

# TOWN OF CLIFTON PARK

## TOWN BOARD MEETING

June 20, 2016

- I. Call to Order/7:00 P. M.
- II. Pledge to Flag
- III. Roll Call
- IV. Approval of Town Board Minutes
- V. Communications/Announcements
- VI. Business
  - Pastor Gary Kluball, King of Kings Lutheran Church
  - Honor Allan and Neva Atwell-70<sup>th</sup> Wedding Anniversary
  - Honor Shen Baseball- NYS Champions
  - Public Hearing to consider 1773 Crescent Road in the Conservation Easement Historic Preservation program
  - Resolutions for Consideration
  - Other Business
- VII. Open Public Privilege

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment

Resolutions for Consideration

Clifton Park Town Board Meeting

**June 20, 2016**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Honor Allan and Neva Atwell-70 <sup>th</sup> Wedding Anniversary	P. Barrett
2. Supervisor	Honor Shenendehowa High School Varsity Baseball Team – NYSPHAA Champions	P. Barrett
3. Highway	Authorize the residents of Fairway Woods to hold a Block Party on Saturday, August 13, 2016	R. Kukuk
4. Buildings & Grounds	Authorize the hiring of Fridholm Painting & Remodeling to repair/remodel Grooms Tavern	P. Barrett
5. Clerk	Authorize the purchase of a color copier for the Town Clerk's office	P. Barrett
6. Supervisor	Award the contract for construction of the Erie Canal Towpath Community Connector intermunicipal project with Town of Halfmoon	P. Barrett
7. Building & Development	Schedule a public hearing to consider an amendment to § 103-16 of Town Code relative to fees for tents	P. Barrett
8. Comptroller	Authorize final budget transfers for the 2015 year end	P. Barrett
9. Supervisor	Authorize the hiring of Assistant Learn-to-Swim Directors at the Barney Road and Country Knolls Pools for the 2016 Summer	P. Barrett
10. Safety & Security	Authorize the hiring of Thomas P. McDonough as a Part-time Security Officer	P. Barrett

June 20, 2016  
Public Hearing Backup Material

5/11/2016

MEMO TO: Supervisor Barrett  
Town Board  
Town Attorney  
Assessor  
Planning

FROM: Pat

RE: Historic Preservation Conservation Easement Application

Attached is application from Henry and Mary Lou Tetreault for property at the corner of Crescent and Vischer Ferry Roads, 1773 Crescent Road.

RECEIVED

JAN 29 2016

**Application for Conservation Easement Designation  
Town of Clifton Park Town Board**

CLIFTON PARK  
TOWN CLERK

Pursuant to Local Law No. 12 of 1996; Amended in 2004, 2008, 2011

Date: 1/10/16

NOTE: Minimum land requirement for one applicant is 15 acres excluding 1 acre for the residence. Minimum land requirement for two applicants is 7.5 acres each excluding 1 acre for the residence.

**Name of Applicant(s):**

Parcel #1:	Parcel #2:
Name: <u>Henry &amp; Marjorie Tetras II</u>	Name: _____
Address: <u>1773 Crescent Rd</u>	Address: _____
<u>Resora NY 12148</u>	
Phone: <u>518 583-0418</u>	Phone: _____
Signature: <u>Henry &amp; Marjorie Tetras II</u>	Signature: _____
Tax Map No: <u>28E-1-6-12</u>	Tax Map No: _____
<u>Call # 518-522-5790</u>	

**Location(s) of land to be designated as a Conservation Easement parcel:**

Corner of Crescent and Vischenberry Roads

Does an Agricultural Exemption currently exist on either parcel?  Yes  No

**Type of Conservation Easement requested:**

- Conservation Easement
- Conservation Easement (Farming purposes)
- Conservation Easement (Historic Preservation)

**Duration of the Conservation Easement:**

15 years  20 years  25 years

**Property Description:**

Acreage: Parcel #1: 3.66 Parcel #2: \_\_\_\_\_ Total: \_\_\_\_\_  
 Acreage to be designated as Conservation Easement: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
 Building Area: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
 Number of Single Family dwellings: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
 Number of Historic or Farm Buildings and square footage of each: \_\_\_\_\_

