

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

February 18, 2020

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
  - **Recognition of Bill Sekellick**
  - **Resolutions for Consideration**
  - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting  
**February 18, 2020**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Recognition of Bill Sekellick	P. Barrett
2. Highway	Authorize the promotion of Matthew Farnsworth and Ryan Ensel to the title of Working Supervisors	P. Barrett
3. Highway	Authorize the hiring of Robert Coons as a Laborer	P. Barrett
4. Highway	Authorize SingleCut Beersmiths Brewery to use town roads for a road race on Saturday May 2, 2020	P. Barrett
5. Planning	Authorize the approval of a grant contract with Saratoga County to support the purchase of 10/12 Thoroughbred Way	P. Barrett
6. Planning	Authorize the purchase of a 1+/- acre parcel of land from the Clifton Park Water Authority for the Mystic – Thoroughbred Trail connection	P. Barrett
7. Supervisor	Authorize the establishment of a Veterans’ Committee to honor and support veteran’s from or residing in Town.	P. Barrett
8. Buildings & Grounds	Authorize the promotion of Patrick Gibbins, Vince Bongermino and Ray Zeller from MEO to Sr. MEO	P. Barrett
9. Assessor	Authorize the promotion of Kelly Miller from Senior Assessment Clerk to Valuation Assistant	P. Barrett
10. Supervisor	Appoint Gurinda Garcha as a member on the Open Space, Trails & Riverfront Committee	P. Barrett
11. Supervisor	Schedule a Public Hearing on a proposed Local Law imposing a six-month moratorium on residential subdivisions in the CR Zone	P. Barrett

Resolution No. \_\_\_\_\_ of 2020, a resolution recognizing Bill Sekellick, Esq. for 40 years of service to the People of Clifton Park.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, Bill Sekellick has been a member of the Town's Board of Assessment review for 40 years, having been appointed in 1979, and served as the Board's Chairman from 1985 through 2019, and

WHEREAS, the Board of Assessment Review provides an administrative mechanism for the grievance of Real Property Tax Assessments throughout the Town, and membership requires extensive knowledge of the factors impacting the valuation of a wide variety of types, classifications and uses of Real Property for the Board's effective review of tax challenges from residential and commercial landowners and

WHEREAS, during Bill's tenure on the Board, he led the review of some 5,000 administrative appeals of tax assessments, providing expertise and good judgement as he guided many fellow board members over 40+ years, exercising leadership through larger scale assessment initiatives over the years, and

WHEREAS, Mr. Sekellick is an experienced attorney whose institutional knowledge of Real Property valuations and comparisons throughout the Town has enabled the Board to provide a smooth and effective review process for landowners throughout 4 decades of growth, modernization, and expansion of the Town's tax base, and

WHEREAS, the Board wishes to thank Bill Sekellick for his fair and diligent approach to the duties and responsibilities of the Clifton Park Board of Assessment Review, which he consistently discharged with grace and good humor; now therefore, be it

RESOLVED, that on behalf of the people of Clifton Park, the Town Board awards the key to the Town to Bill Sekellick in recognition of 40 years of dedicated service to the Town as its Chairman of the Board of Assessment Review.

Resolution No. \_\_\_\_\_ of 2020, a resolution authorizing the Superintendent of Highways to promote Matthew Farnsworth and Ryan Ensel, each to the position of Working Supervisor within the Highway Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, two vacancies exist in the Highway Department for Working Supervisors, and

WHEREAS, Superintendent of Highways, Dahn Bull, wishes to promote Matthew Farnsworth, 19 Forest Drive, Cohoes and Ryan Ensel, 6 Pintail Place, Waterford, and

WHEREAS, Mr. Farnsworth has been with the Department for nearly 20 years, is well acclimated with the job duties and practices of the department, and has experience in leading a team and project management; and

WHEREAS, Mr. Ensel has 18 years in construction and highway maintenance experience, as well as previously being a department head with another municipality, and has led crews competently and effectively for the Highway Department; now, therefore be it,

RESOLVED, that the Town Board authorizes the promotion of Matthew Farnsworth and Ryan Ensel to the title of Working Supervisors; and be it further,

RESOLVED, that Mr. Farnsworth will be promoted to a Grade 7, Step 4, year 1, and Mr. Ensel be promoted to a grade 7, Step 1, year 1, effective retroactively to February 3, 2020; and be it further,

RESOLVED, that the funds necessary for these promotions be allocated as per the attached Schedule A.

