

TOWN OF CLIFTON PARK TOWN BOARD MEETING

December 17, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Presentation on Grant Administration and ongoing projects by the Director of Planning**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
December 17, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Authorize the establishment of an on-call stipend for part-time Animal Control Officers for weekends and major holidays	P. Barrett
2. Parks & Recreation	Authorize the Supervisor to sign contracts with 2019 recreation subcontractors	P. Barrett
3. Supervisor	Award the bid for a generator transfer switch to CDE Electric	P. Barrett
4. Planning	Authorize the Supervisor to sign the Master Multi-Modal #4 Capital Project Agreement for crosswalk capital improvements of the Moe Road Trail at Grooms Road/Moe Road intersection	P. Barrett
5. Planning	Authorize the Supervisor to sign a contract with Greenman-Pederson, Inc. for engineering services for 8 NYSDOT Pedestrian Safety Action Plan projects and Multi-Modal #4 Program at the intersection of Moe Road and Grooms Road	P. Barrett
6. Planning	Authorize the Supervisor to sign Appendix X of the New York State Canal Corp. Contract # C010174 for a no-cost time extension for the Vischer Ferry Nature & Historic Preserve Access Improvements Project	P. Barrett
7. Highway	Accept funds generated from the auction of surplus items	P. Barrett
8. Highway	Authorize the purchase of a 2016 Bandit Model 150XP Wood Chipper	P. Barrett
9. Highway	Authorize the purchase of a Diamond 60" Flail Mower	P. Barrett
10. Highway	Authorize the emergency repair of the manhole cover near the fueling island	P. Barrett
11. Supervisor	Authorize the Supervisor to sign an agreement with the Saratoga County Sheriff's Department for specialized law enforcement	P. Barrett

12. Planning

Refer the Peregrine Senior Living Facility Expansion Application within the Verbeck Frank PDD to the Planning Board for an Advisory Opinion

P. Barrett

Resolution No. _____ of 2018, a resolution establishing an on-call stipend for Part-time Clifton Park Animal Control Officers to include 6 major holidays (New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, and Christmas) plus the weekends.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, Part-time Animal Control Officers are required to be on-call and available to respond to emergency calls, within the Towns of Clifton Park and Half-moon (per Inter-Municipal Agreement), and

WHEREAS, the Town derives a benefit from having trained Part-time Animal Control Officers available on-call basis for emergencies; now therefore, be it

RESOLVED, that an on-call stipend of \$50.00 be paid to Part-time Animal Control Officers for each weekend Saturday - Sunday and 6 major holidays or a portion of each weekend served on call.

Resolution No. _____ of 2018, a resolution authorizing the Supervisor to sign contracts with 2019 Subcontract hires per Schedule "A".

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has requested that the Town Board authorize certain updated contracts for certain Recreation Programs; and

WHEREAS, the Town Board supports continuation of the listed Recreation Programs with the Subcontractors listed on the attached Schedule "A"; now therefore be it

RESOLVED, that the Town Supervisor is hereby authorized to sign contracts with 2019 Recreation Subcontractors, per Schedule "A".

Resolution No. _____ of 2018, a resolution authorizing the installation of (10) Electrical Disconnect/Generator Transfer Switches for Traffic Signal Lights in certain locations.

Introduced by _____, who moved its adoption, seconded _____.

WHEREAS, the Public Safety Department requested bids for the Installation of (10) Electrical Disconnect/Generator Transfer Switches for Traffic Signal Lights at the following locations:

1. Carlton Road
2. Clifton Country Road and Clifton Park Center Road
3. Clifton Country Road
4. Clifton Park Center Road and Moe Road
5. Crescent / Vischer Ferry Road and Lapp Road
6. Grooms Road and Lapp Road
7. Grooms Road and Moe Road
8. Grooms Road and Woodin Road
9. Kinns and Plank Roads
10. Maxwell Road and Park Avenue,

