

TOWN OF CLIFTON PARK TOWN BOARD MEETING

July 2, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single timeframe of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
July 02, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Environmental Conservation Commission	Award the 2018 Environmental Stewardship Award to The Friends of Clifton Park Open Space	P. Barrett
2. Supervisor	Schedule a public hearing to consider changes to Town Code Section: §5-6 Emergency Services Advisory Board §11-4 Qualifications	P. Barrett
3. Justice Court	Award a bid to Center for Security to install new entry door locks with restricted keys to the Town Court	P. Barrett
4. Justice Court	Authorize the Town Court to lease a postal machine from State Contract	P. Barrett
5. Supervisor	Award the bid new flooring for Senior Community Center	P. Barrett
6. Supervisor	Award the bid for a new door at the Senior Community Center	P. Barrett
7. Supervisor	Approve the summer schedule for Town Board meetings in July and August 2018	P. Barrett
8. Supervisor	Hire WSI instructors for the 2018 summer season for Barney Road and Country Knolls Pools	P. Barrett
9. Highway	Award a contract to S.M. Gallivan, LLC to crush soils, stone dust and aggregates for highway repair purposes	P. Barrett
10. Supervisor	Award a bid to Center for Security for removal and replacement of front doors at Town Hall	P. Barrett

Resolution No. _____ of 2018, a resolution awarding the bid to Northeast Commercial Interiors for installation of new flooring at the Clifton Park Senior Community Center and increase the budget for the project.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, bids for Contract No. 1 – Floor Replacement were solicited to replace flooring at the Clifton Park Senior Community Center, and

WHEREAS, bids were publicly opened on May 31, 2018 and

WHEREAS, Northeast Commercial Interiors from Watervliet, NY submitted the lowest bid for replacement of flooring at the Center, at an amount not to exceed \$25,195.00, and

WHEREAS, the Town of Clifton Park has received a grant in the amount of \$85,000 from New York State and Municipal Facilities Program for improvements to the Senior Center, and

WHEREAS, it is proper to increase the budget to account for expenditures to the Senior Community Center, and

WHEREAS, the revenues and expenditures will be increased by \$85,000 to account for the additional expenditures paid by the S.A.M. Grant, and

WHEREAS, JME/KB Engineering, P.C. has reviewed references for the project and recommends that Northeast Commercial Interiors be awarded the bid; now, therefore, be it

RESOLVED, that the revenues will be increased by \$85,000 for account A-3098 and expenditures increased by \$85,000 for A-1624-200, and be it further

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Northeast Commercial Interiors to install new flooring at the Senior Community Center, at a cost not to exceed \$25,195.00, to be paid from A-1624-200.

Resolution No. _____ of 2018, a resolution awarding the bid to Center for Security for installation of new door locks at the Town Court.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Judges Hughes and Rybak recommend upgrades to the security of the main entrances to the court offices at the Public Safety Building, and

WHEREAS, court staff have obtained quotes for the change-out of locks and installation of a key pad system for the door leading to court offices within the building, and

WHEREAS, there are funds available in Budget Line A1110-00006; now, therefore, be it

RESOLVED, that the Clifton Park Town Court is hereby authorized to enter into an agreement with Center for Security to install restricted locks to court offices, at a cost not to exceed \$820.00, to be paid from A1110-00006.

Resolution No. _____ of 2018, a resolution awarding the 2018 Environmental Stewardship Award to The Friends of Clifton Park Open Space for their involvement in advocating for the conservation of 37 acres in Clifton Park Town Center.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Environmental Conservation Commission has nominated Friends of Clifton Park Open Space to be the recipient of the 2018 Environmental Stewardship Award, and

WHEREAS, The Friends of Clifton Park Open Space assisted in supporting the protection of the 37-acre parcel by increasing public awareness, soliciting active participation and working with others to acquire the property, and

WHEREAS, the preservation of the 37 acres will benefit the residents of Clifton Park and provide recreational opportunities in the Town Center area; now, therefore, be it

RESOLVED, that the Town Board joins with the Environmental Conservation Commission in commending The Friends of Clifton Park Open Space for their assistance to the Town in the pursuit of expanding park and recreational resources; and be it further

RESOLVED, that the Town Board congratulates The Friends of Open Space as the 2018 recipient of the Environmental Conservation Commission's Environmental Stewardship Award.

Resolution No. _____ of 2018, a resolution establishing the summer schedule for Town Board Meetings.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to set the summer meeting schedule at two meetings per month consistent with past practice; now therefore be it

RESOLVED, that the Town Board hereby establishes the following summer schedule for July and August 2018:

Monday	July 2, 2018	7:00PM
Monday	July 16, 2018	7:00PM
Monday	August 6, 2018	7:00PM
Monday	August 20, 2018	7:00PM

Resolution No. _____ of 2018, a resolution awarding the bid to Center for Security for installation of new doors and locks at Town Hall.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds recommend upgrades to the security of the main entrances to Town Hall, and

WHEREAS, quotes were obtained for the replacements of front doors to Town Hall, and

WHEREAS, there are funds available in Budget Line A1620-200; now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Center for Security to remove and replace the front doors at Town Hall, at a cost not to exceed \$12,265.29, to be paid from A1620-200.

