

# TOWN OF CLIFTON PARK

## TOWN BOARD MEETING

February 1, 2016

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
  - **Presentation by Richard Cipperly and Dennis Flynn – Kinns Road Park**
  - **Public hearing to consider an application for inclusion in the Conservation Easement Historic Preservation Program for property at 283 Riverview Road, Rexford**
  - **Public hearing to consider an application for inclusion in the Conservation Easement Historic Preservation Program for property at 958, 960 and 962 Main Street, Jonesville**
  - **Resolutions for Consideration**
  - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration

Clifton Park Town Board Meeting

**February 1, 2016**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Authorize the Supervisor to sign an agreement with the Board of Cooperative Educational Services of Washington, Saratoga, Warren, Hamilton and Essex Counties for tree maintenance at Kinns Road Park	P. Barrett
2. Parks & Recreation	Approve 2016 Summer Recreation Salary Matrix for Day Camp employees	P. Barrett
3. Parks & Recreation	Permit Ann Wertalik and Patti Ellis to serve alcohol during a family gathering at Collins Park on June 18, 2015	P. Barrett
4. Supervisor	Authorize the Supervisor to sign a new Contract with CSEA, Local 1000 General Unit for the period January 1, 2016 through December 31, 2018	P. Barrett
5. Parks & Recreation	Authorize the Supervisor to sign a Lease Agreement with DeLage Landen Financial Services (through Electronic Business Products) for a Digital Copying system for use by the Parks & Recreation Department	P. Barrett
6. Supervisor	Reappoint members to the Mohawk Towpath Byway Project for Year 2016	P. Barrett
7. Supervisor	Authorize the Supervisor to sign a renewed lease agreement for the facilities rented at 1 Barney Road, Clifton Park for Year 2016	P. Barrett
8. Transfer Station	Authorize the hiring of a Mechanical Equipment Operator at the Transfer Station	P. Barrett
9. Supervisor	Resolution supporting annual funding to municipalities for infrastructure upgrades and improvements	P. Barrett

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the Supervisor to enter into an agreement with The Board of Cooperative Educational Services (BOCES) of Washington, Saratoga, Warren, Hamilton and Essex Counties for tree maintenance at Kinns Road Park.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town of Clifton Park manages Kinns Road Park on behalf of the County of Saratoga and on behalf of the residents of Clifton Park, Saratoga County, and beyond, and

WHEREAS, the Town has retained North Country Forestry, Richard J. Cipperly as a consulting forester to draft a stewardship plan for the Park from a timber management perspective, and

WHEREAS, Mr. Cipperly has identified the area closest to the parking lot and along the northernmost trail as in need of maintenance in the form of trimming, pruning, and removal of trees which are dead or diseased, and

WHEREAS, the Board of Cooperative Educational Services of Washington, Saratoga, Warren, Hamilton and Essex Counties teaches and trains students in areas of Environmental Conservation and Forestry, and

WHEREAS, the Board of Cooperative Educational Services students have the education, training, and equipment to provide trimming and tree maintenance and removal of dead or diseased trees under the supervision of the Board and of professional foresters, and

WHEREAS, the Town Board wishes to engage the Board of Cooperative Educational Services to assist in timber management and tree maintenance in the vicinity of the parking lot and some trail perimeter with the Park under the supervision of Richard T. Cipperly, and

WHEREAS, The Board of Cooperative Educational Services wishes to provide their students with a unique forest environment in a suburban park, to provide opportunities to train in timber management in an outdoor recreation setting, and

WHEREAS, Kinns Road Park provides a unique setting as a plantation forest which has been adapted to the needs of multiple user groups including joggers, dog walkers, runners, and cross country running and skiing groups and teams; now, therefore, be it

RESOLVED, that pursuant NYCRR 617.5 (b) (14), the maintenance activity authorized by the agreement constitutes a Type II action under SEQRA; and, be it further

RESOLVED, that the Supervisor is authorized to sign the attached agreement with the Board of Cooperative Educational Services for a five year period commencing immediately.

Resolution No. \_\_\_\_\_ of 2016, a resolution approving the 2016 Summer Recreation Day Camp Salary Matrix for employees.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Director of Parks and Recreation has prepared a 2016 Summer Recreation Day Camp Salary Matrix, per Schedule A; now therefore be it

RESOLVED, that the Town Board hereby adopts the 2016 Salary Matrix for Day Camp Salaries per Schedule A.