WHEREAS, quotes were received on or before December 7, 2018, and

WHEREAS, CDE Electric, Inc. PO Box # 204, Cairo, NY 12413 submitted the lowest conforming quote to install ten Electrical Disconnect/Generator Transfer Switches for the Traffic Signal Lights in an amount not to exceed \$7,200.00, and

WHEREAS, the Director of Public Safety has also received quotes for purchase of generators to operate at these locations, and

WHEREAS, the lowest quoted is from SportLine Power Products, 38 E Quaker Service Rd., Queensbury, NY 12804 at \$845.00 per generator, and

WHEREAS, the Town Board wishes to purchase generators and electrical switches to ensure continuing operation of traffic signal lights at these locations in the event of a power outage effecting one or all locations; now therefore be it

RESOLVED, that the Town Board hereby awards the contract to CDE Electric, Inc. PO Box # 204, Cairo, for the Installation of (10) – Electrical Disconnect / Generator Transfer Switched for Traffic Signal Lights, at a cost not to exceed \$7,200.00, from A-03010-200, and be it further

RESOLVED that Lou Pasquarell, Director of Public Safety, is authorized to purchase (10) generators from SportLine Power Products, Queensbury NY 12804, at a total cost of \$8,450.00 to be paid from A-3010-200, and be it further

RESOLVED that the Comptroller is authorized to transfer \$7,200.00 from A-1621-200 (General Fund – Public Safety Building) to A-3010-200 (General Fund – Safety Equipment).

Resolution No. _____ of 2018, a resolution authorizing the Supervisor to sign the Master Multi-Modal #4 Capital Project Agreement for crosswalk capital improvements of the Moe Road Trail at the Grooms Road/Moe Road intersection.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, the Town Board has been awarded grant funding for a Pedestrian Safety Improvement Project at the intersection of Grooms and Moe Road pursuant to the New York State Department of Transportation Municipal Multi-Modal Capital Projects Program, and

WHEREAS, grant funding includes \$25,000 for the installation of a crosswalk, pedestrian signals and appropriate signage and markings for an ADA-compliant Pedestrian crosswalk at the intersection, and

WHEREAS, the total project value is estimated to be \$33,600, including \$8,600 for engineering and construction inspection services to be funded separately by the Town, and

WHEREAS, the Town Board wishes to fund the project in the first instance, with 100% of the costs reimbursable under the grant program; now, therefore be it

RESOLVED, that the Town Board authorizes the Supervisor to sign the attached Master Multi-Modal Capital Projects Agreement with NYSDOT for the project, and be it further

RESOLVED, that the Town Board authorizes funding of \$25,000 in construction and acquisition costs in the first instance, subject to reimbursement through the NYSDOT Multi-Modal #4 Capital Projects grant program.

Resolution No. _____ of 2018, a resolution authorizing the Supervisor to sign contract for engineering design and scope of work.

Introduce by _____ who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 37 of 2018, the Town Board authorized a professional services agreement with Greenman-Pedersen, Inc. for preliminary design work and preparation of an application for funding for a Pedestrian Safety Action Project in the vicinity of Route 146 and Clifton Park Center Road, and

WHEREAS, the Town has been awarded grant funding of \$400,000 under the New York State Pedestrian Safety Action Plan, and

WHEREAS, the Town Board wishes to proceed with engineering and design services for the detailed design work, environmental analysis and right-of-way design per the attached scope of work, and

WHEREAS, the Planning Director recommends that the engineering and design services contract be awarded to GPI based on their initial response to the Town's request for expressions of interest and the preliminary design in support of the grant funding applications, now, therefore be it

RESOLVED, that the Supervisor is authorized to sign a design services contract and scope of work in an amount not to exceed \$62,000 for the design phase of the project, and be it further

RESOLVED, the Comptroller is authorized to establish Capital Budget (H53 – Rt 146 and Clifton Park Center Road Pedestrian Upgrades), and be it further

RESOLVED, that the attached budget is hereby adopted.

