

TOWN OF CLIFTON PARK TOWN BOARD MEETING

November 6, 2017

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Commemoration of Frank Tarbell**
 - **Discussion regarding possible improvements to playground on The Common**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
November 6, 2017

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Commemorating the life and contributions of Frank S. Tarbell	P. Barrett
2. Supervisor	Authorize Change Order #1 for the Transfer Station Hopper Repair	P. Barrett
3. Supervisor	Authorize Change Order #1 for Longkill 1 Park District improvements of the baseball safety netting	P. Barrett
4. Planning	Authorize the installation of a street light at the entrance to Heritage Pointe subdivision	P. Barrett
5. Planning	Authorize the installation of lower speed limit signs on Carlton Road	P. Barrett
6. Planning	Authorize the installation of a STOP sign on Cider Mill Drive	P. Barrett
7. Buildings & Grounds	Award the contract for installation of new siding of the Veterans' Park Pavilion to Belleard Contracting	P. Barrett
8. Supervisor	Authorize the Senior Citizen Center Director to be added to the list of Town employees authorized to approve purchases	P. Barrett
9. Supervisor	Appoint the Secretary and Alternate Secretary to the Ethics Board	P. Barrett
10. Highway	Authorize St. George's School to use Town roadways for the 6 th annual Turkey Trot on November 23, 2017	P. Barrett
11. Planning	Award a contract for engineering services for Dwaas Kill Nature Preserve public access improvements.	P. Barrett
12. Planning	Authorize Change Order #2 for the Erie Canal Towpath Community Connector Trail project	P. Barrett

Resolution No. _____ of 2017, a resolution commemorating the life and contributions of Frank S. Tarbell.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to recognize and remember Frank Tarbell, a former Director of the Town's Department of Building and Development, who passed away on October 10, 2017, and

WHEREAS, Frank Tarbell served as the first Director of the Town's Building and Development Department, and developed many of the systems and methods for the operations of the department, consolidating fire marshal, code enforcement and building inspection functions for the Town, and

WHEREAS, Mr. Tarbell was born in 1928, and served honorably in the United States Army for thirty years, beginning before the end of World War II, and extending through the Korean War, the Cold War, and the Cuban Missile Crisis, and

WHEREAS, Colonel Tarbell's military career included assignments behind the Iron Curtain in Cold War Poland, helping to pioneer military satellite intelligence, including analysis during the Cuban Missile Crisis, serving as Chief Engineer on Okinawa during the reversion of control of that island to Japan, and teaching military science at RPI, and

WHEREAS, upon retiring from the military, Frank Tarbell used his strategy and organizational skills as Director of Aviation for the Metropolitan Transportation Authority, managing operations at Republic Regional Airport on Long Island and Stewart International Airport in Newburgh, NY, and

WHEREAS, from 1986-1993, as the Director of Building and Development for the Town of Clifton Park, Frank S. Tarbell implemented the filing, internal communication and organizational system still in use by the department today, and

WHEREAS, Frank Tarbell left a lasting impression with those who worked with him, as one whose efforts also helped to make Clifton Park a better, safer community, and

WHEREAS, upon retirement from the Building Department, Frank continued to serve as a consultant to the Town with his high level of expertise to review and update the Town Zoning Code, and

WHEREAS, the Town Board wishes to remember Frank S. Tarbell and to recognize his achievements throughout a long and successful career; now therefore be it

RESOLVED, that Frank S. Tarbell is gratefully recognized by the Clifton Park Town Board, on behalf of all of the citizens of the Town, for his service to his Country and community.

Resolution No. _____ of 2017, a resolution authorizing Change Order No. 1 to Contract No. 1 for the Transfer Station Hopper Repairs.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on May 1, 2017, the contract for Transfer Station Hopper Repairs was awarded by Resolution No. 113 of 2017, to R&B Construction, LLC, Amsterdam, NY, in the amount of \$44,125.00, and

WHEREAS, McDonald Engineering has verified all costs listed in the invoices for an additional amount of \$8,896.00, and

WHEREAS, McDonald Engineering has reported that field conditions encountered during the project required additional work and repairs which resulted in unforeseen costs, and

WHEREAS, McDonald Engineering documented damage to the concrete walls and compaction channels that were encountered only after the existing hopper structures were demolished and removed, now, therefore be it

RESOLVED, that the Town Board hereby accepts Change order No. 1 to increase the contract by \$8,896.00 to be paid with a transfer from A-08160-00013 to A-08160-00200.

