

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

February 27, 2017

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
  - **Resolutions for Consideration**
  - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting

**February 27, 2017**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Authorize the Supervisor to sign a Change Order for the construction contract for the Erie Canal Community Connector Trail Project	P. Barrett
2. Supervisor	Authorize the donation of one slot of ice time to the Clifton Park Jr. Dynamo PeeWee Major Team at Clifton Park Ice Arena	P. Barrett
3. Supervisor	Authorize Tim Ward and “Dig Deep” to serve wine and beer at a fundraising event on August 27, 2017	P. Barrett
4. Supervisor	Authorize the Supervisor to sign a Lease Agreement with Fruitful Vine Christian Church for rental of the Burning Bush Clubhouse	P. Barrett
5. Buildings & Grounds	Authorize the hiring of seasonal staff for Buildings & Grounds	P. Barrett
6. Buildings & Grounds	Authorize the hiring of Wild Goose Chase NE to chase geese from the Clifton Knolls Ponds and Barney Road Golf Course	P. Barrett
7. Buildings & Grounds	Authorize the hiring of Kathleen Bogucki as Groundskeeper at the Barney Road Golf Course for the 2017 season	P. Barrett
8. Buildings & Grounds	Authorize the hiring of William Williams as summer help for the Dwaaskill Park District	P. Barrett
9. Buildings & Grounds	Authorize the hiring of Cliffside Services to do landscaping work at the Clifton Knolls/Mill Creek Park District for 2017	P. Barrett
10. Buildings & Grounds	Authorize the hiring of Greg’s Seasonal to do landscaping work at the Settler’s Hill Park District for 2017	P. Barrett
11. Buildings & Grounds	Authorize the hiring of A to Z Property Management to do landscaping work at the Wyncrest Park District for 2017	P. Barrett

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| 12. Buildings & Grounds | Authorize the hiring of Greg's Seasonal to do landscaping work at the Sherwood Forest Park District for 2017                         | P. Barrett |
| 13. Buildings & Grounds | Authorize the hiring of Greg's Seasonal to do weeding and debris removal at the entrances to Sherwood Forest Park District for 2017  | P. Barrett |
| 14. Supervisor          | Authorize the Clifton Knolls/Mill Creek Civic Association to serve beer and wine at a Wine and Cheese Party at Locust Lane Clubhouse | P. Barrett |
| 15. Parks & Recreation  | Authorize the hiring of Art and Athletic Specialist for Summer 2017  | P. Barrett |
| 16. Parks & Recreation  | Authorize the hiring of Jeannine Yates as summer office staff in Parks, Recreation and Community Affairs                             | P. Barrett |
| 17. Parks & Recreation  | Authorize the hiring of returning Barney Road Golf Course Supervisor and Attendants  | P. Barrett |
| 18. Parks & Recreation  | Authorize the hiring of Site Directors for full and half day camps for Summer 2017   | P. Barrett |
| 19. Supervisor          | Authorize the provisional appointment of Matthew Andrus as Town Information Specialist   | P. Barrett |

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the Supervisor to sign Change Order No. 1 and Supplemental No. 1 for construction inspection services for the construction contract for the Erie Canal Community Connector Trail Project.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution 154 of 2015, the Town Board authorized a contract for engineering services and construction management with Greenman-Pederson Engineers for the Erie Canal Community Connector Trail Project linking the Towns of Halfmoon and Clifton Park along a 4.4 mile route closely following the Erie Canal Towpath from the Vischer Ferry Preserve to Clamsteam Road in the Town of Halfmoon, and

WHEREAS, by Resolution 163 of 2016, the Town Board authorized the construction contract for the Project with Gallo Construction Corp., and

WHEREAS, the contract, dated April 15, 2016, provided for a project completion deadline of December 31, 2016, and

WHEREAS, Gallo Construction, as General Contractor, has experienced construction delays and budget adjustments for materials for the project, primarily within the Town of Halfmoon, and

