

TOWN OF CLIFTON PARK

TOWN BOARD MEETING

September 21, 2015

- I. Call to Order/7:00 P. M.
- II. Pledge to Flag
- III. Roll Call
- IV. Approval of Town Board Minutes
- V. Communications/Announcements
- VI. Business
 - Resolutions for Consideration
 - Other Business
- VII. Open Public Privilege

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment

Resolutions for Consideration

Clifton Park Town Board Meeting

September 21, 2015

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Transfer Station	Extend Transfer Station Hours for Fall Clean-Up	P. Barrett
2. Community Development	Authorize the per diem expenses to be paid for (2) CERT Volunteers to attend a NYS Safety Course	P. Barrett
3. Community Development	Award a bid to James Maloy, Inc. for construction of the Crescent Rd. Multi-use Path, 80/20 cost shared with NYS Department of Transportation, jointly sponsored by Towns of Clifton Park and Halfmoon	P. Barrett
4. Supervisor	Authorize the Supervisor to sign a contract for upgrading computer network equipment	P. Barrett
5. Supervisor	Authorize the Supervisor to sign a contract for acquiring ownership rights to the domain www.cliftonpark.org	P. Barrett
6. Building & Zoning	Schedule a public hearing to consider adoption of Local Law No. ____ of 2015 amending Building Permit Fees	P. Barrett

Resolution No. _____ of 2015, a resolution extending the Transfer Station hours for Fall Cleanup.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Jeff Vedder, Transfer Station Supervisor, has requested that the Transfer Station be open on Sundays, October 18th and 25th and November 1st, and 8th, 2015 between the hours of 10 am and 4 pm, for Fall Cleanup of leaves and brush only; and

WHEREAS, the Transfer Station Supervisor has proposed the attached schedule to support the extended hours of operation; now therefore be it

RESOLVED, that the Transfer Station will be open for extended hours on Sundays, October 18th and 25th and November 1st, and 8th, 2015 (weather permitting), between the hours of 10 am and 4 pm, for Fall Cleanup of leaves and brush only.

Resolution No. _____ of 2015, a resolution authorizing CERT Volunteers, Ronald Volungus and William Mackesey, to be reimbursed for travel expenses to attend an “All Hazards ICS Safety Officer Course” (L-954) presented by the New York State Office of Emergency Management Training.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the New York State Office of Emergency Management Training is presenting an “All Hazards ICS Safety Officer Course” September 21st - 24th, 2015 in Oriskany, New York; and

WHEREAS, the Director of Community Development has recommended that CERT volunteers Ronald Volungus, 4 Applewood Dr., Rexford, NY and William Mackesey, 1313 London Square Dr., Clifton Park, be authorized to attend the course; and

WHEREAS, Mr. Volungus’s and Mr. Mackesey’s attendance at the Course will confer a benefit upon Town residents; now therefore be it

RESOLVED, that Ronald Volungus and William Mackesey are hereby authorized to attend the “All Hazards ICS Safety Officer Course” being presented by the New York State Office of Emergency Management September 21st - 24th, 2015; and be it further

RESOLVED; that the Comptroller is authorized to reimburse Mr. Volungus and Mr. Mackesey an amount not to exceed \$600.00 total utilizing Federal per diem rates for costs incurred for mileage and tolls to attend the seminar, to be paid from A-8762-001 up to \$515.00 and A-8762-0015 up to \$85.00.

Resolution No._____ of 2015 a resolution awarding the construction contract for the Crescent Road Multi-Use trail to James H. Maloy, Inc. pursuant to competitive bid.

