

TOWN OF CLIFTON PARK

TOWN BOARD MEETING

May 8, 2017

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Recognition of Tax-Aide Volunteers from the Clifton Park Senior Community Center**
 - **Recognition of Arbor Day Poster Contest Winners**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration

Clifton Park Town Board Meeting

May 8, 2017

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Recognition of the Tax-Aide Volunteers at Clifton Park Senior Community Center	P. Barrett
2. Building & Grounds	Authorize the purchase of two 2017 Ford Dump Trucks and associated equipment from NYS OGS minibid system	P. Barrett
3. Supervisor	Award a bid to complete the renovation and improvement of tennis courts at Sherwood Forest Park and creation of Capital Projects Fund H47.	P. Barrett
4. Parks & Recreation	Authorize the hiring of Adventure Challenge Facilitators and Assistants for the 2017 season	P. Barrett
5. Parks & Recreation	Authorize the hiring of returning Camp Counselors for the 2017 season	P. Barrett
6. Parks & Recreation	Authorize the hiring of additional Camp Counselors and alternates for the 2017 season	P. Barrett
7. Buildings & Grounds	Authorize the hiring of summer workers for Buildings and Grounds for the 2017 season	P. Barrett
8. G.R.E.E.N. Committee	Establish a policy of benchmarking building energy usage and consumption consistent with NYSERDA Clean Energy Program	A. Standaert

Resolution No. _____ of 2017, a resolution recognizing volunteers at the Clifton Park Senior Community Center with the AARP Foundation Tax-Aide Service.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, the AARP Foundation offered its free tax preparation service at the Clifton Park Senior Center throughout the 2017 tax filing season, and

WHEREAS, the group of IRS-certified volunteers completed over 300 tax returns for the community's seniors citizens, and

WHEREAS, the volunteers are dedicated citizens who commit themselves to work with individual clients through established appointments to prepare and file Federal and New York State tax returns each year, and

WHEREAS, effective volunteer service is truly the lifeblood of the Community and the Town Board wishes to recognize valuable Community Service among our residents and volunteers; now, therefore, be it

RESOLVED, that the Town Board extends their gratitude and appreciation for the dedication and hard work of Ron Neu as Team Leader, and Vern Symes, Jan Holick, Nancy Cavallaro, Nick Cilento and Steve Therrien.

Resolution No. _____ of 2017 a resolution authorizing the Department of Buildings & Grounds to purchase two dump trucks and accessory equipment from the State Contract.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Mike Handerhan, Director of Buildings & Grounds, has requested authorization to purchase two 2017 Ford dump trucks with plows, and a sander, and

WHEREAS, one Ford F550 dump truck with accessories at a cost of \$64,429.46, and one Ford F350 dump truck with accessories at a cost of \$42,969.43, are available from Metro Ford, Schenectady, New York through a mini-bid process under the NYS Office of General Services Contract PC67403; now, therefore, be it

RESOLVED, that the Director of Buildings & Grounds is authorized to purchase the above referenced Ford vehicles for use by Buildings & Grounds, in a total amount not to exceed \$107,398.89 with \$45,000.00 from A-7110-200 and \$62,398.89 from A-7112-200.

Resolution No. _____ of 2017, resolution to complete a project to make renovations and improvements to tennis courts at Sherwood Forest Park, and to create Capital Projects Fund H47.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, John M. McDonald Engineering have prepared bid documents for Sherwood Forest Park District Tennis Court Improvement project, and

WHEREAS, bids were received and opened April 26, 2017, and

WHEREAS, the low bidder for the contract was Valley Paving and Construction, Inc., in the amount of \$47,815.00 for the renovation, repairs and improvement to the tennis courts at the Sherwood Forest Park, and

WHEREAS, McDonald Engineering has checked the references of Valley Paving and Construction, Inc. on other similar projects and finds that they are qualified to perform the work for which they bid, McDonald Engineering therefore recommends that the town award the contract to Valley Paving and Construction, Inc., now, therefore, be it

RESOLVED, that the bid to renovate and improve the Sherwood Forest tennis courts is hereby awarded to Valley Paving and Construction, Inc. of Valley Falls, New York, in an amount not to exceed \$47,815.00 to be funded with bond proceeds from the Capital Projects Fund (H47-626) and be it further

RESOLVED that the Supervisor is authorized to execute contract documents consistent with the bid documents, and be it further

RESOLVED, that the Town Board approves the attached Capital Funds Budget, to fund the Project.

