

TOWN OF CLIFTON PARK TOWN BOARD MEETING

January 16, 2018

I. **Call to Order/7:00 P. M.**

II. **Pledge to Flag**

III. **Roll Call**

IV. **Approval of Town Board Minutes**

V. **Communications/Announcements**

VI. **Business**

- **Public Hearing 7:03pm** – To consider an amendment to Section 164.9 of Town Code designating a FOIL Appeals Officer
- **Resolutions for Consideration**
- **Other Business**

VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single timeframe of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VIII. **Adjournment**

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING REGARDING
AMENDING CHAPTER 164-9 DENIAL OF ACCESS TO RECORDS

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on the 16th day of January 2018 at 7:03 p.m. in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York to consider the adoption of a Local Law of 2018, a local law amending Local Law No. 2 of 1998, Chapter 164-9, Denial of Access to Records by deleting “The following person or persons or body shall hear appeals for denial of access to records under the Freedom of Information Law: the Town Board, Town of Clifton Park, One Town Hall Plaza...” and adding “The Town Board shall designate a person or body to hear appeals for denial of access to records by resolution”.

Copies of the proposed local law are available for review in the Town Clerk’s office during normal business hours.

Patricia O’Donnell, Town Clerk

§ 164-9 Denial of access to records.

- A. [The following person or persons or body shall hear appeals for denial of access to records under the Freedom of Information Law: the Town Board, Town of Clifton Park, One Town Hall Plaza, Clifton Park, New York 12065 (371-6651). **Amended 4-6-1998 by L.L. No. 2-1998**] The Town Board shall designate a person or body to hear appeals for denial of access to records by resolution.

Resolutions for Consideration
Clifton Park Town Board Meeting
January 16, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Authorize Sam Chase, Pat Jarosz and Robert Adams to attend the New York State Building Officials Conference March 4-8, 2018 in Lake Placid, NY	P. Barrett
2. Supervisor	Authorize Wade Schoenborn, Derek Miller and Mark Kazmierczak to attend the New York State Building Officials Conference April 9-12, 2018 in Liverpool, NY	P. Barrett
3. Supervisor	Appoint Angelia Medick and Max Luetters as Part-time Animal Control Officers	P. Barrett
4. Supervisor	Authorize Robert Rybak, Darlene Sharron and Constance Brown to attend the Association of Town's Meeting	P. Barrett
5. Supervisor	Appoint Matthew Andrus to permanent status as Town Information Specialist per Civil Service Classification	P. Barrett
6. Supervisor	Approve Memorandum of Agreement with Shenendehowa Nordic Ski Club for grooming and maintenance of cross country ski trails at Kinns Road Park and Garnsey Park	P. Barrett

Resolution No. _____ of 2018, a resolution authorizing Sam Chase, Pat Jarosz, and Robert Adams from the Building Department to attend the 23rd Annual Northern Adirondack Continuing Education Conference to be held in Lake Placid, New York, March 4-8, 2018.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State twenty-four hours requirement for in service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, the 2018 Conference sponsored by the New York State Building Officials Chapter is necessary for the acquisition of needed credits by Building Department Officials; and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the Town and is necessary to maintain Building Officials' credentials; now, therefore, be it

RESOLVED, that the Building Department is authorized to send Sam Chase, Pat Jarosz, and Robert Adams to the 23rd Annual Northern Adirondack Continuing Education Conference from March 4-8, 2018 at Lake Placid, at a total cost for four attendees not to exceed \$2500.00, as budgeted from A-3620-001(Training and Conferences).

Resolution No. _____ of 2018, a resolution authorizing Wade Schoenborn, Derek Miller and Mark Kazmierczak to attend the 13th Annual New York State Building Officials Conference April 9-12, 2018, in Liverpool, New York.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State twenty-four hours requirement for in service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, the 2018 Conference sponsored by the New York State Building Officials Chapter is necessary for the acquisition of needed credits by Building Department Officials; and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the Town and is necessary to maintain Building Officials' credentials; now, therefore, be it

RESOLVED, that the Building Department is authorized to send Wade Schoenborn, Derek Miller and Mark Kazmierczak to the New York State Building Officials Conference from April 9-12, 2018 in Liverpool, New York at a total cost not to exceed \$2,300.00 for three attendees, as budgeted from A-3620-001 (Training and Conferences).

