

TOWN OF CLIFTON PARK TOWN BOARD MEETING

March 5, 2018

I. Call to Order/7:00 P. M.

II. Pledge to Flag

III. Roll Call

IV. Approval of Town Board Minutes

V. Communications/Announcements

VI. Business

- **Recognition of Eagle Scout Keegan Carl Skinner**
- **Presentation by Lansing Engineers of Rt. 146&146A PDD**
- **Winner of the “Taste of Clifton Park” Winterfest Soup Contest**
- **Clifton Common Playground Initiative**
- **Resolutions for Consideration**
- **Other Business**

VII. Open Public Privilege

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single timeframe of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VIII. Adjournment

Resolutions for Consideration
Clifton Park Town Board Meeting
March 5, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Recognition of Eagle Scout Keegan Carl Skinner	P. Barrett
2. Supervisor	Change internal title of the Town's Senior Van Driver's to Chauffeurs match Saratoga County Civil Service Titles	P. Barrett
3. Sewer Department	Authorize the purchase of a 2018 Ford F150 pickup truck for use by the Sewer Department	P. Barrett
4. Transfer Station	Authorize the purchase of a 2018 Chevy 2500 HD pickup truck for use by the Transfer Station	P. Barrett
5. Transfer Station	Extend hours of operation at the Transfer Station for Spring Cleanup	P. Barrett
6. Supervisor	Refer an application on an Open Space Incentive Zoning Request application for Route 146A subdivision to the Planning Board for an advisory opinion	P. Barrett
7. Supervisor	Authorize approval of an Intermunicipal Agreement with Town of Halfmoon for local match commitment for Sitterly Road Improvements and Traffic Signal Upgrades	P. Barrett
8. Supervisor	Resolution expressing the support for the Adirondack Aquatic Center	P. Barrett
9. Comptroller	Authorize the Town Supervisor to sign lease agreements with Key Bank for leasing of Vehicles for Town use	P. Barrett
10. Parks & Recreation	Authorize the hiring of MacKenzie Woods as summer office staff	P. Barrett
11. Parks & Recreation	Authorize the hiring of camp site directors for the full day camp, half day camps and preschool camp for the 2018 season	P. Barrett

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| 12. Parks & Recreation | Authorize the hiring of Larry Rorick as Facility Coordinator for Adventure Challenge Course for the 2018 season | P. Barrett |
| 13. Parks & Recreation | Authorize the hiring of Adventure Challenge Facilitators and Assistants for the 2018 season. | P. Barrett |
| 14. Parks & Recreation | Authorize the hiring of golf course supervisor and attendants for Barney Road Golf Course for the 2018 season | P. Barrett |
| 15. Parks & Recreation | Authorize the hiring of Amy Price as the CPR Grant coordinator and American Red Cross Training instructor | P. Barrett |
| 16. Parks & Recreation | Authorize Kindra McHale to serve alcoholic beverages at a private party on June 24, 2018 at Collins Park | P. Barrett |
| 17. Highway | Authorize the promotions of Andrew Jerome and Terrance Moore in the Highway Department | P. Barret |
| 18. Highway | Authorize the Southern Saratoga YMCA to use Town roadways on Sunday May 6, 2018 for a triathlon | P. Barrett |
| 19. Supervisor | Authorize a transfer from Unappropriated Fund Balance for purchase of 37 acres of land from Shenendehowa Central School District | P. Barrett |
| 20. Supervisor | Accept a proposal to complete a full residential bulk trash pick-up for all residents within the Town of Clifton Park | P. Barrett |

Resolution No. _____ of 2018, a resolution recognizing Keegan Carl Skinner for attaining the rank of Eagle Scout in service to his community.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, Keegan Carl Skinner has demonstrated leadership and proven himself to be an outstanding member of Boy Scout Troop 45, and

WHEREAS, Keegan has successfully earned the rank of Eagle Scout, the highest award a Boy Scout can earn by completing his Eagle Scout project which included conceptual planning, fundraising, organizing volunteers, purchasing materials, and providing physical labor, and

WHEREAS, Keegan conceived an Eagle Scout Project to enhance trail routes within the Clifton Gardens park and trail system, add trail directional markers, and benches, and an informational kiosk, and

WHEREAS, Keegan Skinner's project provided a clear connection to access Clifton Gardens Park from the surrounding streets and helped improve the internal trail connectivity from those neighborhood access points to the park, and

WHEREAS, Keegan's initiative, energy and motivation to give back to his community will serve to prepare him for a meaningful and productive role in society, and

WHEREAS, such service is the lifeblood of the Community and the Town Board wishes to recognize effective Community Service among our residents and volunteers; now, therefore, be it

RESOLVED that the Clifton Park Town Board honors the accomplishments of Keegan Carl Skinner as an outstanding citizen for his achievements and advances and recognizes Keegan as the community's newest Eagle Scout.