What makes your land or building(s) eligible? 3018 sq ft  
OUR HOME WAS OWNED BY WILLIAM PETERS WHO STARTED AND OPERATED THE GRIST MILL ON OUR PROPERTY OVER 180 IT REMAINS ALL ITS

ORIGINAL BLACKPINE HARDWARE ON ALL INS DOORS, ORIGINAL STAIR CASE  
INTERNAL TRIM AND SIDE LACE MANGLES, ORIGINAL WOOD STAIR  
AND CATHEDRAL. VERY FEW OTHER HOMES STILL RETAIN THIS

For Office Use Only:  
 \*Renewal Application Fee (\$15.00) Paid:   
 Survey Stamped by Licensed Surveyor: \_\_\_\_\_  
 Referral to Planning Board: \_\_\_\_\_  
 Referral to Environmental Specialist: \_\_\_\_\_  
 Referral to Historic Preservation Commission: \_\_\_\_\_  
 Date of Town Board Public Hearing: \_\_\_\_\_  
 Date of Town Board Approval: \_\_\_\_\_  
 Date Filed with Assessor (Must be approved by Town Board and filed no later than April 10): \_\_\_\_\_  
 Agreement Signed and Filed: \_\_\_\_\_

COMPLETE CERTIFICATION ON REVERSE SIDE:



# Town of Clifton Park

## Planning Department

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 | FAX: (518) 371-1136

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May 27, 2016

Philip Barrett, Supervisor  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, New York 12065

Re: Historic Preservation Conservation Easement Application  
1773 Crescent Road, Clifton Park, New York

Dear Supervisor Barrett:

On behalf of the Planning Board, Planning Staff has reviewed the attached Historic Preservation Conservation Easement Application for 1773 Crescent Road. In accordance with Local Law No. 12 of 1996 Article XIII of Chapter 208 of the Town Code, it appears that approval of this application will protect a circa 1880 property and structure that has historic, architectural and most likely archeological significance to the Town of Clifton Park.

Therefore, on behalf of the Clifton Park Planning Board it is recommended the Town Board consider approval of the attached application as proposed.

If you have any questions please feel free to contact me.

Best Regards,

*John P. Scavo*

John P. Scavo  
Director of Planning

Cc: Town of Clifton Park Planning Board  
Town of Clifton Park Town Board  
Town of Clifton Park Town Clerk  
Town of Clifton Park Town Board Members

Resolution No. \_\_\_\_\_ of 2016, a resolution congratulating Mr. and Mrs. Allan Atwell upon the occasion of celebrating their 70<sup>th</sup> Wedding Anniversary.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, it is the honor and privilege of the Town Board to commemorate major milestones of residents in the Town of Clifton Park; and,

WHEREAS, Allan and Neva Atwell have attained one of those impressive milestones, by celebrating their 70<sup>th</sup> Anniversary on June 19<sup>th</sup>, 2016; and,

WHEREAS, Allan first met Neva, a resident of Erin, New York, in his hometown of Breesport, New York, where they met as Neva rode the bus through town on her way to school in Horseheads, leading to Allan invited Neva to a local dance, thus beginning their long and loving relationship; and,

WHEREAS, at the age of 20, while serving in the United States Army's 28<sup>th</sup> Infantry Division, Allan asked his mother for permission to marry Neva, as was the custom at the time, and the Atwells were married after completing his service in the military; and,

WHEREAS, Allan was hired as a trainer for a Telephone Company and transferred to the Capital Region, where he and Neva moved into their home on Greenlea Drive in August of 1969; and,

WHEREAS, Allan, in his capacity at the Telephone Company, would train telephone repairmen in Menands and Schenectady until his retirement in 1985; and,

WHEREAS, Allan and Neva have raised five children, three boys and two girls, Jerrold, Alane, Barbara, Jeffrey and Jonathan, and are the proud grandparents of Bradley, Brady, Rebecca and Sarah and great grandparents of Hunter and John Joseph, III; and,