# Schedule A

## TOWN OF CLIFTON PARK SUMMER RECREATION – 2016

### DAY CAMP SALARIES AND HOURLY RATES

STEP	FULL DAY REC DIR. (per week)	FULL DAY REC SPEC & ASST DIR (per week)	½ DAY REC DIR. (per week)	½ DAY REC SPEC (per week)	AQUATICS DIR. (per hour)	COUNSELOR (per hour)
1	1078	485	539	243	18.00	8.25
2	1128	500	563	250	18.50	8.25
3	1161	514	580	258	19.00	8.50
4	1196	530	598	266	19.50	8.75
5	1232	546	615	273	20.00	9.00
6	1268	563	634	281	20.50	9.25
7	1306	580	654	289	21.00	9.50
8	1346	597	673	298	21.50	9.75
9	1386	615	693	307	22.00	10.00
10	1428	635	714	316	22.50	10.25
11	1471	652	735	325	23.00	10.50
12	1515	672	757	335	23.50	10.75
13	1560	692	780	345	24.00	11.00
14	1607	712	803	355	24.50	11.25
15	1655	732	827	365	25.00	11.50

Resolution No. \_\_\_\_\_ of 2016 permitting Patti Ellis and Ann Wertalik to serve alcohol during a family reunion on June 18, 2016.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Patti Ellis and Ann Wertalik, 7 Tracey Court, Clifton Park have requested a waiver of the Town’s “No Alcohol” policy for the consumption of alcohol during a family reunion at Collins Park on June 18, 2016 from 12:00 p.m. to 7:00 p.m.; and

WHEREAS, it is the Town’s policy to require the using group to monitor the consumption of alcohol, be responsible for the group’s activities, and to provide the Town with appropriate evidence of insurance to indemnify the Town; now, therefore, be it

RESOLVED, that Patti Ellis and Ann Wertalik are authorized to serve alcohol during a family reunion on June 18, 2016 from 12:00 p.m. to 7:00 p.m. at Collins Park providing that they provide the Town with a certificate of insurance in the amount of \$1,000,000, naming the Town of Clifton Park as an insured, so as to indemnify the Town for any incidents which may result with the waiver of the “no alcohol” policy for the event.

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the Town Board to ratify the Memorandum of Agreement with the Civil Service Employees Association, Inc. AFSCME Local 1000, AFL-CIO, representing Town of Clifton Park General Unit of Saratoga County Local 846.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, an agreement has been reached between the Town of Clifton Park and the Civil Service Employees Association, Inc., AFSCME Local 1000, AFL-CIO for the Town of Clifton Park, General Unit of Saratoga County Local 846, and

WHEREAS, this agreement will cover a three (3) year term, commencing on January 1, 2016 and terminating on December 31, 2018; now, therefore, be it

RESOLVED, that the Town Board hereby ratifies the Memorandum of Agreement dated January 21, 2016 with the Civil Service Employees Association, Inc. unit representing Town of Clifton Park General Unit of Saratoga County Local 846, copy of which is annexed hereto as Exhibit "A", all provisions to be incorporated into a new contract as appropriate; and be it further

RESOLVED, that the provisions in the previous contract not modified by this Memorandum of Understanding to remain.

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the Supervisor to sign a Lease Agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a Digital Copying system for use by the Parks & Recreation Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Myla Kramer has requested that a new Digital Copier/Printer be leased for use by the Parks & Recreation Department; and

WHEREAS, the proposed cost for leasing the copier has been budgeted per the attached schedule; and

WHEREAS, quotes were received with Electronic Business Products submitting the lowest quote of \$277.00 per month for thirty-six months, and

WHEREAS, the Board finds that the use of an installment purchase contract to finance the Digital Copying System is a cost-effective method of acquisition of such equipment and is consistent with General Municipal Law Section 109 (B); now, therefore be it

RESOLVED, that the Town Supervisor is authorized to enter into a Lease Agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a Lanier, MP C5503 Digital Copier/Printer System with Print/Scan/Fax Modules and Fifty Sheet Stapling Finisher, for thirty-six (36) months, at a cost not to exceed \$277.00 per month, plus \$.007 for black and white copies and \$.06 for color copies, to be paid from A-7021-003.