Introduced by _____ who moved its adoption, seconded by _____

WHEREAS Resolution No. 167 of 2013, and Resolution No. 88 of 2010 authorized the implementation and funding for federal-aid and State "Marchiselli" Program to fund the Crescent Road multi-use trail as a transportation federal-aid project and appropriating funds therefore, and

WHEREAS, Rights of way have been acquired for the construction and maintenance of the trail, which will connect the Towns of Clifton Park and Halfmoon with a multi-use trail extending from Okte Elementary School across Crescent Road and into the Town of Halfmoon, with its eastern terminus at the end of Morris Lane and Crescent Road, and

WHEREAS, the project includes the installation of a paved asphalt path, ADA compliant curbs, detectable warning units and pedestrian signals guiderail, signs and fencing at the Northway entrance ramps and associated bridgework, and

WHEREAS, after completion of ROW acquisition, Federal Construction authorization was obtained on September 22nd, 2014, and

WHEREAS, MJ Engineering prepared Final Plans, Specifications and Estimate, and the Town was authorized to proceed to bid on June 1, 2015, and

WHEREAS, After Bid opening on August 19, 2015, MJ Engineers performed a bid analysis and recommended that the bid be awarded to James H. Maloy, Inc. as low bidder, with the concurrence of New York State Department of Transportation, and

WHEREAS, the New York State Department of Transportation has reviewed the bid package and concurs in the recommendation to award the project to James H. Maloy, Inc., according to procedures for locally administered Federal Aid Projects, and

WHEREAS, the project is jointly sponsored by the Town of Clifton Park and The Town of Halfmoon, with an 80%/20% cost share with NYSDOT through the Federal Marchiselli program, now therefore, be it

RESOLVED That the Town Board accepts the recommendation of design engineers, MJ Engineering, and hereby awards the construction contract for the Crescent Road multi-use path to James H. Maloy, Inc. pursuant to General Municipal Law section 103, at a cost not to exceed \$2,042,000, and be it further

RESOLVED that MJ Engineering is authorized to notify James H. Maloy, Inc. to proceed, with construction expected to be substantially complete on September 1, 2016, and be it further

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

Resolution No. _____ of 2015, a resolution authorizing the Town Supervisor to sign a purchase contract to acquire professional services, hardware and software from ABS Solutions.

Introduced by _____, who moved its adoption, seconded by _____.

Whereas, the Supervisor is authorized to enter into a contract with any accounting, engineering firm, professional services firm, or other professional consulting firm for the needs of the Town of Clifton Park, subject to legal review by the Town Attorney's office, and as the Town Board may deem appropriate, and

Whereas, a need exists to update and integrate a town-wide computer network to manage and access daily functions, existing records for the many departments in Town Hall, Highway Department and several locations throughout town, and

Whereas, ABS Solutions has proposed a plan to reconstruct the Town's information technology network, replacing aging hardware, updating informational backup systems, improving network security as well as reducing "downtime" in the event of accidents, power fluctuations or natural disasters, and

Whereas, ABS Solutions' proposal includes current hardware for a new server, proper licensing for server users, new backup options for data, new switches to improve server and network performance as well as the professional services necessary to implement the project, at a cost of \$68,065.05, and

Whereas, professional services will cost \$26,650.00 and hardware and software costs will be \$41,815.05, and

Whereas, these significant changes will greatly enhance the ability of Clifton Park's daily operations, limit server malfunctions and enhance security, now, therefore be it

Resolved, that the Town Supervisor is hereby authorized to enter into an agreement with ABS Solutions to acquire software, hardware, and professional services to institute a new server and network for the Town of Clifton Park at a total cost of \$68,065.05, and be it further

Resolved, that a transfer of \$ 50,000.00 from Line A- 1990-15 to Line A-1620-04 (Town Hall Computer Expense) to offset the cost of the project, and be it further

Resolved, that the cost of the project in the amount of \$68,065.05 be paid from Line A-1620-04 (Town Hall Computer Service)

Resolution No. _____ of 2015, a resolution authorizing the Town Supervisor to sign an agreement with ICOM Tech Services to acquire the ownership rights to www.cliftonpark.org .

Introduced by _____ , who moved its adoption, seconded by _____.