WHEREAS, Greenman-Pederson, Inc., Construction Manager/Engineering consultant for the project, has recommended execution of a change order to adjust the date of substantial completion and related construction deadlines, and to reflect the adjusted costs and grants within the Town of Halfmoon, and

WHEREAS, a Change Order was prepared by Greenman Pederson which provides a new completion deadline of May 5, 2017, and which includes no additional costs to the Town of Clifton Park, and

WHEREAS, the construction delays will result increased costs in an amount estimated at up to \$69,832 for engineering and construction management services by Greenman Pederson, which will be charged to Gallo Construction and deducted by the Town from payments due Gallo pursuant to paragraph 7.4 of the April 15, 2016 General Contract, now therefore, be it

RESOLVED, that the Supervisor is hereby authorized to sign Change Order No. 1, to the construction contract with Gallo Construction Corp. dated December 22, 2016, and be it further

RESOLVED, that the Supervisor is authorized to sign supplemental No. 1 to the Greenman Pederson Engineering contract dated February 2, 2017.

Resolution No. \_\_\_\_\_ of 2017, a resolution donating one slot of ice time to the Clifton Park Jr. Dynamo PeeWee Major Team game vs. the PAL Jr. Islanders that will be held at the Clifton Park Ice Arena.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Clifton Park Jr. Dynamo PeeWee Major team will be hosting three games against the PAL Jr. Islanders February 25-26, 2017 at the Clifton Park Ice Arena, and

WHEREAS, the Clifton Park Dynamo Hockey Program is a Tier 1 AAA hockey organization dedicated to providing the best experience for our community's youth playing the sport of ice hockey; emphasizing leadership, teamwork, and good sportsmanship; and

WHEREAS, the CP Jr. Dynamo PeeWee Major team has advanced to the State Tournament in Buffalo, and

WHEREAS, CP Dynamo has requested that the Town of Clifton Park donate one sheet of ice time to help offset further tournament play costs; now therefore be it

RESOLVED, that the Town of Clifton Park is authorized to donate one slot of ice time in support of the Clifton Park Jr. Dynamo PeeWee Majors hosting of the PALS Jr. Islanders at the Clifton Park Ice Arena February 25-26, 2017.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing Tim Ward and “Dig Deep” to serve alcoholic beverages at a fundraising event to be held at Veteran’s Memorial Park on August 27, 2017.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Tim Ward and “Dig Deep, Inc.” are hosting a fundraising softball tournament on September 2, 2017 from 11:00 A.M to 7:00 P.M., and

WHEREAS, Tim Ward has requested permission to serve alcohol in the form of beer and wine at the event, now, therefore, be it

RESOLVED, that Tim Ward and “Dig Deep, Inc.” are hereby authorized to serve beer and wine at a fundraising softball tournament at Veteran’s Memorial Park on September 2, 2017 from 11:00 A.M. to 7:00 P.M.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the Supervisor to sign a Lease Agreement with Fruitful Vine Christian Church, for rental of the top floor of the Burning Bush Clubhouse.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, pursuant to Town Law 64 2 (a) the Town Board is authorized to lease Town owned property; and

WHEREAS, Fruitful Vine Christian Church wishes to rent the top floor of the Burning Bush Clubhouse for a term of twelve (12) months, lease to expire on March 19, 2018, at an annual rent of \$21,600; and

WHEREAS, the Tenant may elect to remain in possession of the property after March 19, 2018 as a month to month Tenant for up to twelve (12) consecutive months; now therefore be it

RESOLVED, that the Town Supervisor is hereby authorized to sign the attached Lease Agreement with Fruitful Vine Christian Church for rental of the top floor of the Burning Bush Clubhouse, provided that the Town is provided a Certificate of Insurance in the amount of \$1,000,000 naming the Town of Clifton Park as additionally insured.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the hiring of summer staff for the Buildings and Grounds Department as per Schedule A.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, a need exists for summer workers in the Buildings and Grounds Department; and

WHEREAS, Michael Handerhan, Buildings and Grounds Supervisor, has recommended that the individuals listed in Schedule A be hired to fill these positions; and

WHEREAS, the wages to be paid to the hired individuals are listed in Schedule A, as budgeted; now therefore be it

RESOLVED, that the individuals listed in Schedule "A" attached hereto be hired as part of the summer Buildings and Grounds staff for the summer of 2017, effective immediately, to be paid from A7110-E4000.

