

# TOWN OF CLIFTON PARK

## TOWN BOARD MEETING

November 16, 2015

- I. Call to Order/7:00 P. M.
- II. Pledge to Flag
- III. Roll Call
- IV. Approval of Town Board Minutes
- V. Communications/Announcements
- VI. Business
  - Resolutions for Consideration
  - Other Business
- VII. Open Public Privilege

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment

Resolutions for Consideration

Clifton Park Town Board Meeting

11/16/2015

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Comptroller	Adopt the 2016 Town of Clifton Park Budget	P. Barrett
2. Building & Development	Adopt Local Law No. ___ of 2015 amending Section 103-16 of the Town Code	P. Barrett
3. Supervisor	Resolution placing Hannah Wool Fellows House on the Town's Historic Register	J. Whalen
4. Supervisor	Resolution placing the Jonesville Academy on the Town's Historic Register	J. Whalen
5. Assessment Office	Authorize the Assessor to re-levy unpaid Saratoga County Sewer District 1 sewer bills	P. Barrett
6. Assessment Office	Authorize the Assessor to re-levy unpaid Town of Ballston water bills	P. Barrett
7. Assessment Office	Authorize the Assessor to re-levy unpaid Olde Nott Farm 2014 unpaid Sewer District sewer bills	P. Barrett
8. Assessment Office	Authorize the Assessor to re-levy unpaid Rivercrest Sewer District Extension No. 1 2014 sewer bills	P. Barrett
9. Assessment Office	Authorize the Assessor to re-levy unpaid Clifton Park Water Authority water bills.	P. Barrett
10. Supervisor	Authorize alcoholic beverages to be served at 2 monthly dinners at the Shenendehowa Adult Community Center	P. Barrett
11. Supervisor	Authorize the Supervisor to file commitment documents with Saratoga County for collection of Town's share of 2016 Sales Tax Revenue	P. Barrett

12. Highway

Authorize St. George's School to use Town roadways for their annual Turkey Trot on November 27, 2014

P. Barrett

Resolution No. \_\_\_\_\_ of 2015, a resolution adopting the 2016 Budget for the Town of Clifton Park.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, a public hearing was held on the Preliminary Budget on November 5, 2015 to obtain comment from the public regarding the proposed Budget for 2016; and

WHEREAS, the comments of the public have been incorporated into the proposed budget; now therefore be it

RESOLVED, that the 2016 Town of Clifton Park Budget is hereby adopted.

Resolution No. \_\_\_\_\_ of 2015 a resolution adopting Local Law No. \_\_\_\_ of 2015 amending Section 103-16 of the Town Code.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on November 9, 2015, the Town Board held a Public Hearing to solicit Public input on a proposal to adjust the application fees for Permit Fees for Fireworks Permits for Individuals or Vendors under Section 103 of the Town Code, and

WHEREAS, the Town wishes to adopt amendments to the fee schedule for Building Department inspections of Fireworks Permit applications; now therefore be it

RESOLVED, that the Town Board hereby adopts Local Law No. \_\_\_\_\_ of 2015, a local law amending Sections 103-16 of the Town Code, and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of same.

§ 103-16 Permit fees.

[Amended 9-15-1988 by L.L. No. 15-1988; 10-17-1988 by L.L. No. 23-1988; 12-16-1996 by L.L. No. 14-1996; 4-6-1998 by L.L. No. 2-1998; 11-19-2001 by L.L. No. 16-2001; 10-6-2003 by L.L. No. 5-2003; 10-10-2006 by L.L. No. 9-2006; 2-7-2011 by L.L. No. 1-2011; 2-13-2013 by L.L. No. 3-2012; 10-20-2014 by L.L. No. 8-2014]

Except as set forth hereinabove, the Building Inspector shall collect, at the time of a building permit application, a building permit fee pursuant to the following schedule:

Permit	Existing Fee	Proposed Fee
Residential permits:		
New structures or additions to existing structures:		
Per 100 square feet of floor area or portion thereof	\$20	
Minimum charge	\$75	
Residential remodeling or renovations, i.e., conversions of nonhabitable to habitable space (garage to living space); any structural change to the building; any structural change to the foundations; door and window changes		
Per 100 square feet of floor area or portion thereof	\$20	
Minimum charge	\$75	
Toolsheds, storage buildings and garages, either metal or wood, regardless of whether they are permanent or portable. (No permit is required for a structure less than 144 square feet in floor area. However, it must adhere to side line and rear line setbacks.)		
Per 100 square feet of floor area or portion thereof	\$15	
Minimum charge	\$75	
Reroofing:		
Residential	\$60	
Commercial	\$250	
Siding:		
Residential	\$60	
Commercial	\$250	
Patio and decks:		
Residential	\$60	
Commercial	\$250	
Swimming pools (in-ground or aboveground)		
Residential	\$55	

<b>Permit</b>	<b>Existing Fee</b>	<b>Proposed Fee</b>
Commercial	\$250	
Chimneys, fireplaces and inserts, wood stoves, HVAC and water heaters		
Residential	\$60	
Commercial	\$250	
Septic systems (new or replaced)		
Residential	\$60	
Commercial	\$250	
Sewer and water utility lines, to include lateral connections		
Residential	\$60	
Commercial	\$250	
Demolition		
Residential	\$60	
Commercial	\$250	
Utility lines other than laterals (sewer, water, etc.)	\$200	
Commercial/nonresidential permits:		
New structures, additions or alterations to existing structures:		
Per 100 square feet of floor area or portion thereof	\$30	
Minimum charge	\$350	
Toolsheds, storage buildings and garages, either metal or wood, regardless of whether they are permanent or portable		
Per 100 square feet of floor area or portion thereof	\$30	
Minimum charge	\$350	
Change of tenancy (no construction activity)	\$200	
Tents or inflatable structures (special events)	\$200	
Special use permit		
Application only (site plan review fees apply separately)	\$300	
Variances		
Single-lot residence	\$150	
All others, including logging	\$300	
Signs		
Per square foot	\$5	
Minimum	\$125	
Banner		

<b>Permit</b>	<b>Existing Fee</b>	<b>Proposed Fee</b>
A new business may display a grand opening banner, as permitted in Chapter 171, Signs, herein, once for a thirty-day period without incurring a permit fee.		
Plan review (unless included in the permit fee)	1/2 of the permit fee (or minimum)	
Residential minimum	\$100	
Commercial minimum	\$300	
Soil-disturbing activity (SDA)	\$200 minimum plus \$50 per acre for each acre or partial acre exceeding 1 acre of soil-disturbing activity	
Any additional plan review (changes, revision or additions to original permit)		
Residential, per 100 square feet of floor area or portion thereof	\$15	
Residential minimum	\$75	
Commercial, per 100 square feet of floor area or portion thereof	\$30	
Commercial minimum (Note: The original permit fee covers the initial plan review and one re-review, if required. Projects requiring a third or more review will be charged an additional fee equal to 5% of the overall permit cost.)	\$250	
Renewal of permit		
Residential	\$75	
Commercial	\$300	
Permit extension after two-year limit (6 months maximum)		
Residential	\$150	
Commercial	\$500	
Timber harvesting	\$200	
Agricultural buildings		
Per 100 square feet or any portion thereof	\$5	
Minimum charge	\$50	
Remodeling or renovation to an agricultural building		
Per 100 square feet or any portion thereof	\$5	
Minimum charge	\$50	
Fireworks <u>Permits for Individuals or Vendors</u>	[\$25/event (maximum	<u>\$100/event</u>

**Permit**

**Existing Fee**  
of \$100 for the year  
per vendor)]

**Proposed Fee**

[Note:  
Vendors will not be charged a fee if they have  
more than 4 events in a year.  
Fireworks fees shall be retroactive to and  
effective as of January 1, 2006.]

