

TOWN OF CLIFTON PARK TOWN BOARD MEETING

February 5, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single timeframe of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
February 5, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Historic Preservation	Designate the Clark and Mary McClethen House to be placed on the Clifton Park Town Register of Historic Places	J. Whalen
2. Historic Preservation	Schedule a public hearing for 2/20/2018 for a Historic Preservation Conservation Easement for the Clark and Mary McClethen House at 933 Main St., Jonesville	J. Whalen
3. Supervisor	Adopt Local Law No. ___ of 2018, an amendment to Section 164.9 of Town Code designating a FOIL Appeals Officer	P. Barrett
4. Supervisor	Award the contract for upgrades of the internal lighting system at the Prestige Ice Arena to Graybar Electric	P. Barrett
5. Buildings & Grounds	Award the contract for landscape work for the Settler's Hill Park District to A to Z Property Management	P. Barrett
6. Buildings & Grounds	Authorize the hiring of Wild Goose Chase for the Clifton Knolls/Mill Creek Park District and Barney Road Golf Course	P. Barrett
7. Buildings & Grounds	Award the contract for landscape work for the Longkill 1 Park District to Greg's Seasonal	P. Barrett
8. Buildings & Grounds	Authorize the Clifton Knolls/Mill Creek Civic Association to beer and wine at the annual wine and cheese party to be held March 3, 2018 at the Locust Lane Clubhouse	P. Barrett
9. Buildings & Grounds	Authorize the rehiring of Kathleen Bogucki and Christopher Daniels a the Barney Road Golf Course for the 2018 season	P. Barrett
10. Buildings & Grounds	Authorize the hiring of Tyler Clifford as a Laborer for the Buildings & Grounds Department	P. Barrett
11. Buildings & Grounds	Authorize the hiring of summer help for 2018 for the Buildings & Grounds Department	P. Barrett

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| 12. Buildings & Grounds | Award Contract for Lawn Care Services throughout Town to VinMar Solutions | P. Barrett |
| 13. Buildings & Grounds | Authorize the hiring of William Williams for light landscaping for the Dwaaskill Park District for summer 2018 | P. Barrett |
| 14. Buildings & Grounds | Award the contract for mowing services for the Sherwood Forest Park District to A to Z Property Management | P. Barrett |

Resolution No. _____ of 2017, a resolution designating the Clark and Mary McClenthen House to be placed on the Clifton Park Town Register of Historic Places.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Historic Preservation Commission has recommended that the Clark and Mary McClenthen House currently owned by Robert and Alice Burr, 933 Main Street, Jonesville, (SBL: 259.13-2-8), be added to the Town Register of Historic Places, and

WHEREAS, real property and census records show that the McClenthen House was constructed between 1889 and 1892, and occupied by Mary and Harvey Clark McClenthen and family, and

WHEREAS, the house remained in the McClenthen family until 1952, and retains a stamped tin ceiling in an upstairs bedroom, the original room configuration, stairway, and many architectural features of the original home, and

WHEREAS, the house exhibits all the characteristics of the late Victorian vernacular style of architecture prevalent during the late nineteenth century, similar to other homes that line Main Street in Jonesville, and

WHEREAS, the architectural style of the McClenthen House embodies distinctive characteristics of the late Victorian Era and qualifies the home for placement on the Town's Historic Register pursuant to Section 208-78E of the Town Code, and

WHEREAS, structures placed on this Register will be given historic status for purposes of Town-wide recognition and as such shall be provided with appropriate marker and inclusion in a Town brochure identifying all sites so designated; now, therefore, be it

RESOLVED, that the Town Board hereby adds the Clark and Mary McClenthen House, Main Street, Jonesville, to the Town Register of Historic Places.

Resolution No. _____ of 2018, a resolution scheduling a public hearing to consider an application for the Conservation Easement Historic Preservation program.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town's Conservation Easement program requires public comment on properties proposed to be included in the program, and

WHEREAS, Alice and Robert Burr have requested inclusion in the program for their property at 933 Main Street Clifton Park (SBL:259.13-2-8) ; now therefore be it

RESOLVED, that a public hearing is scheduled for February 20, 2018 at 7:05 p.m. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York to consider the property owned by Alice and Robert Burr at 933 Main Street, Clifton Park, for inclusion in the Conservation Easement Historic Preservation program; and be it further

RESOLVED, that the property owner give notice to all adjacent property owners and other entities as provided in the Town's Conservation Easement legislation in advance of the public hearing and submit receipts of mailing to the Town Clerk's office prior to the date of the public hearing; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