Resolution No. \_\_\_\_\_ of 2017 a resolution hiring Wild Goose Chase, New Lebanon, New York, to rid the Clifton Knolls Ponds of Canadian Geese.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Canadian Geese continue to be a problem in the Clifton Knolls Ponds and at the Barney Road Golf Course, and

WHEREAS, the Town Board, as Commissioners of both the Clifton Knolls/Mill Creek Park District and the Barney Road Golf Course, has received a request from to authorize the hiring of Wild Goose Chase to chase the geese away before they lay their eggs; and

WHEREAS, the company utilizes border collies to herd and harass the birds until they leave; and

WHEREAS, the Town has been pleased with the service and commitment of Wild Goose Chase and their results in keeping the areas clear of Canadian Geese; now therefore be it

RESOLVED, that the Town Board, acting as Commissioners of the Clifton Knolls Mill Creek Park District and the Barney Road Golf Course, hereby authorizes the hiring of Wild Goose Chase, New Lebanon, New York, to reduce the Canadian Geese from taking root in the Clifton Knolls Ponds and the Barney Road Golf Course at a total cost not to exceed \$10,000 for the season, to be paid with \$7,000 from SP37131-24 (Clifton Knolls Park District), and \$3,000 from A7109-24 (Barney Road Golf).

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the rehiring of Kathleen Bogucki as Groundskeeper at the Barney Road Golf Course for the 2017 season.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, it is necessary that returning staff be rehired by the Office of Buildings and Grounds for operation of the Barney Road Golf Course; and

WHEREAS, Michael Handerhan, Buildings and Grounds Supervisor, has recommended Kathleen Bogucki, 42 Par Del Rio, Clifton Park be rehired as Groundskeeper for the Golf Course; now therefore be it

RESOLVED, that authorization is hereby given to hire Kathleen Bogucki as a Golf Course Groundskeeper for the 2016 season at an hourly rate of \$14.00 (not to exceed \$17,500.00 for the season) to be paid from A-7190-E4000 (Barney Rd Golf – Part-time Employee).

Resolution No. \_\_\_\_\_ of 2017 a resolution hiring summer help for the Dwaaskill Park District.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, a need has been identified for summer help to do light landscaping for the Dwaaskill Park District, and

WHEREAS, Mike Handerhan recommends that William Williams, 714 Bruno Road, Clifton Park, be hired for this position, now, therefore, be it

RESOLVED, that the Town Board acting as Commissioners of the Dwaaskill Park District hereby authorizes the hiring of William Williams to do light landscaping for the Dwaaskill Park District at \$15.00 per hour, effective immediately, to be paid from SP47135-24 (Dwaaskill Park District-Maintenance).

Resolution No. \_\_\_\_\_ of 2017, a resolution awarding contracts for landscape work for the Clifton Knolls Park District.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, quotes were received by the Town Board as Commissioners of the Clifton Knolls Park/Mill Creek Districts for seasonal landscape work including various landscaping work, and

WHEREAS, the lowest conforming quote for the Landcaping services was submitted by Cliffside Services, and

WHEREAS, Cliffside Services is known to the Town to provide competent and timely Landscaping Services; now, therefore be it

RESOLVED, that the Town Board as Commissioners of the Clifton Knolls/Mill Creek Park Districts hereby awards the contract to Cliffside Services, for landscape and field maintenance work at the Clifton Knolls Park District, at a cost not to exceed \$15,400 per year, for the 2017-2020 Seasons, each, to be budgeted from SP37131-24 (Clifton Knolls Park/Mill Creek District-Maintenance).; and be it further

RESOLVED, that the agreement is renewable through the 2020 season if all parties agree.

