

TOWN OF CLIFTON PARK TOWN BOARD MEETING

January 2, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
January 2, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Award the contract for the Wellhouse Roof Replacement Project to Stephen Miller General Contractors	P. Barrett
2. Safety & Security	Award the contract for conversion work of the new Animal Control Vehicle to Upstate NY – Plow & Truck Body, LLC	P. Barrett
3. Planning	Authorize Scott Reese to attend the New York Wetland Law and Compliance Conference on February 13, 2018 in Albany	P. Barrett
4. Supervisor	Accept the conveyance of land on Bonneau Road from Belmonte Properties LLC	P. Barrett
5. Supervisor	Accept the conveyance of a 5' wide strip of land along Selfridge Way in Windhover Farms from the State of New York	P. Barrett
6. Supervisor	Schedule a public hearing to amend Section 164.9 of Town Code designating a FOIL Appeals Officer	P. Barrett
7. Safety & Security	Appoint Victoria Hanna to permanent status as Animal Control Officer per Civil Service Classification	P. Barrett

Resolution No. _____ of 2018, a resolution awarding the contract for replacement of the roof at a wellhouse in the Town of Clifton Park well field on Vischer Ferry Road to Stephen Miller General Contractors, Inc.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, sealed bids for the wellhouse roof replacement and repairs were opened on December 15th, 2017; and

WHEREAS, Stephen Miller General Contractors, Inc. of 301 Riceville Road, Mayfield, New York submitted the lowest bid in the amount of \$39,875.00 in response to the bid; and

WHEREAS, McDonald Engineering has reviewed bid documents and has determined that Stephen Miller General Contractors, Inc. is qualified to do the work for which they bid, and finds the bid price to be reasonable and justified for the work involved, and therefore recommends awarding the bid to Stephen Miller General Contractors, Inc.; now, therefore be it

RESOLVED, that the Town Board, hereby awards the Contract for the removal and replacement of the existing wellhouse roof system to Stephen Miller General Contractors, Inc. as per the documents, attached, in an amount not to exceed \$39,875.00, to be paid from A-07112-00200.

Resolution No. _____ of 2018, a resolution authorizing conversion work on one (1) new Animal Control Vehicle including warning lights, lettering/striping, and radios per the quotation from Upstate NY – Plow & Truck Body, LLC.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Department of Public Safety requested quotations for conversion work on one (1) new animal control vehicle, and

WHEREAS, Louis Pasquarell, Director of Public Safety recommends that Upstate NY – Plow & Truck Body, LLC, 399 Old Loudon Road, Latham, NY 12110 be authorized to do the Conversion Work, for the amount not to exceed \$3,919.37; now, therefore be it

RESOLVED, that Upstate NY – Plow & Truck Body, LLC, 399 Old Loudon Road, Latham, NY 12110 be hired to do the conversion work on one (1) new vehicle as outlined, to be paid from Account – A-3510-200 from 2017 funds.

Resolution No. _____ of 2018, a resolution authorizing Stormwater Management Technician, Scott Reese, to attend the 2018 New York Wetland Law and Compliance Seminar.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Director of Planning, recommended that Stormwater Management Technician, Scott Reese, be authorized to attend the New York Wetland Law and Compliance Seminar in Albany, New York, February 13, 2018, at a cost not to exceed \$279.00, and

WHEREAS, Scott Reese's attendance at the Wetland Law and Compliance Seminar would confer a benefit to the Town; now, therefore be it

RESOLVED, that Scott Reese is authorized to attend the New York Wetland Law and Compliance Seminar in Albany, New York, February 13, 2018 at a total cost not to exceed \$279.00 for registration, to be paid from budget line item A-8540-001 (Engineering Travel/Conferences).

