TOWN OF CLIFTON PARK
TOWN BOARD MEETING
December 21, 2020

I. Call to Order/7:00 P. M.

Due to the current State of Emergency within the State of New York, and pursuant to Governor Cuomo's Emergency Executive orders affecting the conduct of public meetings, the Town Board meeting will be closed to the public but can be viewed live by visiting www.cliftonpark.org Scroll down to click on

II. Pledge to Flag

III. Roll Call

IV. Approval of Town Board Minutes

V. Communications/Announcements

VI. Business

- **Recognition of George Peterson**
- **Recognition of James Whalen**
- **Public Hearing – Proposed Building Permit Fee Changes 7:05 PM**
- **Resolutions for Consideration**
- **Other Business**

VII. Open Public Privilege

NOTE:

The Town Board meeting will be closed to the public but can be viewed online. You can follow the steps listed above or go to www.cliftonpark.org Select Government from the drop-down menu, select Town Board, select Meeting Video Archive to view videos posted immediately after the close of the meeting or select Meeting Stream during the live stream. Written comments may be emailed by 4:00pm on 12/21/2020 to TBrobston@cliftonpark.org. Residents who would like to speak during the public hearing may do so via Zoom Meeting ID: 898 0670 9060 Passcode: 283109

VIII. Adjournment

DRAFT

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING REGARDING
PROPOSED AMENDMENT TO THE CHAPTER SECTION 103-16 TOWN CODE
RELATIVE TO BUILDING PERMIT FEES

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on December 21, 2020, at 7:05 p.m. in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York to consider amending the Town's code relative Building Permit Fees.

Copies of the proposed local law are posted at https://cliftonpark.org/government/legal-notices.html, and are available for review in the Town Clerk's office during normal business hours.

NOTICE OF TOWN BOARD MEETING UPDATE

MEETING TO BE HELD BY ZOOM

Meeting ID: 898 0670 9060

Passcode: 283109

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

Because the Clifton Park Town Hall is currently closed to the public and is on an appointment-only basis, the regularly scheduled Town Board meeting to be held on Monday, December 21, 2020, will be held as a ZOOM meeting.

Logistics and online access information for attending the meeting will be found on www.cliftonpark.org, and the meeting can also be viewed immediately upon the close of the meeting at www.cliftonpark.org. Select Government from the drop-down menu, select Town Board, select Meeting Video Archive.

Written comments may be emailed by 4:00pm on 12/21/2020 to TBrobston@cliftonpark.org. Residents who would like to speak during the public hearing may do so via Zoom

The meeting will take place as scheduled, at 7:00 P.M.

§ 103-16 **Permit fees.**

[Amended 9-15-1988 by L.L. No. 15-1988; 10-17-1988 by L.L. No. 23-1988; 12-16-1996 by L.L. No. 14-1996; 4-6-1998 by L.L. No. 2-1998; 11-19-2001 by L.L. No. 16-2001; 10-6-2003 by L.L. No. 5-2003; 10-10-2006 by L.L. No. 9-2006; 2-7-2011 by L.L. No. 1-2011; 2-13-2013 by L.L. No. 3-2012; 10-20-2014 by L.L. No. 8-2014; 10-13-2015 by L.L. No. 10-2015; 11-16-2015 by L.L. No. 13-2015; 7-5-2016 by L.L. No. 4-2016]

Except as set forth hereinabove, the Building Inspector shall collect, at the time of a building permit application, a building permit fee pursuant to the following schedule:

Permit	**Current Fee**	**Proposed New Fee Changes Only**
Residential permits:		
New structures or additions to existing structures:		
Per 100 square feet of floor area or portion thereof	[$20]	$25
Minimum charge	$75	
Residential remodeling or renovations, i.e., conversions of nonhabitable to habitable space (garage to living space); any structural change to the building; any structural change to the foundations; door and window changes		
Per 100 square feet of floor area or portion thereof	$20	
Minimum charge	$75	
Toolsheds, storage buildings and garages, either metal or wood, regardless of whether they are permanent or portable. (No permit is required for a structure less than 144 square feet in floor area. However, it must adhere to side line and rear line setbacks.)		
Per 100 square feet of floor area or portion thereof	$15	
Minimum charge	$75	
Tents or inflatable structures (special events)	$50	
Reroofing:		
Residential	[$60]	$65
Commercial	[$250]	$275
Siding:		
Residential	[$60]	$65
Commercial	[$250]	$275
Patios and decks:		
Residential	[$60]	$65
Commercial	[$250]	$275
Swimming pools (in-ground or aboveground)		

