

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

August 16, 2021

The Town Board meeting can be viewed live by visiting [www.cliftonpark.org](http://www.cliftonpark.org) Scroll down to click



**I. Call to Order/7:00 P. M. – Wood Room, Town Hall**

**II. Pledge to Flag**

**III. Roll Call**

**IV. Approval of Town Board Minutes**

**V. Communications/Announcements**

**VI. Business**

- **Eagle Scout Recognition**
- **Presentation by Brian Buzby of Ampion**
- **Resolutions for Consideration**
- **Other Business**

**VII. Open Public Privilege**

NOTE:

At this time, the Town Board meeting will be open to the public following CDC and New York State Guidelines for COVID-19. If vaccinated, no mask is required. Please check [www.cliftonpark.org](http://www.cliftonpark.org) for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

**VIII. Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting  
**August 16, 2021**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Recognition of Eagle Scout Anthony Richard Gerard Borini	P. Barrett
2. Supervisor	Recognition of Eagle Scout Christian Bryant Horton	P. Barrett
3. Supervisor	Recognition of Eagle Scout James Alexander Laing	P. Barrett
4. Supervisor	Recognition of Eagle Scout Michael C. Roos	P. Barrett
5. Supervisor	Recognition of Eagle Scout Joseph Schantz	P. Barrett
6. Supervisor	Recognition of Eagle Scout Aidan M. Sherwood	P. Barrett
7. Supervisor	Recognition of Eagle Scout Ryan McGoldrick	P. Barrett
8. Supervisor	Authorize the acceptance of Federal funds distributed pursuant to the American Rescue Plan Act of 2021	P. Barrett
9. Planning	Award the construction contract for the Pedestrian Safety Action Plan Project, P.I.N. 1760.93 to Rifenburg Contracting Corporation pursuant to competitive bid	P. Barrett
10. Planning	Schedule a public hearing for September 7, 2021 on proposed amendments to Chapter 208 of Town Code authorizing the installation of solar energy systems and equipment in certain zones.	P. Barrett
11. Parks & Recreation	Hire Karie Provanchie, as an assistant facilitator at the Adventure Challenge Course for the 2021 season	P. Barrett
12. Parks & Recreation	Issue an alcohol permit for a gathering at Collins Park on September 26, 2021 from 11:00am to 5:00pm	P. Barrett

- |                        |  |             |
|------------------------|--|-------------|
| 13. Parks & Recreation | Authorize the Town Historian, John Scherer, to attend the Association of Public Historians Conference in Oswego, New York, September 13 - 15, 2021 | P. Barrett  |
| 14. Park & Recreation  | Hire Zachery Trump as a substitute PE Specialist at the Jonesville summer camp   | P. Barrett  |
| 15. Highway            | Declare an emergency pursuant to Municipal Law 103 for a portion of Carlton Road and authorize emergency repairs                                   | D. Bull     |
| 16. Highway            | Authorize the promotion of Robert Coons to assistant   | D. Bull     |
| 17. Clerk              | Issue a mass gathering permit for an antique show at the Clifton Park BPOE Lodge # 2466 for September 19, 2021 from 9:00 am to 4:00pm              | T. Brobston |
| 18. Sewer              | Authorize the replacement of the sewer van rack mount computer used to perform camera inspections  | P. Barrett  |

Resolution No. \_\_\_\_\_ of 2021, a resolution recognizing Anthony Richard Gerard Borini on achieving the rank of Eagle Scout.

Introduced by \_\_\_\_\_, who moved its adoption and seconded by \_\_\_\_\_.

WHEREAS, the People of the Town of Clifton Park, New York, take immense pride in the accomplishments of its Residents and recognize the valuable contributions of the Boy Scouts of America to our community and to our nation, and

WHEREAS, Anthony Richard Gerard Borini has proven himself to be an outstanding member of the Boy Scouts of America and has earned the rank of Eagle Scout, and

WHEREAS, the rank of Eagle Scout is the highest award that a Boy Scout can earn and to achieve this rank, Anthony demonstrated leadership and completed his Eagle Scout project which benefited the community, and

WHEREAS, Anthony's Eagle Scout Project was to construct dog beds with blankets for use at the Saratoga County Animal Shelter, and

WHEREAS, Anthony's Eagle Scout Project involved a team of volunteers who built twelve elevated beds using pvc pipe, canvas mesh, and fleece blankets to accompany the beds allowing for the dogs to feel safe and warm during their stay at the shelter awaiting adoption, and

WHEREAS, Anthony funded his project through a bottle drive in which he collected nearly 1,500 bottles to aid in the purchasing of materials, and

WHEREAS, Anthony worked closely with Shelter Director Karli Russel, to develop the project plan, which helped ensure the amazing difference that has been made in the lives of the animals at the shelter, and

WHEREAS, Anthony's dedication to the Boy Scout Oath, while using his time and energy to give back to his community will serve to prepare him for a meaningful, productive role in society, and

WHEREAS, Anthony has also excelled in other pursuits, including studying Karate for thirteen years, achieving the rank of 1<sup>st</sup> Degree Black Belt, and was recently awarded the New York State Seal of Biliteracy in the german language at his high school graduation, and

WHEREAS, Anthony will be attending Siena University in the Fall of 2021 to study Computer Science and Cyber Security, now, therefore, be it

RESOLVED, that on behalf of the People of the Town of Clifton Park, the entire Town Board does hereby congratulate and salute Anthony Richard Gerard Borini on his achievement of the rank of Eagle Scout. We are proud to have him as a member of our community.

Resolution No. \_\_\_\_\_ of 2021, a resolution recognizing Christian Bryant Horton on achieving the rank of Eagle Scout.

Introduced by \_\_\_\_\_, who moved its adoption and seconded by \_\_\_\_\_.

WHEREAS, the People of the Town of Clifton Park, New York, take immense pride in the accomplishments of our Residents and recognize the valuable contributions of the Boy Scouts of America to our community and to our nation, and

WHEREAS, Christian Bryant Horton has proven himself to be an outstanding member of the Boy Scouts of America and has earned the rank of Eagle Scout, and

WHEREAS, the rank of Eagle Scout is the highest award that a Boy Scout can earn and to achieve this rank, Christian Bryant Horton demonstrated leadership and completed his Eagle Scout project which benefited the community, and

WHEREAS, Christian's Eagle Scout Project was to renovate a memorial island on Sycamore Lane dedicated to Julie Delo, who grew up in Christian's house in the 1970's, and strove to preserve the island as green space while battling cystic fibrosis, which she succumbed to shortly before her eighteenth birthday, and

WHEREAS, following Julie's untimely death, the Town of Clifton Park dedicated the island to her as a permanent memorial, and

WHEREAS, Christian's Project involved a complete renovation of the memorial which included excavating weeds and dirt, adding new clean soil and plants, mulching, and the laying of stone gravel around the memorial itself, and

WHEREAS, Christian funded his project through a bottle drive and donations from family and friends, especially Pate Lamiano, a family friend who donated his time and use of his excavator, and

WHEREAS, the Town Board is extremely pleased with the outcome of Christian's Eagle Scout project, which has revived the memorial and provides an enduring tribute to Julie Delo's advocacy for green space, and

WHEREAS, Christian's dedication to the Boy Scout Oath, while using his time and energy to give back to his community will serve to prepare him for a meaningful, productive role in society, and

WHEREAS, Christian has also excelled in other pursuits, and will be attending Drexel University in the Fall of 2021 for mechanical engineering, hoping to springboard from there into pursuing a career in Formula One Racing; now, therefore, be it

RESOLVED, that on behalf of the People of the Town of Clifton Park, the entire Town Board does hereby congratulate and salute Christian Bryant Horton on his achievement of the rank of Eagle Scout. We are proud to have him as a member of our community.

Resolution No. \_\_\_\_\_ of 2021, a resolution recognizing James Alexander Laing on achieving the rank of Eagle Scout.

Introduced by \_\_\_\_\_, who moved its adoption and seconded by \_\_\_\_\_.

WHEREAS, the People of the Town of Clifton Park, New York, take immense pride in the accomplishments of its Residents and recognize the valuable contributions of the Boy Scouts of America to our community and to our nation, and

WHEREAS, James Alexander Laing has proven himself to be an outstanding member of the Boy Scouts of America and has earned the rank of Eagle Scout, and

WHEREAS, the rank of Eagle Scout is the highest award that a Boy Scout can earn and to achieve this rank, James demonstrated leadership and completed his Eagle Scout project which benefited the community, and

WHEREAS, James' Eagle Scout Project was to construct and install a drop off box for retired flags on the site of a memorial stone located at Jonesville United Methodist Church; and

WHEREAS, James raised funds for the project, organized the workdays and volunteers, installed pavers around the location of the memorial, and then oversaw the final construction and installation of the drop off box, and

WHEREAS, Jonesville United Methodist Church was extremely pleased with the outcome of James' Eagle Scout project, resulting in a meaningful contribution to the families and visitors to the church, and

WHEREAS, James' dedication to the Boy Scout Oath, while using his time and energy to give back to his community will serve to prepare him for a meaningful, productive role in society, and

WHEREAS, James has also excelled in other pursuits, and will be attending Hudson Valley Community College in the Fall of 2021 to study criminal justice; now, therefore, be it

RESOLVED, that on behalf of the People of the Town of Clifton Park, the entire Town Board does hereby congratulate and salute James Alexander Laing on his achievement of the rank of Eagle Scout. We are proud to have him as a member of our community.

Resolution No. \_\_\_\_\_ of 2021, a resolution recognizing Michael C. Roos on achieving the rank of Eagle Scout.

Introduced by \_\_\_\_\_, who moved its adoption and seconded by \_\_\_\_\_.

WHEREAS, the People of the Town of Clifton Park, New York, take immense pride in the accomplishments of its Residents and recognize the valuable contributions of the Boy Scouts of America to our community and to our nation, and

WHEREAS, Michael C. Roos has proven himself to be an outstanding member of the Boy Scouts of America and has earned the rank of Eagle Scout, and

WHEREAS, the rank of Eagle Scout is the highest award that a Boy Scout can earn and to achieve this rank, Michael demonstrated leadership and completed his Eagle Scout project which benefited the community, and

WHEREAS, Michael's Eagle Scout Project was the construction and installation of two park benches at the Vischer Ferry Nature and Historic Preserve, in addition to replacing and updating trail marker signs along one of the preserve's trails, and

WHEREAS, Michael collaborated with various Town officials and departments, and

WHEREAS, in addition, Michael led a large group of scout and parent volunteers during the construction and installation phases of his Eagle Scout Project, and

WHEREAS, the Town Board is extremely pleased with the outcome of Michael's Eagle Scout project, which has resulted in a meaningful and lasting contribution to the Vischer Ferry Nature and Historic Preserve on behalf of the thousands of visitors to the preserve each year, and

WHEREAS, Michael's dedication to the Boy Scout Oath, while using his time and energy to give back to his community will serve to prepare him for a meaningful, productive role in society; and

WHEREAS, Michael has also excelled in other pursuits, and will be attending Clarkson University in the fall of 2021 as an engineering student, majoring in mechanical or electrical engineering, with the ambition of becoming an Imagineer in the future; now, therefore, be it

RESOLVED, that on behalf of the People of the Town of Clifton Park, the entire Town Board does hereby congratulate and salute Michael C. Roos on his achievement of the rank of Eagle Scout. We are proud to have him as a member of our community.

Resolution No. \_\_\_\_\_ of 2021, a resolution recognizing Joseph Schantz on achieving the rank of Eagle Scout.

Introduced by \_\_\_\_\_, who moved its adoption and seconded by \_\_\_\_\_.

WHEREAS, the People of the Town of Clifton Park, New York, take immense pride in the accomplishments of its Residents and recognize the valuable contributions of the Boy Scouts of America to our community and to our nation, and

WHEREAS, Joseph has maintained his love of and commitment to scouting while residing in several communities throughout his scouting career, and

WHEREAS, Joseph has proven himself to be an outstanding member of the Boy Scouts of America and has earned the rank of Eagle Scout, and

WHEREAS, the rank of Eagle Scout is the highest award that a Boy Scout can earn and to achieve this rank, Joseph demonstrated leadership and completed his Eagle Scout project which benefited the community, and

WHEREAS, Joseph installed a flagpole and landscaping for the beautification of the area surrounding the Town's "Welcome to Clifton Park" located at Exit 9 of the Northway at Route 146, and

WHEREAS, Joseph's Eagle Scout Project has made a difference in the lives of the thousands of motorists who drive by the sign every day and now see Old Glory flying proudly as they are welcomed into Clifton Park, and

WHEREAS, Joseph's dedication to the Boy Scout Oath, while using his time and energy to give back to his community will serve to prepare him for a meaningful, productive role in society, and

WHEREAS, Joseph has also excelled in other pursuits and would eventually like to apply his love of our country by becoming a history teacher; now, therefore, be it

RESOLVED, that on behalf of the People of the Town of Clifton Park, the entire Town Board does hereby congratulate and salute Joseph Schantz on his achievement of the rank of Eagle Scout. We are proud to have him as a member of our community.

Resolution No. \_\_\_\_\_ of 2021, a resolution recognizing Aidan M. Sherwood on achieving the rank of Eagle Scout.

Introduced by \_\_\_\_\_, who moved its adoption and seconded by \_\_\_\_\_.

WHEREAS, the People of the Town of Clifton Park, New York, take immense pride in the accomplishments of its Residents and recognize the valuable contributions of the Boy Scouts of America to our community and to our nation, and

WHEREAS, Aidan M. Sherwood has proven himself to be an outstanding member of the Boy Scouts of America and has earned the rank of Eagle Scout, and

WHEREAS, the rank of Eagle Scout is the highest award that a Boy Scout can earn and to achieve this rank, Aidan demonstrated leadership and completed his Eagle Scout project which benefited the community, and

WHEREAS, Aidan's Eagle Scout Project was to organize and implement a drive during the COVID-19 Pandemic to collect and donate health and hygiene products that are not eligible for SNAP benefits, and

WHEREAS, Aidan's Eagle Scout Project involved organizing a group of volunteers who constructed and placed collection boxes in several strategic locations throughout Clifton Park, where over 1,500 products were collected that were organized and donated to CAPTAIN Community Human Services, and

WHEREAS, Aiden participated in a Town Food Drive during the Pandemic, that boosted his collection efforts, and

WHEREAS, Aidan's Eagle Scout Project also included providing mental health information at the collection locations for individuals and families to utilize during the COVID-19 Pandemic, and

WHEREAS, Aidan's dedication to the Boy Scout Oath, while using his time and energy to give back to his community will serve to prepare him for a meaningful, productive role in society, and

WHEREAS, Aidan has also excelled in other pursuits, and will be attending the Crane School of Music at SUNY Potsdam in the fall of 2021, to pursue a major in Music Education with minors in Music Business and Jazz Studies, hoping to one day become a band teacher and inspire many to love music as he does; now, therefore, be it

RESOLVED, that on behalf of the People of the Town of Clifton Park, the entire Town Board does hereby congratulate and salute Aidan M. Sherwood on his achievement of the rank of Eagle Scout. We are proud to have him as a member of our community.

