

TOWN OF CLIFTON PARK TOWN BOARD MEETING

January 7, 2019

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
January 7, 2019

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Parks & Recreation	Authorize the Supervisor to sign contracts for the 2019 Recreation Program	P. Barrett
2. Parks & Recreation	Permit the Clifton Knolls Mill Creek Civic Association to serve alcohol at its annual Wine and Cheese Party at Locust Lane Clubhouse on March 2, 2019	P. Barrett
3. Buildings & Grounds	Authorize the purchase of a 2018 Jeep and a 2018 Dodge Ram from NY State minibid quotes	P. Barrett
4. Buildings & Grounds	Authorize the purchase of a compact excavator from Robert H. Finke & Sons	P. Barrett
5. Buildings & Grounds	Authorize the purchase of lawn mowing equipment from Grassland Equipment	P. Barrett
6. Buildings & Grounds	Authorize the purchase of debris blowing equipment for Barney Road Golf Course from Grassland Equipment	P. Barrett
7. Supervisor	Adopt Local Law No. 1 of 2019 extending the deadline for applications for the Partial Tax Exemption for Real Property of Senior Citizens	P. Barrett
8. Supervisor	Appoint Sheila Barkevich to the Industrial Development Agency	P. Barrett
9. Planning	Authorize the Supervisor to sign Supplemental Agreement with NYS DOT for the Pedestrian Safety Action Plan on Clifton Park Center Road and Clifton Country Road	P. Barrett
10. Planning	Authorize the Supervisor to sign Supplemental Agreement #1 with MJ Engineering for the Sitterly Road and Woodin Road Improvements Project	P. Barrett

Resolution No. _____ of 2018, a resolution authorizing the Supervisor to sign contracts with 2019 Subcontract hires.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has requested that the Town Board authorize certain contracts for certain Recreation Programs; and

WHEREAS, the Town Board supports continuation of the listed Recreation Programs with the Subcontractors listed on the attached Schedule "A"; now therefore be it

RESOLVED, that the Town Supervisor is hereby authorized to sign contracts with 2019 Recreation Subcontractors, per Schedule "A".

Schedule A
2019 Parks & Recreation Subcontractors
1/7/2019

1. Lou Soltys
811 Beech Rd
Niskayuna, NY 12309
Chess Classes
1/1/2019 – 12/31/2019
2. Chef Saratoga LLC
26 Winding Brook Drive
Saratoga Springs, NY 12866
Cooking/Science Program
1/1/2019 – 12/31/2019

Resolution No. _____ of 2019, a resolution authorizing the Clifton Knolls/Mill Creek Civic Association to serve alcoholic beverages at the Annual Association sponsored Wine and Cheese Party, at the Locust Lane Clubhouse.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Christopher Collet, President of the Clifton Knolls/Mill Creek Civic Association has requested permission to serve alcoholic beverages on March 2, 2019 at a Wine and Cheese Party to be held at the Locust Lane Clubhouse; and

WHEREAS, it is the Town's policy to require the using group to monitor the consumption of alcohol and be responsible for the group's activities; now therefore be it

RESOLVED, that the Clifton Knolls/Mill Creek Civic Association is authorized to serve alcoholic beverages on March 2, 2019, from 7:00-11:00 pm, at an adults only, Civic Association event being held at the Locust Lane Clubhouse, contingent upon the provision of a certificate of liability insurance naming the Town as an additional insured and in a coverage amount acceptable to the Town: and be it further

RESOLVED, that the Special Alcohol Use Permit fee of \$25.00 is hereby waived.

Resolution No. _____ of 2019 a resolution authorizing the Department of Buildings & Grounds to purchase two pickup trucks from the State Contract.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Buildings & Grounds Supervisor, has requested authorization to purchase one 2018 Jeep Compass Latitude and one 2019 Dodge 2500 pickup truck, and

WHEREAS, one 2018 Jeep Compass Latitude at a cost of \$23,422.33 each, is available from, Main Motorcar, 224 Main Street, Johnstown, NY, through a mini-bid process under the NYS Office of General Services Mini-bid #18120121, and

WHEREAS, one 2019 Dodge 2500 Tradesman pickup truck at a cost of \$39,887.25 each, is available from, Robert Green Auto & Truck Inc., 162 Bridgeville Rd, Monticello, NY, through a mini-bid process under the NYS Office of General Services Mini-bid #18120120; now, therefore, be it

RESOLVED, that the Supervisor of Buildings & Grounds is authorized to purchase the above referenced vehicles for use by Buildings & Grounds, in a total amount not to exceed \$63,309.58 from A-7110-200.