Resolution No. _____ of 2018, a resolution authorizing a no cost time extension to Contract #C010174 with New York State Canal Corporation for funding for the Mohawk River – Vischer Ferry Preserve Improvements Project.

Introduce by _____ who moved its adoption, seconded by _____

WHEREAS, the Town of Clifton Park has an existing grant contract with the New York State Canal Corporation C010174, for funding towards the Mohawk River – Vischer Ferry Preserve Improvements Project, and

WHEREAS, the Town has been reimbursed for eligible engineering design costs, which allowed for up to 10% of the grant award, and the remaining eligible costs must be related to construction contract costs, and

WHEREAS, the Project experienced a longer than anticipated approval process due to the historic and environmental sensitivities of the Project Site within the Vischer Ferry Nature & Historic Preserve, and

WHEREAS, final design work has now been completed, with construction anticipated for 2019, and

WHEREAS, the Town Board wishes to extend the funding agreement with the NYS Canal Corporation to provide additional time to complete the construction phase, and sufficient time to submit all eligible reimbursement claims under the grant contract with NYS Canal Corporation; now therefore be it

RESOLVED, that the Supervisor is authorized to sign the attached no-cost time extension with the NYS Canal Corporation to provide additional time for the construction and funding mechanism.

Resolution No. of 2018, a resolution accepting the funds generated from the Auction of Surplus Highway Equipment, and allocation of said funds.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Superintendent of Highways recently held two auctions through Auctions International, one ending in October, and the other ending in December, and,

WHEREAS, these auctions generated \$42,352.90 for the Highway Department and \$6,240.00 for Town Hall, and

WHEREAS, the Superintendent of Highways requests authorization to reinvest these funds into new equipment as well as parts and repairs important to the day-to-day operations of the Highway Department, now, therefore, be it

RESOLVED, that the revenue for the Highway Fund shall increase the overall budget by \$48,592.90 in account DA-2665- (Highway – Sale of Equipment), and be it further

RESOLVED, that the Clifton Park Town Board accepts the funds generated by the two auctions for a total of \$48,592.90; and be it further

RESOLVED, that \$6,995.00 be transferred to the New Equipment Line, DA-5130-219, and \$9,000.00 be transferred to the Parts/Repairs line, DA-5130-231, and \$26,357.90 be transferred to the Salt Line, DA-5142-138; and be it further

RESOLVED, that the Town Hall portion of the auction proceeds totaling \$6,240.00 be allocated to the General Fund.

Resolution No. _____ of 2018, a resolution authorizing the Highway Superintendent to purchase a 2016 Bandit Model 150XP Wood Chipper.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Superintendent of Highways wishes to purchase an additional wood chipper for highway purposes, and

WHEREAS, the Highway Department received proposals for a wood chipper capable of handling the day-to-day objectives of the department's tree crews, and

WHEREAS, the Superintendent of Highways recommends the purchase of a used 2016 Bandit Model 150XP Wood Chipper with 250 working hours and 1 year left on the manufacturer's warranty from Finke Equipment, Gansevoort, NY at a price not to exceed \$32,500.00, now, therefore, be it

RESOLVED, that the Clifton Park Town Board authorizes the purchase of a used 2016 Bandit Model 150 XP Wood Chipper from Finke Equipment, for \$32,500.00 to be paid from DA-5130-219 [Equipment].

Resolution No. of 2018, a resolution authorizing the Highway Superintendent to purchase a fabricated Diamond 60” Flail Mower.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Superintendent of Highways requests authorization to purchase a 60’ flail mower for highway purposes, and

WHEREAS, the Highway Department received proposals for a flail mower with a fabricated frame for the existing 2000 John Deere Tractor, and

WHEREAS, the Superintendent of Highways recommends the purchase of a Diamond 60” Flail Mower with a deck to be fabricated, from Stephenson Equipment Inc., Waterford, NY at a price not to exceed \$23,093.00, now, therefore, be it

RESOLVED, that the Clifton Park Town Board authorizes the purchase of a Diamond Flail Mower from Stephenson Equipment, for \$23,093.00 to be paid from DA-5130-219 [Equipment].

