

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

April 17, 2017

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
  - **Resolutions for Consideration**
  - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting

**April 17, 2017**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Accept dedication of roads, and easements from The Vistas Subdivision	P. Barrett
2. Supervisor	Authorize the Town Board to award the bid for pool chemicals to be used at the Barney Road, Locust Lane and Burning Bush Pools to Surpass Chemical Company for the 2017 season	P. Barrett
3. Supervisor	Authorize the Locust Lane Pool Manager to attend the Certified Pool Operator Certification Program in Albany, NY May 6 <sup>th</sup> -7 <sup>th</sup> , 2017	P. Barrett
4. Supervisor	Authorize the hiring of Michael Stone as an instructor for the Water Safety Instructor training program for 2017	P. Barrett
5. Highway	Authorize the Highway Superintendent to install Stop Signs at the intersection of Princess Pine Drive and Bittersweet Lane	P. Barrett
6. Highway	Authorize the transfer of funds for 2017 paving projects	P. Barrett
7. Comptroller	Authorize the 2016 Final Budget Adjustments	P. Barrett
8. Parks & Recreation	Authorize the signing of a Letter of Agreement with the Center for Initiatives in Pre-College Education of Rensselaer Polytechnic Institute for Summer 2017 Technology Academies	P. Barrett
9. Parks & Recreation	Authorize Nora Murphy to serve beer and wine at a family gathering at Collins Park July 16, 2017	P. Barrett
10. Parks & Recreation	Authorize the hiring of returning Camp Counselors for the 2017 full day and half day Summer Day Camp Program	P. Barrett
11. Supervisor	Authorize the Town Supervisor to sign Change Order #1 Contract # 2 regarding the Barney Road Culvert Project	P. Barrett

12. Supervisor      Authorize the Town Supervisor to sign Change Order #1      P. Barrett  
Contract #1 regarding the Nottingham Way Culvert  
Replacement

Resolution No. \_\_\_\_\_ of 2017, a resolution accepting the conveyance of a portion of Roadways, Stormwater Management Area, and Bicycle/Pedestrian/Access Easements within The Vistas Subdivision, subject to easements retained for driveway access.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, as a condition of approval for the The Vistas Subdivision on January 8, 2008, the Town of Clifton Park Planning Board required that the applicant convey lands to the Town of Clifton Park for such purposes as are incidental thereto and for the benefit of the grantee; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the conveyance of a portion of roadways and easements from The Vistas, briefly described as follows:

- 30 Foot Wide Pedestrian Easement  
SBL: 270.8-4-4.2, portion of
- Vista Drive  
SBL: 270.8-4-99, portion of
- Vista Court  
SBL: 270.8-4-99, portion of
- Ingress/Egress Easement for Emergency Service and Multi-Use Trail  
SBL: 270.8-4-8, portion of
- Temporary Turnaround Easements  
SBL: 270.8-4-1.1 & 270.8-4-13.1, portions of
- Stormwater Management Area Easement  
SBL: 270.8-4-10 & 270.8-4-14.1, portions of
- 20' Wide Drainage Utility and Access Easement  
SBL: 270.8-4-3.1 & 270.8-4-2.2, portions of
- 15' Wide Bicycle Path Easements  
SBL: 270.8-4-12 & 270.8-4-10, portions of

and be it further

RESOLVED, that this conveyance is expressly conditioned upon receipt of an approval by the Town Attorney of all necessary documents including review of the recorded deed in the Saratoga County Clerk's office, metes and bounds description of the conveyance and retained easements, provision of title report, provisions for payment of all taxes, recording fees and assessments which are acceptable to the Town Attorney; and be it further

RESOLVED, that there be appended to the within resolution a copy of the recorded conveyance after it has been filed with the Saratoga County Clerk.

Resolution No. \_\_\_\_\_ of 2017, a resolution awarding the bid for pool chemicals for the Barney Road, Locust Lane and Burning Bush pools for the 2017 Season.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on March 3, 2017, bids were received for the above referenced contract, and

WHEREAS, the Supervisor has recommended that the bid for pool chemicals for the three town pools be awarded to Surpass Chemical Co. Inc., of Albany, New York for the following amounts:

- |                       |                    |             |
|-----------------------|--------------------|-------------|
| • Sodium Hypochlorite | Per Gallon         | \$1.208/gal |
| • Car Boy             | 5 Gallon Container | \$1.35/gal  |
| • Muriatic Acid       | Per Gallon         | \$3.75/gal  |
| • Muriatic Acid       | 4/1 Gallon         | \$15.00     |
| • Drum Deposit        |                    | \$8.00      |

