

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

June 19, 2017

**I. Call to Order/7:00 P. M.**

**II. Pledge to Flag**

**III. Roll Call**

**IV. Approval of Town Board Minutes**

**V. Communications/Announcements**

**VI. Business**

- **Presentation – Highway Safety Committee Speed Policy**
- **Presentation – New Pedestrian Crosswalk Systems**
- **Recognition – Open Space Award – Jim Ruhl**
- **Resolutions for Consideration**
- **Other Business**

**VII. Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

**VIII. Adjournment**

Resolutions for Consideration

Clifton Park Town Board Meeting

**June 19, 2017**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Authorize the hiring of WSI Instructors for the 2017 Summer Season at Barney Road and Country Knolls Pools	P. Barrett
2. Supervisor	Authorize the hiring of Dylan Yates as Head Lifeguard for the 2017 Summer Season at Country Knolls Pool	P. Barrett
3. Safety & Security	Authorize the hiring of Alden F. Saddlemire as a Part-Time Security Officer	P. Barrett
4. Parks & Recreation	Authorize the hiring of Daigle Cleaning Systems for cleaning at Prestige Arena for the 2017 Full Day Camp	P. Barrett
5. Planning	Authorize the filing of an application for State Assistance for Household Hazardous Waste Collection	P. Barrett
6. Planning	Accept the quote for the purchase of Mosquito Dunks	P. Barrett
7. Parks & Recreation	Authorize the Supervisor to sign a lease agreement with Shenendehowa Central School District for school buses to be used for summer camps	P. Barrett
8. Supervisor	Authorize the hiring of Claudia Fitzgerald as Confidential Secretary to the Supervisor's Office	P. Barrett

Resolution No. \_\_\_\_\_ of 2017, a resolution hiring Water Safety Instructors for the Clifton Park Learn-to-Swim Program.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire Water Safety Instructors be trained prior to the Learn-to-Swim Program; and

WHEREAS, it is necessary to hire these Water Safety Instructors to teach students in the Learn-to-Swim Program held at Barney Road and Country Knolls Pool; and

WHEREAS, the Supervisor has recommended that the following individuals be hired as Water Safety Instructors for the Clifton Park Swim Program, per the attached Shedule A.

Now therefore be it

RESOLVED, that the individuals in Schedule A shall be hired as Water Safety Instructors for the Learn-to-Swim Program, effective retroactively to June 10, 2017 through August 4, 2017, to be paid at the rates as stated.

Resolution No. \_\_\_\_\_ of 2017, a resolution hiring Head Lifeguard for Country Knolls Pool.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town utilizes the services of Head Lifeguards to assist in the management of the Country Knolls Pool; and

WHEREAS, there is currently a vacancy in the position of Head Lifeguard at the Country Knolls Pool; and

WHEREAS, the Supervisor has recommended that the following individual be hired as head life guard Country Knolls Pool at the following rate retroactive to the beginning of the 2017 pool season:

<u>Name</u>	<u>Pool</u>	<u>Address</u>	<u>Rate</u>
Dylan Yates	Country Knolls	22 Terrace Court, Ballston Lake	\$10.45

Now, therefore be it

RESOLVED, that Dylan Yates shall be hired as Head Lifeguard for Country Knolls (SP5-7151-E4690), to be paid at the rate as stated.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the hiring of Alden F. Saddlemire as a Part-Time Security Officer.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, a vacancy exists for a Part-Time Security Officer for the Town of Clifton Park, and

WHEREAS, Lou Pasquarell, Director of Safety and Security, has recommended that Alden Saddlemire, 14 Reed Lane, Clifton Park be hired to fill the position of the Part-Time Security Officer for the Town of Clifton Park, now therefore, be it

RESOLVED, that the Town Board authorize the hiring of Alden F. Saddlemire, as a Part-Time, Security Officer for the Town of Clifton Park at a Grade 5, Step 1 {\$21.91 per hour}, effective immediately, to be paid from A-312—E-4000 {Security Officer Employee}.

