

TOWN OF CLIFTON PARK TOWN BOARD MEETING

July 6, 2020

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

The Town Board meeting will be open to the public with strict social distancing protocol in place. All visitors must wear a face mask at all times. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
July 6, 2020

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Authorize the Supervisor to sign an Outside User Agreement to allow 4 Appleton Road to connect to the Rexford Water District No. II Extension No. 1	P. Barrett
2. Buildings & Grounds	Authorize the hiring of Ryan Popielarczyk as summer help for the 2020 summer season	P. Barrett
3. Planning	Authorize the Supervisor to sign an agreement with New York State Canal Corporation for a \$150,000 grant pertaining to the Vischer Ferry Nature & Historic Preserve – Gateway & Accessibility Improvements Project	P. Barrett
4. Planning	Set and approve an offer of just compensation to property owners adjacent to the Pedestrian Safety Action Plan project at Clifton Country Road	P. Barrett
5. Supervisor	Authorize a change in membership fees for the Town-owned pools for 2020	P. Barrett
6. Supervisor	Authorize Pool staff to be assigned to Town-owned pools as needed, and hire additional staff for the 2020 pool season	P. Barrett
7. Parks & Recreation	Authorize the hiring of Facilitators and Assistants for the 2020 Adventure Challenge Program	P. Barrett
8. Parks & Recreation	Authorize the hiring of staff for the 2020 Full Day Camp program	P. Barrett
9. Public Safety	Authorize the Supervisor to sign an Intermunicipal Agreement with the City of Mechanicville for Animal Control Services	P. Barrett
10. Supervisor	Appoint Ram Lalukota as a Planning Board Member	P. Barrett
11. Supervisor	Appoint Randy Gifford as a Member of the Zoning Board of Appeals	P. Barrett

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| 12. Supervisor | Appoint Dr. Yifeng Wang as an Alternate to the Zoning Board of Appeals | P. Barrett |
| 13. Supervisor | Authorize the hiring of Michael Welch and Scott Ostrander as Court Officers | P. Barrett |

Resolution No. _____ of 2020, a resolution authorizing the Supervisor to sign an Outside User Agreement for the Rexford Water District No. 2, Extension No. 1 for property located at 4 Appleton Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board as Commissioners of the Rexford Water District No. 2, Extension No. 1 has received a request to extend service to land owned by Marcy and Dennis Quinn at 4 Appleton Road, Rexford, more particularly identified as SBL: 275.-1-22.21 and

WHEREAS, the real property is located outside the current service area of the Rexford Water District No. 2, Extension No. 1, and

WHEREAS, the Clifton Park Water Authority has determined that sufficient capacity exists within the Rexford Water District No. 2, Extension No. 1 to provide service to the property, and

WHEREAS, the Town Board recognizes the environmental, planning and policy objectives met by approving water service over alternative plans; now therefore be it

RESOLVED, that the Town Board as Commissioners of Rexford Water District No. 2, Extension No. 1, hereby approves an outside user connection to the District's facilities for property located at 4 Appleton Road, Rexford, NY and be it further

RESOLVED, pursuant to Resolution No. 208 of 2005, that the fee for connection to the facilities of the Rexford Water District No. 2 is \$800.00 per lateral, which fee will be used to pay down remaining bonded debt associated with the infrastructure; and be it further

RESOLVED, that the Outside User Agreement shall be assigned to the property at Appleton Road, Rexford SBL: 275.-1-22.21, and connected to the Rexford Water District No. 2 Extension No. 1 facilities, the agreement to run with the Land.

Resolution No. _____ of 2020 a resolution authorizing the hiring of 2020 summer help for the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, openings exist for seasonal help in the Buildings and Grounds Department,
and

WHEREAS, Daniel Clemens, Superintendent of Buildings and Grounds, has recommended that Ryan Popielarczyk, 19 Berkshire Dr. W., Clifton Park and Brendan Trump, 7 Maple Line Road, Clifton Park, be hired to fill the positions; now therefore be it

RESOLVED, that Ryan Popielarczyk and Brendan Trump be hired as seasonal workers for Buildings and Grounds for the summer of 2020, each to be paid \$12.00 per hour, effective immediately, to be budgeted from A7110-E4000.

Resolution No. _____ of 2020, a resolution authorizing the execution of a grant contract with New York State Canal Corporation for a pedestrian improvement project at Vischer Ferry Nature & Historic Preserve.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. ___ of 2020, the Town awarded the construction contract to Bette & Cring, LLC for improved recreation access to the Vischer Ferry Nature & Historic Preserve, and

WHEREAS, the New York State Canal Corporation has awarded the Town a \$150,000 CGA grant to offset a portion of the costs for the design and construction of the project; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign the attached CFA – Canal Development Fund Grant Contract for \$150,000 for the improved recreational access project at the Vischer Ferry Nature & Historic Preserve.