Resolution No. _____ of 2018, a resolution hiring Water Safety Instructors for the Clifton Park Learn-to-Swim Program.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire Water Safety Instructors to teach students in the Learn-to-Swim Program held at Barney Road and Country Knolls Pool; and

WHEREAS, the Supervisor has recommended that the following individuals be hired as Water Safety Instructors for the Clifton Park Swim Program, per the attached Shedule A.

Now, therefore be it

RESOLVED, that the individuals in Schedule A shall be hired as Water Safety Instructors for the Learn-to-Swim Program, effective retroactively to June 25, 2018 through August 3, 2018, to be paid at the rates as stated.

Resolution No. _____ of 2018, a resolution awarding the bid to Bishop Beaudry Construction, LLC for replacement of the door at the Clifton Park Senior Community Center.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, bids for Contract No. 2 – Door Replacement were solicited to replace an entry door at the Clifton Park Senior Community Center, and

WHEREAS, bids were publicly opened on May 31, 2018 and

WHEREAS, Bishop Beaudry Construction, LLC from Schenectady, NY submitted the lowest complete bid for the door replacement component of the project, in an amount not to exceed \$39,650.00, and

WHEREAS, the Town has increased the budget by the previous resolution and there are sufficient funds to cover the expenditures, and

WHEREAS, JME/KB Engineering, P.C. has reviewed references for the project and recommends that Bishop Beaudry Construction, LLC be awarded the bid; now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Bishop Beaudry Construction, LLC to install a replacement door at the Senior Community Center, at a cost not to exceed \$39,650.00, to be paid from A-1624-200.

Resolution No. _____ of 2018, a resolution the Clifton Park Town Court to lease a postal machine.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the lease for the postal machine at the Town's Justice Court is expiring, and

WHEREAS, court staff identified a postal machine available for lease on a State contract,
and

WHEREAS, there are funds available in Budget Line A1110-0009; now, therefore, be it

RESOLVED, that the Clifton Park Town Court is hereby authorized to enter into an agreement with Metroland Business Machines, Inc., at a cost not to exceed \$156.61 per month, total of \$939.66 for 2018 at an annual cost of \$1,879.32. The total lease cost will be \$7,517.28, to be paid from A1110-0009.

Resolution No. _____ of 2018, a resolution setting a public hearing to consider an amendment to § 5-6 (Emergency Services Advisory Board), and §11-4 (Qualifications) of Town Code.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Emergency Services Advisory Board (ESAB) has a total of (8) vacancies, and

WHEREAS, due to overlapping jurisdictional lines, certain Fire and Ambulance Districts servicing parts of Clifton Park contain members residing in adjacent municipalities, and

WHEREAS, Sheryl Reed, Fire Marshall, has reported that the ESAB experiences excessive vacancies due to the requirement that all members of the Board must be Town residents per sections 5-6, and 11-4 of the Town Code, and

WHEREAS, leadership in several emergency services groups have asked that the requirement for Town residency be eliminated to allow a better representation of each district on the board, and

WHEREAS, the Town Board wishes to invite Public Comment on the proposed amendment from residents and members of the public, now therefore be it

RESOLVED, that a public hearing to consider an amendment to §5-6 and §11-4 of Town Code is hereby scheduled for July 16, 2018 at 7:05 p.m. in the Wood Memorial Meeting Room, One Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, that the Town Clerk shall publish appropriate notice of same.

Resolution No. _____ of 2018, a resolution awarding the bid to S.M. Gallivan, LLC for the crushing of soils, stone dust and aggregates for highway repair purposes.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town maintains a storage facility and overflow grounds for use by the Highway Department, Buildings and Grounds, and Sewer Department for construction staging and storage activities, and

WHEREAS, these departments utilize the facility for the deposit of soil, asphalt, cement, and related aggregate construction debris following improvement projects from time to time, and

WHEREAS, the accumulated material has value to the Highway Department if recycled into material suitable for use as construction materials for roadway shoulders, and

WHEREAS, Highway Superintendent Bull sought quotes from vendors in the construction, sand, and gravel industries for prices to crush construction spoils, stone dust and aggregates into recycled shoulder material, and

WHEREAS, S.M. Gallivan LLC submitted the sole responsive bid in the estimated amount of \$28,050.00 for the accumulated material, now therefore be it

RESOLVED, that Highway Superintendent Bull is authorized to retail S. M. Gallivan LLC, Cohoes, NY for the crushing and recycling of construction debris into stone dust for highway shoulder purposes, at \$4.81 per ton, plus \$4,000 for loader with operator, per the June 26, 2018 proposal, to be paid from DA-5110-30.

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