Resolution No. \_\_\_\_\_ of 2021, a resolution recognizing Ryan McGoldrick on achieving the rank of Eagle Scout.

Introduced by \_\_\_\_\_, who moved its adoption and seconded by \_\_\_\_\_.

WHEREAS, the People of the Town of Clifton Park, New York, take immense pride in the accomplishments of our Residents and recognize the valuable contributions of the Boy Scouts of America to our community and to our nation, and

WHEREAS, Ryan McGoldrick has proven himself to be an outstanding member of the Boy Scouts of America and has earned the rank of Eagle Scout, and

WHEREAS, Ryan's Eagle Scout Project was to plan, finance, and construct a labyrinth prayer walk for St. Edwards Church on Clifton Park Center Road, and

WHEREAS, planning for the project began in May of 2018, with approval for the project coming from Scouting's Twin Rivers Council the following March, and

WHEREAS, Ryan's project budget was some \$11,200, significantly beyond the average scout project in recent years, and included the acquisition and delivery of 19350 pounds of paver stones to the site, and

WHEREAS, the project required 14 full days of construction, covering over 26 feet in diameter, and was completed in October of 2019, and

WHEREAS, Ryan has held many leadership positions within scouting, including Senior Patrol Leader, Assistant Patrol leader and Troop Bugler, and his scouting career has included attending the National Jamboree at Summit Bechtel National Scout Reserve in West Virginia, and sailing to Key West, FL from the BSA Florida National High Adventure Sea Base in August of 2018, and

WHEREAS, Ryan's dedication to the Boy Scout Oath, while using his time and energy to give back to his community will serve to prepare him for a meaningful, productive role in society, and

WHEREAS, Ryan has also excelled in other pursuits, and will be attending Lemoyne College in 2022 to study Environmental Science in the college's Integral Honors Program; now, therefore, be it

RESOLVED, that on behalf of the People of the Town of Clifton Park, the entire Town Board does hereby congratulate and salute Ryan McGoldrick on his achievement of the rank of Eagle Scout. We are proud to have him as a member of our community.

Resolution No. \_\_\_\_\_ of 2021, a resolution accepting Federal funds distributed pursuant to the American Rescue Plan Act of 2021

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, On March 11, 2021, the U.S. Congress enacted the American Rescue Plan Act of 2021, which, among other things, contains appropriations for State and Local governments intended to assist in the recovery from the economic effects of the coronavirus pandemic and related policies, and,

WHEREAS, on July 20, 2021, the Comptroller's Office received a distribution of \$1,857,334 representing the first 50% of funding anticipated pursuant to the legislation, and deposited these funds in a segregated account consistent with the Coronavirus Local Recovery Fund rules and guidance, and

WHEREAS, the Town has formed a working group to make recommendations for investments to respond to the public health emergency, document revenue recovery eligible for reimbursement, and to make investments in prioritized infrastructure needs consistent with authorized spending categories under the Act, now therefore, be it

RESOLVED, that the Town Board accepts the eligible local assistance pursuant to the American Rescue Plan consistent with the final rules promulgated by the Treasury Department and interpreted by the New York State Office of the State Comptroller.

# State of New York

## REMITTANCE ADVICE for CHECK NO. \_\_\_\_\_

**A**

**NOTICE:** To access remittance information on any one of your NYS payments, visit <https://esupplier.sfs.ny.gov/>

Agency Code and Description	Tele Inquiry No	Voucher No	Payment Reference/Invoice No	Ref/Inv Date	Payment Amount
OSC01 Office of State Comptroller				07/16/21	1,857,334.41

ARPA Funds

GOV'T ENTITIES, VENDORS, NOT-FOR-PROFITS:

**Non-Negotiable**

Check Total

\$1,857,334.41

Go to <http://www.osc.state.ny.us/state-vendors> for Electronic Payments information

**DETACH HERE BEFORE CASHING** ↓

**PLEASE CASH WITHIN 180 DAYS**

# State of New York

DEPARTMENT OF TAXATION AND FINANCE  
DIVISION OF THE TREASURY

JULY 20, 2021

OSC01

Check No. \_\_\_\_\_

**A**

KNOW YOUR ENDORSER

\$1,857,334.41

\$1,857,334.41

Pay to the  
Order of:

CLIFTON PARK TOWN OF

*Thomas P. DiNapoli*  
 Thomas P. DiNapoli  
 State Comptroller

KeyBank N.A.

*Amanda Hiller*  
 Amanda Hiller  
 Acting Commissioner, Taxation and Finance

Resolution No. \_\_\_\_\_ of 2021, a resolution awarding the construction contract for the Pedestrian Action Safety Plan Project, P.I.N. 1760.93 (The Project) to Riffenburg Contracting Corporation pursuant to competitive bid.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by resolution No. 37 of 2018, the Town Board retained Greenman-Pederson Inc. (GPI) for engineering and consulting services to advance a local pedestrian safety project pursuant to the NYS Pedestrian Safety Action Plan, (PSAP) and

WHEREAS, by Resolution Nos. 62 and 178 of 2021, the Board authorized the implementation and funding for federal-aid and State "Marchiselli" Program to fund the Construction Phase of the project for Pedestrian Safety Improvements at various intersections within the Exit 9 area as well as at Moe and Grooms Roads, and appropriating funds therefore, and

WHEREAS, Federal Construction authorization was obtained on January 29, 2020, and

WHEREAS, GPI prepared final plans, specifications and estimate, and the Town was authorized to proceed to bid in January of 2020, and

WHEREAS, after a bid opening on May 18, 2021, GPI performed a bid analysis and recommended that the bid be awarded to Riffenburg Contracting Corp., as low bidder, and

WHEREAS, the Town Board has authorized funding to pay construction costs in the first instance with reimbursement of 100% of the construction costs from State and Federal PSAP funding sources, and

WHEREAS, ON July 28, 2021, NYSDOT forwarded the Department's concurrence in the selection of Riffenburg Contracting as low bidder for the construction phase of the contract, now therefore, be it

RESOLVED, that the Town Board accepts the recommendation of the project design engineer, GPI, and hereby awards the construction contract for the Pedestrian Safety Action Plan Project to Riffenburg Contracting Corp. pursuant to General Municipal Law Section 103, at a cost not to exceed \$566,595,10, and be it further

RESOLVED that GPI is authorized to notify Riffenburg Contracting Corp. to proceed, with construction expected to be substantially completed by November 15, 2021, and be it further.

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

June 1, 2021

Mr. David Martinelli  
NYSDOT Region 1, Program Management  
50 Wolf Road, Albany, NY 12205

**RE: Clifton Park Pedestrian Safety (PSAP) Improvements; PIN 1760.93  
Town of Clifton Park, Saratoga County, New York  
GPI Job No. ALB-2019003.00**

Dear Mr. Martinelli:

GPI is pleased to submit the following for your approval:

NO. of PAGES	DESCRIPTION
3	GPI Cover Letter
1	Town Commitment to PSAP Funding
5	Proof of Advertisement
10	Memorandum of Bids, Verification of Base Bid and Alternates 1/2, Items over 25% of EE
1	Recommendation of Award Letter
55	Signed Proposal of Verified Low Bidder
7	Bid Analysis
as noted	List of OSHA, DOS, etc.; Authorization to Advertise, planholder list

Thank you for your review of the enclosed and concurrence with these documents. If you have any questions, please do not hesitate to contact me.

Sincerely,  
GPI/Greenman-Pedersen, Inc.



Jeffery Gentzler, P.E.  
Project Engineer

CC: Mr. John Scavo  
Planning Department Director  
Town of Clifton Park

June 1, 2021

Mr. John Scavo  
Planning Department Director  
1 Town Hall Plaza  
Clifton Park, NY 12065

**Re: D0360122/PIN 1760.93 – Clifton Park Pedestrian Safety Improvements  
Town of Clifton Park, Saratoga County, New York**

Dear Mr. Scavo:

In accordance with Chapter 14 of the Procedures for Locally Administered Federal Aid Projects, enclosed is the Contract Award Documentation Package as prepared by GPI/Greenman-Pedersen, Inc. for the subject project. The award package has been prepared in accordance with Chapter 14 of these Procedures. The documentation for the Contract Award Package follows the list as shown in Section 14.4.

**A) Proof of Advertising**

The contract appeared in the New York State Contract Reporter on April 26, 2021. The contract also was also advertised in The Gazette on April 23, 2021.

**B) Memorandum of Bids**

The Memorandum of Bids is enclosed and **requires your signature**. The spreadsheet shows the Engineers Estimate of Quantities and Unit Prices. The memorandum also shows the unit prices bid by all bidders.

**C) Verification of the Low Bidder (mathematical certification)**

GPI/Greenman-Pedersen, Inc. completed the mathematical certification of the current low bidder on May 25, 2021 as part of the bid analysis. No corrections were necessary to the low bidder's tabulations.

**D) Recommendation of Award by Sponsor**

Enclosed is the Recommendation of Award proposing award of the contract to **Rifenburg Contracting Corp of Troy, NY**. This recommendation **requires your signature**.

**E) Copy of Signed Proposal of the Verified Low Bidder**

The proposal included all of the required items as identified in the bid completeness check as found in the information to bidders including all necessary federal aid contractor requirements, including the following:

- Non-collusive Bidding Certification
- Bid bond
- Lobbying Certification
- D/M/WBE Goals
- Debarment History Certification

**F) Bid Analysis from Sponsor**

The following components have been addressed in conducting the bid analysis:

1. The contract advertisement met the contract advertisement requirements by advertising for a minimum of three (3) weeks in advance of the bid opening in the New York State Contract Reporter. Given that 2 firms/vendors firms bid on the contract; adequate competition has been secured.
2. Bids were opened on May 18, 2021 at 3:00 PM.
3. The low bidder proposed for award is Rifenburg Contracting Corp.
4. The low bid is 52.3% above the engineers estimate and 14.9% below the next bidder. A review of all bids does not indicate unbalanced bidding by the apparent low bidder.

#### **G) Documentation demonstrating the low bidder's good faith effort of Disadvantaged Business Enterprise Competition**

In accordance with Paragraph 13.5.1 of the Procedures, the goals outlined in the Contract Proposal which was signed by Rifenburg Contracting Corp.; there is a DBE goal of 6% for this contract. Rifenburg Contracting Corp. has acknowledged there is a goal and will need to complete EBO prior to NYSDOT issued concurrence.

#### **H) Certification of the Low Bidder Responsibility**

Using the following guidelines as established by the Governor's Executive Order #170.1 the low bidder has been determined to be responsible.

1. The low bidder does not lack the expertise, experience or financial resources to complete the project.
2. There is no apparent criminal conduct in connection with government contracts.
3. The low bidder has not demonstrated grave disregard for the personal safety of employees, government personnel, or members of the public.
4. The low bidder has no record of willful non-compliance with prevailing wages.
5. The low bidder has no other significant labor law violations.
6. The low bidder has no apparent violations of the Workers Compensation Laws.
7. The low bidder has no apparent criminal conduct involving violations of Environmental Conservation Law or other environmental statutes.
8. The low bidder has demonstrated good faith efforts to comply with Federal or State statutes and regulations regarding efforts to solicit and utilize Minority, Women or Disadvantaged Business Enterprises on government contracts.
9. The low bidder apparently complies with State and Federal equal opportunity statutes and regulations.
10. There are no other causes so serious and compelling that it raises questions about the present responsibility of the low bidder.

In addition to the items above, the following checks have been performed as part of the review for bidder responsibility:

- A check of the General Services Administration's List of Debarred, Suspended, or Voluntarily Excluded Firms Ineligible for Federal Aid has been made and Rifenburg Contracting Corp. does not appear.
- A check of the Department of Labor's monthly list of firms debarred for willful violations of the labor law has been made and Rifenburg Contracting Corp. does not appear.
- A check of the Department of State's Corporation database has been made and Rifenburg Contracting Corp. has the proper authority to conduct business in New York State.
- A check with the Office of Safety and Health Administration for possible safety violations shows that Rifenburg Contracting Corp. has no record of any violations.

#### **I) Certification of resolution of conditional approval Items at PS&E Approval**

There were no conditional approval Items at the time of PS&E approval.

**J) Copy of all amendments/addendum not included in with the original proposal**

There were no amendments/addenda issued for the project.

**K) A description from the Sponsor on how they intend to inspect and provide QA/QC**

1. Contract Inspection: The Town of Clifton Park will retain GPI to provide daily on-site construction inspection services. A CMP was transmitted as part of the PSE package.
2. Project QA/QC: The project will be administered in accordance with the latest New York State Department of Transportation Standard Specifications. Saratoga County will require all manufacturers, vendors, contractor and construction inspection engineers to certify materials and workmanship ensuring they conform to the Specifications. There shall be sufficient documentation in accordance with the Specifications to ensure project expenditures remain eligible for Federal reimbursement.

GPI/Greenman-Pedersen, Inc. recommends the Town of Clifton Park award the subject project to Rifenburg Contracting Corp. If you are in concurrence with this, please include all supporting documents (A-K above) in a letter to NYSDOT Region 1 (attached) to complete the Award Documentation Package requirements.

Should you have any questions regarding the enclosed information or require any additional information, please feel free to contact me at (518) 898-9563 or [jgantzler@gpinet.com](mailto:jgantzler@gpinet.com).

Sincerely,  
GPI/Greenman-Pedersen, Inc.