WHEREAS, both of the Atwells have been an important part of the fabric of Clifton Park, donating their time, talent and effort to local organizations such as the Elks Lodge and Auxiliary, Capital District Patriot Flight and the Clifton Park-Halfmoon VFW as well as Allan Atwell previously serving as Chairman of the Clifton Park Emergency Services Advisory Board; and,

WHEREAS, Supervisor Barrett has regularly referred to Mr. Atwell as Clifton Park's "go-to" resource for Veteran Affairs; now, therefore be it

RESOLVED, That the Clifton Park Town Board commemorates and celebrates the marriage of Neva and Allan Atwell upon the occasion of celebrating their 70<sup>th</sup> Wedding Anniversary; and, be it further

RESOLVED, that a copy of this Resolution be given to the Atwells.

Resolution No. 159 of 2016, a resolution recognizing the Shenendehowa Plainsmen Baseball Program and its 2016 Team on its first NYSPHAA State Championship Season

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, the Shen Baseball program has a strong record of success, built upon commitment, hard work, team work and sportsmanship, and

WHEREAS, the program's 2016 team compiled a 21-5 record on the way to its first NYS Championship, through a combination of team work, faith in each other, their program and coaching staff, as well as individual excellence, and

WHEREAS, Suburban Council Head Coaches selected Joe Frazier, Frankie Pizzo and Nik Malachowski as First Team All Suburban Council Selections, and Nick Jacques, Rich Drum and Ben Anderson as All Suburban Second Team Selections, and

WHEREAS, the Team was led by Captain Ian Anderson, who fought through a season of illness and injury to compile a 5-1 overall record, pitching a five hit shutout in the semi-final game to put the team into the championship finals earning his team's Most Honored Player of the Year and Post Season MVP awards, and

WHEREAS, brothers Ian and Ben Anderson were both selected by Major League Baseball teams in the 2016 MLB Draft, with Ian's 3<sup>rd</sup> overall selection making him the highest selected baseball player from the Capital Region since the draft was instituted in 1965, and

WHEREAS, the 2016 team won six consecutive games including postseason play to finish the season, and were Blue Division Champions, regular season Suburban Council Champions, Section II Champions, Central Region Champs, and NYS Class AA Champions with a final ranking as No. 1 in the New York State Public High School Athletic Association, and

WHEREAS, The team's victory in the final game of the NYS Championship against Section V Champs Webster Schroeder in the final game was the result of the kind of teamwork and preparation for which the program has become known, and was achieved in a dramatic, come-from-behind fashion with contributions from the entire team, and will be remembered by the players, family and fans for years to come; now, therefore, be it

RESOLVED that the Town Board pauses to recognize coaches Greg Christodulo, Keith Langley and Dan Cafarelli, the entire Shenendehowa Baseball Program, and the 2016 Team for achieving the Team's First NYSPHAA New York State Championship.

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the residents of Tipperary Way in Fairway Woods Subdivision to conduct a Block Party on August 13, 2016.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the residents of the Fairway Woods Subdivision plan to conduct a block party within the subdivision on August 13, 2016, from 4:00 P.M. to 10:00 P.M. and have requested permission to use Tipperary Way in front of #s 36 & 38, for their party activities; now therefore be it

RESOLVED, that the residents with the approval and advice of the Town Highway Superintendent, have permission to to use Tipperary Way in front of #s 36 & 38, August 13, 2016 from 4:00 P.M. to 10:00 P.M. for their party activities, but must not block off the streets and make sure emergency vehicles can gain access to the street if needed; and be it further

RESOLVED, that the residents shall be responsible for all clean-up activities on Town property or on the street right-of-way resulting from the social activity; and be it further

RESOLVED, that a copy of this resolution be sent to the applicable Fire Department, the Ambulance Corps., the Sheriff's Department and the State Police.

