

TOWN OF CLIFTON PARK

TOWN BOARD MEETING

April 18, 2016

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Dave Miller – Open Space, Trails and Riverfront Advisory Committee
- Presentation on a 10 Year Vision for Open Space**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration

Clifton Park Town Board Meeting

April 18, 2016

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Parks & Recreation	Authorize the hiring of returning Camp Counselors for the 2016 season	P. Barrett
2. Parks & Recreation	Authorize Tim Ward and "Dig Deep" to serve alcohol during a fundraising softball tournament at Veteran's Memorial Park August 27, 2016	P. Barrett
3. Parks & Recreation	Authorize Alex Lushpinsky and "Clifton Park-Halfmoon Emergency Corps" to serve alcohol during a gathering at Collins Park Pavillion May 15, 2016	P. Barrett
4. Parks & Recreation	Authorize Larry Zotzman and "Clifton Park-Halfmoon Emergency Corps" to serve alcohol during a gathering at Collins Park Pavillion June 12, 2016	P. Barrett
5. Parks & Recreation	Authorize the hiring of new Camp Counselors and Alternates for the full-day Camp and four half-day camps for the 2016 Summer Season, per Schedule A	P. Barrett
6. Buildings & Grounds	Authorize the hiring of Michael Gillooley as summer help for the Buildings & Grounds Department	P. Barrett
7. Parks & Recreation	Authorize John Scherer to attend the Association of Public Historians Conference in Liverpool, New York, September 15-17, 2016	P. Barrett
8. Building & Zoning	Authorize notice to be served and a public hearing scheduled regarding unsafe property	P. Barrett
9. Sewer	Award a bid for drainage/culvert replacement project at Nottingham Way	P. Barrett

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|-----------------------|---|------------|
| 10. Sewer | Award a bid for drainage/culvert replacement project at Barney Road | P. Barrett |
| 11. Receiver of Taxes | Authorize the Receiver of Taxes and Assessments to attend the New York State Association of Tax Receivers and Collectors' Seminar | P. Barrett |
| 12. Supervisor | Approve a Memorandum of Agreement between the Town and CSEA, expanding health coverage to employees pending NYS disability retirement determinations. | P. Barrett |

Resolution No. _____ of 2016, a resolution hiring returning Camp Counselors for the 2016 full day and four half day Summer Day Camp Program.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, it is necessary that returning staff be rehired by the Office of Parks, Recreation and Community Affairs for the Town of Clifton Park Summer Day Camp Program; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule A be rehired; now therefore be it

RESOLVED, that the individuals listed in the attached Schedule A be rehired as staff for the Town's 2015 Day Camp Program, effective May 30th through August 19, 2016, and be it further

RESOLVED, that the returning Camp Counselors be paid as indicated on Schedule A.

Resolution No. _____ of 2016, a resolution authorizing Tim Ward and “Dig Deep” to serve alcoholic beverages at a fundraising event to be held at Veteran’s Memorial Park on August 27, 2016.

Introduced by _____, who moved its adoption, seconded by_____.

WHEREAS, Tim Ward and “Dig Deep, Inc.” are hosting a fundraising softball tournament on August 27, 2016 from 1:30 P.M to 7:30 P.M., and

WHEREAS, Tim Ward has requested permission to serve alcohol in the form of beer and wine at the event, now, therefore, be it

RESOLVED, that Tim Ward and “Dig Deep, Inc.” are hereby authorized to serve beer and wine at a fundraising softball tournament at Veteran’s Memorial Park on August 27, 2016 from 1:30 P.M. to 7:30 P.M.

Resolution No. _____ of 2016, a resolution authorizing Alex Lushpinsky and “The Clifton Park-Halfmoon Emergency Corps” to serve alcoholic beverages at a fundraising event to be held at Collins Park Pavillion on May 15, 2016.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Alex Lushpinsky and “The Clifton Park-Halfmoon Emergency Corps” are hosting a gathering on May 15, 2016 from 12:00 P.M to 4:00 P.M., and

WHEREAS, Alex Lushpinsky has requested permission to serve alcohol in the form of beer and wine at the event, now, therefore, be it

RESOLVED, that Alex Lushpinsky and “The Clifton Park-Halfmoon Emergency Corps” are hereby authorized to serve beer and wine at a gathering at Collins Park Pavillion on May 15, 2016 from 12:00 P.M. to 4:00 P.M.

Resolution No. _____ of 2016, a resolution authorizing Michael Glasser and Larry Zotzman to serve alcoholic beverages at a fundraising event to be held at Collins Park Pavillion on June 12, 2016.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Michael Glaser and Larry Zotzman are hosting a gathering on June 12, 2016 from 12:00 P.M to 5:00 P.M., and

WHEREAS, Michael Glasser and Larry Zotzman have requested permission to serve alcohol in the form of beer and wine at the event, now, therefore, be it

RESOLVED, that Michael Glasser and Larry Zotzman are hereby authorized to serve beer and wine at a gathering at Collins Park Pavillion on June 12, 2016 from 12:00 P.M. to 5:00 P.M.

