

TOWN OF CLIFTON PARK TOWN BOARD MEETING

March 2, 2020

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **2020 Taste of Clifton Park Best Soup Contest Winner**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
March 2, 2020

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Schedule a public hearing on a proposal to amend fees at the Transfer Station	P. Barrett
2. Supervisor	Award a contract for Bulk Waste Pickup	P. Barrett
3. Buildings & Grounds	Authorize the purchase of a replacement sign for Mohawk Landing	P. Barrett
4. Sewer	Authorize Michael O'Brien to attend the 2020 NEIWPCC Training Course and Exam in White Plains, NY, June 23-25, 2020	P. Barrett
5. Supervisor	Authorize the Supervisor to sign a 2020 Intermunicipal Agreement with Saratoga County for managing the collection of recyclables at the Clifton Park Transfer Station	P. Barrett
6. Comptroller	Authorize the Supervisor to enter into an agreement with Jefferson Solutions for GASB 75 Actuarial Valuation Services for the year ending 12/31/2019	P. Barrett
7. Parks & Recreation	Authorize the hiring of returning Golf Course Supervisor and Attendants for Barney Road Golf Course for the 2020 season	P. Barrett
8. Parks & Recreation	Authorize the Clifton Knolls/Mill Creek Civic Association to serve wine and beer at the annual association sponsored Wine and Cheese Party on March 21, 2020	P. Barrett
9. Parks & Recreation	Appoint Larry Rorick as Project Adventure Challenge Facility Coordinator for the Summer 2020 season	P. Barrett
10. Buildings & Grounds	Authorize the Supervisor of Buildings & Grounds to sign an agreement with Mariaville Fence to replace split rail fencing along a portion of Vischer Ferry Road	P. Barrett
11. Comptroller	Authorize the hiring of Regan Cardona as an Account Clerk Typist in the Comptroller's office	P. Barrett

Resolution No. _____ of 2020, a resolution scheduling a public hearing on a proposal to amend rates collected according to the Transfer Station fee schedule.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Section 97-3(A) of Town Code contains the fee schedule for residents wishing to utilize the Transfer Station, and

WHEREAS, the Town Board wishes to schedule a public hearing on the proposal to adjust the fees under Chapter 97 of the Town Code; and

WHEREAS, the Town Board wishes to consider adjustments to the fee schedule for Transfer Station permits, and also the Bulk Items Fee Schedule as posted and published; now, therefore be it

RESOLVED, that a Public Hearing is hereby scheduled for March 16, 2020, at 7:05 P.M. in the Wood Memorial Room on a proposal to amend the fee schedule for the Transfer Station; and be it further

RESOLVED, that the Town Clerk is directed to publish notice of the proposal, attached.

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING REGARDING
PROPOSED AMENDMENT TO THE CHAPTER SECTION 97-3 TOWN CODE RELATIVE
TO FEES FOR TRANSFER STATION PERMITS

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on March 16, 2020, at 7:05 p.m. in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York to consider amending the Town's code relative to Annual Permit and Bulk Item Fees to the Transfer Station on Vischer Ferry Road

The proposed legislation would also authorize adjustments to fees for bulk items which are posted on <https://cliftonpark.org/departments/transfer-station.html>.

Copies of the proposed local law are posted at <https://cliftonpark.org/government/legal-notices.html> , and are available for review in the Town Clerk's office during normal business hours.

§ 97-3 Permit fees, entitlements and regulations.

[Amended 5-24-1993 by Ord. No. 1-1993; 3-21-1994 by Ord. No. 1-1994; 3-20-1995 by L.L. No. 4-1995; 4-6-1998 by L.L. No. 2-1998; 4-1-2002; 6-2-2008 by L.L. No. 4-2008; 2-27-2012 by L.L. No. 4-2012]

A. The fee for annual and prorated permits shall be: [Amended 4-7-2014 by L.L. No. 2-2014; 4-2-2018 by L.L. No. 2-2018]

(1) May 1 to April 30:

(a) Annual primary permit: [~~\$90~~] \$100.

(b) Senior citizen permit: [~~\$45~~] \$50.

(c) Social security disability or disabled American veteran permit: [~~\$40~~] \$45.

(d) Two punch cards consisting of 104 punches.

(e) The nonresident permit fee shall be \$150. Annually. [Added 5-20-2019 by L.L. No. 6-2019]

(2) These fees shall be prorated for purchase throughout the year by reducing the primary permit by \$10 each quarter, on August 1, November 1, and February 1 of each year. Discounted permits for senior citizens and for social security disability and disabled American veterans shall be reduced by \$5 each quarter on the same schedule.

