

TOWN OF CLIFTON PARK TOWN BOARD MEETING

March 4, 2019

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Winner of the “Taste of Clifton Park” Winterfest Soup Contest**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
March 4, 2019

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Highway	Authorize the use of Town roadways for the Southern Saratoga County YMCA's 25 th Annual Anyone Can Tri Triathlon on Sunday May 5 th , 2019	P. Barrett
2. Supervisor	Schedule a public hearing for amendments to Chapter 194 of Town Code relative to parking enforcement and administration	P. Barrett
3. Sewer	Award a bid for installation of a generator at the Gretel Terrace Pump Station to CDE Electric	P. Barrett
4. Sewer	Authorize Change Order No. 1 of Contract C-1 with New Castle Paving, LLC for sanitary sewer replacement in Sewer District No. 1	P. Barrett
5. Senior Community Center	Authorize Marilyn and Jason Andreassi to serve beer and wine at a gathering at the Senior Community Center on March 16, 2019 from 3:00pm-7:00pm	P. Barrett
6. Parks & Recreation	Authorize the Supervisor to sign a lease with National Business Technologies for a Kyocera TaskAlfa multi-function copier	P. Barrett
7. Parks & Recreation	Authorize the hiring of new and returning camp site directors for the 2019 camp season	P. Barrett
8. Parks & Recreation	Authorize the hiring of Amy Price as the Coordinator for the CPR grant, and American Red Cross Training Instructor for the 2019 summer season	P. Barrett
9. Parks & Recreation	Authorize the hiring of Larry Rorick as the Facility Coordinator for the 2019 Adventure Challenge Course	P. Barrett

Resolution No. _____ of 2019, a resolution authorizing the Southern Saratoga YMCA to use Town roadways for their 25th Annual Anyone Can Tri Triathlon.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Southern Saratoga YMCA has requested the use of the Town of Clifton Park roadways as specified in the attachment hereto, for the purpose of holding their 25th Annual Anyone Can Tri Triathlon on Sunday, May 5, 2019 from 7:45 AM until the last participant arrives back at the YMCA, and

WHEREAS, the event has the approval of the Town's Highway Superintendent, now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the YMCA to use Town roadways as specified in the attachment hereto, May 5, 2019, at 7:45 AM, for the purpose of holding the 25th Annual Anyone Can Tri Triathlon, and be it further

RESOLVED, that this approval is expressly conditioned upon receipt prior to May 5, 2019, in the Office of the Highway Superintendent of an insurance certificate in the amount of \$1,000,000 naming the Town of Clifton Park as an additional insured; and be it further

RESOLVED, that this approval is expressly conditioned upon the roads not being closed but members of the YMCA are permitted to temporarily stop traffic at each end of the course in the event both a vehicle and race participant arrive at the same time.

Resolution No. _____ of 2019, a resolution setting a public hearing to consider amendments to Chapter 194 of Town Code relative to parking enforcement and administration.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 241 of 2018, the Town Board authorized a contract with Passport Labs, Inc. for webservices associated with enforcing traffic violations, and

WHEREAS, the Town Board wishes to reduce maximum fines in the first instance, impose penalties for failure to answer charges, and eliminate outdated provisions related to traffic surcharges and moving violations, and

WHEREAS, the Town Board is also considering the establishment of an administrative parking violations agency within the Town to provide a streamlined mechanism for responding to and contesting parking tickets within the Town, and

WHEREAS, the Town Board wishes to invite Public Comment on the proposed amendments to Chapter 194 of the Town Code from residents and members of the public, now therefore be it

RESOLVED, that a public hearing to consider a local law amending Chapter 194 is hereby scheduled for March 11, 2019 at 7:10 p.m. in the Wood Memorial Meeting Room, One Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, that the Town Clerk shall publish notice of same, as attached.

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING REGARDING
PROPOSED AMENDMENTS TO CHAPTER 194 OF THE TOWN CODE
RELATIVE TO PARKING ENFORCEMENT AND ADMINISTRATION

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on March 11, 2019, at 7:10 p.m. in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York to consider amendments to the Town's code relative to parking enforcement and administration.

The proposed legislation would establish an administrative parking violations agency within the Town, provide a streamlined mechanism for responding to and contesting parking tickets within the Town, reduce maximum fines in the first instance and impose a 25% penalty for failure to answer parking violations. The proposal would also eliminate outdated provisions for traffic provisions related to traffic surcharges and moving violations.

Copies of the proposed local law are posted at <https://cliftonpark.org/government/legal-notices.html> , and are available for review in the Town Clerk's office during normal business hours.

Patricia O'Donnell, Town Clerk

Resolution No. _____ of 2019, a resolution authorizing the installation of a generator at the Gretel Terrace Pump Station.

Introduced by _____, who moved its adoption, seconded _____.

WHEREAS, bids were received on or before February 14, 2019, and

WHEREAS, CDE Electric, Inc. PO Box # 204, Cairo, NY 12413 submitted the lowest conforming bid to install a generator at the Gretel Terrace Pump Station in an amount not to exceed \$54,200.00, and

WHEREAS, the Town-designated Engineer, Prime AE has reviewed the bids and references and has provided an opinion that CDE Electric, Inc. is qualified to perform the work specified in the request for bids, and

WHEREAS, the Town Board, as commissioners of Clifton Park Sewer District No. 1, wishes to have a generator installed to ensure continuing operation of the Gretel Terrace Pump Station; now therefore be it

RESOLVED, that the Town Board hereby awards the contract to CDE Electric, Inc. PO Box # 204, Cairo, for the Installation of (1) Generator, at a cost not to exceed \$54,200.00, and be it further

RESOLVED that the Comptroller is authorized to transfer \$44,200.00 from G5-915 to G5-8111-200 (Equipment).