Jeffery Gantzler, P.E.  
Project Engineer

CC: Mr. David Martinelli  
NYSDOT Region 1, Program Management

**PEDESTRIAN SAFETY IMPROVEMENTS BID 5/18/21 @ 3PM**

<b>COMPANY NAME</b>	<b>Base Bid</b>	<b>Alt. #1</b>	<b>Alt. #2</b>
<b>Callanan Industries, Inc.</b>	<b>\$622,119.61</b>	<b>\$108,037.60</b>	<b>\$82,799</b>
<b>Rifenburg Contracting Corp.</b>	<b>\$566,595.10</b>	<b>\$88,168.50</b>	<b>\$63,930</b>



Jennifer Viggiani  
Town of Clifton Park Planning Department  
1 Town Hall Plaza  
Clifton Park, New York 12065

RE: PIN 1760.93/ D036122 - Pedestrian Safety Action Plan (PSAP)  
Town of Clifton Park, Saratoga County

Dear Ms. Viggiani,

Please be advised that this Department is in receipt of the Contract Award Package for the above subject, locally administered, Federal-aid project. It appears, based on your recommendation, that you have selected Rifenburg Contracting Corp. for the contract award.

After reviewing the Contract Award Package, Rifenburg Contracting Corp. has committed to the project's 6 % DBE goal and we have deemed the package complete according to the Local Project Manual(LPM). Consider-this letter as New York State Department of Transportation concurrence with your selection. You may now award the contract to Rifenburg Contracting Corp. and commence construction.

Remember that this concurrence is based on the belief that there is no outstanding right of way issues. The Contractor cannot perform work on any property where the ROW has not been acquired including temporary easements, permanent easements, fees or releases. Also, there must be no utility issues. There will be no federal reimbursement for delay charges related to these items if agreements are not in place\_ Also, all necessary construction permits are the responsibility of the Sponsor to obtain. And finally, any contractor who fails to commit to a contract's DBE goal is obligated to continue their efforts and GFE for the life of the contract continually updating their efforts.

Please be sure that a representative of this office as well as our Regional Materials and Geotechnical Engineer are present at the preconstruction meeting for this project and that they are provided with all of the items that are required to be submitted to NYSDOT at that time.

Sincerely,

Lorenzo DiStefano, P.E.  
Regional Local Project Liaison  
NYS Department of Transportation, R-1

## Tom McCarthy

---

**From:** Jennifer Viggiani <JViggiani@cliftonpark.org>  
**Sent:** Wednesday, July 28, 2021 11:06 AM  
**To:** John Scavo; Tom McCarthy; Mark Heggen  
**Cc:** Meg Springli  
**Subject:** FW: Clifton Park PSAP - DOT Approval of Award to Construction Contractor  
**Attachments:** 1760.93\_Ok to Award.doc

Good morning,

Attached please find DOT's concurrence and "okay" for the Town to award the construction contract.

Thank you,

Jennifer Viggiani  
Town of Clifton Park – Planning Department  
[www.cliftonpark.org](http://www.cliftonpark.org)

**From:** Distefano, Lorenzo (DOT) <Lorenzo.Distefano@dot.ny.gov>  
**Sent:** Wednesday, July 28, 2021 11:01 AM  
**To:** Jennifer Viggiani <JViggiani@cliftonpark.org>; (jgentzler@gpinet.com) <jgentzler@gpinet.com>; John Scavo <jscavo@cliftonpark.org>  
**Cc:** Christopher Cornwell <ccornwell@gpinet.com>; Michael Wieszchowski <mwieszchowski@gpinet.com>; Willy Grimmke <wgrimmke@gpinet.com>  
**Subject:** RE: Clifton Park PSAP

Good Morning

Please find attached the Ok to award letter.

Feel free to call me if you have any questions

Lorenzo DiStefano, P.E.  
Regional Local Project Liaison, Region One  
**New York State Department of Transportation**  
**Regional Planning and Program Management**  
50 Wolf Road, Albany, NY 12232  
(518) 485-1715 | [Lorenzo.DiStefano@dot.ny.gov](mailto:Lorenzo.DiStefano@dot.ny.gov)  
[www.dot.ny.gov](http://www.dot.ny.gov)



**From:** Jennifer Viggiani <JViggiani@cliftonpark.org>  
**Sent:** Wednesday, July 14, 2021 7:40 AM  
**To:** (jgentzler@gpinet.com) <jgentzler@gpinet.com>; John Scavo <jscavo@cliftonpark.org>  
**Cc:** Christopher Cornwell <ccornwell@gpinet.com>; Michael Wieszchowski <mwieszchowski@gpinet.com>; Willy Grimmke <wgrimmke@gpinet.com>; Distefano, Lorenzo (DOT) <[Lorenzo.Distefano@dot.ny.gov](mailto:Lorenzo.Distefano@dot.ny.gov)>  
**Subject:** RE: Clifton Park PSAP

Resolution No \_\_\_\_\_ of 2021, a resolution scheduling a public hearing on a proposal to amend the Town Zoning Code authorizing the installation of solar energy systems and equipment in certain zones.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Local Law No. 9 of 2011, the Town Board authorized the siting of ground mounted solar arrays within the R-1, R-3, CR, HR, and HM zones, and

WHEREAS, by Local Laws 2 and 5 of 2021, the Town Board imposed a moratorium on the processing of new applications for site plan or special use approval of new solar energy installations, systems or equipment pending further study of the effects of changed and increased state and federal incentives for solar energy development on local zoning and planning determinations within the Town, and

WHEREAS, Planning Director John Scavo, working with consultants Greenman-Pederson, Inc., has reviewed the NYS Solar Guidebook, and the Model Local Solar Law published by NYSERDA in comparison with existing regulations of the Town as adopted in 2011, and

WHEREAS, the reviewing consultants and Planning Department have recommended additions to the Town Code, including a three-tiered classification system for solar energy systems and equipment based on capacity, and

WHEREAS, the proposal includes several defined terms relative to the review of solar energy projects and mitigation measures to be considered, and

WHEREAS, the proposed amendments would provide authority to site Tier Two and Three projects within the Residential, Hamlet, Light Industrial and Corporate Commerce zones subject to special use review and appropriate mitigation measures, including impact to prime farmland , as well as definite space and bulk requirements, and

WHEREAS, the Town Board wishes to solicit the views of the public on the proposal, now therefore, be it

RESOLVED, that a Public Hearing is hereby scheduled to take place on Tuesday, September 7, 2021, at 7:05 P.M. in the Wood Memorial room one Town Hall Plaza, Clifton Park, New York 12065, and be it hereby

RESOLVED, that the Clerk is directed to post and publish the attached notice of same.

# Chapter 208

## Zoning

### Article II Definitions

#### § 208-7 Definitions and word usage.

A. Certain words and terms used in this chapter are defined, for the purposes thereof, as follows:

#### **FARMLAND, PRIME**

Land, designated as “Prime Farmland” in the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS)’s Soil Survey Geographic (SSURGO) Database on Web Soil Survey, that has the best combination of physical and chemical characteristics for producing food, feed, forage, fiber, and oilseed crops and is also available for these land uses.

#### **FARMLAND OF STATEWIDE IMPORTANCE**

Land, designated as “Farmland of Statewide Importance” in the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS)’s Soil Survey Geographic (SSURGO) Database on Web Soil Survey, that is of statewide importance for the production of food, feed, fiber, forage, and oilseed crops as determined by the appropriate state agency or agencies. Farmland of Statewide Importance may include tracts of land that have been designated for agriculture by state law.

#### **GLARE**

The effect by reflections of light with intensity sufficient as determined in a commercially reasonable manner to cause annoyance, discomfort, or loss in visual performance and visibility in any material respects.

#### **[SOLAR ARRAY, GROUND- OR POLE-MOUNTED**

Any solar collector, controls, solar energy storage device, heat exchangers, or solar-thermal energy system which is directly installed on the ground and not affixed to an existing structure.]

#### **SOLAR ACCESS**

Space open to the sun and clear of overhangs or shade so as to permit the use of active and/or passive Solar Energy Systems on individual properties.

#### **SOLAR ENERGY EQUIPMENT**

Electrical material, hardware, inverters, conduit, storage devices, or other electrical and photovoltaic equipment associated with the production of electricity.

#### **SOLAR ENERGY SYSTEM**

The components and subsystems required to convert solar energy into electric energy suitable for use. The term includes, but is not limited to, Solar Panels and Solar Energy Equipment. The area of a Solar Energy System includes all the land inside the perimeter of the Solar Energy System, which extends to

any interconnection equipment. A Solar Energy System is classified as follows:

(1) Tier 1 Solar Energy Systems include the following:

(a) Roof-Mounted Solar Energy Systems

(c) Building-Integrated Solar Energy Systems

(2) Tier 2 Solar Energy Systems include Ground-Mounted Solar Energy Systems with system capacity up to 25 kW AC and that generate no more than 110 % of the electricity consumed on the site over the previous 12 months.

(3) Tier 3 Solar Energy Systems include Ground-Mounted Solar Energy Systems with a capacity of 25 kW AC or more, that are not included in the list for Tier 1 Solar Energy Systems.

### **SOLAR ENERGY SYSTEM, BUILDING INTEGRATED**

A combination of Solar Panels and Solar Energy Equipment integrated into any building envelope system such as vertical facades, semitransparent skylight systems, roofing materials, or shading over windows, which produce electricity for onsite consumption.

### **SOLAR ENERGY SYSTEM, GROUND-MOUNTED**

A Solar Energy System that is anchored to the ground via a pole or other mounting system, detached from any other structure, that generates electricity for onsite or offsite consumption

### **SOLAR ENERGY SYSTEM, ROOF-MOUNTED**

A Solar Energy System located on the roof of any legally permitted building or structure that produces electricity for onsite or offsite consumption.

### **SOLAR PANEL**

A photovoltaic device capable of collecting and converting solar energy into electricity.

### **SOLAR STORAGE BATTERY**

A device that stores energy and makes it available in an electrical form.

Article III  
Residential Districts

§ 208-8 **Agricultural/Residential 3 Districts (R-3).**

B. (9) Tier 1 Solar Energy System.

(10)[9](a)

[15] [Ground- or pole-mounted solar arrays. [Added 3-21-2011 by L.L. No. 9-2011]] Tier 2 and Tier 3 Solar Energy Systems, subject to the requirements of Article XIV and Article XVI.

§ 208-10 **Residential 1 Districts (R-1).**

B.

(9) Tier 1 Solar Energy System

(10)[9] Other uses and other buildings and structures as provided by the following sections:

(a)

[12] [Ground- or pole-mounted solar arrays. [Added 3-21-2011 by L.L. No. 9-2011]] Tier 2 and Tier 3 Solar Energy Systems, subject to the requirements of Article XIV and Article XVI.

C. Space and bulk standards. See § 208-11.

§ 208-11 **Space and bulk standards.**

[Amended 5-9-2005 by L.L. No. 5-2005; 3-21-2011 by L.L. No. 9-2011; 3-3-2018 by L.L. No. 6-2018]

Standards	R-3	R-1	CR	HR
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NOTES:

[e.] [Ground- or pole-mounted solar arrays are not permitted without a minimum lot size of 20,000 square feet.]

§ 208-16 **Conservation Residential Zones.**

[Added 5-9-2005 by L.L. No. 5-2005]

D.

(1)

(b)

[2] Tier 1 Solar Energy System.

(c)

(3)

(a)

[22] [Ground- or pole-mounted solar arrays. **[Added 3-21-2011 by L.L. No. 9-2011]** ]Tier 2 and Tier 3 Solar Energy Systems, subject to the requirements of Article XIV and Article XVI.

**§ 208-17 Hamlet Residential (HR) District.**  
**[Added 5-9-2005 by L.L. No. 5-2005]**

B.

(6) Tier 1 Solar Energy System.

(7)[6]

(a)

[8] [Ground- or pole-mounted solar arrays. **[Added 3-21-2011 by L.L. No. 9-2011]**] Tier 2 and Tier 3 Solar Energy Systems, subject to the requirements of Article XIV and Article XVI.

C. [(7) Ground- or pole-mounted solar arrays are not permitted without a minimum lot size of 20,000 square feet. **[Added 3-21-2011 by L.L. No. 9-2011]** ]

Article IIIA  
Town Center Districts

§ 208-22 **Regulating Plan.**

3. Zones.

A. The allowable uses in each development zone are as set forth in Table 3-1, Allowed Uses. [Amended 6-5-2017 by L.L. No. 1-2017; 1-19-2021 by L.L. No. 3-2021]

**TABLE 3-1 Allowed Uses**

Use Type(See Definitions)	TC6 Boulevard	TC5 Neighborhood	<u>TNGB</u> Neighborhood General Business	TC4 Transition	TC3 General	TC2 Edge	TC1 Highway
<u>Tier 1 Solar Energy System</u>							
<u>Tier 1 Solar Energy System</u>							
<u>Tier 1 Solar Energy System</u>							

Notes:

- Green = Use permitted
- Yellow = Special permit

Uses not listed, or blank cells, indicate use not permitted. Some not-permitted uses are still listed in order to avoid ambiguity with similar functions. See § 280-22, Subsection 5, of the Town Code for special permit use considerations.

\* Exclusion note: Not permitted east of I-87, south of Route 146 and west of Route 9.

Article IV  
**B-1 and B-2 Districts Business Nonretail**

§ 208-32 **Permitted uses.**

A.

(19) Tier 1 Solar Energy System.

Article V  
**Neighborhood Business Districts B-3**

§ 208-37 **Permitted uses.**

B. The following uses:

Tier 1 Solar Energy System

Article VA  
**Hamlet Mixed Use (HM) District**

[Added 5-9-2005 by L.L. No. 5-2005]

§ 208-43.2 **Permitted uses.**

[Amended 3-21-2011 by L.L. No. 9-2011]

The following are permitted uses:

Uses	Permitted (P) or Special Permits(s) Pursuant to § 208-79 et seq.
<b>Business Uses</b>	P
<u>Tier 1 Solar Energy System</u>	<u>P</u>
<b>Municipal Uses</b>	
<u>Tier 1 Solar Energy System</u>	<u>P</u>
<b>Residential Uses</b>	
<u>Tier 2 Solar Energy Systems</u> [Solar Energy Systems arrays: Ground- or pole-mounted solar arrays]	<u>S</u>

§ 208-43.3 **Space and bulk requirements.**

Space and bulk requirements are as follows:

A.

- (9) Tier 2 and Tier 3 Solar Energy Systems, subject to the requirements of Article XIV and Article XVI.  
[Minimum lot size for all ground- or pole-mounted solar arrays is 20,000 square feet. **[Added 3-21-2011 by L.L. No. 9-2011]**]Article VI  
Highway Business Districts B-4

§ 208-45 **Permitted uses.**

B.

