

TOWN OF CLIFTON PARK TOWN BOARD MEETING

February 3, 2020

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Remembering Sandy Roth**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
February 3, 2020

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Remembering former Town Councilman Sandy Roth	P. Barrett
2. Planning	Authorize the issuance of a negative declaration pursuant to SEQRA and adoption of the Town Center Park Master Plan for future park improvements	P. Barrett
3. Supervisor	Appoint C. Daniel Keegan as Chairman of the Board of Assessment Review	P. Barrett
4. Parks & Recreation	Authorize an amendment to the budget to increase revenue and expenses for the Yankees vs. Red Sox Bus Trip on May 8, 2020	P. Barrett
5. Town Clerk	Authorize the acceptance of a quote from BAS for implementation of an online dog licensing renewal portal	P. Barrett
6. Town Clerk	Authorize the waiving of local fees charged for marriage licenses for active military members of the Armed Forces	P. Barrett
7. Planning	Authorize the implementation and funding in the first instance of the local commitment for the construction phase of the Sitterly Road and Traffic Signal Improvements Project P.I.N. 1759.84	P. Barrett

Resolution No. _____ of 2020, a resolution remembering Former Town Councilman Sandy Roth

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, On Saturday, January 11, 2020, Sanford Ira "Sandy" Roth unexpectedly passed away, and

WHEREAS, Sandy Roth leaves behind his beloved wife of 57 years Carole, their children Gabrielle, Jacqueline, Stephanie, and Bryan, their children's spouses and nine grandchildren along with numerous cousins, nieces and nephews, and

WHEREAS,, from 1992-2009, Sandy Roth gave unreservedly of his time and talent to the Town of Clifton Park as a member of the Town Board, ultimately being recognized for his "dedicated service to the community" by receiving the Key to the Town of Clifton Park, and

WHEREAS, since retiring from the Town Board, Sandy Roth continued to serve the Town and residents as a special assistant to the Town Supervisor, participating as a member and liaison to various boards and committees including Youth Court, Highway, the Environmental Conservation Commission, and the Emergency Services Advisory Board, and

WHEREAS, Sandy Roth served not only his community but previously his country, serving honorably in the United States Army from 1962-1965, and

WHEREAS, as a member of the Benevolent and Protective Order of Elks, Clifton Park Lodge #2466, Sandy Roth was an unabashed patriot, giving generously of his time, and for which he was chosen Elk of the Year, and Officer of the Year, and

WHEREAS, a devout religious man, Sandy Roth was a longtime member of Congregation Beth Shalom in Clifton Park, and

WHEREAS, as a NYS EMT with the Ballston Lake Emergency Squad, Sandy Roth served his fellow man in their time of distress and medical need, and

WHEREAS, right up until the moment he passed, Sandy Roth was continuing to give of himself to others, and

WHEREAS, the loss of Sandy Roth is a significant loss in the Clifton Park community; now, therefore be it

RESOLVED,, that the Town Board, on behalf of the residents of the Town of Clifton Park, pause in its deliberations to recognize and remember Sanford Ira “Sandy” Roth on his passing.

Resolution # of 2020, a resolution to issue a Negative Declaration pursuant to SEQRA and to adopt the Town Center Park Master Plan.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board and Planning Department conducted, a comprehensive a 12 month public planning and design process in 2019, to solicit public input, and to engage stakeholders, neighbors, and residents in the identification and synthesis of public values and prioritization of concepts for the 37.59 acre property, and

WHEREAS, Behan Planning, as the Town's consultant, prepared the Town Center Park Master Plan based on the design process and presented it to the Town Board on December 9, 2019 at a public presentation, and

WHEREAS, the Town Board proposes to adopt the Town Center Park Master Plan to guide the management of, and future improvements to the park, to seek grants, commit town resources as available, including appropriations authorized by the Town Board, workforce labor and equipment to implement the plan over time, and to construct amenities to the park in accordance with any required permits, and

WHEREAS, the planning staff and consultants recommend classifying adoption of the Town Center Park Master Plan as an unlisted action pursuant to SEQRA regulations, and

WHEREAS, the Action requires that an Environmental Review be conducted pursuant to Article 8 of the Environmental Conservation Law, Part 617 of NYCRR (SEQRA), and

WHEREAS, an Environmental Assessment Form (EAF) has been completed by the planning staff and there are no other involved agencies identified for the preparation and subsequent adoption of the Park's Master Plan; now, therefore, be it

RESOLVED, that after careful consideration, analysis and review, the Town Board adopts the EAF as prepared by planning staff, and determines that the Action will not have a significant adverse impact on the environment as set forth in the environmental assessment form and that a determination of non-significance (Negative Declaration) shall be adopted and that an Environmental Impact Statement will not be required; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to file the Negative Declaration and any appropriate notices of this determination in accordance with 6 NYCRR Part 617.12 (b); and be it further

RESOLVED, that the Town Center Park Master Plan, is hereby adopted by the Town of Clifton Park to guide future improvements to the park; and be it further

RESOLVED, that the Park Master Plan is available in the Town Clerk's office for review during all normal business hours.