Resolution No. _____ of 2019, a resolution authorizing Change Order #1 to Sanitary Sewer Replacement Contract No. 1 – General Construction.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town has received the final application for payment from New Castle Paving for the 2016-17 sewer facilities replacement project at Valencia Lane, Par Del Rio, South Barney Road and Val de Penas in Clifton Knolls, and

WHEREAS, Prime AE Engineers has reviewed the request for final payment and recommends payout in the amount of \$47,557.23 for work including approved Change Order #1 for work outside the original scope of the contract, and

WHEREAS, Change Order #1 was prepared by PRIME AE Group of NY (fka McDonald Engineering) which provides for the increase in contract price of \$46,557.23 and the 202-day increase in contract times, and

WHEREAS, the Change Order results in a new total contract amount of \$1,173,086.48 and a new contract Substantial Completion Date of July 6, 2017; now, therefore, be it

RESOLVED, that the Town Board authorizes the Supervisor to sign Change Order #1 to Sanitary Sewer Replacement Contract No. 1 – General Construction, dated April 20, 2018, and be it further

RESOLVED, that the Comptroller is authorized to pay Invoice #6 for the remaining balance of \$46,557.23, to be paid from H46-8111-200.

Resolution No. _____ of 2019, a resolution authorizing alcoholic beverages to be served at a gathering to be held at the Clifton Park Senior Community Center on March 16, 2019.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Marilyn and Jason Andreassi are hosting a birthday celebration on March 16, 2019, and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and/or wine at the event, now, therefore, be it

RESOLVED, that Marilyn and Jason Andreassi are hereby authorized to serve beer and/or wine at a gathering at the Clifton Park Senior Community Center on March 16, 2019, from 3:00 P.M. to 7:00 P.M. consistent with the terms of the permit application received in the office of the Clifton Park Senior Community Center.

Resolution No. _____ of 2019, a resolution authorizing the Supervisor to sign a Lease Agreement with De Lage Landen Financial Services, Inc. (through National Business Technologies), for a Digital Copying system for use by the Department of Parks, Recreation and Community Affairs.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has requested that a new Digital Copier/Printer be leased for use by the Department; and

WHEREAS, the proposed cost for leasing the copier has been budgeted per the attached schedule; and

WHEREAS, quotes were received with National Business Technologies submitting the lowest quote of \$165.29 per month for thirty-six months, and

WHEREAS, the Board finds that the use of an installment purchase contract to finance the Digital Copying System is a cost-effective method of acquisition of such equipment and is consistent with General Municipal Law Section 109 (B); now, therefore be it

RESOLVED, that the Town Supervisor is authorized to enter into a Lease Agreement with De Lage Landen Financial Services, Inc. (through National Business Technologies), for a Kyocera TASKalfa 6052ci Copier/Printer System, for thirty-six (36) months, at a cost not to exceed \$165.29 per month, plus \$.006 for black and white copies and \$.048 for color copies, to be paid from A-7021-003 (Parks & Rec Admin. – Copier).

Resolution No. _____ of 2019, a resolution authorizing the hiring of Camp Site Directors for the full day camp, and the four half day camps, and the preschool camp for the 2019 season.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes that staff be hired by the Department of Parks and Recreation to operate the Town of Clifton Park 2019 summer recreation programs, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in Schedule A, attached hereto, be hired for such purpose; now, therefore, be it

RESOLVED, that the Camp Site Directors, listed in Schedule A, attached hereto, shall be hired to staff the Town of Clifton Park's summer recreation programs; and be it further

RESOLVED, that all hires are effective with start dates and ending dates as per Schedule A.

Resolution No. _____ of 2019, a resolution hiring Amy Price as the Coordinator for the CPR Grant and as an instructor for advanced American Red Cross training for summer recreation staff.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, each year the Town of Clifton Park receives a CPR Grant from the New York State Office of Children and Family Services through the Saratoga Youth Bureau to hire a Coordinator for the CPR Grant and as an instructor for advanced and basic American Red Cross training for summer recreation staff, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that Amy Price, 12 Briarfield Dr., Clifton Park be hired as the Coordinator for the CPR Grant and as an instructor for advanced American Red Cross training for summer recreation staff, now therefore be it

RESOLVED, that authorization is hereby granted to hire Amy Price, Clifton Park as the Coordinator for the CPR Grant and an instructor for advanced American Red Cross training for summer recreation staff, to be paid at Grade 5, Step 6 (\$25.40) per hour, to be paid from A-7320-E9100 (Summer Recreation-Training/Conference), and A-7310-E9100 (Summer Recreation Full Day – Training/Conference) and A-7309-E9100 (Community Programs-JR CPR Grant Expense), effective immediately through December 31, 2019

Resolution No. _____ of 2019, a resolution authorizing the hiring of Larry Rorick as an Adventure Challenge Facility Coordinator for the Summer 2019 season.

Introduced by, who moved its adoption, seconded by _____.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has identified the need for staff to conduct the Adventure Challenge Course for 2019, and

WHEREAS, Ms. Kramer has recommended that Larry Rorick, 24 Fieldstone Drive, Ballston Lake, be hired as an Adventure Challenge Facility Coordinator for the 2019 Project Adventure Program; now, therefore, be it

RESOLVED, that Larry Rorick be appointed to as Facility Coordinator, effective March 10, 2019 through October 31, 2019, to be paid an amount not to exceed \$5,000 for the season, from A-7621-E2350 (Facilitator – \$142.75/week).