WHEREAS, ICOM Tech Services, 5 Southside Drive, Suite 11-240, Clifton Park, New York, owns the website www.cliftonpark.org , and

WHEREAS, the Town of Clifton Park entered into a partnership with ICOM and cliftonpark.org in 2000, providing the Town with its first website and internet presence, and

WHEREAS, the partnership allowed the Town of Clifton Park to immediately have an interactive- professional website that quickly became a successful resource for Clifton Park residents at no cost to taxpayers, and

WHEREAS, the website also established a direct line of communication between Town Hall personnel and Clifton Park residents through an innovative e-mail system, allowing residents to contact Town Officials directly on a 24 hour basis, and also enabled the Town to provide timely notice and information concerning upcoming events, activities and initiatives, and

WHEREAS, the Town Board wishes to obtain the rights to the existing web address and domain to enable the Town to expand, upgrade and modernize the capabilities of the website in a rapidly changing and evolving Information technology environment, now, therefore be it

RESOLVED, the Supervisor is authorized to sign an agreement with ICOM tech Services, 5 Southside Drive, Suite 11-240, Clifton Park, for all rights and intellectual property associated with the www.cliftonpark.org website and Domain at a cost not to exceed \$16,000, with an initial payment of \$10,000 and installment payments of \$500 per month for 12 months, payable from A-1620-4.

Resolution No. _____ of 2015, a resolution scheduling a public hearing to consider adoption of Local Law No. _____ of 2015, a local law amending Section 103-16 of the Town Code, Building Permit Fees.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS; Steven Myers, Director of Building and Zoning has recommended amending Section 103-16 Building Permit fees; and

WHEREAS; the Town Board wishes to schedule a public hearing to obtain input regarding the proposed changes; now therefore be it

RESOLVED, that a public hearing is scheduled for October 5 at 7:05 P.M. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York to consider adoption of Local Law No. _____ of 2015 a local law amending Section 103-16 of the Town Code, Building Permit fees; and be it further

RESOLVED, the Town Clerk is directed to publish appropriate notice of the same.

SS 103-16 Permit Fees

Permit	Existing Fees	Proposed Fee
Residential permits:		
New structures or additions to existing structures:		
Per 100 square feet of floor area or portion thereof	\$[17]	<u>20</u>
Minimum charge	\$[55]	<u>75</u>
Residential remodeling or renovations, i.e., conversions of nonhabitable to habitable space (garage to living space); any structural change to the building; any structural change to the foundations; door and window changes		
Per 100 square feet of floor area or portion thereof	\$[17]	<u>20</u>
Minimum charge	\$[55]	<u>75</u>
Toolsheds, storage buildings and garages, either metal or wood, regardless of whether they are permanent or portable. (No permit is required for a structure less than 144 square feet in floor area. However, it must adhere to side line and rear line setbacks.)		
Per 100 square feet of floor area or portion thereof	\$[12]	<u>15</u>
Minimum charge	\$[55]	<u>75</u>
Reroofing:		
Residential	\$[55]	<u>60</u>
Commercial	\$250	
Siding:		
Residential	\$[55]	<u>60</u>
Commercial	\$250	
Patios and decks:		
Residential	\$[55]	<u>60</u>
Commercial	\$250	
Swimming pools (in-ground or aboveground)		
Residential	\$55	
Commercial	\$250	
Chimneys, fireplaces and inserts, wood stoves, HVAC and water heaters		
Residential	\$[55]	<u>60</u>
Commercial	\$250	
Septic systems (new or replaced)		
Residential	\$[55]	<u>60</u>
Commercial	\$250	
Sewer and water utility lines, to include lateral connections		
Residential	\$[55]	<u>60</u>

Permit	Existing Fees	Proposed Fee
Commercial	\$250	
Demolition		
Residential	\$[55]	<u>60</u>
Commercial	\$250	
Utility lines other than laterals (sewer, water, etc.)	\$200	
Commercial/nonresidential permits:		
New structures, additions or alterations to existing structures:		
Per 100 square feet of floor area or portion thereof	\$30	
Minimum charge	\$350	
Toolsheds, storage buildings and garages, either metal or wood, regardless of whether they are permanent or portable		
Per 100 square feet of floor area or portion thereof	\$30	
Minimum charge	\$350	
Change of tenancy (no construction activity)	\$200	
Tents or inflatable structures (special events)	\$200	
Special use permit		
Application only (site plan review fees apply separately)	\$300	
Variances		
Single-lot residence	\$150	
All others, including logging	\$300	
Signs		
Per square foot	\$5	
Minimum	\$125	