RESOLVED that a copy of this Resolution be presented to Keegan Carl Skinner.

Resolution No. _____ of 2018, a resolution changing the Town's job title from Senior Van Driver to Chauffeur per Saratoga County Human Resources office.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, The Saratoga County Department of Human Resources has asked the Town to change the internal designations for the operators of the Town's Senior Van Service, and

WHEREAS, The Town currently designates full-time operators Betty Bollten, Rebecca Marra, and part-time drivers Sheila Alvaro, Joseph McCormick, William Tierney and Robert Brondi as "Senior Van Drivers", now therefore, be it

RESOLVED that all employees currently designated as Senior Van Drivers are hereby designated as "Chauffeur", consistent with NYS Civil Service designations, and be it further

RESOLVED, that titles within the town for the position be re-designated as "Chauffeur" for future hires.

Resolution No. _____ of 2018, a resolution authorizing the purchase of a 2018 Ford F150 Pickup from Carmody Ford Inc., Greenwich, New York, for use by the Sewer Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Collection Systems Manager, Michael O'Brien has identified a need for a new vehicle for use by the Sewer Department, and

WHEREAS, Mr. O'Brien has recommended that a 2018 Ford F150 Pickup truck available from Carmody Ford, Inc., New York, be purchased under New York State Contract #PC67978 at a cost of \$32,264.98; now, therefore, be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the purchase of a 2018 Ford F150 Pickup from Carmody Ford, 1111 NY-29, Greenwich, New York, as described in the attached documents, at a cost not to exceed \$32,264.98, under State Contract #PC67978, to be paid through a municipal lease.

Resolution No. _____ of 2018, a resolution authorizing the purchase of a 2018 Chevy 2500HD Pickup from Van Bortel Chevrolet, Macedon, New York, for use by the Transfer Station.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Jeffrey Vedder, Transfer Station Supervisor has identified a need for a new vehicle for use by the Transfer Station, and

WHEREAS, Mr. Vedder has recommended that a 2018 Chevy 2500HD Pickup truck available from VanBortel Chevrolet, Macedon, New York, be purchased under New York State Minibid #22898 at a cost of \$34,974.72; now, therefore, be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the purchase of a 2018 Chevy 2500HD Pickup from VanBortel Chevrolet, 1338 W. Main Street, Macedon, New York, as described in the attached documents, at a cost not to exceed \$34,974.72, under Minibid #22898, to be paid through a municipal lease.

Resolution No. _____ of 2018, a resolution extending the hours of the Convenience Transfer Station for the annual Spring Clean Up/Green Up Week.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a request has been made by Jeffrey Vedder, Transfer Station Supervisor, for authorization to extend the hours of the Convenience Transfer Station for the annual Spring Clean Up/Green Up Week to include Sundays, April 22nd and April 29th, and

WHEREAS, authorization for overtime costs for the extended hours is required; now, therefore be it

RESOLVED, that the Transfer Station Supervisor is hereby authorized to extend the hours of the Convenience Transfer Station for the annual Spring Clean Up/Green Up Week to include Sundays, April 22nd and April 29th with the extended hours to be as set forth in the attached Schedule A; and be it further

RESOLVED, that the Sunday hours will be for the collection of leaves and brush only while all other items will be taken during the regular hours from Tuesday through Saturday and authorization is further granted for the overtime requirements to be paid as budgeted in A-8160-74 (General Fund-Convenience Transfer Station-Overtime).