Tier 1 Solar Energy System

Article VIA

Highway Business/Restricted Retail Districts B-4A

§ 208-50.2 **Permitted uses.**

B.

Tier 1 Solar Energy System

Article VII

Corporate Commerce Districts B-5

§ 208-53 **Permitted uses.**

**[Amended 12-9-1996 by L.L. No. 11-1996; 2-28-2011 by L.L. No. 7-2011]**

A.

(12) Tier 1 Solar Energy System.

B.

(6) Tier 2 and Tier 3 Solar Energy Systems, subject to the requirements of Article XIV and Article XVI.

Article VIII

**Public/Institutional/Recreational District PIR**

§ 208-58 **Permitted uses.**

A.

(28) Tier 1 Solar Energy System

Article IX  
**Light Industrial Districts LI**

§ 208-64 **Permitted and prohibited uses.**

A.

(1)

(o)[m] Tier 1 Solar Energy System.

(2)

(b) Tier 2 and Tier 3 Solar Energy Systems, subject to the requirements of Article XIV and Article XVI.

B.

(12) [Only the following special uses shall be considered pursuant to § 208-79 et seq.: [Added 4-6-1998 by L.L. No. 2-1998]] Tier 1 Solar Energy System.

(13) Only the following special uses shall be considered pursuant to § 208-79 et seq.: [Added 4-6-1998 by L.L. No. 2-1998]

(g) Tier 2 and Tier 3 Solar Energy Systems, subject to the requirements of Article XIV and Article XVI

Article XI  
**Planned Development Districts**

§ 208-74 **Action by the Town Board.**

E.

(1) Applications for Tier 2 or Tier 3 Solar Energy Systems in existing Planned Unit Development Districts approved or constructed prior to the adoption of this section shall be referred to the Planning Board for review and recommendation pursuant to the standards for review contained in Article XIV and Article XVI. [ground- or pole-mounted solar arrays in existing Planned Unit Development Districts approved or constructed prior to the adoption of this section shall be referred to the Planning Board for review and recommendation pursuant to the standards for review contained in § 208-179. ]The Planning Board shall make its recommendation within 90 days following referral by the Town Board of any application for amendment to an existing Planned Development District for [ground or pole mounted solar arrays] Tier 2 and 3 Solar Energy Systems.

Article XIV  
**Exceptions and Special Provisions**

§ 208-79

E.

[3] Solar arrays: ground- or pole-mounted solar arrays. **[Added 3-21-2011 by L.L. No. 9-2011]**

(a) Factors to be considered by the Planning Board in determining the siting requirements for solar installations under this section:

- [1] The setbacks proposed and available in relation to other applicable setbacks for the zone within which the installation is proposed.
- [2] The proposed height, width and dimensions of the installation and housing structures, and whether the proposed installation is compatible with adjacent uses in terms of scale, siting, design, lighting and noise generation.
- [3] The maximum surface area of the proposed installation in relation to the available lot size for the host parcel.
- [4] Energy load of the primary residence or buildings to be powered by the installation.

(b) Additional design standards for ground- and pole-mounted solar arrays:

- [1] All installations shall be screened with an appropriate combination of natural vegetative buffer, landscaping, or other such screening as the Planning Board shall determine, and installations shall be sited so as to minimize significant adverse visual and/ or auditory impacts.
- [2] The Planning Board may require visual simulations sufficient to determine potential visual impacts during the review process, as well as other information and reasonably necessary in the Board's discretion.

(c) The Planning Director may waive the requirement for a special use permit in all residential zones for a ground- or pole-mounted solar array of less than 325 square feet cumulative panel area, upon good cause shown, and upon such terms and conditions as he or she shall determine. ]

(3[4]) Additional standards for review for applications for permanent farm labor housing pursuant to § 208-16D. **[Added 5-2-2011 by L.L. No. 11-2011]**

**§ 208-80 [(Reserved)] Permitting Requirements for Tier 2 and Tier 3 Solar Energy Systems.**

**A. Review Process**

(1) All Tier 2 and Tier 3 Solar Energy Systems are subject to Special Use Permit (Section 208-79) and Site Plan Review and approval requirements set forth in Article XVI and this Section.

(2) The Planning Board may waive specific requirements of Site Plan Review and Special Use Permit for Tier 2 Solar Energy Systems, upon good cause shown by the applicant, and upon such terms and conditions as the Board shall determine.

**B. Factors to be considered by the Planning Board:**

(1) The setbacks proposed and available in relation to other applicable setbacks for the zone within which the installation is proposed.

(2) The proposed height, width and dimensions of the installation and housing structures, and whether the proposed installation is compatible with adjacent uses in terms of scale, siting, design, lighting and noise generation.

(3) The maximum surface area of the proposed installation in relation to the available lot size for the host parcel.

(4) Energy load of the primary residence or buildings to be powered by the installation.

**C. Design standards and requirements.**

(1) Space and bulk standards for Tier 2 Solar Energy Systems

<u>Zoning District</u>								
<u>Standard</u>	<u>R-3</u>	<u>R-1</u>	<u>CR</u>	<u>HR</u>	<u>HM</u>	<u>B-5</u>	<u>LI-1</u>	<u>LI-2</u>
<u>Minimum Lot Size</u>	<u>40,000 sq.ft.</u>	<u>40,000 sq.ft.</u>	<u>40,000 sq.ft.</u>	<u>20,000 sq.ft.</u>	<u>20,000 sq.ft.</u>	<u>20,000 sq.ft.</u>	<u>20,000 sq.ft.</u>	<u>20,000 sq.ft.</u>
<u>Front yards (feet)</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>30</u>
<u>Rear yards (feet)</u>	<u>30</u>	<u>30</u>	<u>30</u>	<u>25</u>	<u>25</u>	<u>25</u>	<u>25</u>	<u>25</u>
<u>Side yards, each (feet)</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>	<u>15</u>
<u>Maximum Height (measured from the highest natural grade below each solar panel)</u>	<u>10'</u>	<u>10'</u>	<u>10'</u>	<u>10'</u>	<u>10'</u>	<u>15'</u>	<u>15'</u>	<u>15'</u>

(2) Space and bulk standards for Tier 3 Solar Energy Systems

<u>Standard</u>	<u>R-3</u>	<u>R-1</u>	<u>CR</u>	<u>B-5</u>	<u>LI-1</u>	<u>LI-2</u>
<u>Minimum Lot Size</u>	<u>4 acres</u>	<u>3 acres</u>	<u>4 acres</u>	<u>1.5 acre</u>	<u>1.5 acre</u>	<u>1.5 acre</u>
<u>Front yards (feet)</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>50</u>	<u>50</u>	<u>50</u>
<u>Rear yards (feet)</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>30</u>	<u>30</u>	<u>30</u>
<u>Side yards, each (feet)</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>25</u>	<u>25</u>	<u>25</u>
<u>Maximum Height (measured from the highest natural grade below each solar panel)</u>	<u>15'</u>	<u>15'</u>	<u>15'</u>	<u>20'</u>	<u>20'</u>	<u>20'</u>

(3) Visibility. Tier 2 and Tier 3 Solar Energy Systems (including any and all Solar Energy Equipment) shall have views minimized from public roadways and adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area. Tier 3 applicants must provide a Visual Assessment of the visual impacts of the Solar Energy System on public roadways and adjacent properties. Depending upon the scope and potential significance of the visual impacts, additional visual impact analyses, including for example a digital viewshed report, may be required.

(4) Screening and Landscaping. Tier 2 Solar Energy Systems shall be screened with an appropriate combination of natural vegetative buffer, landscaping, or other such screening as the Planning Board shall determine, and installations shall be sited so as to minimize significant adverse visual and/ or auditory impacts. Tier 3 Solar Energy Systems shall provide a screening and landscaping plan that specifies the locations, elevations, height, plant species, and/or materials that will comprise the structures, landscaping, and/or grading used to screen and/or mitigate any adverse aesthetic effects of the system. Existing vegetation may be used to satisfy all or a portion of the required landscaped screening.

(5) Utility Lines. All on-site utility lines shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles, with new easements and right-of-way.

(6) Vehicular Paths. Vehicular paths associated with the Solar Energy Systems shall be designed to minimize the extent of impervious materials and soil compaction.

(7) Signage. No signage or graphic content shall be displayed on the Solar Energy Systems except the manufacturer's name, equipment specification information, safety information, and 24-hour emergency contact information. Said information shall be depicted within an area no more than 8 square feet. As required by National Electric Code (NEC), disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.

(8) Glare. All Solar Panels shall have anti-reflective coating(s).

(9) Lighting. Lighting of the Solar Energy Systems shall be limited to that minimally required for safety and operational purposes and shall be reasonably shielded and downcast from abutting properties.

(10) Tree-cutting. Removal of existing trees larger than [6] inches in diameter should be minimized to the extent possible.

(11) Fencing. For Tier 3 Solar Energy Systems, all mechanical equipment, including any structure for storage batteries, shall be enclosed by a 7-foot-high fence, as required by NEC, with a self-locking gate to prevent unauthorized access.

(12) Agricultural Resources. Any Tier 3 Solar Energy System located on the areas that consist of Prime Farmland or Farmland of Statewide Importance shall to the maximum extent practicable avoid disturbance of these most valuable/productive farmland soils.

(13) Ownership Changes. If the owner or operator of the Solar Energy System changes or the owner of the property changes, the special use permit shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the special use permit, site plan approval, and decommissioning plan. A new owner or operator of the Solar Energy System shall notify the zoning enforcement officer of such change in ownership or operator within 30 days of the ownership change.

[14] Safety.

(a) Solar Energy Systems and Solar Energy Equipment shall be certified under the applicable electrical and/or building codes as required.

(b) Solar Energy Systems shall be maintained in good working order and in accordance with industry standards. Site access for Tier 3 Solar Energy Systems shall be maintained, including snow removal at a level acceptable to local emergency services districts.

(c) If Solar Storage Batteries are included as part of the Solar Energy System, they shall meet the requirements of any applicable fire prevention and building code when in use and, when no longer used, shall be disposed of in accordance with the laws and regulations of the Town and any applicable federal, state, or county laws or regulations.

(15) Decommissioning.

(a) Solar Energy Systems that have been abandoned and/or not producing electricity for a period of one (1) year shall be removed at the owner and/or operators expense, which at the owner's option may come from

any security made with the Town as set forth in Section §208-80(C)(16).

(b) A decommissioning plan (see Appendix X if the Town wants to provide an example?) signed by the owner and/or operator of the Solar Energy System shall be submitted by the applicant, addressing the following:

[1] The cost of removing the Solar Energy System.

[2] The time required to decommission and remove the Solar Energy System any ancillary structures.

[3] The time required to repair any damage caused to the property by the installation and removal of the Solar Energy System.

(16) Security

(a) The deposit, executions, or filing with the Town Clerk of cash, bond, or other form of security reasonably acceptable to the Town attorney and/or engineer, shall be in an amount sufficient to ensure the good faith performance of the terms and conditions of the permit issued pursuant hereto and to provide for the removal and restorations of the site subsequent to removal. The amount of the bond or security shall be 125% of the cost of removal of the Solar Energy System and restoration of the property with an escalator of 2% annually for the life of the Solar Energy System. The decommissioning amount shall be reduced by the amount of the estimated salvage value of the Solar Energy System.

(b) In the event of default upon performance of such conditions, after proper notice and expiration of any cure periods, the cash deposit, bond, or security shall be forfeited to the Town, which shall be entitled to maintain an action thereon. The cash deposit, bond, or security shall remain in full force and effect until restoration of the property as set forth in the decommissioning plan is completed.

(c) In the event of default or abandonment of the Solar Energy System, the system shall be decommissioned as set forth in Section [17] herein.

[17] Solar Energy System Special Use Permit Time Frame, and Abandonment

(a) The Special Use Permit for a Solar Energy System shall be valid for a period of 18 months, provided that a Building Permit is issued for construction. In the event construction is not completed in accordance with the final site plan, as may have been amended and approved, as required by the Planning Board, within 18 months after approval, the applicant or the Town may extend the time to complete construction for 180 days. If the owner and/or operator fails to perform substantial construction after 24 months, the approvals shall expire.

(b) Upon cessation of electricity generation of a Solar Energy System on a continuous basis for 12 months, the Town may notify and instruct the owner and/or operator of the Solar Energy System to implement the decommissioning plan. The decommissioning plan must be completed within 360 days of notification.

(c) If the owner and/or operator fails to comply with decommissioning upon any abandonment, the Town may, at its discretion, utilize the bond and/or security for the removal of the Solar Energy System and

restoration of the site in accordance with the decommissioning plan.

§ 208-107 **Building permits; powers and duties of Building Inspector.**

**[Amended 12-19-2005 by L.L. No. 12-2005; 10-10-2006 by L.L. No. 8-2006; 12-18-2006 by L.L. No. 20-2006]**

A. (2)

(h) Tier 1, Roof-Mounted Solar Energy Systems shall incorporate, when feasible, the following design requirements:

[1] Solar Panels on pitched roofs shall be mounted with a maximum distance of 8 inches between the roof surface the highest edge of the system.

[2] Solar Panels on pitched roofs shall be installed parallel to the roof surface on which they are mounted or attached.

[3] Solar Panels on pitched roofs shall not extend higher than the highest point of the roof surface on which they are mounted or attached.

[4] Solar Panels on flat roofs shall not extend above the top of the surrounding parapet, or more than 24 inches above the flat surface of the roof, whichever is higher.

[5] Glare: All Solar Panels shall have anti-reflective coating(s).

[6] Height: All Roof-Mounted Solar Energy Systems shall be mounted no more than 2' above the roof for residential structures and 4' for commercial structures. The height of system will be measured from the highest natural grade below each solar panel.

[7] Building-Integrated Solar Energy Systems shall be shown on the plans submitted for the building permit application for the building containing the system.

(i) Tier 2 and Tier 3 Solar Energy Systems are subject to the requirements of Article XIV and Article XVI.

[Ground- or pole-mounted solar arrays. **[Added 3-21-2011 by L.L. No. 9-2011]** ]

## Article XVI

### Site Plan Review and Approval

§ 208-115 **Application for preliminary site plan approval.**

G. Additional Requirements for Tier 2 and Tier 3 Solar Energy Systems.

(1) A one- or three-line electrical diagram detailing the Solar Energy System layout, solar collector installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and over current devices.

