

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

June 3, 2019

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
  - **Presentation – Ballston Lake EMS – Celebrate EMS Week**
  - **Executive Session**
  - **Resolutions for Consideration**
  - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting  
**June 3, 2019**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Parks & Recreation	Authorize the hiring of additional Summer Recreation Camp employees for the 2019 season	P. Barrett
2. Parks & Recreation	Authorize the issuance of an alcohol permit to Nolan Chase and Arcadis for a gathering at Collins Park on July 11, 2019	P. Barrett
3. Parks & Recreation	Award a contract for fireworks at Clifton Common on July 4 <sup>th</sup> , 2019 to Santore's World Famous Fireworks, Schaghticoke	P. Barrett
4. Buildings & Grounds	Authorize the promotion of Tyler Clifford to Motor Equipment Operator Light	P. Barrett
5. Buildings & Grounds	Award a contract for paving at Clifton Knolls Park District tennis court to Best Paving, Albany	P. Barrett
6. Supervisor	Authorize the hiring of additional lifeguards for the 2019 Pool Season for Barney Road Pool	P. Barrett
7. Supervisor	Authorize the formation of a Marijuana Policy Review Committee in advance of legalization of the drug for recreational use	P. Barrett
8. Supervisor	Approve a master grant contract with New York State Agriculture & Markets for participating in the Farmland Protection Implementation Grant program	P. Barrett
9. Supervisor	Authorize and create a capital project and budget for Stony Creek Park District No. 1	P. Barrett
10. Sewer	Award a contract for rehabilitation of sewer line on Blue Spruce Lane	P. Barrett
11. Supervisor	Authorize the Superintendent of Highways to install certain STOP signs within Calico Colony Subdivision	P. Barrett

Resolution No. \_\_\_\_\_ of 2019, a resolution recognizing Ballston Lake Emergency Medical Service.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, in 1974, President Gerald Ford authorized EMS Week to celebrate EMS practitioners and the important work they do in our Nation's communities, and

WHEREAS, May 19-25, 2019 has been designated as the 45th Annual National EMS Week; and

WHEREAS, emergency medical service is a vital public service, and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week, and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills, and

WHEREAS, the Ballston Lake Emergency Medical Service serves the Towns of Ballston, Charlton, and Clifton Park responding to over 950 calls a year, and

WHEREAS, the Ballston Lake Emergency Medical Service is a volunteer agency supplemented with paid professional staff providing advanced life support pre-hospital emergency medical care, and

WHEREAS, the dedicated volunteer drivers, EMTs, and Critical Care AEMTs of the Ballston Lake Emergency Medical Service provide the day to day lifesaving services of medicine's front line, and

WHEREAS, the Ballston Lake Emergency Medical Service continues to be committed to providing professional medical services safeguarding the health, safety and well-being of the community; now, therefore, be it

RESOLVED, that the Clifton Park Town Board does hereby declare May 19-25, 2019 to be EMS Week in the Town of Clifton Park, and be it further

RESOLVED, that the Clifton Park Town Board hereby recognizes the Ballston Lake Emergency Medical Service for their contributions in keeping Clifton Park a safe and healthy community.

Resolution No. \_\_\_\_\_ of 2019, a resolution authorizing the hiring of additional seasonal employees for the 2019 Summer Recreation Full and Half-Day Summer Camps.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire additional staff for the Department of Parks and Recreation to operate the Town's 2019 Summer Recreation Full and Half-Day Camps, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in Schedule A, attached hereto, be hired to fill the positions as listed; now therefore be it

RESOLVED, that the individuals listed in Schedule A, attached hereto, shall be hired to staff the Town's Summer Recreation Full and Half-Day Camps, effective immediately through August 17, 2019, per Schedule A.

Schedule A  
6/3/2019 Additional Summer Camp Employees

<u>Name</u>	<u>Address</u>	<u>Title</u>	<u>Location</u>	<u>Pay</u>	<u>Budget</u>
Erin Spence	4 Midland Ct, CP	Camp Swim Specialist	Locust Ln	\$50/day	A7310-E9000-4500
Emily DeGennaro	40 Oregon Trl, Waterford	Camp Counselor	Full Day	\$9.75/hr	A-7320-E4800

Resolution No. \_\_\_\_\_ of 2019, a resolution authorizing Nolan Chase and Arcadis to serve alcoholic beverages at a gathering to be held at Collins Park on July 11, 2019.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Nolan Chase and Arcadis are hosting a gathering at Collins Park and have requested permission to serve alcohol in the form of beer and wine at the event, and

WHEREAS, Nolan Chase on behalf of Arcadis has submitted a permit application for use of Town facilities at Collins Park on July 11, 2019 from 4:00pm to 7:00pm; now, therefore, be it

RESOLVED, that Nolan Chase and Arcadis, 855 Route 146, Clifton Park are hereby authorized to serve beer and wine at a gathering to be held at Collins Park on July 11, 2019 from 4:00pm to 7:00pm.