Resolution No. _____ of 2016, a resolution authorizing the hiring of Camp Counselors and Alternates for the Full Day Camp and four Half-Day Camps for the 2016 Summer Season.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, it is necessary that new Camp Counselors and Alternates be hired by the Office of Parks, Recreation and Community Affairs for the Town of Clifton Park Summer Day Camp Program; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule "A" be hired; now, therefore, be it

RESOLVED, that the individuals listed in the attached Schedule "A" be hired as Camp Counselors and Alternates for the Town's 2016 Day Camp Program, effective May 30, 2019 through August 19, 2016; and be it further

RESOLVED, that the new Camp Counselors and Alternates be paid as indicated on Schedule "A".

Resolution No. _____ of 2016, a resolution authorizing the hiring of summer help for the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Michael Handerhan has identified a need for summer help to work in the Buildings and Grounds Department, and

WHEREAS Michael Gillooley, 67 Esopus Drive, Clifton Park has been recommended to fill the position, now, therefore, be it

RESOLVED, that Michael Gillooley be hired as part of the summer Buildings and Grounds staff for the summer of 2015, at \$9.00 per hour, to be paid from A7110-E4000, effective immediately.

Resolution No. _____ of 2016, a resolution authorizing Town Historian John Scherer, to attend the Association of Public Historians Annual Conference.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Director of Parks, Recreation and Community Affairs, has recommended that Town Historian John Scherer be authorized to attend the Association of Public Historians Conference in Syracuse New York, September 15-17, 2016, at a cost not to exceed \$675.50, and

WHEREAS, John Scherer's attendance at the Association of Public Historian's Conference would confer a benefit to the Town; now therefore be it

RESOLVED, that John Scherer is authorized to attend the Association of Public Historians Conference in Syracuse, New York, September 15-17, 2016 at a cost not to exceed \$675.50 including registration, meals, lodging and transportation, to be paid from budget line item A-7510-001 (Historian-Training/Conferences).

Resolution No. _____ of 2016, a resolution Authorizing notice to be served and a public hearing scheduled regarding the unsafe townhouse structure at 30B Woodcliffe Drive, Clifton Park, NY (Tax Parcel 265.19-1-28.1) owner of Record, Joel Ross, Deceased.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Chapter 77 of the Town Code provides that the Town Board may order, after notice and hearing, the entry and remediation of an unsafe building or structure, upon a finding of dangerous conditions which pose an imminent danger to the health, safety or welfare of the public, and

WHEREAS, the Building Inspector has reported that the Townhouse structure at 30B Woodcliffe Drive has become abandoned, and has suffered structural damage including openings which allow rodent infestation, and internal water damage which will lead to unsafe mold, infestation, odors and a threat to health and safety of the immediate neighbors if left unattended, and

WHEREAS, the Board accepts the Building Inspector's report, dated April 11, 2016, pursuant to Section 77-4 of the Town Code, and hereby schedules a Public Hearing pursuant to 77-6 E of the Code, to hear allow interested parties to show cause why an order of entry and repair should not issue, and to determine such facts regarding the building and ownership thereof, now therefore, be it

RESOLVED, that the owners of 30B Woodcliff Drive are hereby ordered to show cause at a hearing before the Town Board on May 2, 2016, at 7:05 PM in the Wood Memorial Meeting Room in the Clifton Park Town Hall why the townhouse at that location should not be entered, and water damage, structural damage, mold and mildew remediated within 30 days of service of the notice contained in Exhibit "A" with all costs assessed against the Property pursuant to §77-11 of the Town Code, and be it further,

RESOLVED, that the Building inspector is directed to serve the attached notice pursuant to Chapter 77-9 of the Town Code, and to file such notice with the Saratoga County Clerk, and be it further

RESOLVED that a public hearing is hereby scheduled, for May 2, 2016, at 7:05 P.M. in the Wood Room Clifton Park Town Hall, pursuant to Chapter 77 of the Town Code, and be it further

RESOLVED, that the Town Clerk is directed to publish notice of same.

TO: The Owners of 30B Woodcliffe Drive, Clifton Park, New York

PLEASE TAKE NOTICE that the building located at 30B Woodcliffe Drive, Clifton Park, New York (Tax Parcel No. 265.19-1-28.1) is a public hazard for the following reasons:

- The building is in extremely poor condition. Openings allowing access to the weather and animals are present.
- Standing water due to pipes bursting, there is standing water throughout the first floor.
- Carpets, drywall, ceilings need replacement.
- House needs to be aired out and dried out.

IT IS THEREFORE ORDERED that unless you show cause before the Town Board of Clifton Park, at a hearing to be held at 7:00 p.m. on May 2, 2016, at the Wood Memorial Room of the Clifton Park Town Hall, as to why the building should not be entered, water damage remediated, and the building made structurally safe and secure. If sufficient cause is not demonstrated, then you must provide for the repair and remediation, water damage, mold and rot, and remove the debris within 30 days of service of this notice and complete the same within 60 days thereafter.