Resolution No. of 2018, a resolution referring a density increase request on the Route 146A Subdivision Application by 146A Holdings, LLC to the Planning Board for further review.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a project narrative, requested incentive and proposed amenity, subdivision calculations, site location map, constrained and unconstrained plan, and proposed layout were submitted to the Town Board on February 2, 2018 by 146A Holdings, LLC in accordance with Section 208-43.10 et seq. of the Town Code, and

WHEREAS, the applicant is requesting a density increase for the subdivision in accordance with Section 208-43.13-A of the Town Code, and

WHEREAS, the Town Board has determined that the project should be reviewed by the Planning Board for its nonbinding advisory opinion pursuant to Section 208-43.16 D of the Town Code, now therefore, be it

RESOLVED, that the application for the density increase associated with Open Space Incentive Zoning as outlined in section 208-43.10 et seq. of the Town Code is referred to the Town's Planning Board for an advisory opinion consistent with that chapter, and be it further

RESOLVED, that the Town Board will reserve any further determinations on the application pending receipt of the Planning Board's Opinions and recommendations.

Resolution No. _____ of 2018, a resolution authorizing an Intermunicipal Agreement with the Town of Halfmoon for local match commitment for Sitterly Road Improvements and Traffic Signal Upgrades.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 176 of 2017, the Town Board created a capital project budget for the improvements to the Sitterly and Woodin Roads intersection project, and

WHEREAS, the Town Board wishes to establish an Intermunicipal Agreement with the Town of Halfmoon to reflect shared local match costs associated with the Sitterly Road Traffic Improvements and Signal Upgrade project per funding agreement with NYSDOT; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached Intermunicipal Agreement with the Town of Halfmoon.

Resolution No. _____ of 2018, a resolution support of the Town of Clifton Park for the Adirondack Aquatic Center.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Adirondack Aquatic Center (AAC), a 501(c)(3) corporation formed in 2014, envisions an aquatic center with a location at the heart of Saratoga County near the I87 Exit 12 interchange, providing convenient access to residents of Saratoga County, and

WHEREAS, the Town Board of the Town of Clifton Park recognizes that aquatic sports and pool activities are enjoyed by people of all ages and abilities on a year-round basis, and

WHEREAS, activities envisioned by AAC include learning to swim, aquatic exercise, aquatic therapy and aquatic competition, and

WHEREAS, the Town of Clifton Park finds that the addition of this new recreational opportunity enriches the County and the region; now, therefore be it

RESOLVED, that the Town of Clifton Park fully supports the Adirondack Aquatic Center in its endeavors.

Resolution No. _____ of 2018, a resolution authorizing the Supervisor to sign a Lease Agreement with Key Government Financing, Inc. for leasing of General Fund and Highway Fund vehicles.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, numerous departments have requested that new vehicles be acquired for use by those departments, and

WHEREAS, the Town Board wishes to accomplish the acquisition of vehicles for use by various departments, as well as upcoming acquisitions by the Highway Department with cost effective municipal financing, and

WHEREAS, the comptroller's office received responses to a request for quotes to local banks for financing rates through a master lease for municipal vehicles, and

WHEREAS, Key Bank submitted the lowest financing rate proposal, and

WHEREAS, the Town Board determines that financing recently approved acquisitions of vehicles for municipal use is best accomplished through a Master Lease Agreement with Key Government Financing, Inc. at competitive lease financing rates; now, therefore be it

RESOLVED, that the Town Supervisor is authorized to enter into a Lease Agreement with Key Government Financing, Inc., for the lease/purchase of new vehicles throughout Town, for five years, at a total cost not to exceed \$1,066,700.00, or \$232,121.35/year to be paid starting in 2019.

Resolution No. _____ of 2018, a resolution authorizing the hiring of summer staff for the Parks, Recreation and Community Affairs Office.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an additional staff member is required to staff the Office of Parks, Recreation and Community Affairs during the summer months; and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that MacKenzie Woods, 26 Garrison Lane, Ballston Lake, be hired as a summer office staff member; now therefore be it

RESOLVED, that the Director of Parks, Recreation and Community Affairs is hereby authorized to hire MacKenzie Woods as a member of the summer office staff, effective March 12, 2018 through August 3, 2018, at Grade 1, Step 2, \$15.22 per hour, to be paid from A7021-E4000 (Parks and Recreation-Administration).

Resolution No. _____ of 2018, a resolution authorizing the hiring of a Camp Site Directors for the full day camp, and the four half day camps, and the preschool camp for the 2018 season.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes that staff be hired by the Department of Parks and Recreation to operate the Town of Clifton Park 2018 summer recreation programs, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in Schedule A, attached hereto, be hired for such purpose; now, therefore, be it

RESOLVED, that the Camp Site Directors, listed in Schedule A, attached hereto, shall be hired to staff the Town of Clifton Park's summer recreation programs; and be it further

RESOLVED, that all hires are effective with start dates and ending dates as per Schedule A.

