Safety Director, is hereby authorized to attend the New York State - Vital Signs 2015 Emergency Medical Conference in Syracuse, NY October, 21 – October 25, at a cost not to exceed \$1,500.00 to be paid per the following allocation:

A – 3010-1 (Travel & Conference).....	\$750.00
A – 7320-1 (Summer Rec. Program).....	\$375.00
A – 7310-1 (Full Day Day Camp)	\$375.00



Vital Signs 2015 EMS Conference

October 22-25, 2015
Oncenter, Syracuse, NY



Conference Registration Form

Register online at vitalsignsconference.com

Use a separate form for each person. Photocopy additional registration forms if needed. PLEASE PRINT CLEARLY. All fields must be completed.

Last Name		First Name	
Organization			
Title		Level: <input type="checkbox"/> CFR <input type="checkbox"/> EMT <input type="checkbox"/> EMT-I <input type="checkbox"/> EMT-CC <input type="checkbox"/> EMT-P	
EMT Number		National Registry Number	
Address (CME Certificates Will Be Sent Here)			
City		State/Province	Zip/Postal Code
Day Phone () -	Ext.	E-mail:	

CONFERENCE REGISTRATION

- \$185.00 Registration received before September 15
- \$230.00 Registration received September 16–October 13
- \$275.00 On-site Registration
- \$150.00 Saturday Only – On-site Registration
- \$100.00 Sunday Only – On-site Registration
- FREE Subscription to EMS Magazine (\$32 value)
- Check here if you wish to have your name and address released to exhibitors for informational mailings.

PRECONFERENCE WORKSHOPS

(Please mark your first, second, and third choices. All efforts will be made to accommodate your first choice.)

- ___ Preconference 1 \$225.00 BLS Core Content Refresher (2-day Preconference)
- ___ Preconference 2 \$225.00 ALS Core Content Refresher (2-day Preconference)
- ___ Preconference 3 \$175.00 EMS Leadership Academy
- ___ Preconference 4A \$125.00 Moulage Concepts
- ___ Preconference 4B
- ___ Preconference 5A \$150.00 Gross Anatomy: Review
- ___ Preconference 5B Gross Anatomy: Procedures
- ___ Preconference 6 \$275.00 Right Patient, Right Time and Right Place: Appropriate Field Triage of Patients

CONFERENCE WORKSHOPS

(Please mark your first, second, and third choices. All efforts will be made to accommodate your first choice.)

- SESSION 1 Saturday, October 24, 10:30am–12pm**
 - ___ 1A Aneurysms for EMTs and Medics
 - ___ 1B Lessons from the Battlefield: Rethinking Our Emergent Approach to Chest Injuries
 - ___ 1C Flip Your Classroom
 - ___ 1D Quality Assurance with a Purpose
 - ___ 1E Trends in Substance Abuse: Designer Drugs and Hallucinogenic Plants
- SESSION 2 Saturday, October 24, 1:30pm–3pm**
 - ___ 2A Geriatric EMS Case Studies
 - ___ 2B Diabetic Emergencies: Pathophysiology, Assessment and Management
 - ___ 2C Developing a Purpose-Driven Classroom
 - ___ 2D The New Threat to EMS Providers
 - ___ 2E Trends in Substance Abuse: Opiate Abuse (Prescription Opiates and Heroin) and Marijuana
- SESSION 3 Saturday, October 24, 4pm–5:30pm**
 - ___ 3A Helicopters and Trauma: State of the Science in Support of HEMS
 - ___ 3B Advanced Airway Management: Today's Practice and Tomorrow's Innovation
 - ___ 3C Clinical Judgment and the Affective Domain: How Affective Lessons Can Improve Critical Decision-Making Skills
 - ___ 3D Assessing Growth and Development
 - ___ 3E Clinical Insights: Making Your Assessment More Accurate
- SESSION 4 Sunday, October 25, 10:30am–12pm**
 - ___ 4A Back from the Edge: Suicide Intervention Techniques
 - ___ 4B Little Lives Within Little Lives: Pediatric Sepsis
 - ___ 4C NYS EMS Education Update
 - ___ 4D Hemorrhagic Fevers, Mergers, Acquisitions, Territorial Disputes and Narcotics
 - ___ 4E Make the Right Call: STEMI Mimics Part 1
- SESSION 5 Sunday, October 25, 1:30pm–3pm**
 - ___ 5A You Make the Call! Cases with a Twist..
 - ___ 5B ARDS: More Than Just Respiratory Distress
 - ___ 5C Moulage
 - ___ 5D To Be Announced
 - ___ 5E Make the Right Call: STEMI Mimics Part 2

A check for the total amount or a completed credit card order form must be enclosed with this registration form. PLEASE MAKE CHECKS PAYABLE TO:

Health Research, Inc., EMS Conference

WE ARE UNABLE TO ACCEPT PURCHASE ORDERS, VOUCHERS OR CASH. NO REGISTRATIONS WILL BE TAKEN OVER THE PHONE.

MAIL COMPLETED REGISTRATION TO:

Vital Signs 2015
NYSDOH Bureau of Emergency Medical Services
875 Central Avenue
Albany, NY 12206

Upon acceptance of your conference registration form, a receipt will be e-mailed to you. YOU MUST present your receipt when picking up your conference packet at the registration desk. If you are unable to attend the conference and wish a refund, you must provide written notice of cancellation to the NYS Department of Health Bureau of EMS on or before October 2, 2015. A 25% cancellation fee will be charged. No refunds will be granted after October 2, 2015. The NYS Department of Health Bureau of EMS reserves the right to cancel the conference. In the event the conference is cancelled, registration fees will be refunded.

Directions

FROM THE NYS THRUWAY (I-90)

Take Exit 36, Route 81 South to Syracuse. Take Harrison Street Exit 18, right on Harrison two blocks, turn left into parking garage.

FROM THE NORTH

Route 81 South to Harrison Street Exit 18. Turn right on Harrison, go two blocks. Turn left onto State Street, turn left into parking garage.

FROM THE SOUTH

Route 81 North to Adams/Harrison Street Exit 18. Go straight one block, turn left onto Harrison, go two blocks. Turn left onto State Street, turn left into parking garage.

