

TOWN OF CLIFTON PARK

TOWN BOARD MEETING

July 5, 2016

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Public Hearing on amendment to Sec. 103.16, Building Permit Fees for Tents**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Public Hearing

103-16 Permit Fees

| Permit | Fee |
|---|-------------|
| Residential permits: | |
| New structures or additions to existing structures: | |
| Per 100 square feet of floor area or portion thereof | \$20 |
| Minimum charge | \$75 |
| Residential remodeling or renovations, i.e., conversions of nonhabitable to habitable space (garage to living space); any structural change to the building; any structural change to the foundations; door and window changes | |
| Per 100 square feet of floor area or portion thereof | \$20 |
| Minimum charge | \$75 |
| Toolsheds, storage buildings and garages, either metal or wood, regardless of whether they are permanent or portable. (No permit is required for a structure less than 144 square feet in floor area. However, it must adhere to side line and rear line setbacks.) | |
| Per 100 square feet of floor area or portion thereof | \$15 |
| Minimum charge | \$75 |
| <u>Tents or Inflatable Structures (Special Events)</u> | <u>\$50</u> |

Resolutions for Consideration

Clifton Park Town Board Meeting

July 5, 2016

| <u>SOURCE</u> | <u>RESOLUTION</u> | <u>CONTACT</u> |
|---------------------------|--|----------------|
| 1. Building & Development | A resolution to adopt Local Law No. ____ of 2016, amending Sec. 103-16 of Town Code, Building Permit Fees for Tents | P. Barrett |
| 2. Board Member | Approve an application for inclusion in the Conservation Easement Historic Preservation Program for property at 1773 Crescent Road Road, Rexford | J. Whalen |
| 3. Supervisor | Schedule a public hearing on a petition to rezone a parcel adjacent to Connie Lake Properties on intersection of English Road and NYS Route 9 | P. Barrett |
| 4. Building & Development | Schedule a public hearing on a proposed local law to amend § 208-71(B)(2) to eliminate minimum area requirements for PDD designations within Town Center | P. Barrett |
| 5. Supervisor | Authorize the Supervisor to sign a Lease and a Service Contract through Konica Minolta of Latham, New York for a Bizhub 554E copier/printer/scanner | P. Barrett |
| 6. Supervisor | Authorize the Not So Common Players to serve beer at the Opening Night of Damn Yankees After Party on July 15, 2016. | P. Barrett |
| 7. Public Safety | Establish the position of Guard | P. Barrett |
| 8. Parks & Recreation | Authorize the hiring of Chis Anderson as an Assistant at the Adventure Challenge Course for the 2016 season | P. Barrett |
| 9. Parks & Recreation | Authorize the hiring of additional Camp Counselors for the 2016 summer camps | P. Barrett |
| 10. Parks & Recreation | Authorize the hiring of an Attendant at the Clifton Park Action Park for the 2016 | P. Barrett |

11. Supervisor

Authorize the Town Board to accept the attached list as the alternate Lifeguard List, to be hired if needed, for the Town owned Pools for the remainder of the 2016 Summer Season

P. Barrett

Resolution No. _____ of 2016, a resolution to enact Local Law No. _____ of 2016, a local law amending Section 103-16 of the Town Code, Building Permit Fees.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Section 103-16 of the Town Code sets fees for various building permits issued by the Department of Building and Development, and

WHEREAS, Steven Myers, Director of Building and Zoning, has recommended amending Section 103-16 to update the building permit fees for Tents used for Special Events held at a residence, and

WHEREAS, on July 5, 2016 the Town Board conducted a public hearing to consider a local law amending Section 103-16 of the Town Code changing the building permit fees, per the attached schedule, and

WHEREAS, the public was given the opportunity to speak in favor of or against the proposed changes to the local law; now, therefore, be it

RESOLVED, the Town Board hereby adopts Local Law No. _____ of 2016, a local law amending Section 103-16 of the Town Code, Building Permit Fees; and be it further

RESOLVED, the Town Clerk is directed to publish appropriate notice of the same.

Resolution No. _____ of 2016, a resolution accepting an application for inclusion in the Conservation Easement Historic Preservation program of a parcel of land located at 1773 Crescent Road, Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a public hearing was held on June 20, 2016 to receive public comment regarding an application for inclusion of a parcel of land at 1773 Crescent Road into the Conservation Easement Historic Preservation program in accordance with Chapter 125 of the Town Code, as amended, and

WHEREAS, the Town Board has considered the application and the comments received; now, therefore, be it

RESOLVED, that the application for the parcels of land located at 1773 Crescent Road, Clifton Park, (SBL: 288.-1-6.12) owned by Henry and Marylou Tetreault, is hereby accepted and is granted a 25 year conservation easement consistent with the attached application pursuant to Chapter 125 of the Clifton Park Town Code.