Resolution No. _____ of 2018, a resolution authorizing the hiring of Larry Rorick as an Adventure Challenge Facility Coordinator for the Summer 2018 season.

Introduced by, who moved its adoption, seconded by _____.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has identified the need for staff to conduct the Adventure Challenge Course for 2018, and

WHEREAS, Ms. Kramer has recommended that Larry Rorick, 34 Guilder Place, Ballston Lake, be hired as an Adventure Challenge Facility Coordinator for the 2018 Project Adventure Program; now, therefore, be it

RESOLVED, that Larry Rorick be appointed to as Facility Coordinator, effective March 6, 2018 through October 31, 2018, to be paid an amount not to exceed \$5,000 for the season, from A-7621-E2350 (Facilitator – \$142.75/week).

Resolution No. _____ of 2018, a resolution authorizing the hiring of Adventure Challenge Facilitators and Assistants, per Schedule A.

Introduced by, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire Adventure Challenge Staff to conduct the 2018 Project Adventure Program within the Department of Parks, Recreation and Community Affairs; now, therefore, be it

RESOLVED, that the individuals on the attached Schedule A are appointed to said positions, effective April 1, 2018 through October 31, 2018, at the salary amounts listed on Schedule A, to be paid from A-7621-E2350 (Facilitator) and A7621-E2360 (Assistant).

Resolution No. _____ of 2018, a resolution hiring returning Golf Course Supervisor and Attendants for the Barney Road Golf Course for the 2018 Season .

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire seasonal staff for the upcoming season at the Barney Road Golf Course,

WHEREAS, Myla Kramer, Director of the Office of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule "A" be rehired to fill the positions, now therefore be it

RESOLVED, that authorization is hereby given to hire the individuals listed on the attached Schedule "A" as staff for the Barney Road Golf Course, effective April 1, 2018 through November 18, 2018, at a salary as indicated on Schedule "A".

Resolution No. _____ of 2018, a resolution hiring Amy Price as the Coordinator for the CPR Grant and as an instructor for advanced American Red Cross training for summer recreation staff.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, each year the Town of Clifton Park receives a CPR Grant from the New York State Office of Children and Family Services through the Saratoga Youth Bureau to hire a Coordinator for the CPR Grant and as an instructor for advanced American Red Cross training and an instructor for an instructor for advanced and basic American Red Cross training for summer recreation staff, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that Amy Price, 902 Solomon Avenue, Clifton Park be hired as the Coordinator for the CPR Grant and as an instructor for advanced American Red Cross training for summer recreation staff, now therefore be it

RESOLVED, that authorization is hereby granted to hire Amy Price, Clifton Park as the Coordinator for the CPR Grant and an instructor for advanced American Red Cross training for summer recreation staff, to be paid at Grade 5, Step 6 (\$25.40 per hour) effective immediately through December 31, 2017, to be paid from A-7320-E9100 (Summer Recreation-Training/Conference), and A-7309-E9100 (Community Programs-JR CPR Grant Expense).

Resolution No. _____ of 2018, a resolution authorizing alcoholic beverages to be served at a gathering to be held at Collins Park Pavilion on June 24, 2018.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Kindra McHale, 10 Colonial Court, Ballston Lake is hosting a gathering on June 24, 2018 from 12:00 P.M to 5:00 P.M., and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and wine at the event, now, therefore, be it

RESOLVED, that Kindra McHale is hereby authorized to serve beer and wine at a gathering at Collins Park Pavilion on June 24, 2018 from 12:00 P.M. to 5:00 P.M. consistent with the terms of the permit application received in the office of Parks, Recreation and Community Affairs.