Resolution No. _____ of 2020, a resolution appointing Charles Daniel Keegan as Chairperson of the Board of Assessment Review.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to appoint Charles Daniel Keegan, 6 Stoney Heights Ct., Clifton Park, as Chairperson of the Board of Assessment Review; now, therefore, be it

RESOLVED, that Charles Daniel Keegan, Clifton Park, is hereby appointed Chairperson of the Board of Assessment Review with the term to expire on December 31, 2020.

Resolution No. _____ of 2020, a resolution increasing Trips & Tours - Parks & Recreation revenues and expenditures by \$7,550.00 for a one-day trip to Yankee Stadium on May 8, 2020.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Office of Parks, Recreation and Community Affairs has offered a one-day trip to Yankee Stadium for a Yankees vs. Red Sox baseball game on May 8, 2020, and,

WHEREAS, Parks & Recreation will collect fees from participants for the one-day bus trip; now, therefore be it,

RESOLVED, that 2020 [Trip Revenues] (A-2031) is hereby increased by \$7,500, and [General Fund – Trips & Tours – Other – Contractual] expenditures (A-7626-015) is hereby increased by \$7,500.

Resolution No. _____ of 2020, a resolution authorizing the Town Board to accept a quote and implementation from Business Automation Services (BAS) for an online renewal dog licensing portal system.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, The Town would like to provide Town residents the option of renewing dog licenses online, and

WHEREAS, Business Automation Services, Inc. (BAS) provides and maintains software for the Town's computer systems and online services, and has submitted a quote for online services related to providing an online capability for dog license applications and renewals, and

WHEREAS, customers would incur a convenience fee of \$1.75 that will be paid for the service, in addition to the dog license fee, and

WHEREAS, the online dog portal integrates seamlessly with the Town Clerk's licensing system and allows residents to quickly access their current license information and renew expiring licenses using any device connected to the internet, and

WHEREAS, this feature will be available to residents 24 hours a day, 365 days a year, and

WHEREAS, this portal will provide current dog information and rabies validation, through a convenient and secure site, and will automatically sync with the Town Clerk system for easy balancing of reports; now, therefore, be it

RESOLVED, that the Town Board accepts the BAS quote of \$950 for the 1st year cost and implementation of an online portal for reviewing and renewing dog licenses, to be paid from A-1410-004 (Town Clerk – Computer); and be it further

RESOLVED, that the Town Clerk is authorized to sign the attached quote for software/services.

Resolution No. _____ of 2020, a resolution waiving the local marriage license fee for active duty service members of the Armed Forces.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on August 20, 2019, State Senate Bill #3756 was enacted, eliminating the State portion of Marriage license fees formerly chargeable to applicants where at least one of the parties to the application is a member of the United States Armed Services on active duty, and

WHEREAS, the amendment also authorizes Cities and Towns issuing such licenses to waive local fees where at least one party to the application is an active duty service member, and

WHEREAS, the Town wishes to support and show our appreciation to all active duty military members, and

WHEREAS, currently \$32 is the charge for a marriage license, local fees included are \$9.50; now, therefore, be it

RESOLVED, that the current local fee of \$9.50 for active duty military members of the Armed Forces be waived.

Resolution No. _____ of 2020, a resolution authorizing the implementation, and funding in the first instance, of 100% of the Construction/Construction Inspection Phase and ultimate local commitment for: Federal-aid and State "Marchiselli" Program-aid eligible costs, the other state aid costs, of this transportation federal-aid project, and appropriating funds therefore.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a Project for the Sitterly Road and Traffic Signal Improvements Project, Town of Clifton Park, Saratoga County P.I.N. 1759.84 ("the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

WHEREAS, the Town Board of Clifton Park desires to advance the Project by making a commitment of 100% of the non-Federal share of the costs of design and R-O-W Acquisition & Incidentals and Construction/CI.

NOW, THEREFORE, the Town Board, duly convened does hereby

RESOLVE, that the Town Board hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Town Board hereby authorizes the payment in the first instance 100% of the Federal and non-Federal share of the cost of work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$253,829.00 has previously been appropriated from [Sitterly Capital Improvements] (H48-7629) and made available to cover the cost of the Design and Right of Way acquisition and incidentals, phase of the Project; and it is further

RESOLVED, that the additional sum of \$1,929,339 is hereby appropriated from [Sitterly Capital Improvements – Trails & Equipment] (H48-7629-200) and made available to cover the cost of participation in the construction and construction inspection phases of the project, and it is further,

RESOLVED, that in the event the full Federal and non-Federal share of the costs of the project exceeds the amount appropriated above, the Town Board of the Town of Clifton Park shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Supervisor is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal aid and/or Marchiselli Program aid on behalf of the Town of Clifton Park with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid and state aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that the Comptroller is authorized to increase capital projects fund H48-
"Sitterly and Woodin Road Traffic Improvements", established by Resolution 176 of 2017, by
\$1,929,339 to be made available for funding construction and inspection costs in the first instance.

RESOLVED, that a certified copy of this resolution be filed with the New York State
Commissioner of Transportation by attaching it to any necessary Agreement in connection with
the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.