

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

April 6, 2020

## **I. Call to Order/5:00 P. M.**

Due to the logistics involved in holding the regularly scheduled Town Board Meeting during the current public health emergency, this evening's meeting will now be held two hours earlier at 5:00 PM in the Wood Room of Town Hall, and pursuant to Governor Cuomo's Emergency Executive orders affecting the conduct of public meetings, the Town Board meeting will be closed to the public but can be viewed immediately upon the close of the meeting at [www.cliftonpark.org](http://www.cliftonpark.org) Select Government from the drop down menu, select Town Board, select Meeting Video Archive.

## **II. Pledge to Flag**

## **III. Roll Call**

## **IV. Approval of Town Board Minutes**

## **V. Communications/Announcements**

## **VI. Business**

- **Resolutions for Consideration**
- **Other Business**

## **VII. Open Public Privilege**

### NOTE:

Due to the current State of Emergency within the State of New York, and pursuant to Governor Cuomo's Emergency Executive orders affecting the conduct of public meetings, the Town Board meeting will be closed to the public but can be viewed immediately upon the close of the meeting [www.cliftonpark.org](http://www.cliftonpark.org) Select Government from the drop down menu, select Town Board, select Meeting Video Archive.

## **VIII. Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting  
**April 6, 2020**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Board Member	Recognition of Arbor Day 2020	J. Whalen
2. Transfer Station	Adopt fee changes for the Transfer Station	P. Barrett
3. Supervisor	Award a bid for purchase of a new ADA Compliant Senior Express Van from Matthews Bus Alliance	P. Barrett
4. Supervisor	Authorize the purchase of pool chemicals for the summer 2020 pool season	P. Barrett
5. Supervisor	Authorize the hiring of lifeguards for the summer 2020 pool season	P. Barrett
6. Sewer	Schedule a public hearing on the proposed establishment of Dutch Meadows Sewer District No. 1 Extension No. 1	P. Barrett
7. Supervisor	Authorize the signing of a 36-month contract with National Business Technologies for printer toner cartridges and servicing for printers in Town Hall	P. Barrett
8. Parks & Recreation	Authorize the hiring of camp directors for the 2020 summer camp season	P. Barrett
9. Parks & Recreation	Authorize the hiring of specialists and counselors for the 2020 summer camp season	P. Barrett
10. Parks & Recreation	Authorize the Supervisor to sign an agreement with Santore's World Famous Fireworks for a firework display on July 4, 2020	P. Barrett

Resolution No. \_\_\_\_\_ of 2020, a resolution recognizing Arbor Day 2020.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal; now, therefore be it

RESOLVED, that the Town Board urges all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and be it further

RESOLVED, the Town Board urges all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Resolution No. \_\_\_\_\_ of 2020, a resolution adopting a local law adjusting permit fees for the Town transfer Station

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Section 97-3 (A) of the Town Code contains the fee schedule for residents wishing to use the transfer station by permit, and

WHEREAS, on March 16, 2020, the Town Board held a public hearing on a proposal to adjust the permit fees slightly for the 2020 annual season, and

WHEREAS, The Transfer station provides efficient and effective service for the drop of household garbage, bulk items as well as a wide variety of recyclables, now therefore, be it

RESOLVED, that the Town Board adopts Local Law Number \_\_\_ of 2020, attached, adjusting the annual permit fees for the Primary permits, as attached, and be it Further

RESOLVED, that the Bulk item fee schedule is amended, as attached, and that the Transfer Station and Town Clerk are authorized to publish the attached schedule for Bulk Items.

Resolution No. \_\_\_\_\_ of 2020, a resolution authorizing the purchase of an ADA Compliant Shuttle Bus for the Senior Express shuttle service.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Town Supervisor, Phil Barrett, has requested authorization for the purchase of a new shuttle bus for the senior van service, per the attached, and

WHEREAS, General Municipal Law Section 103(16) authorizes the extension of equipment configurations and awarded pricing discounts to all political subdivisions in New York State based upon qualified bid responses to an individual municipal entity after public notice and bidding, and

WHEREAS, a request for bids was published, and bids were opened on March 13, 2020, and