Hotel Information

DOWNTOWN

COURTYARD BY MARRIOTT AT ARMORY SQUARE

300 West Fayette Street, Syracuse, NY 13202
Dining; Handicap-Accessible; Internet Access; Business Center; Bar/Lounge; Fitness Center; Indoor Pool
\$139 Single/Double, Triple or Quad

CROWNE PLAZA

701 East Genesee Street Syracuse, NY 13210
Dining; Handicap-Accessible; Internet Access; Business Center; Bar/Lounge; Fitness Center; Pet Friendly
\$129 Single/Double, Triple or Quad

GENESEE GRANDE HOTEL

1060 East Genesee Street Syracuse, NY 13210
Dining; Handicap-Accessible; Internet Access; Business Center; Bar/Lounge; Fitness Center; Pet Friendly
\$139 Single/Double, Triple or Quad

PARKVIEW HOTEL

300 West Fayette Street, Syracuse, NY 13202
Dining; Handicap-Accessible; Internet Access; Business Center; Bar/Lounge; Fitness Center; Pet Friendly
\$139 Single/Double, Triple or Quad

SHERATON UNIVERSITY HOTEL AND CONFERENCE CENTER

801 University Avenue Syracuse, NY 13210
Dining; Handicap-Accessible; Internet Access; Business Center; Bar/Lounge; Fitness Center; Pet Friendly; Indoor Pool
\$149 Single/Double, Triple or Quad

EAST

DOUBLETREE HOTEL

6301 State Route 298 East Syracuse, NY 13057
Exit 35 off the NYS Thruway
Dining; Handicap-Accessible; Internet Access; Business Center; Bar/Lounge; Fitness Center; Indoor/Outdoor Pool
\$124 Single/Double, Triple or Quad

EMBASSY SUITES

6646 Old Collamer Road South East Syracuse, NY 13057
Exit 35 off the NYS Thruway
Dining; Handicap-Accessible; Internet Access; Business Center; Bar/Lounge; Fitness Center; Indoor Pool
\$139 Single/Double, Triple or Quad

Housing Registration Instructions

ROOM RESERVATION INSTRUCTIONS: PLEASE READ CAREFULLY

GENERAL INFORMATION

The DePrez Travel Bureau will be managing the housing for this conference. Please do not contact the hotels directly. Failure to reserve your rooms through DePrez Travel may result in higher room rates, removal from the block, or may keep you from receiving necessary convention materials or information. Official cut off dates for discounted room reservations is September 18, 2015.

SUBMITTING YOUR RESERVATION

To make your hotel reservation for the 2015 Conference, please visit the Vital Signs website at www.vitalsignsconference.com and scroll down to the hotel link. There you will find the descriptions of the hotels, an interactive map, and the electronic reservation form. Once you complete the online process, you will receive an immediate e-mail confirmation of the reservation to the e-mail address you provide on your form. If you need to reserve more than one room, please submit a form for each individual room, with a different name for each. Please have any necessary name changes to DePrez by Friday, September 18. Complete instructions on how to do so are contained in the hotel confirmation you will receive. Special requests should be detailed in the space provided on the electronic form, please remember they are requests and your hotel will do their best to fulfill them.

NOTE: Room inventory, especially for extended dates of stay, are limited. While completing your reservation online, if a date is sold out, the system will display the sold out dates for the property requested at the top of the page.

ATTENDEE REFERENCE NUMBER

This number will appear in your email confirmation and is an internal DePrez tracking number ONLY. This number holds no significance at the hotel. For an actual hotel confirmation number for your reservation, contact your confirmed hotel within 15 days of your arrival date. IF YOU DO NOT RECEIVE AN E-MAIL CONFIRMATION, or to inquire about your reservation at any time during the process, please contact DePrez Travel at 1-877-GRVA-111 (478-2111) during the office hours of Monday-Friday, 8:00 AM-5:00 PM EST.

REQUIRED CREDIT CARD GUARANTEE

All reservations must include a valid credit card that expires after October 2015. If you wish to guarantee your room with an advance deposit, please do not book online. Contact us at the number given and an associate will assist you in your booking.

CANCELLATION PENALTY

Individual hotel cancellation policies will be listed on the Terms and Conditions page of the electronic form, as well as on your confirmation.

CUSTOMER SERVICE

Although reservations must be made online, DePrez Travel is happy to answer any questions you may have. Please contact DePrez Travel at 1-800-634-5642, option 4, during the office hours of Monday-Friday, 8am-5pm EST. You may also e-mail Tammy at tfarr@depreztravel.com.

Town of Clifton Park
Encumbrance Budget Report
A - General Fund

From 1/1/2015 Through 12/31/2015

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encumbrance	YTD Actual & Encumbrance	Total Budget \$ - Original	Available Budget
07320 00001	Full Day Day Camp Travel & Conferences	245.00	245.00	0.00	245.00	650.00	405.00
Total 07320	Full Day Day Camp	(245.00)	(245.00)	0.00	(245.00)	(650.00)	(405.00)
	Total A - General Fund	(245.00)	(245.00)	0.00	(245.00)	(650.00)	(405.00)
Report Total		(245.00)	(245.00)	0.00	(245.00)	(650.00)	0.00

\$315.00

Town of Clifton Park
 Encumbrance Budget Report
 A - General Fund
 From 1/1/2015 Through 12/31/2015

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encumbrance	YTD Actual & Encumbrance	Total Budget \$ - Original	Available Budget
07310	Summer Recreation Programs	162.00	162.00	0.00	162.00	1,000.00	838.00
00001	Travel & Conferences	(162.00)	(162.00)	0.00	(162.00)	(1,000.00)	(838.00)
Total 07310	Summer Recreation Programs	(162.00)	(162.00)	0.00	(162.00)	(1,000.00)	(838.00)
Report Total	Total A - General Fund	(162.00)	(162.00)	0.00	(162.00)	(1,000.00)	0.00

\$ 375.00

Town of Clifton Park
 Encumbrance Budget Report
 A - General Fund
 From 1/1/2015 Through 12/31/2015

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encumbrance	YTD Actual & Encumbrance	Total Budget \$ - Original	Available Budget
03010 00001	Safety Office Travel & Conferences	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Total 03010	Safety Office	0.00	0.00	0.00	0.00	(1,000.00)	(1,000.00)
	Total A - General Fund	0.00	0.00	0.00	0.00	(1,000.00)	(1,000.00)
Report Total		0.00	0.00	0.00	0.00	(1,000.00)	0.00

\$ 150.00

Resolution No. _____ of 2015, a resolution appointing, Victoria M. Hanna as a provisional Part-time Animal Control Officer.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a need exists for an additional Part-time Animal Control Officer, and

WHEREAS, Victoria M. Hanna, 7-B Poplar Drive, Clifton Park, NY 12065, has been recommended to be appointed as a provisional Part-Time Animal Control Officer, now therefore be it

RESOLVED, that Victoria M. Hanna, 7-B Poplar Drive, Clifton Park, NY 12065 is hereby appointed as a provisional Part-time Animal Control Officer for the Town of Clifton Park at Grade 3, Step 1 (\$17.16 per hour) budgeted from A-3510-E-400 (General Fund-Animal Control Part-Time Employee).

APPLICATION FOR EMPLOYMENT

Town of Clifton Park

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, veteran status, or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For <u>Animal Control Officer</u>	Date of Application <u>August 17, 2015</u>
How Did You Learn About Us?	
<input type="checkbox"/> Advertisement	<input checked="" type="checkbox"/> Friend
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Relative
	<input type="checkbox"/> Inquiry <u>Terri Cook</u>
	<input type="checkbox"/> Other <u>Terri Cook</u>

Last Name <u>Hanna</u>	First Name <u>Victoria</u>	Middle Name <u>Marie</u>
Address <u>7B Poplar Drive</u>	City <u>Clifton Park</u>	State <u>MI</u>
Telephone Number(s) <u>(518)</u>	Zip Code <u>12065</u>	Social Security Number (Voluntary)

Best time to contact you at home is: Anytime AM PM

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with us before? Yes No

If Yes, give date _____

Have you ever been employed with us before? Yes No

If Yes, give date _____

Do any of your friends or relatives, other than spouse, work here? Yes No

If Yes, state name, relationship and location Terri Cook - friend (Animal control officer)

Are you currently employed? Yes No

May we contact your present employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes No

Proof of citizenship or immigration status will be required upon employment.

