

TOWN OF CLIFTON PARK TOWN BOARD MEETING

October 1, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting

October 1, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Authorize the Assessor to re-levy the expense of repairs or maintenance on abandoned or neglected properties	P. Barrett
2. Supervisor	Award a contract to DelSignore Blacktop Paving for paving the parking lot at Martin Jewitt Park	P. Barrett
3. Supervisor	Approval of a construction contract for LED upgrades to the Prestige Arena	P. Barrett
4. Sewer	Authorize the purchase of a flow meter for sewer lines at the Glenville town line	P. Barrett
5. Sewer	Declare a public emergency pursuant to General Municipal Law Section 103(4) for a sewer main break along Clifton Country Road	P. Barrett
6. Highway	Authorize the transfer of funds for purchase of equipment needed in the welding and fabricating shop for repairs of highway equipment	P. Barrett
7. Highway	Increase Consolidated Highway Improvement 2018 Expenditures and Revenues	P. Barrett
8. Highway	Authorize Cory Schumacher to attend training to obtain a Class A Commercial Driver's License.	P. Barrett
9. Supervisor	Authorize the Supervisor to file commitment documents with Saratoga County for collection of 2019 Sales Tax Revenues	P. Barrett

Resolution No. _____ of 2018, a resolution authorizing the Assessor to re-levy the expense of repairs or maintenance against the land on which such building is located, as provided for in Section 77-12 of the Town Code.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, in February of 2012, the Town Board adopted Resolution No. 40 of 2012 to respond to isolated incidents where the abandonment of properties or extended foreclosure process results in neglect to real property; and

WHEREAS, Section 77-12, of the Town Code as amended requires that records of costs and expenses incurred in providing such maintenance be reported to the Town Board no later than November 1st of each year, and

WHEREAS, the Code Enforcement Officer has reported the identification of (24) vacant, abandoned, or foreclosure properties meeting criteria outlined in Section 77-10, including one Townhouse Unit that posed an immediate hazard to public health, as amended during the past year, and

WHEREAS, maintenance performed and contracted by the Buildings and Grounds Department pursuant to Section 77 of the Town Code has been completed by the Department of Buildings and Grounds and the Department of Building and Zoning Code Enforcement on all (24) properties at a cost of \$14,141.27, per the attached exhibit; and

WHEREAS, the Code requires that the Town Board authorize the assessor to re-levy the unpaid bills on affected properties for the next tax roll to ensure re-payment to the Town consistent with Resolution No. 40 of 2012, now therefore be it

RESOLVED, that the Town Board authorizes the Assessor to re-levy the unpaid bills on the respective properties as delineated on Attachment 1 to this resolution for the 2019 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February to the Town of Clifton Park.

Resolution No. _____ of 2018, a resolution authorizing Delsignore Blacktop Paving, Inc. to repave the parking lot at Martin Jewitt Park on Longkill Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Resolution No. 146 of 2017, awarded the bid for the 2018 Clifton Park Highway paving contract to Delsignore Blacktop Paving, Troy, New York, pursuant to General Municipal Law Section 103, and

WHEREAS, the Town Board wishes to add Martin Jewitt Park on Longkill Road to the list of locations and street to be repaved during the 2018 paving season, and

WHEREAS, Delsignore Blacktop Paving submitted a quote to complete the parking lot repaving in an amount not to exceed \$16,941.60, consistent with the 2018 bid on a time and materials basis, and

WHEREAS, there are sufficient funds to complete the work as submitted, now, therefore be it

RESOLVED, that the Supervisor is authorized to sign the 2018 contract for paving the parking lot at Martin Jewitt Park as awarded to Delsignore Blacktop Paving, Inc., not to exceed \$16,941.60, to be paid from SP5 7123-200.