- (2) A preliminary equipment specification sheet that documents all proposed solar panels, significant components, mounting systems, and inverters that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.
- (3) Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the Solar Energy System. Such information of the final system installer shall be submitted prior to the issuance of building permit.
- (4) Name, address, phone number, and signature of the project applicant, as well as all the property owners, demonstrating their consent to the application and the use of the property for the Solar Energy System.
- (5) Property Operation and Maintenance Plan. Such plan shall describe continuing photovoltaic maintenance and property upkeep, such as mowing and trimming.

Resolution No. \_\_\_\_\_ of 2020, a resolution authorizing the hiring of Karie Provanchie as Adventure Challenge Course staff for the 2021 Project Adventure season.

Introduced by, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire Adventure Challenge Staff to conduct the 2021 Project Adventure Program within the Department of Parks, Recreation and Community Affairs, and

WHEREAS, the Director of Parks, Recreation and Community Affairs has recommended that Karie Provanchie, 129 Wildwood Place, Queensbury, NY, be hired as Adventure Challenge Course Assistant Facilitator; now, therefore, be it

RESOLVED, that Karie Provanchie is appointed as Assistant Facilitator, effective immediately for the 2021 Adventure Challenge Season, to be paid \$16/hour A7621-E2360 (Adventure Challenge - Staff).

Town of Clifton Park  
 Office of Parks, Recreation & Community Affairs  
 1 Town Hall Plaza, Clifton Park, NY 12065  
 (Phone) 371-6667 (Fax) 383-5088

Interview Date: Time: By:
------------------------------------

**Summer Recreation Employment Application**  
 Application must be completed by applicant - Please print using a blue or black pen.

Position(s) applying for:	High Ropes Course Operator	Date:	7/30/2021
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*If applying for a salaried position, please attach resume.*

Provanchie	Karie	A	Date of Birth: All individuals employed or volunteering will have their name submitted to a search on the NYS Sex Offender Registry. Used for this sole purpose.	8/29/78	
Last Name	LEGAL First Name	MI			
129 Wildwood Place		Queensbury	NY	12804	
Street Address		Town	State	Zip Code	
518-747-0309	518-695-1039 *	karie.provanchie@gmail.com			
Home Phone Number	Cell Phone Number	Email Address			
Have you ever applied with us before?	Yes <input type="radio"/> No <input checked="" type="radio"/>	If yes, give date:			
Have you been employed with us before?	Yes <input type="radio"/> No <input checked="" type="radio"/>	If yes, give date:			
When are you available for employment?	8/1/2021				

Please describe any specialized training, apprenticeship, skills and extra-curricular activities you are involved in that you feel would help you in the job you are applying for:

Project Adventure and High 5 trained Level 2 Challenge Course Facilitator. 8 years as a facilitator with SUNY Adirondack.

Please describe why you feel you would be effective in the position you are applying for:

I have 10+ years of experience facilitating high + low ropes courses for college classes, corporate groups, and youth groups such as Girl Scouts and Boy Scouts.

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Education	Name & Address of School	Course of Study	Year Completed	Diploma/Degree
High School	Hudson Falls	H.S.	1996	X
Undergraduate	SCCC	Aviation Mgt	2002	X
Graduate				
Professional				
Other (Specify)	SUNY ADK	Adventure Sports	2012	X

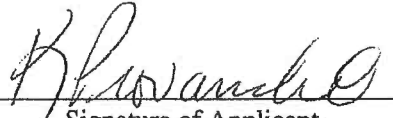
### Employment

<i>Begin with most recent</i>	Firm Name	Address	Phone	Describe your duties
<b>Employment Dates</b> From: 5/2021 To: present	A Point Shuttle Svc.	Wildwood Pl Queensbury	518-914-RIDE	owner/operator of adventure Shuttle service
<b>Employment Dates</b> From: 1/2012 To: 12/2020	SUNY Adirondack	640 Bay Rd Queensbury	518-743-2250	Program Assistant Challenge Course Facilitator/Instructor
<b>Employment Dates</b> From: 2016 To: 2020	RockSport	Carey Rd Queensbury	518-793-4626	Rock Wall Group facilitator
<b>Employment Dates</b> From: To:				

### References

At least two (2) required (must not be a relative)	Title/Business	Daytime Telephone #	Evening Telephone #
1. Clint McCarthy	Program Director	518-743-2250	
2. Tom Rosecrans	Owner of Gym	518-793-4626	
3.			

I state that the information provided is correct:

  
 Signature of Applicant

Resolution No. \_\_\_\_\_ of 2021, a resolution authorizing Lauren Piche to serve alcoholic beverages at a gathering to be held at Collins Park on September 26, 2021.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Lauren Piche, 23 Southbury Road, Clifton Park is hosting a gathering on September 26, 2021 from 11:00 A.M to 5:00 P.M., and

WHEREAS, Lauren Piche has requested permission to serve alcohol in the form of beer and wine at the event; now, therefore, be it

RESOLVED, that Lauren Piche is hereby authorized to serve beer and wine at a gathering at Collins Park on September 26, 2021 from 11:00 A.M. to 5:00 P.M.



**Town of Clifton Park**  
**OFFICE OF PARKS, RECREATION AND COMMUNITY AFFAIRS**  
One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6667 • Fax: (518) 383-5088  
Myla E. Kramer, M.S.W., Director

**2021 Special Alcohol Use Permit Request**  
*(Please attach to Facility Permit Application)*

Name of Organization: \_\_\_\_\_  
Contact Person: Lauren Piche  
Address: 23 Southbury Rd Clifton Park, NY 12065  
Phone (home): 518-210-6345 (work) \_\_\_\_\_ (cell) \_\_\_\_\_  
Email: Laurenpiche2@gmail.com

Location, Date and Time of Event: 12pm-5pm, Collins Park, 9/26/21

**Alcohol Permit is governed by the additional conditions:** *(please see initial conditions listed on Facility Permit Application)*

1. The permit is not transferable.
2. Permit is valid for specified date and time of event only.
3. Only beer and wine are allowed in Town parks or facilities. Glass beverage containers are not permitted.
4. Permit holder only is allowed to bring alcoholic beverages into the park and is responsible for the conduct of all group members.
5. Permit holder must retain permit and make available upon request by proper park official or security officer.
6. Permit holder will be responsible for assuring ALL MEMBERS of his/her party that consume alcohol are of legal age to drink alcoholic beverages according to New York State law.
7. Alcoholic beverages are not permitted in parking lots or children's play areas.
8. The sale of alcoholic beverages in Town parks or facilities is strictly prohibited.
9. Alcoholic beverages are not to be consumed by team members during athletic team competition.
10. You must be at least 21 years of age to purchase an alcohol permit.
11. Permit Request must be submitted at least 30 days prior to rental date.

***\$25 non-refundable fee must accompany special permit request.***

I have read the Town of Clifton Park rules and the above special conditions and agree to abide by them.

SIGNED: Lauren Piche

Date: 8/10/21

-----  
For Office Use Only:

Date on Town Board Agenda: \_\_\_\_\_

If Approved, Permit Issued and Mailed to Applicant: \_\_\_\_\_



**Town of Clifton Park**  
**OFFICE OF PARKS, RECREATION AND COMMUNITY AFFAIRS**

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6667 • Fax: (518) 383-5088

Myla E. Kramer, M.S.W., Director

**2021 OUTDOOR FACILITY PERMIT APPLICATION**

**General Information**

Name of Organization: \_\_\_\_\_ Today's Date: 8/10/21  
 Contact Person: Lauren Piche  
 Address: 23 Southbury Rd City: Clifton Park  
 Phone (home): 518-210-6845 (work) \_\_\_\_\_ (cell) \_\_\_\_\_  
 Email: Laurenpiche28@gmail.com

**Field and Pavilion Requested**

<u>Town of Clifton Park Facility Rental</u> (See other side for facility description)		
Collins Park Field _____	Veterans Park Field 1 _____	Locust Lane Pool Tent _____
Collins Park Pavilion <input checked="" type="checkbox"/>	Veterans Park Field 2 _____	Other: _____
	Veterans Park Field 3 _____	
	Veterans Park Pavilion _____	

Date Requested: 9/26/21 Time: 11am to 5pm # of Participants: 40

**Permit is governed by the following conditions**

1. Permits valid for date(s), restricted to facility, and number of participants as indicated on permit.
2. Area and facility must be left clean. Any damage incurred is the responsibility of the permit holder.
3. Town of Clifton Park park rules (see attached) shall be adhered to. Immediate termination of the event and removal from the premises may occur by an authorized representative of the Town if in violation of these rules and regulations.
4. Obnoxious behavior or excessive noise will not be permitted.
5. Permit holder must retain permit and make available upon request by park or police official.
6. Open containers of alcoholic beverages are prohibited in all parks, unless a permit has been issued which allows for the consumption of alcoholic beverages on the premises for which the permit has been issued. Such permits are authorized solely by the Town Board via resolution. A separate "Special Alcohol Use Permit Request" form must be submitted with this form.
7. Permits are available through Clifton Park Office of Parks, Recreation and Community Affairs and must be posted at the facility rental site.
8. Permit holder may be required to obtain and show proof of insurance naming Town of Clifton Park as an "Additional Insured".

I have read the Town of Clifton Park rules and the above special conditions and agree to abide by them. I understand there is a **no refund policy** on this rental. The town will work with me on rescheduling when possible, if needed.

**Indemnity:** Lauren Piche (NAME) agrees to indemnify and hold the Town, it's officers, employees, representatives and/or agents harmless with respect to any and all claims, causes of action, suits, proceedings, damages, liabilities, losses, costs and expenses, including third party claims or actions and attorneys' fees, in connection with loss of life, personal injury and/or any loss of life, personal injury and/or property damage which may arise from and as a result of the negligent acts or omissions of Lauren Piche (NAME) or others associated in some way therewith, during or arising out of the use of any park facility located in the Town of Clifton Park, County of Saratoga, State of New York on 9/26/21 (DATE).

SIGNED: Lauren Piche APPROVED: Myla Kramer  
Applicant for Permit Parks & Recreation Office  
 Date: 8/10/21

**RENTAL FEE SCHEDULE:**

**Payment MUST be received with rental form within one month from booking a facility**

**For Fields and Pavilions:**

- |  |                            |                          |
|--|----------------------------|--------------------------|
| 1. Town Residents/Not-for Profit/Day Care/K-12 schools | Mon-Thurs \$12.00 per hour | Fri-Sun \$15.00 per hour |
| Business Organizations & Colleges                      | Mon-Thurs \$17.00 per hour | Fri-Sun \$20.00 per hour |

**2. Additional Fees**

- |   |                               |
|---|-------------------------------|
| Lighted field   | \$25.00 per game              |
| Security, trash removal, miscellaneous (minimum of 3 hours) | \$25.00 per hour, per service |

**3. Field Closure -** The Town of Clifton Park reserves the right to close any field due to poor field conditions. Groups, organizations, or individuals failing to honor any field closure are subject to a revoking of their field permit and removal from the premises. *It is the responsibility of the field user(s) to know the status of any given field. For field closure information, call our office.*

**4. Locust Lane Pool Tent**

- |   |   |
|---|---|
| Locust Lane Pool Tent (noon-3:30pm or 4pm-7:30pm) |   |
| Mon-Thurs \$55.00 per time frame                  | Fri-Sun \$65.00 per time frame                            |
| Additional charge for non-member guests           | \$4.00 per non-member (Must be paid day of party at pool) |

**Facility Descriptions**

**Collins Park** : Located on Moe Road and Route 146. Softball field, pavilion, picnic area and playground (softball field can be rented separately). There are 6 tables and 4 grills at the pavilion.

**Veterans Memorial Park at Elks Trail**: Located on MacElroy Road. This facility provides 3 softball fields and a pavilion with tables and grills. Beautiful wetlands located behind ballpark. Fields and Pavilion to be rented individually.

**Locust Lane Pool Tent**: Located in the Clifton Knolls development on Locust Lane. Pool tent area is available for rent for social gatherings. There are 6 tables located under the tent for use with rental.

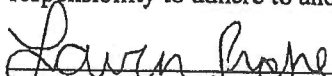
**Covid-19 Requirements:**

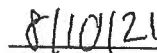
Organizations using the facilities are responsible for complying with NYS Executive Orders, mandates and NYS Department of Health Guidance issued to prevent the Spread of the Covid-19 Virus. These guidelines change frequently. It is your responsibility to check appropriate websites for the most current guidance. Information regarding these orders, mandates, and NYS DOH Guidance documents can be found at:

- [www.governor.ny.gov](http://www.governor.ny.gov)
- [www.health.ny.gov](http://www.health.ny.gov)
- <https://coronavirus.health.ny.gov/home>

As stated above, NYS guidelines must be met, which include but not limited to: following current protocols for maximum number of attendees for social gatherings, as well as maintaining a minimum of 6' apart and wear masks when unable to do so. Please wash hands frequently and use hand sanitizer.

By signing below, I agree that I have read the above Covid-19 Requirements and understand that it is my responsibility to adhere to and fully understand the most current guidelines set forth by New York State.

  
Permit Applicant Signature

  
Date

**TOWN OF CLIFTON PARK - PARK RULES**

All Parks Open at 5:30 a.m. and close at 10 p.m.

\*\*No person may drink, consume or possess alcoholic beverages in any town park or in any park within a park district or in any other lands or property owned by the town. If any person in your group is caught with an alcohol beverage, they will be fined and your permit will be taken away.

INITIAL LP

Trail bikes and ATV's are prohibited.

INITIAL LP

Bikes are to be ridden only on bike paths, absolutely no riding on basketball or tennis courts.

INITIAL LP

Leash law is in effect.

INITIAL LP

Bands and stereo equipment (except radios) are prohibited in park areas.

INITIAL LP

Use of golf clubs on park land is prohibited, with the exception of Barney Road Golf Course.

INITIAL LP

\*\*Please pick up after yourself. Carry-in, carry-out policy. The Town of Clifton Park requires that you must take out what you bring in. If you would like to pay an additional \$75.00 per day for trash removal, please indicate.

Yes  No  INITIAL LP

Thank you for your cooperation and enjoy your day!

