

# TOWN OF CLIFTON PARK

## TOWN BOARD MEETING

May 2, 2016

- I. Call to Order/7:00 P. M.
- II. Pledge to Flag
- III. Roll Call
- IV. Approval of Town Board Minutes
- V. Communications/Announcements
- VI. Business
  - Recognize Winners of 2016 Arbor Day Poster Contest
  - Honor Eagle Scout – Matthew Jerome
  - Dr. L. Oliver Robinson – Superintendent of Shenendehowa Central Schools to present school budget
  - Public hearing regarding an unsafe townhouse at 30B Woodcliffe Drive, Clifton Park, NY (Tax Parcel 265.19-1-28.1)
  - Resolutions for Consideration
  - Other Business
- VII. Open Public Privilege

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment

Resolutions for Consideration  
Clifton Park Town Board Meeting

**May 2, 2016**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Schedule a public hearing to consider an amendment to Local Law 1 of 2016, the procedure to fill a vacancy in office of County Supervisor	P. Barrett
2. Comptroller	Authorize the Supervisor to sign an agreement with MetLife for group insurance benefits	P. Barrett
3. Sewer	Authorize the purchase of 2016 F25 pickup with plow for the Sewer Department	P. Barrett
4. Supervisor	Authorize the Town Board to accept the attached list as the alternate Lifeguard List, to be hired if needed, for the Town owned Pools for the 2016 Summer Season	P. Barrett
5. Highway	Authorize attendance at 2016 Highway Superintendent School in Ithaca, NY	P. Barrett
6. Supervisor	Authorize the Supervisor to sign a renewal contract with Public Sector HR Consultants for human resource needs	P. Barrett
7. Highway	Authorize the purchase of snowplowing and salting equipment for the Highway Department	R. Kukuk

Resolution No. \_\_\_\_\_ of 2016, a resolution Authorizing notice to be served and a public hearing scheduled regarding the unsafe townhouse structure at 30B Woodcliffe Drive, Clifton Park, NY (Tax Parcel 265.19-1-28.1) owner of Record, Joel Ross, Deceased.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Chapter 77 of the Town Code provides that the Town Board may order, after notice and hearing, the entry and remediation of an unsafe building or structure, upon a finding of dangerous conditions which pose an imminent danger to the health, safety or welfare of the public, and

WHEREAS, the Building Inspector has reported that the Townhouse structure at 30B Woodcliffe Drive has become abandoned, and has suffered structural damage including openings which allow rodent infestation, and internal water damage which will lead to unsafe mold, infestation, odors and a threat to health and safety of the immediate neighbors if left unattended, and

WHEREAS, the Board accepts the Building Inspector’s report, dated April 11, 2016, pursuant to Section 77-4 of the Town Code, and hereby schedules a Public Hearing pursuant to 77-6 E of the Code, to hear allow interested parties to show cause why an order of entry and repair should not issue, and to determine such facts regarding the building and ownership thereof, now therefore, be it

RESOLVED, that the owners of 30B Woodcliff Drive are hereby ordered to show cause at a hearing before the Town Board on May 2, 2016, at 7:05 PM in the Wood Memorial Meeting Room in the Clifton Park Town Hall why the townhouse at that location should not be entered, and water damage, structural damage, mold and mildew remediated within 30 days of service of the notice contained in Exhibit “A” with all costs assessed against the Property pursuant to §77-11 of the Town Code, and be it further,

RESOLVED, that the Building inspector is directed to serve the attached notice pursuant to Chapter 77-9 of the Town Code, and to file such notice with the Saratoga County Clerk, and be it further

RESOLVED that a public hearing is hereby scheduled, for May 2, 2016, at 7:05 P.M. in the Wood Room Clifton Park Town Hall, pursuant to Chapter 77 of the Town Code, and be it further

RESOLVED, that the Town Clerk is directed to publish notice of same.

TO: The Owners of 30B Woodcliffe Drive, Clifton Park, New York

PLEASE TAKE NOTICE that the building located at 30B Woodcliffe Drive, Clifton Park, New York (Tax Parcel No. 265.19-1-28.1) is a public hazard for the following reasons:

- The building is in extremely poor condition. Openings allowing access to the weather and animals are present.
- Standing water due to pipes bursting, there is standing water throughout the first floor.
- Carpets, drywall, ceilings need replacement.
- House needs to be aired out and dried out.