Resolution No. \_\_\_\_\_ of 2019, a resolution awarding the contract for Fireworks, for the Town of Clifton Park's 4th of July celebration to Santore's World Famous Fireworks and authorizing the Supervisor to sign the agreement for same.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, bids were solicited for the annual Fourth of July fireworks display, and

WHEREAS, Santore's World Famous Fireworks, 846 Stillwater Bridge Road, Schaghticoke, New York, has submitted a bid, in the amount of \$16,500, for a twenty minute musically choreographed pyrotechnic display, and

WHEREAS, no timely bids were received from other vendors, and

WHEREAS, the Santore's bid maintains pricing for the display at last year's level, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the bid of Santore's World Famous Fireworks in the amount of \$16,500 be accepted; now, therefore, be it

RESOLVED, that the bid for the 4th of July fireworks display be awarded to Santore's World Famous Fireworks, Schaghticoke, New York, at a cost not to exceed \$16,500, as budgeted from (A-7550-052 Festivals/Performing Arts-July 4th Fest); and be it further

RESOLVED, that the Supervisor is hereby authorized to sign an agreement reflecting the above terms, subject to review and approval by the Town Attorney of the agreement.

Resolution No. \_\_\_\_\_ of 2019, a resolution authorizing the promotion of Tyler Clifford, currently Laborer to Motor Equipment Operator (MEO) Light in the Buildings & Grounds Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Buildings & Grounds Supervisor, Daniel Clemens has expressed a need for an MEO Light in the department, and

WHEREAS, Mr. Clemens recommends that Tyler Clifford be promoted from Laborer to MEO Light in the Buildings & Grounds Department, and

WHEREAS, the above referenced employee is qualified for the position per civil service classification; now, therefore, be it

RESOLVED, that Tyler Clifford, 26 Damask Drive, Clifton Park, is hereby promoted to MEO Light, Grade 4 Step 1 (\$42,052/year) effective immediately; and be it further

RESOLVED, that the additional salary increase be paid with a transfer of \$2,508.00 from Overtime to Payroll.

Resolution No. \_\_\_\_\_ of 2019, a resolution authorizing Best Paving & Sealcoating to repave a parking area near the tennis courts in the Clifton Knolls Park District.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board, as agents of the Clifton Knolls/Mill Creek Park District, wishes to authorize improvements to the parking lot near the tennis courts in Clifton Knolls, and

WHEREAS, by Resolution No 118 of 2019, the Town Board awarded the 2019 Highway Paving Contract to Best Paving & Sealcoating, Inc., Albany, NY based on their competitive bid of 6F grade asphalt at \$56.75/ton in place, and dense binder grade 6 at \$49.50/ton in place, and

WHEREAS, Best Paving submitted a quote to repave the Clifton Knolls/Mill Creek parking lot in an amount not to exceed \$28,220.00, based on the existing highway contract pricing, and

WHEREAS, there are sufficient funds to complete the work as submitted, now, therefore be it

RESOLVED, that the Supervisor is authorized to sign the 2019 Paving Proposal for paving the parking lot at the tennis courts in Clifton Knolls, not to exceed \$28,220.00, to be paid from SP3-07131-00200; and be it further

RESOLVED, that the comptroller is authorized to transfer \$2,000.00 from SP3-07131-00135 and \$17,441.00 from SP3-07131-00024, both to SP3-07131-00200.

Resolution No. \_\_\_\_\_ of 2019, a resolution hiring Head Lifeguards for the 2019 Summer Season for Barney Road Pool.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire Head Lifeguards to assist in the management of Barney Road Pool; and

WHEREAS, the Supervisor has recommended that the following individual be hired as head lifeguard at the Barney Road Pool at the following rate:

<u>Name</u>	<u>Pool</u>	<u>Address</u>	<u>Rate</u>
Samuel Radley	Barney Road	8 Sheffield Drive, Clifton Park	\$11.70

Now, therefore be it

RESOLVED, that the above individual shall be hired at the rate stated as Head Lifeguard for Barney Road Pool (A-7150-E4690) Pool as of May 26, 2019.