(3) The permit sticker fee for additional vehicles registered at the same address as the primary permit holder shall be \$5 per vehicle for a limit of two permit stickers in addition to the primary permit per address.

B. Punch cards; bag deposit.

(1) Upon purchase of the annual primary permit, each purchaser shall receive two punch cards consisting of 52 punches per card. Each punch shall entitle the owner of the primary permit to deposit one thirty-six-gallon bag of refuse or its equivalent.

(2) In the alternative, a primary permit holder may opt to pay \$1 for the deposit of a thirty-six-gallon bag or its equivalent at the convenience transfer station. [Amended 4-20-2015 by L.L. No. 5-2015]

C. Such permit must be exhibited upon demand to the attendant duly designated to be in charge of said public convenience transfer station or to any other person duly authorized by the Town Board.

D. A permittee whose permit has been suspended or revoked may have a hearing before the Town Board in connection with such suspension or revocation upon notifying the Town Clerk, in writing, of his desire for such hearing.

E. The Town Board may authorize the publication and posting of a fee schedule for individual Bulk Items and may authorize adjustments to the Bulk Item Fee Schedule by resolution.



**TOWN OF CLIFTON PARK
TRANSFER STATION
PROPOSED 2020-2021 BULK FEE SCHEDULE**

FURNITURE*	COST*
Arm Chair	\$10.00
Sofa	\$17.00
Sofa Bed	\$22.00
Kitchen Chair	\$7.00
Kitchen Table	\$12.00
Crib	\$9.00
Dresser	\$17.00
End Table	\$8.00
Mattress	\$13.00
Box Spring	\$13.00
Bed (head, foot board)	\$11.00
Bookcase	\$11.00
Desk	\$13.00
Entertainment Center	\$22.00
Lawn Chair	\$8.00
Lawn Table	\$9.00
Lawn Umbrella	\$8.00
Ping Pong Table	\$22.00
Pool Table	\$22.00
Piano	\$85.00
Organ	\$28.00
Vacuum Cleaner	\$9.00
Humidifier	\$9.00
Dehumidifier	\$9.00
Ottoman	\$9.00

***WET ITEMS, THE PRICE IS DOUBLE**

FURNITURE CONTINUED*

	COST*
China Cabinet	\$22.00
Rug – 3' x 5'	\$9.00
Rug – 6' x 9'	\$10.00
Rug – 9' x 12'	\$11.00
Rug – 12' x 15'	\$13.00
Rug – 12' x 18'	\$15.00
Rubber Pad – 4' x 6'	\$9.00
Rubber Pad – 9' x 12'	\$13.00
Rubber Pad – 12' x 18'	\$20.00

HOUSEHOLD ITEMS*

	COST*
Swimming Pool Filter	\$11.00
Swimming Pool Liner – 12'	\$9.00
Swimming Pool Liner – 15'	\$10.00
Swimming Pool Liner – 18'	\$11.00
Swimming Pool Liner – 24'	\$12.00
Swimming Pool Liner – 15' x 25'	\$11.00
Swimming Pool Liner – 16' x 32'	\$14.00
Swimming Pool Liner – 15' x 30'	\$15.00
Swimming Pool Cover – 12'	\$9.00
Swimming Pool Cover – 15'	\$9.00
Swimming Pool Cover – 18'	\$10.00
Swimming Pool Cover – 24'	\$11.00
Swimming Pool Cover – 15' x 30'	\$10.00
Lamp	\$9.00
Vacuum Cleaner	\$9.00
Children's Large Toy	\$9.00
Toilet	\$9.00
Toilet Tank	\$9.00
Sink	\$9.00
Sliding Glass Door	\$10.00
Floor Covering	Based on Quantity
Individual Bag of Garbage	\$3.00

***WET ITEMS, THE PRICE IS DOUBLE**

Resolution No. _____ of 2020, a resolution accepting a proposal to complete a residential curbside bulk trash pick-up for all residents within the Town of Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to maintain its program to perform a full residential curbside bulk waste pickup service for all residents of the Town on a biennial basis, and

WHEREAS, a request for proposals was published in The Schenectady Gazette and posted on www.cliftonpark.org requesting price quotes to perform a full curbside bulk trash pick-up for the 2020 program, and

WHEREAS, the request for proposals was also forwarded to vendors in the market for trash hauling services, and

WHEREAS, on February 21, 2020, the Town received the lowest conforming quote from County Waste, Clifton Park, New York for an estimated total cost of \$90,000, which is in response to the advertised request, and

WHEREAS, County Waste has performed the bulk waste pickup contract for the Town since the inception of the program in 2005, and has a demonstrated track record of success in performance of the contracts, and

WHEREAS, the Town Board has allocated funds for this year's contract in A-8160-050 (General Fund Transfer Station – Bulk Pick up); now, therefore, be it

RESOLVED, that the Town Board accepts the proposal from County Waste for an estimated amount of \$90,000 to complete a full residential curbside Bulk Waste Pick-Up by May 9, 2020 for all residents within the Town of Clifton Park, to be paid from A-8160-50 (General Fund Transfer Station – Bulk Pick Up).

