

TOWN OF CLIFTON PARK TOWN BOARD MEETING

January 4, 2021

- I. **Call to Order/7:00 P. M. after Organizational Meeting**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room.

In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
January 4, 2021

| <u>SOURCE</u> | <u>RESOLUTION</u> | <u>CONTACT</u> |
|----------------------------|---|----------------|
| 1. Buildings & Development | Approve Local Law No. 1 of 2021 to amend the building permit fees as proposed at the 12/21/2020 public hearing | P. Barrett |
| 2. Buildings & Grounds | Authorize the purchase of a Bobcat S76 | P. Barrett |
| 3. Buildings & Grounds | Authorize the purchase of (2) 40-yard capacity roll-off containers for use at the Transfer Station | P. Barrett |
| 4. Buildings & Grounds | Authorize the purchase of a Toro GTX Workman electric utility vehicle | P. Barrett |
| 5. Buildings & Grounds | Authorize the installation of playground equipment at property near 121-123 Southbury Road within the Riverview Park District | P. Barrett |
| 6. Buildings & Grounds | Authorize the hiring of Keith Ulrich as a Laborer primarily assigned at the Transfer Station | P. Barrett |
| 7. Buildings & Grounds | Authorize the Supervisor to sign a contract with Mater's for seasonal cleaning at the Clifton Common, Collins Park, and Veteran's Memorial Park | P. Barrett |
| 8. Sewer | Authorize the promotion of Robert VanBuskirk to Motor Equipment Operator | P. Barrett |
| 9. Sewer | Authorize the hiring of Michael Grimmer as a full-time Laborer | P. Barrett |
| 10. Supervisor | Authorize the Supervisor to sign an agreement with Occupational Medicine for medical testing provided to Town employees | P. Barrett |

11. Sewer

Authorize the installation of a flagpole in the Town Signage Area on New York State Route 146 near the I-87N access ramp P. Barrett

Resolution No. _____ of 2021, a resolution to consider adoption of Local Law No. _____ of 2021 a local law amending Section 103-16 of the Town Code, Building Permit Fees.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Section 103-16 of the Town Code sets fees for various Building Permits issued by the Department of Building and Development, and

WHEREAS; Steven Myers, Director of Building and Zoning has recommended amending Section 103-16 to update the Building Permit fees; and

WHEREAS, on December 21, 2020 the Town Board conducted a public hearing consider Local Law No. ____ of 2021, amending Section 103-16 of the Town Code changing the Building Permit Fees per the attached schedule, and

WHEREAS, the public was given the opportunity to speak in favor of or against the proposed changes to the local law, now, therefore, be it

RESOLVED, the Town Board hereby adopts Local Law No. ____ of 2021 a local law relative to amending Section 103-16 of the Town Code, Building Permit fees; and be it further

RESOLVED, the Town Clerk is directed to publish appropriate notice of the same.

Resolution No. _____ of 2021, a resolution authorizing the purchase of Skid Steer Loader with Tree Grapple for Buildings and Grounds Department purposes from Clark Equipment Co. under New York State Contract #PC67141

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Director of Buildings, Parks, and Recreation, Dan Clemens has requested authorization for the purchase of an S76 T4 Bobcat Skid Steer Loader with accessories for the Buildings and Grounds Department per the attached, and

WHEREAS, the equipment is available under New York State Contract No.PC67141, Award #PGB22792 in an amount not to exceed \$50,965.00 including optional accessories and dealer assembly charges, and

WHEREAS, Mr. Clemens has recommended that the S76 T4 Bobcat be purchased to best meet the needs of the department, and

WHEREAS, the Equipment is available from Clark Equipment Company, dba Bobcat Company, Govt Sales, PO Box 6000, 250 E. Beaton Drive, West Fargo, ND; now, therefore be it

RESOLVED, that the Buildings and Grounds Department is authorized to purchase one S76 T4 Bobcat Skid Steer Loader and accessories, per the attached, and be it further

RESOLVED, that the Town Board hereby authorizes the purchase under State Contract # PC67141, in an amount not to exceed \$50,965.00, to be paid with funds from A-7112-200 [Clifton Common – Equipment/Building].