Resolution No _____ of 2018, a resolution to adopt LL No ____ of 2018, a Local law to amend Chapter 164-9 of the Town Code regarding denial of access to records.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, On January 16, 2018, the Town Board held a public hearing on a proposal to amend Chapter 164-9 of the Town Code to streamline procedures for the Town's Foil Appeal process; and

WHEREAS, The Town Board wishes to assure a streamlined process for determining Appeals pursuant to the Freedom of Information Law and to assure timely and complete determinations when necessary; now, therefore, be it

RESOLVED, that the Town Board hereby adopts a Local Law, LL No _____, of 2018, attached, to amend Section 164-9A of the Town Code; and be it further

RESOLVED, that Supervisor Barrett is designated as the FOILs appeals officer per §164-9A of the Town Code, as amended.

§ 164-9 Denial of access to records.

- A. [The following person or persons or body shall hear appeals for denial of access to records under the Freedom of Information Law: the Town Board, Town of Clifton Park, One Town Hall Plaza, Clifton Park, New York 12065 (371-6651). **Amended 4-6-1998 by L.L. No. 2-1998**] The Town Board shall designate a person or body to hear appeals for denial of access to records by resolution.

Resolution No. _____ of 2018, a resolution awarding the contract for upgrading of the internal lighting system at the Prestige Ice Arena to Graybar Electric.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on November 7, 2017, the Town published a Request for Proposals for material upgrades to the lighting system at the Prestige Ice Arena; and

WHEREAS, the RFP sought proposals from experienced entities to specify, select, acquire and install a new LED lighting system for the ice arena; and

WHEREAS, the RFP sought proposals and designs to reduce operational costs through energy efficiencies, reduce maintenance and replacement expenses, while leveraging available incentive and rebate programs associated with LED energy efficiency projects; and

WHEREAS, the Town's bid documents also specified providing enhanced user experience for youth sports programs, families, skaters, teams, and fans that utilize the arena; and

WHEREAS, bids were opened on January 16, 2018; and

WHEREAS, Graybar Electric submitted the lowest responsive proposal, specifying RAB lighting fixtures and controls designed to qualify for rebates totaling \$10, 093 from National Grid, through incentives available for acquisition and installation of LED lighting; now therefore be it

RESOLVED that the contract for the LED upgrades to the lighting system at Prestige Ice Arena is hereby awarded to Graybar Electric, in an amount not to exceed \$34,799.00; and be it further

RESOLVED that the Supervisor is authorized to execute all contract documents and National Grid rebate acknowledgements for the project, with funding from unreserved surplus with a transfer to A-7112-200.

Resolution No. _____ of 2018, a resolution awarding a contract for landscape work for the Settler's Hill Park District.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, quotes were received by the Town Board as Commissioners of the Settler's Hill Park District for landscape work for the District; and

WHEREAS, the lowest conforming quote for the work to be done which includes mowing, trimming, weeding, mulching and plantings as outlined in the Invitation to Provide Price Quote, was submitted by A to Z Property Management, 12 Burning Bush Blvd., Ballston Lake, in an amount not to exceed \$6100.00; now therefore be it

RESOLVED, that the Town Board as Commissioners of the Settler's Hill Park District, hereby awards the contract to A to Z Property Management, for landscape work at the Settler's Hill Park District, at a cost not to exceed \$6100.00 for the 2018 season, to be budgeted from SP137146-24 (Settler's Hill Park District-Maintenance); and be it further

RESOLVED, that the agreement is renewable through the 2020 season upon mutual consent.

Resolution No. _____ of 2018 a resolution hiring Wild Goose Chase, New Lebanon, New York, to rid the Clifton Knolls Ponds of Canadian Geese.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Canadian Geese continue to be a problem in the Clifton Knolls Ponds and at the Barney Road Golf Course, and

WHEREAS, the Town Board, as Commissioners of both the Clifton Knolls/Mill Creek Park District and the Barney Road Golf Course, has received a request from to authorize the hiring of Wild Goose Chase to chase the geese away before they lay their eggs; and

WHEREAS, the company utilizes border collies to herd and deter the birds until they leave; and

WHEREAS, the Town has been pleased with the service and commitment of Wild Goose Chase and their results in keeping the areas clear of Canadian Geese; now therefore be it

RESOLVED, that the Town Board, acting as Commissioners of the Clifton Knolls Mill Creek Park District and the Barney Road Golf Course, hereby authorizes the hiring of Wild Goose Chase, New Lebanon, New York, to reduce the Canadian Geese from taking root in the Clifton Knolls Ponds and the Barney Road Golf Course at \$65 per visit and a total cost not to exceed \$10,000 for the season, to be paid with \$7,000 from SP37131-24 (Clifton Knolls Park District), and \$3,000 from A7109-24 (Barney Road Golf).