Resolution No. _____ of 2020, a resolution to set and approve the offer of just compensation to property owners adjacent to the Pedestrian Safety Action Plan project at Clifton Country Road.

Introduced by _____, who moved its adoption, seconded by

WHEREAS, by Resolution No. 8 of 2018, the Town authorized a professional services agreement with Greenman Pederson Inc. (GPI) for preliminary design work, with subsequent approvals for more advanced engineering design for a Pedestrian Safety improvement project in the vicinity of Clifton Country Road, and

WHEREAS, by Resolution No. 16 of 2019, the Town accepted federal-aid and State "Marchiselli" program grant funding for pedestrian improvements and safety at the intersections of NY State Route 146 and Clifton Country Road, as well as Clifton Park Center road and Clifton Country Road, and

WHEREAS, GPI recommends the acquisition of certain real property for right of way and utility purposes for the advancement of the project, now therefore, be it

RESOLVED, that the Town Board approves the acquisition of the property interests as listed in the attached just compensation letter from GPI, and authorizes the Supervisor to sign the attached offers to the listed property owners for the project.

Resolution No. _____ of 2020, a resolution allowing a temporary change to the membership fees for the 2020 Summer Season for Barney Road and Country Knolls Pools.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the regular pool season has been modified due to COVID-19, and the Town Board wishes to enact temporary guidelines for entrance fees to the Town pools, and

WHEREAS, the opening date for the Country Knolls and Barney Road Pools was moved from Memorial Day weekend to July 4, 2020, with the Locust Lane Pool remaining closed for the 2020 season, and

WHEREAS, the Town Board wishes to provide a modified fee schedule for the Town Pools for the 2020 season, and

WHEREAS, §153-16 of Town Code provides the authority to establish membership fees for the Town Pools, and

WHEREAS, the Town Supervisor recommends that a daily rate be set at \$5 per person, and the guidelines in Schedule A, 2020 Town Pool Operations be adopted for the 2020 pool season; now, therefore be it

RESOLVED, that the fees and operating guidelines for the 2020 Pool Season be adopted effective July 4, 2020.

Resolution No. _____ of 2020, a resolution authorizing Lifeguards to be assigned as needed, and for the hiring of alternate Lifeguards for the 2020 pool season.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Resolution No. 77 of 2020 authorized the hiring of Lifeguards and Head Lifeguards for the 2020 pool season, and

WHEREAS, the 2020 pool season has been modified with two of three town-owned pools operating on an abbreviated schedule, and

WHEREAS, the Town Supervisor wishes to allow flexibility in scheduling of the Lifeguards in order to operate the pools as needed for the 2020 pool season, and

WHEREAS, Supervisor Barrett has recommended that the list of individuals listed as Schedule "A", be accepted as alternate Lifeguards for the 2020 season; now, therefore, be it

RESOLVED, that the attached Schedule "A", be accepted as the list of alternate Lifeguards, to be hired if needed; and be it further

RESOLVED, that Lifeguards and Head Lifeguards are authorized to work at any of the Town-owned pools as needed; and be it further

RESOLVED, that the alternate Lifeguards shall be paid Step 1 according to the 2020 Pool Salary matrix from the appropriate fund: A-7150-E4690 (Barney Road Life Guards), A-7152-E4690 (Locust Lane Life Guards), or SP5-7151-E4000 (Longkill Park District #1 Guards), effective July 4, 2020.

Resolution No. _____ of 2020, a resolution authorizing the hiring of Adventure Challenge Facilitators and Assistants, per Schedule A.

Introduced by, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire Adventure Challenge Staff to conduct the 2020 Project Adventure Program within the Department of Parks, Recreation and Community Affairs; now, therefore, be it

RESOLVED, that the individuals on the attached Schedule A are appointed to said positions, effective July 6, 2020 through October 31, 2020, at the salary amounts listed on Schedule A, to be paid from A-7621-E2350 (Facilitator) and A7621-E2360 (Assistant).