Resolution No. ____ of 2018, a resolution awarding the contract for the installation of LED lights at the recreational facilities on the Clifton Common, to B&D Industries, Inc. and authorizing work to proceed.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 22 of 2018, the Town Board awarded a contract to Graybay Electric for the design and acquisition of LED Lights in order to accomplish an energy efficiency project at the Prestige Ice Arena and Basketball Courts on the Clifton Common, and

WHEREAS, Graybar wishes to partner with B&D Industries for the installation work to be performed under the contract, and

WHEREAS, by Resolution 137 of 2018, the Town Board accepted a Clean Energies Communities grant from NYSERDA for the funding of the project based on energy efficiencies to be achieved and minimum performance requirements, resulting in energy savings associated with the lower operation cost of LED lighting, and

WHEREAS, NYSERDA has reviewed the contract and scope of work, and has authorized work to proceed and expenditures to be made pursuant to the Grant funding for the project, now therefore, be it

RESOLVED, that the Supervisor is authorized to execute the attached Construction Services Contract with B & D Industries for the installation of LED lighting and associated electrical work for the project, and be it further

RESOLVED, that the Comptroller is authorized to pay an amount not to exceed \$34,799.00 to B&D Industries, Inc. from A-7112-241 (General Fund – Clifton Common – General Maintenance).

Resolution No. ____ of 2018, a resolution awarding the contract for the purchase of a new flow meter for the sewer line at the Glenville town line.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Michael O'Brien, Collection Systems Manager, has determined that the current unit is no longer functioning to its full capacity, nor is it supported by the original manufacturer, and

WHEREAS, quotes for compatible replacements were obtained, and

WHEREAS, Pertech Inc., 586 N. French Road, Suite 6, Buffalo, New York submitted the lowest price of vendors supplying a compatible flow meter, as well as service and field calibrations; and

WHEREAS, Prime Engineering has reviewed the submitted quotes and has determined that Pertech Inc. is qualified to do the work for which they submitted a quote, and finds the price to be reasonable and justified for the work involved, and therefore recommends awarding the contract to Pertech Inc.; now, therefore be it

RESOLVED, that the Town Board, hereby awards the Contract for the replacement of the existing flow meter system to Pertech Inc. as per the documents, attached, in an amount not to exceed \$4,000; and be it further

RESOLVED, that the Comptroller is authorized to transfer \$520 from G-915 (Rivercrest Sewer District Fund Balance), \$2,480 from G1-8111-24 (Olde Nott Sewer District – Sewer Contractual – General Maintenance), and \$1,000 from G9-8111-24 (Rivercrest Extension #1 Sewer District – Sewer Contractual – General Maintenance) to G8111-200 (Riverview Sewer District – Sewer Contractual - Equipment) to pay invoices not to exceed \$4,000.

Resolution No. _____ of 2018, a resolution declaring a public emergency pursuant to General Municipal Law Section 103(4) for a sewer main break along Clifton Country Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a sewer system blockage in the area of Clifton Country Road was identified in Summer, 2018, and

WHEREAS, subsequent investigation and camera inspection revealed a complete obliteration of the Town's sewer line on Clifton Country Road near the main theater entrance to the Clifton Park Center Mall, and

WHEREAS, excavation and comparison with Dig Safely tickets, as well as surface markings intimate that work on behalf of New York State Electric and Gas (NYSEG) was responsible for the damage to the 8" sewer main at the location, and

WHEREAS, Section 103(4) of the NYS General Municipal Law provides that in cases of an emergency situation arising from unforeseen circumstances affecting public buildings or the health or safety of the public, the Town Board may authorize the purchase of service, material and equipment without competitive bids, and

WHEREAS, by Resolution No. 54 of 2015, the Town Board accepted bids from contractors, including Tom Kubricky Company (TKC), for emergency repair work for the Sewer Department on a time and materials basis, and

WHEREAS, TKC, performed excavation and repairs to the sewer main on September 17, 2018 on an emergency basis pursuant to the existing bids; now, therefore, be it

RESOLVED, that the Town Board determines that the resulting damage to the Clifton Country Road sewer at Clifton Country Road as determined on September 12, 2018 constitutes an emergency for procurement purposes under Section 103(4) of General Municipal Law, and be it further

RESOLVED, that the Comptroller is authorized to transfer \$17,000 from G8-81111-200 to G8-8111-21 to allow payment to Tom Kubricky Company for the work associated with this repair, and be it further

RESOLVED, that the Town Attorney's office is authorized to pursue NYSEG and related contractors for reimbursement of expenses caused by damage to the sewer main.