Resolution No. \_\_\_\_\_ of 2017, a resolution awarding a contract for landscape work for the Settler's Hill Park District.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, quotes were received by the Town Board as Commissioners of the Settler's Hill Park District for landscape work for the District; and

WHEREAS, the lowest conforming quote for the work to be done which includes mowing, trimming, weeding, mulching and plantings as outlined in the Invitation to Provide Price Quote, was submitted by Greg's Seasonal in an amount not to exceed \$4000.00; now therefore be it

RESOLVED, that the Town Board as Commissioners of the Settler's Hill Park District, hereby awards the contract to Greg's Seasonal, for landscape work at the Settler's Hill Park District, at a cost not to exceed \$4000.00 for the 2017 season, to be budgeted from SP137146-24 (Settler's Hill Park District-Maintenance); and be it further

RESOLVED, that the agreement is renewable through the 2020 season if all parties agree.

Resolution No. \_\_\_\_\_ of 2017, a resolution awarding a contract for landscape work for the Wyncrest Park District.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, quotes were received by the Town Board as Commissioners of the Wyncrest Park District for landscape work for the District; and

WHEREAS, the lowest conforming quote for the work to be done which includes mowing, trimming, weeding, mulching and plantings, as outlined in the Invitation to Provide Price Quote, was submitted by A to Z Property Management in an amount not to exceed \$2200.00; now therefore be it

RESOLVED, that the Town Board as Commissioners of the Wyncrest Park District, hereby awards the contract to A to Z Property Management, for landscape work at the Wyncrest Park District, at a cost not to exceed \$2200.00 for the 2017 season, to be budgeted from SP117140-24 (Wyncrest Park District-Maintenance); and be it further

RESOLVED, that the agreement is renewable through the 2020 season if all parties agree.

Resolution No. \_\_\_\_\_ of 2017, a resolution awarding a contract for mowing services for Sherwood Forest Park District which includes the subdivisions of Sherwood Forest, Emerson and Sterling Heights.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, quotes were received by the Town Board as Commissioners of the Sherwood Forest Park District for landscape work for the District; and

WHEREAS, the lowest conforming quote for the work to be done which includes mowing and trimming of park areas, median and entrances to Sherwood Forest Park District was submitted by Greg's Seasonal in an amount not to exceed \$5950.00; now therefore be it

RESOLVED, that the Town Board as Commissioners of the Sherwood Forest Park District, hereby awards the contract to Greg's Seasonal, mowing and trimming work at the Sherwood Forest Park District, at a cost not to exceed \$5950.00 for the 2017 season, to be budgeted from SP87125-24 (Sherwood Forest Park District-Maintenance); and be it further

RESOLVED, that the agreement is renewable through the 2019 season if all parties agree.

Resolution No. \_\_\_\_\_ of 2017, a resolution awarding a contract for landscape work for the Sherwood Forest Park District which includes the subdivisions of Sherwood Forest, Emerson and Sterling Heights.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, quotes were received by the Town Board as Commissioners of the Sherwood Forest Park District for landscape work for the District; and

WHEREAS, the lowest conforming quote for the work to be done which includes removal and disposal of debris at various entrances and weeding the planting areas around the entrance signs to Sherwood Forest Park District was submitted by Greg's Seasonal in an amount not to exceed \$2500.00; now therefore be it

RESOLVED, that the Town Board as Commissioners of the Sherwood Forest Park District, hereby awards the contract to Greg's Seasonal, for landscape work at the Sherwood Forest Park District, at a cost not to exceed \$2500.00 for the 2017 season, to be budgeted from SP87125-24 (Sherwood Forest Park District-Maintenance).