Resolution No. \_\_\_\_\_ of 2017, a resolution accepting the bid for cleaning for Full Day Camp during the Summer 2017 and to authorize the Town Supervisor to sign an agreement with Daigle Cleaning Systems, Inc. for said services.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs recommends that Daigle Cleaning Systems, Inc. be hired as cleaners for Full Day Camp at Prestige Arena,  
and

WHEREAS, bids were solicited and opened on April 4, 2017, and

WHEREAS, Daigle Cleaning Systems, Inc., Clifton Park, New York was the lowest responsible Contractor submitting a bid for the cleaning contract for the summer full day camp, for \$1,900 for 41 cleanings; now therefore, be it

RESOLVED, that Daigle Cleaning Systems, Inc. is hired to provide janitorial services for the Full Day Camp at Prestige Arena, at a cost not to exceed \$1,900.00, for cleaning prior to camp opening on June 26, 2017 followed by eight weeks of cleaning Monday-Friday, five times a week, excluding July 4, 2017, to be paid from A-7320-015.

Resolution \_\_\_\_\_ of 2017, a Resolution authorizing the filing of an application for a State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and signing of the Associated State Master Grant Contract, under all appropriate laws of New York State.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the State of New York provides financial aid for household hazardous waste programs; and,

WHEREAS, the Town of Clifton Park has examined and duly considered the applicable laws of the State of New York, and the Town of Clifton Park deems it to be in the public interest and benefit to file an application under these laws for State Funding for the annual Household Hazardous Waste Collection Day for 2017; and,

WHEREAS, it is necessary that a Contract by and between the People of the State of New York herein called the STATE, and the Town of Clifton Park be executed for such State aid; now therefore be it

RESOLVED, by the Town Board of the Town of Clifton Park

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That the Town Supervisor or his designee is directed and authorized as the official representative of the Town of Clifton Park to act in connection with the application, to sign the resulting contract if said application is approved by the State, and to provide such additional information as may be required.
3. That the Town of Clifton Park agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for share of such costs as indicated in the contract.
4. That two (2) certified copies of this Resolution be prepared and sent to New York State Department of Environmental Conservation together with a complete application.
5. That this resolution shall take effect immediately.

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the purchase of mosquito dunks for use by town residents.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town of Clifton Park has an ongoing West Nile Virus preventative program and dunks are needed to continue the program, and

WHEREAS, Scott Reese, Stormwater Technician, has requested authorization to purchase sixty-three cases of mosquito dunks, 72 dunks in each case for distribution to town residents, and

WHEREAS, quotes were solicited for the purchase of dunks and the lowest quote was received from Summit in Baltimore, Maryland, for \$78.36 per case, and

WHEREAS, Scott Reese has recommended that the quote of Summit be accepted in an amount of \$4,936.68 for 63 cases of dunks; now, therefore, be it

RESOLVED, that the quote from Summit in an amount not to exceed \$4,936.68 is hereby accepted for the purchase of 63 cases of mosquito dunks, to be paid from A-4010-024 (Community Services-Public Safety).

Resolution No. \_\_\_\_\_ of 2017, a resolution authorizing the Supervisor to sign a lease agreement with the Shenendehowa Central School District for school buses to be used for full day and half day camp field trips.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town of Clifton Park (the Lessee) operates a summer recreation program from June 28, 2017 through August 9, 2017, and

WHEREAS, many program activities involve transporting students to other locations, and

WHEREAS, Shenendehowa Central School District (the Lessor) owns certain school buses which are not needed for the transportation of students during school break periods, and

WHEREAS, the Director of Parks, Recreation and Community Affairs desires to lease certain school buses to be used to transport participants in connection with program activities; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign the attached lease agreement with Shenendehowa Central School District for the lease of school buses to be used for full day and half-day camp field trips, costs to include rental fees: \$2.07 per driven mile and \$31.18 per hour for all hours the bus driver is on duty, to be paid from A-7310-099 (Summer Rec.-Day Camp Exp.) and A-7320-099 (Summer Rec.-Full-Day Day Camp Exp.).

Resolution No. \_\_\_\_\_ of 2017, a resolution hiring Claudia Fitzgerald as Confidential Secretary in the Supervisor's Office in Town Hall.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Supervisor is authorized to designate a Confidential Secretary pursuant to NYSTL 29(15),

WHEREAS, the retirement of Barbara Smith has created an opening in the position of Confidential Secretary to the Supervisor, and

WHEREAS, Supervisor Phil Barrett wishes to designate Claudia Fitzgerald, 4 Greenlea Drive, Clifton Park, as Confidential Secretary to the Supervisor; now, therefore, be it

RESOLVED, that Claudia Fitzgerald, 4 Greenlea Drive, Clifton Park is designated Confidential Secretary to the Supervisor, at Grade 7, Step 1, \$51,888 per year, to be paid from A-1220-EXXXX, effective immediately.