Resolution No. \_\_\_\_\_ of 2016, a resolution awarding the bid for Fridholm Painting & Remodeling for the plaster/restoration work at Grooms Tavern.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, quotes for plaster and restoration of the upstairs at Grooms Tavern were solicited and received, and

WHEREAS, the sole quote was Fridholm Painting and Remodeling, in a total amount of \$5,400 for the plaster/restoration at Grooms Tavern, and

WHEREAS, The Friends of Historic Grooms Tavern would like to make a financial contribution equal to the amount of work, and

WHEREAS, the Town Board wishes to increase the revenues and expenditures for the work, and

WHEREAS, Mike Handerman has recommended that Fridholm Painting and Remodeling be hired to do plaster/restoration work at Grooms Tavern, now, therefore, be it

RESOLVED, that the quote of Fridholm Painting & Remodeling, PO Box 2643, Glenville, New York, be accepted, at a cost not to exceed \$5,400 for the repair and restoration, and that account A-2705 by \$5,400 and account A-1627-200 be increased by \$5,400 to reflect contribution from The Friends of Historic Grooms Tavern.

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the Supervisor to sign a Lease Agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a Digital Copying system for use by the Town Clerk's Office.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Patricia O'Donnell, Town Clerk has requested that a new Digital Copier/Printer be leased for use by the Town Clerk's Office; and

WHEREAS, the proposed cost for leasing the copier has been budgeted per the attached schedule; and

WHEREAS, quotes were received with Electronic Business Products submitting the quote of \$177.00 + .004 per black and white copies and .04 per color copies per month for thirty-six months, and

WHEREAS, the Board finds that the use of an installment purchase contract to finance the Digital Copying System is a cost-effective method of acquisition of such equipment and is consistent with General Municipal Law Section 109 (B); now, therefore be it

RESOLVED, that the Town Supervisor is authorized to enter into a Lease Agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a Lanier MP C3503 Digital Copier/Printer System with Print/Scan Modules and Stapling Finisher, for thirty-six (36) months, at a cost not to exceed \$177.00 per month, plus \$.004 for black and white copies and \$.04 for color copies, to be paid from A-1410-3.

Resolution No. \_\_\_\_\_ of 2016, a resolution awarding the construction contract for the Erie Canal Community Connector Trail to Gallo Construction Corp., pursuant to competitive bid.

WHEREAS, Resolution No. 53 of 2008 (adopted 2/11/2008) authorized the implementation and funding in the first instance 100% of the federal-aid and if applicable, the State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriation of funds therefore to the Erie Canal Towpath Community Connector trail, and,

WHEREAS, the project will occur within the Vischer Ferry Nature & Historic Preserve, owned by the NYS Canal Corporation, and that necessary easements have been secured from the NYS Canal Corporation, and,

WHEREAS, the trail will re-connect the Towns of Clifton Park and Halfmoon with a restored multi-use trail extending from Ferry Drive across the Vischer Ferry Nature & Historic Preserve to Towpath Road in the Town of Halfmoon, including crossing the current gap across the Wagar's Pond inlet.

WHEREAS, the complete project in both towns, includes the installation of a trailway top course of stone dust, a pedestrian/bicyclist crossing of the Wagar's Pond inlet with concrete slabs, steel, concrete piles, railings, a section of retaining wall, fencing, signs, and,

WHEREAS, Federal Construction authorization was obtained on September 11, 2015, and,

WHEREAS, the project was bid in 2015, for which bids were received on October 8, 2015, which resulted in a single bid which was significantly over budget estimates, and

WHEREAS, Greenman Pedersen, Inc. (GPI) made strategic revisions to the plans, specifications and estimates, and

WHEREAS, the Town conducted a second competitive, public bidding process announced on April 21 and April 22, 2016,

WHEREAS, after bid opening on May 13, 2016, Greenman Pedersen, Inc. (GPI) performed a bid analysis and recommended that the bid be awarded to Gallo Construction as low bidder, and

WHEREAS, the New York State Department of Transportation has reviewed the bid package and issued correspondence concurring in the selection of Gallo Construction on June 13, 2016, and

WHEREAS, the project is jointly sponsored by the Town of Clifton Park and the Town of Halfmoon, with an 80%/20% cost share with NYS DOT through the federal Transportation Enhancements Program (TEP) funding program, now therefore, be it

RESOLVED, that the Town Board accepts the recommendation of GPI, and hereby awards the construction contract for the Erie Canal Towpath Community Connector Trail Project to Gallo Construction Corp., pursuant to General Municipal Law Section 103, at a cost not to exceed, **\$1,686,458.19**, and be it further