Date available for work 8/17/15 What is your desired salary range? \$16 per hr.

Are you available to work: Full Time (Please indicate 1 2 3 shift)

Part Time (Please indicate Mornings Afternoon Evenings)

Temporary (Please indicate dates available _____)

Are you currently on "lay-off" status and subject to recall? Yes No

Can you travel if a job requires it? Somewhat Yes No

NAME: _____ POSITION: _____ DATE: _____

Resolution No. _____ of 2015, a resolution proclaiming September 17, 2015 through September 23, 2015 as Constitution Week in the Town of Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, September 17, 2015 marks the 228th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, the United States Constitution was the first document of its kind in the world and has paved the way for millions of people since that have sought democracy and freedom; and

WHEREAS, the Clifton Park Town Board proudly recognizes that this document has secured the Blessings of Liberty for many generations of Americans by instilling power in We the People; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document that is the supreme law of our nation and the anniversary of its creation; and

WHEREAS, public law 915 guarantees the issuing of a proclamation each year by the President of the United States designating September 17 through 23 as constitution week, now therefore, be it

RESOLVED that the Town Board proclaims September 17, 2015 through September 23, 2015 as Constitution Week in the Town of Clifton Park and encourages all residents to re-familiarize themselves with this powerful document and reaffirm the ideals of the Framers of the Constitution.

Resolution No. _____ of 2015, a resolution extending an Intermunicipal Agreement between the Town of Halfmoon and the Town of Clifton Park for the provision of Animal Control Services.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by authority of Section 119-O of General Municipal Law of the State of New York, the parties hereto are enabled to enter into binding agreements for the cooperative performance of various municipal projects, contracts and functions, and

WHEREAS, the Towns of Clifton Park and Halfmoon recognize the benefits to both municipalities that arise from the cooperative provision of services to their residents, and

WHEREAS, Resolution No. 15 of 2014 authorized an Agreement between the Town of Halfmoon and the Town of Clifton Park, and

WHEREAS, Clifton Park and Halfmoon wish to extend an existing Agreement whereby Clifton Park will provide on call and sick/vacation coverage for the Halfmoon Animal Control Department, and

WHEREAS, Clifton Park has the personnel and equipment to provide on call and sick/vacation coverage for the Halfmoon Animal Control Department, now therefore be it

RESOLVED, that the Town Board approves extending the Intermunicipal Agreement between the Town of Halfmoon and the Town of Clifton Park for the provision of Animal Control Services, per the attached agreement, and be it further

RESOLVED, that the Intermunicipal Agreement between Clifton Park and Halfmoon is hereby extended for the period commencing September 1, 2015 through August 31, 2016.

INTERMUNICIPAL AGREEMENT

THIS AGREEMENT, made as of this _____ day of September 2015 by and between the Town of Halfmoon, a municipal corporation with offices at 2 Halfmoon Town Plaza, Town of Halfmoon, NY 12065 (the "Halfmoon") and the Town of Clifton Park, a municipal corporation with offices located at 1 Town Hall Plaza, Clifton Park, New York 12065 ("Clifton Park").

WHEREAS, by authority of section 119-o of the General Municipal Law of the State of New York, the parties hereto are enabled to enter into binding agreements for the cooperative performance of various municipal projects, contracts and functions, and

WHEREAS, the Towns of Clifton Park and Halfmoon recognize the benefits to both municipalities that arise from the cooperative provision of services to their residents; and

WHEREAS, Clifton Park and Halfmoon wish to renew an Agreement whereby Clifton Park will provide on call and sick/vacation coverage for the Halfmoon Animal Control Department, and

WHEREAS, Clifton Park has the personnel and equipment to provide on call and sick/vacation coverage for the Halfmoon Animal Control Department;

NOW THEREFORE, the parties agree as follows:

Section 1. Clifton Park does hereby agree to provide animal control services for the citizens of Halfmoon consisting of on call coverage on weekends, coverage when Halfmoon Animal Control Department personnel are sick or on vacation, together with such other further times as the parties may agree. Weekend coverage shall generally be considered from 8:00 PM on Fridays to 8:00AM on Monday. Such service shall consist of responding to requests for Animal Control assistance within Halfmoon.

Section 2. Clifton Park agrees to provide equipment and manpower necessary for the service described in Section 1 above is extended for the period commencing on September 1, 2015 and ending August 31, 2016.

Section 3. It is further agreed by Clifton Park that it shall be responsible for all loss or damage to its own equipment in answering such calls.

Section 4. Each municipality shall continue to maintain insurance and hold one another harmless for any and all claims that may arise as a result of the services described herein. The Town of Halfmoon shall list Clifton Park Animal Control as an additional insured on it's general liability policy for any claims arising out of activity within the Town of Halfmoon. Nothing in this agreement shall be deemed to in any way establish an employer/employee relationship. The contract is for services only and no rights or benefits usually conferred to employees of Halfmoon shall be conferred via this contract.

Section 5. In return for such service, Halfmoon agrees to pay Clifton Park the amount of thirty five dollars (\$35.00) per hour when responding for Halfmoon plus the established Federal Government mileage reimbursement rate for each call.

Section 6. Clifton Park will provide documentation to Halfmoon for each call responded to in Halfmoon. This documentation will be provided to Halfmoon before any amounts will be paid for the service provided by Clifton Park.

Section 7. If any provision of this Agreement is or becomes illegal, invalid or unenforceable that shall not affect the validity or enforceability of any other provision of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first written above.

TOWN OF HALFMOON

BY: _____
Supervisor

TOWN OF CLIFTON PARK

BY: _____
Supervisor

Resolution No. _____ of 2015, a resolution authorizing Michael O'Brien and Robert Van Buskirk to attend the NASSCO Pipeline Assessment and Certification Program (PACP).

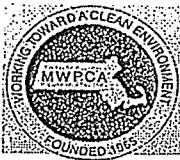
Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Michael O'Brien, and Robert Van Buskirk, _____, have requested authorization to attend The NASSCO Pipeline Assessment and Certification Program in Millbury, MA, from October, 1 – October 2, and

WHEREAS, this course allows individuals to become certified by NASSCO for the internal condition assessment of underground infrastructure, and Mr. O'Brien and Mr. Van Buskirk's attendance at this conference would provide a benefit to the Town Sewer Department; now, therefore, be it

RESOLVED, that Michael O'Brien and Robert Van Buskirk, are hereby authorized to attend The NASSCO Pipeline Assessment and Certification Program in Millbury, MA, from October, 1 – October 2, at a cost not to exceed \$2,000.00 to be paid from G7-8111-1 (Travel & Conference).