Surcharge for inspections before or after normal business  
hours or for special events (not including fireworks)  
Contractors found working without a permit when required  
will be charged an amount equal to double the permit  
minimum fee as a condition of issuing the permit.

\$50/hour

Resolution No. \_\_\_\_\_ of 2015, a resolution placing the structure located at 283 Riverview Road, Rexford on the Clifton Park Town Register of Historic Places.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Historic Preservation Commission has recommended Hannah Wool Fellows house, ca. 1850, located at 283 Riverview Road, Rexford be added to the Town Register of Historic Places; and

WHEREAS, structures placed on this Register will be given historic status for purposes of Town-wide recognition and as such shall be provided with appropriate marker and inclusion in a Town brochure identifying all sites so designated; now therefore be it

RESOLVED, that the Town Board hereby adds the Hannah Wool Fellows House, Riverview Road, owned by Kevin Rosenberg and Natalie Lopasic to the Town Register of Historic Places.

283 Riverview Road, The Hannah Wool Fellows House, ca. 1850

The original Hannah Wool Fellows house at 283 Riverview Road was built about 1850 and sold to Laurence and Sarah Fellows by 1856. The house was inherited by Laurence's son, Lewis Fellows in about 1860. Sometime after 1875 the house burned. It was probably in the process of being rebuilt when Lewis drowned in the canal in 1877. His wife, Hannah Wool Fellows, completed the rebuilding in 1879. The rebuilt structure undoubtedly included portions of the original 1850 structure.

The present owners, have worked with the Historic Preservation Commission on the exterior of the building. It retains much of the façade of the 1879 structure. The interior had deteriorated and is now quite changed. Such interior elements as the original stair, double doors between the double parlors and some original moldings and floors have been preserved. A large barn with the date of 1880 in the shingles stands across the driveway. Other outbuildings cluster around the two larger structures. Together, the buildings preserve the look of a large 19th century farm.

Resolution No. \_\_\_\_\_ of 2015, a resolution authorizing the Assessor to re-levy delinquent sewer charges on the 2016 property tax bills.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Saratoga County Sewer District No. 1 has reported unpaid sewer bills per the attached schedule for the Saratoga County Sewer District No. 1; and

WHEREAS, it is necessary for the Assessor to re-levy the unpaid bill on the property owner's 2015 tax bill to ensure payment of the same; now therefore be it

RESOLVED, that the Town Board accepts the reported delinquent sewer charges for the Saratoga County Sewer District No. 1 per the attached schedule and authorizes the Assessor to re-levy that amount on the property owners' 2016 School and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February to the Saratoga County Sewer District No. 1.

Resolution No. \_\_\_\_\_ of 2015, a resolution authorizing the Assessor to re-levy delinquent water charges on the 2016 property tax bills.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town of Ballston Water Department has reported unpaid Town of Ballston water bills for Town of Clifton Park users per the attached; and

WHEREAS, it is necessary for the Assessor to re-levy the unpaid bill on the property owner's 2016 tax bill to ensure payment of the same; now therefore be it

RESOLVED, that the Town Board accepts the reported delinquent water charges for the Town of Ballston Water Department per the attached and authorizes the Assessor to re-levy that amount on the property owners' 2016 School and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February to the Town of Ballston.

Resolution No. \_\_\_\_\_ of 2015, a resolution authorizing the Assessor to re-levy delinquent sewer charges on the 2015 property tax bills.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Michael O'Brien, Facilities Manager of the Clifton Park Sewer District No.1 has reported unpaid sewer bills per the attached schedule for users of the Olde Nott Farm Sewer District; and

WHEREAS, it is necessary for the Assessor to re-levy the 2014 unpaid bills on the property owner's 2016 tax bill to ensure payment of the same; now therefore be it

RESOLVED, that the Town Board accepts the reported delinquent sewer charges for the Olde Nott Farm Sewer District per the attached schedule and authorizes the Assessor to re-levy that amount on the property owners' 2016 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February to the Olde Nott Farm Sewer District.