Resolution No. _____ of 2017, a resolution authorizing Change Order No. 1 to Contract No. 1 for the installation of baseball safety netting at Longkill I Park District.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on July 17, 2017, the contract for improvements to Martin Jewett Park was awarded by Resolution No. 180 of 2017, to Siena Fence Company, Round Lake, NY, in the amount of \$50,230.00, and

WHEREAS, the project incurred additional costs for increasing the height and amount of baseball safety netting Martin Jewett baseball field, now, therefore be it

RESOLVED, that the Town Board hereby accepts Change order No. 1 to increase the contract by \$19,540.00 to be paid with a transfer from SP5-00914 to SP5-07123-00200.

Resolution No. _____ of 2017, a resolution authorizing the installation of a streetlight at the entrance to the, Heritage Pointe Residential Subdivision at the intersection of Grooms Road and Heritage Pointe Drive.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the subdivision was approved by Resolution by the Clifton Park Planning Board on March 24, 2014 pursuant to the approved final subdivision plan, titled, "Heritage Pointe Residential Subdivision", and

WHEREAS, per Town Code, §179-28 (A) provides, "It shall also be the responsibility of the owner to provide appropriate streetlighting at the intersection of the proposed street with an existing arterial street in accordance with all Illuminating Engineering Society, NMPC and NYSEG requirements," and

WHEREAS, the Planning Department has determined that the installation of the streetlight is warranted at this time; now, therefore be it

RESOLVED, that authorization is hereby granted for the installation of a streetlight at the entrance to the Heritage Pointe Residential Subdivision, at the intersection of Heritage Pointe Drive and Grooms Road; and be it further

RESOLVED, that said street light shall be charged to the Clifton Park Lighting District No. 1 and that a copy of this authorization shall be forwarded to the National Grid utility company.

Resolution No. _____ of 2017, a resolution authorizing the posted speed limit of a portion of Carlton Road to be reduced from 45 mph to 40 mph.

Introduced by _____, who moved it adoption, seconded by _____.

WHEREAS, it is the policy of the Town of Clifton Park to set speed limits that reflect the reasonable and prudent behavior of most motorists acting in an appropriate manner as well as the characteristics of the traffic, roadway, and adjacent roadside/environment; and

WHEREAS, the Town's Highway Safety Committee has reviewed the existing conditions on Carlton Road and based on their analysis have offered a recommendation to the Town Board that the speed limit be reduced from 45 mph to 40 mph for a portion of Carlton Road within the Town of Clifton Park; and

WHEREAS, Carlton Road is classified as a Residential Collector Street; and

WHEREAS, a visual site analysis and speed study, support a request for reduction in speed limit with factors that include narrow shoulders, 40 mph existing speed limit for an existing portion of Carlton Road outside the study area, and mature vegetation adjacent to the roadway shoulder and pedestrian/bicycle activity; now, therefore, be it

RESOLVED that the Town Board of Clifton Park accepts the recommendation of the Highway Safety Committee and hereby authorizes the posted speed limit of Carlton Road within the Town of Clifton Park to be reduced from 45 mph to 40 mph; and be it further

RESOLVED, that the Town Highway Superintendent is authorized to replace the existing speed limit signs to reflect the new mph speed limit.

Resolution No. _____ of 2017 a resolution authorizing the Highway Superintendent to install a Stop Sign on Cider Mill Drive at the intersection with Appletree Lane.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Highway Safety Committee existing conditions at the intersection of Cider Mill Drive and Appletree Lane, and

WHEREAS, the Manual of Uniform Traffic Control Devices provides guidance on the installation of STOP or YIELD signs at an intersection, if, “a restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway”, and

WHEREAS, visual observation at the intersection has confirmed limited sight distance for Cider Mill Drive motorist approaching the “T” intersection due to the horizontal curve of Appletree Lane and existing mature vegetation within the Appletree Lane Right-Of-Way, and

WHEREAS, the Highway Safety Committee has recommended the placement of a STOP sign at the location, now, therefore be it

RESOLVED, that the Superintendent of Highways is hereby authorized to install a STOP Sign for motorists on Cider Mill Drive entering the “T” intersection with Appletree Lane.

Resolution No. _____ of 2017, a resolution awarding the contract for siding repairs to the pavilion at Veteran's Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the exterior of the pavilion at Veteran's Park is in need of maintenance and repairs; and

WHEREAS, the Town requested quotes for removal of existing exterior siding, installing wrapping and new siding; and

WHEREAS, quotes were received on or before October 18, 2017; and

WHEREAS, Belleard Contracting submitted the lowest quote, in the amount of \$4,100.00; and

WHEREAS, Daniel Clemens, Recreation Maintenance Supervisor, recommends that the contract be awarded to Belleard Contracting; now therefore be it

RESOLVED that the contract for siding and repairs to the pavilion at Veteran's Park is awarded to Belleard Contracting, for an amount not to exceed \$4,100.00 to be paid from A-7024-200 (Veteran's Park – Equipment).