Resolution No. _____ of 2020, a resolution hiring full day Camp Counselors and Specialists for the 2020 Summer Day Camp Program.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town has been required to make adjustments to camp operations due to the New York State orders relative to COVID-19 and the list of available Counselors and staff has changed since the list was first created in April, and

WHEREAS, the Town Board wishes to finalize the staff members for operation of the modified Town's Summer Day Camp Program for 2020, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule A be hired ; now therefore be it

RESOLVED, that the individuals listed in the attached Schedule A be accepted as staff for the Town's 2020 Day Camp Program, effective June 20, 2020 through August 21, 2020 to be paid as indicated on Schedule A; and be it further

RESOLVED, that the staff hired in Resolutions No. 80 and 81 of 2020 are hereby replaced with the staff listed on Schedule A.

Resolution No. _____ of 2020, a resolution extending an Intermunicipal Agreement between the City of Mechanicville and the Town of Clifton Park for the provision of Animal Control Service.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, pursuant to Section 119-0 of the General Municipal Law of the State of New York, the parties are authorized to enter into binding agreements for the cooperative performance of various municipal projects, contracts and functions, and

WHEREAS, the Town of Clifton Park and the City of Mechanicville recognize the benefit to both municipalities that arise from the cooperative provision of service to their residents, and

WHEREAS, Resolution No. 15 of 2014 authorized an agreement between the Town of Halfmoon and the Town of Clifton Park, for shared services in the area of Animal Control, and

WHEREAS, Clifton Park and Mechanicville wish to extend such an agreement whereby Clifton Park will provide on call and sick/vacation coverage for the Mechanicville Animal Control Department, and

WHEREAS, Clifton Park has the personnel and equipment to provide on call and sick/vacation coverage for the Mechanicville Animal Control Department; now therefore, be it

RESOLVED, that the Town Board approves the adoption of an Intermunicipal Agreement between the City of Mechanicville and the Town of Clifton Park for the provision of Animal Control Services, per the attached agreement; and be it further

RESOLVED, that the Intermunicipal Agreement between the Town of Clifton Park and the City of Mechanicville is hereby authorized for the period commencing July 1, 2020 through December 31, 2020.

Resolution No. _____ of 2020, a resolution appointing Ram Lalukota as a Member of the Planning Board.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a vacancy exists for a Member of the Planning Board with the resignation of Jason Beach from the position; and

WHEREAS, Ram Lalukota, 35 Balsam Way, Clifton Park, is recommended by the Supervisor to fill the vacant position; now therefore be it

RESOLVED that Ram Lalukota is hereby appointed Planning Board Member for the remainder of Mr. Beach's 7-year term, term to expire December 31, 2021; and be it further

RESOLVED, that this appointment shall take effect immediately.

Resolution No. _____ of 2020, a resolution appointing Randy Gifford as a Member of the Zoning Board of Appeals.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a vacancy exists for a Member of the Zoning Board of Appeals with the resignation of David Donohue from the position; and

WHEREAS, Randy Gifford, 41 Sweet Brier Dr., Ballston Lake, is recommended by the Supervisor to fill the vacant position; now therefore be it

RESOLVED that Randy Gifford is hereby appointed Zoning Board Member for the remainder of Mr. Donohue's 7-year term, term to expire December 31, 2022; and be it further

RESOLVED, that this appointment shall take effect immediately.

Resolution No. _____ of 2020, a resolution appointing Dr. Yifeng Wang as an Alternate to the Zoning Board of Appeals.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a vacancy exists for an alternate to the Zoning Board of Appeals with the appointment of Randy Gifford as a Member; and

WHEREAS, Yifeng Wang, 21 Stablegate, Clifton Park, is recommended by the Supervisor to fill the vacant position; now therefore be it

RESOLVED that Yifeng Wang is hereby appointed Zoning Board Alternate for the remainder of Mr. Gifford's 1-year term, term to expire December 31, 2020; and be it further

RESOLVED, that this appointment shall take effect immediately.

Resolution No. _____ of 2020, a resolution appointing two part-time armed Court Officers to work as needed.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a need exists for part-time court officers, and

WHEREAS, Michael Welch, 6 Fairlawn Court, Ballston Lake and Scott Ostrander, 617 Sunny Lane, Ballston Spa, have been recommended to fill the positions, and

WHEREAS, Mr. Welch and Mr. Ostrander combined, will bring many years of law enforcement experience to the safety and security of the Justice Court; now, therefore, be it

RESOLVED, that authorization is hereby given to appoint Michael Welch and Scott Ostrander as part-time armed Court Officers at Grade 6, Step 1 to work as needed, effective immediately, to be paid \$25.47/ hour from A-3120-E4030 General Fund (Security-Part Time Court Officer), and be it further

RESOLVED, that Michael Welch is also appointed as the Town Instructor for Security Officers.