Resolution No. \_\_\_\_\_ of 2020, a resolution authorizing the Superintendent of Highways to hire Robert Coons, III, as a Laborer in the Highway Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, after the promotion of John DeSimone to the Building and Zoning Department, a vacancy exists in the Highway Department, and,

WHEREAS, Superintendent of Highways, Dahn Bull, has recommended the hiring of Robert Coons III, Class D, 115 Pruyn Hill Road, Mechanicville, and,

WHEREAS, Mr. Coons studied Mechanical Engineering at Clarkson University and earned a degree in Mechanical Technology from SUNY Canton, graduating in 2014, while having a past work history involving disaster relief response, landscaping and commercial construction, and,

WHEREAS, the Mr. Bull recommends hiring Mr. Coons as a Laborer and initiating the training and certification necessary to become a Class B Commercial Operator and a Department of Motor Vehicles Licensed Inspector for the department; now, therefore be it,

RESOLVED, that the Town Board authorize the hiring of Robert Coons, III, as a Laborer, at Grade 4, Step 1, at a Salary of \$44,121.00, at a rate of \$21.05/hr., effective Wednesday, February 19, 2020; and be it further,

RESOLVED, that the Comptroller is authorized to transfer \$26,944.00 from DA-5110-E1500 to DA-5110-3000, Item 1 (Spring, Summer, Fall), and \$11,283 from DA-5142-E1500 to DA-5142-E3000 Item 4 (Winter), and, be it further,

RESOLVED, that Mr. Coons be paid at the above-mentioned hourly rate from Line DA-5110-E1300, Item 1 (Spring, Summer, Fall), Working Supervisor, and from Line DA-5142-E1300, Item 4 (Winter), Working Supervisor, for the remainder of the calendar year, with a transfer to DA-5100-Exxx and DA-5142-Exxx.

Resolution No. \_\_\_\_\_ of 2020, a resolution authorizing SingleCut Beersmiths Brewery to use Town roadways for their charity road race 5k, on May 2, 2020.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, SingleCut Beersmiths Brewery has requested the use of the Town of Clifton Park roadways as specified in the attachment hereto, for the purpose of holding a 5k charity road race on Saturday, May 2, 2020 from 10:00 AM until the last participant completes the course, and

WHEREAS, the event sponsors have coordinated with the Town's Highway Superintendent for the safe use of Town roads; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes SingleCut Beersmiths Brewery to use Town roadways as specified in the attachment hereto, May 2, 2020, at 10:00 AM, for the purpose of holding a 5k charity road race to benefit Helping Hands School, and be it further

RESOLVED, that this approval is expressly conditioned upon receipt prior to April 20, 2020, in the Office of the Highway Superintendent of an insurance certificate in the amount of \$1,000,000 naming the Town of Clifton Park as an additional insured; and be it further

RESOLVED, that this approval is expressly conditioned upon the roads not being closed but employees of SingleCut Beersmiths Brewery are permitted to temporarily stop traffic at each end of the course in the event both a vehicle and race participant arrive at the same time.

Resolution No. \_\_\_\_\_ of 2020, a resolution Approving a Grant Contract with the County of Saratoga to support the purchase of 10-12 Thoroughbred Way for Trail Connection

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution 258 of 2019, the Saratoga County Board of Supervisors approved the extension of a Farmland and Open Space Preservation Grant to help support the Town's purchase of land from the Clifton Park Water Authority for a trail connection between Mystic Lane and Thoroughbred Way in the Stony Creek Park District, and

WHEREAS, the Farmland and Open Space Preservation Grant will provide up to \$34,450 in funds toward the purchase and related acquisition costs necessary to advance the project, contingent upon the Town expending an equal amount in total project costs, and

WHEREAS, The Town Board wishes to accept the Grant Contract and to approve the purchase of the property, now, therefore, be it

RESOLVED, that the Supervisor is authorized the sign the Attached Grant Contract with the County of Saratoga.