Resolution No. _____ of 2017, a resolution adding Susan Leonard to the list of Town of Clifton Park employees authorized to approve purchases.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Resolution 256 of 2017 updated and amended the list of employees authorized to approve purchases; and

WHEREAS, Susan Leonard was recently appointed as Director of the Clifton Park Senior Community Center; and

WHEREAS, the Supervisor wishes to add the Director of the Clifton Park Senior Community Center to the list of Employees Authorized to Approve Purchases; now therefore be it

RESOLVED, that the Town Board hereby adds Susan Leonard, Director of the Clifton Park Senior Community Center to the list of Employees Authorized to Approve Purchases as of November 2017.

Resolution No. _____ of 2017, a resolution appointing Margaret Springli as Secretary, and Mary Kathleen Smith as the Alternate Secretary, to the Ethics Board.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for a Secretary to the Ethics Board of Appeal, and to provide administrative support to the Ethics Board when the regular secretary is unavailable; and

WHEREAS, Supervisor Barrett, recommends Margaret Springli, Principal Typist in the Legal Department, to fill the position of Secretary and Mary Kathleen Smith, current Zoning Board of Appeals Secretary as the alternate; now therefore be it

RESOLVED, that Margaret Springli is hereby appointed as Secretary, and Mary Kathleen Smith is hereby appointed as Alternate Secretary to the Ethics Board, effective October 20, 2017, at a salary as budgeted.

Resolution No. _____ of 2017, a resolution authorizing St. George's School to use Town roadways for their 6th Annual Turkey Trot on November 23rd, 2017.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, St. George's School on Route 146 would like to host its 6th Annual Turkey Trot on Thanksgiving morning, November 23, 2017; and

WHEREAS, the 5K event will begin at St. George's School, proceed to Moe Road then Clifton Park Center Road, into Shenendehowa Campus by Tesago Elementary School, continue through the Campus reaching main entrance on Route 146, right on Route 146 and end back at St. George's School; now, therefore, be it

RESOLVED, that authorization is given to St. George's School to use Town roadways for their 6th Annual Turkey Trot 5K Race event, on November 23, 2017; at 8:00 A.M.

Resolution No. _____ Of 2017, a resolution authorizing the Supervisor to accept a proposal for professional engineering services for future public access improvements at the Dwaas Kill Nature Preserve.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Dwaas Kill Nature Preserve, acquired by the Town in 2006, is designated as priority open space in the 2016 Update to the New York State Open Space Plan, and

WHEREAS, the Town Open Space, Riverfront and Trails Committee recommends the retention of professional engineering services to design potential improvements to the Longkill Trail, the Pierce Road entrance and parking area, and additional amenities to increase public access and utilization, and

WHEREAS, Environmental Design Partnership has submitted a proposal for the site plan design and related wetland delineation in the amount of \$14,000, and

WHEREAS, sufficient funds remain available in the current year's Open Space Capital Improvements Budget to offset the engineering costs associated with the design work, now, therefore be it

RESOLVED that the Supervisor is authorized to approve the attached proposal for the design services from Environmental Design Partnership, and be it further

RESOLVED that the comptroller is authorized to compensate Environmental Design Partnership in an amount not to exceed \$14,000 from A-08050-00015.

Resolution No. _____ of 2017, a resolution authorizing the Supervisor to sign Change Order No. 2 for construction inspection and management for the Erie Canal Community Connector Trail Project.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution 154 of 2015, the Town Board authorized a contract for construction inspection and management services with Greenman-Pederson Engineers for the Erie Canal Community Connector Trail Project linking the Towns of Halfmoon and Clifton Park along a 4.4 mile route closely following the Erie Canal Towpath from the Vischer Ferry Preserve to Clamsteam Road in the Town of Halfmoon; and

WHEREAS, by Resolution 163 of 2016, the Town Board authorized the construction contract with Gallo Construction Corp., for the project, with a construction schedule for completion by December 31, 2016; and

WHEREAS, by Resolution No. 41 of 2017, the Town Board authorized Change Order No. 1 to the construction contract with Gallo Construction Corp. dated December 22, 2016 to change the construction completion deadline to May 5, 2017, and which included no additional costs to the Town of Clifton Park; and the Town Board additionally authorized Supplemental No. 1 to the Greenman-Pederson Engineering Construction Inspection Contract; and

WHEREAS, as of May 25, 2017, Greenman-Pedersen, Inc. issued Change Order No. 2, its Final Change Order to balance all items, resulting in a revised project amount of -\$156,428.25; now therefore, be it

RESOLVED, that the Town Board authorizes the Supervisor to sign Change Order No. 2 to the Greenman-Pederson Engineers and Constructive Services Contract, and be it further

RESOLVED, that the Comptroller is authorized to unencumber \$156,428.25 from H32-7629-200 as a result of the change order.