PLEASE TAKE FURTHER NOTICE that in the event of neglect or refusal to comply with this Order to repair water damage, remove carpet, drywall and ceilings, mold and otherwise remediate water damage and remove the debris, the Town Board will provide for its remediation and will assess all expenses thereof against the land on which it is located and will institute a special proceeding to collect the costs of entry, remediation and debris removal, including, but not limited to legal, surveying, engineering and architectural expenses.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CLIFTON PARK

Patricia O'Donnell, Town Clerk

Resolution No. _____ of 2016, resolution awarding a to complete a capital improvement project to replace an existing culvert and stormwater catch basin in-kind, along Nottingham Way South, and to create Capital Projects Fund 844.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 79 of 2016, the Town Board, took lead agency status, and declared proposed drainage infrastructure projects at Nottingham Way and Barney Road to be an unlisted action pursuant to SEQRA, and issued a negative declaration regarding the same, and

WHEREAS, John M. McDonald Engineering have prepared bid documents drainage improvement projects at Nottingham Way and Barney Road, and

WHEREAS, bids were received and opened April 11, 2016, and

WHEREAS, the low bidder for the contract was Rifenburg Construction, Inc., in the amount of \$106,750.00 for the correction of drainage issues at Nottingham Way, and

WHEREAS, McDonald Engineering has checked the references of Rifenburg Construction, Inc. on other similar projects and finds that they are qualified to perform the work for which they bid, McDonald Engineering recommends that the town award the contract to Rifenburg Construction, Inc., now, therefore, be it

RESOLVED that the bid to repair and replace the Nottingham Way Culvert is hereby awarded to Rifenburg Construction, Inc. of Troy, New York, in an amount not to exceed \$106,750.00 to be funded with bond proceeds from the Capital Projects Fund (H44-2016 Drainage Projects), and be it further

RESOLVED that the Supervisor is authorized to execute contract documents consistent with the bid documents.

Resolution No. _____ of 2016, resolution awarding a to complete a capital improvement project to replace an existing culvert and stormwater catch basin in-kind, along Barney Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 79 of 2016, the Town Board, took lead agency status, and declared proposed drainage infrastructure projects at Nottingham Way and Barney to be an unlisted action pursuant to SEQRA, and issued a negative declaration regarding the same, and

WHEREAS, John M. McDonald Engineering have prepared bid documents drainage improvement projects at Nottingham Way and Barney Road, and

WHEREAS, bids were received and opened April 11, 2016, and

WHEREAS, the low bidder for the contract was Pollard Excavating, Inc., in the amount of \$91,583.00 for the correction of drainage issues at Barney Road, and

WHEREAS, McDonald Engineering has checked the references of Pollard Excavating, Inc. on other similar projects and finds that they are qualified to perform the work for which they bid, McDonald Engineering recommends that the town award the contract to Pollard Excavating, Inc., now, therefore, be it

RESOLVED that the bid to repair and replace the Barney Road Culvert is hereby awarded to Pollard Excavating, Inc. of Altamont, New York, in an amount not to exceed \$ 91,583.00 to be funded with bond proceeds from the Capital Projects Fund (H44-2016 Drainage Projects), and be it further

RESOLVED that the Supervisor is authorized to execute contract documents consistent with the bid documents.

Resolution No. _____ of 2016, a resolution authorizing the Receiver of Taxes and Assessments to attend the New York State Association of Tax Receivers and Collector's Seminar.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Christine Pagnello, Receiver of Taxes & Assessments, has requested permission to attend the New York State Association of Town's Tax Collector's Seminar to be held at the High Peaks Resort in Lake Placid, New York, June 12-15, 2016 at a cost not to exceed \$721.00, and

WHEREAS, the amount has been budgeted for 2016 in budget line item A-1330-1 (Tax Collector Travel & Conferences) and

WHEREAS, attendance at the Seminar would confer a benefit to the Town's citizens; now, therefore, be it

RESOLVED, that Christine Pagnello is hereby authorized to attend the Tax Collector's Seminar in Lake Placid, New York from June 12-15, 2016, at a cost not to exceed \$721.00, includes registration fee, lodging and meals, to be vouchered appropriately, and to be paid from budget line item A-1330-1 (Tax Collector Travel & Conferences).

Resolution No. _____ of 2016, a resolution approving a Memorandum of Agreement between the Town and CSEA, expanding health coverage to employees pending NYS disability retirement determinations.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution 213 of 2011, the Town and CSEA, Inc. approved an agreement which provided for the consolidation of the Town's Health Insurance offering to a High Deductible HMO Plan through CDPHP; and

WHEREAS, the contract amendment also extended health insurance benefits to employees who had been determined to be eligible for Disability Retirement by the NYS Retirement System; and

WHEREBY, the Town Board recognizes that application for NYS Disability Retirement can take several months for resolution, and wishes to extend coverage to long time employees who may face a gap in coverage under certain terms and conditions; now therefore be it

RESOLVED, that the Supervisor is authorized to sign the attached Memorandum of Agreement with CSEA, Inc. which will provide for the extension of Health Insurance Benefits to employees with 10 years of service and at least 500 hours of sick time accrued as of the last day of work, upon execution by the Town and by CSEA; and be it further

RESOLVED,, that the Agreement will be effective upon execution by both parties to the Agreement.