IT IS THEREFORE ORDERED that unless you show cause before the Town Board of Clifton Park, at a hearing to be held at 7:00 p.m. on May 2, 2016, at the Wood Memorial Room of the Clifton Park Town Hall, as to why the building should not be entered, water damage remediated, and the building made structurally safe and secure. If sufficient cause is not demonstrated, then you must provide for the repair and remediation, water damage, mold and rot, and remove the debris within 30 days of service of this notice and complete the same within 60 days thereafter.

PLEASE TAKE FURTHER NOTICE that in the event of neglect or refusal to comply with this Order to repair water damage, remove carpet, drywall and ceilings, mold and otherwise remediate water damage and remove the debris, the Town Board will provide for its remediation and will assess all expenses thereof against the land on which it is located and will institute a special proceeding to collect the costs of entry, remediation and debris removal, including, but not limited to legal, surveying, engineering and architectural expenses.

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CLIFTON PARK

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Patricia O'Donnell, Town Clerk

Resolution No. \_\_\_\_\_ of 2016, a resolution scheduling a public hearing on a proposal to amend Local Law 1 of 2016, procedures for filling a vacancy in office for the office of County Supervisor.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Local Law 1 of 2016, the Town of Clifton Park established procedures for filling vacancies in office of the County Supervisor representing Clifton Park on the Saratoga County Board of Supervisors who is not a member of the Clifton Park Town Board; and

WHEREAS, the Town Board wishes to solicit public comment on a proposal to amend the procedures of Local Law 1 of 2016; now therefore be it

RESOLVED, that a Public Hearing is scheduled for May 16, 2016 at 7:05 pm, to solicit comments on a proposal to amend procedures for filling vacancies in the office of the County Supervisor, and be it further

RESOLVED, the Town Clerk is directed to publish appropriate notice of the same.

**33-9 Procedure**

In the case of a vacancy in the office of the County Supervisor, who is not a member of the Town Board, the Town Board or a majority of its members may appoint a qualified person to fill the vacancy. [The person so appointed shall hold office for the remainder of the unexpired term.]

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the Supervisor to sign an agreement with MetLife for group insurance benefits.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town provides a group life insurance benefit to employees which supplements life insurance benefits provided by the New York State Retirement System, and

WHEREAS, the Town also provides short term disability insurance through the New York State Disability System, and

WHEREAS, the Town Board has explored cost savings through policies issued by Metropolitan Life Insurance Co. for supplemental Group Life and Disability Insurance, and

WHEREAS, policies marketed by MetLife will provide increased flexibility and benefits to employees for both life and disability policies, now therefore, be it

RESOLVED that the Supervisor is authorized to sign the attached contract documents with MetLife for short term disability insurance and life insurance policies.

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the purchase of a 2016 Ford F250 Pickup from Henderson Ford, Webster, New York, for use by the Sewer Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Collection Systems Manager, Michael O'Brien has identified a need for a new vehicle for use by the Sewer Department, and

WHEREAS, Mr. O'Brien has recommended that a 2016 Ford F250 Pickup truck available from Henderson Ford, Webster, New York, be purchased under New York State Contract #PC66744 at a cost of \$30,838.12; now, therefore, be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the purchase of a 2016 Ford F250 Pickup from Henderson Ford, 810 Ridge Road, Webster, New York, as described in the attached documents, at a cost not to exceed \$30,838.12, under State Contract #PC66744, to be paid from G-7-8111-200 (Sewer Equipment).

Resolution No. \_\_\_\_\_ of 2016, a resolution accepting the attached list of alternate Lifeguards to be hired if needed, for the three Town owned Pools.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, each year, due to other commitments, lifeguards leave before season's end, making it necessary to hire from the alternate Lifeguards list, and

WHEREAS, the Town Supervisor has recommended that the revised list of individuals listed as Schedule "A", be accepted as alternate Lifeguards for such purpose; now, therefore, be it

RESOLVED, that the attached revised Schedule "A", be accepted as the list of alternate Lifeguards for the 2016 Season, to be hired if needed, and be it further

RESOLVED, that the alternate Lifeguards shall be paid \$8.75/hour from the appropriate fund listed below:

- A-7150-E4690 (Barney Road Life Guards)
- A-7152-E4690 (Locust Lane Life Guards)
- SP5-7151-E4000 (Longkill Park District #1 Guards)