Resolution No. _____ of 2018, a resolution accepting the conveyance of Real Property off Bonneau Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Belmonte Properties LLC has offered to donate 88.29 ± acres of land off of Bonneau Road to the Town of Clifton Park without cost, and

WHEREAS, Planning Director John Scavo recommends acceptance of the land for Open Space Purposes, and

WHEREAS, the Town Board wishes to preserve and protect Open Spaces within the Town whenever it is practicable to do so, now, therefore be it

RESOLVED, that the Town Board hereby accepts the conveyance of lands from Belmonte Properties LLC, briefly described as follows:

<u>Description</u>	<u>SBL</u>
Vacant land off Bonneau Road	283-1-29.112
Vacant land off Bonneau Road	283-1-29.2
Paper Road off of Judith Drive	283.15-2-21

and be it further

RESOLVED, that this conveyance is expressly conditioned upon receipt of an approval by the Town Attorney of all necessary documents including review of the recorded Deed in the Saratoga County Clerk's Office, metes and bounds description of the conveyance and retained easements, provision of title report, provisions for payment of all taxes, recording fees, and assessments which are acceptable to the Town Attorney, and be it further

RESOLVED, that there be appended to the within resolution, a copy of the recorded conveyance after it has been filed with the Saratoga County Clerk, and be it further

RESOLVED, that the Comptroller is authorized to pay necessary filing fees to the Saratoga County Clerk to effect transfer of Title of the property to The Town

Resolution No. _____ of 2018, a resolution accepting the conveyance of 5 ft. Strip of Land off of Selfridge Way.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, The State of New York has offered to donate a five foot wide strip of land totaling 1245 Square Feet off of Grooms Road and Selfridge Way within the Town, consistent with Planning Board approvals for The Windhover Farms Subdivision to provide safe access to the Subdivision; and

WHEREAS, Planning Director John Scavo recommends acceptance of the land for Highway purposes; now, therefore be it

RESOLVED, that the Town Board hereby accepts the conveyance of lands from the State of New York, briefly described as follows:

<u>Description</u>	<u>SBL</u>
1245 Square Feet described on Attachment "A" Now known as 889 Grooms Road, formerly known as 907 Grooms Road	276.-1-27.2

and be it further

RESOLVED, that this conveyance is expressly conditioned upon receipt of an approval by the Town Attorney of all necessary documents including review of the recorded Deed in the Saratoga County Clerk's Office, metes and bounds description of the conveyance and retained easements, provision of title report, provisions for payment of all taxes, recording fees, and assessments which are acceptable to the Town Attorney; and be it further

RESOLVED, that there be appended to the within resolution, a copy of the recorded conveyance after it has been filed with the Saratoga County Clerk; and be it further

RESOLVED, that the Comptroller is authorized to pay necessary filing fees to the Saratoga County Clerk to effect transfer of Title to the property to the Town.

Resolution No. _____ of 2018, a resolution scheduling a public hearing on a proposal to amend the designee for denial of access to records under the Freedom of Information Law contained in §164-9A of the Town Code.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, §164-9A of Town Code provides for the Town Board to hear appeals for denial of access to records under the Freedom of Information Law; and

WHEREAS, the Town Board wishes to schedule a public hearing on a proposal to amend the Town's local law the Town Board to designate a person or body to hear appeals for denial of access to records by resolution; now, therefore be it

RESOLVED that a public hearing is hereby scheduled for January 16, 2018 at 7:03PM on a proposal to amend Chapter 164-9 of the Town Code to allow the Town Board to designate a person or body to hear appeals for denial of access to records by resolution.

Resolution No. _____ of 2018, a resolution appointing, Victoria M. Hanna to permanent status as an Animal Control Officer.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Victoria M. Hanna, 7-B Poplar Drive, Clifton Park, NY 12065, was provisionally appointed as a Part-Time Animal Control Officer, and

WHEREAS, Victoria Hanna successfully passed the Civil Service Exam for the position of Animal Control Officer and was certified as a permanent employee on December 29, 2017; now, therefore be it

RESOLVED, that Victoria M. Hanna, 7-B Poplar Drive, Clifton Park, NY 12065 is hereby appointed to permanent status as an Animal Control Officer for the Town of Clifton Park per Civil Service Certification as of December 29, 2017.