Resolution No. \_\_\_\_\_ of 2019, a resolution authorizing the establishment of a Marijuana Policy Review Committee due to the potential legalization of marijuana for recreational use.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to appoint a Committee who will examine and discuss the potential effects of the expanded use of the drug in our local community and provide input on zoning regulations, and

WHEREAS, the Town Board members have expressed a willingness to serve on the Committee as representatives of the Town, and

WHEREAS, Supervisor Barrett recommends that Dr. Matthew Miles, Dan Kuhn, Craig Chandler, Karen Heggen, Sheriff Mike Zurlo, Peyton Gouzien, Jess Farrioli and Patti Donovan also be appointed as community representatives to serve on the Committee; now, therefore be it

RESOLVED, that the Town Board establishes the Marijuana Policy Review Committee as attached.

Resolution No. \_\_\_\_\_ of 2019, a resolution approving a master grant contract with the State Department of Agriculture and Markets for participating in the Farmland Protection Implementation Grant program.

Whereas, by Resolution No. 182 of 2018, the Town Board authorized the Supervisor to execute an application for a Farmland Implementation Protection Grant for the acquisition of an interest in the Maple Hill Farm, Ashdown Road, Ballston Lake, and

Whereas, by correspondence dated December 27, 2018, the New York State Department of Agriculture & Markets advised the Town that the property had been selected for grant program funding, and

WHEREAS, the Town Board wishes to acquire a conservative easement over the Maple Hill Farm to permanently protect +/- 72.9 acres of farmland in the northeast portion of the Town, and

WHEREAS, the total project value is estimated to be \$544,900.00, and

WHEREAS, the master grant contract requires a Town cash match up to \$77,100.00 which will be taken from Western Clifton Park Open Space Incentive Zoning Fund, and

WHEREAS, by Resolution No. 168 of 2018, the County of Saratoga has committed to contribute \$14,000 toward the project; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign the attached master grant contract to advance this project.

Resolution No. \_\_\_\_\_ of 2019, a resolution authorizing and creating a capital project for Stony Creek Park District No. 1 playground and park improvements.

WHEREAS, by Resolution No. 117 of 2019, the Town Board authorized board funding for a portion of playground improvements for the Stony Creek No. 1 Park District, and

WHEREAS, by Resolution No. 116 of 2019, the Town Board authorized the improvements consistent with bid documents and drawings prepared by M.J. Engineering, and

WHEREAS, M.J. Engineering has analyzed the bid responses and recommended awarding the contract to Borderline Excavation and Fencing as low responsible bidder, and the Supervisor has issued a Notice of Award based on the engineer's recommendations; now, therefore be it

RESOLVED, that the contract is awarded to Borderline Excavation and Fencing, 149 Thumb Road, St. Johnsville, NY, and be it further

RESOLVED, that the comptroller is authorized to create a capital projects budget, H-53, to fund the project.

Resolution No. \_\_\_\_\_ of 2019, a resolution awarding a contract for repairs of the Blue Spruce sanitary sewer lines.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, M.J. Engineering has prepared engineering plans and bid documents for the rehabilitation and repairs of the Blue Spruce sanitary sewer lines, and

WHEREAS, bids were received and opened on May 24, 2019 with Arnold Construction, Kingston, NY submitting the low bid, and

WHEREAS, M. J. Engineering has reviewed the Arnold Construction bid and recommends awarding the contract to Arnold as low bidder; now, therefore be it

RESOLVED, that the contract for the Blue Spruce sanitary sewer line rehabilitation and repair project is awarded to Arnold Construction Company, Inc. Kingston, NY for the total base bid, items 1-12 in the bid, in an amount not to exceed \$355,950.00, and be it further

RESOLVED, that the comptroller transfers \$255,000.00 from Assigned Fund Balance G7-915 to G78111-200.

Resolution No. \_\_\_\_\_ of 2019, a resolution authorizing the Highway Superintendent to install “Stop” signs on within the Calico Colony Residential Development

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Highway Safety Committee existing conditions within Calico County under guidelines contained within the New York State supplement to the Manual of Uniform Traffic Control Devices, and

WHEREAS, the MUTCD provides guidance on the installation of STOP or YIELD signs at intersection, where restricted view exists due to overgrown vegetation or other obstructions, and

WHEREAS, visual observation at various intersections within Calico Colony confirms limited sight distance at the following intersections justifying the placement of control devices as follows:

Lace Lane & Plaid Place- Stop Sign on Plaid Place  
Gingham Avenue & Lace Lane- Stop Sign on Gingham Ave.  
Damask Drive & Gingham Avenue- Stop Sign on Gingham Ave.  
Plaid Place & Cotton Court- Stop Sign on Cotton Court  
Damask Drive & Denim Drive- Stop Sign on Damask Drive

WHEREAS, the Highway Safety Committee has recommended the placement of a STOP sign at these location, therefore be it

RESOLVED, that the Superintendent of Highways is hereby authorized to install STOP Signs for motorists as outlined above.