RESOLVED, that GPI is authorized to notify Gallo Construction Corp. to proceed, with construction expected to be substantially complete on December 31, 2016; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

Resolution No. \_\_\_\_\_ of 2016, a resolution scheduling a public hearing to consider adoption of Local Law No. \_\_\_\_\_ of 2016, a local law amending Section 103-16 of the Town Code, Building Permit Fees for Tents.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS; Steven Myers, Director of Building and Zoning has recommended amending Section 103-16 Building Permit fees for tents; and

WHEREAS; the Town Board wishes to schedule a public hearing to obtain input regarding the proposed changes; now therefore be it

RESOLVED, that a public hearing is scheduled for July 5<sup>th</sup> at 7:05 P.M. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York to consider adoption of Local Law No. \_\_\_\_\_ of 2016 a local law amending Section 103-16 of the Town Code, Building Permit fees; and be it further

RESOLVED, the Town Clerk is directed to publish appropriate notice of the same.

## 103-16 Permit Fees

<b>Permit</b>	<b>Fee</b>
Residential permits:	
New structures or additions to existing structures:	
Per 100 square feet of floor area or portion thereof	\$20
Minimum charge	\$75
Residential remodeling or renovations, i.e., conversions of nonhabitable to habitable space (garage to living space); any structural change to the building; any structural change to the foundations; door and window changes	
Per 100 square feet of floor area or portion thereof	\$20
Minimum charge	\$75
Toolsheds, storage buildings and garages, either metal or wood, regardless of whether they are permanent or portable. (No permit is required for a structure less than 144 square feet in floor area. However, it must adhere to side line and rear line setbacks.)	
Per 100 square feet of floor area or portion thereof	\$15
Minimum charge	\$75
<u>Tents or Inflatable Structures (Special Events)</u>	<u>\$50</u>

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing 2015 Final Budget Adjustments as specified in Exhibit A.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Comptroller has recommended that certain budget adjustments contained in Exhibit A be made to address the needs of all funds as well as other miscellaneous expenditures as set forth in Exhibit A; now therefore be it

RESOLVED, that the Budget Adjustments specified in Exhibit A be adopted per the Comptroller's recommendations.

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the Town Board to hire Assistant Learn-to-Swim Directors at the Barney Road and Country Knolls Pools for the 2016 Summer.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, it is necessary that the Learn-to-Swim program be led by trained WSI instructors as well as individuals familiar with the Learn-to-Swim program, to be managed and supervised by the Learn-to-Swim Director; and,

WHEREAS, Director David Czechowski, Clifton Park's Learn-to-Swim Director, has made the recommendation that Amanda Pendergast and Bryan Geary are qualified to fulfill the duties of Assistant Director at Barney Road and Country Knolls Pools; and

WHEREAS, the Supervisor has recommended that the following individuals be hired as Assistant Directors at the below mentioned pools at the following rates:

<u>Name</u>	<u>Pool</u>	<u>Address</u>	<u>Rate</u>
Amanda Pendergast	Barney Road	8 Nottingham Way, Clifton Park	\$18.00
Bryan Geary	Country Knolls	50 St. Andrews Drive, Clifton Park	\$18.50

Now, therefore be it

RESOLVED, that the individuals above shall be hired as Assistant Learn-to-Swim Directors for the 2016 Learn-to-Swim Program, effective June 21, 2016 through August 17, 2016, to be paid at the rate as stated from line A-7310-E4575 (Swim Instructors).

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing the hiring of Thomas P. McDonough as a Part-Time Security Officer.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, a vacancy exists for a Part-Time Security Officer for the Town of Clifton Park; and

WHEREAS, Lou Pasquarell, Director of Safety and Security, has recommended that Thomas P. McDonough, 88 Lake Shore Drive, Ballston Spa, New York, 12020, be hired to fill the position of the Part-Time Security Officer for the Town of Clifton Park; now, therefore be it

RESOLVED, that the Town Board authorize the hiring of Thomas P. McDonough as a Part-Time Security Officer for the Town of Clifton Park at a Grade 5, Step 1, (\$21.48 per hour), effective immediately, to be paid from A-3120-E-4000 (Security Officer Employee).