WHEREAS, Mr. Barrett has recommended that the 2021 Elkhart Coach ECII with standard equipment and options as per the attached bid submission from Matthews Bus Alliance, Inc. Orlando, FL be accepted to best meet the needs of the Sr. Express, for a price not to exceed \$59,963.00; now therefore be it

RESOLVED, that the Supervisor is authorized to purchase one 2021 Elkhart Coach ECII with standard equipment and options from Matthews Bus Alliance, Inc. 4802W. Colonial Dr., Orlando, FL, per the attached list, and be it further

RESOLVED, that the Clifton Park Town Board hereby authorizes the purchase, in an amount not to exceed \$59,968.00, to be paid with a transfer from unassigned fund balance (A-914 to A-6772-200 (General Fund – Senior Support Equipment)).

Resolution No. \_\_\_\_\_ of 2020, a resolution awarding the bid for pool chemicals for the Barney Road, Locust Lane and Burning Bush pools for the 2020 Season.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on April 3, 2020, bids were received for the above referenced contract, and

WHEREAS, the Supervisor has recommended that the bid for pool chemicals for the three town pools be awarded to Surpass Chemical Co., Inc. for the following amounts:

- Sodium Hypochlorite                      Per Gallon                      \$1.24/gal
- Car Boy Bleach                              5 Gallon Container              \$7.00/container
- Muriatic Acid                                Per Gallon in 5 gallon carboy    \$3.35/gal
- Drum Deposit                                 \$8.00 per carboy
- Sodium Bisulfate                          Per Pound                         \$0.57/pound

Now, therefore be it

RESOLVED, that the Town of Clifton Park hereby accepts and awards the above referenced bid to Surpass Chemical Co., Inc., 1254 Broadway, Albany, NY to be paid as follows: from line A-7150-045 (Barney Road Pool – Supplies), from line A-7152-045 (Locust Lane Pool – Supplies) and from line SP5-7151-045 (Country Knolls Pool – Supplies), in accordance with the amount used at each pool.

Resolution No. \_\_\_\_\_ of 2020, a resolution hiring seasonal Lifeguards and Head Lifeguards for the 2020 Summer Season for Barney Road, Country Knolls and Locust Lane Pools.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire Lifeguards and Head Lifeguards to maintain a safe environment at the town pools, as well as assist in the management of those pools at Barney Road, Country Knolls and Locust Lane Pools, and

WHEREAS, the Supervisor has recommended that the attached list of individuals be hired on the stated start dates as Lifeguards and Head Lifeguards at the attached rates; now, therefore be it

RESOLVED, that the individuals attached shall be hired as Lifeguards and Head Lifeguards for the Barney Road, Locust Lane and Country Knolls Pools for the 2020 season, to be paid at the rates as attached.

Resolution No. of 2020, a resolution scheduling a public hearing regarding Extension No. 1 to Dutch Meadows Sewer District No. 1.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board proposes to create Extension No. 1 (the "Extension") to the Dutch Meadows Sewer District No. 1, and

WHEREAS, a map, plan and report (the "Maps and Plans") have been prepared by Lansing Engineering and dated April 1, 2020, in a manner and detail as determined by the Town Board regarding the proposed Extension, and

WHEREAS, the Maps and Plans have been filed in the Town Clerk's Office and are available for public inspection during regular business hours, and

WHEREAS, the properties within the proposed Extension are as listed in Exhibit A to this Resolution, and are generally known as 92, 94, 96, 98 and 102 Hubbs Road, and

WHEREAS, the sewer system improvements proposed to be constructed in and for the extension (the "Improvements") consist of the construction and acquisition of new gravity sewer lines and related sewer infrastructures, and furnishings, machinery, equipment or apparatus required in connection therewith, and

WHEREAS, the estimated maximum amount to be expended for the Improvements, including design, construction and administrative costs, is estimated to be \$28,200, and will be borne by the project owner/developer without capital costs or bonded indebtedness to the new extension, and

WHEREAS, the proposed method of financing the cost of the Improvements consists of private construction of the improvements by the developer with subsequent dedication to the town as Commissioners of the Dutch Meadows Sewer District No. 1, and