Resolution No. _____ of 2016, a resolution scheduling a public hearing to consider a petition to rezone a portion of a parcel of land at English Road and NYS Route 9.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board has received a petition from Connie Lake Properties for a change in zoning for a portion of the parcel of land identified as SBL: 250.-2-27, and

WHEREAS, the subject property is situated at the corner of English Road and NYS Route 9, immediately adjacent to the Town line with the Village of Round Lake, and adjacent to property owned by Connie Lake Properties within the Village, and operated as The Mill Restaurant, and

WHEREAS, the petition requests that a 1.05 acre portion of the lot be re-zoned from its current R-1 designation to B-4A, while the remaining 1.61 acres of the parcel continue to be designated as R-1 with subsequent application to the Planning Board contemplated; now, therefore be it

RESOLVED, that a public hearing will be held on July 18, 2016 at 7:05 P.M. on a petition to rezone a 1.05 acre area of property immediately adjacent to the municipal boundary with the Village of Round Lake, at the intersection of English Road and NYS Route 9; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on Tuesday, July 18, 2016 at 7:05 P.M. in the Wood Memorial Meeting Room in the Town Hall, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York, regarding a Petition received which requests that a portion of a Parcel of Land near the intersection of English Road and Route 9 be re-zoned from R-1 to Highway B-4A.

The subject of the Petition is a 1.05 Acre portion of the land currently identified as SBL 250.-2-27, immediately adjacent to property occupied by Connie Lake Properties and operated as "The Mill" Restaurant and Tavern in the Town of Malta, Village of Round Lake. The adjacent property in Clifton Park is in the extreme Northeast corner of the Town on the Town line with Malta/Round Lake.

Resolution No. _____ of 2016, a resolution scheduling a public hearing to consider Local Law ___ of 2016, an amendment to §208-71(B)(2) to eliminate minimum area requirements for PDD designations within Town Center.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Local Law 4 of 2015, the Town Board enacted Town Center Zoning designations for the Exit 9 area, and

WHEREAS, Town Center zoning provides for more flexible, form-based zoning determinations for businesses, landowners and developers within the Town Center area, and

WHEREAS, Local Law 4 of 2015 contains a 5 acre minimum acreage requirement for Planned Development Districts within the Town Center area, and

WHEREAS, the Town Board wishes to solicit public comment on a proposal to eliminate the minimum acreage requirement for PDD consideration within the Town Center area; now, therefore be it

RESOLVED, that a public hearing is hereby scheduled for 7:10 P.M. on July 18, 2016 on a proposed amendment to §208-71(B)(2) of the Town Code to eliminate minimum area requirements for PDD designations within Town Center; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

§ 208-71 Purpose.

B. General requirements.

- (2) Minimum area. The minimum area requirement for consideration of a Planned Development District designation shall be 10 contiguous acres of land, except within the following Town Center Zoning Districts[, where the minimum area requirement for consideration of planned unit development designation shall be five contiguous project acres of land]: TC1, TC2, TC3, TC4, TC5, and TC6; where no minimum area requirement for Planned Development District designation shall apply.

The TC3-DO, General Zone Design Overlay, shall continue to require 10 contiguous project acres of land for consideration for Planned Development District designation.

Resolution No. _____ of 2016, a resolution authorizing the Supervisor to sign a lease and a service contract through Konica Minolta for a Bizhub 554E copier/printer/scanner.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the current lease/service agreement for the copy machine and scanner on the upper level of Town Hall expired in 2015, and the machine has become inoperable; and

WHEREAS, the majority of offices on the upper level of Town Hall are dependent upon the machine for day to day operations, including production and distribution of Town Board Resolutions and backup materials; and

WHEREAS, Dahn Bull, Director of Communications and Technology, solicited proposals for a new copier/printer/scanner and related service contract from local vendors; and

WHEREAS, Dahn Bull recommends awarding the contract for the copier and related services to Konica Minolta based on a review of the responsive proposals received; and

WHEREAS, the proposed cost for leasing the copier has been budgeted per the attached Schedule; now therefore be it

RESOLVED, that the Town Supervisor is authorized to enter into a lease agreement and a service contract with Konica Minolta for a Bizhub 554E copier/printer/scanner, for thirty-six (36) months at a cost of \$196.37 per month; and be it further

RESOLVED, that the service contract through Konica Minolta is for \$0.005 per click, funds for the lease of the copier and for the service contract to come from A-01620-00003 (General Fund-Town Hall Operations-Copier).