Permit	Current Fee	Proposed New Fee Changes Only
Residential	[$60]	$65
Commercial	[$250]	$275
Chimneys, fireplaces and inserts, wood stoves, HVAC and water heaters		
Residential	[$60]	$65
Commercial	[$250]	$275
Septic systems (new or replaced)		
Residential	[$60]	$65
Commercial	[$250]	$275
Sewer and water utility lines, to include lateral connections		
Residential	[$60]	$65
Commercial	[$250]	$275
Demolition		
Residential	[$60]	$65
Commercial	[$250]	$275
Utility lines other than laterals (sewer, water, etc.)	[$200}	$250
Commercial/nonresidential permits:		
New structures, additions or alterations to existing structures:		
Per 100 square feet of floor area or portion thereof	[$30]	$40
Minimum charge	$350	
Toolsheds, storage buildings and garages, either metal or wood, regardless of whether they are permanent or portable		
Per 100 square feet of floor area or portion thereof	[$30]	$40
Minimum charge	$350	
Change of tenancy (no construction activity)	[$200]	$225
Tents or inflatable structures (special events)	[$200]	$225
Special use permit		
Application only (site plan review fees apply separately)	$300	
Variances		
Single-lot residence	$150	
All others, including logging	$300	
Signs		
Per square foot	[$5]	$6
Minimum	$125	
Banner		
A new business may display a grand opening banner, as permitted in Chapter **171**, Signs,		

Permit	Current Fee	Proposed New Fee Changes Only
herein, once for a thirty-day period without incurring a permit fee.		
Plan review (unless included in the permit fee)	1/2 of the permit fee (or minimum)	
Residential minimum	$100	
Commercial minimum	$300	
Soil-disturbing activity (SDA)	[$200 minimum plus $50 per acre for each acre or partial acre exceeding 1 acre of soil-disturbing activity]	$225 minimum plus $50 per acre for each acre or partial acre exceeding 1 acre of soil-disturbing activity
Any additional plan review (changes, revision or additions to original permit)		
Residential, per 100 square feet of floor area or portion thereof	$15	
Residential minimum	$75	
Commercial, per 100 square feet of floor area or portion thereof	$30	
Commercial minimum (Note: The original permit fee covers the initial plan review and one re-review, if required. Projects requiring a third or more review will be charged an additional fee equal to 5% of the overall permit cost.)	[$250]	$300
Renewal of permit		
Residential	$75	
Commercial	$300	
Permit extension after two-year limit (6 months maximum)		
Residential	$150	
Commercial	$500	
Timber harvesting	[$200]	$300
Agricultural buildings		
Per 100 square feet or any portion thereof	$5	
Minimum charge	$50	
Remodeling or renovation to an agricultural building		
Per 100 square feet or any portion thereof	$5	
Minimum charge	$50	
Fireworks permits for individuals or vendors	$100 per event	
Surcharge for inspections before or after normal business hours or for special events (not including fireworks) 3 hour minimum	[$50/hour]	$75/hour

Resolutions for Consideration
Clifton Park Town Board Meeting
December 21, 2020

SOURCE	RESOLUTION	CONTACT
1. Supervisor	Recognition of George Peterson for 30 years of dedicated service to the expansion of public water service in Clifton Park	P. Barrett
2. Supervisor	Recognition of James Whalen upon his retirement from the Town Board effective December 31, 2020	P. Barrett
3. Comptroller	Adopt end of year budget changes for 2020	P. Barrett
4. Comptroller	Authorize the Supervisor to sign all documents related to a lease purchase agreement with KeyBank for the Transfer Station	P. Barrett
5. Comptroller	Adopt a refunding bond resolution to be performed by Bond, Schoeneck & King	P. Barrett
6. Supervisor	Authorize the signing of an Agreement with the County of Saratoga for transportation services provided to senior residents	P. Barrett
7. Planning	Authorize the Comptroller to pay Environmental Design Partnership for supplemental engineering services related to the completion of the Dwaas Kill Nature Preserve parking and trailhead improvements	P. Barrett
8. Supervisor	Accept dedication of the road system, drainage easements, park area, and open space within the Heritage Pointe subdivision	P. Barrett
9. Supervisor	Authorize the Supervisor to sign a Memorandum of Agreement with CSEA relative to the creation and reclassification of positions within the Buildings & Grounds Department	P. Barrett
10. Buildings & Grounds	Declare an emergency under General Municipal Law 104 at Grooms Tavern and authorize repairs to the heating system	P. Barrett

11. Supervisor	Authorize the Supervisor to sign a PILOT Agreement with Hubbs Road Solar, LLC for property at 413 Schauber Road	P. Barrett