## **Clifton Park Pools Alternate Life Guard List**

1. Bridget Geary
2. Nickolas Kokkinides
3. Jordyn Marr
4. Elizabeth Morgan
5. Emily Hayes
6. Thomas Michalek
7. Jeremiah Popp
8. Julia Catchpole
9. Alethea Peabody
10. Alaina Martin
11. Piece Holohen
12. Luke Borden
13. Colin Yates
14. Kelly Waryncia
15. Dylan Salica
16. Kerriann Rizzo
17. Katherine Nelson
18. Jack Ryan
19. Heidi Landry
20. Miranda Corley
21. Madison Buchan

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the Highway Superintendent to attend the 2016 Association of Towns Highway School in Ithaca New York.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Highway Superintendent Richard Kukuk has requested authorization to attend the 2016 Highway School at Ithaca College in Ithaca, New York, June 5-8, 2015, at a cost not to exceed \$675; and

WHEREAS, Mr. Kukuk's attendance at the conference would confer a benefit to the Town; now therefore be it

RESOLVED, that Richard Kukuk is hereby authorized to attend the 2016 Association of Towns' Annual Highway School in Ithaca, New York, June 5-8, 2015, at a cost not to exceed \$675.00, to be paid from A05010-00001. (Highway Admin.-Training & Conferences)

Resolution No. of 2016, a resolution authorizing the Supervisor to execute a renewal contract with Public Sector HR Consultants for human resource needs.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_

WHEREAS, by Resolution No. 131 of 2011, the Town Board authorized the retention of Public Sector HR Consultants LLC (PSHRC) to provide consulting services relative to human resources and benefit administration, and

WHEREAS, PSHRC provides cost effective services and expertise in areas of personnel management, employee recruitment and training, record keeping and benefits administration; and

WHEREAS, the PSHRC contracts have run on a twelve month basis, renewable in May of each year, and

WHEREAS, the Town Board wishes to annualize the contract to coincide with the Fiscal Year for Budgeting purposes, now, therefore, be it

RESOLVED, that the Supervisor is authorized to execute the attached renewal contract with PSHRC commencing May 1, 2016 through December 31, 2016, at the rate of \$1,050 per month, to be paid from A-1220-15 (Supervisor-Other Contractual).

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the purchase of snow plowing and salting equipment for use by the Highway Department and to pay for it under a municipal lease.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board approved resolution 9 of 2016 on January 19, 2016, authorizing the Supervisor to accept a bid for municipal lease financing for the purchase of Building & Grounds and Highway Department Equipment, and

WHEREAS, Highway Superintendent, Rick Kukuk has identified a need for new equipment for snowplowing use by the Highway Department per schedule A, and

WHEREAS, pursuant to General Municipal Law §103(3) municipalities are authorized to purchase materials, equipment or supplies through publicly bid contracts of another political subdivision or county within the State, and

WHEREAS, Highway Superintendent, Rick Kukuk has determined that snow plowing and treatment equipment which will meet the needs of the Highway Department is available through contracts bid by Oneida County per the attached list, now therefore, be it

RESOLVED, that the Highway Department is authorized to purchase a 2017 Western Star 4700SB single axle chassis truck from New York Truck Equipment, Queensbury, NY, and a Henderson 11' SS Munibody II with crossconveyor front and rear discharge salt spreader from Henderson Truck Equipment, Watertown, NY, per the attached list, and be it further

RESOLVED, that the Clifton Park Town Board hereby authorizes the financing of snow plowing and salting equipment per Schedule A, to be paid from a lease obtained through JP Morgan Chase Bank, N.A. in 2016 with (7) yearly lease payments of \$30,107.55.

SCHEDULE A

Town of Clifton Park Highway Department Snow Clearing Equipment 2016

Equipment Description	Bid #	From	\$
2017 Western Star 4700SB Single Axle Chassis Truck	Oneida County Piggyback #1827	New York Truck Equipment 280 Corinth Road Queensbury, NY 12804	\$111,122.00
Henderson 11' SS Munibody II with crossconveyor front and rear discharge	Oneida County Piggyback Contract #1816	Henderson Truck Equipment 22686 Fisher Road Watertown, NY 13601	\$87,591.00
TOTAL			\$198,713.00