Resolution No. _____ of 2018, a resolution authorizing the promotion of Terrance Moore and Andrew Jerome, currently MEOs in the Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Highway Superintendent, Dahn Bull has expressed a need for a Welder/Fabricator and an Automotive Mechanic in the Highway Department, and

WHEREAS, Mr. Bull recommends that Terrance Moore be promoted from MEO to Welder/Fabricator in the Highway Department, and

WHEREAS, Mr. Bull also recommends that Andrew Jerome be promoted from MEO to Automotive Mechanic, and

WHEREAS, the above referenced employees have met the requirements for these positions; now, therefore, be it

RESOLVED, that Terrance Moore, 37 Riverside Drive, Rotterdam Junction, is hereby upgraded to Welder/Fabricator, Grade 6 Step 4 (\$26.13/hr) effective immediately, \$1,359 estimated additional compensation; and be it further

RESOLVED, that Andrew Jerome, 1714 Crescent Road, Rexford, NY, is hereby upgraded to Automotive Mechanic, Grade 6 Step 3 (\$25.38/hr) effective immediately, \$1,393 estimated additional compensation; and be it further

RESOLVED, that the additional salary increase be paid with a transfer of \$2,752 from DA-5142-E0876 in the amounts of:

\$348 to DA-5142-E522 and \$1,011 to DA-5110-E522 both for Terrance Moore, and
\$356 to DA-5142-E707 and \$1,037 to DA-5110-E707 both for Andrew Jerome.

Resolution No. _____ of 2018, a resolution authorizing the Southern Saratoga YMCA to use Town roadways for their 24th Annual Anyone Can Tri Triathlon.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Southern Saratoga YMCA has requested the use of the Town of Clifton Park roadways as specified in the attachment hereto, for the purpose of holding their 24th Annual Anyone Can Tri Triathlon on Sunday, May 6, 2018 from 7:45 AM until the last participant arrives back at the YMCA, and

WHEREAS, the events has the approval of the Town's Highway Superintendent, now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the YMCA to use Town roadways as specified in the attachment hereto, May 6, 2018, at 7:45 AM, for the purpose of holding the 24th Annual Anyone Can Tri Triathlon, and be it further

RESOLVED, that this approval is expressly conditioned upon receipt prior to May 6, 2018, in the Office of the Highway Superintendent of an insurance certificate in the amount of \$1,000,000 naming the Town of Clifton Park as an additional insured; and be it further

RESOLVED, that this approval is expressly conditioned upon the roads not being closed but members of the YMCA are permitted to temporarily stop traffic at each end of the course in the event both a vehicle and race participant arrive at the same time.

Resolution No. _____ of 2018, a resolution authorizing the Comptroller to transfer funds from the Unappropriated Fund Balance for payment to purchase real property from the Shenendehowa Central School District.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 243 of 2017, the Town Board authorized the execution of a Land Purchase Contract for the acquisition of a 37.2+/- acre parcel of land in the Exit 9 area from the Shenendehowa Central School District subject to public referendum, and

WHEREAS, following a positive outcome of the referendum on December 5, 2017, the Town completed certain items of due diligence pursuant to the land purchase contract, and

WHEREAS, following completion of title search and related items, the Town closed on the property at the District Offices of the Shenendehowa Central School District on February 28, 2018, and

WHEREAS, a deposit of \$25,000 was placed in escrow per Resolution No. 243 of 2017, and

WHEREAS, the total purchase price was set at \$1,100,000 plus related administrative and filing fees, now therefore be it

RESOLVED, that the Comptroller is authorized to transfer \$1,083,300 to A-019400-00200 (Other Town Payments – Equipment) retroactive to February 28, 2018 to complete the purchase of 37.2+/- acres of land from the Shenendehowa Central School District.

Resolution No. _____ of 2018, a resolution accepting a proposal to complete a full residential curbside bulk trash pick-up for all residents within the Town of Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a request for proposals was published in The Schenectady Gazette and posted on www.cliftonpark.org requesting price quotes to perform a full residential curbside bulk trash pick-up for town residents and

WHEREAS, a request for proposals was also forwarded to vendors in the market for trash hauling services, and

WHEREAS, on March 2, 2018, the Town received a proposal from County Waste, Clifton Park, New York for an estimated total cost of \$108,000, which is in conformance with the request for proposal due March 2, 2018, and

WHEREAS, no other vendors submitted a proposal in response to the request for proposal, and

WHEREAS, the Town Board has allocated sufficient funds for Bulk Waste Pick Up in A-8160-050 (General Fund Transfer Station-Bulk Pick Up); now, therefore, be it

RESOLVED, that the Town Board accepts the proposal from County Waste for an estimated amount of \$108,000 to complete a full residential curbside Bulk Waste Pick-Up by May 12, 2018 for all residents within the Town of Clifton Park, to be paid from A-8160-50 (General Fund Transfer Station-Bulk Pick Up).