

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

April 9, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
  - **Public Hearing – 7:00 PM – Renewal of existing Conservation Easements**
  - **Resolutions for Consideration**
  - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single timeframe of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting  
April 9, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Assessor	Authorize the renewal of existing Conservation Easement of 986 Hatlee Road, Ballston Lake	P. Barrett
2. Town Clerk	Authorize the Grade and Step classification of Christine Pagniello, upon appointment as Deputy Town Clerk	P. Barrett
3. Safety & Security	Authorize the hiring of Max J. Luetters as a part-time Guard	P. Barrett
4. Buildings & Grounds	Award a contract for landscape work for the Stony Creek Park District I entrances to Greg's Seasonal	P. Barrett
5. Town Court	Authorize the appointment of Kathleen C. O'Donnell as full-time Confidential Court Clerk to Justice Hughes	P. Barrett.

Resolution No. \_\_\_\_\_ of 2018, a resolution renewing Existing Term Easements pursuant to Section 125-10 Conservation Easements of the Town Code.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town initiated a Term Conservation Easement Program in 1996, with Term Easements issued with a Minimum 15 Year Term thereafter; and

WHEREAS, the first Term Conservation Easements issued pursuant to Town Code Chapter 125 expired in 2011, and

WHEREAS, on February 6, 2012, the Town Board adopted Local Law No. 1 of 2012 providing for the streamlining of the process for holders of existing Term Conservation Easements to re-apply for Terms of their choice, and

WHEREAS, applications were received from one holder of an existing Conservation Easement expiring in 2017 to renew their existing Conservation Easement, and

WHEREAS, Ronald and Cathy Ochrym, have applied for renewal of a 15 year conservation easement for a home, located at 986 Hatlee Road, Ballston Lake, NY,(SBL: 258.-1-19), and

WHEREAS, pursuant to Chapter 125-10 (C) the Town Board conducted a single Public Hearing on April 9, 2018 to consider all applications for renewal of Term Conservation Easements, and

WHEREAS, the public was given the opportunity to speak in favor of or against the renewal of expiring Term Conservation Easements; now therefore be it

RESOLVED, that the expiring renewal submitted for property at 986 Hatlee Road is hereby renewed for a 15 year term.

Resolution No. \_\_\_\_\_ of 2018, a resolution setting a step position for the newly appointed Deputy Town Clerk.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, due to the retirement of Deputy Town Clerk Jodie Ensel, a vacancy will occur in the Town Clerk's office, and

WHEREAS, pursuant to Section 30(10) of the New York State Town Law, the Town Clerk has appointed Christine Pagnello to the position of Deputy Town Clerk, effective May 31, 2018, and recommends the appointment at Grade 6, Step 8, per the Town's 2018 Salary Matrix, and

WHEREAS, Mrs. Pagnello has had 10 years' experience with the Town, first in the Parks and Recreation Department, and then as Receiver of Taxes since September of 2014, and

WHEREAS, her previous positions with the Town have included primary contact with residents, parents, family members and taxpayers, and she has discharged her duties in a reliable and conscientious manner, and has demonstrated friendly and accurate communication skills in performing assigned duties; now, therefore, be it

RESOLVED, that based on the recommendations of the Town Clerk, and upon Christine's qualifications for the position, Christine Pagnello is promoted to Grade 6, Step 8, and will be compensated at \$58,921 (1410 E00xx) as Deputy Town Clerk, effective May 31, 2018; and be it further

RESOLVED, that Christine Pagnello is hereby authorized to approve purchases per the Procurement Policy.

Resolution No. \_\_\_\_\_ of 2015, a resolution appointing Max J. Luetters as a Part-time Guard.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, an opening exists for a Part-time Guard, and

WHEREAS, Lou Pasquarell, Safety and Security Director, has recommended that Max J. Luetters 603 Forest Lane, Halfmoon, NY be appointed as Part-time Guard; now, therefore be it

RESOLVED, that Max J. Luetters 603 Forest Lane, Halfmoon, NY is hereby appointed as a Part-time Guard for the Town of Clifton Park at Grade 4, Step 1 (\$20.27 per hour) budgeted from A-3120-E-xxxx (Guard Part-Time Employee), effective immediately.

Resolution No. \_\_\_\_\_ of 2018, a resolution awarding a contract for landscape work for the Stony Creek Park District I entrances.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, quotes were received by the Town Board as Commissioners of the Stony Creek Park District I for landscape work for the District; and

WHEREAS, the lowest conforming quote for the work to be done which includes removal and disposal of debris, mulching and weeding the planting areas around the entrance signs to the Stony Creek Park District I was submitted by Greg's Seasonal in an amount not to exceed \$4250.00; now therefore be it

RESOLVED, that the Town Board as Commissioners of the Stony Creek Park District I, hereby awards the contract to Greg's Seasonal Service, 25 Lape Road, Waterford, NY, for landscape work at the entrances of Stony Creek Park District, at a cost not to exceed \$4250.00 for the 2017 season, to be budgeted from SP97116-24 (Stony Creek Park District 1-Maintenance); and be it further

RESOLVED, that the agreement is renewable through the 2020 season upon mutual consent.

Resolution No. \_\_\_\_\_ of 2018, a resolution appointing Kathleen C. O'Donnell as the full-time Confidential Court Clerk to the Honorable James F. Hughes.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, due to the retirement of Susan Nielsen, there is an opening in the full-time position of Confidential Court Clerk; and

WHEREAS, Kathleen C. O'Donnell has eight years of experience as a court clerk in the Towns of Malta and Ballston, and

WHEREAS, both Town Justices have recommended that Kathleen C. O'Donnell be appointed as the full-time Confidential Court Clerk to the Honorable James F. Hughes in the Clifton Park Town Court; now, therefore, be it

RESOLVED, that Kathleen C. O'Donnell is hereby appointed as the full-time Confidential Court Clerk to the Honorable James F. Hughes in the Clifton Park Town Court at a Grade 5, Step 2 level to begin work on or after April 23, 2018.