Resolution No. \_\_\_\_\_ of 2020, a resolution approving a Real Estate Purchase Contract with the Clifton Park Water Authority for a 1.03 acre parcel of land to facilitate construction of the Mystic - Thoroughbred Trail Connection in the Stony Creek Park District.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_ -

WHEREAS, the Town Board wishes to advance the Mystic-Thoroughbred Trail Connection project in the Stony Creek Park District by acquiring a parcel of land identified as SBL: 283.12-1-70, located at 10/12 Thoroughbred Way which would provide a trail connection for the project, and

WHEREAS, The Saratoga County Board of Supervisors has approved an Open Space Acquisition Grant to assist the Town with the purchase of the property, and

WHEREAS, on February 10, 2020, the Clifton Park Water Authority Board approved the sale of the property for \$62,000 based on its appraised value, now, therefore be it

RESOLVED, that the Supervisor is authorized to execute the attached Real Estate Purchase and Sale agreement to acquire the property for the planned trail connection project, and be if further

RESOLVED, that the Comptroller is authorized to transfer funds to offset the cost of the acquisition in the first instance, as follows:

- Revenues increased by \$31,000 from (A-914) Undesignated Fund Balance
- Revenues increased by \$31,000 from Grant from Saratoga County (A-1289) Other Government Revenue)
- Expenditures increased by \$62,000 (A-1940-15) General Fund – Other Town Payments – Other Contractual
- Expenditures increased by no more than \$2,000 from (A-1940-15) Undesignated Fund Balance for title work

Resolution No. \_\_\_\_\_ of 2020, a resolution authorizing the establishment of a Veterans' Committee for the purpose of honoring living and deceased Veterans from or residing in Clifton Park.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town is and always has been home to many men and women who selflessly have answered the call of service to our country, both in times of war and in time of peace, and

WHEREAS, the people of the Town of Clifton Park, and Town Boards over many generations have always honored and remembered the many sacrifices made by such men and women, including through the World War II Honor Roll, Hometown Heroes Recognition, supporting troops deployed overseas, and highway designations for those who have made the ultimate sacrifice, and

WHEREAS, the Town Board wishes to appoint a Committee who will examine and discuss the coordination of the recognition of and support of our Veterans through events, ceremonies, workshops and programs throughout the year, and

WHEREAS, the committee will consist of the Supervisor and a Town Board member to serve as liaison, as well as up to seven volunteers appointed from the community; now, therefore be it

RESOLVED, that the Town Board establishes the Veterans' Committee.

Resolution No. \_\_\_\_\_ of 2020, a resolution authorizing the promotion of Patrick Gibbins, Vince Bongermينو and Ray Zeller, currently Motor Equipment Operator (MEO) to Senior Motor Equipment Operator in the Buildings & Grounds Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Buildings & Grounds Supervisor, Daniel Clemens has recommends the advancement of MEOs within the department, due to the retirement of Thomas Nadler on January 31, 2020, and

WHEREAS, Mr. Clemens asked that Patrick Gibbins, Vince Bongermينو and Ray Zeller be promoted by the Town Board from MEO to Sr. MEO in the Buildings & Grounds Department, and

WHEREAS, the above referenced employees are qualified for the position per civil service classification; now, therefore, be it

RESOLVED, that Vince Bongermينو, 369 Lover's Lane, Amsterdam, is hereby promoted to Sr. MEO, Grade 6 Step 8 Year 3 (\$65,752/year) effective February 19, 2020; and be it further

RESOLVED, that Patrick Gibbins, 1345 Point Rd., Broadalbin, is hereby promoted to Sr. MEO, Grade 6 Step 7 Year 3 (\$63,215/year) effective February 19, 2020; and be it further

RESOLVED, that Raymond Zeller, 300 Stone Church Rd., Ballston Spa, is hereby promoted to Sr. MEO, Grade 6 Step 7 Year 3 (\$63,215/year) effective February 19, 2020; and be it further

RESOLVED, that the additional salary increases be paid with a transfer of \$7,882 from 7110-E0387 (T. Nadler), as per attached Schedule A.