For Office Use Only		
Field Rental		
Pavilion Rental	<u>6 hr x \$15</u>	<u>690</u>
Field Lights		
Security		
Trash Removal		
Other	<u>Alcohol Permit</u>	<u>\$25</u>
<b>Total Charges Due:</b>		<b><u>\$115</u></b>

Date Paid:	<u>8/10/21</u>
Amount Paid:	<u>\$115</u>
Payment Type:	<u>CC 9183</u>
Permit Given:	<u>8/10/21</u>
Staff Initials:	<u>BK</u>

Resolution No. \_\_\_\_\_ of 2021, a resolution authorizing Town Historian John Scherer, to attend the Association of Public Historians of New York State 2021 Annual Conference September 13-15, 2021.

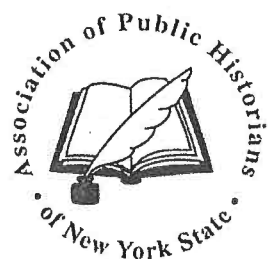
Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, recommended that Town Historian John Scherer be authorized to attend the APHNYS 2021 Annual Conference in Oswego, NY, September 13-15,2021, at a cost not to exceed \$517.00, and

WHEREAS, pursuant to Policy #10 of the Town’s Procurement Policy, all conferences involving overnight stays require Town Board Approval, and

WHEREAS, John Scherer’s attendance at the APHNYS 2021 Conference would confer a benefit to the Town; now therefore be it

RESOLVED, that John Scherer is authorized to attend the APHNYS 2021 Annual Conference in Oswego, NY, September 13-15,2021, at a cost not to exceed \$517.00 including registration, meals, lodging and transportation, to be paid from budget line item A-7510-001 (General Fund - Historian-Training/Conferences).



Enter search string

Home > APHNYS 2021 Annual Conference: Watershed Moments > My profile > Event registration details

## APHNYS 2021 Annual Conference: Watershed Moments

Invoice not paid. To change or cancel registration, contact administrator.

[View / Pay Invoice](#)

**Event** APHNYS 2021 Annual Conference: Watershed Moments  
Monday, September 13, 2021 - Wednesday, September 15, 2021  
Location: Lake Ontario Event & Conference Center, Oswego, New York

**Registration type** Member - Full Conference (in person) - \$65.00

**Extra costs** \$125.00

**Total amount** \$190.00 (USD)

[View / Pay Invoice](#)      [New registration](#)

### Registration form

First name John

Last name Scherer

Email jlscherer@aol.com

Phone 518-371-2691

Region 5

Address 1 113 Vischer Ferry Road

Address 2

City Rexford

State NY

Zip 12148

Organization/Municipality/County  
Your Represent

I am a newly appointed  
government historian

I a a first-time APHNYS  
conference attendee

Field experience (1-5 pm Tuesday, September 14)  
(select only one) H. Lee White Maritime Museum & Richardson Bates House Museum \$25.00 (USD)

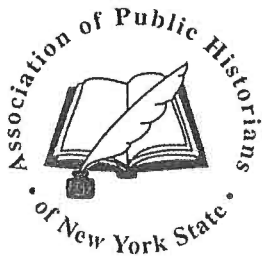
Meals and Add-ons Dinner & Keynote Speaker, Monday, September 13 \$40.00 (USD)  
Lunch, Tuesday, September 14 \$20.00 (USD)  
Annual Awards Dinner, Tuesday, September 13 w choice \$40.00 (USD)

## Public list of event registrants

Include name in list of event registrants

[Review all my registrations](#)

APHNYS is a 501(c)3 non-profit organization.



Enter search string

Home > Conferences > 2021 Conference

**Join us in Oswego for our 2021 Annual Meeting!**

We are delighted to announce that we will be meeting in Oswego in 2021 -- a year later than planned. We were scheduled to gather there in 2020 but were forced to cancel our in-person meeting due to the COVID-19 pandemic. Fortunately, the Lake Ontario Events & Conference Center was willing to work with us to postpone our arrangements for a year. We will retain the original theme we had intended for 2020.

The year 2020 marked the 100th anniversary of the 19th Amendment that recognized U.S. women's right to vote and the 150th anniversary of the 15th Amendment that enfranchised Black men, as well as the anniversaries of innumerable other "Watershed Moments" in local, state, and national history. As the Association of Public Historians of New York State gathers in 2021 in Oswego, at the convergence of the Oswego River and Lake Ontario, we seek to examine the various ways in which public historians interpret and commemorate "Watershed Moments," as well as the role water has played in shaping the communities we serve.

In addition to our in-person offerings, we are pleased to announce that we are also providing a professionally produced live-streaming option for those who are unable to travel to be with us in Oswego.

**Program**

Coming soon!

**Registration Information**

Registration is now open! If you cannot meet with us in person, we are pleased to offer you the opportunity to join from the comfort of your home or office via a professionally produced live stream.

Register online now!

Or download, print, and mail the registration form with your payment.

It's not too late to take advantage of the discounted registration rate for members. Join now! Or mail our membership form and payment with your conference registration.

**Travel & Lodging**

The Conference will be held at the Lake Ontario Event & Conference Center, 26 East 1st Street, Oswego, NY 13126. The facility is served by two on-site hotels. The Best Western PLUS Captain's Quarters is connected directly to the conference center, while the Quality Inn & Suites Riverfront is just next door. Both offer complimentary continental breakfast, as well as free parking, internet, WiFi and access to the Health Club, which includes an indoor

**2021 Annual Meeting**

"Watershed Moments"

September 13-15, 2021

Lake Ontario Events & Conference

Center

Oswego, New York

**Program - coming soon!**

**Registration Information**

**Travel & Lodging**

**Marketing Opportunities**

swimming pool, hot tub, sauna, steam room and the fully-equipped Captain's Club Fitness Center.

	Rate*	Reservations
<b>Best Western</b> 26 East 1st Street Oswego, NY 13126	\$129	(315) 343-4040
<b>Quality Inn**</b> 70 East 1st Street Oswego, NY 13126	\$109	(315) 343-1600 769 825 826

\*In order to receive your group's special discounted rate, individuals are asked to mention APHNYS when making their reservations. Deadline is August 20, 2021.

\*\*Suites may be reserved at the Quality Inn for an additional \$20/night

All reservations must be guaranteed with a valid credit card or accompanied by a first night room deposit. The individual sleeping room cancellation or change policy requires a 24-hour advance notification in order to avoid a cancellation fee of one night's room charge.

Check in after 3 p.m. Check out by 11 a.m.

APHNYS is a 501(c)3 non-profit organization.

\$109 per night  
 3 nights  


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 \$ 327  
 190 registration  


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 \$ 517 Total

Sept 12 - Sept 15

# APHNYS ANNUAL CONFERENCE 2021

## "WATERSHED MOMENTS"

SEPTEMBER 13-15, 2021

LAKE ONTARIO EVENTS AND CONFERENCE CENTER, OSWEGO, NY

### DAY 1 (SEPT. 13)

#### PRE-CONFERENCE SESSION 1, 9:00AM-12:00PM

Training for Newly Appointed Historians, Ray LaFever, Town of Bovina Historian

Are you a newly appointed historian? Do you need a refresher concerning the duties of a local government historian? This session will review the duties and responsibilities of local government historians in New York - and the obligations your appointing officials have toward you as historian. The presenter will share some ideas and also encourage audience members to share their ideas and bring to the group any issues of concern. Please note this is a 3-hour session that runs through noon.

#### PRE-CONFERENCE SESSION 2, 9:00AM-10:15AM

How to Become a Registered Historian, Sandra Bradford, Registered Historian Subcommittee Chairperson and Town of Hector Historian. Subcommittee Members: Karen Osburn, City of Geneva Historian, and Mary Cascone, Town of Babylon Historian

Presenters will review the history and benefits of the Registered Historians program and the application process for applying to become an APHNYS Registered Historian.

#### PRE-CONFERENCE SESSION 3, 10:45AM-12:00PM

Creating a Historic Sites Database (Streaming), Gene Bavis, Walworth Town Historian and Chairman of Wayne Co. Historians Organization; Jim Paprocki, Webmaster, Wayne Co. Historians Organization; Rosa Fox, Huron Town Historian and Peter Evans, Wayne County Historian

The Wayne Historians Organization (WHO) has created what they believe is a prototype for a database of historic sites. Currently, it is a county wide project, but the developers believe there is the possibility of doing it on a larger scale. The presenters will share the background and development of Wayne County's database and explain the various categories and special features it contains. The goal of the developers is to encourage local residents as well as cultural heritage tourists to explore interesting sites. Currently there are more than 1000 sites listed. During the Covid-19 Pandemic, a "Wayne County Challenge" was created aimed at school age children and teens encouraging families to do driving tours from the safety of their vehicles using the database as a guide and them responding to some questions. We are currently working on a guidebook and reward system for those who complete the challenge.

## **LUNCH ON YOUR OWN, 12:00-1:00PM**

## **CONFERENCE KICK-OFF AND ANNUAL MEETING, 1:00-3:00PM**

### **SESSION 1, 3:30-4:15PM**

#### **Fort Ontario's Quasquibicentennial Crossroads, Paul A. Lear, Historic Site Manager**

Fort Ontario will begin a two-month public outreach program by a National Park Service study team measuring public interest in making Fort Ontario State Historic Site a National Park. For three years, the team has studied the history, buildings, collections, artifacts, and archaeology of the fort to determine if it is significant, feasible, practical, and needed as a National Park. Consequently, 2021, the Quasquibicentennial, or 225th anniversary of the British Evacuation of Fort Ontario in 1796, is a watershed year in Fort Ontario's 266-year history. This presentation will explore the conditions, events, individuals, and other factors that have enabled Fort Ontario to maintain a military mission since 1755, and since 1949, operate as a historic site and recreational area. It will touch on Fort Ontario's changing roles. The presentation will conclude with a discussion of the fort's unique history as the only refugee shelter for Jewish Holocaust victims in the United States during WWII, and the justification for making it a National Park.

#### **Introduction to the New York State Historic Newspaper Project – Chuck Henry, Project Lead for New York State Historic Newspaper Project**

The NYS Historic Newspapers project provides free online access to a wide range of newspapers chosen to reflect New York's unique history. This website run by the Northern New York Library Network with support of the Empire State Library Network provides free access to 11 million pages of historic newspaper content from every county in the state. This session will discuss the history of the project, how newspaper are added and a brief demonstration of the usage.

### **SESSION 2, 4:30-5:15PM**

#### **How Bank Records led to the Discovery of African American Women and Female Abolitionist Societies in Troy, NY, Kathy Sheehan, Rensselaer County and Troy City Historian and Educator**

The recent addition of the Troy Savings Bank archives to the Hart Cluett Museum of Historic Rensselaer County's collection has proved to be a gold mine in researching African American Women in Troy. It has broadened our knowledge of their involvement in the abolition movement, as well as gaining a better understanding how these previously unknown women lived and worked in Troy.

#### **Preserving and Promoting Your Local Historical Records and How the State Archives Can Help, Michael P. Martin, NYS Archives Regional Advisory Officer**

Local history provides unique information and stories of people and communities. It also creates a context for regional, state, and national history. But what is the local historian's role in identifying and promoting historical records? This session will relate to the primary roles of local historians. We will consider the nature and challenges associated with local records, where they may be located, and options to preserve and make accessible these local treasures. We will also discuss how the State Archives has programs designed to help you organize, promote and preserve these valuable local historical records.

## **RECEPTION 5:30-6:30PM**

## **DINNER AND KEYNOTE SPEAKER, 6:30-8:30PM**

"Way Beyond Seneca Falls: Grassroots Support for Women's Suffrage in New York State, as Viewed through Public History" by Dr. Judith Wellman

## **DAY 2 (SEPT. 14)**

### **SESSION 1, 9:00-10:15AM**

#### **Publishing For the Municipal Historian Panel Discussion (Streaming)**

Historians often spend most of their time researching fascinating local history topics that are unknown to the community at large. When the research is complete, how can these stories find a larger audience? Publish your work! This panel session will inform municipal historians about different outlets for publishing their work. Panelists will include NYS Historian Devin Lander, who is the co-editor of the New York History Journal; Josie Madison, editor of New York Archives Magazine and Michael McGandy, Senior Editor and Editorial Director of Three Hills at Cornell University Press.

#### **Lake Ontario's Maritime Heritage: A National Marine Sanctuary Proposal, Ellen Brody, Great Lakes Regional Coordinator, NOAA's Office of National Marine Sanctuaries**

In 2017, eastern Lake Ontario communities submitted a nomination to NOAA to consider the area as a national marine sanctuary to manage and interpret Lake Ontario's maritime heritage resources, including historically significant shipwrecks. NOAA initiated the sanctuary designation process in 2019 and is working with the state of New York and the local communities to develop a proposal. This session is intended to provide an overview of the National Marine Sanctuary System, an overview of the national marine sanctuary proposal (including a description of the shipwrecks), and the involvement of the local Sanctuary Advisory Council. The session will also highlight the Haudenosaunee Confederacy's connection to Lake Ontario. Engagement with the audience will be an important part of this session to get ideas and share information about the area's maritime heritage.

### **BREAK, 10:15-10:45AM**

### **SESSION 2, 10:45AM-12:00PM**

#### **Creating Your Digital Resource Library (Streaming), Mary Cascone, Town of Babylon Historian**

The 2020 Pandemic left many historians working away from their normal offices and away from their physical research collections. This workshop is intended to help historians identify and, when possible, save copies of primary and secondary research sources, to create their own digital resource library. Links are not enough, because libraries change URLs and collections may change. With your own digital library, research materials are available anytime and anywhere.

## **Consider the Source: Bringing Historical Records to the K-12 Classroom**

In this session, participants will learn about Consider the Source New York and how this online resource can help them promote their local historical records to K-12 educators and get those valuable resources into the hands of students. As you know, our local communities are filled with valuable, informative historical records that reflect the rich and diverse history of New York State. However, historians often comment on the difficulties in getting those resources into the hands of K-12 educators. The New York State Archives Partnership Trust has developed a new online resource for educators to make those resources readily available and tailored for their classrooms.