1815-168



Massachusetts Water Pollution Control Association

NASSCO certification in Pipeline Assessment and Certification Program (PACP), Manhole Assessment and Certification Program (MACP) and Lateral Assessment and Certification Program (LACP). (3 day course)

April 1, 2 & 5—Millbury, MA (see reverse for directions)

October 1, 2 & 5, 2015

8:00 am—4:00 pm

Richard Alden Training Ctr
50 Route 20

\$650— materials and refreshments to be provided. (\$690 non-members)

20 TCHs will be awarded to those who attend 100% of the course.

**Registration 7:45 am
Seating is limited!**

PACP is an internationally accepted method for recording pipeline defects and observations in a standardized fashion to improve management of infrastructure deterioration and renewal. Woodard & Curran offers this PACP training in a three (3) day, in-person course where each student can become certified by NASSCO for the internal condition assessment of underground infrastructure. Included in the PACP training is Lateral Assessment and Certification Program (LACP) and the Manhole Assessment and Certification Program (MACP).

- format
- Identifying and coding structural, O&M, construction and miscellaneous pipeline features
- Identifying and coding conditions found in laterals from mainline, manhole, cleanout or other access point
- Inspection of manholes and other access points

Instructor: Justin deMello, Woodard & Curran

To Register: Complete the form and send to MWPCA with check for full amount at least 10 days prior to the class. Seating is limited; please register early. No walk-ins, please.

*Non-Member registration includes a one-year complimentary membership to MWPCA.

Course # BC-2013-2652

Materials Covered

- Underground infrastructure condition categorization
- Entering basic and detailed information into the PACP/LACP/MACP

MWPCA ~ NASSCO Certification Registration Form

Course: NASSCO certification in PACP, MACP and LACP

Attendee (s): Michael O'Brien

Business/Facility: Town of Clinton Park Sewer Dept.

Address: 1 Town Hall Plaza

City, State, Zip: Clinton Park NY 12065

Phone: (518) 573-3441 E-mail: MikeO@clintonpark.org

Payment: \$ 690 Course Cost: \$650.00 Members/ \$690.00 Non-Members* (includes membership)

MWPCA Membership #: _____ MA License #: _____

Registration: Send payment to MWPCA for full amount at least 10 days prior to training date. Seating is limited, register early. Late registrants may be charged an additional \$20. Please no walk-ins

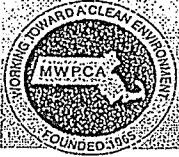
Send forms to: MWPCA, PO Box 60, Rochdale, MA 01542 or Fax: 774-670-9956 (checks payable to MWPCA)

Confirmations: Your cancelled check is your confirmation of registration

Questions: Lynn Foisy at 774-276-9722

Note: Training is subject to cancellation in the event of low participation numbers. You'll only be notified if the class is cancelled.

PO # 1815-168



Massachusetts Water Pollution Control Association

NASSCO certification in Pipeline Assessment and Certification Program (PACP), Manhole Assessment and Certification Program (MACP) and Lateral Assessment and Certification Program (LACP). (3 day course)

April 1, 2 & 5—Millbury, MA (see reverse for directions)

PACP is an internationally accepted method for recording pipeline defects and observations in a standardized fashion to improve management of infrastructure deterioration and renewal. Woodard & Curran offers this PACP training in a three (3) day, in-person course where each student can become certified by NASSCO for the internal condition assessment of underground infrastructure. Included in the PACP training is Lateral Assessment and Certification Program (LACP) and the Manhole Assessment and Certification Program (MACP).

- Identifying and coding structural, O&M, construction and miscellaneous pipeline features
- Identifying and coding conditions found in laterals from mainline, manhole, cleanout or other access point
- Inspection of manholes and other access points

Instructor: Justin deMello, Woodard & Curran

To Register: Complete the form and send to MWPCA with check for full amount at least 10 days prior to the class. Seating is limited; please register early. No walk-ins, please.

*Non-Member registration includes a one-year complimentary membership to MWPCA.

Course # BC-2013-2652

☐ October 1, 2 & 5, 2015

☐ 8:00 am—4:00 pm

☐ Richard Alden Training Ctr
50 Route 20

☐ \$650— materials and refreshments to be provided. (\$690 non-members)

20 TCHs will be awarded to those who attend 100% of the course.

**Registration 7:45 am
Seating is limited!**

Materials Covered

- Underground infrastructure condition categorization
- Entering basic and detailed information into the PACP/LACP/MACP

MWPCA ~ NASSCO Certification Registration Form

Course: NASSCO certification in PACP, MACP and LACP

Attendee (s): Robert Van Buskirk

Business/Facility: Town of Clifton Park Sewer

Address: 1 Town Hall Plaza

City, State, Zip: Clifton Park NY 12065

Phone: (518) 573-3444 E-mail: ~~Mike@CliftonPark.org~~ Mike@CliftonPark.org

Payment: \$690⁰⁰ Course Cost: \$650.00 Members/ \$690.00 Non-Members* (includes membership)

MWPCA Membership #: _____ MA License #: _____

Registration: Send payment to MWPCA for full amount at least 10 days prior to training date. Seating is limited, register early. Late registrants may be charged an additional \$20. Please no walk-ins

Send forms to: MWPCA, PO Box 60, Rochdale, MA 01542 or Fax: 774-670-9956 (checks payable to MWPCA)

Confirmations: Your cancelled check is your confirmation of registration

Questions: Lynn Foisy at 774-276-9722

Note: Training is subject to cancellation in the event of low participation numbers. You'll only be notified if the class is cancelled.

P.O. # 1815-168

Resolution No. _____ of 2015, a resolution to appoint Jeffrey J. LaBarge to the Town of Clifton Park Highway Safety Committee.

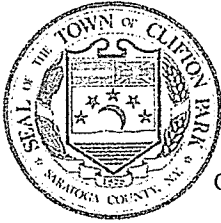
Introduced by _____, who moved it adoption, seconded by _____.

WHEREAS, Highway Safety Committee Member Thomas McHugh has relocated and resigned his membership; and

WHEREAS, Jeffrey J. LaBarge, 2 Progress Drive, Clifton Park has been recommended by the Highway Safety Committee to become a member of the Committee; and

WHEREAS, Mr. LaBarge's background and experience in risk management and participation on the National Committee on Uniform Traffic Control Devices will be an asset to the community; now, therefore be it

RESOLVED, that the Town Board hereby appoints Jeffrey J. LaBarge to the Town of Clifton Park Highway Safety Committee to replace and serve out the remaining term of Thomas McHugh, term to expire December 31, 2016.



Town of Clifton Park

Highway Safety Committee

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 | FAX: (518) 371-1136

August 26, 2015

Philip Barrett
Supervisor
Town of Clifton Park
One Town Hall Plaza
Clifton Park NY 12065

Dear Mr. Barrett:

With the recent move of Tom McHugh to Jacksonville, Florida, a vacancy has opened up on the Clifton Park Highway Safety Advisory Committee.

We would like to recommend filling this vacancy with Jeffrey LaBarge.

Jeff has been participating with the committee as a non-voting member for about one year. He brings to the committee a background in risk management from his experience in the insurance industry. His participation on the National Committee on Uniform Traffic Control Devices has been valuable as a resource for our committee.

I have attached a copy of his resume for your benefit and that of the Town Board.

If you require any additional information, feel free to contact us.