Resolution No. _____ of 2018, a resolution awarding contracts for landscape work for the Longkill 1 Park District.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, quotes were received by the Town Board as Commissioners of the Longkill 1 Park District for seasonal landscape work including various landscaping services for Country Knolls Pool area, ball fields at Martin Jewett Park, sign beautification and maintenance, as well as spring and fall cleanup; and

WHEREAS, the lowest conforming quote for the landscaping and field maintenance services was submitted by Greg's Seasonal, 25 Lapp Road, Waterford, NY; now therefore be it

RESOLVED, that the Town Board as Commissioners of the Longkill 1 Park District, hereby awards the contract to Greg's Seasonal, Waterford, NY for landscape and field maintenance work at the Longkill 1 Park District, at a cost not to exceed \$21,500.00 for the 2018 season, to be charged \$19,000.00 from SP37123-24 (Longkill 1 Park District-Maintenance) and \$1500 from SP57151-45 (Burning Bush Pool); and be it further

RESOLVED, that the agreement is renewable through the 2021 season upon mutual consent.

Resolution No. _____ of 2018, a resolution authorizing the Clifton Knolls/Mill Creek Civic Association to serve alcoholic beverages at the Annual Association sponsored Wine and Cheese Party, at the Locust Lane Clubhouse.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Deb Jackowski, of the Clifton Knolls/Mill Creek Civic Association has requested permission to serve alcoholic beverages on March 3, 2018 at a Wine and Cheese Party to be held at the Locust Lane Clubhouse; and

WHEREAS, it is the Town's policy to require the using group to monitor the consumption of alcohol and be responsible for the group's activities; now therefore be it

RESOLVED, that the Clifton Knolls/Mill Creek Civic Association is authorized to serve alcoholic beverages on March 3, 2018, from 7:00-11:00 pm, at an adults only, Civic Association event being held at the Locust Lane Clubhouse, contingent upon the provision of a certificate of liability insurance naming the Town as an additional insured and in a coverage amount acceptable to the Town: and be it further

RESOLVED, that the Special Alcohol Use Permit fee of \$25.00 is hereby waived.

Resolution No. _____ of 2018, a resolution authorizing the rehiring of Kathleen Bogucki and Christopher Daniels at the Barney Road Golf Course for the 2018 season.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, it is necessary that returning staff be rehired by the Office of Buildings and Grounds for operation of the Barney Road Golf Course; and

WHEREAS, Daniel Clemens, Buildings and Grounds Supervisor, has recommended Kathleen Bogucki, 42 Par Del Rio, Clifton Park be rehired as Groundskeeper for the Golf Course; and

WHEREAS, Daniel Clemens has also recommended that Christopher J. Daniels, 905 Main Street, Clifton Park be rehired as a Laborer for the Golf Course; now therefore be it

RESOLVED, that authorization is hereby given to hire Kathleen Bogucki as a Golf Course Groundskeeper for the 2018 season at an hourly rate of \$15.00 (not to exceed \$18,000.00 for the season), effective immediately, and be it further

RESOLVED that authorization is hereby given to hire Christopher Daniels as a Laborer for the 2018 season at an hourly rate of \$12.50, both to be paid from A-7190-E4000 (Barney Rd Golf – Part-time Employee), effective immediately.

Resolution No. _____ of 2018 a resolution authorizing the hiring of a Laborer for the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for a Laborer in the Buildings and Grounds Department;
and

WHEREAS, Daniel Clemens, Buildings and Grounds Supervisor, has recommended that Tyler Clifford, 26 Damask Drive, Clifton Park, a part-time Laborer since 2013, be hired to fill the full-time position; now therefore be it

RESOLVED, that authorization is hereby given to hire Tyler Clifford as a Laborer for Buildings and Grounds at Grade 3, Step 1, Year 1, \$18.05/hour, effective immediately, with an estimated amount to the end of the year of \$33,934 to be transferred from A7110-E4000 to A-71110-Exxxx.

Resolution No. _____ of 2018 a resolution authorizing the hiring of 2018 summer help for the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, openings exist for seasonal help in the Buildings and Grounds Department;
and

WHEREAS, Daniel Clemens, Buildings and Grounds Supervisor, has recommended that Trevor Bobrow, Logan Oliver, Vincent Tricuzzi, Joseph Reinemann, Aaron Catchpole, and Sean Gunderman, all former seasonal workers, be rehired to fill the positions; now therefore be it

RESOLVED, that the individuals listed above be hired as seasonal workers for Buildings and Grounds for the summer of 2018, at salaries as listed in Schedule A, effective immediately, to be budgeted from A7110-E4000.