Resolution No. _____ of 2019, a resolution authorizing the purchase of compact excavating equipment.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds, requested authorization to purchase excavating equipment for Town owned lands and parks, and

WHEREAS Robert H. Finke & Sons Inc., Selkirk, NY has an E32 T4 Bobcat Compact Excavator and accessory equipment per the attached quote, at a total cost not to exceed \$45,798.62 for purchase under New York State Contract #PGB22792, and

WHEREAS, Daniel Clemens has recommended the equipment be purchased from Robert H. Finke & Sons Inc., pursuant to the New York State Contract identified above; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor of Buildings & Grounds to purchase the excavating equipment from Robert H. Finke & Sons, to be paid for by municipal lease, in a total amount not to exceed \$45,798.62, to be paid with \$29,798.62 from A-7629-200, \$10,000 from A-7024-200, and \$6,000.00 from A-7114-200.

Resolution No. _____ of 2019, a resolution authorizing the purchase of lawn mowing equipment.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds, requested authorization to purchase lawn mowing and maintenance equipment for Town owned lands and parks, and

WHEREAS Grassland Equipment & Irrigation Corporation, Troy Schenectady Road, Latham, NY, as an authorized Toro Dealer, has a Groundsmaster 3280-D mower and a Dingo TX 1000 and accessory equipment per the attached quotes, at a total cost not to exceed \$52,591.10 for purchase under New York State Contract #PC66756, and

WHEREAS, Daniel Clemens has recommended the equipment be purchased from Grassland Equipment & Irrigation pursuant to the New York State Contract identified above; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor of Buildings & Grounds to purchase the lawn mowing equipment from Grassland Equipment & Irrigation Corp., in a total amount not to exceed \$52,591.10, from A-7112-200.

Resolution No. _____ of 2019, a resolution authorizing the purchase of debris blowing equipment for the Barney Road Golf Course.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds, has requested authorization to purchase debris blowing equipment, for maintenance of golf course facilities at Barney Road Golf Course, and

WHEREAS Grassland Equipment & Irrigation Corporation, Troy Schenectady Road, Latham, NY, as an authorized Toro Dealer, has debris blowing equipment for purchase under New York State Contract #PC66756 at a cost not to exceed \$7,734.75, and

WHEREAS, Daniel Clemens has recommended the debris blower be purchased from Grassland Equipment & Irrigation; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Supervisor of Buildings & Grounds to purchase the debris blowing equipment from Grassland Equipment & Irrigation Corp., in a total amount not to exceed \$7,734.75, from A-7190-200.

Resolution No. _____ of 2109, a resolution adopting Local Law No. ____ of 2019, a local law amending Chapter 182-6 of the Town Code extending the deadline for applications for the Partial Tax Exemption for Real Property of Senior Citizens under certain circumstances.

Introduced by _____, who moved its adoption, seconded by _____.

Whereas, a public hearing was held on January 2, 2019 at 7:28 p.m. on a proposal to extend the filing deadline for senior citizens' applications for partial tax exemptions for real property under certain circumstances per Real Property Tax Law 467 5(a), and

Whereas, Section 467 of the New York State Real Property Tax Law authorizes certain exemptions from Real Property Assessments for persons over age 65, and

Whereas, Section 467 5(a) of the RPTL provides the Town Board authority to extend the filing dates for qualified applicants in certain circumstances including illness of the applicant, or illness or death of immediate family members; now, therefore, be it

Resolved, that the Town Board hereby adopts Local Law No. _____ of 2019, a local law to amend Chapter 182 of the Town Code, as attached.

Local Law No. _____ of 2019

Pursuant to New York State Real Property Tax Law §467, deadlines for filing for Partial Tax Exemption of Real Property of Senior Citizens are hereby extended as follows:

1. The deadline for applications for exemptions for new or the renewed applications are extended to each Annual Tax Grievance Day upon proof of the death of an immediate family member, or serious illness of the applicant or immediate family member that is documented by a physician. RPTL 467 (5-a)

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

§ 182-6 Exemption granted; percentage of assessed valuation.