### **LUNCH, 12:00-1:00PM**

### **FIELD TRIPS, 1:00-4:00PM (CHOOSE ONE OPTION)**

Trip 1: Fort Ontario and Safe Haven

Trip 2: Oswego Maritime Museum and Richardson/Bates House

### **RECEPTION, 5:30-6:30PM**

### **AWARDS DINNER, 6:30-8:30PM**

## **DAY 3 (SEPT. 15)**

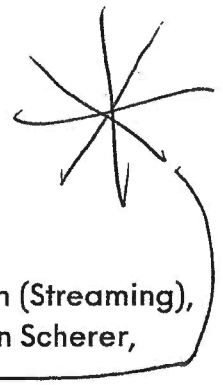
### **SESSION 1, 9:00-10:15AM**

Planning for the 250th Commemoration of the American Revolution Panel Discussion (Streaming), Devin Lander, NYS Historian; Johanna Yaun Porr, Orange County Historian; and John Scherer, Town of Clifton Park Historian

In just a few short years the country will be commemorating the Semiquincentennial of the American Revolution. New York State played a central role in the war and should use this anniversary to highlight our history and grow our economy through heritage tourism. This is a unique opportunity for municipal historians, historic sites and regional groups to engage the public in programming, lectures, publications and celebrations that bring our history to the mainstage.

Urban Renewal Panel Session, David Hochfelder, Associate Professor of History at UAlbany and Sean P. McGee, Historic Preservation & Neighborhood Planner, City of Binghamton

Between 1949 and 1974, the Federal government spent some \$13 billion to revitalize America's cities. This presentation will discuss how to locate Urban Renewal records, what information they contain, and how we can use them to tell engaging community histories. The session will include a specific look at the City of Binghamton and its long history with both flooding and Urban Renewal campaigns.



## **BREAK, 10:15-10:45AM**

## **SESSION 2, 10:45-11:30AM**

### **A Woman Voter in 1842 in Waterford?, Russ VanDervoort, Town of Waterford Historian**

This session will relate the facts and events that culminated in the casting of a ballot in an 1842 election in Waterford, NY and subsequent elections that followed. The subject of the story was a sister to the famous or infamous Captain Isaiah Rynders, a longtime enforcer and leader of Tammany Hall. She was a feature story in "Ripley's Believe It Or Not," married nine times, was a cook on a canal boat, operated a house of assignation and led a long and fascinating life. She may have been the inspiration for a character in Walter Edmund's book, Rome Haul.

### **Preserving & Interpreting Historic Cemeteries (Streaming), Zachary Studenroth, Southampton Village Historian**

Anticipating Oswego's 300th anniversary in 2022 as a fortified trading post established by the British in 1722, this session will look at traditional 18th and 19th century American burial practices in New York State, common stone types and carving traditions, iconography, and methods of preserving historic grave monuments. Suggested "do's" and "don'ts" in treating historic headstones will be discussed in the context of developing a volunteer program for interpreting local burying grounds and cemeteries.

## **CONFERENCE CONCLUDES**

## **POST-CONFERENCE WORKSHOP, 1:00-4:00PM**

### **Riverside Cemetery: Introduction to Conservation Treatment, Zachary Studenroth, Southampton Village Historian**

The workshop will introduce participants to the basic conservation treatments and practices used by volunteers in preserving historic cemeteries and burying grounds. How to use survey sheets to record monument conditions, techniques of photographic recording, cleaning with non-destructive methods and materials, and the basics of stabilizing tilted monuments will be covered. When to bring in a professional conservator will also be addressed. (Pre-registration is required)

Resolution No. \_\_\_\_\_ of 2021, a resolution hiring Zachery Trump as a substitute PE Specialist for the Jonesville Day Camp Program.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to hire a substitute PE Specialist for operation of the Town's Summer Day Camp Program at its Jonesville location, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that current Adventure Camp employee, Zachery Trump, 7 Mapleline Road, Ballston Lake, be hired to fill the substitute position; now therefore be it

RESOLVED, that Zachery Trump be hired as a substitute PE Specialist for the Town's 2021 Day Camp Program, retroactive to August 9, 2021 through August 20, 2021; to be paid from A-7310-E9000-4550 [Parks & Recreation – Summer Recreation – Staff/Counselors] at the rate of \$325/week when working as a PE Specialist.

Resolution No. \_\_\_\_\_ of 2021, a resolution declaring a public emergency pursuant to General Municipal Law Section 103(4) for a repair to a portion of Carlton Road following a ruptured water main.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on June 14, 2021, Highway Superintendent, Dahn Bull and the Clifton Park Water Authority identified a major water main break along a portion of Carlton Road that caused significant flooding and damage to the roadway, and

WHEREAS, expeditious repairs entailed the emergency roadwork and paving of the damage along Carlton Road, and

WHEREAS, the repairs were completed on June 16, 2021 by Callanan Industries, and

WHEREAS, Section 103(4) of the NYS General Municipal Law provides that in cases of an emergency situation arising from unforeseen circumstances affecting public property or the health or safety of the public, the Town Board may authorize the purchase of service, material and equipment without competitive bids, and

WHEREAS, Dahn, Bull engaged Callanan Industries, Inc. for the repair work at and around Carlton Road on an emergency basis, pursuant to invoice totals not to exceed \$41,580.25, attached; now, therefore, be it

RESOLVED, that the Town Board determines that the resulting damage to a portion of Carlton Road due to the water main break within the Clifton Park Water Authority system, as determined on June 14, 2021 constitutes an emergency for procurement purposes under Section 103(4) of General Municipal Law, and be it further

RESOLVED, that the Comptroller is authorized to pay the amounts per invoices attached, total not to exceed \$41,580.25, from DA-5110-00021 (Highway – General Construction-Emergency Repairs), and be it further

RESOLVED, that the comptroller is authorized to accept a reimbursement from the Clifton Park Water Authority for 50% of the total costs, to DA-01289 (Highway Fund – Other Governmental Revenue, and be it further

RESOLVED, that the budget shall be increased in revenues to DA-01289 by \$20,790 and the expenditure will also increase by \$20,790 to DA-05110-00021.



To : **Town of Clifton Park**  
**1 Town Hall Plaza**  
**Clifton Park, NY 12065**

Invoice No: 20160-01  
 Invoice Date: 6/28/21  
 Contract: 20160  
 Customer No: 111650  
 Terms: Net 30 Days  
 Due Date: 7/28/21  
 Application: 1

**Job: Carlton Road- Emergency Work**

Item - Description	Contract Value	Percent Comp	Amount this Appl	Amount To-Date
Carlton Road- see attached cost analysis	41,580.25	100.00%	41,580.25	41,580.25

If you have Questions regarding this billing, please contact Adam Hershberg at 518-374-2222

Total To Date:	41,580.25
Plus Sales Tax:	0.00
Less Retainage:	0.00
Less Previous Payments:	0.00
<b>Total Due This Invoice:</b>	<b>41,580.25</b>

We require notification within 10 days from the invoice date if payments will be delayed beyond our terms for any reason including: (1) Problems with our work or material or (2) Incomplete claim forms or other documentation.

# COST ANALYSIS

**CALLANAN IND., INC.**

DATE: 6/24/21

CONTRACT: Clifton Park- 2021 Paving- Carlton Road

Cost Analysis: Carlton Road- 6/14/21-6/15/21

QNTY: 1.0 LS

Unit Cost Submitted: \$41,580.25 LS

**Total Cost: \$41,580.25**

**SUMMARY**

1.	DIRECT WAGES	\$3,128.65	
2.	PREMIUM WAGES	\$1,034.21	
3.	TOTAL WAGES	\$4,162.86	
4.	PR TAX (Fica,WC,UnEmp)	\$1,745.07	
5.	PR TAX (Liab, Disab)	\$355.92	
6.	FRINGE BENEFITS	\$2,440.45	
7.	EQUIPMENT	\$3,610.00	
8.	MATERIALS	\$16,904.56	
9.	SERVICES	\$5,663.04	
10.	P & O 20% (1,4,6,7,8 & 9)	\$6,698.35	
<b>TOTAL COST</b>		<b>\$41,580.25</b>	

		<b>PAYROLL TAXES</b>	
		FICA	7.65
		WK COMP	23.77
		NY UNEMPL	9.9
		FED UNEMPL	0.8
		LIABILITY	8.55
		<b>TOTAL</b>	<b>0.5047</b>

**LABOR**

CLASS	# MEN	HOURS		TOT	RATES		WAGES PAID		TOTAL	FRINGE BENEFITS
		ST	OT		WAGE	FRINGE	DIRECT	PREMIUM		
Richard C		9.5	5.0	14.5	\$46.27	\$28.45	\$439.57	\$347.03	\$786.59	\$412.53
Miguel S		1.5	2.0	3.5	\$46.27	\$28.45	\$69.41	\$138.81	\$208.22	\$99.58
John A		8.0	0.5	8.5	\$45.36	\$28.45	\$362.88	\$34.02	\$396.90	\$241.83
Darryl G		8.0	0.5	8.5	\$46.27	\$28.45	\$370.16	\$34.70	\$404.86	\$241.83
Sean H		8.0	0.5	8.5	\$45.36	\$28.45	\$362.88	\$34.02	\$396.90	\$241.83
Kevin K		8.0	2.0	10.0	\$43.50	\$24.49	\$348.00	\$130.50	\$478.50	\$244.90
Adam M		8.0	1.5	9.5	\$33.50	\$24.49	\$288.00	\$75.38	\$343.38	\$232.66
Billy P		8.0	2.0	10.0	\$46.27	\$28.45	\$370.16	\$138.81	\$508.97	\$284.50
Scott S		8.0	0.5	8.5	\$33.50	\$24.49	\$288.00	\$25.13	\$293.13	\$208.17
Douglas Y		8.0	1.5	9.5	\$33.70	\$24.49	\$289.60	\$75.83	\$345.43	\$232.66
<b>TOTAL LABOR:</b>							<b>\$3,128.65</b>	<b>\$1,034.21</b>	<b>\$4,162.86</b>	<b>\$2,440.45</b>

**EQUIPMENT**

DESCRIPTION	# UNITS	R.A.F	COST	UNIT MEASURE	QNTY	AMOUNT
Pickup with tools	3	1	\$15.00	HRS	18	\$270.00
HD10 Roller	1	1	\$25.00	HRS	8	\$200.00
Kubota Skidsteer	1	1	\$35.00	HRS	8	\$280.00
W200 Wirtgen Miller	1	1	\$350.00	HRS	2	\$700.00
Roadtec Paver	1	1	\$225.00	HRS	8	\$1,800.00
HD140 Roller	1	1	\$45.00	HRS	8	\$360.00
<b>TOTAL EQUIPMENT:</b>						<b>\$3,610.00</b>

**MATERIALS**

DESCRIPTION	QNTY	U/M	U/C	AMOUNT
37.5mm Base Asphalt	247.4	TON	\$48.42	\$11,979.11
19mm Binder Asphalt	82.61	TON	\$50.21	\$4,147.85
Crusher Run Stone	103.68	TON	\$7.50	\$777.60
<b>TOTAL MATERIAL:</b>				<b>\$16,904.56</b>

**SERVICES**

DESCRIPTION	QNTY	U/M	U/C	AMOUNT
Trucking-Stone and Asphalt	23.75	HRS	\$102.50	\$2,434.38
Equipment Moves (see attached invoices)	1	LS	\$3,228.66	\$3,228.66
<b>TOTAL MATERIAL:</b>				<b>\$5,663.04</b>

NOTE:



898 State Route 143 Ravena, NY 12143

Phone/Fax

(P) 518-756-2070  
(F) 518-765-8940

Web

[service@collinsandsoninc.com](mailto:service@collinsandsoninc.com)  
[www.collinsandsoninc.com](http://www.collinsandsoninc.com)

Bill To: Callanan Industries, Inc.  
PO Box 610  
Thornville, OH 43076

# INVOICE#CL061421

INVOICE DATE	TODAY'S DATE	TRUCK #	DRIVER #	AGENCY CODE	INITIALS
6/14/21	6/16/21	LOWBOY2	7	CALLANANLB	KEC

# MOVES	DESCRIPTION	UNIT PRICE	TOTAL
2	Emergency call -  Picked up miller on 1700 block Western Ave. and brought to Clifton Park.  Picked up roller at 11E on I90 and brought to Clifton Park.	\$1,300.00	\$1,300.00

Please make checks payable to Collins & Son, Inc.  
Thank you.

SUBTOTAL	\$1,300.00
TOLLS	\$0.00
PERMITS	\$0.00
TOTAL DUE	\$1,300.00

For Office Use Only

Submitted for Payment \_\_\_\_\_

Thank you for your business!

Colossians 3:23 "And whatever you do, do it heartily, as unto the Lord and not man."



898 State Route 143 Ravenna, NY 12143

Phone/Fax

(P) 518-756-2070  
(F) 518-765-8940

Web

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[www.collinsandsoninc.com](http://www.collinsandsoninc.com)

Bill To: Callanan Industries, Inc.  
PO Box 610  
Thornville, OH 43076

# INVOICE#CL061421A

INVOICE DATE	TODAY'S DATE	TRUCK #	DRIVER #	AGENCY CODE	INITIALS
6/14/21	6/16/21	LOWBOY1	3	CALLANANLB	KEC

# MOVES	DESCRIPTION	UNIT PRICE	TOTAL
1	Emergency call - Picked up paver at Western Ave. and brought to Clifton Park.	\$800.00	\$800.00

*Please make checks payable to Collins & Son, Inc.  
Thank you.*

SUBTOTAL	\$800.00
TOLLS	\$0.00
PERMITS	\$0.00
TOTAL DUE	\$800.00

*For Office Use Only*

Submitted for Payment \_\_\_\_\_

Thank you for your business!

Colossians 3:23 "And whatever you do, do it heartily, as unto the Lord and not man."



898 State Route 143 Ravenna, NY 12143

Phone/Fax

(P) 518-756-2070  
(F) 518-765-8940

Web

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[www.collinsandsoninc.com](http://www.collinsandsoninc.com)

Bill To: Callanan Industries, Inc.  
PO Box 610  
Thornville, OH 43076

# INVOICE#CL061521B

INVOICE DATE	TODAY'S DATE	TRUCK #	DRIVER #	AGENCY CODE	INITIALS
6/15/21	6/16/21	LOWBOY1	3	CALLANANLB	KEC

# MOVES	DESCRIPTION	UNIT PRICE	TOTAL
1	Demobilized roller from Clifton Park and mobilized to E11 on I90.	\$525.00	\$525.00

Please make checks payable to Collins & Son, Inc.  
Thank you.