Resolution No. \_\_\_\_\_ of 2015, a resolution authorizing the Assessor to re-levy delinquent sewer charges on the 2015 property tax bills.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Michael O'Brien, Facilities Manager of the Rivercrest Sewer District No.1 has reported unpaid sewer bills per the attached schedule for users of the Rivercrest Sewer District Extension No. 1; and

WHEREAS, it is necessary for the Assessor to re-levy the unpaid 2014 bills on the property owner's 2016 tax bill to ensure payment of the same; now therefore be it

RESOLVED, that the Town Board accepts the reported delinquent sewer charges for the Rivercrest Sewer District Extension No. 1 per the attached schedule and authorizes the Assessor to re-levy that amount on the property owners' 2016 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February to the Rivercrest Sewer District Extension No. 1.

Resolution No. \_\_\_\_\_ of 2015, a resolution authorizing the Assessor to re-levy delinquent water charges on the 2016 property tax bills.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Clifton Park Water Authority has reported unpaid water bills per the attached schedule, and

WHEREAS, it is necessary for the Assessor to re-levy the unpaid bill on the property owner's 2016 tax bill to ensure payment of the same; now therefore be it

RESOLVED, that the Town Board accepts the reported delinquent sewer charges for the Clifton Park Water District per the attached schedule and authorizes the Assessor to re-levy that amount on the property owners' 2016 School and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February to the Clifton Park Water Authority.

Resolution No. \_\_\_\_\_ of 2015, a resolution authorizing the Shenendehowa Senior Citizens to serve alcoholic beverages at 2 monthly dinners at the Shenendehowa Adult Community Center.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Shenendehowa Adult Community Center is hosting a monthly dinner with a Bavarian Theme Night on November 23, 2015 from 5:30 P.M to 7:30 P.M., and

WHEREAS, the Shenendehowa Adult Community Center is also hosting a monthly dinner with a Holiday Theme on December 14, 2015 from 5:30 P.M. to 7:30 P.M., and

WHEREAS, the event will have approximately 100 people in attendance, and

WHEREAS, the Shenendehowa Senior Citizens have requested permission to serve alcohol in the form of beer and wine at each of these 2 events, now, therefore, be it

RESOLVED, that the sponsoring group is hereby authorized to serve beer and wine at a monthly dinner at the Shenendehowa Adult Community Center on November 23, 2015 from 5:30 P.M. to 7:30 P.M., and be it further

RESOLVED, that the sponsoring group is also hereby authorized to serve beer and wine at a monthly dinner at the Shenendehowa Adult Community Center on December 14, 2015 from 5:30 P.M. to 7:30 P.M.

Resolution No. \_\_\_\_\_ of 2015, a resolution authorizing the Town Supervisor to file commitment documents with Saratoga County for collection of the Town's Share of the 2016 Sales Tax Revenues.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town of Clifton Park is required to file commitment papers regarding the collection of Sales Tax Revenue for 2016; now therefore be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the collection of Sales Tax Revenue, to be paid in cash for 2016, from Saratoga County; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to file the appropriate documents of commitment with Saratoga County.

Resolution No. \_\_\_\_\_ of 2015, a resolution authorizing St. George's School to use Town roadways for their 4<sup>th</sup> Annual Turkey Trot on November 26<sup>th</sup>, 2015.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, St. George's School on Route 146 would like to host its 4<sup>th</sup> Annual Turkey Trot on Thanksgiving morning, November 26, 2015; and

WHEREAS, the 5K event will begin at St. George's School, proceed to Moe Road then Clifton Park Center Road, into Shenendehowa Campus by Tesago Elementary School, continue through the Campus reaching main entrance on Route 146, right on Route 146 and end back at St. George's School; now, therefore, be it

RESOLVED, that authorization is given to St. George's School to use Town roadways for their 4<sup>th</sup> Annual Turkey Trot 5K Race event, on November 26, 2015; at 8:00 A.M.

