

TOWN OF CLIFTON PARK

TOWN BOARD MEETING

December 21, 2015

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
 - **Flag Ceremony led by Webelos Pack 43**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Eagle Scout Benjamin James Mayo**
 - **Kinns Road Park Management Discussion – Chairman Matthew Veitch, Saratoga County Board of Supervisors**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
December 21, 2015

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Honor Eagle Scout Benjamin James Mayo	P. Barrett
2. Supervisor	Schedule 2015 Organizational Meeting and the first Town Board Meeting of 2015	P. Barrett
3. Supervisor	Appoint M. Kathleen Smith as Secretary to the Zoning Board of Appeals	P. Barrett
4. Supervisor	Authorize the Supervisor to sign contracts with the Subcontractors for 2016	P. Barrett
5. Supervisor	Authorize the installation of a street light at the Vischer's Landing Subdivision	P. Barrett
6. Supervisor	Authorize the Supervisor to enter into a contract for the development of a Forestry Management Plan for Kinns Road Park	P. Barrett
7. Highway	Authorize the promotion of Gerald DuMary to the position of Mechanical Equipment Operator in the Highway Department	P. Barrett
8. Comptroller	Authorize budget transfers for calendar year 2015	P. Barrett
9. Supervisor	Authorize the hiring of Lori Hughes as Program Director in Parks, Recreation and Community Affairs	P. Barrett
10. Supervisor	Authorize the hiring of Rosemarie DiMarco as a part-time clerk in the Parks and Recreation Department	P. Barrett

Resolution No. _____ of 2015, a resolution recognizing Benjamin James Mayo for attaining the rank of Eagle Scout.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Benjamin James Mayo, member of Troop 6 of the Twin Rivers Council, was awarded the rank of Eagle Scout, the highest award that a Boy Scout can earn, and

WHEREAS, Mr. Mayo has earned numerous merit badges, has shown leadership in the troop and has organized and completed a organize and complete a project to benefit the local community, and

WHEREAS, Mr. Mayo's Eagle Scout project consisted of dedicating many hours to the Bridlewood Ridge Subdivision in Clifton Park, installing split rail fencing with a wire-welded mesh backing around a stormwater management area, and

WHEREAS, in an effort to greatly improve the surrounding aesthetics, Mr. Mayo went further and more importantly provided a safety feature to discourage residents, children and pets from entering the stormwater facility, and

WHEREAS, Benjamin's dedication to the Boy Scout Oath, while using his time and energy to give back to his community will serve to prepare him for a meaningful, productive role in society; now therefore be it

RESOLVED, that the Clifton Park Town Board honor and recognize the accomplishments and deeds of Benjamin James Mayo for attaining the rank of Eagle Scout and contributing to the intrinsic value of our community.

Resolution No. _____ of 2015, a resolution scheduling the 2016 Organizational Meeting, and the first 2015 Town Board Meeting for the Town of Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, it is necessary to schedule the 2016 Organizational Meeting and the first 2016 Town Board Meeting; now therefore be it

RESOLVED, that the 2016 Organizational Meeting for the Town of Clifton Park shall be held on Monday, January 4, 2016, at 7:00 p.m. in the Wood Memorial Meeting Room, One Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, that the first Town Board Meeting of 2016 will be held on Monday, January 4, 2016 immediately following the Organizational Meeting, in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York.

Resolution No _____ of 2015, a resolution appointing M. Kathleen Smith, as Secretary to the Zoning Board of Appeals.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, due to the pending resignation of Susan White, an opening exists for a Secretary to the Zoning Board of Appeals; and

WHEREAS, M. Kathleen Smith, 17 Garnsey Road, Rexford, has been recommended to fill the position; now therefore be it

RESOLVED, that M. Kathleen Smith, Rexford, is hereby appointed as Secretary to the Zoning Board of Appeals, effective January 15, 2016, at a salary as budgeted, to be paid in equal monthly installments.

Resolution No. _____ of 2016, a resolution authorizing the Supervisor to sign contracts with 2016 Subcontract hires per Schedule "A".

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Myla Kramer, Director of Parks and Recreation has requested that the Town Board authorize certain updated contracts for certain Recreation Programs; and

WHEREAS, the Town Board supports continuation of the listed Recreation Programs with the Subcontractors listed on the attached Schedule "A"; now therefore be it

RESOLVED, that the Town Supervisor is hereby authorized to sign contracts with 2016 Recreation Subcontractors, per Schedule "A".

Resolution No. _____ of 2015, a resolution authorizing the installation of a street light at the entrance to the Vischer's Landing Subdivision, off of Vischer Ferry Road (Saratoga County 90).

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Vischer's Landing Subdivision was approved by Resolution by the Clifton Park Planning Board on March 27, 2007, per the approved subdivision plan, titled, "Oronacah Farms Residential Cluster Subdivision", and

WHEREAS, per the Town of Clifton Park Subdivision of Land Code, §179-28 (A): "It shall also be the responsibility of the owner to provide appropriate streetlighting at the intersection of the proposed street with an existing arterial street in accordance with all Illuminating Engineering Society, NMPC and NYSEG requirements," and, the installation of the street light is warranted at this time; now, therefore be it

RESOLVED, that authorization is hereby granted for the installation of a street light at the entrance to the Vischer's Landing Subdivision, at the intersection of Vischer Ferry Road (Saratoga County 90) and Bridgewater Court; and be it further

RESOLVED, that said street light shall be charged to the Clifton Park Lighting District No. 1 and that a copy of this authorization shall be forwarded to the National Grid utility company.