WHEREAS, the annual cost of the proposed Extension to the typical property in the Extension is estimated to be \$556.00 per year, consisting of ad valorem assessments, and \$247.00 in sewer charges payable to the Saratoga County Sewer District No. 1, and \$160.00 for the Dutch Meadows Sewer District No. 1, and

WHEREAS, the estimated cost of the hook-up fees to the typical property as part of the Extension is anticipated to be \$1,000.00 and

WHEREAS, each homeowner within the district will also be required to purchase and install Grinder pumps to make the system compatible with Dutch Meadows Gravity based sewer mains, resulting in an anticipated year 1 capital cost of up to \$10,000; now, therefore, be it

RESOLVED, that the Town Board will hold a public hearing to hear all persons interested in the Extension and the proposed sewer system improvements, which public hearing shall be held in the Wood Memorial Room, One Town Hall Plaza, in the Town of Clifton Park on April 20, 2020 7:05 p.m.; and be it further

RESOLVED, and ordered that the Town Clerk give notice of such hearing by publishing in the official Town newspaper a copy of this resolution and by posting a copy of this resolution on the Towns Official Sign Board not less than ten nor more than twenty (20) days before such hearing.

Resolution No. \_\_\_\_\_ of 2020, a resolution extending a Print Alliance 1.0 Agreement for fulfillment of printer toner cartridges by National Business Technologies.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution No. 49 of 2019, the Town entered into a 12-month agreement with National Business Technologies, 505 Bradford Street Albany, New York, for a comprehensive purchasing of the Town's printer toner cartridges at the lowest cost and including additional services of repair and maintenance to applicable printers, and

WHEREAS, the agreement provided for extension upon mutual consent in writing, and

WHEREAS, the Supervisor's office has recommended that the agreement be extended for 36 months; now therefore be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the contract to National Business Technologies, at an estimated annual cost of \$5,730.00/year for a 36-month commitment, to be charged to A-1620-006 (Town Hall Office Supplies); and be it further

RESOLVED, that the agreement may be extended upon mutual consent in writing.

Resolution No. \_\_\_\_\_ of 2020, a resolution authorizing the hiring of Camp Site Directors for the full day camp, and the four half day camps, and the preschool camp for the 2020 season.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes that staff be hired by the Department of Parks and Recreation to operate the Town of Clifton Park 2020 summer recreation programs, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in Schedule A, attached hereto, be hired for such purpose; now, therefore, be it

RESOLVED, that the Camp Site Directors, listed in Schedule A, attached hereto, shall be hired to staff the Town of Clifton Park's summer recreation programs; and be it further

RESOLVED, that all hires are effective with start dates and ending dates as per Schedule A.

Resolution No. \_\_\_\_\_ of 2020, a resolution hiring Camp Counselors and Specialists for the 2020 full day and four half day Summer Day Camp Program.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire returning staff members for operation of the Town's Summer Day Camp Program, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedules A and B be hired; now therefore be it

RESOLVED, that the individuals listed in the attached Schedules A and B be hired as staff for the Town's 2020 Day Camp Program, effective dates as noted on the Schedules; and be it further

RESOLVED, that the staff be paid as indicated on Schedules A and B.

Resolution No. \_\_\_\_\_ of 2020, a resolution awarding the contract for Fireworks, for the Town of Clifton Park's 4th of July celebration to Santore's World Famous Fireworks and authorizing the Supervisor to sign the agreement for same.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, bids were solicited for the annual Fourth of July fireworks display and opened on March 19, 2020, and

WHEREAS, Santore's World Famous Fireworks, 846 Stillwater Bridge Road, Schaghticoke, New York, has submitted the sole bid, in the amount of \$17,250, for a twenty minute musically choreographed pyrotechnic display, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the bid of Santore's World Famous Fireworks in the amount of \$17,250 be accepted; now, therefore, be it

RESOLVED, that the bid for the 4th of July fireworks display be awarded to Santore's World Famous Fireworks, Schaghticoke, New York, at a cost not to exceed \$17,250 as budgeted from (A-7550-052 Festivals/Performing Arts-July 4th Fest); and be it further

RESOLVED, that the Supervisor is hereby authorized to sign an agreement reflecting the above terms, subject to review and approval by the Town Attorney of the agreement.