

TOWN OF CLIFTON PARK

TOWN BOARD MEETING

March 14, 2016

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration

Clifton Park Town Board Meeting

March 14, 2016

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Sewer	Award a contract to eliminate existing cross connection within the Clifton Knolls subdivision	P. Barrett
2. Supervisor	Award the contract for the Stony Creek Park District #1 Path Replacement	P. Barrett
3. Comptroller	Authorize Comptroller and Assistant Comptroller to attend the NYS Government Finance Office's Association Annual Conference in Albany, NY, April 5-8, 2016	P. Barrett
4. Building and Zoning	Consider adoption of Local Law ___ of 2016 to amend sections 103-15.2, 208-109C(3)(d) and 208-109D(4) of the Town Code to amend notification listing fees and the requirements to notify neighbors within 500 feet of a non-residential use seeking area variances or a review of administrative determinations.	P. Barrett
5. Supervisor	Authorize the Supervisor to sign an agreement with Shen LaCrosse Club to use town facilities for practice and games as scheduled	P. Barrett
6. Council member	Appoint Paul Szczesny as a member of the Historic Preservation Commission	J. Whalen

§ 103-15.2 Notification listing fee.
[Added 4-6-1998 by L.L. No. 2-1998]

[The] Upon request, the involved department will create a listing of all names and addresses, mailing labels, and a map of all adjoining landowners within 500 feet of a parcel under consideration for subdivision, variance, special use permit or site plan pursuant to §§ **179-15.1, 208-79D(2), 208-109C(2)(d), 208-109C(3)(d), and 208-115F**. The fee [is \$3 per parcel to be notified with a minimum charge of \$50 and maximum charge of \$500] of \$50 is payable at the receipt of the list. This service is not mandatory.

C. Powers. The Board of Appeals shall have the following powers:

- (1) [Orders, requirements, decisions, interpretations and determinations.] Review of Administrative Determinations. The Board of Appeals may reverse or affirm, wholly or partly, or may modify the order, requirement, decision, interpretation or determination appealed from and shall make such order, requirement, decision, interpretation or determination as in its opinion ought to have been made in the matter by the administrative official charged with the enforcement of such ordinance or local law and to that end shall have all the powers of the administrative official from whose order, requirement, decision, interpretation or determination the appeal is taken.

D. Special Procedures relative to appeal for administrative review or variance.

(4) Notification requirements.

- (a) Applications for review of administrative determinations for residential uses. The following persons shall be notified at least 10 days prior to the first hearing on an application for review of administrative determinations by owners of residential property: all owners of property abutting, contiguous to or adjacent to the property for which the review is sought.
- (b) Applications for review of administrative determinations by non-residential uses. The following persons shall be notified at least 10 days prior to the first hearing on an application for a review of administrative determinations by owners of non-residential property: owners of all property within 500 feet of the perimeter of the subject parcel.
- (c) In each case, the notification shall identify the subject parcel for which the review is sought, a brief summary of the relief sought, the time of the first public hearing, thereon, and a statement that the application may be reviewed in the Building Department during normal business hours, please call the Building Department at 371-6651 if you have any questions about the process for consideration.
- (d) Proof of notification shall be filed with the Board prior to the hearing on the application.

§ 208-109 Board of Appeals.

(3) Area variances.

(d) [Notifications. The formal notifications as required for use variances in § 208-109C(2)(d) above will not normally be required in the case of a request for an area variance. However, if the situation warrants it, the Chairman of the Zoning Board of Appeals may require the applicant to accomplish such notifications.] Notification requirements.

(1) Applications for area variances for residential uses.

The following persons shall be notified at least 10 days prior to the first hearing on an application for area variances by owners of residential property: all owners of property abutting, contiguous to or adjacent to the property for which the variance is sought.

(2) Applications for area variances by non-residential uses.

The following persons shall be notified at least 10 days prior to the first hearing on an application for an area variance by owners of non-residential property: owners of all property within 500 feet of the perimeter of the subject parcel.

(3) In each case, the notification shall identify the subject parcel for which the variance is sought, a brief summary of the relief sought, the time of the first public hearing, thereon, and a statement that the application may be reviewed in the Building Department during normal business hours, please call the Building Department at 371-6651 if you have any questions about the process for consideration.