Now, therefore be it

RESOLVED, that the Town of Clifton Park hereby accepts and awards the above referenced bid to Surpass Chemical Co. Inc. of Albany New York for an estimated cost of \$13,504, to be paid as follows; \$5,537 from line A-7150-045 (Barney Road Pool – Supplies), \$3511 from line A-7152-045 (Locust Lane Pool – Supplies) and \$4456 from line SP5-7151-045 (Country Knolls Pool – Supplies), in accordance with the amount used at each pool.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing Locust Lane Pool Manager Bruce Sutphin to attend the Certified Pool Operator Certification Program.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, according to Department of Health Regulations, all municipal pools must have a Certified Pool Operator and certifications must be renewed every five years; and

WHEREAS, Phil Barrett, Town Supervisor has recommended that Pool Operator Bruce Sutphin attend a course being held in Albany, New York, May 6<sup>th</sup>-7<sup>th</sup>, 2017 to update his certification as a Pool Operator, at a cost of \$305.00; and

WHEREAS, Bruce Sutphin's attendance at the seminar would confer a benefit to the residents of the Town of Clifton Park; now, therefore be it

RESOLVED, that Bruce Sutphin, 5 Granada Dr. Clifton Park, is authorized to attend the course being offered by Pool Operation Management May 6<sup>th</sup>-7<sup>th</sup>, 2017 in Albany, New York at a cost not to exceed \$305.00 for registration and workbook costs, to be paid with from (A-7512-001) Locust Lane Pool Training.

Resolution No. \_\_\_\_\_ of 2017, a resolution retaining Michael Stone to conduct a Water Safety Instructor course for summer pool staff.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to retain an American Red Cross Certified Water Safety Instructor Trainer to conduct a Water Safety Instructor certification course for lifeguards and qualified pool staff for the 2017 season, and

WHEREAS, Phil Barrett, Town Supervisor, has recommended that Michael Stone, 315 Kings Road, Schenectady be retained for the Water Safety Instructor certification for summer pool staff, now therefore be it

RESOLVED, that authorization is hereby granted to hire Michael Stone, Schenectady, as the Instructor for a Water Safety Instructor Course for summer pool staff, with compensation of \$1,000.00 effective immediately through December 31, 2017, to be paid \$700.00 from A-7150-001 (Training, Barney Road Pool) and \$300.00 from SP5-7151-001 (Travel/Conference, Burning Bush Blvd Pool).

Resolution No.    of 2017 a resolution authorizing the Highway Superintendent to install Stop Signs at the intersection of Princess Pine Drive & Bittersweet Lane.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, at the request of a concerned resident regarding a recent motor vehicle accident and conflicts with sight distance at the intersection, the Highway Safety Committee and Town Planning Department studied an area in and around the Princess Pine Drive & Bittersweet Lane intersection to determine if additional traffic control measures and treatments were warranted, and

WHEREAS, upon completion of their study the Town Board seeks to advance the following recommendations provided by the Highway Safety Committee:

WHEREAS, the Manual of Uniform Traffic Control Devices (MUTCD) provides guidance on the installation of multi-way stop signs which includes locations where a road user, after stopping, cannot see conflicting traffic and is not able to reasonably safely negotiate the intersection unless conflicting cross traffic is also required to stop, and

WHEREAS, visual observation by Town Planning Staff and the Highway Safety Committee has confirmed limited sight distance at the intersection due to existing residential driveways with curb cuts onto Princess Pine Drive that limit site distance from the intersection when vehicles and seasonal obstructions are present within the driveway, now therefore be it

Resolved, that the installation of stops signs at the following locations are authorized in accordance with MUTCD guidance to address motorists who cannot reasonably see or anticipate conflicting traffic at an intersection:

- The East approach on Princess Pine Drive at the intersection with Bittersweet Lane.
- The West approach on Princess Pine Drive at the intersection with Bittersweet Lane.

And, be it further

RESOLVED, that the Superintendent of Highways is hereby authorized to install the aforementioned stop signs (MUTCD R1-1 Signs).

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the transfer of up to \$600,000 from Unassigned General Funds to Highway Paving Account for 2017 paving projects.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Dahn Bull, Superintendent of Highways has increased the number of paving projects planned for 2017; and

WHEREAS, Dahn Bull, Superintendent of Highways has requested that \$600,000 be transferred from Unassigned General Funds which will increase the budget to the Highway Tax Stabilization payment for the additional paving projects; now therefore be it

RESOLVED, that authorization is hereby granted to the Comptroller to transfer an amount not to exceed \$600,000 from Unassigned General Fund Balance (A-909) to Highway Tax Stabilization Payment (A-1972-131) into Highway Paving (DA-5110-00030), and increasing the Highway Interfund Transfer (DA-5032) by the same amount, for the additional paving projects planned for 2017.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing 2016 Final Budget Adjustments as specified in Exhibit A.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Comptroller has recommended that certain budget adjustments contained in Exhibit A be made to address the needs of all funds as well as other miscellaneous expenditures as set forth in Exhibit A; now therefore be it