- A. Pursuant to § 467 of the Real Property Tax Law, real property owned by one or more persons, each of whom is 65 years of age or over, or real property owned by husband and wife, one of whom is 65 years of age or over, shall be exempt from taxation by the Town of Clifton Park to the extent of 50% of the assessed valuation thereof, provided that:
- (1) The income of the persons owning the property or the combined income of such persons does not exceed \$32,400 as the term "income" is defined in such section of the Real Property Tax Law. [Amended 10-6-2003 by L.L. 9-2003; 10-17-2005 by L.L. 9-2005]
 - (2) Such person or persons meet all other qualifications for such exemption according to the provisions of said § 467 of the Real Property Tax Law.
 - (3) Such person or persons comply with the procedures set forth therein in relation to the application for such exemptions.
- B. Pursuant to § 467, Subdivision 1, Paragraph (b), of the Real Property Tax Law, real property owned by one or more persons, each of whom is 65 years of age or over, or real property owned by husband or wife, one of whom is 65 years or over, shall be exempt from taxation by the Town of Clifton Park, provided that the combined income of husband and wife is in accordance with the following schedule:
- (1) Schedule. [Amended 2-24-1997 by L.L. 2-1997; 3-1-1999 by L.L. 1-1999; 10-6-2003 by L.L. 9-2003; 10-17-2005 by L.L. 9-2005]

Annual Income/Source of Exemption	Percentage of Assessed Valuation Exempt From Taxation
Up to and including \$24,000	50%
More than \$24,000 but less than \$25,000	45%
\$25,000 or more but less than \$26,000	40%
\$26,000 or more but less than \$27,000	35%
\$27,000 or more but less than \$27,900	30%
\$27,900 or more but less than \$28,800	25%
\$28,800 or more but less than \$29,700	20%
\$29,700 or more but less than \$30,600	15%
\$30,600 or more but less than \$31,500	10%
\$31,500 or more but less than \$32,400	5%

- (2) Such person or persons shall meet all other qualifications for such exemption according to the provisions of said § 467 of the Real Property Tax Law.

(3) Such person or persons shall comply with the procedures set forth therein in relation to the application for such exemptions.

C. The deadline for applications for exemptions for new or the renewed applications are extended to each Annual Tax Grievance Day upon proof of the death of an immediate family member, or serious illness of the applicant or immediate family member that is documented by a physician. RPTL 467 (5-a)

Resolution No. _____ of 2019, a resolution appointing Sheila Barkevich as a member of the Industrial Development Agency.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists on the Industrial Development Agency, and

WHEREAS, the Town Supervisor has recommended that Sheila Barkevich, 630 Clifton park Center Road, Clifton Park, fill the position, and

WHEREAS, Ms. Barkevich's presence on the Industrial Development Agency will confer a benefit to the Town of Clifton Park, now, therefore be it

RESOLVED, that Sheila Barkevich is hereby appointed to the Industrial Development Agency, for a three year term, term to expire December 31, 2022.

Resolution No. _____ of 2019, a resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a Project Pedestrian Safety Action Plan (PSAP), Clifton Park Center Road and Clifton Country Road, Town of Clifton Park, Saratoga County P.I.N. 1760.93 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 100% Federal funds; and

WHEREAS, the Town of Clifton Park desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of design.

NOW, THEREFORE, the Town Board duly convened does hereby

RESOLVE, that the Town Board hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Town Board hereby authorizes the Town of Clifton Park to pay in the first instance 100% of the federal and non-federal share of the cost of design work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$62,000.00 is hereby appropriated from H53-3310-00135, and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Town Board of the Town of Clifton Park shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Supervisor be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Town of Clifton Park with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately.

Resolution No. _____ of 2019, a resolution authorizing a supplemental agreement with MJ Engineering for the Sitterly Road Improvement Project.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 206 of 2015, the Town Board along with the Town of Halfmoon, approved an engineering construction and design contract with MJ Engineering for design services related to a Safety Improvement Grant and Project at Sitterly Road, and

WHEREAS, the Town Board wishes to authorize a supplemental agreement with MJ Engineering for additional design services related to the project; now, therefore be it

RESOLVED, that the Town Board authorizes the implementation, and funding in the first instance of a supplemental agreement with MJ Engineering in an amount not to exceed \$14,000, to be paid from H48-7629-135.