Resolution No. _____ of 2020, a resolution accepting a quote from Pendleton Signs for the purchase of a replacement sign at Mohawk Landing.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, quotes were received for the purchase of a replacement sign which identifies the Mohawk Landing Nature Preserve on Vischer Ferry Road, and

WHEREAS, Pendleton Sign submitted the lowest quote in the amount of \$2,385.60 for the purchase of a replacement two-sided sign for Mohawk Landing, and

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds has reviewed the quotes and recommends accepting the lowest quote which was submitted by Pendleton Signs., 583 Saratoga Rd., Scotia, New York; now therefore be it

RESOLVED, that the Town Board accepts the quote of Pendleton Sign. for the purchase of a two sided Mohawk Landing sign in an amount of \$2,385.60, to be paid with a transfer of \$1,800.00 from A-07180-200 (Mohawk Landing - Equipment); and be it further

RESOLVED, that \$2,000 be transferred from A-7114-200 (Vischer Ferry Preserve) to A-7180-200 (Mohawk Landing).

Resolution No. _____ of 2020, a resolution authorizing the Collection Systems Manager to attend the 2020 NEIWPCC training course and NYWEA Voluntary Collection Systems Certification Exam.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Operation and Maintenance of Collection Systems course is designed to prepare participants for the New York Water Environment Association Exam which will take place following completion of the course, and

WHEREAS, the Town's Procurement Policy provides that all requests to attend classes, seminars or professional conferences involving overnight stays must be approved by the Town Board, and

WHEREAS, Michael O'Brien, Collection Systems Manager has requested permission to attend the NEIWPCC training course in White Plains, June 23-25, 2020, and

WHEREAS, successful completion of this course and exam would result in Mr. O'Brien being certified by the NYWEA and would provide a benefit to the residents of the Town, and

WHEREAS, the Town Board supports the request by Mr. O'Brien for such certification; now, therefore, be it

RESOLVED, that Michael O'Brien is authorized to attend the NEIWPCC Training Course in White Plains, NY June 23-25, 2020, at a total cost not to exceed \$245.00 for the certification course and \$600.00 for Lodging and Expenses, as budgeted from G7-8111(CPSD #1 – Sewer Contractual - Training and Conferences).

Resolution No. _____ of 2020, a resolution to authorize the Supervisor to sign an Inter-Municipal Agreement with the County of Saratoga for single stream recycling at the recycling facility at the Town of Clifton Park Transfer Station.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Resolution 318 of 2014, approved the Inter-Municipal Agreement with the County of Saratoga, for single stream recycling at the Town of Clifton Park Transfer Station, and

WHEREAS, the Town Board wishes that the program for single stream recycling be continued between the County and Town, and

WHEREAS, both County and Town desire to formalize the continued agreement for services provided during the year 2020; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign an Intermunicipal Agreement for recycling services between January 1, 2020 and December 31, 2020.

Resolution No. _____ of 2020, a resolution authorizing the Supervisor to enter an agreement for GASB 75 Actuarial Valuation Services for the year ending December 31, 2019.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Comptroller sent a request for proposals to vendors in the area for actuarial services, and

WHEREAS, on January 31, 2020, the Town received a single proposal from Jefferson Solutions, Inc., Clifton Park, New York for an estimated total cost of \$3,960.00, which is in conformance with the request, and

WHEREAS, the Comptroller has recommended that Jefferson Solutions, Inc. is knowledgeable and has prepared GASB 75 reports throughout the area, and these services will determine the liability for retiree benefits other than pensions and will confer a benefit to the Town, and

WHEREAS, the Town Board wishes that these services will be completed for the full year 2019; now, therefore, be it

RESOLVED, that the Supervisor is authorized to enter into an agreement with Jefferson Solutions, Inc. for GASB 75 Actuarial Valuation Services for an estimated amount of \$3,960 for the year ending December 31, 2019, to be paid from A-1320-00015 (General Fund - Auditor - Other Contractual).