Resolution No. _____ of 2021, a resolution authorizing the purchase of two 40-yard roll-off containers for use at the Transfer Station.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, quotes were received by the Director of Buildings, Parks, and Recreation, Daniel Clemens, and

WHEREAS, the lowest conforming quote for the two steel 40-yard roll-off containers was submitted by Buck's Fabricating, Hadley, PA. in an amount not to exceed \$11,720.00.00, and

WHEREAS, Mr. Clemens recommends that the bid for the containers be awarded to Buck's Fabricating; now, therefore be it

RESOLVED, that the Town Board hereby awards the bid for the containers to Buck's Fabricating, 3547 Perry Highway, Hadley, PA, as quoted, and authorizes the department to issue a purchase order for the purchase of two roll-off containers as specified in the attached quotation, at a cost not to exceed \$11,720.00, to be budgeted from A-08160-00200 [Transfer Station – Equipment].

Resolution No. _____ of 2021, a resolution authorizing the purchase of a Toro GTX Workman electric utility vehicle for use by the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Buildings, Parks, and Recreation Director, recommends the purchase of a Toro Workman electric vehicle based on experience demonstrating the vehicle last summer, and

WHEREAS, Grassland Equipment & Irrigation Corporation, Troy Schenectady Road, Latham, NY, as an authorized Toro Dealer, has one available under State Contract #PC68896, Award PGB-22792, and

WHEREAS, Mr. Clemens advises that the vehicle will provide energy efficient maintenance capacity for the repair and maintenance of more than 20 miles of multi-use paths and trails constructed throughout the Town; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Director of Buildings, Parks and Recreation to issue a purchase order for the purchase of the Toro GTX Workman and associated equipment from Grassland Equipment & Irrigation Corp., in a total amount not to exceed \$12,292.98.00, to be offset with funds from A-7629-200 [Trails – Equipment].

Resolution No. _____ of 2021, a resolution authorizing JK Playgrounds of Bristol, CT to supply and install playground equipment at the park behind 121-123 Southbury Road in the Riverview Park District.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board, as commissioners of the Riverview Park District, wish to authorize improvements to the playground equipment at a Park on Southbury Road, and

WHEREAS, the Department of Buildings and Grounds solicited quotes for installing some playground equipment at the park, and

WHEREAS, JK Playgrounds, 145 Washington St, Bristol, CT submitted the lowest responsive quote to supply and install the equipment in an amount not to exceed \$7,355.00, and

WHEREAS, there are sufficient funds in the park district's assigned fund balance to complete the work as submitted; now, therefore be it

RESOLVED, that JK Playgrounds is authorized to supply and install a equipment as specified in the attached documents in the pocket park near 121-123 Southbury Road, not to exceed \$7,355.00, to be paid SP7-7128-200 [Riverview Park District – Crescent Estates - Equipment].

Resolution No. _____ of 2021 a resolution authorizing the hiring of a Laborer for the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for a Laborer in the Buildings and Grounds Department – Transfer Station, with the retirement of Joseph Broscko, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, has advised that Keith Ulrich, 112 Hollandale Lane, Apt. A, Clifton Park, is qualified and recommended that he be hired to fill the full-time position as advertised; now therefore be it

RESOLVED, that authorization is hereby given to hire Keith Ulrich as a Laborer for Buildings and Grounds at Grade 3, Step 1, \$19.44/hour, effective immediately; and be it further

RESOLVED that Comptroller is authorized to transfer \$40,591 from A-8160-E254 [General Fund – Transfer Station – J. Broscko] to A-8160-E0892 [General Fund – Transfer Station – Keith Ulrich].

Resolution No. _____ of 2021, a resolution awarding the bid for Seasonal/Restroom Cleaning during sports league play in Town Parks.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the contract for seasonal restroom cleaners for Town Parks has expired, and

WHEREAS, the Town desires to retain seasonal restroom cleaners for Town Parks during sports league play from April 1, 2021 through October 31, 2021, and payment for these services have been budgeted for 2021, and

WHEREAS, bids for seasonal restroom cleaners were solicited and opened on December 23, 2020, and

WHEREAS, the lowest responsive bidder was Mater's, in a total amount of \$9,900 for the cleaning of the rest rooms at Clifton Common, Collins Park and Veteran's Park, and

WHEREAS, the Town may choose to extend the contract with Mater's beyond the 2021 season upon mutual agreement; now, therefore, be it

RESOLVED, that the bid of Mater's, 403 Solomon Avenue, Clifton Park, New York, be accepted to provide janitorial services at Town Parks through the completion of sports league play, at a cost not to exceed \$9,900 for the 2021 season, to be paid as budgeted, \$7,425 from A-7112-23 (Clifton Common Cleaning), \$1,980 from A-7113-23 (Collins Park Cleaning) and \$495 from A-7024-23 (Veteran's Park Cleaning) for the 2021 season; and be it further

RESOLVED, that the Supervisor is authorized to sign the attached Service Agreement with Mater's consistent with the bid documents, at a sum not to exceed \$9,900, annually for the 2021 season.