Resolution No. _____ of 2016, a resolution authorizing the Supervisor to enter into a contract with Richard J. Cipperly, North Country Forestry, to provide a Forestry Management Plan to the Town of Clifton Park for the recreation area known as Kinns Road Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the County of Saratoga acquired the Kinns Road Park in the 1930's as reforestation lands, pursuant to New York State County Law §219; and

WHEREAS, in 1977 the County identified the Kinns Road Park lands as a recreation area, and delegated management responsibility for the area to the Town of Clifton Park; and

WHEREAS, the Town has managed Kinns Road Park as a park since 1977, establishing hiking trails, pedestrian access and the parking lot off of Kinns Road; and

WHEREAS, County Officials had advised the Town of plans to conduct timbering operations on the parcel pursuant to County Law Section 219, consistent with a county wide timbering management plan for reforestation lands; and

WHEREAS, the County and the Town have agreed in principle to explore an alternative forestry management plan for the Park, under the direction of the Town, which provides maximum protection for the unique trail system and preserves the existing recreational uses to the greatest possible degree; and

WHEREAS, Richard J. Cipperly, has over 30 years' experience as a Forester and Supervising Forester with New York State DEC, and has consulted with Towns and Counties, as well as state agencies on forestry management practices for park and recreation areas, and

WHEREAS, the Town wishes to retain Mr. Cipperly, to work directly with Town officials and staff to provide consulting services and to develop a Forestry Management Plan for the Park consistent with the Town's priorities; now therefore, be it

RESOLVED, that the Supervisor is authorized to execute the attached consultant agreement with Richard J. Cipperly, authorizing the preparation of a Forestry Management Plan for Kinns Road Park on behalf of the Town of Clifton Park, at a cost estimated at \$2,750.00, with additional work to be invoiced at \$70/hr. with funds to be transferred from (A-8510-90) General Fund - Community Beautification - Trees.

Resolution No _____ of 2015, a resolution authorizing the promotion Laborer Gerald Dumary to Mechanical Equipment Operator in the Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists in the Highway Department for a Mechanical Equipment Operator, and

WHEREAS, Superintendent, Richard Kukuk has recommended that Laborer Gerald Dumary, 118 Van Aernam Road, Ballston Spa, be promoted to Mechanical Equipment Operator, and

WHEREAS, Mr. Dumary has been employed in the Highway Department since 2003 and has met all the requirements for the position of Mechanical Equipment Operator, now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the promotion of Gerald Dumary to Mechanical Equipment Operator at Grade 5, Step 7, effective December 21, 2015, to be paid from DA-5142-E-1500.

Resolution No _____ of 2015, a resolution authorizing budget transfers for calendar year 2015 as specified in Exhibit A.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Comptroller has recommended that certain budget adjustments contained in Exhibit A be made to address the needs of all funds as well as other miscellaneous expenditures as set forth in Exhibit A; now, therefore, be it

RESOLVED, that the budget transfers specified in Exhibit A be adopted per the Comptroller's recommendations.

Resolution No. _____ of 2015, a resolution hiring Lori Hughes to the position of Program Events Coordinator in the Parks, Recreation and Community Affairs Office.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the promotion of Diana Fraser to Assistant Director of Parks and Recreation has created an opening in the position of Program Events Coordinator, and

WHEREAS, Lori Hughes, 46 Pine Tree Place, Clifton Park, has worked in the Town's Summer Camps Program since 2006, as Director of Summer Camps and as Site Director of the Locust Lane Camp, and

WHEREAS, Lori Hughes has over 20 years of experience planning, organizing and supervising events and staff in various settings, as well as maintaining reports and records of all aspects of the events, and

WHEREAS Supervisor Barrett has recommended Ms. Hughes for promotion from site Director to Program Events Coordinator to fill the position vacated by the promotion of Diana Fraser, now therefore be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby authorizes the hiring of Lori Hughes, Clifton Park, New York for the position of Program Events Coordinator, at Grade 6, Step 1, effective January 11, 2016, as budgeted in the 2016 budget line A-7021-Exxxx (Parks & Rec. Administration).

Resolution No. _____ 2015, a resolution authorizing the hiring of Rosemarie DiMarco as a part-time clerk in the Parks and Recreation Department

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a need exists for a part-time clerk in the Parks and Recreation office due to the retirement of Robin Dutcher, and

WHEREAS, Rosemarie DiMarco, 18 Oak Brook Commons, Clifton Park, has been recommended to fill this position; now, therefore, be it

RESOLVED, that Rosemarie DiMarco, 18 Oak Brook Commons, Clifton Park, be appointed to fill the position of part-time clerk in the Parks and Recreation Department, at Grade 4, Step 8, \$23.48 per hour, to be paid from A-7021-E4000, Parks and Recreation Part-time employees.