Resolution No. \_\_\_\_\_ of 2020, a resolution creating the position of Valuation Assistant for the office of the Sole Assessor and promoting of Kelly L. Miller, currently Senior Assessment Clerk for the office, into the position of Valuation Assistant in the Assessor's Office.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Walter Smead, Assessor, has recommended the establishment of the title for a Valuation Assistant within the Office of Sole Assessor based on the volume and complexity of valuation work required of the office, and

WHEREAS, Ms. Miller is qualified for the position per the Saratoga County Department of Human Resources civil service eligibility list resulting from Exam # 69-239, and Mr. Smead has requested that she be promoted into the position based on her education, training and experience; now, therefore be it

RESOLVED, that the position of Valuation Assistant is hereby created in the office of the Sole Assessor per the attached job description provided by the Saratoga County Human Resources Department, and be it further

RESOLVED, that Kelly L. Miller, 13 Kimberly Court, Clifton Park, is hereby promoted to Valuation Assistant, Grade 8 Step 4 (\$69,784/year) effective February 19, 2020; and be it further

RESOLVED, that the additional salary increases be paid with a transfer of \$5,863 from A-1355-45 (General Fund – Assessment – Other Program Expense) to A-1355-E0201 General Fund Assessment – K. Miller.

Resolution No. \_\_\_\_\_ of 2020, a resolution appointing Gurinda Garcha as a member of the Town of Clifton Park Open Space, Trails & Riverfront Advisory Committee.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, an opening exists on the Open Space, Trails & Riverfront Committee, with the seat vacated by Paul Jesepe at the end of 2019; and

WHEREAS, Gurinda Garcha, 6 West Wind Way, Clifton Park, NY 12065 has been recommended to fill the position, and

WHEREAS, the Town Board wishes to appoint Gurinda Garcha as a member of the committee; now, therefore be it

RESOLVED, that Gurinda Garcha is hereby appointed to the Town of Clifton Park Open Space, Trails & Riverfront Committee, to the remainder of a two-year term, term to expire December 31, 2021.

Resolution No. \_\_\_\_\_ of 2020, a resolution scheduling a Public Hearing on a proposed Local Law imposing a moratorium on residential subdivision applications and approvals in the Town's Conservation Residential Zone.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on April 11, 2005, by resolution 94 of 2005, of that year, the Town Board adopted the Western Clifton Park Generic Environmental Impact Statement and

WHEREAS, on May 5, 2005, by resolution No 120 of 2005 the Board enacted Conservation Residential Zoning for residential development in the Western Part of the Town, and

WHEREAS, as the fifteenth anniversary of the enactment of these Land Use Planning regulations approaches, the Town Board wishes to study potential updates to the GEIS and resulting zoning regulations, and

WHEREAS, the Town Board wishes to consider imposing a moratorium on further subdivision of land within the existing Conservation Residential Zone in order to provide sufficient time to conduct appropriate studies and analysis of the direction and trends for future development within the CR Zone, and

WHEREAS, the Town Board wishes to solicit public comment on a proposal to supersede and suspend Sections 276 and 267-b of the New York State Town Law relative to time period regulations and default provisions, as well as jurisdiction of the ZBA to grant relief from the moratorium in order to adequately conduct studies of the future direction of such development that is most consistent with the best interests of the community without conflicting projects and applications processed under existing statutory timeframes; now, therefore be it

RESOLVED, that a Public Hearing is hereby scheduled for March 9, 2020, at 7:05 in the Wood Memorial Room, 1 Town Hall Plaza, Clifton Park, New York on a proposal to impose a six-month moratorium on Residential Subdivision within the Conservation Residential Zone; and be it further

RESOLVED, that the attached proposal be referred to the Saratoga County Planning Board for its review pursuant to Section 239-m of the New York State General Municipal Law; and be it further

RESOLVED, that the Town Clerk shall publish and post the attached Notice.