Schedule A

Summer Hires for Buildings & Grounds 2018

Trevor Bobrow \$ 12.50 per hour
10 Wilshire Dr
Clifton Park New York 12065

Logan Oliver \$11.00 per hour
30 Riverwind Dr
Rexford New York 12148

Vincent Tricuzzi \$11.00 per hour
2 North Carolina Court
Clifton Park New York 12065

Joseph Reinemann \$11.00 per hour
37 Spruce Street
Clifton Park New York 12065

Aaron Catchpole \$11.00 per hour
16 Dyer Drive
Clifton Par New York 12065

Sean Gunderman \$12.00 per hour
! Chapel Woods
Ballston Lake New York 12019

Resolution No. _____ of 2018, a resolution awarding the bid for lawn care services for Town wide parks and various Park Districts.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, sealed bids were received and opened on November 27, 2017 for Lawn Care Services for various areas throughout the Town; and

WHEREAS, VinMar Solutions was the sole bidder for Lawn Care Services; and

WHEREAS, the Town Board acting as Commissioners of the Park Districts accepts the bid of VinMar Solutions for the Park Districts per the attached Schedule A; now therefore be it

RESOLVED, that the Town Board hereby authorizes Daniel Clemens to accept the bid of VinMar Solutions for lawn care services for the various Park Districts and Town wide parks, total cost not to exceed \$28031, annually, for a term of 6 years through 12/31/2023, and be it further

RESOLVED, that the 2018 contract amounts are to be paid from the following accounts as budgeted:

Clifton Common A7112-24	\$8860	Town Hall A1620-24	\$375
Veterans Park A7024-24	\$1220	Parkside Trails-Soccer Fields A7026-24	\$2775
Barney Road Pool A7150-45	\$525	Locust Lane Pool A7152-45	\$250
Spirit Park A7030-24	\$186	Wyncrest Dev. SP117140-24	\$1625
Addison SP127148-24	\$200	Meadow Estates SP127142-24	\$640
Parklane SP07120-24	\$800	Sherwood Forest SP87125-24	\$1545
Exit 8,9 and 10 Signs A8510-90	\$1080	Settler's Hill – SP137146-24	\$750
Longkill I SP57123-24 (Includes Heidi's Path, Martin Jewett Park, Burning Bush)	\$6500	Burning Bush Pool SP57151-45	\$700

Resolution No. _____ of 2018 a resolution hiring summer help for the Dwaaskill Park District.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a need has been identified for summer help to do light landscaping for the Dwaaskill Park District, and

WHEREAS, Daniel Clemens, Supervisor of Building & Grounds, recommends that William Williams, 714 Bruno Road, Clifton Park, be hired for this position, now, therefore, be it

RESOLVED, that the Town Board acting as Commissioners of the Dwaaskill Park District hereby authorizes the hiring of William Williams to do light landscaping for the Dwaaskill Park District at \$15.00 per hour, effective immediately, to be paid from SP47135-24 (Dwaaskill Park District-Maintenance).

Resolution No. _____ of 2018, a resolution awarding a contract for mowing services for Sherwood Forest Park District which includes the subdivisions of Sherwood Forest, Emerson and Sterling Heights.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, quotes were received by the Town Board as Commissioners of the Sherwood Forest Park District for landscape work for the District; and

WHEREAS, the lowest conforming quote for the work to be done which includes mowing and trimming of park areas, median and entrances to Sherwood Forest Park District was submitted by A to Z Property Management, 12 Burning Bush Blvd., Ballston Lake, in an amount not to exceed \$6500.00; and

WHEREAS, the lowest conforming quote for the landscaping services to be done which includes removal and disposal of debris at various entrances and weeding the planting areas around the entrance signs to Sherwood Forest Park District was submitted by A to Z Property Management in an amount not to exceed \$2600.00; now therefore be it

RESOLVED, that the Town Board as Commissioners of the Sherwood Forest Park District, hereby awards the contract to A to Z Property Management, for mowing and trimming work at the Sherwood Forest Park District, at a cost not to exceed \$6500.00, to be charged from SP8-7125-24 (Sherwood Forest Park District-Maintenance), and be it further

RESOLVED, that the Town Board hereby awards the contract for landscaping services at the Sherwood Forest Park District entrances for the 2018 season, at a cost not to exceed \$2600.00, to be budgeted from SP87125-24 (Sherwood Forest Park District-Maintenance); and be it further

RESOLVED, that the agreement is renewable through the 2020 season upon mutual consent.