Sincerely,

Albert E. Karoly, PE

Craig Masterson
Co-Chairs
Clifton Park Highway Safety Advisory Committee

Enclosures: Jeffrey LaBarge CV
CC: John Scavo

Jeffrey J. LaBarge, CSP ARM

Experience

November 2013 – Present Principle – S & J Risk Management, LLC Clifton Park, NY

Delivering risk management and safety consulting services to a diverse range of clients from construction, mining and manufacturing to health service organizations and municipalities. AX (accident) investigations for legal firms and traffic studies/evaluations.

- Client Safety Program Assessments
 - Licensed NYS Code Rule 59 and 60 Workplace Safety Consultations
 - Traffic Studies and Evaluations
 - Road and Bridge Building Project Safety Administration
 - Construction Work Zone Planning Evaluations
 - Accident Investigations and Root Cause Analysis
 - Industry Specific Risk Assessments
 - In-house OSHA Construction Industry 10/30 Hour Authorized Trainers
 - Ergonomic Workplace Evaluations
 - Risk Assessments for special events – (Golf, Stadium, Concert and Sporting events)
 - Construction, Mining and Manufacturing Worker Hazard Assessments
 - OSHA Compliance Audits
 - Model Safety Programs
-

1978 – November 2013 Liberty Mutual Insurance Company Boston, MA

Technical Director – Risk Management and Loss Control - Retired

35 year career in Safety and Risk Management with Liberty Mutual Insurance Company. Retired as Technical Director for Risk Control Services at Liberty Mutual Insurance. Responsible for market development and delivering loss control and risk management consulting services to municipalities and industries in the Northeast. Certifications include an Associate in Risk Management (ARM) and Certified Safety Professional (CSP).

- Managed and delivered risk management services to New York City School Construction Authority Owner Controlled Insurance Program. This was a \$55 million annual contract 2008-2013.
- Managed risk management services to Lend Lease (Bovis) NYC Regional 2010-2013.

Jeffrey J. LaBarge

- Managed and delivered Risk Management services to Turner Construction, Gilbane Building Company, Oldcastle Materials and Colas North America 1991-2009
- Conducted Accident Investigation and Root Cause Analysis for major Broadway Musical production in New York City - 2008
- Presenter at OSHA VPP Conference – Saratoga Springs – 2013, New England ASSE PDC Nashua, NH -2012 and Central NY ASSE PDC Syracuse, NY 2011. Presenter AGC Technical Conference 2005, 2009, and December, 2013.
- Establish contractor's best practices program with resulting 100% reduction in construction work zone intrusions and backing fatalities during a 5 year period in 2003-2008.
- Site specific safety services for a major TV Broadcaster at Sporting events for Golf, Stadiums and Auto Racing events.
- Traffic Study for major Network TV Morning productions and concerts in New York City - 2013

Education

1970 - 1974

Clarkson University

Potsdam, NY

Bachelor of Science, Industrial Management and Marketing

Certifications, Designations

- Certified Safety Professional – 1992 - Present
- Associate Risk Management - IRMI
- National Committee on Uniform Traffic Control Devices - Temporary Traffic Control Technical Committee member
- Member of ANSI A-10.47 “Construction in Work Zones” Subcommittee
- Authorized 10 and 30 hour OSHA Construction Outreach Trainer
- Licensed New York State Workplace Safety Consultant - Code Rule 59 and 60
- American Traffic Safety Services Association – Certified Traffic Control Supervisor and Work Zone Technician - 2015
- American Society of Safety Engineers, Eastern New York Chapter
- Mobil Crane Operator Graduate - Crane Institute of America, December 2001 and August 2011
- Member NYS Chapter of Associate General Contractors of America – Safety Committee

References

References are available on request.

Resolution No. _____ of 2015, a resolution authorizing the Town Supervisor to sign an Operation and Management Agreement between the Town of Clifton Park and the Clifton Park Water Authority for Rexford Water District No. 2 Extension No. 2 (Madison Avenue).

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 77 of 2013, the Town Board authorized the formation of the Rexford Water District No. 2, Extension No. 2 to bring public water to five properties on Madison Avenue in the Rexford Area, and

WHEREAS, the boundaries for the proposed Extension No. 2 to the Rexford Water District No. 2 will be properties at 1 Madison Avenue, 2 Madison Avenue, 5 Madison Avenue, 6 Madison Avenue, and the vacant parcel described as SBL Lot 269.10-1-72.1, and

WHEREAS, bids for the construction of the improvements and facilities necessary to bring public water to the above mentioned properties on Madison Avenue, were advertised and awarded in 2013, and

WHEREAS, construction of the improvements and facilities have now been completed, now therefore be it

RESOLVED, that the Town Board the Supervisor to sign the attached Operation and Management Agreement between the Town of Clifton Park and the Clifton Park Water Authority for Rexford Water District No. 2 Extension No. 2 (Madison Avenue), for the operation and maintenance of the infrastructure needed to service the extension.

NEIL S. WEINER, ESQ., LLC

Attorney at Law

56 Clifton Country Road
Suite 201
Clifton Park, New York 12065
Tel (518) 348-7900
Fax (518) 348-7903
**Service by facsimile not accepted*
Neil@neilweinerlaw.com

Paralegal:
Michelle Warzek
Michelle@neilweinerlaw.com

August 27, 2015

Thomas McCarthy, Esq.
Clifton Park Town Attorney
Clifton Park Town Hall
One Town Hall Plaza
Clifton Park, NY 12065

VIA EMAIL ONLY tmccarthy@cliftonpark.org

**RE: MATTER OF CPWA AND REXFORD WATER DISTRICT NO.2,
EXTENSION NO. 2 (MADISON AVENUE) OPERATION AND
MANAGEMENT AGREEMENT**

Dear Tom,

Attached please find a revised Operation and Management Agreement pertaining to the above matter.

Paragraph 4 has been amended in accordance with your request.

Please let me know if you approve of this Agreement and if so, please arrange to have the Town Board approve the same and I will arrange to have the Clifton Park Water Authority Board approve the contract as well.

Many thanks, as always, for all your courtesies.

Very truly yours,

NEIL S. WEINER, ESQ., LLC

By: Neil S. Weiner, Esq.

NSW/mlw
Enclosure

cc: Clifton Park Water Authority Board Members (Via email only)
Donald J. Austin, Jr., CPWA Administrator (Via email only)

**OPERATION AND MANAGEMENT AGREEMENT BETWEEN THE TOWN OF
CLIFTON PARK AND THE CLIFTON PARK WATER AUTHORITY
FOR
REXFORD WATER DISTRICT NO. 2 EXTENSION NO. 2 (MADISON AVENUE)**

WHEREAS, the Town of Clifton Park is a municipality organized and existing pursuant to the laws of the State of New York having a principle place for the transaction of business at 1 Town Hall Plaza, Clifton Park, New York 12065 (hereinafter referred to as “Town”) and

WHEREAS, the Town of Clifton Park, through its Town Board, acts both as the Town Board of the Town of Clifton Park and as Commissioners of the Rexford Water District No. 2 – Extension No. 2 (Madison Avenue); said Water District hereinafter referred to as “Water District”; and

WHEREAS, the Clifton Park Water Authority is a public authority organized and existing pursuant to the laws of the State of New York having a principle place of business at 661 Clifton Park Center Road, Clifton Park, New York (hereinafter referred to as “CPWA”); and

WHEREAS, the Town, through its Town Board, has requested that CPWA assume operational control and management of the said Water District;

NOW, upon the mutual agreement of the parties herein, it is agreed as follows:

1. **OPERATION AND MANAGEMENT:** Effective retroactively to the date of December 1, 2013, CPWA agrees to assume operational control of the above said Water District.