RESOLVED, that the Budget Adjustments specified in Exhibit A be adopted per the Comptroller's recommendations.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the Supervisor to sign a Letter of Agreement between the Town of Clifton Park and the Center for Initiatives in Pre-College Education of Rensselaer Polytechnic Institute for joint sponsorship of a program to provide an educational opportunity in the field of Junior LEGO Robotics Engineering and Animation and Gaming to be held during the 2017 summer season.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the town recognizes that the field of Robotics provides an excellent educational environment which helps to introduce young minds to fields encompassing science and engineering, and

WHEREAS, the center is a pre-eminent educational institute with particular expertise and experience in these fields, with nationally recognized robotics teams and competitors, and WHEREAS, the town and the center wish to cooperate in a program which provides an opportunity for students ages 8-10 to learn in a unique environment which enables them to interact with and learn from college level mentors and facilitators in the field of advanced LEGO Robotics and Gaming/Animation; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached Letter of Agreement between the Town of Clifton Park and the Center for Initiatives in Pre-College Education of Rensselaer Polytechnic Institute for joint sponsorship of a program to provide an educational opportunity in the field of Junior LEGO Robotics Engineering and Gaming/Animation.

Resolution No. \_\_\_\_\_ of 2016, a resolution authorizing alcoholic beverages to be served at a family gathering to be held at Collins Park Pavilion on July 16, 2017.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Nora Murphy is hosting a gathering on July 16, 2017 from 12:00 P.M. to 6:00 P.M., and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and wine at the event, now, therefore, be it

RESOLVED, that Nora Murphy is hereby authorized to serve beer and wine at a gathering at Collins Park Pavilion on July 16, 2017 from 12:00 P.M. to 6:00 P.M. consistent with the terms of the permit application received in the office of Parks, Recreation and Community Affairs.

Resolution No. \_\_\_\_\_ of 2017, a resolution hiring returning Camp Counselors for the 2017 full day and four half day Summer Day Camp Program.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire returning staff members for operation of the Town's Summer Day Camp Program; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule A be rehired; now therefore be it

RESOLVED, that the individuals listed in the attached Schedule A be rehired as staff for the Town's 2017 Day Camp Program, effective May 29<sup>th</sup> through August 18, 2017, and be it further

RESOLVED, that the returning Camp Counselors be paid as indicated on Schedule A.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the Town Supervisor to sign Change Order #1 Contract #2 regarding the Barney Road Culvert Project.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution No. 110 of 2016, the Town Board awarded the construction contract #2 for the Barney Road Culvert Project to Pollard Excavating, Inc. in the amount of \$91,583.00; and

WHEREAS, while executing the culvert project, Pollard Excavating discovered other infrastructure issues that required replacement; and

WHEREAS, such additional repairs as were discovered were approved by M.J. Engineering and Clifton Park Water Authority and construction including additional repairs is substantially complete; and

WHEREAS, on February 23, 201, M.J. Engineering prepared Change Order #1 to reflect increased costs of final completion, and

WHEREAS, M.J. Engineering, Construction Inspectors and Consultant on the project, recommends approval of Change Order No. 1; and

WHEREAS, the net effect of the change order is a net increase of \$23,259.49 in the final construction costs; now therefore be it

RESOLVED that the Supervisor is authorized to sign the attached paperwork for Change Order No. 1 Contract #2; and be it further

RESOLVED, that final construction costs for the Barney Road Culvert Project is \$114,842.49 to be taken from H44-8340-200.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the Town Supervisor to sign Change Order #1 Contract #1 regarding the Nottingham Way Culvert Replacement.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution No. 109 of 2016 , the Town Board awarded the construction contract #1 for the Nottingham Way Culvert Replacement to Rifenburg Construction, Inc. in the amount of \$106,750.00; and

WHEREAS, while executing the culvert project, Rifenburg Construction discovered other infrastructure issues that required replacement; and

WHEREAS, such additional repairs as were discovered were approved by M.J. Engineering and Clifton Park Water Authority and construction including additional repairs is substantially complete; and

WHEREAS, on November 10, 2016, M.J. Engineering prepared Change Order #1 to reflect increased costs of final completion, and

WHEREAS, M.J. Engineering, Construction Inspectors and Consultant on the project, recommends approval of Change Order No. 1; and

WHEREAS, the net effect of the change order is a net increase of \$23,000.00 in the final construction costs; now therefore be it

RESOLVED that the Supervisor is authorized to sign the attached paperwork for Change Order No. 1 Contract #1; and be it further

RESOLVED, that final construction costs for the Nottingham Way Culvert Replacement is \$129,750.00 to be taken from H44-8340-200.