SUBTOTAL	\$525.00
TOLLS	\$0.00
PERMITS	\$0.00
TOTAL DUE	\$525.00

*For Office Use Only*

Submitted for Payment \_\_\_\_\_

Thank you for your business!

Colossians 3:23 "And whatever you do, do it heartily, as unto the Lord and not man."



Phone/Fax

(P) 518-756-2070  
(F) 518-765-8940

Web

[service@collinsandsoninc.com](mailto:service@collinsandsoninc.com)  
[www.collinsandsoninc.com](http://www.collinsandsoninc.com)

898 State Route 143 Ravenna, NY 12143

Bill To: Callanan Industries, Inc.  
PO Box 610  
Thornville, OH 43076

# INVOICE#CL061521A

INVOICE DATE	TODAY'S DATE	TRUCK #	DRIVER #	AGENCY CODE	INITIALS
6/15/21	6/16/21	LOWBOY2	7	CALLANANLB	KEC

# MOVES	DESCRIPTION	UNIT PRICE	TOTAL
1	Demobilized paver 26 from Clifton Park and mobilized to 1700 block Western Ave.	\$600.00	\$600.00

Please make checks payable to Collins & Son, Inc.  
Thank you.

SUBTOTAL	\$600.00
TOLLS	\$3.66
PERMITS	\$0.00
<b>TOTAL DUE</b>	<b>\$603.66</b>

*For Office Use Only*

Submitted for Payment \_\_\_\_\_

Thank you for your business!

Colossians 3:23 "And whatever you do, do it heartily, as unto the Lord and not man."

Resolution No. \_\_\_\_\_ of 2021, a resolution authorizing the promotion of Robert Coons, III, currently a Laborer to Mechanics Helper in the Highway Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, an opening exists within the Highway Department due to the retirement of William Hitt, and

WHEREAS, Highway Superintendent, Dahn Bull verifies that Robert Coons III, currently employed as a Laborer in the Highway Department has fulfilled necessary requirements to achieve certification in light/medium inspections and heavy duty inspections as well as a Class B Driver's license, and

WHEREAS, Mr. Bull, recommends the advancement of Mr. Coons from Laborer to Mechanics Helper within the department, as he has the qualifications necessary to perform the job per civil service classification; now, therefore, be it

RESOLVED, Robert Coons III, 115 Pruyn Hill Rd, Mechanicville, NY, is hereby promoted to Mechanics Helper, Grade 5 Step 1 (\$23.99/hr) effective immediately; and be it further

RESOLVED, that the comptroller is authorized to transfer \$1664 from DA-05142-E0487 [Highway Fund – Snow Removal – D Pettis] with a transfer of \$998 to DA-05110-E0960 [Highway Fund – General Construction – R. Coons] and a transfer of \$666 to DA-05142-E0960 [Highway Fund – Snow Removal – R. Coons].

**Dahn Bull**

---

**From:** Bob Coons <coonsr62@gmail.com>  
**Sent:** Tuesday, August 3, 2021 2:02 PM  
**To:** Ellenmarie Martin; Dahn Bull  
**Subject:** Fwd: NYS DMV INSPECTOR CERTIFICATION FINAL EXAM GRADE  
**Attachments:** noname; noname; noname

----- Forwarded message -----

**From:** <NYVIP@opusinspection.com>  
**Date:** Tue, Aug 3, 2021, 2:00 PM  
**Subject:** NYS DMV INSPECTOR CERTIFICATION FINAL EXAM GRADE  
**To:** <coonsr62@gmail.com>



## VEHICLE SAFETY & CLEAN AIR

6 EMPIRE STATE PLAZA • ALBANY, NY 12228

### NYS DMV Inspector Certification Final Exam Results

**Applicant ID #:** 63dq  
**Applicant Name:** ROBERT J COONS  
**Inspection Group #:** GROUP 2 - HEAVY DUTY  
**Final Exam Date/Time:** 8/3/2021 2:00:44 PM

**Congratulations!**

Your score on 8/3/2021 2:00:44 PM on the Certified Inspector Final Exam is 96%, which is at or above the minimum passing grade of 72%. Your Certified Inspector card, instructions to add yourself to the NYVIP2 CVIS and create a password will arrive in the mail in approximately 30 days.

If you have questions, call the Inspector Certification Unit in Albany at 518-474-7998 and select option #1 for assistance.



**Dahn Bull**

---

**From:** Bob Coons <coonsr62@gmail.com>  
**Sent:** Tuesday, August 3, 2021 11:36 AM  
**To:** Dahn Bull; Ellenmarie Martin  
**Subject:** Fwd: NYS DMV INSPECTOR CERTIFICATION FINAL EXAM GRADE  
**Attachments:** noname; noname; noname

----- Forwarded message -----

From: <[NYVIP@opusinspection.com](mailto:NYVIP@opusinspection.com)>  
Date: Tue, Aug 3, 2021, 11:33 AM  
Subject: NYS DMV INSPECTOR CERTIFICATION FINAL EXAM GRADE  
To: <[coonsr62@gmail.com](mailto:coonsr62@gmail.com)>



## VEHICLE SAFETY & CLEAN AIR

6 EMPIRE STATE PLAZA • ALBANY, NY 12228

### NYS DMV Inspector Certification Final Exam Results

**Applicant ID #:** 63dq  
**Applicant Name:** ROBERT J COONS  
**Inspection Group #:** GROUP 1 - LIGHT / MEDIUM DUTY  
**Final Exam Date/Time:** 8/3/2021 11:32:56 AM

#### **Congratulations!**

Your score on 8/3/2021 11:32:56 AM on the Certified Inspector Final Exam is 88%, which is at or above the minimum passing grade of 72%. Your Certified Inspector card, instructions to add yourself to the NYVIP2 CVIS and create a password will arrive in the mail in approximately 30 days.


If you have questions, call the Inspector Certification Unit in Albany at 518-474-7998 and select option #1 for assistance.



**NEW YORK STATE** USA  
COMMERCIAL DRIVER LICENSE

NOT FOR FEDERAL PURPOSES

Class B




COONS  
ROBERT, J III  
115 PRUYN HILL RD  
MECHANICVILLE, NY 12118

Sex M, Hght 5'-09" Eyes BLU

DC  
Exp: [redacted]

E NONE  
RA3 E K

Issued 11/06/2020



ROBERT COONS III  
EXCELSIOR

Organ Donor

*Michael J. Coons*  
JUL 20

Resolution No. of 2021, a resolution authorizing the issuance of a Mass Gathering Permit to BPOE Clifton Park Lodge No. 2466, for an antique show to be held at the Clifton Park Elks Lodge.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Michael Bloss, Facility Manager of the Clifton Park Elks Lodge No. 2466, has requested that the town issue a Mass Gathering Permit to host an antique show to be held at the Elks Lodge located at 695 Mac Elroy Road, Ballston Lake, and

WHEREAS, the gathering will be held on Sunday, September 19, 2021 from 9:00AM to 4:00PM, with attendance estimated at 1000± people and 60± vendors, and

WHEREAS, Chapter 64-3 of the Town Code requires a Mass Gathering Permit for one day events where admission is charged; now, therefore, be it

RESOLVED, that the Town Board is satisfied with the information provided and that the proposed public assemblage will have no effect upon the public health, safety and welfare of the people and property of the Town of Clifton Park; and be it further

RESOLVED, that the Town Board hereby directs that a Mass Gathering Permit be issued to the Clifton Park Elks Lodge No. 2466 to take place on September 19, 2021 from 9:00AM to 4:00PM, upon compliance with Chapter 103-16 of the Town Code, for a Tent Permit provided that the town is given a Certificate of Insurance in the amount of \$1,000,000 naming the Town of Clifton Park as additionally insured no less than 4 weeks prior to the event.



**CLIFTON PARK LODGE No.2466**

**Benevolent and Protective Order of Elks**

*A Fraternal Organization*



P.O. Box 220, Clifton Park, NY 12065 - 0220  
(518) 877-5200

**Todd DuBrey, PER**

Exalted Ruler

Email: ExaltedRuler@CliftonParkElks.com

**Robert Lumpkins, SVP**

Secretary

Email: Secretary@CliftonParkElks.com

*Barrett*

*Flood*

*Standaert*

**RECEIVED**

*morelli*

AUG 09 2021 *Walsh*

CLIFTON PARK  
TOWN CLERK

*McCarthy*

August 5, 2021

Teresa J. Brobston, Town Clerk

Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Dear Ms. Brobston:

The Clifton Park Elks #2466, located at 695 Mac Elroy Road, Ballston Lake, NY 12019 is submitting a request for a mass gathering permit to host an antique show at our property on Sunday, September 19, 2021 from 9:00am to 4:00pm. The antique show would have 60+ vendors set-up inside and outside (some under vendor supplied tented shelters). Admission would be \$5.00 per vehicle.

Susan Weidman of SuzAntiques LLC, 1100 Niskayuna Road, Niskayuna, NY (phone: 518-225-1594) is renting our facility/premises to host the antique show. SuzAntiques will secure vendors for the show.

Porta-John rentals will supplement the restrooms at the Elks facilities.

Attendance is expected to be more than 1,000 visitors during the day.

Thank you for your attention to this matter.

Fraternally,

Michael J. Bloss, PSP  
Facility Manager

cc: T. DuBrey, Exalted Ruler  
S. Anstey, Chairman of Trustees  
S. Weidman, Event Sponsor

Resolution No. \_\_\_\_\_ of 2021, a resolution approving purchase of Dell Mobile computer system, software and related licenses for Sewer Department

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Mike O'Brien, Collection Systems Manager, has advised the Board that the rack mounted computer used to perform Camera Inspections of Sewer System lines and equipment has failed and needs to be replaced, and

WHEREAS, ABS solutions, the Town's Information Technology Consultants have recommended a Dell Mobile Workstation 5560 CTO system with software compatible with the existing software required by the system, and

WHEREAS, the Dell Mobile Workstation computer is available from State Contract Group 73600, Award 22802, PM 20820 Umbrella; now, therefore be it

RESOLVED, that the Sewer Department is authorized to purchase a Dell Mobile Workstation 5560 CTO system from State Contract #PM20820 and related accessories as listed, for and amount not to exceed \$8,255.00, from G7-8111-200 [Sewer – Equipment].



**Town of Clifton Park Sewer Department**

One Town Hall Plaza, Clifton Park, NY, 12065

P:518-518-348-7313

F:518-371-3789

8/12/2021

To: Town Board

cc: Mark Heggen

Re: Unexpected Computer Replacement

Dear Board Members,

The Town of Clifton Park Sewer Department has had a failure in the rack mount computer used to perform camera inspections in the Sewer Van. Ryan from ABS solutions has evaluated the computer and determined it is not worth repairing. I have been assured our data is safe. Unfortunately, this is a serious setback for our TV efforts in the new Clifton Park Sewer District #2. ABS solutions have contacted the software company responsible for our TV inspection software and has determined the requirements for a replacement machine.

Attached please find the quote for the computer determined by ABS solutions to be appropriate for our needs. As you can see this is a significant expense albeit a necessary one. I have been advised it will take some time to get the computer in service and we are already behind in planned TV work. I am asking for approval to move forward with this purchase.

Respectfully,

*Michael O'Brien*

Michael O'Brien

ABS Solutions

30 Corporate Circle  
 Suite 107  
 Albany, NY 12203  
 Phone: (518) 608-5805 Fax: (518) 608-5808

# Proposal

Date	Proposal #
8/6/2021	37134

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Sewer Michael O'Brien 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Dell Precision 5560 for Sewer Bus

Description	Qty	Rate	Total
Dell Mobile Precision / Dell Group 73600 Award 22802 PM20820 Umbrella Dell Mobile Precision Workstation 5560 CTO - Intel Core Processor i9-11950H (8 Core, 24MB Cache, 2.60 GHz to 5.00 GHz, 45W, vPro) - Windows 10 Pro English, French, Spanish - Intel Core i9-11950H vPro with Nvidia RTX A2000 graphics - NVIDIA RTX A2000 w/4GB - Intel vPro Technology Enabled - 15.6" UltraSharp FHD+, 1920x1200,AG,NT, w/Prem Panel Guar, 100% sRGB, Low BL w/ IR Cam - 64 GB, 2 x 32 GB, DDR4, 3200MHz, Non-ECC, SODIMM - M.2 2280 2 TB, Gen 4 PCIe x4 NVMe, Solid State Drive - Additional M.2 2280 2 TB, Gen 4 PCIe x4 NVMe, Solid State Drive - RAID 1 - US English Backlit Keyboard - Intel Dual Band Wireless AX201 2x2 + Bluetooth 5.2 vPro - 6-cell 86 Whr Lithium Ion battery with ExpressCharge - 130W E5 Type C Power Adapter (EPEAT) - Black Power Cord (US) - Basic Onsite Service - 5 Years ProSupport Plus and Next Business Day Onsite Service - 3 Years Extended Battery Service - Dell Performance Dock WDI9DCS	1	7,920.00	7,920.00

Dell Group 73600 Award 22802 PM20820 Umbrella	<b>Subtotal</b>
	<b>Sales Tax (0.0%)</b>
Signature	<b>Total</b>

ABS Solutions

30 Corporate Circle  
 Suite 107  
 Albany, NY 12203  
 Phone: (518) 608-5805 Fax: (518) 608-5808

# Proposal

Date	Proposal #
8/6/2021	37134

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Sewer Michael O'Brien 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Dell Precision 5560 for Sewer Bus

Description	Qty	Rate	Total
External Pinnacle Dazzle Card USB	1	120.00	120.00
USB to Serial Cable	2	40.00	80.00
ABS Solutions Remote Monitoring and Management - Yearly Cost Per Device - Automated Patch Management - Endpoint Software Deployment - Asset Management - Remote Desktop Manager - 1 Year Agreement	1	36.00	36.00
Microsoft 365 Apps for Business - Outlook, Word, Excel, PowerPoint, OneNote, Publisher, OneDrive for Business (Email not included)- 1 Year	1	99.00	99.00
* Pricing valid for 30 days from date of proposal * All orders final, no returns or cancellations * Installation and configuration not included			

Dell Group 73600 Award 22802 PM20820 Umbrella	<b>Subtotal</b>	\$8,255.00
I agree to invest in the products/services listed above. Please sign and fax to (518) 608.5808	<b>Sales Tax (0.0%)</b>	\$0.00
Signature _____	<b>Total</b>	\$8,255.00