The operational control of CPWA shall include CPWA being responsible for:

a. All maintenance and repair of the said Water District’s water system and components including, but not limited to, water pipe and appurtenances, fire hydrants, meters and pumps on a 24 hour, 365 day per year basis.

b. The replacement of the Water District's water system components as may become necessary.

c. Providing administrative personnel to efficiently and effectively administer the Water District, which administration shall include, but not be limited to, billing of customers – not including any billings related to the Bonds of the Water District or the Water District's other indebtedness to the Town, if any; to the Water District's customers for fees it charges for water services rendered by the Water District by CPWA.

d. Administration of all disclosed contracts of the Town and/or Water District as attached as Exhibit "A" to this Agreement; if no contracts are attached as Exhibit "A", then as provided in paragraph 11 below. The Town and/or Water District acknowledge that CPWA has no responsibility for administration of undisclosed contracts.

e. Maintaining continuous supply of potable drinking water to the Water District's customers at appropriate pressure and quality.

2. **RULES AND REGULATIONS:** All customers of the Water District shall remain subject to rules and regulations of the Water District until dissolved and all rules and regulations of CPWA. In the event of a conflict, CPWA rules and regulations shall prevail.

3. **RATES AND FEES:**

a. The customers of the Water District shall be subject to CPWA's water service fees including basic water rates, and service charges that may, from time to time be in effect, which said rates and fees may be amended from time to time by CPWA without the need for CPWA to obtain consent from the Town.

b. All fees for water consumed by the customers of the Water District and all service charges paid by the customers of the Water District in accordance with CPWA rules and regulations shall be retained by CPWA.

4. **COST OF REPLACEMENT AND/OR REPAIR:** CPWA agrees to cover the cost of replacement and/or repair to the water system including, but not limited to, water pipe, appurtenances, fire hydrants, and water meters, subject to obligations, if any, of customers for costs of replacement or repair in accordance with the rules and regulations of CPWA.

5. **TAX PAYMENTS AND/OR ASSESSMENTS PAYABLE TO THE TOWN:**
CPWA shall not be responsible for administration and collection of any revenues relating to tax payments and/or assessment payments which may be owed by the customers of the Water District to the Town. Nor, as provided above, shall CPWA be responsible for any administration expenses pertaining to the Town's bonds or indebtedness pertaining to the Water District.

6. **DURATION:** This Agreement shall continue until the earliest happening of any of the following events:

a. Agreement by either party that the Agreement shall be discontinued. Any such notice shall be given to the other party a minimum of six (6) months in advance of discontinuance.

b. Final payment by the Town of all outstanding indebtedness pertaining to the Water District, whether such indebtedness is owed pursuant to bonds or otherwise.

c. The dissolution of the Water District.

7. **TRANSFER OF WATER DISTRICT PROPERTY TO CPWA:** Upon dissolution of the Water District, the Town and/or Water District will provide to CPWA a bill of sale transferring to CPWA, without charge or cost, all of the Town's and/or Water District's right,

title and interest to the Water District's water system components with duly executed assignments of easements and/or licenses heretofore granted by the Water District and/or Town for the purpose of the Water Districts operating system.

8. **WAIVER OF LIABILITY:** The parties mutually agree that this Agreement does not create any indebtedness for which the other party is to be liable.

9. **REPRESENTATIONS OF THE TOWN:** The Town represents that it has the unqualified power and authorization to enter into this Agreement for itself and on behalf of Water District; that it has disclosed all relevant contractual agreements between the Town and/or Water District or any entity that pertains to Water District to CPWA and unless expressly set forth herein; further, the Town agrees that unless provided for in this Agreement, it shall remain solely responsible for any contractual obligations that it has entered into with the Water District or any other entity pertaining to the Water District prior to the date of this Agreement.

10. **NOTICES:** Any and all notices required or appropriate to be sent by either party to the other shall be in writing and sent to the addresses of the other party as set forth above.

Dated: _____, 2015

Town of Clifton Park
By: Philip Barrett
Clifton Park Town Supervisor

Dated: _____, 2015

Clifton Park Water Authority
By: Helmut Gerstenberger
Chairman

Resolution No. _____ of 2015, a resolution appointing a Student Representative to the Town of Clifton Park Youth Court Community Board.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town of Clifton Park established the Clifton Park Youth Court in June 2014, a voluntary alternative to the criminal justice system for young people who have committed a crime or offense in the Town of Clifton Park, and

WHEREAS, the Town Board created a Community Board for the Clifton Park Youth Court, to provide recommendations, information and analysis in specific area involving law, the legal system, and offer insight and advice to the Youth Court Coordinators and the students involved in the program, and

WHEREAS, the Town Board wishes to appoint a Student Representative to this Youth Court Community Board for implementation of the committee's mission and responsibilities, and

WHEREAS, Shenendehowa High School student Zurez Memon successfully completed all 2014/2015 Youth Court Training Sessions, and

WHEREAS, Zurez Memon demonstrated exceptional leadership qualities while serving as a Youth Court Member; now, therefore, be it

RESOLVED, that the Town Board hereby appoints Zurez Memon to the Clifton Park Youth Court Community Board serving a term ending June 30, 2016.

Resolution No. _____ of 2015, a resolution authorizing the residents of Primer Court in Spring Hills Subdivision to conduct a Block Party on September 12, 2015.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the residents of the Spring Hills Subdivision plan to conduct a block party within the subdivision on September 12, 2015, from 4:00 P.M. to 11:00 P.M. and have requested permission to use the cul-de-sac on Primer Court, for their party activities; now therefore be it

RESOLVED, that the residents with the approval and advice of the Town Highway Superintendent, have permission to use the cul-de-sac on Primer Court, September 12, 2015 from 4:00 P.M. to 11:00 P.M. for their party activities, but must not block off the streets and make sure emergency vehicles can gain access to the street if needed; and be it further

RESOLVED, that the residents shall be responsible for all clean-up activities on Town property or on the street right-of-way resulting from the social activity; and be it further

RESOLVED, that a copy of this resolution be sent to the applicable Fire Department, the Ambulance Corps., the Sheriff's Department and the State Police.

TOWN OF CLIFTON PARK

Highway Department

(518)371-7821

Richard M. Kukuk
Superintendent of Highways

639 Clifton Park Center Road
Clifton Park, NY 12065
Tel (518) 371-7310
Fax (518) 373-0039

August 31, 2015

TO: ALL TOWN BOARD MEMBERS

FROM: Richard M. Kukuk, Superintendent of Highways

RE: Block Party Request – Primer Court

Please see attached request for a neighborhood block party to be held on Primer Ct. in the Spring Hills Subdivision on Saturday, September 12, 2015 from 4:00 PM to 11:00 PM. They are requesting to use the cul de sac of Primer Ct... It is understood that they must not block off roadway and make sure emergency vehicles can gain access to the street if needed.