Resolution No. _____ of 2018, a resolution reallocating funds from the Line A-5132-24, Equipment, to Line A-5132-200.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Dahn Bull, Superintendent of Highways has requested a re-allocation of funds to provide for the purchase of a 100 Ton Press for the Welding and Fabricating Shop, and,

WHEREAS, this purchase is needed to replace our current press which is beyond repair, and,

WHEREAS, this press is used to repair many of the parts and structures for our plows, wings and frames of our plow truck fleet, and,

WHEREAS, there are not enough funds in the A-5132-200, Equipment budget line to purchase this piece of equipment, now, therefore be it,

RESOLVED, that the Town Board Approve the reallocation of \$4,301.82 from the Line A-5132-24, Equipment, to Line A-5132-200, Small Equipment for the purpose of replacing the hydraulic press in the Fabricating and Welding Shop.

Resolution No. _____ of 2018, a resolution increasing Consolidated Highway Improvement Program 2018 (CHIPS) Expenditures (DA-5112-015) to \$460,009.65 and to increase Revenues (DA-3501) to \$460,009.65.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the State of New York has made funds available to Clifton Park through CHIPS, PAVE-NY and Emergency Weather Recovery funding for the 2018-2019 State Budget, and,

WHEREAS, the State of New York has allotted \$327,535.08 in CHIPS, \$74,763.14 in PAVE-NY and \$57,771.43 in Emergency Weather Recovery funding for the Town of Clifton Park, and,

WHEREAS, the Budget originally adopted by the Town of Clifton Park for CHIPS, PAVE-NY and Emergency Weather Recovery expenditures and revenues is \$401,960.00, and,

WHEREAS, in 2017, the Clifton Park Highway Department accepted an additional 1.1 miles of road dedications and corrected the New York State Department of Transportation's Road Inventory with an additional 2.85 miles of roads, now, therefore be it,

RESOVLED, that 2018 CHIPS Expenditures (DA-5112-015) is hereby increased to \$460,009.65 and Revenues (DA-3501) is increased to \$460,009.65.

Resolution No. _____ of 2018, a resolution authorizing Cory Schumacher the time to attend a training class for a Class A Commercial Driver's License.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Superintendent of Highways, Dahn Bull, is recommending that current and future Highway Employees seek a Class A Commercial Driver's License, and,

WHEREAS, Cory Schumacher, a Motor Equipment Operator with the Highway Department, has expressed interest in training, testing and being licensed for a Class A Commercial Driver's License, at his own expense, and,

WHEREAS, these trainings, classes and testing occur during work hours; and,

WHEREAS, Class A Commercial Drivers licenses are necessary to drive several of our vehicles, and recent retirements have left the department with fewer Class A qualified drivers, now, therefore be it,

RESOLVED, that Cory Schumacher is hereby authorized to attend the Class A Commercial Driver's license course through CDL School of Menands, located at 381 Broadway #15, Menands, NY, with the time allowed for the class not to exceed 88 hours; and be it further

RESOLVED, that such time is not to be deducted from accrued Leave With Pay pending successful completion of the course and attainment of a Class A Driver's License, per the attached Exhibit A.

Resolution No. _____ of 2018, a resolution authorizing the Town Supervisor to file commitment documents with Saratoga County for collection of the Town's Share of the 2019 Sales Tax Revenues.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town of Clifton Park is required to file commitment papers regarding the collection of Sales Tax Revenue for 2019; now therefore be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the collection of Sales Tax Revenue, to be paid in cash for 2019, from Saratoga County; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to file the appropriate documents of commitment with Saratoga County.