Resolution No. _____ of 2016, a resolution authorizing Not So Common Players to serve alcoholic beverages at the opening night of Damn Yankees at an After Party to be held at the Shenendehowa Adult Community Center on July 15, 2016.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Not So Common Players is hosting an After Party at the opening night of Damn Yankees on July 15, 2016 from 10:00 P.M to 12:00 A.M., with approximately 60 people in attendance, and

WHEREAS, David Ross, Chairperson of the Not So Common Players, has requested permission to serve alcohol in the form of beer at the event, now, therefore, be it

RESOLVED, that the sponsoring group is hereby authorized to serve beer at a party at the Shenendehowa Adult Community Center on July 15, 2016 from 10:00 P.M. to 12:00 A.M.

Resolution No. _____ of 2016, a resolution establishing the position of Guard.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town's needs for Guard patrols and Security within the Town's Parks and public Buildings continue to grow and evolve, and

WHEREAS, the Town continues to seek qualified individuals with the flexibility to work part time with varied shifts to respond to the Town's needs, and

WHEREAS, the Town Board wishes to create two openings for the position of Guard in the non-competitive class for part-time employees to patrol Town Buildings and Grounds, provide crowd control and traffic control at Town functions and special events, and to investigate disturbances and vandalism at Town Parks and grounds; now therefore, be it

RESOLVED, that the Town Board hereby establishes the position of Guard, pursuant to the attached job description, at Grade 4, Step 1, (\$19.48/hr).

Resolution No. _____ of 2016, a resolution authorizing the hiring of Chris Anderson as an Adventure Challenge Assistant.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has identified the need for additional staff to conduct the Adventure Challenge Course for 2016, and

WHEREAS, Ms. Kramer has recommended that Chris Anderson, 1403 West High Street, Ballston Spa be hired as an Adventure Challenge Assistant for the 2016 Project Adventure Program; now, therefore, be it

RESOLVED, that Chris Anderson be appointed to said position, effective immediately through October 31, 2016, to be paid from A7621-E2360 (\$13.30/hour).

Resolution No. _____ of 2016, a resolution hiring additional Camp Counselors for the 2016 full day and half day Summer Day Camp Program.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board has determined that additional staff should be rehired by the Office of Parks, Recreation and Community Affairs for the Town of Clifton Park Summer Day Camp Program; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule A be hired; now therefore be it

RESOLVED, that the individuals listed in the attached Schedule A be hired as additional staff for the Town's 2016 Day Camp Program, effective June 27, 2016 through August 19, 2016, and be it further

RESOLVED, that the returning Camp Counselors be paid as indicated on Schedule A.

Resolution No. _____ of 2016, a resolution authorizing the hiring of staff for the Clifton Park Action Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for an additional Attendant for the Clifton Park Action Park; and

WHEREAS, Myla Kramer, Director of the Office of Parks, Recreation and Community Affairs has recommended that William Sangiwar be hired to fill the position; now therefore be it

RESOLVED, that authorization is hereby given to hire William Sangiwar, 30 Grissom Drive, Clifton Park, as an attendant for the Clifton Park Action Park, effective immediately through October 31, 2016 at Step 1 (\$8.50/hour) to be paid from Action Park Staff A-7200-E4000).

Resolution No. _____ of 2016, a resolution accepting the attached list of alternate Lifeguards to be hired if needed, for the three Town owned Pools.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Resolution No. 116 of 2016, passed on May 2, 2016, accepting a list of alternate Lifeguards authorized for hire at the three Town owned pools; and

WHEREAS, the Town Supervisor has recommended that the revised list of individuals listed as Schedule "A", be accepted as alternate Lifeguards for such purpose for the remainder of the 2016 season; now, therefore, be it

RESOLVED, that the attached revised Schedule "A", be accepted as the amended list of alternate Lifeguards, to be hired if needed, and be it further

RESOLVED, that the alternate Lifeguards shall be paid \$8.75/hour from the appropriate fund listed below:

A-7150-E4690 (Barney Road Life Guards)
A-7152-E4690 (Locust Lane Life Guards)
SP5-7151-E4000 (Longkill Park District #1 Guards)