Resolution No. _____ of 2021, a resolution authorizing the promotion of Robert VanBuskirk, currently Motor Equipment Operator (MEO) Light Grade 4 to Motor Equipment Operator Grade 5 in the Sewer Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Collection Systems Manager, Michael O'Brien recommends that Robert VanBuskirk be promoted from MEO Light to MEO in the Sewer Department, and

WHEREAS, the above referenced employee is qualified for the position per civil service classification; now, therefore, be it

RESOLVED, that Robert VanBuskirk, 727 Bruno Road, Clifton Park, is hereby promoted to MEO, Grade 5 Step 5 Year 3, \$55,248/yr., (\$30.24/hour) effective retroactively to January 1, 2021 to be paid from G7-08110-E0694 [Clifton Park Sewer #1 – Sewer Personnel – R. VanBuskirk].

Resolution No. _____ of 2021 a resolution authorizing the hiring of a Laborer for the Sewer Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for a Laborer in the Sewer Department, and

WHEREAS, Michael O'Brien, Collection Systems Manager, has recommended that Michael Grimmer, 24 Damask Drive, Clifton Park, is qualified and should be hired to fill the full-time position as advertised; now therefore be it

RESOLVED, that authorization is hereby given to hire Michael Grimmer as a Laborer for the Sewer Department at Grade 3, Step 1, \$40,541/year (\$22.19/hr), effective January 5, 2021 to be paid from G7-8110-E0443 [Clifton Park Sewer #1– Sewer Personnel – M. Grimmer].

Resolution No. _____ of 2021, a resolution authorizing the Supervisor to enter an Agreement with Occupational Medicine for employee lab tests.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Occupational Medicine has provided lab testing services for the Town for many years, and

WHEREAS, Clifton Park and Occupational Medicine wish to formalize an agreement whereby Occupational Medicine will provide randomized quarterly lab tests on personnel at the request of the Town; now therefore, be it

RESOLVED, that the Town Board approves the Agreement between the Town of Clifton Park and Occupational Medicine for the provision of Medical Lab Tests, per the attached agreement; and be it further

RESOLVED, that the Agreement between the Town of Clifton Park and Occupational Medicine is hereby extended for the period commencing January 1, 2021 through December 31, 2021; and be it further

RESOLVED, that annual extensions of the Agreement may be added to the Organizational Resolution in the future.

Resolution No. _____ of 2020, a resolution authorizing installation of a flagpole on State Route 146.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Eagle Scout Joe Shantz has asked to explore a Scout project to construct a ceremonial flagpole adjacent to Town welcoming signage on NY State Route 146 near the access ramp for I-87 N, and

WHEREAS, the Town Board wishes to support the project by applying to the New York State Department of Transportation for a Use and Occupancy permit on behalf of the project, now therefore, be it

RESOLVED, that the Town Board approves the Eagle Scout Project to construct a flagpole on the North Side of State Route 146 and authorizes the application to NYS Dot for a Use and Occupancy project authorizing the installation of a ceremonial flagpole with solar lighting, as well as the existing “Welcome to Clifton Park” sign and stone retaining wall and landscaping as depicted, with the following conditions and understandings:

1. That the project will be planned and coordinated with DOT staff to avoid conflicts with all planned State work at the site, including existing plans to replace the overhead sign structure over Route 146 in the vicinity of the project,
2. Project plans to include replacement of damaged vegetation in kind, other than such vegetation in the immediate area where the flagpole will be installed, and
3. Any tree removals necessary as a part of the project scope will occur between November 1 and March 31 of the project year in order to avoid any potential conflict with endangered bat species, in coordination and consultation with the U.S. Fish and Wildlife Service
4. The Town Board requests that the existing signage, stone wall and landscaping be added to the New York State Use and Occupancy Permit for the site.

And be it further

RESOLVED, that the Supervisor is authorized to execute and support any documents associated with a use and occupancy permit application to NYS Dot for the project consistent with this resolution.