Resolution No. _____ of 2020, a resolution hiring returning Golf Course Supervisor and Attendants for the Barney Road Golf Course for the 2020 Season.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire seasonal staff for the upcoming season at the Barney Road Golf Course,

WHEREAS, Myla Kramer, Director of the Office of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule "A" be hired to fill the positions, now therefore be it

RESOLVED, that authorization is hereby given to hire the individuals listed on the attached Schedule "A" as staff for the Barney Road Golf Course, effective April 1, 2020 through November 15, 2020, at a salary as indicated on Schedule "A."

Resolution No. _____ of 2020, a resolution authorizing the Clifton Knolls/Mill Creek Civic Association to serve alcoholic beverages at the Annual Association sponsored Wine and Cheese Party, at the Locust Lane Clubhouse.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Christopher Collet, President of the Clifton Knolls/Mill Creek Civic Association has requested permission to serve alcoholic beverages on March 21, 2020 at a Wine and Cheese Party to be held at the Locust Lane Clubhouse; and

WHEREAS, it is the Town's policy to require the using group to monitor the consumption of alcohol and be responsible for the group's activities; now therefore be it

RESOLVED, that the Clifton Knolls/Mill Creek Civic Association is authorized to serve alcoholic beverages on March 21, 2020, from 7:00-10:00 pm, at an adults only, Civic Association event being held at the Locust Lane Clubhouse, contingent upon the provision of a certificate of liability insurance naming the Town as an additional insured and in a coverage amount acceptable to the Town: and be it further

RESOLVED, that the Special Alcohol Use Permit fee of \$25.00 is hereby waived.

Resolution No. _____ of 2020, a resolution authorizing the hiring of Larry Rorick as an Adventure Challenge Facility Coordinator for the Summer 2020 season.

Introduced by, who moved its adoption, seconded by _____.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has requested authorization to retain staff to conduct the Adventure Challenge Course for 2020, and

WHEREAS, Ms. Kramer has recommended that Larry Rorick, 24 Fieldstone Drive, Ballston Lake, be hired as an Adventure Challenge Facility Coordinator for the 2020 Project Adventure Challenge Program; now, therefore, be it

RESOLVED, that Larry Rorick, 24 Fieldstone Drive, Ballston Lake, be appointed as Facility Coordinator, effective March 2, 2020 through October 31, 2020, to be paid a total amount not to exceed \$5,000 for the season (\$142.75/week), from A-7621-E2350 (P&R - Project Adventure - Coordinator).

Resolution No. _____ of 2020, a resolution awarding work for removal and replacement of the pressure treated split rail fence along a portion of Vischer Ferry Road at Clifton Common, and authorizing the Comptroller to make a transfer of funds.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds requested quotes for the removal and replacement of the split rail fence near Clifton Common along Vischer Ferry Road, and

WHEREAS, Mariaville Fence, 60-1 Blue Barns Road, Rexford, New York submitted the lowest conforming quote for the work, and

WHEREAS, Mr. Clemens, recommends that Mariaville Fence be retained to perform the work consistent with the specifications and documents as quoted; now, therefore be it

RESOLVED, that the Department of Buildings and Grounds is authorized to retain Mariaville Fence, Rexford, NY to replace the split rail fence, pursuant to their quote, in an amount not to exceed \$3,579.00 to be paid from A-8510-200 (General Fund - Community Beautification – Equipment) and be it further

RESOLVED, that the Comptroller is authorized to transfer \$3,579.00 from DA-876 (Vischer Ferry GEIS) to A-8510-200 (General Fund).

Resolution No. _____ of 2020, a resolution authorizing the hiring of Regan Cardona as Account Clerk Typist in the Comptroller's Office.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, an opening exists for the position of Account Clerk Typist in the Comptroller's Office, and

WHEREAS, the Comptroller's Office interviewed eligible candidates from the Account Clerk Typist Certification of Eligibles List maintained by the Saratoga County Department of Personnel, and

WHEREAS, after interviewing Regan Cardona, 6 Katherine Terrace, Clifton Park, and reviewing her qualifications, Mark Heggen, Comptroller has recommended that Regan be hired to fill the position; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby authorizes the hiring of Regan Cardona, to fill the position of Account Clerk Typist, at Grade 4, Step 1 (\$24.07) per hour, effective March 9, 2020. The amount of \$36,056.86 needed for the balance of 2020, to be paid with a transfer from A-01315-E0842 to A-01315-Exxx.