Resolution No. \_\_\_\_\_ of 2016, a resolution reappointing representatives to represent the Town of Clifton Park on the Mohawk Towpath Byway Project.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, John Scherer, 113 Vischer Ferry Road, Rexford and Lawrence Syzdek, 43 Riverview Road, Rexford have served as representatives from the Town of Clifton Park for the past year, and

WHEREAS, a need continues to exist for representatives to represent the Town of Clifton Park on the Mohawk Towpath Byway Project for the year 2016, now, therefore be it

RESOLVED, that the Town Board hereby reappoints John Scherer, Rexford and Lawrence Syzdek, Rexford as representatives from the Town of Clifton Park to the Mohawk Towpath Byway Project for the year 2016.

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the Town Supervisor to enter into a Lease Renewal Agreement for properties at 1 Barney Road.

WHEREAS Resolution No. 251 of 2010 authorized the Town Supervisor to enter into an agreement for the purchase of the Clifton Knolls Executive Golf Course, and

WHEREAS, Resolution No. 251 of 2010 also authorized the Town to enter into a renewable rental agreement with Robert Phillips for the maintenance equipment shed, greens keeper's office, rest rooms, and putting green at the Barney Road Clubhouse, as well as a long term easement for golf course parking,

WHEREAS the Town wishes to exercise its option to renew the rental agreement with Robert Phillips for the maintenance equipment shed, greens keeper's office, rest rooms, and putting green at the Barney Road Clubhouse, as well as a long term easement for golf course parking, at an annual cost not to exceed \$10,400, and

RESOLVED, that the Supervisor is authorized to enter into the attached leasehold agreement with Robert Phillips for rental of the maintenance shed, putting green, Suite 150 at the Barney Road Clubhouse at 1 Barney Road, at \$1,300 per month from April 1, 2016 through November 30, 2016 for a total annual cost not to exceed \$10,400.

Resolution No. \_\_\_\_\_ of 2016 a resolution authorizing the hiring of a Mechanical Equipment Operator for the Transfer Station.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution No. \_\_\_\_ of 2016, the Town Board authorized the hiring of Vincent Mucurio as a Laborer for the Department of Buildings & Grounds, effective February 9, 2016; and

WHEREAS, the Town Board anticipates an opening at the Transfer Station, and has posted an opening for Mechanical Equipment Operator at the facility; and

WHEREAS, Vincent Mucurio has expressed interest in the MEO position at the Transfer Station; and

WHEREAS, Jeffrey Vedder, Transfer Station Superintendent, has recommended that Vincent Mucurio, 890 Main Street, Clifton Park be hired to fill the position; now therefore be it

RESOLVED, that Resolution No. \_\_\_\_ of 2016 is hereby rescinded; and be it further

RESOLVED, that authorization is hereby given to hire Vincent Mucurio as a Mechanical Equipment Operator for the Transfer Station at Grade 5, Step 1, \$44,036, (\$21.09/hour) effective February 9, 2016.

Resolution No. \_\_\_\_\_ of 2016, a resolution supporting annual funding to municipalities for infrastructure upgrades and improvements.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, communities within the State of New York maintain extensive networks of intertwined infrastructure that is critical to public health, and to the state and local economies; and

WHEREAS, many municipalities are responsible for water systems, sewer systems, stormwater facilities, and other infrastructure which were constructed decades ago under earlier regulatory standards; and

WHEREAS, these systems are owned and maintained at various levels of government, but require consistent maintenance, monitoring and upgrades; and

WHEREAS, while the State of New York provides application based funding assistance on a case by case basis, the need for improvements to the State's infrastructure impacts the public health of all of our communities on an annual basis; and

WHEREAS, the State initiated the Consolidated Local Street and Highway Improvement Program (CHIPs) in 1981, which provides consistent funding assistance for the maintenance of local roads; and

WHEREAS, the CHIPs Program provides a successful model for the distribution of statewide assistance through a fair and equitable formula that can ensure that every municipality receives funding assistance for sanitary sewer, drinking water, and stormwater systems; now therefore be it

RESOLVED that the Town Board of the Town of Clifton Park hereby supports a New York State annual infrastructure finding program to provide a fair and equitable formula to distribute funds to municipalities to ensure the integrity and solidity of municipal infrastructure.