Resolution No. _____ of 2017, a resolution authorizing the hiring of Adventure Challenge Facilitators and Assistants, per Schedule A.

Introduced by, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire Adventure Challenge Staff to conduct the 2017 Project Adventure Program within the Department of Parks, Recreation and Community Affairs; now, therefore, be it

RESOLVED, that the individuals on the attached Schedule A are appointed to said positions, effective April 1, 2017 through October 31, 2017, at the salary amounts listed on Schedule A, to be paid from A-7621-E2350 (Facilitator) and A7621-E2360 (Assistant).

Resolution No. _____ of 2017, a resolution hiring returning Camp Counselors for the 2017 full day and four half day Summer Day Camp Program.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire returning staff members for operation of the Town's Summer Day Camp Program; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule A be rehired; now therefore be it

RESOLVED, that the individuals listed in the attached Schedule A be rehired as staff for the Town's 2017 Day Camp Program, effective May 9th through August 18, 2017, and be it further

RESOLVED, that the returning Camp Counselors be paid as indicated on Schedule A.

Resolution No. _____ of 2017, a resolution hiring new Camp Counselors for the 2017 full day and half day Summer Day Camp Program.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to rehire additional staff for the Town of Clifton Park Summer Day Camp Program within the Office of Parks, Recreation and Community Affairs; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule A be hired; now therefore be it

RESOLVED, that the individuals listed in the attached Schedule A be hired as additional staff for the Town's 2017 Day Camp Program, effective May 9th, 2017 through August 18, 2017, and be it further

RESOLVED, that the returning Camp Counselors be paid as indicated on Schedule A.

Resolution No. _____ of 2017 a resolution authorizing the hiring of 2017 summer help for the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, openings exist for seasonal help in the Buildings and Grounds Department;
and

WHEREAS, Michael Handerhan, Buildings and Grounds Supervisor, has recommended that Aaron Catchpole, 16 Dyer Drive, Clifton Park and Joseph Reinemann, 37 Spruce Street, Clifton Park, be hired to fill the positions; now therefore be it

RESOLVED, that Aaron Catchpole and Joseph Reinemann be hired as seasonal workers for Buildings and Grounds for the summer of 2017, at \$9.00 per hour, effective immediately, to be budgeted from A7110-E4000.

Resolution No. _____ of 2017, a resolution establishing a policy of benchmarking building energy usage and consumption consistent with NYSERDA's Clean Energy Communities Program.

Introduced by _____, who moved its adoption, and seconded by _____.

WHEREAS, the Town of Clifton Park G.R.E.E.N. Committee (Government Re-Thinking Energy & Environment Now), assists and advises the Town Board on energy and environmental impacts and issues to promote broad energy awareness to reduce the consumption of limited natural resources, and

WHEREAS, New York State Energy Research and Development Authority (NYSERDA) has announced a new Clean Energy Communities program which would allow the Town access to significant grant funding to reduce energy costs, and

WHEREAS, the Clean Energy Communities program requires that eligible municipalities establish a policy of public reporting of building energy benchmarking, and

WHEREAS, establishing a building energy benchmarking system will benefit the Town and its residents by making available accurate and actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Clifton Park, and

WHEREAS, the G.R.E.E.N Committee will be responsible for accumulating monthly building energy usage for all fuel types including but not limited to electricity, natural gas, fuel oil, chilled water, steam, and diesel fuel to be collected and formally tracked for all buildings that are 1,000 square feet or larger that are owned or occupied by the Town of Clifton Park, using EPA Portfolio Manager platform, and

WHEREAS, building reports shall be made available to the Town in EPA Portfolio Manager regarding summary statistics for each covered property including Energy Use Intensity, annual greenhouse gas emissions and energy performance score where available, as well as other descriptive information as required by EPA Portfolio Manager and for that data to be made available to the public via the internet on an annual basis, and

WHEREAS, the G.R.E.E.N Committee may exempt a particular covered municipal building from the benchmarking requirement if the Committee determines that it has characteristics that make benchmarking impractical, now therefore be it

RESOLVED, that the Town Board hereby establishes a policy of benchmarking its building energy usage and consumption consistent with NYSERDA's Clean Energy Communities Program as outlined in the attached Guidance Document, and be it further

RESOLVED, that the Clifton Park G.R.E.E.N Committee shall be the administrator of this local policy and promulgate procedures necessary for the administration of the requirements of this local policy.