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the Clifton Knolls/Mill Creek Civic Association to serve alcoholic beverages at the Annual Association sponsored Wine and Cheese Party, at the Locust Lane Clubhouse.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Deb Jackowski, of the Clifton Knolls/Mill Creek Civic Association has requested permission to serve alcoholic beverages on March 4, 2017 at a Wine and Cheese Party to be held at the Locust Lane Clubhouse; and

WHEREAS, it is the Town's policy to require the using group to monitor the consumption of alcohol and be responsible for the group's activities; now therefore be it

RESOLVED, that the Clifton Knolls/Mill Creek Civic Association is authorized to serve alcoholic beverages on March 4, 2017, from 7:00-11:00 pm, at an adults only, Civic Association event being held at the Locust Lane Clubhouse, contingent upon the provision of a certificate of liability insurance naming the Town as an additional insured and in a coverage amount acceptable to the Town: and be it further

RESOLVED, that the Special Alcohol Use Permit fee of \$25.00 is hereby waived.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the hiring of Art and Athletic Specialists for the 2017 Summer Recreation Full and Half-Day Summer Camps.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire additional staff for the Department of Parks and Recreation to operate the Town of Clifton Park 2017 Summer Recreation Full and Half-Day Camps; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in Schedule A, attached hereto, be hired to fill the positions of Art and Athletic Specialists; now therefore be it

RESOLVED, that the individual specialists listed in Schedule A, attached hereto, shall be hired to staff the Town of Clifton Park's Summer Recreation Full and Half-Day Camps, effective April 3, 2017 through August 11, 2017, per Schedule A.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the hiring of summer staff for the Parks, Recreation and Community Affairs Office.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire an additional staff member to staff the Office of Parks, Recreation and Community Affairs during the summer months; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that Jeannine Yates, 22 Terrace Court, Ballston Lake, be hired as a summer office staff member; now therefore be it

RESOLVED, that the Director of Parks, Recreation and Community Affairs is hereby authorized to hire Jeannine Yates as a member of the summer office staff, effective March 27, 2017 through August 4, 2017, at Grade 1, Step 1, \$14.78 per hour, to be paid from A7021-E4000 (Parks and Recreation-Administration).

Resolution No. \_\_\_\_\_ of 2017, a resolution hiring returning Golf Course Supervisor and Attendants for the Barney Road Golf Course for the 2017 Season .

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire seasonal staff for the upcoming season at the Barney Road Golf Course,

WHEREAS, Myla Kramer, Director of the Office of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule "A" be rehired to fill the positions, now therefore be it

RESOLVED, that authorization is hereby given to hire the individuals listed on the attached Schedule "A" as staff for the Barney Road Golf Course, effective March 27, 2017 through November 19, 2017, at a salary as indicated on Schedule "A."

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the hiring of a Camp Site Director for the full day camp and Site Directors for the four half day camps for the 2017 season.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, it is necessary that staff be hired by the Department of Parks and Recreation to operate the Town of Clifton Park 2017 summer recreation programs, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in Schedule A, attached hereto, be hired for such purpose; now, therefore, be it

RESOLVED, that the Camp Site Directors, listed in Schedule A, attached hereto, shall be hired to staff the Town of Clifton Park's summer recreation programs; and be it further

RESOLVED, that all hires are effective with start dates and ending dates as per Schedule A.

Resolution No. \_\_\_\_\_ of 2017, a resolution

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Resolution No. 227 of 2008 established the position of Town Information Specialist; and

WHEREAS, an opening in the position has been created by the appointment of Dahn S. Bull as Highway Superintendent; and

WHEREAS, after reviewing the qualifications of Matthew Andrus, 28 Ashley Drive, Ballston Lake, the Town Board has determined that Mr. Andrus' previous experience makes him an excellent candidate for the position; now therefore be it

RESOLVED, that Matthew Andrus, 28 Ashley Drive, Ballston Lake, is hereby appointed provisionally for the position of Town Information Specialist at Grade 6, Step 6 (\$53,180 per year), effective February 28, 2017, to be paid from A-1220-Exxxxx (Supervisors Office).