Resolution No. _____ of 2018, a resolution declaring a public emergency pursuant to General Municipal Law Section 103(4) for a repair to the current manhole on municipal grounds near the fueling station.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, in early December 2018, the Highway Superintendent was notified that the manhole cap at the fueling station had deteriorated and contamination of underground fuel tanks could result from infiltration of salt, water and debris without replacement, and

WHEREAS, Section 103(4) of the NYS General Municipal Law provides that in cases of an emergency situation arising from unforeseen circumstances affecting public buildings or the health or safety of the public, the Town Board may authorize the purchase of service, material and equipment without competitive bids, and

WHEREAS, Dahn Bull, Highway Superintendent recommends Northeast Petroleum Technologies, Inc. Schenectady, NY be engaged for emergency repair work for the Highway Department on a time and materials basis, and

WHEREAS, Northeast Petroleum Technologies, was contacted to perform excavation and repairs to the manhole on an emergency basis pursuant to correspondence dated December 7, 2018, attached; now, therefore, be it

RESOLVED, that the Town Board determines that the resulting damage to the manhole at the fueling station at One Town Hall Plaza as determined on December 7, 2018 constitutes an emergency for procurement purposes under Section 103(4) of General Municipal Law, and be it further

RESOLVED, that the Comptroller is authorized to pay to Northeast Petroleum Technologies Inc. an amount not to exceed \$6,477.01; and be it further

RESOLVED, that the Comptroller is authorized to transfer \$5,000.00 from A-1621-200 to A-5132-24 for the project.

Resolution No. _____ of 2018, a resolution authorizing the Town Supervisor to sign an agreement with the Saratoga County Sheriff's Department for Specialized Law Enforcement Services.

Introduced by _____, who moved its adoption, seconded by _____ .

WHEREAS, the Town of Clifton Park has found it to be effective and efficient to obtain law enforcement services within the Town through the Saratoga County Sheriff's Department, and

WHEREAS, the Town Board wishes to renew the existing Agreement for Specialized Law Enforcement Services with the Saratoga County Sheriff's Department, per the attached agreement; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached agreement with the Saratoga County Sheriff's Department whereby the Sheriff's Department shall provide Specialized Law Enforcement Services within the Town of Clifton Park for a one (1) year period from January 1, 2019 through December 31, 2019, for an amount not to exceed \$561,822.33, to be paid from A-3120-15 (General Fund-Security-Other Contractual).

Resolution No. _____ of 2018, a resolution referring the Peregrine Senior Living Company's PDD Amendment application to the Planning Board for an Advisory Opinion.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Local Law No. 4 of 1997, the Town Board adopted a local law amending Local Law No. 10 of 1996 as amended by Local Law#11-1996 providing for the creation of a Planned Development District known as Verbeck Frank of Clifton Park, and

WHEREAS Peregrine Senior Living operates a memory care and senior living facility at 1 Emma Lane within the Planned Development District, and has applied for an amendment to this zoning district to authorize a building addition and parking expansion at the facility, and

WHEREAS, the application seeks authorization for an addition of 7,035 square feet to the senior living facility and up to 12 new parking spaces, and

WHEREAS, applications to materially expand facilities within an existing Planned Development District require an amendment to the special zoning district pursuant to the PDD approval process contained within §208-71 of the Town Code, and

WHEREAS, the Town Board wishes to refer the Peregrine Senior Living application to the Planning Board for their advisory opinion; now, therefore be it

RESOLVED, that the application of Peregrine Senior Living is referred to the Town's Planning Board for their advisory opinion pursuant to 208-71 et seq. of the Town Code.