Resolution No. _____ of 2015, a resolution appointing Angelia M. Medick and Max J. Luetters as Part-time Animal Control Officers.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a need exists for additional Part-time Animal Control Officers, and

WHEREAS, Angelia M. Medick, 3-B LaCosta Drive, Clifton Park, NY 12065, and Max J. Luetters 603 Forest Lane, Halfmoon, NY 12065 have successfully passed Saratoga County Civil Service Examination 60-608 for Animal Control Officers; and

WHEREAS, Angelia Medick and Max Luetters have been recommended to be appointed as Part-Time Animal Control Officers, now therefore be it

RESOLVED, that Angelia M. Medick, 3-B LaCosta Drive, Clifton Park, NY 12065, and Max J. Luetters 603 Forest Lane, Halfmoon, NY 12065 are hereby appointed as a Part-time Animal Control Officers for the Town of Clifton Park at Grade 3, Step 1 (\$18.21 per hour) budgeted from A-3510-E-400 (General Fund-Animal Control Part-Time Employee), effective immediately.

Resolution No. _____ of 2018, a resolution authorizing Robert Rybak, Darlene Sharron, and Constance Brown to attend the Association of Town's meeting.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the State requires all Town Judges, and Court Clerks to attend a training session on a yearly basis, and

WHEREAS, the Office of Court Administration will provide the necessary training for judges and at the annual meeting of the Association of Towns held in New York City from February 18-21, 2018, and attendance at these meetings would provide a public benefit to the Town; now, therefore, be it

RESOLVED, that Judge Robert Rybak, Court Clerk Darlene Sharron, and Court Clerk Constance Brown, are hereby authorized to attend the New York State Association of Towns annual meeting in New York City from February 18-21, 2018, to be paid from A1110-001 (Training & Conferences) at an estimated cost not to exceed \$2680.00 and be it further

RESOLVED, that meals and other incidentals be paid per the stated 2018 per diem.

Resolution No. _____ of 2018, a resolution appointing Matthew Andrus to permanent status as a Town Information Specialist.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Matthew Andrus, 28 Ashley Drive, Ballston Lake, NY 12019, was provisionally appointed by Resolution No. 59 of 2017 as a Town Information Specialist, and

WHEREAS, Matt Andrus successfully passed the Civil Service Exam for the position of Town Information Specialist and was certified as a permanent employee on January 10, 2018; now, therefore be it

RESOLVED, that Matthew Andrus, 28 Ashley Drive, Ballston Lake, NY 12019 is hereby appointed to permanent status as a Town Information Specialist for the Town of Clifton Park per Civil Service Certification as of January 10, 2018.

Resolution No. _____ of 2018, a resolution authorizing execution of a Memorandum of Agreement with Shenendehowa Nordic Ski Club.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town operates Kinns Road Park under a management agreement with the County of Saratoga, and is under contract for its purchase pursuant to Home Rule Legislation, and

WHEREAS, the Town acquired Garnsey Park in 2005-20007, and dedicated the land as public parkland by resolution 249 of 2007, and

WHEREAS, Kinns Road Park is used for cross-country skiing, snow shoeing, and other walking during winter months, and has been successfully groomed for cross-country skiing on a volunteer basis for years, and

WHEREAS, the Shenendehowa Nordic Ski Club has acquired specialized equipment, including a snow mobile, sled, groomer, and trailer to transport equipment for the purpose of grooming cross-country ski trails without conflict with other uses, and

WHEREAS, the club proposes to expand trail grooming to Garnsey Park as well as Kinns Road Park to provide additional opportunities for cross-country skiers, and ski teams, snowshoers, and walkers, alike, and

WHEREAS, the Town Board supports the Shenendehowa Nordic Ski Club volunteer efforts and activities which provide additional opportunities for outdoor recreation at Garnsey Park and Kinns Road Park; now, therefore be it

RESOLVED, that the Supervisor is authorized to execute the attached Memorandum of Agreement with the Shenendehowa Nordic Ski Club for trail grooming services.