The residents will be responsible for all clean up activities. Please see resolution request attached.

RMK:ems
Attachments

Elaine Sausville

From: Dana M. Cacchione <dana5173@nycap.rr.com>
Sent: Tuesday, August 25, 2015 2:02 PM
To: elainesausville@cliftonpark.org
Subject: Block Party Request

Dear Elaine,

This is a request to use Primer Court for a Block Party on September 12, 2015 from 4 – 11 pm. It is understood that, although we will be using the road, it will need to continue to be accessible to emergency vehicles.

Thank you for your help.

If there are any further questions or concerns, please feel free to contact me.

Sincerely,
Dana Cacchione
518-281-1539

Resolution No. _____ of 2015, a resolution authorizing the residents of Fairway Lane in the Country Club Acres Subdivision to conduct a Block Party on September 26, 2015 with a rain date of September 27, 2015.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the residents of the Country Club Acres Subdivision plan to conduct a block party within the subdivision on September 26, 2015, from 4:00 P.M. to 10:00 P.M. (with a rain date of September 27, 2015) and have requested permission to use Fairway Lane from the intersection with Country Club to the intersection with Patricia, for their party activities; now therefore be it

RESOLVED, that the residents with the approval and advice of the Town Highway Superintendent, have permission to use Fairway Lane from the intersection with Country Club to the intersection with Patricia, September 26, 2015 (with a rain date of September 27, 2015) from 4:00 P.M. to 10:00 P.M. for their party activities, but must not block off the streets and make sure emergency vehicles can gain access to the street if needed; and be it further

RESOLVED, that the residents shall be responsible for all clean-up activities on Town property or on the street right-of-way resulting from the social activity; and be it further

RESOLVED, that a copy of this resolution be sent to the applicable Fire Department, the Ambulance Corps., the Sheriff's Department and the State Police.

TOWN OF CLIFTON PARK

Highway Department

(518)371-7821

Richard M. Kukuk
Superintendent of Highways

639 Clifton Park Center Road
Clifton Park, NY 12065
Tel (518) 371-7310
Fax (518) 373-0039

September 2, 2015

TO: ALL TOWN BOARD MEMBERS

FROM: Richard M. Kukuk, Superintendent of Highways

RE: Block Party Request – Fairway Lane

Please see attached request for a neighborhood block party to be held on Fairway Lane in the Country Club Acres Subdivision on Saturday, September 26, 2015 from 4:00 PM to 10:00 PM. (Rain date: September 27, 2015) They are requesting to use Fairway Lane from the intersection of Fairway & Country Club to the intersection of Fairway & Patricia. It is understood that they must not block off roadway and make sure emergency vehicles can gain access to the street if needed.

The residents will be responsible for all clean up activities. Please see resolution request attached.

RMK:ems
Attachments

Elaine Sausville

From: Katie Bowers <jbowers17@nycap.rr.com>
Sent: Wednesday, September 02, 2015 9:24 AM
To: Elaine Sausville
Subject: Re: Block Party

4pm till 10pm.....thanks!

Sent from my iPhone

> On Sep 2, 2015, at 8:44 AM, Elaine Sausville <elainesausville@cliftonpark.org> wrote:

>

> We will provide cones that you could pick up here at the highway garage. I need to have a resolution passed to allow you to do this. I need to know what time the party is going to end. 4PM to ? Please let me know asap so I can get resolution to town hall. Thanks Elaine

>

> -----Original Message-----

> From: jbowers17@nycap.rr.com [mailto:jbowers17@nycap.rr.com]

> Sent: Wednesday, September 02, 2015 7:28 AM

> To: elainesausville@cliftonpark.org

> Subject: Block Party

>

> Hi Elaine,

>

> I contacted you a few weeks ago regarding the block party we are planning for Country Club Acres in Rexford. My street address is 6 Fairway Lane, we would like to block off Fairway Lane from the intersection of Fairway & Country Club to the intersection of Fairway & Patricia. The date for the block party is Saturday, Sept 26th with a rain date of Sunday, Sept 27th. We are planning on starting the block party at 4PM. Does the town provide the materials (cones or saw horses) to block the intersections or do we do that? Please let me know if you need any further information.

>

> Thank You,

> Katie Bowers

> 357-3909

>

>

Resolution No. _____ of 2015, a resolution awarding the contract for construction management and inspection for the Improvements to the Sitterly and Woodin Roads Intersection project.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town was awarded a NYS DOT Transportation Improvement Grant, awarding federal funding in 2014 for Improvements to the Sitterly and Woodin Roads Intersection, PIN#1759.84

WHEREAS, the Sitterly Road Improvement project will connect the Town of Clifton Park with the Town of Halfmoon, and

WHEREAS, on August 6, 2015, the Town conducted a solicitation for Expressions of Interest to all the Engineering Firms and consultants approved by New York State Department of Transportation Region 1 for Engineering planning and Design for the project, as well as the assistance in securing additional necessary funding and support for all reporting and reimbursement processes pursuant to NYSDOT guidelines, and

WHEREAS, the Towns of Halfmoon and Clifton Park formed a rating board to score the Expressions of interest according to the relevant NYSDOT guidelines, and

WHEREAS, the ratings panel determined that M.J. Engineering and Land Surveying, Clifton Park, NY scored highest in the ratings rubric according to DOT Guideline Criteria, and

WHEREAS, the Town Board accepts the recommendation of the ratings panel, and wishes to engage the services of M.J. Engineering and Land Surveying consistent with the Expression of Interest, NOW THEREFORE, BE IT

RESOLVED, that the Town Board accepts the submission of interest and qualifications of M.J. Engineering and Land Surveying for Preliminary Engineering, Design and continued Construction Management and Inspection Services for the Sitterly and Woodin Road Congestion Mitigation and Intersection Improvements project, and be it FURTHER

RESOLVED, that M.J. Engineering and Land Surveying is directed to prepare a scope of work and estimated cost schedule consistent with NYSDOT Guidelines.

REQUEST FOR EXPRESSION OF INTEREST AND QUALIFICATIONS

Highway Project Engineering Design and Construction

PIN 1759.85 –SITTERLY ROAD CORRIDOR IMPROVEMENTS AND TRAFFIC SIGNAL UPGRADES – SPOSNORED JOINTLY BY THE TOWNS OF CLIFTON PARK & HALFMOON, SARATOGA COUNTY

TOWN OF CLIFTON PARK – OFFICE OF COMMUNITY DEVELOPMENT
1 TOWN HALL PLAZA
CLIFTON PARK, NY 12065
PHONE (518)-371-6651

1. OVERVIEW

A. Purpose

Towns of Clifton Park and Halfmoon are seeking to retain a qualified engineering firm from the New York State County Highway Superintendents' Association (NYSCHSA), 15-firm, Region 1 Local Design Service Agreement (LDSA) list to provide project design services in connection with:

PIN 1759.84 – Sitterly Road corridor Improvements – To include addition of Intelligent Traffic signalization and construction of turning lanes to accommodate heavy traffic flow through the corridor: A primary connection between the Towns
Towns of Clifton Park & Halfmoon, Saratoga County

This is a Locally Administered Federal Aid Project (LAFAP). Project development, design and construction will be done in accordance with New York State Department of Transportation (NYSDOT) requirements and in accordance with the "*Locally Administered Federal Aid Project Manual*." This is a Transportation Improvement Project and was added to the TIP in 2014, and currently provides funding support for only the ITS portion of the project. This Request for Expressions of Interest (EOI) and Qualifications is intended to enable the Towns to conduct a qualifications based selection of interested engineering firms to assist the towns with advancing the project as currently funded and provide support and technical services to acquire additional project funding.

B. Project Need:

Sitterly Road is a primary Town road connecting Clifton Park and Halfmoon. As the towns have continued to grow at rates of greater than 14% per Census count, traffic congestion on the narrow width, traditional two-lane roadway has significantly increased. The Sitterly Road corridor has experienced explosive use due to its centralized east-west location providing access to two large retail centers, gas stations, corporate parks, two large medical complexes and five apartment complexes. The location between Northway Exits 8A and 9, makes it a heavily utilized access points to both Towns for commercial and passenger vehicles. The length of Sitterly is divided equally between the Towns. The Towns share control of the two signal controlled intersections on Sitterly Road; at Woodin Road and

Crossing Boulevard.. The intersections are within 500' of each other; functioning more to stop and delay through traffic, without accommodating turning movements. The volume of vehicles passing through the intersections exceeds the signal capacity to operate efficiently. The existing signals are old and cannot operate in sync with each other. The Woodin Road intersection lacks turning lanes, so that vehicles making turning movements remain in the intersection for prolonged periods of time, and stack through the Crossing Boulevard intersection. The disconnect between the signals and the absence of turn lanes have caused a critical congestion problem, with overall operational issues.

Police, Fire and Ambulance vehicles routinely attempt to travel on Sitterly, but find the delays unacceptable. Town Residents (of both communities) complain bitterly and officially to both Town's leadership to correct the delays and congestion. All efforts by the towns to mitigate these issues through signal timing have been unsuccessful. A larger, coordinated plan is needed.

In 2010 the Exit 9 Land Use Linkage Study cited this issue and predicted increasing operational failures with the projected increase in uses and overall density of the Sitterly Road corridor. A 2014 review of accident data along the corridor did reveal increases in the numbers of vehicular conflicts, but did not indicate a high accident frequency; primary due to the low speeds and stoppages experienced along the corridor.

C. Proposed Work Description:

The current roadway configuration incorporates two traffic signals along Sitterly Road; the distance between the intersections is less than 500 ft. The signals operate independently of each other on all phases. During peak hour traffic movements, the unsynchronized timing of all phases, combined with the lack of turn movement lanes creates queuing and volume delays along all four approach roadways. Increased traffic volumes in the surrounding area attempting to circumvent the Route 9 and the Route 146 corridors, in combination with access into the Crossings Boulevard have compounded the issues along this section of Sitterly Road.

The limited distance between the two intersections, combined with the lack of auxiliary lanes for turn movements creates gridlock traffic flow movement of the EB and WB Sitterly Road volumes within that 500 ft. stretch of roadway.

The proposed project should incorporate:

1. The installation of two new interconnected traffic signals controllers to synchronize the traffic movements between both intersections. This includes; full site evaluation and assessment which will likely include right of way issues.
2. The design and construction of the additional turning lanes on both Sitterly Road and Woodin Road at the prime intersection, with detection systems and associated power sources, and controls.
3. Inclusion of adequate shoulders and appropriate stripping to accommodate future pedestrian crossings and uses.
4. Evaluation, coordination and design of necessary drainage and utility placements.

D. Project Schedule

This project is anticipated to begin construction in 2016 with Substantial Completion within 18 months. Right Of Way may cause and extension of this schedule

E. Project Direction

Primary interface between the successful firm and Town of Clifton Park will be the town Planning Department, secondarily through both Towns Highway Departments in close collaboration; who will jointly be responsible for coordination, direction and acceptance of the successful firm's work.

F. Estimate of Probable Construction Costs

The estimate for ITS installation phases \$124,000. Full Project design and construction is estimated at \$1.2M.

G. Services to be Provided

The services to be provided shall be in conformance with the *"Locally Administered Federal Aid Project Manual"*. Only those firms with demonstrated ITS design, installation and construction of both the equipment, Right of Way challenges and successful added pavement experience on projects of similar scope and magnitude will be considered for designation.

2. PROPOSAL REQUIREMENTS

This EOI is intended to provide interested engineering firms with an opportunity to demonstrate their qualifications for this project. The content of the EOI shall strictly comply with the following requirements:

A. EOI Format

1. Project Understanding and Approach - Three pages (max.), 11 pt. font, no Photographs required

- a. Acknowledgement of responsibility to participate in the full project, through obtaining additional funds to complete the need lanes for safe vehicle turning movements, alleviating the heavy congestion and corridor gridlock on primary two-lane connector roadway.
 - b. Experience in managing Jointly Sponsored Local Projects within budget constraints.
 - c. Successful involvement of the stakeholder/public community interests and management of municipal processes.
 - d. Familiarity with the target area and logistical needs of busy roadways.
 - e. Experience with DOT reporting, management and documentation submission requirements.
 - f. History of successful, timely project delivery within budget.
2. Staffing Table - One page, showing organization of proposed staff

3. Staffing Qualifications and Experience, please provide pertinent summaries of professional background for key project personnel, to include projects with similar scope. Prior Project sponsors will be contacted to further assess submissions. Max 3 pages.

Any questions regarding this EOI shall be directed to Barbara McHugh in writing, at barbmchugh@cliftonpark.org.

B. EOI Submittal Requirement:

Consultants are required to submit three (3) printed copies of their Expression of Interest and one digital addressed to:

Barbara McHugh, Director
Town of Clifton Park Community Development
1 Town Hall Plaza
Clifton Park, NY 12065

Expressions of Interest shall be received no later than 4:00 pm on August 28, 2015.

3. SELECTION

A. General

The Towns of Clifton Park and Halfmoon will utilize qualifications based selection. Information provided in the EOI will be used to select the successful engineering firm. The successful firm shall demonstrate their understanding of the project, their ability to meet the technical and administrative requirements, and their ability to provide sufficient qualified staff to maintain the project schedule. The Towns reserve the right to reject any and all Expressions of Interest deemed not responsive to all criteria.

B. Evaluation Criteria

Proposals will be evaluated using the following criteria:

EVALUATION CRITERIA	MAX POINTS
Understanding of the Project Approach & Work to be done	20
Experience with similar projects	20
Experience and Quality of staff for projects of this type	15

Organizational responsibility and timely past project delivery	10
Familiarity with Federal & State Standards and Requirements	10
Logistics and Familiarity with Project area	15
TOTAL	100

C. Selection Schedule

The Towns anticipate the following procurement schedule:

Receive EOI's	August 28, 2015
Complete EOI Review	September 4, 2015
Designation	September 8, 2015
Complete Contract Negotiations	October 16, 2015

PROJECT LOCATION MAP:

