

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

February 7, 2022

The Town Board meeting can be viewed live by visiting [www.cliftonpark.org](http://www.cliftonpark.org) Scroll down to click



- I. **Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
  - **Presentation by Mike DeWein, NYSERDA – NYS Stretch Code**
  - **Resolutions for Consideration**
  - **Other Business**
- VII. **Open Public Privilege**

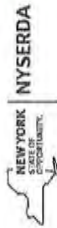
NOTE:

At this time, the Town Board meeting will be open to the public following CDC and New York State Guidelines for COVID-19. Please check [www.cliftonpark.org](http://www.cliftonpark.org) for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

# Clean Energy Communities (CEC): NYStretch Energy Code-2020 Adoption

Clean Energy Communities Leadership Round  
Introduction for Communities Considering Adoption  
Town of Clifton Park Green Committee Meeting  
February 7, 2022

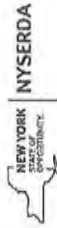


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# Clean Energy Communities Action Grant: NYStretch Energy Code



- > Adopt NYStretch Code to reduce energy consumption, operating + utility costs, and greenhouse gas emissions
- > CEC designation not required
- > 1,200 points
- > \$5,000 or \$50,000 grants available
- > Must be adopted and take effect no later than May 31, 2022



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## What is NYStretch Energy Code-2020?

- > Readily adoptable local energy code
  - On average statewide, 11% more efficient than ECCCNY-2020—deeper GHG reductions
  - 1-2% incremental cost (new construction), payback ~10 years
  - Adoption authorized by Article 11 of NYS Energy Law
- > Overlay of IECC-2018/ECCCNY-2020
  - NYStretch prepares municipalities for future code cycles
  - A 1-cycle stretch; anticipated to be roughly as efficient as the next version of the State Energy Code
- > Based on proven technologies, systems & construction techniques
  - Integrates best practices from programs such as ENERGY STAR for Homes
  - Does not require builders to use new, unavailable or unfamiliar products
  - Does not require building departments to adopt new means of enforcement

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## Community Benefits

- > Long-term benefits of building better today
  - Lower energy use means reduced operating costs, saving building tenants and owners money
  - Money saved in YOUR community is more likely to STAY in the community
  - Comprehensively addresses building energy efficiency – Buildings = 40% energy use Nationwide
  - Significantly improves and assures building quality, efficiency and sustainability
- > Climate & community benefits
  - Opportunity for professions involved in higher-performance building design, construction and performance verification
  - Increases community attractiveness - more owners and tenants desire green and energy efficient buildings
  - Enhances durability and contributes to resilient buildings
  - Energy Codes help provide healthier indoor environments
  - Greater comfort = resident/occupant satisfaction/comfort
  - Addresses 40% of our energy use—buildings



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## Cost impact: residential construction

- > Statewide weighted average<sup>1</sup> results—2 building types, 3 climate zones:
- Percent savings: 21.5%

Building Type	Incremental Cost (per dwelling unit) <sup>2</sup>	Simple Payback (years)
Single family	\$2,156	5.5
Multifamily	\$1,590	9.7

1. Based on prescriptive and mandatory provisions. Results will vary depending on building and construction type, location in NYS and compliance path
2. Before NYSERDA or utility incentives, federal tax credits, C-PACE Financing, etc.

## Cost impact: residential construction, continued

- > Weighted averages by climate zone<sup>1</sup>:

Climate Design Zone	Single-family			Multifamily		
	Total Annual Energy Cost Savings (\$/dwelling unit)	Total Incremental Costs (\$/dwelling unit)	Simple Payback (Years)	Total Annual Energy Cost Savings (\$/dwelling unit)	Total Incremental Costs (\$/dwelling unit)	Simple Payback (Years)
4A-NYC	\$265	\$1,910	7.2	\$156	\$1,625	10.4
4A-balance	\$264	\$2,463	9.3	\$148	\$1,488	10.1
5A	\$407	\$2,202	5.4	\$198	\$1,745	8.8
6A	\$431	\$1,914	4.4	\$205	\$1,791	8.7
NY State	\$389	\$2,156	5.5	\$165	\$1,590	9.7

1. Based on prescriptive and mandatory provisions. Results will vary depending on building and construction type, location in NYS and compliance path
2. Before NYSERDA or utility incentives, federal tax credits, C-PACE Financing, etc.

## Cost impact: commercial construction

- > Statewide weighted average<sup>1</sup> results—9 building types, 3 climate zones:

- Percent savings: 7.1%
- Incremental cost: \$1.14/ft<sup>2</sup>
- Simple payback: 10.5 years<sup>2</sup>

1. Based on prescriptive and mandatory provisions. Results will vary depending on building and construction type, location in NYS and compliance path
2. Before NYSERDA or utility incentives, federal tax credits, C-PACE Financing, etc.

## Cost impact: commercial construction, continued

- > Weighted averages by climate zone<sup>1</sup>:

Climate Zone	Construction Weight	Energy Cost Savings	Incremental First Cost <sup>2</sup>	Simple Payback
4A	71%	5.5%	\$ 0.85/SF	11.0
5A	21%	10.5%	\$ 1.81/SF	9.8
6A	8%	9.9%	\$ 1.96/SF	10.5

1. Based on prescriptive and mandatory provisions. Results will vary depending on building and construction type, location in NYS and compliance path
2. Before NYSERDA or utility incentives, federal tax credits, C-PACE Financing, etc.

## Residential compliance paths

- > **Prescriptive path** (often using REScheck software)  
Roughly equivalent to ENERGY STAR Homes, ERI of ~63  
REScheck supports NYStretch-2020
- > **Performance path**  
Energy cost of proposed home <80% of reference home
- > **Passive house path**  
Mandatory residential provisions plus PH metrics
- > **ERI path**  
Mandatory provisions plus ERI index

ECCCNY-2020	NYStretch-2020
62	50

## Commercial Approach: COMcheck™ for NY Stretch Code

- NY Stretch version available NOW at [www.energycodes.gov](http://www.energycodes.gov)
- Example – Envelope Report & Engineers
- This documentation can be easily used by Designers and Engineers to document compliance during design
- CAN be 3<sup>rd</sup> Party Reviewed as well (Bedford Example)



## NYStretch vs 2020 ECCCNY – What's Different?

- > **Commercial**  
Building Envelope: Improved window performance, increased insulation requirements, air leakage (testing, air barrier commissioning), Lighting/Electrical: Reduced interior and exterior lighting power, lighting controls, whole-building energy monitoring  
Mechanical: Improved equipment requirements and controls  
Solar and EV readiness: lowers the "soft costs" of adding Renewables LATER  
Commercial kitchen equipment efficiencies
- > **Residential**  
More efficient envelope  
Lighting/plumbing/HVAC improvements  
New Passive House compliance path  
Amendments to ERI Compliance Alternative: lower ERI index (50 in all climate zones)  
Mandatory balanced ventilation (HR/VERV in climate zones 5 and 6)  
Solar and EV readiness

- > Download comparison document for a convenient list of every difference between ECCCNY-2020 and NYStretch-2020, available here: [www.nyscrda.ny.gov/stretchenergy2020](http://www.nyscrda.ny.gov/stretchenergy2020)

## NYStretch and Existing Buildings

- > Triggers are the same  
ECCCNY-2020 and NYStretch-2020 apply to existing buildings the same way  
Only applies to new work—elements of the building that aren't part of the project scope do not require updating
- > Commercial building commissioning and air barrier requirements  
Will apply to alterations and additions where applicable to the project scope
- > No new existing building requirements for residential construction
- > "In new buildings"  
Requirements that refer to "in new buildings," even if mandatory, are NEVER mandatory for existing building projects

## Local Amendments to NYStretch-2020

- > **Municipalities can amend NYStretch-2020**  
To qualify for CEC points/grants, must be able to demonstrate the code as adopted is no less stringent than NYStretch-2020 as published by NYSERDA  
NYSERDA does not have resources to perform savings/impact analysis for amendments
- > **Filing with Department of State**  
Building Code Council may have questions about local amendments
- > **Tools, training and resources**  
Nothing developed by NYSERDA to support NYStretch-2020 enforcement and compliance will reflect local amendments

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## Third Party Inspection & Verification

- > **Only a few new requirements in NYStretch-2020 for testing and verification**
  - Commercial air barrier testing, new construction (optional)
  - Commercial air barrier commissioning, new construction
  - Commercial HVAC/service hot water commissioning, alteration & addition
  - Residential mechanical ventilation performance verification, new construction/alteration & addition if applicable
  - Residential passive house compliance option (this is a new compliance option, not mandatory)
- > **Who is responsible for securing the third party inspection/verification?**  
Permit applicant unless otherwise required by the municipality  
Municipalities are not required to perform this work, only to enforce that the work is performed and documented  
Third party verification can lessen the load on building departments
- > **Third party qualifications?**  
Certified by a reputable organization to perform the required inspection or performance verification  
Example: RESNET certified HERS Rater if opting to follow the ERI Compliance Alternative

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Nothing developed by NYSERDA to support NYStretch-2020 enforcement and compliance will reflect local amendments

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## Resources

- > **NYStretch Circuit Riders**—technical and adoption support
- > **Adoption Guide & Model Local Law**, comparison document, cost effectiveness analysis and FAQs – **Ask about latest version**
- > **Training and code enforcement tools/checklists** (coming soon)
- > **Single volume code book**, integrating the state code and NYStretch-2020 overlay into one resource (coming soon)
- > **NYStretch-2020 for REScheck-Web and COMcheck-Web**
- > **Hotline** for technical and interpretation assistance
- > **[www.nyserda.ny.gov/stretchenergy2020](http://www.nyserda.ny.gov/stretchenergy2020)**
- > **Reminder: resources will not reflect local amendments to NYStretch-2020**



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## NYStretch – Community Interest

- > New York City's 2020 Energy Code is NYStretch-2020, with amendments
- > City of New Rochelle, Town of Bethel, Town of Bedford, Village of Hastings-on-Hudson, City of Beacon, Village of Montour Falls and the Village of Dobbs Ferry and many more adopted NYStretch-2020
- > The Town and City of Ithaca using NYStretch-2020 as part of their Green Building Code
  - Goal: Carbon-neutral community by 2030
- > Many other municipalities are considering NYStretch-2020 adoption (illustrated on this graphic)



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## NYStretch-2020 Support for Communities Technical, Strategy

Haley Balcanoff  
 Capital District Regional Planning Committee  
 Regional NYSERDA Clean Energy Community (CEC) Coordinator  
[Haley.balcanoff@cdrpc.org](mailto:Haley.balcanoff@cdrpc.org)  
 (845) 399-0230

**NYSERDA NYStretch Circuit Rider Program**  
 Christopher Sgroi, Project Manager  
[christopher.sgroi@nyserdera.ny.gov](mailto:christopher.sgroi@nyserdera.ny.gov)  
 518-862-1090 x3373

**NYSERDA NYStretch-2020 Circuit Rider Westchester, Capital & N. Country**  
 Mike DeWein  
 North Branch Services  
[deweim53@gmail.com](mailto:deweim53@gmail.com)  
 518-369-7545

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Resolutions for Consideration  
Clifton Park Town Board Meeting  
**February 7, 2022**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Building & Development	Authorize the hiring of Dolores Mabb as Principal Typist in the Department of Building & Development	P. Barrett
2. Building & Development	Authorize the hiring of Kathleen Boni as a part-time Clerk as needed in the Department of Building & Development	P. Barrett
3. Planning	Schedule a public hearing to consider (2) applications for Conservation Easements (Historic Preservation)	A. Flood
4. Planning	Authorize the installation of Stop and Yield signs along portions of Ray Road	A. Standaert
5. Planning	Accept a quote from Summit Chemical for the purchase of mosquito dunks	P. Barrett
6. Supervisor	Accept a proposal from Twin Bridges for residential curbside bulk trash pickup for Spring 2022	P. Barrett
7. Board Member	Appoint members to the Deer Assessment Management Advisory Group, as established by Resolution No. 21 of 2022	A. Flood
8. Sewer	Accept the bid of CDE Electric, Inc. for the installation of standby generators at pump stations within Clifton Park Sewer Districts # 1 and #2	P. Barrett
9. Sewer	Authorize the transfer of American Rescue Plan Act funds for engineering consulting services relative to the bid process for the standby generators at pump stations within the CPSD #1 and #2	P. Barrett
10. Sewer	Authorize the emergency purchase of a pump for the Old Nott Farm pump station from Emmons Metro	P. Barrett

- |                |  |            |
|----------------|--|------------|
| 11. Highway    | Classify the Bruno Rd. Box Culvert Project as a TYPE II Action pursuant to SEQRA                                     | D. Bull    |
| 12. Highway    | Authorize the Jonesville Volunteer Fire Department to perform training exercises on a building prior to demolition   | D. Bull    |
| 13. Supervisor | Accept the proposal from Apparel Impact for the Clothing Bin Drop-off and recycling services at the Transfer Station | P. Barrett |

Resolution No. \_\_\_\_\_ of 2022, a resolution appointing Dolores Mabb as a Principal Typist per civil service classification.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, an opening exists for a Principal Typist in the Department of Building & Development, and

WHEREAS, Dolores Mabb successfully passed the Civil Service Exam and is on the Certification List of Eligible Principal Typists provided by Saratoga County Human Resources, and

WHEREAS, Steve Myers, Director of Building & Development has interviewed Ms. Mabb and wishes to hire Ms. Mabb as a Principal Typist, Grade 6, Step 4, Year 1, to be paid \$32.84/hr., and

WHEREAS, Dolores Mabb has demonstrated the background, education, training and experience necessary for the position; now, therefore be it

RESOLVED, that Dolores Mabb, 387 Middleline Road, Ballston Spa, NY is hereby appointed as Principal Typist for the Town of Clifton Park per Civil Service Certification effective immediately; and be it further

RESOLVED, that the comptroller is authorized to transfer \$33,415 from A-3620-E0582 (Gen. Fund – Building Department – K. Boni) and \$20,400 from A-3620-E6200 (General Fund – Building Department – Code Enforcement) to A-3620-Exxx (General Fund – Building Department – Employee).

## Meg Springli

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Wednesday, January 12, 2022 4:09 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen  
**Subject:** Resolution Request for TB Meeting: 02-07-2022  
**Attachments:** 61df4361e93b5-MABB Dolores - Offer Letter (003).jpg

An item has been submitted to the Resolution Request form for review.

Department: **Building and Development**  
Your email: **smyers@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.):

**Steven Myers**

Requested Meeting Date: **02-07-2022**

Brief Description: **Appoint Dolores Mabb to Principal Typist**

Budget #: **A3620-EXXXX**  
Budget Description: **annual salary**  
\$ Amount: **\$59,714 annual salary**

Additional Comments/Details:

***COMPTROLLER APPROVAL or Comments:***

***ATTORNEY APPROVAL or Comments:***



# Town of Clifton Park

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6651 | FAX: (518) 371-1136

January 12, 2022

Ms. Dolores Mabb  
387 Middleline Road  
Ballston Spa, NY 12020

Dear Ms. Mabb,

This letter serves as an offer of full-time employment at the Town of Clifton Park for the position of Principal Typist in the Building Department. The 2022 salary for this position is Grade 6, Step 4, \$32.81 per hour which on an annual basis is \$59,714. During our recent interview Steve Myers and I described the responsibilities of the position and daily expectations.

We also discussed you will have the option of utilizing the Town's health and dental insurance programs. If you do not enroll in the Town's insurance program, you will be eligible for additional compensation.

We understand accepting an offer of employment can be a difficult decision. If you have any additional questions about the position or any element of the fringe benefits available to you, please contact me.

If you decide to accept the offer of employment, please sign and date below, and return to me at your earliest convenience. Please note this offer is contingent upon approval by the Town Board.

Thank you for your interest in the position and we look forward to speaking with you in the near future.

Sincerely,

Phil Barrett  
Clifton Park Town Supervisor

Dolores Mabb Dolores Mabb Date 1-12-2022

PHILIP C. BARRETT  
Supervisor

LYNDA M. WALOWIT  
Councilwoman

AMY J. H. STANDAERT  
Councilwoman

ANTHONY F. MORELLI  
Councilman

AMY G. FLOOD  
Councilwoman

Town of Clifton Park  
Salary Allocation

	Grade	Step	Year	2022 Hourly Rate	Weeks to End of Year	Hours	Projected to End of Year
Dolores Mabb A-03620-Exxxx	6	4	1	32.84	46.8	35	\$ 53,791.92
					Rounded to:		<u>\$ 53,800.00</u>

Kathy Boni A-03620-E0582	5	11	4	39.78	8	35	\$ 11,138.40
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Sick days	50	\$ 13,923.00
LWP Days	50	\$ 13,923.00
Salary needed for Kathy		\$ 38,984.40
Budgeted salary 2022		\$ 72,400.00
Amount available		\$ 33,415.60
Additional amount required		\$ 20,384.40
Rounded to:		<u>\$ 20,400.00</u>
From A-03620-E6200		

Resolution No. \_\_\_\_\_ 2022, a resolution appointing Kathleen Boni as a Part-time Sr. Account Clerk in the Building and Development Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Department of Building and Development has requested permission to retain retired Sr. Account Clerk, Kathleen Boni on a part-time, as needed basis, due to the volume of permit review and inspection requirements in the department, and

WHEREAS, Ms. Boni has extensive experience and expertise in the day-to-day operations of the Building & Development office; now, therefore, be it

RESOLVED, Kathleen Boni, be appointed as a Part-time Sr. Account Clerk to be used as needed, to be paid from A3620-E4000 [General Fund – Building & Development – Part-time Employee] , Grade 5, Step 11, \$34.44 per hour from the part-time matrix, effective March 1, 2022.

## Meg Springli

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Monday, January 24, 2022 7:44 AM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

An item has been submitted to the Resolution Request form for review.

Department: **Building & Development**  
Your email: **smyers@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **02-07-2022**

Brief Description: **Appoint Kathy Boni as part time as needed in Building dept.**

Budget #: **A3620**

Budget Description: **part time salary**

\$ Amount: **\$40 per hour**

*34.44 per matrix*

Additional Comments/Details:

**COMPTROLLER APPROVAL or Comments:**

**ATTORNEY APPROVAL or Comments:**

## Meg Springli

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**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Monday, January 24, 2022 3:01 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 02-07-2022  
**Attachments:** Part Time Matrix 2022.xlsx

The resolution should have the job title included in the resolution. The payment should also come from the Part-Time Matrix, not a random number. This should also probably have the an estimated total hours that would be paid.

Mark

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

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**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

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Department: **Building & Development**  
Your email: [smyers@cliftonpark.org](mailto:smyers@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **02-07-2022**

Brief Description: **Appoint Kathy Boni as part time as needed in Building dept.**

Budget #: **A3620**  
Budget Description: **part time salary**  
\$ Amount: **\$40 per hour**

Additional Comments/Details:

Town of Clifton Park  
Part-time & Half-time Personnel Salary Matrix

COLA Increase 2.00%

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
1	16.32	16.47	16.97	17.48	18.01	18.55	19.29	20.07	21.07	22.13	23.24
2	18.01	18.19	18.73	19.29	19.86	20.46	21.29	22.14	23.25	24.40	25.61
3	19.71	19.91	20.50	21.13	21.76	22.41	23.31	24.26	25.46	26.71	28.08
4	21.94	22.15	22.82	23.50	24.23	24.94	25.95	26.99	28.32	29.75	31.24
5	24.20	24.42	25.16	25.92	26.67	27.50	28.60	29.74	31.23	32.79	34.44
6	26.50	26.76	27.57	28.38	29.24	30.14	31.33	32.58	34.21	35.92	37.73
7	29.82	30.14	31.02	31.96	32.92	33.90	35.26	36.66	38.51	40.43	42.45
8	33.20	33.53	34.53	35.56	36.63	37.74	39.25	40.80	42.85	45.00	47.25
9	36.56	36.92	38.03	39.16	40.34	41.53	43.20	44.92	47.16	49.52	51.99
10	38.90	39.31	40.48	41.71	42.95	44.24	46.00	47.84	50.24	52.73	55.36
11	41.85	42.28	43.54	44.86	46.20	47.58	49.48	51.46	54.05	56.75	59.59
12	44.82	45.27	46.63	48.03	49.47	50.96	53.00	55.12	57.87	60.77	63.81
13	47.78	48.25	49.70	51.18	52.71	54.27	56.46	58.73	61.68	64.75	68.00
14	51.32	51.84	53.40	55.00	56.64	58.33	60.66	63.08	66.23	69.55	73.02

Years in Step	1	2	3	3	3	3	3	3	3	3	3
Percent Increase	1.00%	3.00%	3.00%	3.00%	3.00%	4.00%	4.00%	5.00%	5.00%	5.00%	5.00%

**Meg Springli**

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**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Wednesday, February 2, 2022 4:02 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 02-07-2022

X Appoint Kathy Boni as Part-time Senior Account Clerk, the Grade & Step from the part time matrix will be Grade5, Step 11 \$34.44. The charge for her time should be to A-03620-E4000 – (General Fund – Building Department – Part-time Employees)

Mark

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

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An item has been submitted to the Resolution Request form for review.

Department: **Building & Development**  
Your email: [smyers@cliftonpark.org](mailto:smyers@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **02-07-2022**

Brief Description: **Appoint Kathy Boni as part time as needed in Building dept.**

Budget #: **A3620**  
Budget Description: **part time salary**  
\$ Amount: **\$40 per hour**

Additional Comments/Details:

Resolution No. \_\_\_\_\_ of 2022, a resolution scheduling a public hearing to consider applications for the Conservation Easement (Historic Preservation) program.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town's Term Conservation Easement program requires public comment on properties proposed to be included in the program; and

WHEREAS, Michael and Patricia Bibighaus have requested inclusion in the program for property on 178 Vischer Ferry Road (SBL 282.-2-50), and

WHEREAS, Raymond Marcucci, has also requested inclusion in the program for property on 589 Grooms Road (SBL 277.-3-17); now therefore be it

RESOLVED, that a public hearing is scheduled for February 28, 2022 at 7:05 p.m. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York to consider the properties listed above as owned by Michael and Patricia Bibighaus on Vischer Ferry Road, and Raymond Marcucci on Grooms Road, each for inclusion in the 25-year Conservation Easement (Historic Preservation) program; and be it further

RESOLVED, that the property owners give notice to all adjacent property owners and other entities as provided in the Town's Conservation Easement legislation in advance of the public hearing and submit receipts of mailing to the Town Clerk's office prior to the date of the public hearing; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

## Meg Springli

---

**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Friday, January 21, 2022 3:15 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen  
**Subject:** Resolution Request for TB Meeting: 02-07-2022  
**Attachments:** 61eb14586a190-Cons Easement App 178 Vischer Ferry.pdf; 61eb14586d275-Cons Easement App 589 Grooms Road.pdf

An item has been submitted to the Resolution Request form for review.

Department: **Planning**  
Your email: **jscavo@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **A. Flood**

Requested Meeting Date: **02-07-2022**

Brief Description: **Schedule a public hearing to consider two applications for Conservation Easements (Historic Preservation) for properties located at 589 Grooms Road and 178 Vischer Ferry Road**

Budget #:  
Budget Description:  
\$ Amount:

Additional Comments/Details:

***COMPTROLLER APPROVAL or Comments:***

***ATTORNEY APPROVAL or Comments:***

*Assessor*

RECEIVED

DEC 28 2021

CLIFTON PARK TOWN CLERK

**Application for Conservation Easement Designation  
Town of Clifton Park Town Board**

Pursuant to Local Law No. 12 of 1996; Amended in 2004, 2008, 2011

Date: 12-28-2021

NOTE: Minimum land requirement for one applicant is 15 acres excluding 1 acre for the residence. Minimum land requirement for two applicants is 7.5 acres each excluding 1 acre for the residence.

**Name of Applicant(s):**

Parcel #1:  
Name: RAYMOND MARCUCCI  
Address: 589 Grooms Rd  
Phone: 518 603 7219  
Signature: *Raymarucci*  
Tax Map No: 277-3-17

Parcel #2:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Tax Map No: \_\_\_\_\_

Location(s) of land to be designated as a Conservation Easement parcel: Grooms Rd  
589

Does an Agricultural Exemption currently exist on either parcel?  Yes  No

**Type of Conservation Easement requested:**

- Conservation Easement
- Conservation Easement (Farming purposes)
- Conservation Easement (Historic Preservation)

**Duration of the Conservation Easement:**

15 years  20 years  25 years

**Property Description:**

Acreage: Parcel #1: 1.40 AC Parcel #2: \_\_\_\_\_ Total: \_\_\_\_\_  
Acreage to be designated as Conservation Easement: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
Building Area: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
Number of Single Family dwellings: Parcel #1: 1800 sq ft Parcel #2: \_\_\_\_\_  
Number of Historic or Farm Buildings and square footage of each: \_\_\_\_\_

What makes your land or building(s) eligible? ON Historic Registry

RECEIVED

DEC 29 2021

TOWN OF CLIFTON PARK  
ASSESSORS OFFICE

**For Office Use Only:**

Application Fee (\$15.00) Paid: CASH \$15 12/28/21 *JJB*  
Survey Stamped by Licensed Surveyor: \_\_\_\_\_  
Referral to Planning Board: \_\_\_\_\_  
Referral to Environmental Specialist: \_\_\_\_\_  
Referral to Historic Preservation Commission: \_\_\_\_\_  
Date of Town Board Public Hearing: \_\_\_\_\_  
Date of Town Board Approval: \_\_\_\_\_  
Date Filed with Assessor (Must be approved by Town Board and filed no later than April 10): \_\_\_\_\_  
Agreement Signed and Filed: \_\_\_\_\_  
COMPLETE CERTIFICATION ON REVERSE SIDE:

Owner Authorization – Parcel #1

The undersigned, certifies that (s)he is the owner of the premises known as 589 Grooms Road  
Clifton Park NY 12065, identified as Tax Map # 277.3-17 and hereby certifies  
that the information on this application is a true statement of facts and further permits the Town or its  
authorized representative access to the property to review existing conditions during the review process.

STATE OF NEW YORK )  
COUNTY OF SARATOGA )SS.

On this 28 day of December, Two thousand and twenty-one, before me, the subscriber,  
personally appeared Raymond W. Marcucci to me personally known and  
known to me to be the same person described in and who executed the within Instrument, and executed the  
same.

Raymond W. Marcucci  
Owner

Teresa J. Brobston  
Notary Public

\*\*\*\*\*

Owner Authorization – Parcel #2

The undersigned, certifies that (s)he is the owner of the premises known as \_\_\_\_\_  
\_\_\_\_\_, identified as Tax Map # \_\_\_\_\_ and hereby certifies  
that the information on this application is a true statement of facts and further permits the Town or its  
authorized representative access to the property to review existing conditions during the review process.

STATE OF NEW YORK )  
COUNTY OF SARATOGA )SS.

On this \_\_\_\_\_ day of \_\_\_\_\_, Two thousand and \_\_\_\_\_, before me, the subscriber,  
personally appeared \_\_\_\_\_ to me personally known and  
known to me to be the same person described in and who executed the within Instrument, and executed the  
same.

\_\_\_\_\_  
Owner

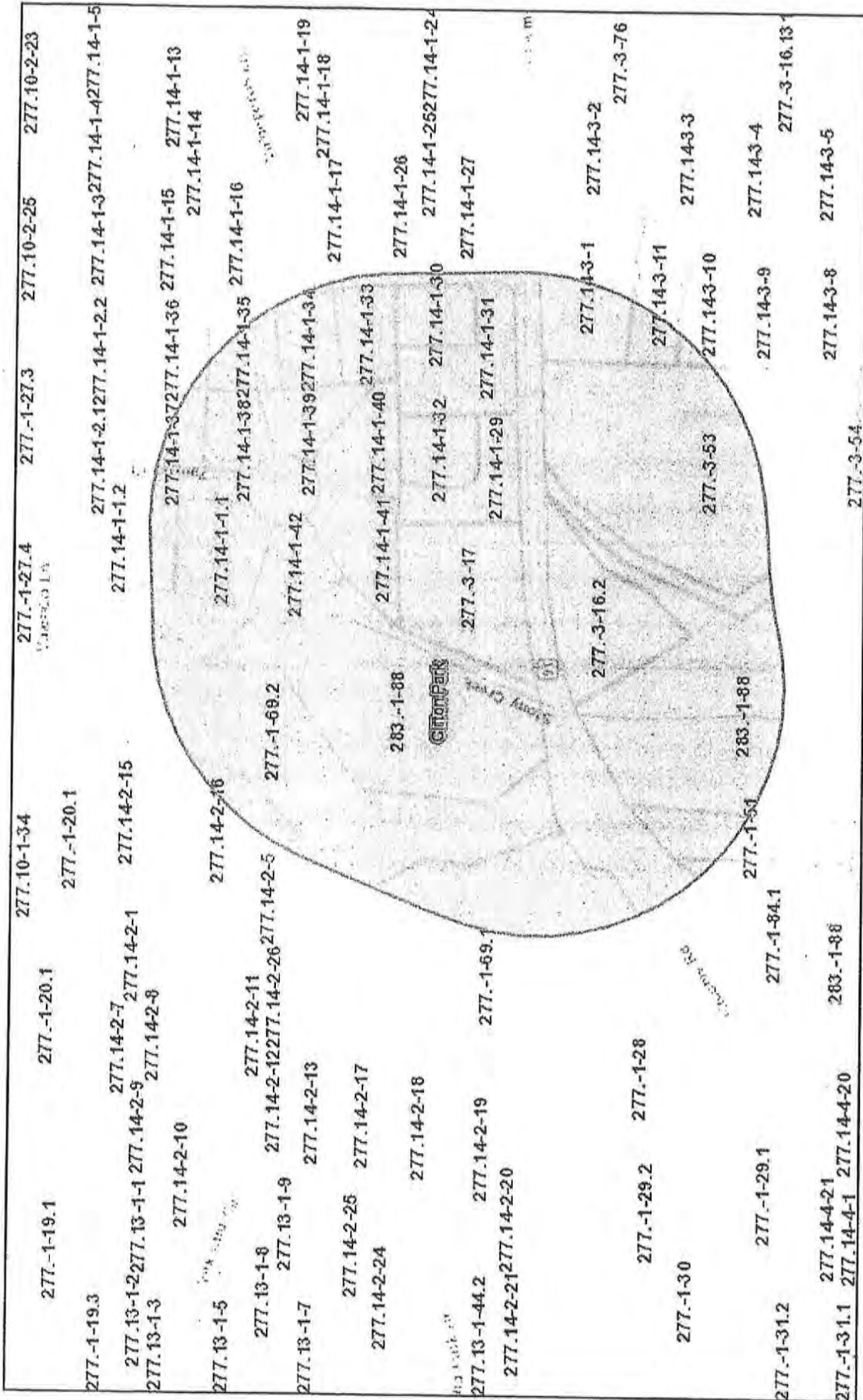
\_\_\_\_\_  
Notary Public

FOR ASSESSOR'S USE

1. Date application filed: \_\_\_\_\_
2. Applicable Taxable Status Date: \_\_\_\_\_
3. Action on application: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved
4. Assessed Valuation of parcel prior to Conservation Easement:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_
5. Total Assessed Valuation with Conservation Easement:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_
6. Amount of decrease:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_

<u>Duration</u>	<u>Percentage</u>
County: _____	_____
Town: _____	_____
School District: _____	_____
Assessor's Signature: _____	Date: _____

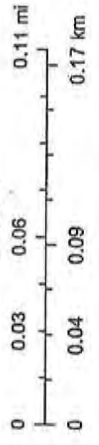
TERESA J. BROBSTON  
Notary Public State of New York  
Reg. No. 01BR5079464  
Qualified in Saratoga County  
Commission Expires June 9, 2013



October 22, 2020

- Counties
- Towns
- Cities
- Villages
- 2019 Labels

1:4,514



Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS.



# Town of Clifton Park

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6651 | FAX: (518) 371-1136

---

Resolution No. 196 of 2020, a resolution designating the Chauncey and Ruth Brockway House to be placed on the Clifton Park Town Register of Historic Places.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, the Historic Preservation Commission has recommended that the Chauncey and Ruth Brockway House, 589 Grooms Road, Clifton Park, (SBL: 277.-3-17), be added to the Town Register of Historic Places, and

WHEREAS, the Brockway House was built in 1837 at 589 Grooms Road Chauncey Brockway lived there with his wife Ruth Ann (née Manning), and raised 10 children there until 1852, when they sold their farmhouse and 77-acres, when Chauncey headed west with dreams of striking it rich in the California gold fields and Ruth remained in Clifton Park, and

WHEREAS, the Brockway house was acquired by Orville and Maggie Ostrom by 1883 and remained in the Ostrom family until 1971, and

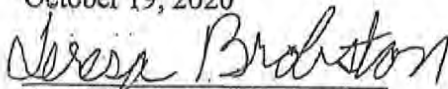
WHEREAS, the home retains some of its original features including original windows, door, chair rail, baseboard moldings, stairway, doors, and hardware still exist. A large two story rear wing was probably added by the Ostrom family after 1883 and still has original features typical of the late nineteenth century that include oak wainscoting, door and window frames as well as an early 20<sup>th</sup> century columned room divider, and

WHEREAS, structures placed on this register will be given historic status for purposes of town-wide recognition and as such shall be provided with appropriate marker and inclusion in a town brochure identifying all sites so designated; now, therefore, be it

RESOLVED, that the Town Board hereby adds the Chauncey and Ruth Brockway House, 589 Grooms Road, Clifton Park, to the Town Register of Historic Places.

DECLARED ADOPTED

October 19, 2020



Teresa Brobston, Town Clerk

---

PHILIP C. BARRETT  
Supervisor

LYNDA M. WALOWIT  
Councilwoman

JAMES M. WHALEN  
Councilman

AMY J.H. STANDAERT  
Councilman

ANTHONY F. MORELLI  
Councilman

**Application for Conservation Easement Designation  
Town of Clifton Park Town Board**

Pursuant to Local Law No. 12 of 1996; Amended in 2004, 2008, 2011, 2020

Date: 6/18/2021

NOTE: Minimum land requirement for one applicant is 15 acres excluding 1 acre for the residence. Minimum land requirement for two applicants is 7.5 acres each excluding 1 acre for the residence.

**Name of Applicant(s):**

Parcel #1:  
Name: Michael Bibighaus  
Address: 178 Vischer Ferry Rd  
Rexford NY 12148  
Phone: 518-396-8765  
Signature: [Signature]  
Tax Map No: 282-2-50

Parcel #2:  
Name: Tricia Bibighaus  
Address: 178 Vischer Ferry Rd  
Rexford 12148  
Phone: 518-265-9448  
Signature: [Signature]  
Tax Map No: \_\_\_\_\_

**Location(s) of land to be designated as a Conservation Easement parcel:**  
178 Vischer Ferry Rd. Rexford NY 12148

**Does an Agricultural Exemption currently exist on either parcel?**  Yes  No

**Type of Conservation Easement requested:**

- Conservation Easement
- Conservation Easement (Farming purposes)
- Conservation Easement (Historic Preservation)

**Duration of the Conservation Easement:**

15 years       20 years       25 years

**Property Description:**

Acreage: Parcel #1: 8 Parcel #2: \_\_\_\_\_ Total: \_\_\_\_\_  
Acreage to be designated as Conservation Easement: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
Building Area: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
Number of Single Family dwellings: Parcel #1: 1 Parcel #2: \_\_\_\_\_  
Number of Historic or Farm Buildings and square footage of each: 1

**What makes your land or building(s) eligible?**  
\_\_\_\_\_  
\_\_\_\_\_

RECEIVED  
JUN 18 2021  
TOWN OF CLIFTON PARK  
ASSESSORS OFFICE

\*\*\*\*\*

**For Office Use Only:**

Application Fee (\$15.00) Paid: \$15 cash [Signature]  
Survey Stamped by Licensed Surveyor: \_\_\_\_\_  
Referral to Planning Board: \_\_\_\_\_  
Referral to Environmental Specialist: \_\_\_\_\_  
Referral to Historic Preservation Commission: \_\_\_\_\_  
Date of Town Board Public Hearing: \_\_\_\_\_  
Date of Town Board Approval: \_\_\_\_\_  
Date Filed with Assessor (Must be approved by Town Board and filed no later than April 10): \_\_\_\_\_  
Agreement Signed and Filed: \_\_\_\_\_  
COMPLETE CERTIFICATION ON REVERSE SIDE:

RECEIVED  
JUN 18 2021

**Owner Authorization - Parcel #1**

The undersigned, certifies that (s)he is the owner of the premises known as 178 Vischer Ferry Rd  
Roxford NY 12148, identified as Tax Map # 282-2-58 and hereby certifies  
that the information on this application is a true statement of facts and further permits the Town or its  
authorized representative access to the property to review existing conditions during the review process.

TOWN OF CLIFTON PARK  
ASSESSOR'S OFFICE

STATE OF NEW YORK )  
COUNTY OF SARATOGA )SS.

On this 18<sup>th</sup> day of JUNE, Two thousand and twenty-one, before me, the subscriber,  
personally appeared Patricia A. Bibighaus to me personally known and  
known to me to be the same person described in and who executed the within Instrument, and executed the  
same.

Patricia A. Bibighaus  
Owner

Teresa J. Brobston  
Notary Public

TERESA J. BROBSTON  
Notary Public, State of New York  
Reg. No. 01BR5079464  
Qualified in Saratoga County  
Commission Expires June 2023

**Owner Authorization - Parcel #2**

The undersigned, certifies that (s)he is the owner of the premises known as \_\_\_\_\_  
\_\_\_\_\_, identified as Tax Map # \_\_\_\_\_ and hereby certifies  
that the information on this application is a true statement of facts and further permits the Town or its  
authorized representative access to the property to review existing conditions during the review process.

STATE OF NEW YORK )  
COUNTY OF SARATOGA )SS.

On this \_\_\_\_\_ day of \_\_\_\_\_, Two thousand and \_\_\_\_\_, before me, the subscriber,  
personally appeared \_\_\_\_\_ to me personally known and  
known to me to be the same person described in and who executed the within Instrument, and executed the  
same.

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Notary Public

**FOR ASSESSOR'S USE**

1. Date application filed: \_\_\_\_\_
2. Applicable Taxable Status Date: \_\_\_\_\_
3. Action on application: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved
4. Assessed Valuation of parcel prior to Conservation Easement:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_
5. Total Assessed Valuation with Conservation Easement:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_
6. Amount of decrease:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_

<u>Duration</u>	<u>Percentage</u>
County: _____	_____
Town: _____	_____
School District: _____	_____
Assessor's Signature: _____	Date: _____



# Town of Clifton Park

## Planning Department

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 | FAX: (518) 371-1136

### Sent Via Email

June 18, 2021

Philip Barrett, Supervisor  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Re: Planning Board Recommendation for Historic Conservation Easement Application at  
178 Vischer Ferry Road, Rexford, NY

Dear Supervisor Barrett:

On behalf on the Planning Board, I have reviewed the attached application for a Historic Conservation Easement filed by Mr. Michael Bibighaus for his property at 178 Vischer Ferry Road. I fully support the property owner's request to be included in the Historic Preservation Conservation Easement Program and issue a positive recommendation on the following facts note on the interactive Map for Historic Places within Clifton Park, on the Town's Website:

#### *178 Vischer Ferry Road*

*Fine example of vernacular Federal architecture. Abner Irish (1748-1825) and his wife, Thankful, arrived from Amenia, Dutchess County. The interior retains its original 1795 Federal woodwork, mantels, and stairway. This early Clifton Park farm also retains all the original farm outbuildings.*



If you have any questions regarding this recommendation, please do not hesitate to contact me.

Best Regards,

*John P. Scavo*

John P. Scavo  
Director of Planning

Cc: Town Board Members, Town of Clifton Park  
Teresa Brobston, Town Clerk  
Thomas McCarthy, Esq., Town Counsel  
Walter Smead, Town Assessor

## Kelly Miller

---

**From:** Walter Smead <wsmead@cliftonpark.org>  
**Sent:** Monday, June 21, 2021 7:59 AM  
**To:** Kelly Miller  
**Subject:** FW: Planning Board Recommendation for 178 Vischer Ferry Road - Historic Conservation Easement Application  
**Attachments:** 178 Vischer Ferry - Historic Conservation Easement .pdf; 178 VF Road.pdf

Walter D Smead, IAO  
Assessor  
1 Town Hall Plaza  
Clifton Park NY 12065  
PH: (518) 348-7339  
PH: (518) 371-6460  
FAX: (518) 348-7304

-----Original Message-----

**From:** John Scavo <jscavo@cliftonpark.org>  
**Sent:** Friday, June 18, 2021 4:20 PM  
**To:** Phil Barrett <PBarrett@cliftonpark.org>  
**Cc:** Lynda Walowit <LWalowit@cliftonpark.org>; Anthony Morelli <AMorelli@cliftonpark.org>; Amy Standaert <AStandaert@cliftonpark.org>; Amy, Flood <aflood@cliftonpark.org>; Teresa Brobston <tbrobston@cliftonpark.org>; Walter Smead <wsmead@cliftonpark.org>; Tom McCarthy <TMcCarthy@cliftonpark.org>  
**Subject:** Planning Board Recommendation for 178 Vischer Ferry Road - Historic Conservation Easement Application

Good Afternoon:

Attached, please find a letter of recommendation on behalf of the Planning Board for the property owner's request to have 178 Vischer Ferry Road be included in the Town's Historic Conservation Easement Program.

Best Regards,

John P. Scavo  
Director of Planning  
518-371-6054  
Town of Clifton Park  
One Town Hall Plaza / Clifton Park, NY 12065  
[https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.Cliftonpark.org&c=E,1,7FcCE\\_wgiqBvjypExg1luxsyLxncers6SgJvdn29REm4tjVQ7J2UW11oBSE7Srj9UYM6A6wz73JW9HMzkiSVNaK0IQuXeBaGCQNSSus7puT673La&typo=1](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.Cliftonpark.org&c=E,1,7FcCE_wgiqBvjypExg1luxsyLxncers6SgJvdn29REm4tjVQ7J2UW11oBSE7Srj9UYM6A6wz73JW9HMzkiSVNaK0IQuXeBaGCQNSSus7puT673La&typo=1)

## Kelly Miller

---

**From:** Walter Smead <wsmead@cliftonpark.org>  
**Sent:** Monday, July 19, 2021 8:51 AM  
**To:** Kelly Miller  
**Subject:** FW: 178 Vischer Ferry tax easement

Walter D Smead, IAO  
Assessor  
1 Town Hall Plaza  
Clifton Park NY 12065  
PH: (518) 348-7339  
PH: (518) 371-6460  
FAX: (518) 348-7304

-----Original Message-----

**From:** Linda <seymourl@earthlink.net>  
**Sent:** Friday, July 16, 2021 9:15 AM  
**To:** John Scavo <jscavo@cliftonpark.org>; Walter Smead <wsmead@cliftonpark.org>; Teresa Brobston <tbrobston@cliftonpark.org>  
**Cc:** Amy, Flood <aflood@cliftonpark.org>; Myla Kramer <MKramer@cliftonpark.org>  
**Subject:** 178 Vischer Ferry tax easement

Good Morning,

The HPC voted unanimously to recommend to the Town Board that the Abner Irish House, 178 Vischer Ferry Road be considered for an Historic Tax Easement.

The owners, Mr. and Mrs. Bibighaus, have complied with the Town's Building and Planning Departments and recommendations of the HPC in preserving the historic home during their recent construction project. A tax easement, as you know, will protect this important home in the future.

Linda Seymour, Chair  
Clifton Park Historic Preservation Commission



# Town of Clifton Park

## Planning Department

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 | [Planning@Cliftonpark.org](mailto:Planning@Cliftonpark.org)

### SENT VIA EMAIL

December 22, 2021

Philip Barrett, Supervisor  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Re: Historic Preservation Conservation Easement Recommendation for an Application at  
589 Grooms Road, Clifton Park, NY

Dear Supervisor Barrett:

The Historic Preservation Commission unanimously voted to recommend including 589 Grooms Road in the Town Historic Conservation Easement Program. As noted on Clifton Park Historic Places' Interactive Map, [Cliftonpark.org](http://Cliftonpark.org), Chauncey and Ruth Brockway 1837 were previous property owners. Chauncey P. Brockway (1807-1890) and wife Ruth (1806-1893) from Schodack, Rensselaer Co., built this house in 1837. Chauncey left his wife and ten children in 1852 to strike it rich in the California gold rush. Ruth and her younger children moved in with her eldest daughter and son-in-law, Abraham Flagler (1824-1909). The historic house retains many original architectural features.

If you have any questions regarding this recommendation, please do not hesitate to contact me.

Best Regards,

*John P. Scavo*

John P. Scavo  
Director of Planning

Cc: Amy Flood, Town Board Member – Historic Preservation Town Board Liaison  
Clifton Park Historic Preservation Commission Members

**Application for Conservation Easement Designation  
Town of Clifton Park Town Board**

Pursuant to Local Law No. 12 of 1996; Amended in 2004, 2008, 2011, 2020

Date: 6/18/2021

NOTE: Minimum land requirement for one applicant is 15 acres excluding 1 acre for the residence. Minimum land requirement for two applicants is 7.5 acres each excluding 1 acre for the residence.

**Name of Applicant(s):**

**Parcel #1:**  
Name: Michael Bibighaus  
Address: 178 Vischer Ferry Rd  
Rexford NY 12148  
Phone: 518-396-5765  
Signature: [Signature]  
Tax Map No: 282-2-50

**Parcel #2:**  
Name: Tricia Bibighaus  
Address: 178 Vischer Ferry Rd  
Rexford 12148  
Phone: 518-265-9448  
Signature: [Signature]  
Tax Map No: \_\_\_\_\_

**Location(s) of land to be designated as a Conservation Easement parcel:**

178 Vischer Ferry Rd. Rexford NY 12148

Does an Agricultural Exemption currently exist on either parcel?  Yes  No

**Type of Conservation Easement requested:**

- Conservation Easement
- Conservation Easement (Farming purposes)
- Conservation Easement (Historic Preservation)

**Duration of the Conservation Easement:**

15 years       20 years       25 years

**Property Description:**

Acreage: Parcel #1: 8 Parcel #2: \_\_\_\_\_ Total: \_\_\_\_\_  
Acreage to be designated as Conservation Easement: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
Building Area: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
Number of Single Family dwellings: Parcel #1: 1 Parcel #2: \_\_\_\_\_  
Number of Historic or Farm Buildings and square footage of each: 1

What makes your land or building(s) eligible? \_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\*

**For Office Use Only:**

Application Fee (\$15.00) Paid: \$15 Cash [Signature]  
Survey Stamped by Licensed Surveyor: \_\_\_\_\_  
Referral to Planning Board: \_\_\_\_\_  
Referral to Environmental Specialist: \_\_\_\_\_  
Referral to Historic Preservation Commission: \_\_\_\_\_  
Date of Town Board Public Hearing: \_\_\_\_\_  
Date of Town Board Approval: \_\_\_\_\_  
Date Filed with Assessor (Must be approved by Town Board and filed no later than April 10): \_\_\_\_\_  
Agreement Signed and Filed: \_\_\_\_\_

COMPLETE CERTIFICATION ON REVERSE SIDE:

RECEIVED  
JUN 18 2021  
TOWN OF CLIFTON PARK  
ASSESSORS OFFICE

RECEIVED  
JUN 18 2021

TOWN OF CLIFTON PARK  
ASSESSORS OFFICE

**Owner Authorization – Parcel #1**

The undersigned, certifies that (s)he is the owner of the premises known as 178 Vischer Ferry Rd  
Roxford NY 12148, identified as Tax Map # 282-2-5D and hereby certifies  
that the information on this application is a true statement of facts and further permits the Town or its  
authorized representative access to the property to review existing conditions during the review process.

STATE OF NEW YORK )  
COUNTY OF SARATOGA )SS.

On this 18<sup>th</sup> day of June, Two thousand and twenty one, before me, the subscriber,  
personally appeared Patricia A. Bingham to me personally known and  
known to me to be the same person described in and who executed the within Instrument, and executed the  
same.

Patricia A. Bingham  
Owner

TERESA J. BROBSTON  
Notary Public

TERESA J. BROBSTON  
Notary Public, State of New York  
Reg. No. 01BR5079464  
Qualified in Saratoga County  
Commission Expires June 2023

\*\*\*\*\*

**Owner Authorization – Parcel #2**

The undersigned, certifies that (s)he is the owner of the premises known as \_\_\_\_\_  
\_\_\_\_\_, identified as Tax Map # \_\_\_\_\_ and hereby certifies  
that the information on this application is a true statement of facts and further permits the Town or its  
authorized representative access to the property to review existing conditions during the review process.

STATE OF NEW YORK )  
COUNTY OF SARATOGA )SS.

On this \_\_\_\_\_ day of \_\_\_\_\_, Two thousand and \_\_\_\_\_, before me, the subscriber,  
personally appeared \_\_\_\_\_ to me personally known and  
known to me to be the same person described in and who executed the within Instrument, and executed the  
same.

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Notary Public

**FOR ASSESSOR'S USE**

1. Date application filed: \_\_\_\_\_
2. Applicable Taxable Status Date: \_\_\_\_\_
3. Action on application: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved
4. Assessed Valuation of parcel prior to Conservation Easement:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_
5. Total Assessed Valuation with Conservation Easement:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_
6. Amount of decrease:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_

<u>Duration</u>	<u>Percentage</u>
County: _____	_____
Town: _____	_____
School District: _____	_____
Assessor's Signature: _____	Date: _____



# Town of Clifton Park

## Planning Department

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 | FAX: (518) 371-1136

### Sent Via Email

June 18, 2021

Philip Barrett, Supervisor  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Re: Planning Board Recommendation for Historic Conservation Easement Application at  
178 Vischer Ferry Road, Rexford, NY

Dear Supervisor Barrett:

On behalf of the Planning Board, I have reviewed the attached application for a Historic Conservation Easement filed by Mr. Michael Bibighaus for his property at 178 Vischer Ferry Road. I fully support the property owner's request to be included in the Historic Preservation Conservation Easement Program and issue a positive recommendation on the following facts note on the interactive Map for Historic Places within Clifton Park, on the Town's Website:

*178 Vischer Ferry Road*

*Fine example of vernacular Federal architecture. Abner Irish (1748-1825) and his wife, Thankful, arrived from Amenia, Dutchess County. The interior retains its original 1795 Federal woodwork, mantels, and stairway. This early Clifton Park farm also retains all the original farm outbuildings.*



If you have any questions regarding this recommendation, please do not hesitate to contact me.

Best Regards,

*John P. Scavo*

John P. Scavo  
Director of Planning

Cc: Town Board Members, Town of Clifton Park  
Teresa Brobston, Town Clerk  
Thomas McCarthy, Esq., Town Counsel  
Walter Smead, Town Assessor

## Kelly Miller

---

**From:** Walter Smead <wsmead@cliftonpark.org>  
**Sent:** Monday, June 21, 2021 7:59 AM  
**To:** Kelly Miller  
**Subject:** FW: Planning Board Recommendation for 178 Vischer Ferry Road - Historic Conservation Easement Application  
**Attachments:** 178 Vischer Ferry - Historic Conservation Easement .pdf; 178 VF Road.pdf

Walter D Smead, IAO  
Assessor  
1 Town Hall Plaza  
Clifton Park NY 12065  
PH: (518) 348-7339  
PH: (518) 371-6460  
FAX: (518) 348-7304

-----Original Message-----

**From:** John Scavo <jscavo@cliftonpark.org>  
**Sent:** Friday, June 18, 2021 4:20 PM  
**To:** Phil Barrett <PBarrett@cliftonpark.org>  
**Cc:** Lynda Walowit <LWalowit@cliftonpark.org>; Anthony Morelli <AMorelli@cliftonpark.org>; Amy Standaert <AStandaert@cliftonpark.org>; Amy Flood <aflood@cliftonpark.org>; Teresa Brobston <tbrobston@cliftonpark.org>; Walter Smead <wsmead@cliftonpark.org>; Tom McCarthy <TMcCarthy@cliftonpark.org>  
**Subject:** Planning Board Recommendation for 178 Vischer Ferry Road - Historic Conservation Easement Application

Good Afternoon:

Attached, please find a letter of recommendation on behalf of the Planning Board for the property owner's request to have 178 Vischer Ferry Road be included in the Town's Historic Conservation Easement Program.

Best Regards,

John P. Scavo  
Director of Planning  
518-371-6054  
Town of Clifton Park  
One Town Hall Plaza / Clifton Park, NY 12065  
[https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.Cliftonpark.org&c=E,1,7FcCE\\_wgiqBvjypExg1luxsyLxncers6SgJvdn29REm4tjVQ7J2UW11oBSE7Srj9UYM6A6wz73JW9HMzkiSVNaK0lQuXeBaGCQNSSus7puT673La&typo=1](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.Cliftonpark.org&c=E,1,7FcCE_wgiqBvjypExg1luxsyLxncers6SgJvdn29REm4tjVQ7J2UW11oBSE7Srj9UYM6A6wz73JW9HMzkiSVNaK0lQuXeBaGCQNSSus7puT673La&typo=1)

## Kelly Miller

---

**From:** Walter Smead <wsmead@cliftonpark.org>  
**Sent:** Monday, July 19, 2021 8:51 AM  
**To:** Kelly Miller  
**Subject:** FW: 178 Vischer Ferry tax easement

Walter D Smead, IAO  
Assessor  
1 Town Hall Plaza  
Clifton Park NY 12065  
PH: (518) 348-7339  
PH: (518) 371-6460  
FAX: (518) 348-7304

-----Original Message-----

From: Linda <seymourl@earthlink.net>  
Sent: Friday, July 16, 2021 9:15 AM  
To: John Scavo <jscavo@cliftonpark.org>; Walter Smead <wsmead@cliftonpark.org>; Teresa Brobston <tbrobston@cliftonpark.org>  
Cc: Amy, Flood <aflood@cliftonpark.org>; Myla Kramer <MKramer@cliftonpark.org>  
Subject: 178 Vischer Ferry tax easement

Good Morning,

The HPC voted unanimously to recommend to the Town Board that the Abner Irish House, 178 Vischer Ferry Road be considered for an Historic Tax Easement.

The owners, Mr. and Mrs. Bibighaus, have complied with the Town's Building and Planning Departments and recommendations of the HPC in preserving the historic home during their recent construction project. A tax easement, as you know, will protect this important home in the future.

Linda Seymour, Chair  
Clifton Park Historic Preservation Commission

ASSUM  
RECEIVED  
DEC 28 2021  
CLIFTON PARK  
TOWN CLERK

**Application for Conservation Easement Designation  
Town of Clifton Park Town Board**

Pursuant to Local Law No. 12 of 1996; Amended in 2004, 2008, 2011

Date: 12-28-2021

NOTE: Minimum land requirement for one applicant is 15 acres excluding 1 acre for the residence. Minimum land requirement for two applicants is 7.5 acres each excluding 1 acre for the residence.

**Name of Applicant(s):**

Parcel #1:  
Name: RAYMOND MARCUCCI  
Address: 589 Grooms Rd  
Phone: 518 603 7219  
Signature: [Signature]  
Tax Map No: 277-3-17

Parcel #2:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Tax Map No: \_\_\_\_\_

**Location(s) of land to be designated as a Conservation Easement parcel:** Grooms Rd  
589

**Does an Agricultural Exemption currently exist on either parcel?**  Yes  No

**Type of Conservation Easement requested:**

- Conservation Easement
- Conservation Easement (Farming purposes)
- Conservation Easement (Historic Preservation)

**Duration of the Conservation Easement:**

15 years  20 years  25 years

**Property Description:**

Acreage: Parcel #1: 1.40 AC Parcel #2: \_\_\_\_\_ Total: \_\_\_\_\_  
Acreage to be designated as Conservation Easement: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
Building Area: Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_  
Number of Single Family dwellings: Parcel #1: 100 sq ft Parcel #2: \_\_\_\_\_  
Number of Historic or Farm Buildings and square footage of each: \_\_\_\_\_

**What makes your land or building(s) eligible?** ON Historic Registry

RECEIVED  
DEC 29 2021  
TOWN OF CLIFTON PARK  
ASSESSOR'S OFFICE

**For Office Use Only:**

Application Fee (\$15.00) Paid: CASH #15  
Survey Stamped by Licensed Surveyor: 12/28/21  
Referral to Planning Board: [Signature]  
Referral to Environmental Specialist: \_\_\_\_\_  
Referral to Historic Preservation Commission: \_\_\_\_\_  
Date of Town Board Public Hearing: \_\_\_\_\_  
Date of Town Board Approval: \_\_\_\_\_  
Date Filed with Assessor (Must be approved by Town Board and filed no later than April 10): \_\_\_\_\_  
Agreement Signed and Filed: \_\_\_\_\_  
COMPLETE CERTIFICATION ON REVERSE SIDE:

Owner Authorization - Parcel #1

The undersigned, certifies that (s)he is the owner of the premises known as 589 Grooms Road  
Clifton Park NY 12065, identified as Tax Map # 277.3-17 and hereby certifies  
that the information on this application is a true statement of facts and further permits the Town or its  
authorized representative access to the property to review existing conditions during the review process.

STATE OF NEW YORK )  
COUNTY OF SARATOGA )SS.

On this 28 day of December, Two thousand and twenty-one, before me, the subscriber,  
personally appeared Raymond W. Marcucci to me personally known and  
known to me to be the same person described in and who executed the within Instrument, and executed the  
same.

Raymond W. Marcucci  
Owner

Teresa J. Brobston  
Notary Public

\*\*\*\*\*

Owner Authorization - Parcel #2

The undersigned, certifies that (s)he is the owner of the premises known as \_\_\_\_\_  
\_\_\_\_\_, identified as Tax Map # \_\_\_\_\_ and hereby certifies  
that the information on this application is a true statement of facts and further permits the Town or its  
authorized representative access to the property to review existing conditions during the review process.

STATE OF NEW YORK )  
COUNTY OF SARATOGA )SS.

On this \_\_\_\_\_ day of \_\_\_\_\_, Two thousand and \_\_\_\_\_, before me, the subscriber,  
personally appeared \_\_\_\_\_ to me personally known and  
known to me to be the same person described in and who executed the within Instrument, and executed the  
same.

\_\_\_\_\_  
Owner

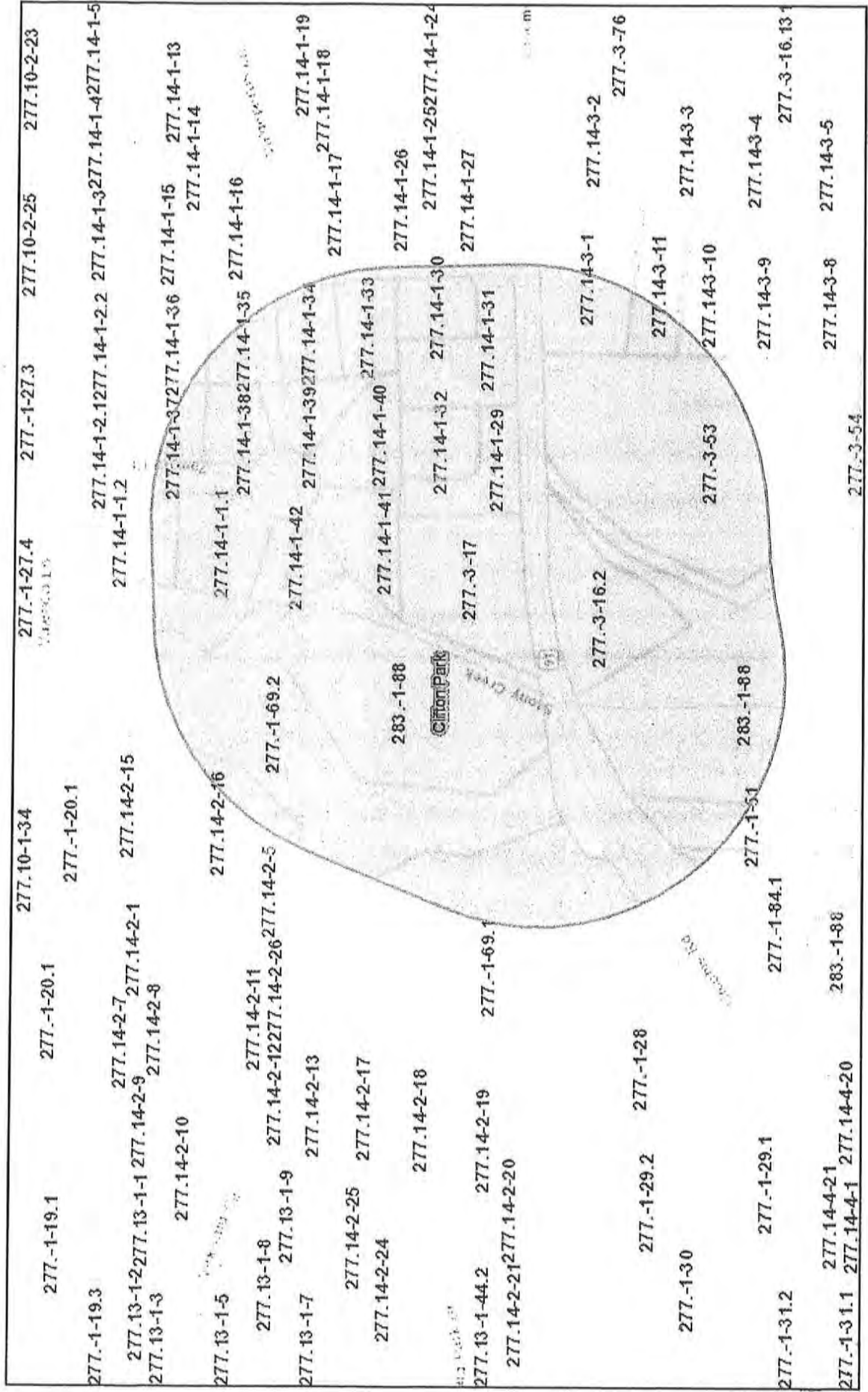
\_\_\_\_\_  
Notary Public

FOR ASSESSOR'S USE

1. Date application filed: \_\_\_\_\_
2. Applicable Taxable Status Date: \_\_\_\_\_
3. Action on application: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved
4. Assessed Valuation of parcel prior to Conservation Easement:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_
5. Total Assessed Valuation with Conservation Easement:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_
6. Amount of decrease:  
Parcel #1: \_\_\_\_\_ Parcel #2: \_\_\_\_\_

<u>Duration</u>	<u>Percentage</u>
County: _____	_____
Town: _____	_____
School District: _____	_____
Assessor's Signature: _____	Date: _____

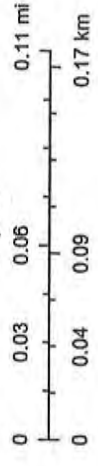
TERESA J. BROBSTON  
Notary Public State of New York  
Reg No 01BR5079464  
Qualified in Saratoga County  
Commission Expires June 9, 2013



October 22, 2020

- Counties
- Towns
- Villages
- Cities

- 2019
- 2019 Labels



Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS, ...



# Town of Clifton Park

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6651 | FAX: (518) 371-1136

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Resolution No. 196 of 2020, a resolution designating the Chauncey and Ruth Brockway House to be placed on the Clifton Park Town Register of Historic Places.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, the Historic Preservation Commission has recommended that the Chauncey and Ruth Brockway House, 589 Grooms Road, Clifton Park, (SBL: 277.-3-17), be added to the Town Register of Historic Places, and

WHEREAS, the Brockway House was built in 1837 at 589 Grooms Road Chauncy Brockway lived there with his wife Ruth Ann (née Manning), and raised 10 children there until 1852, when they sold their farmhouse and 77-acres, when Chauncey headed west with dreams of striking it rich in the California gold fields and Ruth remained in Clifton Park, and

WHEREAS, the Brockway house was acquired by Orville and Maggie Ostrom by 1883 and remained in the Ostrom family until 1971, and

WHEREAS, the home retains some of its original features including original windows, door, chair rail, baseboard moldings, stairway, doors, and hardware still exist. A large two story rear wing was probably added by the Ostrom family after 1883 and still has original features typical of the late nineteenth century that include oak wainscoting, door and window frames as well as an early 20<sup>th</sup> century columned room divider, and

WHEREAS, structures placed on this register will be given historic status for purposes of town-wide recognition and as such shall be provided with appropriate marker and inclusion in a town brochure identifying all sites so designated; now, therefore, be it

RESOLVED, that the Town Board hereby adds the Chauncey and Ruth Brockway House, 589 Grooms Road, Clifton Park, to the Town Register of Historic Places.

DECLARED ADOPTED

October 19, 2020

Teresa Brobston, Town Clerk

---

PHILIP C. BARRETT  
Supervisor

LYNDA M. WALOWIT  
Councilwoman

JAMES M. WHALEN  
Councilman

AMY J.H. STANDAERT  
Councilman

ANTHONY F. MORELLI  
Councilman

*msg received  
1/12/2022  
From: Walter Smead*

**Teresa Brobston**

---

**From:** Teresa Brobston  
**Sent:** Wednesday, December 29, 2021 2:01 PM  
**To:** Tom McCarthy  
**Cc:** Walter Smead  
**Subject:** historic cons easements

Reminder: I've now got 2 applications for the TB to have public hearings on. Bibighaus, 178 Vischer Ferry Rd, rec. 6/18/21 and most recently Marcucci, 589 Grooms Rd, rec. 12/28//21

*Teresa J. Brobston*

Clifton Park Town Clerk  
#1 Town Hall Plaza  
Clifton Park, NY 12065  
Phone: 518-371-6681  
Fax: 518-383-5088  
[tbrobston@cliftonpark.org](mailto:tbrobston@cliftonpark.org)

Resolution No. \_\_\_\_\_ of 2022, a resolution authorizing the Town Highway Superintendent to install traffic control devices on Ray Road.

WHEREAS, the Town of Clifton Park Highway Safety Committee (HSC) has reviewed the triangular island configuration at the intersection of Ray Road and Sugar Hill Road, where Ray Road splits into a “Y” configuration allowing for two-way traffic at the top of the “Y” from Sugar Hill Road, and

WHEREAS, the HSC recommended that a YIELD (R1-2) sign be installed for vehicles entering Ray Road from the southern leg of the “Y” intersection onto Ray Road heading east, and

WHEREAS, the HSC recommendation includes installing two STOP (R1-1) signs for vehicles exiting the top of the “Y” from Ray Road onto Sugar Hill Road, now therefore, be it

RESOLVED, the Town Board authorizes Dahn Bull, Town Highway Superintendent, to install one YIELD (R1-2) sign, two STOP (R1-1) Signs, and two Stop bars per the attached diagram, and be it further

RESOLVED, the installation of such signage and pavement markings shall be installed according to the 2009 Manual of Uniform Traffic Control Devices (MUTCD) and its current NYS Supplemental; and be it further

RESOLVED, that the installation of the signs be charged A-03310-00215 (General Fund – Traffic Safety – Traffic Safety).

4

**Meg Springli**

---

**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Wednesday, February 2, 2022 4:03 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 02-07-2022

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Tuesday, January 25, 2022 10:23 AM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

An item has been submitted to the Resolution Request form for review.

Department: **Highway Department**  
Your email: [jscavo@cliftonpark.org](mailto:jscavo@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **A. Standaert**

Requested Meeting Date: **02-07-2022**

Brief Description: **Intallarton of STOP signs and a Yield sign at the "Y" intersection of Ray Road onto Sugar Hill Road**

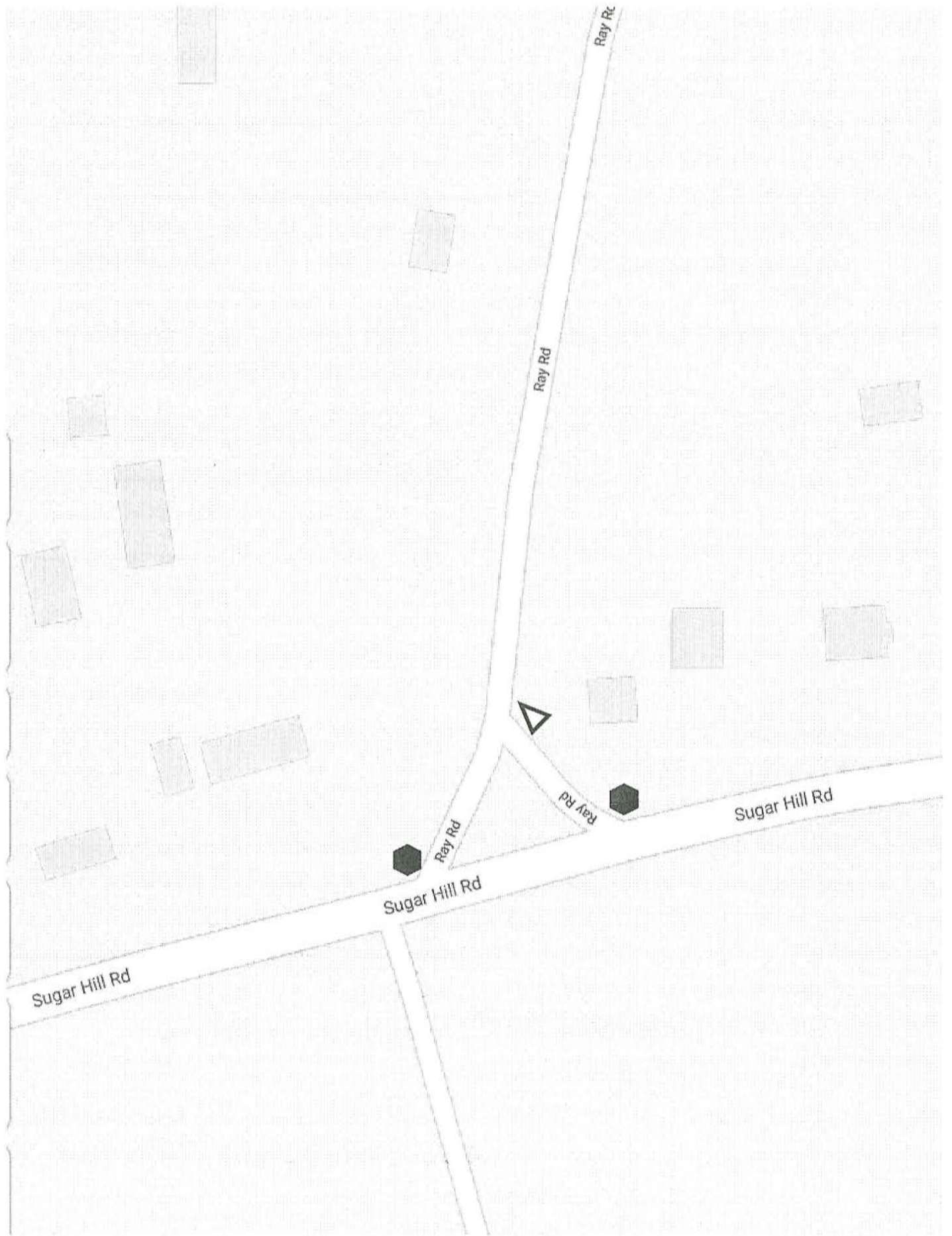
Budget #: **N/A**  
Budget Description: **N/A No Impact - Highway Existing Sign Budget**  
\$ Amount: **N/A**

Additional Comments/Details:

**COMPTROLLER APPROVAL or Comments:**

Installation of stop sign should be charged to A-03310-00215 (General Fund – Traffic Safety – Traffic Safety) MH

*ATTORNEY APPROVAL or Comments:*



Resolution No. \_\_\_\_\_ of 2022, a resolution authorizing the purchase of mosquito dunks for use by town residents.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town has an ongoing West Nile Virus preventative program and dunks are needed to continue the program, and

WHEREAS, Scott Reese, Stormwater Technician, has requested authorization to purchase sixty cases of mosquito dunks, 72 dunks in each case for distribution to town residents, and

WHEREAS, quotes were solicited for the purchase of dunks and the lowest quote was received from Summit Chemical in Baltimore, Maryland, for \$69.48 per case, and

WHEREAS, Scott Reese has recommended that the quote of Summit be accepted in an amount of \$4,168.80 for 60 cases of dunks; now, therefore, be it

RESOLVED, that the quote from Summit Chemical in an amount not to exceed \$4,168.80 is hereby accepted for the purchase of 60 cases of mosquito dunks, to be paid from A-4010-140 (Community Services-Public Safety).

5

**Meg Springli**

---

**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Wednesday, February 2, 2022 4:08 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 02-07-2022

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Wednesday, January 26, 2022 11:28 AM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

An item has been submitted to the Resolution Request form for review.

Department: **Planning**  
Your email: [sreese@cliftonpark.org](mailto:sreese@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett / S. Reese**

Requested Meeting Date: **02-07-2022**

Brief Description: **Purchase of 60 cases of mosquito dunks for use by town residents.**

Budget #: **A-4010-140**

Budget Description: **Community Services - Public Safety**

\$ Amount: ~~4,701.60~~

*4,168.50 per adjustment sent 1/27/22*

Additional Comments/Details: **See resolution 165 of 2017**

**COMPTROLLER APPROVAL or Comments:**

Mark Heggen

5

SUMMARY OF MOSQUITO DUNK PRICES PER CASE – 2022

Summit Chemical:	\$ <del>78.36</del> /case	69.48/case per 1/27/22 email
Walmart:	\$108.72/case	
Do-it-Yourself Pest Control:	\$126.00/case	

## Scott Reese

---

**From:** Zach Cohen <zcohen@summitchemical.com>  
**Sent:** Thursday, January 27, 2022 12:56 PM  
**To:** Scott Reese  
**Subject:** RE: Price quote please

Scott,

I am sorry I believe your email got lost in the shuffle here. The cost per case is \$69.48/case shipped to your location. For 60 cases that will be \$4168.80 total. Please let me know if there is anything else you need.

Best regards,  
Zach Cohen  
Vice President



[www.summitchemical.com](http://www.summitchemical.com)

-----Original Message-----

From: "Scott Reese" <SReese@cliftonpark.org>  
Sent: Tuesday, January 25, 2022 11:24am  
To: "orders@summitchemical.com" <orders@summitchemical.com>  
Subject: Price quote please

Hello,

I would like to request a price quote for 60 cases of Mosquito Dunks – 12-6 packs.

The Town of Clifton Park purchased a similar order from Summit Chemical in 2017 (Order #132383)(Cust #120781).

Thank you,  
Scott Reese  
Town of Clifton Park  
(518) 371-6054

Walmart

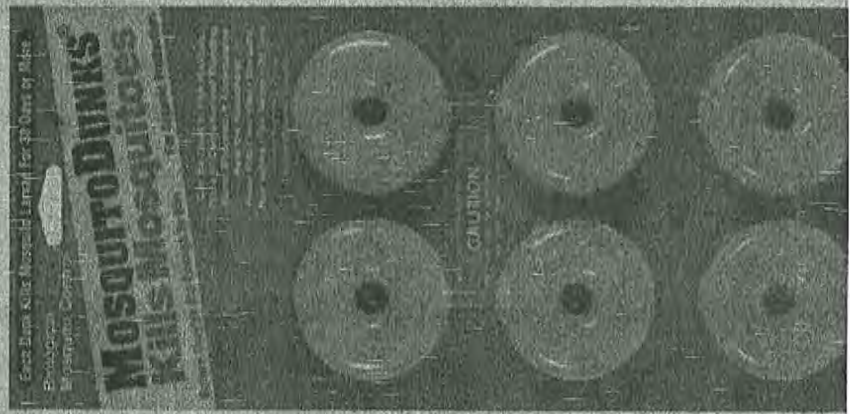
Departments Services

Search everything at Walmart online and in store

120 Albany Supercenter Albany 12203

Patio & Garden / Garden Center / Insect & Pest Control

**QUAKER** The grain of all time The leader for 140 years! [Shop now](#)



Cart (12)

X

Shipping to 12203

Arrives by Fri, Jan 26



Mosquito Dunks Biological \$108.72  
Mosquito Control -- Kills... \$9.06 ea  
\$10.99 ea

Shipping only

Remove

Save for later

Max 12



Earn 5% cash back on Walmart.com  
[Learn how](#)

X

Subtotal (12 items)

\$108.72

Taxes

Calculated at checkout

Estimated total

\$108.72

We'd love to hear what you think! [Give feedback](#)

Estimated total

\$108.72

[Continue to checkout](#)



Do-It-Yourself  
Pest Control  
and Lawn Care  
Since 1923



Fast & Free Shipping  
Ships From GA & AZ



1-800-476-3368  
Hablamos Espanol extension: 7103



Knowledgeable Staff  
In Business 30+ Years



My Account

Search entire store here...



12 items

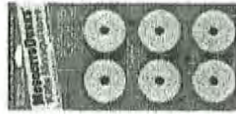
Pest Control | Lawn & Garden | Rodents & Wildlife | Equipment | Organic Pest Control | Learning Center

# Shopping Cart



YOU ADDED MOSQUITO DUNKS TO YOUR SHOPPING CART.

CHECK OUT NOW AND EARN 1260 REWARD POINTS FOR THIS ORDER. LEARN MORE THIS APPLIES ONLY TO REGISTERED USERS AND MAY VARY WHEN A USER IS LOGGED IN.



Mosquito Dunks - 6 Pk

12

\$126.00

Apply Discount Code

Estimate Shipping and Tax

TOTAL

Subtotal

Tax

Order Total Incl.

Tax



Clear Shopping Cart

Update Shopping Cart



Order Total Excl.

Tax

\$126.00

\$0.00

\$126.00

\$126.00

Resolution No. \_\_\_\_\_ of 2022, a resolution accepting a proposal to complete a residential curbside bulk trash pick-up for all residents within the Town of Clifton Park.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to maintain its program to perform a full residential curbside bulk waste pickup service for all residents of the Town on a biennial basis, and

WHEREAS, a request for proposals was published in The Schenectady Gazette and posted on [www.cliftonpark.org](http://www.cliftonpark.org) requesting price quotes to perform a full curbside bulk trash pick-up for the 2022 program, and

WHEREAS, the request for proposals was also forwarded to vendors in the market for trash hauling services, and

WHEREAS, on January 18, 2022, the Town received the lowest conforming quote from Twin Bridges Waste and Recycling , Clifton Park, New York for an estimated total cost of \$137,500, in response to the advertised request, and

WHEREAS, the Town Board has allocated funds for this year's contract in A-8160-050 (General Fund Transfer Station – Bulk Pick up); now, therefore, be it

RESOLVED, that the Town Board accepts the proposal from Twin Bridges for an estimated amount of \$137,500 to complete a full residential curbside Bulk Waste Pick-Up for all residents within the Town of Clifton Park to begin the week of May 2, 2022, and be completed by May 21, 2022 which will be paid from A-8160-50 (General Fund Transfer Station – Bulk Pick-Up); and be it further

RESOLVED, that the comptroller is authorized to transfer \$22,500 from A-914 (Unassigned Fund Balance) to A-8160-50 (General Fund – Transfer Station – Bulk Pick-Up).

6

**Meg Springli**

---

**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Wednesday, February 2, 2022 4:12 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 02-07-2022

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Thursday, January 27, 2022 12:53 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

An item has been submitted to the Resolution Request form for review.

Department: **Supervisor's Office**  
Your email: [mandrus@cliftonpark.org](mailto:mandrus@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **02-07-2022**

Brief Description: **a resolution accepting a proposal to complete a full residential curbside bulk trash pick-up for all residents within the Town of Clifton Park.**

Budget #: **A-8160-050**  
Budget Description: **Bulk Trash Pick Up**  
\$ Amount: **\$137,500.00**

Additional Comments/Details: **As adopted there are are insufficient funds appropriated under the bulk trash pick up budget line. Additional funds will have to be transferred to above budget line.**

**COMPTROLLER APPROVAL or Comments:**

Transfer \$22,500 from A-00914 (General Fund – Unassigned Fund Balance) to A-08160-00050 (General Fund – Transfer Station – Bulk Waste Pickup) to cover the cost of the contract. - MH

***ATTORNEY APPROVAL or Comments:***



## REQUEST FOR PROPOSALS 2022 RESIDENTIAL CURBSIDE BULK TRASH COLLECTION

### I. Purpose

The Town of Clifton Park is soliciting detailed collection services pricing proposals and quotes from interested waste haulers and trash collection companies to complete a town-wide residential curbside bulk waste collection for all residents within the boundaries of the Town of Clifton Park, to be completed between April 25 and May 21, 2022.

### II. Instruction to Bidders

Please include detailed collection times and all anticipated costs in your proposal. All submissions are due no later than 4:00pm Tuesday, January 18, 2022, to the following address:

Office of the Town Clerk  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, New York 12065

or via email to [tbrobston@cliftonpark.org](mailto:tbrobston@cliftonpark.org)

All inquiries regarding this RFP should be directed to the Town Information Specialist, Matthew Andrus, at the above address, by calling (518) 371-6651, ext. 242, or via email to [mandrus@cliftonpark.org](mailto:mandrus@cliftonpark.org)

### III. Tasks

- Company will be required to provide curb side waste removal of large and bulk items from Town residential areas, homes, and apartment complexes and dispose of the items appropriately and lawfully, recycling when and where feasible.
- Company must certify possession of any, and all appropriate licenses and permits to handle transport and disposal of household junk and trash materials in the quote submittal, and be able to produce same upon request
- Company will contact apartment complexes in the Town to arrange for delivery and placement of container/dumpsters in the complex for one-time pick-up during this program period.
- Company must complete the removal of all items within a four-week period, ending no later than Saturday, May 21, 2022.
- Company will be required to produce and complete a town wide flyer-type mailing, to alert residents of the curbside collection indicating when their pick-up will occur (sample attached). This mailing must be completed and mailed two weeks in advance of the pickup date. The company is responsible for the printing and mailing of the flyer. The Town of Clifton Park will supply a residential address listing (spreadsheet).
- Upon completion, Company will submit an itemized program invoice reflecting man hours utilized (certified payrolls), fuel expenses and fees associated with vendor costs, and indicate by category the types and quantities of materials collected and disposed of, disposal fees and any (recyclables) recycling credits or payments reflecting salvage value obtained for all materials within 30 days of the conclusion of the program.

### IV. Examples of Eligible Bulk Items

- Sofas, couches, loveseats, sleeper sofas, mattresses, furnishings, rugs, etc.
- Appliance and metal items; i.e. stoves, washers, dryers, grills, pipes, lawn mowers
- Wood scraps, products; i.e. desks, tables, cabinets, wallboard, trim, windows, doors, etc.

### V. Examples of Ineligible Items

- Hazardous materials\* (solvents, pesticides, chemicals, tires)
- Driveway sealer buckets\*
- Aerosol cans\*
- Propane tanks\*
- Computers & computer monitors, CRT Televisions, large screen televisions\*\*
- Household trash and yard debris – grass clippings, branches or leaves
- Construction and demolition material
- Appliances containing freon, which must be handled separately

\*residents can dispose of these items during the 2023 Household Hazardous Waste Collection Day  
\*\*Electronics recycling is also available at the Town Transfer Station, some fees may apply

## Teresa Brobston

---

**From:** Jim Beard <jbeard@tbrecycling.com>  
**Sent:** Monday, January 17, 2022 9:00 PM  
**To:** Teresa Brobston  
**Cc:** Matthew Andrus  
**Subject:** Twin Bridges Waste & Recycling/Clifton Park Spring Cleanup Proposal  
**Attachments:** Clifton\_Park\_Bulk\_Proposal\_2022.docx.pdf; Summary.pdf

Good Evening,

Please see attached Proposal for the 2022 Residential Curbside Collection for the Town of Clifton Park.

Please call or email me you have any questions.

Thank you for the opportunity!



### Jim Beard

Twin Bridges Waste and Recycling  
PO Box 442 Clifton Park NY 12065  
(518) 807-0220 – Office  
(518) 914-8442 – Cell  
[jbeard@tbrecycling.com](mailto:jbeard@tbrecycling.com)  
[twinbridgeswasteandrecycling.com](http://twinbridgeswasteandrecycling.com)  
***Please Click on Our Logo and Leave Us a Review!!***

Office of the Town Clerk  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park NY 12065



January 18, 2022

Twin Bridges is pleased to quote the spring bulk collection for Clifton Park.

We are very familiar with the program as our management team handled this program in its early years.

We propose a 2-week collection as designed:

- One week for each residential area and one week for the apartment communities
- These areas are covered using current and historically mapped area.
- Twin Bridges will make one complete pass through each residential area.

Please accept our proposal in the amount of \$137,500.00.

*This includes unlimited tonnage*

We carry all appropriate licenses and permits to handle, transport, and disposal of household junk and trash materials in Clifton Park.

Thank you for the opportunity.

Sincerely

DocuSigned by:  
  
10988DD420974C3...  
Jim Beard

Twin Bridges Waste and Recycling

**Certificate Of Completion**

Envelope Id: 4739F3C4908F412FB3919100843AE883  
Subject: Please DocuSign: Clifton Park Bulk Proposal 2022.docx  
Source Envelope:  
Document Pages: 1  
Certificate Pages: 1  
AutoNav: Enabled  
Envelope Stamping: Enabled  
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:  
Jim Beard  
4 Enterprise Ave  
nil  
Clifton Park, NY 12065  
jbeard@tbrecycling.com  
IP Address: 172.100.204.5

**Record Tracking**

Status: Original  
1/17/2022 5:52:19 PM

Holder: Jim Beard  
jbeard@tbrecycling.com

Location: DocuSign

**Signer Events**

Jim Beard  
jbeard@tbrecycling.com  
Operations  
Twin Bridges Waste & Recycling  
Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
*Jim Beard*  
10988DD429974C3...

Signature Adoption: Pre-selected Style  
Using IP Address: 172.100.204.5

**Timestamp**

Sent: 1/17/2022 5:52:34 PM  
Viewed: 1/17/2022 5:52:47 PM  
Signed: 1/17/2022 5:53:07 PM  
Freeform Signing

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Event Type	Signature	Timestamp
<b>In Person Signer Events</b>	Signature	Timestamp
<b>Editor Delivery Events</b>	Status	Timestamp
<b>Agent Delivery Events</b>	Status	Timestamp
<b>Intermediary Delivery Events</b>	Status	Timestamp
<b>Certified Delivery Events</b>	Status	Timestamp
<b>Carbon Copy Events</b>	Status	Timestamp
<b>Witness Events</b>	Signature	Timestamp
<b>Notary Events</b>	Signature	Timestamp
<b>Envelope Summary Events</b>	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/17/2022 5:52:34 PM
Certified Delivered	Security Checked	1/17/2022 5:52:47 PM
Signing Complete	Security Checked	1/17/2022 5:53:07 PM
Completed	Security Checked	1/17/2022 5:53:07 PM
<b>Payment Events</b>	Status	Timestamps

**Teresa Brobston**

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**From:** Dawn Palmieri <Dawn.Palmieri@WasteConnections.com>  
**Sent:** Tuesday, January 18, 2022 3:23 PM  
**To:** Teresa Brobston  
**Subject:** 2022 Residential Curbside Bulk Trash Collection Proposal  
**Attachments:** Town of Clifton Park Bulk PU 2022.pdf

Good afternoon Teresa,

Attached is our bid for your 2022 Residential Curbside Bulk Trash Collection.  
We appreciate the opportunity to work with you again on this project.

Feel free to contact me if you have any questions or concerns.

Thank you,

*Dawn Palmieri*

Administrative Assistant  
County Waste & Recycling  
P.O. Box 431  
Clifton Park, New York 12065  
(518) 877-2308 direct  
(518) 877-7337 fax



# County Waste & Recycling

January 17, 2022

Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

RE: Bid Proposal

To Whom it May Concern:

County Waste & Recycling Service, Inc. is pleased to propose the following response and pricing to your residential Bulk Waste-Curbside Collection being conducted in early Spring 2022.

Project total cost for 4 weeks of Bulk Waste service is \$155,000.00. This price includes up to 650 tons of disposal material. Any tonnage thereafter will be billed at a rate of \$80 per ton.

The Maximum pile dimensions cannot exceed 4'x8'x4'. Additional charges will apply for any pile placed curbside over those dimensions. Collection times will be Monday – Saturday between the hours of 7:00am and 5:00pm, sections off by territory. Please feel free to contact our office with any questions.

We look forward to the opportunity to continue working with the Town of Clifton Park. If you have any questions feel free to contact our office.

Sincerely,



Mark Ceresa  
Division Vice President

Resolution No. \_\_\_\_\_ of 2022, a resolution appointing members to the Deer Management Assessment Group.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution No. 21 of 2022, the Town Board authorized the establishment of a Deer Assessment and Management Advisory Group to research deer management and controlled deer hunts on municipal lands in other parts of the State, and

WHEREAS, Councilwoman Flood has expressed her intent to chair the advisory group, and

WHEREAS, Councilwoman Flood recommends that the following residents be appointed to the group:

Tim Palmer, 22 Northcrest Dr., Clifton Park  
Gene Novitsky, 22 Jarose Pl., Clifton Park  
F. Joseph Stockbridge, 12 Denhelder Dr. Ballston Lake  
John Klimes, 5 Fieldstone Dr., Ballston Lake  
Greg Boyd, 4 Balsam Way, Clifton Park  
Aaron Bennett, 60 Longview Dr., Clifton Park  
Frank Berlin, 980 Main Street, Clifton Park  
Frank Brogna, 641 Tanner Road, Clifton Park  
Jeff Mirarchi, 7 Arbor Lane

and

WHEREAS, other representatives from Albany County, from NYS DEC, and NYS Canal Corporation may be asked to participate from time to time, and

WHEREAS, the Town Attorney's office will provide staff support and legal advice as necessary; now, therefore be it

RESOLVED that Tim Palmer, Gene Novitsky, F. Joseph Stockbridge, John Klimes, Greg Boyd, Aaron Bennett, Frank Berlin, Frank Brogna, and Jeff Mirarchi are appointed to serve on the Deer Assessment Management Advisory Group, each for a one-year term, term to expire December 31, 2022, and be it further

RESOLVED, that consultants representing the other groups listed above may participate as needed.

## Meg Springli

---

**From:** Amy, Flood <aflood@cliftonpark.org>  
**Sent:** Tuesday, February 1, 2022 5:26 PM  
**To:** Meg Springli  
**Subject:** Re: Draft

Meg,  
Also please add Frank Brogna 641 Tanner Road Clifton Park  
And Jeff Mirarchi 7 Arbor Lane Clifton Park  
Thanks!

Amy Flood  
Clifton Park Councilwoman  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065  
(518)371-7310

---

**From:** Meg Springli <mspringli@cliftonpark.org>  
**Sent:** Tuesday, February 1, 2022 4:44:36 PM  
**To:** Amy, Flood <aflood@cliftonpark.org>  
**Subject:** RE: Draft

Amy,

When I responded a few minutes ago, I meant it was not too late. The question I have is that Beach Road is actually in the Town of Halfmoon even though the mailing address is Clifton Park. Do I still add him if he is not a resident?

Meg

**From:** Meg Springli  
**Sent:** Tuesday, February 1, 2022 4:37 PM  
**To:** Amy, Flood <aflood@cliftonpark.org>  
**Subject:** RE: Draft

Sure, not a problem.

Meg

**From:** Amy, Flood <[aflood@cliftonpark.org](mailto:aflood@cliftonpark.org)>  
**Sent:** Tuesday, February 1, 2022 3:37 PM  
**To:** Meg Springli <[mspringli@cliftonpark.org](mailto:mspringli@cliftonpark.org)>  
**Subject:** Draft

Meg..if it's not too late please add Robert Planty to our committee  
address is 22 Beach Rd, Clifton Park.

## Meg Springli

---

**From:** Amy, Flood <aflood@cliftonpark.org>  
**Sent:** Tuesday, February 1, 2022 5:21 PM  
**To:** Meg Springli  
**Subject:** Re: Draft

I'll confirm with him

Amy Flood  
Clifton Park Councilwoman  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065  
(518)371-7310

---

**From:** Meg Springli <mspringli@cliftonpark.org>  
**Sent:** Tuesday, February 1, 2022 4:44:36 PM  
**To:** Amy, Flood <aflood@cliftonpark.org>  
**Subject:** RE: Draft

Amy,

When I responded a few minutes ago, I meant it was not too late. The question I have is that Beach Road is actually in the Town of Halfmoon even though the mailing address is Clifton Park. Do I still add him if he is not a resident?

Meg

**From:** Meg Springli  
**Sent:** Tuesday, February 1, 2022 4:37 PM  
**To:** Amy, Flood <aflood@cliftonpark.org>  
**Subject:** RE: Draft

Sure, not a problem.

Meg

**From:** Amy, Flood <[aflood@cliftonpark.org](mailto:aflood@cliftonpark.org)>  
**Sent:** Tuesday, February 1, 2022 3:37 PM  
**To:** Meg Springli <[mspringli@cliftonpark.org](mailto:mspringli@cliftonpark.org)>  
**Subject:** Draft

Meg..if it's not too late please add Robert Planty to our committee address is 22 Beach Rd, Clifton Park.

Thanks

Amy Flood  
Clifton Park Councilwoman

## Meg Springli

---

**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Thursday, January 27, 2022 3:33 PM  
**To:** Amy, Flood  
**Cc:** Meg Springli  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

Thank you. Your resolution request has been submitted. We will contact you if there are any questions.

**Department:** Board Member  
**Your email:** aflood@cliftonpark.org

**Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.):** A. Flood

**Requested Meeting Date:** 02-07-2022

**Brief Description:** Appoint members to the Deer Management Assessment Group

Tim Palmer, 22 Northcrest Dr., Clifton Park  
Gene Novitsky, 22 Jarose Pl., Clifton Park  
F. Joseph Stockbridge, 12 Denhelder Dr. Ballston Lake  
John Klimes, 5 Fieldstone Dr., Ballston Lake  
Greg Boyd, 4 Balsam Way, Clifton Park  
Aaron Bennett, 60 Longview Dr., Clifton Park  
Frank Berlin, 980 Main Street, Clifton Park

**Budget #:**  
**Budget Description:**  
**\$ Amount:**

**Additional Comments/Details:** Tony Morelli also as Town Representative,  
**Consultants as necessary - Amy Walsh (Albany Co), DEC Officers, DEC Wildlife Biologists, Canal Corp**

*Tony  
requested to not be  
listed in the Resolution  
2/2/22*

## Meg Springli

---

**From:** Amy, Flood <aflood@cliftonpark.org>  
**Sent:** Thursday, January 27, 2022 2:30 PM  
**To:** Tom McCarthy; Meg Springli  
**Subject:** Deer Management

Tom..for the resolutions next meeting please:

Amy Flood 20 Meridian Lane BL

Anthony Morelli 29 Gloucester St CP

Tom McCarthy

Tim Palmer 22 Northcrest Dr CP

Gene Novitsky 22 Jarose Pl CP

F.Joseph Stockbridge 12 Denhelder Dr BL

John Klimes 5 Fieldstone Dr. BL

Greg Boyd 4 Balsalm Way CP

Aaron Bennett 60 Longview Dr CP

Frank Berlin 980 Main St. CP

Consultants as necessary-Amy Walsh (Albany Co), DEC officers, DEC Wildlife Biologists, Canal Corp.

*wrong address — Tom says as Counsel but not listed as a member*

Amy Flood  
Clifton Park Councilwoman  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065  
(518)371-7310

Resolution No. \_\_\_\_\_ of 2022, a resolution awarding a contract for sewer pump station emergency power generators to CDE Electric, Inc. pursuant to General Municipal Law 103.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, MJ Engineering prepared specifications and bid documents for the acquisition of emergency generators for various pump stations for Clifton Park Sewer Districts No. 1 and 2, and

WHEREAS, sealed bids were opened on January 20, 2022, with CDE Electric, Inc. of Cairo, NY submitting the low bid of \$349,180.00 for (5) separate emergency generator configurations for the pump stations within both sewer districts, and

WHEREAS, MJ Engineering recommends awarding the bid to CDE as lowest responsible bidder, and

WHEREAS, pursuant to Resolution No. 239 of 2021, costs of the generators and their installations will be offset using federal funds received by the Town from the American Rescue Plan Act; now, therefore be it

RESOLVED, that the comptroller is authorized to transfer from the ARPA funds received in 2021 to cover the costs in the amount of \$279,344 to G11-8111-200 (Clifton Park Sewer District No. 2 – Equipment) and \$69,836 to G7-8111-200 (Clifton Park Sewer District No. 1 – Equipment), and be it further

RESOLVED, that the Supervisor, is authorized to sign a contract for the generators, in an amount not to exceed \$349,180 to offset the costs of the acquisitions.

# SEWER PUMP STATION GENERATORS

1/20/22 @ 2PM  
PM

COMPANY NAME	LUMP SUM TOTAL BID AMOUNT
CDE Electric, Inc.	\$ 349,180
Harold R. Clune, Inc.	\$ 526,000
CKM Electrical Services	\$ 424,800
FLEX Electric LLC	\$ 436,295
Kasselman Electric Co	\$ 869,800
Stilsing Electric Inc.	\$ 465,034
ARCON Construction	\$ 472,199
HYE	\$ 500,000



Pump Station Standby Generator Installation  
Recommendation of Award  
January 26, 2022  
Page 2 of 2

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter M. Holland'. The signature is fluid and cursive, with a large, sweeping 'P' and 'H'.

Peter M. Holland, P.E.  
Project Manager

8

**Meg Springli**

---

**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Wednesday, February 2, 2022 4:16 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 02-07-2022

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Monday, January 31, 2022 11:59 AM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

An item has been submitted to the Resolution Request form for review.

Department: **Sewer**  
Your email: [mobrien@cliftonpark.org](mailto:mobrien@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **02-07-2022**

**Brief Description:** Resolution to award the Pump Station Standby Generator Contract to CDE Electric, Inc. of Cairo, NY. The Town of Clifton Park received sealed bids that were opened on January 20, 2022 and reviewed by both MJ Engineering and Friedman Fisher Associates and CDE was recommended for the award. A total of 8 bids were received and CDE Electric was the lowest responsible bidder with a bid of \$349,180. This project will install 4 standby generators in the CPSD#2 and 1 in the CPSD#1. The cost of the project is being funded via 2021 ARPA funds allocated by the Town Board. The Town of Clifton Park Sewer Department worked with CDE Electric, Inc. on other standby generators in the past.

Budget #:  
Budget Description: **See Below**  
\$ Amount: **349,180**

Additional Comments/Details: **Required transfers from 2021 ARPA Money**

**\$279,344 to G11-8111-200 (Clifton Park Sewer District #2 – Sewer Contractual - Equipment)**

**\$69,836 to G7-8111-200 (Clifton Park Sewer District #1 – Sewer Contractual - Equipment)**

**COMPTROLLER APPROVAL or Comments:**

Move funds of \$279,344 from General Fund to Clifton Park Sewer #2 from the ARPA funds received in 2021 to cover the cost and \$69,836 from General Fund to Clifton Park Sewer District #1 - MH

**ATTORNEY APPROVAL or Comments:**

Resolution No. \_\_\_\_\_ of 2022, a resolution authorizing the transfer of American Rescue Plan Act Funds for engineering consulting services relative to the bid process and installed for the standby generators at pump stations within the CPSD #1 and #2.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution No. 239 of 2021, the Town Board designated funds to support four categories of expenditures of Federal Funds recovered through appropriations within the American Rescue Plan Act (ARPA), and

WHEREAS, the Board included the acquisition and installation of (5) pump station emergency generators as a category of ARPA fund spending for the Town Sewer Department, and

WHEREAS, MJ Engineering has submitted a proposal for an amount not to exceed \$53,700, to design and propose product specifications for the acquisition and installation of emergency pump stations and generators for the Huntwood, Compton Road, Christina Maria Drive, Boyack Road, Westchester Drive, and Green Meadow Drive pump stations, and

WHEREAS, the Town Board wishes to approve the engineering costs for emergency pump stations for the locations listed above; now, therefore be it

RESOLVED, that the April 21, 2021 engineering estimates from MJ Engineering is approved; and be it further

RESOLVED, that the comptroller is authorized to transfer \$42,960.00 from the General Fund of the ARPA funds received to G11-8111-135 (Clifton Park Sewer District #2 – Engineering) and \$10,740.00 from General Fund to G7-8111-135 (Clifton Park Sewer District #1); and be it further

RESOLVED, that the comptroller is authorized to pay MJ Engineering and Land Surveying, P.C. \$29,420 from G11-8111-135 (Clifton Park Sewer District #2 – Engineering) and \$7,355 from G7-811-135 (Clifton Park Sewer District #1 – Engineering) to offset the engineering costs billed to date.

9

**Meg Springli**

---

**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Wednesday, February 2, 2022 4:17 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 02-07-2022

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Monday, January 31, 2022 12:05 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

An item has been submitted to the Resolution Request form for review.

Department: **Sewer**  
Your email: [mobrien@cliftonpark.org](mailto:mobrien@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **02-07-2022**

**Brief Description:** Authorizing the transfer of \$36,775 from the \$450,000 of ARPA funds allocated by the Town of Clifton Park Town Board for the installation of 5 pump station generators. MJ Engineering submitted a proposal for \$53,700 for the design and implementation of the Pump Station Generator Projects within 2 Town Sewer Districts. At this time, we have received 3 invoices totaling \$36,775 and have gone to bid. 4 of the generators are within the Clifton Park Sewer District #2 and 1 in Clifton Park Sewer District #1. The charges will be split as such. \$7,355 going to G7-811-135 (Clifton Park Sewer District #1 - Engineering) and \$29,420 to G11-8111-135 (Clifton Park Sewer District #2 - Engineering).

Budget #:  
Budget Description: **See Below**  
\$ Amount: **36,755**

Additional Comments/Details: **Required transfers from 2021 ARPA Money**

\$7,355 going to G7-811-135 (Clifton Park Sewer District #1 - Engineering)

\$29,420 to G11-8111-135 (Clifton Park Sewer District #2 - Engineering).

**COMPTROLLER APPROVAL or Comments:**

Authorize the transfer from General Fund of \$53,700 to go to Clifton Park Sewer District #1 & #2 – Sewer Contractual – Engineering - MH

**ATTORNEY APPROVAL or Comments:**



Mr. Phil Barrett  
Supervisor  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

July 30, 2021

Project No: MJ965.13

Invoice No. 2

MJ965.13 Pump Station Standby Generator Installation

Services provided through July 23, 2021

Tasks	Contract Amount	Percent Complete	Billed To Date	Previously Billed	Current Fee Billing
Survey and Mapping	4,000.00	100.00	4,000.00	4,000.00	0.00
Design Services	34,500.00	15.00	5,175.00	3,450.00	1,725.00
Bidding Services	2,100.00	0.00	0.00	0.00	0.00
Construction Administration	12,800.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>	<b>53,400.00</b>		<b>9,175.00</b>	<b>7,450.00</b>	<b>1,725.00</b>
			<b>Total this Invoice</b>		<b>\$1,725.00</b>

Should you have any questions or comments regarding this invoice, please do not hesitate to contact me.

Sincerely,

Michael D. Panichelli, P.E.  
President



Engineering and  
Land Surveying, P.C.

1533 Crescent Road  
Clifton Park, NY 12065  
Phone: 518.371.0799  
mjelspc@mjels.com  
mjels.com

Mr. Phil Barrett  
Supervisor  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

July 8, 2021  
Project No: MJ965.13  
Invoice No. 1

MJ965.13 Pump Station Standby Generator Installation

Services provided through June 25, 2021

Tasks	Contract Amount	Percent Complete	Billed To Date	Previously Billed	Current Fee Billing
Survey and Mapping	4,000.00	100.00	4,000.00	0.00	4,000.00
Design Services	34,500.00	10.00	3,450.00	0.00	3,450.00
Bidding Services	2,100.00	0.00	0.00	0.00	0.00
Construction Administration	12,800.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>	<b>53,400.00</b>		<b>7,450.00</b>	<b>0.00</b>	<b>7,450.00</b>
<b>Total this Invoice</b>					<b><u><u>\$7,450.00</u></u></b>

Should you have any questions or comments regarding this invoice, please do not hesitate to contact me.

Sincerely,

Michael D. Panichelli, P.E.  
President



April 23, 2021

Mr. Michael O'Brien, CSM  
Town of Clifton Park Sewer Department  
1 Town Hall Plaza  
Clifton Park, NY 12065

Re: Proposal for Engineering Services  
Pump Station Standby Generator Installation  
MJ Proposal No. 2021363

Dear Mr. O'Brien:

M.J. Engineering and Land Surveying, P.C. (MJ) is pleased to provide the Town of Clifton Park (Town) this proposal for engineering services associated with the installation of emergency standby generators at six (6) of the Town's sanitary sewer pumping stations.

#### **PROJECT UNDERSTANDING**

---

The Town is seeking to install permanent emergency standby generators and complete various electrical upgrades at six (6) of the Town's sanitary sewer pumping stations. As discussed with the Town during a site visit on March 19, 2021, the scope of work for each pumping station will include the following:

##### **Huntwood Drive Pumping Station**

- Provide a permanent natural gas fueled emergency standby generator to enable the pump station to operate during power outages.
- Provide an automatic transfer switch and incorporate into existing the power distribution equipment.
- Provide a manual transfer switch to allow for the use of the existing portable generator receptacle in the event of permanent standby generator failure.
- Connect critical generator statuses/alarms to existing Mission SCADA panel.
- Upgrade deteriorated electrical distribution equipment as determined necessary to properly support the proposed generator and existing pumps.
- Provide a new natural gas service to the site to serve the proposed permanent standby generator.

##### **Compton Road Pumping Station**

- Provide a permanent emergency standby generator to enable the pump station to operate during power outages.
- Provide an automatic transfer switch and incorporate into the existing power distribution equipment.
- Provide a manual transfer switch to allow for the use of the existing portable generator receptacle in the event of permanent standby generator failure.
- Connect critical generator statuses/alarms to existing Mission SCADA panel.
- Evaluate costs to provide a new natural gas service to the site to serve the proposed permanent standby generator. Given the length of the access road to this station (approx. 400') and the potential costs associated with providing a new natural gas service, a diesel generator may be selected for this location.



- Provide new natural gas service to the site to serve the proposed permanent standby generator if determined to be cost effective.

#### **Christinamarie Drive Pumping Station**

- Provide a permanent emergency standby generator to enable the pump station to operate during power outages.
- Provide an automatic transfer switch and incorporate into the existing power distribution equipment.
- Provide a manual transfer switch to allow for the use of the existing portable generator receptacle in the event of permanent standby generator failure.
- Connect critical generator statuses/alarms to existing Mission SCADA panel.
- Provide a new natural gas service to the site to serve the proposed permanent standby generator.

#### **Boyack Road Pumping Station**

- Provide a permanent natural gas fueled emergency standby generator to enable the pump station to operate during power outages.
- Provide an automatic transfer switch and incorporate into the existing power distribution equipment.
- Provide a manual transfer switch to allow for the use of the existing portable generator receptacle in the event of permanent standby generator failure.
- Connect critical generator statuses/alarms to existing Mission SCADA panel.
- Upgrade deteriorated electrical distribution equipment as determined necessary to properly support the proposed generator and existing pumps.
- Provide a new natural gas service to the site to serve the proposed permanent standby generator.

#### **Westchester Drive Pumping Station**

- Provide a permanent natural gas fueled emergency standby generator to enable the pump station to operate during power outages.
- Provide an automatic transfer switch and incorporate into the existing power distribution equipment.
- Provide a manual transfer switch to allow for the use of the existing portable generator receptacle in the event of permanent standby generator failure.
- Connect critical generator statuses/alarms to existing Mission SCADA panel.
- Provide a new natural gas service to the site to serve the proposed permanent standby generator.

#### **Green Meadow Drive Pumping Station**

- Provide a permanent natural gas fueled emergency standby generator to enable the pump station to operate during power outages.
- Provide an automatic transfer switch and incorporate into the existing power distribution equipment.
- Provide a manual transfer switch to allow for the use of a portable generator receptacle in the event of permanent standby generator failure.
- Remove existing controls equipment and relocate above grade to the wall of the existing fiberglass enclosure.
- Upgrade existing electrical distribution equipment provide portable generator receptacle. Equipment to be relocated above grade to the wall of the existing fiberglass enclosure.



- Connect critical generator statuses/alarms to existing Mission SCADA panel.
- Provide a new natural gas service to the site to serve the proposed permanent standby generator.

## **SCOPE OF SERVICES**

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To successfully complete this project with the Town, MJ offers the following scope of services:

### Task 1 – Design Phase Services

#### A. Project Kickoff

Following Notice of Award, MJ will attend a Kickoff Meeting with representatives from the Town. The purpose of the meeting will be to:

- Introduce the Project Team.
- Identify project goals, scope and schedule.
- Establish lines of communication.
- Review project schedule and final deliverables.

#### B. Preliminary Design

- Conduct a site walkthrough with the Town to review the project area.
- Review and identify site features, electrical components, etc. as needed to develop design plans for bidding purposes.
- Develop Gas Service Orders and coordinate with National Grid for new gas services at each site.
- Collect and review available existing information, including available record mapping of the pump station sites.
- Perform limited topographical and boundary survey at each of the six (6) pump station sites to establish right-of-way and easement limits and to identify site constraints that may affect the performance of the work.
- Prepare preliminary design drawings and specifications for review and approval by the Town. Drawing set will include civil, electrical, and mechanical site plans for each pump station.

#### C. Final Design

- Following Town approval of the preliminary design drawings, MJ will prepare final bid and contract documents, including construction drawings, contract front-end documents, Division 1 specifications, and technical specifications. The bid and contract documents will include information required for the contractors to bid, procure, install, and properly test equipment and components of the project. Design documents will conform to applicable State, County, and Local laws and codes for construction and bidding. It is assumed the work will be bid under a single Electrical Contract.
- Prepare an opinion of probable construction costs based on the final documents prior to project bidding to ensure conformance with the project budget.
- Regulatory Approvals: Beyond the coordination necessary with Natural Grid for the Gas Service Orders, it is not anticipated that regulatory review and approval will be required for this project.

### Task 2 – Bid Phase Services

- Provide complete contract documents to the Town in digital (PDF) format.
- Assist the Town with the bid process by preparing instructions to bidders and bid advertisement to be published in the Town's official newspaper, in accordance with General Municipal Law.



- Notify potential bidders of advertisement publication and provide electronic contract documents (plans and specifications) to prospective bidders and contractor clearinghouses.
- Respond to prospective bidder's questions and prepare addenda to the contract documents, as required, to clarify bidder questions.
- Tabulate and evaluate the bids, review professional and financial references of low bidders and prepare a recommendation letter to the Town for contract award.

### Task 3 – Contract Administration Services:

- Prepare and issue Notice of Award to the awarded contractor. Compile and review the successful bidder's contractual submittals, including bonds, insurance and agreement and forward to the Town for execution.
- Coordinate, schedule and attend a pre-construction conference, and prepare and distribute meeting minutes to attending parties.
- Review and process construction shop drawings and specifications submitted by contractor for compliance with the design concept.
- Respond to construction-related questions raised by the contractor.
- Progress minor design revisions, as required, to adjust the proposed construction to site-specific conditions. Major design changes, due to unforeseen conditions, are not included.
- Review and certify the contractor's monthly and final payment applications. Payment applications will be prepared and submitted to the Town as needed.
- Conduct up to four (4) progress meetings at the site to assure schedule conformance. Prepare and distribute meeting minutes as needed.
- Receive, review, and prepare change orders as required. Provide the Town with recommendations on the validity of the change orders.
- Conduct a final on-site project review, issue punch list, Notice of Substantial Completion, and Notice of Final Completion.
- Compile equipment operation and maintenance manuals, start-up reports, warranty information, shop drawings and record plans as provided and developed by the Contractor(s), into a single final document package for delivery to the Town.

### Task 4 – Construction Observation Services

MJ will provide full-time and/or part-time construction observation during critical phases of construction, such as during subbase preparation, concrete pad/generator placement, electrical tie-ins, gas piping installation, and generator start-up and testing. The level of construction observation required will be discussed and agreed upon with the Town following review of the Contractor's construction schedule.

As part of our construction observation services, MJ will perform the following tasks:

- Verify that the construction work observed is in conformance with the contract documents.
- Perform a detailed inspection of materials and items of work required by the contract documents to support the Contractor's payment request.
- Coordinate the Contractor's construction activities with the Town.
- Inform the Town, in writing, of operations and procedures that may lead to a delay in the construction.
- Maintain a construction observation log describing progress and special problems encountered and other pertinent information relative to the project. Any meetings conducted will also be documented.





Michael O'Brien, CSM  
April 23, 2021  
Page 6 of 6

Thank you for the opportunity to submit this proposal and we look forward to working with the Town of Clifton Park on this project. If you have any questions, please feel free to contact Pete Holland at (518) 371-0799 or by email at [pholland@mjels.com](mailto:pholland@mjels.com).

Sincerely,

Michael D. Panichelli, P.E.  
President

Resolution No. \_\_\_\_\_ of 2022, a resolution declaring a public emergency pursuant to General Municipal Law Section 103(4) for replacement sewer pump in the Olde Nott Farm pump station.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on January 24, 2022, Collection Systems Manager, Michael O'Brien identified a sewer pump failure in the Olde Nott Farm pump station that left the pump station without a functional backup system, and

WHEREAS, it was determined that the original pump motor from 2002 was beyond economical repair, and

WHEREAS, Section 103(4) of the NYS General Municipal Law provides that in cases of an emergency situation arising from unforeseen circumstances affecting public property or the health or safety of the public, the Town Board may authorize the purchase of service, material and equipment without competitive bids, and

WHEREAS, Emmons Metro LLC was available and engaged for the work at the Olde Nott Farm pump station on an emergency basis, pursuant to invoice totals not to exceed \$5,942.00, attached, with work completed on January 24, 2022; now, therefore, be it

RESOLVED, that the Town Board determines that the resulting damage to sanitary sewer systems due to the pump failure constitutes an emergency for procurement purposes under Section 103(4) of General Municipal Law, and be it further

RESOLVED that the comptroller is authorized to pay an amount not to exceed \$5,942.00 G1-8111-00200 (Olde Nott Farm Sewer District – Equipment) per the invoice attached to compensate Emmons Metro, LLC. for the work.



Emmons Metro LLC  
 453 N Pearl St  
 Menands, NEW YORK, 12204-1508  
 Phone: 518-694-0404  
 Web: www.emmonspump.com

# Quote

**Order No.:** QT000592  
**Order Date:** 1/24/2022  
**Delivery Date:** 1/24/2022  
**Customer ID:** NY000494  
**Currency:** USD

BILL TO:		SHIP TO:	
Town of Clifton Park 1 TOWN HALL PLZ CLIFTON PARK NY 12065-3610 United States of America Attn: ATTN: MIKE O'BRIEN		Town of Clifton Park 1 TOWN HALL PLZ CLIFTON PARK NY 12065-3610 United States of America Attn: ATTN: MIKE O'BRIEN	
CUSTOMER P.O. NO.	TERMS	CONTACT	
Mike	Net 30	Robinson, Nick, nrobinson@emmonspump.com	
FOB POINT	SHIPPING TERMS	SHIP VIA	

NO.	ITEM	QTY.	UOM	PRICE	DISC.	EXTENDED PRICE
1	HPGH500M2-2-50' (51466-106-7) HYDROMATIC - GRINDER PUMP, 5HP, 230V/1PH, 2" VERTICAL DISCHARGE, 50' CORDS	1.0000	EACH	5,942.0000	0%	5,942.00
2	NOTSTOCK HYDROMATIC - 60445-070-5 - CAPACITOR PACK GROUP 70 - START CAP, RUN CAP, START RELAY, BRACKETS, WIRING DIAGRAM	1.0000	EACH	0.0000	0%	0.00

<p><b>NOTE:</b> To replace E12674 - Beyond economical repair. Pump is from 2002 in need of motor, volute and all cutters (radial, axial, stationary) along with bearings, seals and oil. Start pack and freight included in price of new pump.</p> <p>Price on the pump and capacitor pack updated on 1/24/2022 by Trent.</p> <p>The pump includes a 50' cords in lieu of the standard 35' cords. However, Clifton Park is not being charged for this adder as it's not needed.</p>	<p><b>Sales Total:</b> 5,942.00  <b>Freight &amp; Misc.:</b> 0.00  <b>Less Discount:</b> 0.00  <b>Tax Total:</b> 0.00  <b>Total (USD):</b> 5,942.00</p>
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## Meg Springli

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**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Wednesday, February 2, 2022 4:34 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 02-07-2022

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Tuesday, February 1, 2022 2:26 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

An item has been submitted to the Resolution Request form for review.

Department: **Sewer**  
Your email: [mobrien@cliftonpark.org](mailto:mobrien@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **Phil Barrett**

Requested Meeting Date: **02-07-2022**

Brief Description: **Resolution authorizing pump purchase for the Old Nott Farm PS from Emmons Metro.  
We have had a pump fail and are without functional back up. emergency.**

Budget #: **G1-8111-200**  
Budget Description: **Old Nott Farm Equipment and Building**  
\$ Amount: **\$5942**

Additional Comments/Details:

**COMPTROLLER APPROVAL or Comments:**

MH

**ATTORNEY APPROVAL or Comments:**

Resolution No. of 2022, a resolution determining that proposed installation of Box Culverts at Bruno Road, for the improvement of stormwater drainage systems to mitigate the flooding of town roads and infrastructure in the area constitute a Type II Action pursuant to the New York State Environmental Quality Review Act.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Highway Department is pursuing a project to install box culverts on Bruno Road in the area of Bruno Road, as depicted in mapping contained within the attached Short Environmental Assessment Form for the purpose of improvement in stormwater retention and to mitigate excessive flooding of the town road in the area, and

WHEREAS, the project consists of the installation of box culverts, and street openings and right-of-way openings for the purpose of repair and maintenance of existing utility facilities, and

WHEREAS, Highway Superintendent Dahn Bull recommends that the project be classified as a type II action pursuant to the New York State Environmental Quality Review Act (the "SEQR Act") and

WHEREAS, the Town Board has reviewed the SEAF prepared by the Highway Superintendent and Planning Director and correspondence dated January 20, 2022, describing the project, now, therefore, be it

RESOLVED, that

1. The Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(4) & 617.5 (c),(5) as it constitutes the replacement, rehabilitation, or reconstruction of equipment, in kind, on the same site, and no further action under the SEQR Act and the Regulations is required.
2. This Resolution shall take effect immediately.



**DAHNS. BULL**  
SUPERINTENDENT OF HIGHWAYS

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January 20, 2022

Clifton Park Town Board  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, New York 12065

Re: Culvert Maintenance and Repairs - Bruno Road  
Town of Clifton Park, NY

Dear Board Members:

After many months of back and forth regarding the details surrounding the above-mentioned site, I have reviewed the above referenced project with respect to the State Environmental Quality Review Act. The proposed project consists of the installation of a box culvert at Bruno Road improving stormwater systems and prevent consistent flooding of town infrastructure. This would be a similar project to the ones completed at the Plank and Nadler Road locations.

Based upon my review and preparation of the attached SEQR Short Environmental Assessment Form (SEAF) the project is a type II Action pursuant to SEQR Regulations. Specifically, sections 617.5(c)(4) & (5) of the SEQR regulations states a Type II action is:

- (4) Re-paving or existing highways not involving the addition of new travel lanes;
- (5) Street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities.

It is important to mention in addition to the above regulations that this project will not be requiring the taking of additional rights-of-way and all work is within existing highway boundaries. Both parcels immediately located on either side of the culvert are owned by the Town of Clifton Park, consequently creating no immediate impact on private property. Additionally, regarding Question 12 (b), Part 1 of the SEAF, the project scope will not disturb areas that have not seen prior soil disturbances within the highway boundaries, therefore there will be no impact to the possibility of archaeological resources.

Type II actions are exempt and are not subject to additional review beyond classification of the action. No further action is required for the project regarding SEQR. Therefore, the Town can conclude the project needs no further review under the State Environmental Quality Review Act.

If the Town Board agrees with these findings a resolution will need to be passed that notes the project is considered a Type II Action under SEQR. Once the resolution is passed I will be authorized to sign the SEAF and work with our engineers, Barton & LoGiudice on project scope, bidding and contracting.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Dahn S. Bull  
Superintendent of Highways  
Town of Clifton Park

Encl. SEAF Part 1, SEAF Part 2

Cc: Tom McCarthy, Esq., Town Attorney  
Mark Heggen, Town Comptroller

## Short Environmental Assessment Form

### Part 1 - Project Information

#### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: Culvert Repairs - Bruno Road, Town of Clifton Park, NY			
Project Location (describe, and attach a location map): Bruno Road (Map Attached)			
Brief Description of Proposed Action: There is a deteriorating culvert under Bruno Road, in the Town of Clifton Park. The culvert is well below the stream bed and is often 95% occluded by sediment. The overall intent of this project is to establish a box culvert, to assist in the natural flow of the tributary while reducing the occurrence of road and home flooding during storm events.			
Name of Applicant or Sponsor: Dahn S. Bull, Superintendent of Highways, Town of Clifton Park, NY		Telephone: 518-371-7310 E-Mail: dbull@cliftonpark.org	
Address: Clifton Park Highway Department, 639 Clifton Park Center Road			
City/PO: Clifton Park		State: New York	Zip Code: 12065
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYSDEC - Stream Disturbance, 401 Water Quality Certification, Freshwater wetlands; USACOE - Section 404 Clean Water Act NWP3			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ 0.25 acres b. Total acreage to be physically disturbed? _____ 0.25 acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ >0.25 acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline	<input type="checkbox"/> Forest	<input type="checkbox"/> Agricultural/grasslands
<input checked="" type="checkbox"/> Wetland	<input type="checkbox"/> Urban	<input type="checkbox"/> Suburban
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?		NO YES
Karner Blue Butterfly		<input checked="" type="checkbox"/> <input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?		NO YES
		<input checked="" type="checkbox"/> <input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?		NO YES
If Yes,		<input checked="" type="checkbox"/> <input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?		<input type="checkbox"/> <input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?		<input type="checkbox"/> <input type="checkbox"/>
If Yes, briefly describe:		
_____		
_____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?		NO YES
If Yes, explain the purpose and size of the impoundment:		<input checked="" type="checkbox"/> <input type="checkbox"/>
_____		
_____		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?		NO YES
If Yes, describe:		<input checked="" type="checkbox"/> <input type="checkbox"/>
_____		
_____		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?		NO YES
If Yes, describe:		<input checked="" type="checkbox"/> <input type="checkbox"/>
_____		
_____		
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor/name: <u>Town of Clifton Park, Highway Department, Dahn S. Bull</u>		Date: <u>1/20/2022</u>
Signature: <u>Dahn S. Bull</u>		Title: <u>Superintendent of Highways</u>

## Meg Springli

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Tuesday, February 1, 2022 1:56 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

An item has been submitted to the Resolution Request form for review.

**Department:** Highway Department  
**Your email:** dbull@cliftonpark.org

**Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.):** Dahn Bull

**Requested Meeting Date:** 02-07-2022

**Brief Description:** A resolution allowing the Jonesville Volunteer Fire Department to perform training exercises

**Budget #:** No Budget Impact  
**Budget Description:** No Budget Impact  
**\$ Amount:** \$0.00

**Additional Comments/Details:** Please see attached draft resolution.

**COMPROLLER APPROVAL or Comments:**

**ATTORNEY APPROVAL or Comments:**

Resolution No. \_\_\_\_\_ of 2022, a resolution approving the use of the Clifton Park Highway Department's White Building for the Training of Fire Fighters prior to its Demolition.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on August 17, 2021, the Clifton Park Highway had an accidental fire that caused severe damage to the facility known locally as "The White Building", and,

WHEREAS, on January 10, 2022, the Town Board approved Resolution 20 of 2022, authorizing the Highway Department to move forward in the demolition and replacement of the White Building, and,

WHEREAS, the future demolition of the White Building provides a unique opportunity to local volunteer fire departments to use the facility for much needed, hands-on, drill training and instruction, and,

WHEREAS, the Highway Department has communicated with Chief P.J. Champagne of the Jonesville Volunteer Fire Department, to establish the necessary safety precautions to prepare the building, including an asbestos inspection and abatement, and,

WHEREAS, the Highway Department is removing possible dangers designated by the Fire Department from the building, and,

WHEREAS, an asbestos inspection was performed by Spectrum Environmental Services, showing that there was no observed asbestos in the building; now, therefore be it,

RESOLVED, that the Superintendent of Highways is authorized to coordinate with the Jonesville Volunteer Fire Department to use the White Building for drills and training operations for the department and surrounding participating departments in the Town of Clifton Park, and be it further,

RESOLVED, that the Jonesville Volunteer Fire Department provide all necessary paperwork and insurance coverage to the Town of Clifton Park prior to performing such activities.

## Meg Springli

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Tuesday, February 1, 2022 1:56 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

An item has been submitted to the Resolution Request form for review.

**Department:** Highway Department  
**Your email:** dbull@cliftonpark.org

**Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.):** Dahn Bull

**Requested Meeting Date:** 02-07-2022

**Brief Description:** A resolution allowing the Jonesville Volunteer Fire Department to perform training exercises

**Budget #:** No Budget Impact  
**Budget Description:** No Budget Impact  
**\$ Amount:** \$0.00

**Additional Comments/Details:** Please see attached draft resolution.

**COMPTROLLER APPROVAL or Comments:**

**ATTORNEY APPROVAL or Comments:**

## Meg Springli

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**From:** Dahn Bull <DBull@cliftonpark.org>  
**Sent:** Wednesday, February 2, 2022 9:27 AM  
**To:** Meg Springli  
**Cc:** Ellenmarie Martin; Raina Munafo  
**Subject:** RE: Resolutions  
**Attachments:** 22-132 CPDPW 639 Clifton Park Center Rd Pre-Demolition Summary Letter - ALL Negative.pdf; 22-132 CPDPW 639 Clifton Park Center Rd Asbestos Pre Demolition Report.pdf; Resolution approving Joensville Fire Training on White Building.docx; Resolution 20 of 2022 for the demolition of the white bldg.docx

There are no dates as the fire departments will work on a date together, but wont put the time together until approval is given.



P. O. Box 1024  
Schenectady, NY 12301  
(518) 346-6374 (Phone)  
(518) 346-4062 (Fax)  
[www.4spectrum.com](http://www.4spectrum.com)

# **ASBESTOS PRE-DEMOLITION SURVEY/INSPECTION**

**FOR**

**GARAGE W/ APARTMENT  
639 CLIFTON PARK CENTER RD.  
CLIFTON PARK, NY 12065**

**SPECTRUM PROJECT No.: 22-132**

**JANUARY 27, 2022**

**PREPARED FOR:**

**TOWN OF CLIFTON PARK HIGHWAY DEPT.  
639 CLIFTON PARK CENTER RD  
CLIFTON PARK, NY 120265**

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	<b>- TABLE 2 – ASBESTOS FINDINGS</b>
	<b>- PHOTO ALBUM</b>
	<b>- LOCATION MAPS</b>
	<b>- LABORATORY REPORTS</b>
	<b>- LICENSING AND CERTIFICATION</b>

## ***SECTION I - INTRODUCTION***

On January 20, 2022, Spectrum Environmental Associates, Inc. (Spectrum) conducted a survey for the presence of asbestos containing materials at the Garage w/ Apartment located at 639 Clifton Park Center Rd in Clifton Park, NY. Mr. Nate Martin (Asbestos Inspector #21-0486) conducted this inspection following procedures and guidelines commonly used and accepted by federal and state regulations. The objective of the survey was to identify the presence and approximate locations and quantities of suspect and/or confirmed asbestos containing materials.

An initial walkthrough of the designated areas was conducted by an experienced asbestos inspector to observe and record materials used in the construction of the building. The inspector proceeded by assessing floors, walls, ceilings, surfacing materials, thermal systems insulation, roofing materials and other miscellaneous materials with the potential to contain asbestos. From observations, the inspector prepared a listing of building materials that are suspected to contain asbestos. The inspector selected these materials for inclusion in the inspection through professional experience and an understanding of the historical uses of asbestos. Generally speaking, if a building material within a structure could contain asbestos, the material was included in the inspection.

Materials included in the survey were identified and recorded with respect to grouped homogeneous sampling areas. Representative bulk material samples were collected from locations within each homogeneous sampling area. Sampling information was recorded on chain of custody forms for documentation. Samples were individually preserved within a container and transported to an independent laboratory for asbestos analysis.

Laboratory analysis of asbestos samples via polarized light microscopy (PLM) and/or transmission electron microscopy (TEM) was conducted by AmeriSci of New York, New York (ELAP# 11480, NVLAP# 200546-0). Sample analysis was conducted as follows:

- “Friable” Asbestos Samples – PLM
- “Non-Friable” Organically Bound (NOB) Asbestos Samples – PLM and, if negative, TEM for confirmation as required under NYSDOH-ELAP regulations.

## ***SECTION II - LIMITATIONS***

The information provided in this report was compiled from field and laboratory data obtained during the site visit. Observations noted and recorded are intended to represent the conditions that existed at the subject site at the time and date that the observations were made.

Spectrum has not conducted its own analytical, but has utilized an independent NYS-DOH ELAP approved laboratory to provide the analytical results contained in this report. All discussions, findings, and conclusions are based on information that Spectrum received and understood to be factual.

Determinations of suspect asbestos containing materials within the building were subject to the accessibility of individual areas or spaces. Spectrum accepts no responsibility for the content of the building materials within areas or spaces that were unknown to us or not reasonably accessible. Spectrum assumes no liability for any buildings that were not identified by the client that may fall under state or federal regulations.

All quantities of ACM provided in this report are provided as required by law and are believed to be accurate. If this report is to be used for bidding purposes, field verification of quantities is recommended by the abatement contractor prior to bidding.

Conclusions and recommendations provided in this report are based on the assumption that materials identified are homogeneous throughout their application.

This report has been compiled for the exclusive use of the Town of Clifton Park Highway Dept, its successors and/or assigns. This report and its contents represent confidential information and should not be duplicated without the expressed permission of the Town of Clifton Park Highway Dept, its successors and/or assigns. This report should only be reproduced in its entirety to ensure all the appropriate information is provided.

The building owner is Town of Clifton Park Highway Dept and may be reached at 639 Clifton Park Center Rd in Clifton Park, NY.

### ***SECTION III – ASBESTOS SAMPLING SUMMARY***

The results of the sampling are provided in Table 1 (Asbestos Sampling Results) and the asbestos findings are provided in Table 2 (Asbestos Findings) of the Attachments. The laboratory results and sample location map(s) are also provided in the Attachments.

*ATTACHMENTS*

*TABLE 1 – ASBESTOS SAMPLING RESULTS*

*TABLE 2 – ASBESTOS FINDINGS*

*PHOTO ALBUM*

*LOCATION MAPS*

*LABORATORY REPORTS*

*LICENSING AND CERTIFICATION*

## TABLE 1 – ASBESTOS SAMPLING RESULTS

Garage w/ Apartment – 639 Clifton Park Center Rd  
Spectrum Project # 22-132

Date Sampled: January 20, 2022

Sample #	Description	Location/Area	PLM Results (% Type)	TEM Results (% Type)
01	Window Glazing	Windows throughout	NAD	NAD
02	Window Glazing	Windows throughout	NAD	NAD
03	Sheetrock	Walls & Ceilings throughout Apartment	NAD	NA
04	Sheetrock	Walls & Ceilings throughout Apartment	NAD	NA
05	Joint Compound	Walls & Ceilings throughout Apartment	NAD	NA
06	Joint Compound	Walls & Ceilings throughout Apartment	NAD	NA
07	ISO Barrier	Inside walls of Garage & Behind Siding	NAD	NAD
08	ISO Barrier	Inside walls of Garage & Behind Siding	NAD	NAD
09	Chimney Mortar	Chimney runs throughout Structure	NAD	NA
10	Chimney Mortar	Chimney runs throughout Structure	NAD	NA
11	Tar Paper	Under Red & Green Roofing Shingles	NAD	NAD
12	Tar Paper	Under Red & Green Roofing Shingles	NAD	NAD
13	Red & Green Roofing Shingles	Under Green Roofing Shingles	NAD	NAD
14	Red & Green Roofing Shingles	Under Green Roofing Shingles	NAD	NAD
15	Green Roofing Shingles	Top layer of Roof	NAD	NAD
16	Green Roofing Shingles	Top layer of Roof	NAD	NAD

Note: Asbestos containing materials are greater than 1% asbestos. Trace is considered less than 1% asbestos.  
NAD - no asbestos detected, NA - not applicable, PS – Positive Stop, SF - square feet, L,F – linear feet

**TABLE 1 – ASBESTOS SAMPLING RESULTS**

Garage w/ Apartment – 639 Clifton Park Center Rd  
Spectrum Project # 22-132

Date Sampled: January 20, 2022

Sample #	Description	Location/Area	PLM Results (% Type)	TEM Results (% Type)
17	Foundation Mortar	Foundation of Structure	NAD	NA
18	Foundation Mortar	Foundation of Structure	NAD	NA

Note: Asbestos containing materials are greater than 1% asbestos. Trace is considered less than 1% asbestos.  
NAD - no asbestos detected, NA - not applicable, PS – Positive Stop, SF - square feet, LF – linear feet

## ***TABLE 2 – ASBESTOS FINDINGS***

Garage w/ Apartment – 639 Clifton Park Center Rd  
Spectrum Project # 22-132

Date Sampled: January 20, 2022

### **Limitations:**

The following limitation/conditions were noted as part of the survey:

- OSHA requires that an employer not expose its workers above the PEL and therefore specific training, work practices and/or respiratory protection may need to be a consideration when handling materials that are less than one percent.
- The inspection was performed in accordance with New York State Industrial Code Rule 56 Section 5.1. A copy of 56-5.1 is available upon request. It is the responsibility of the owner or its agent to forward a copy of this report to the local government entity charged with issuing a permit for such demolition, renovation, remodeling or repair work under applicable State or local laws as well as to the NYS Department of Labor Asbestos Control Bureau. Spectrum will not send this report to the NYSDOL without written permission from its client due to the sensitive nature of the information present in this report.
- This report reflects the conditions found at the date and time of the inspection(s). Conditions of the area and materials may change due to external events, forces or influences. Re-inspection of the area may be required prior to the start of any work if an extended period of time has passed or if disturbances have occurred.
- If materials not sampled in the survey are uncovered during renovation/demolition, per ICR56 work should stop and those materials should be assessed before work continues. Also per ICR 56, a copy of the survey report should be submitted to the local agency issuing the demolition permit and a copy should be kept on site during the demolition phase of the project.
- This survey is for the future demolition of the structure. Per NYSDOL, if the project does not proceed within approximately 6 months, the structure should be visually re-inspected to confirm that no addition materials have been added and that the existing conditions of the identified ACM is still the same.
- Spectrum did not inspect any exterior area below grade. Foundation sealers, buried piping and other items may exist below grade which may contain asbestos.

**TABLE 2 – ASBESTOS FINDINGS**

Garage w/ Apartment – 639 Clifton Park Center Rd  
Spectrum Project # 22-132

Date Sampled: January 20, 2022

Material	Location/Area	Estimated Quantity*	Condition/Damaged
<b>None of the materials tested were positive for asbestos as defined by New York State Department of Labor - Industrial Code Rule 56 (NYS ICR 56)</b>			

\* Quantities of identified ACM are estimates only and should be field verified prior to bid by the contractor or confirmed as part of an RFP or design specification.

**Please see the limitation listed above.**

**Asbestos % by PLM\*** - please refer to the PLM Bulk Asbestos Report for the method used.

All asbestos locations on drawings are approximate. All quantities are estimated and must be field verified prior to use as part of a bidding document. Materials may extend or be hidden behind or within other materials or structural members. Any contractor or other user of this report is required to physically confirm the quantities and verify measurements of materials to be removed, to be bid for removal, or for any other purpose. Contractors are responsible to physically visit the site and confirm all quantities for bidding purposes.

**Definitions:**

NAD – No Asbestos Detected
NA – Not Analyzed
NA <sup>1</sup> – (SOF-V) and (SM-V) must be analyzed by ELAP 198.8 or equivalent effective 5/6/16
NA <sup>2</sup> – Insufficient Material for Preparation
N/A – Not Applicable (quantities are not provided for negative materials)
TBD – To Be Determined (quantification was not possible as the scope of work was not provided)
NA/PS – Not Analyzed / Positive Stop

SF–square feet, LF – linear feet, ea – each

*PHOTO ALBUM*

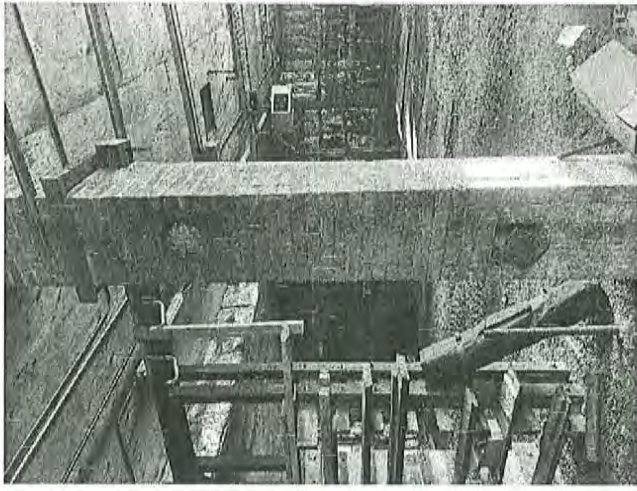
# Asbestos Inspection Photo Album of Garage w/ Apartment

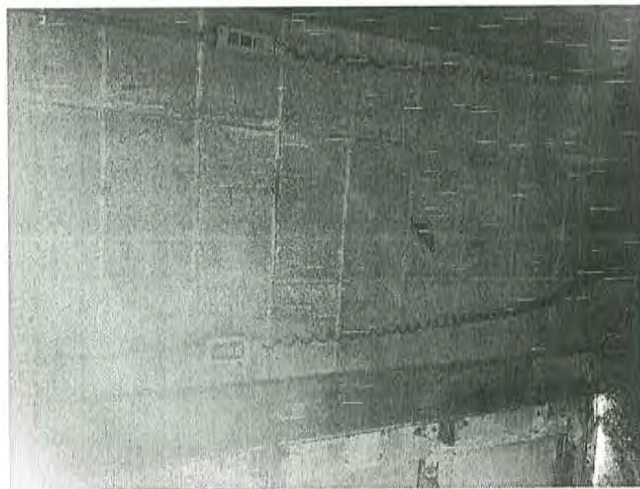
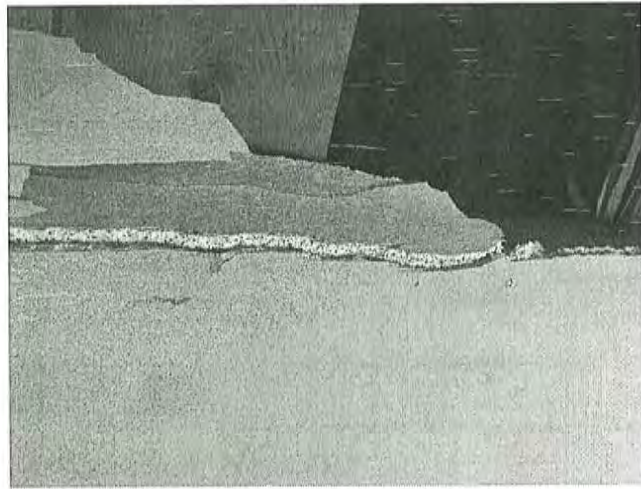
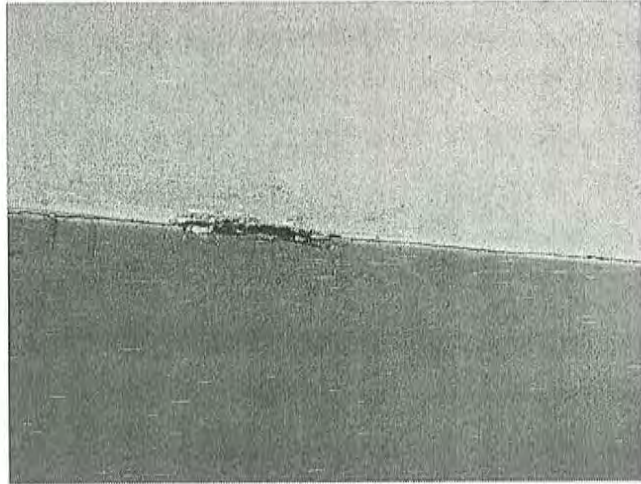
by

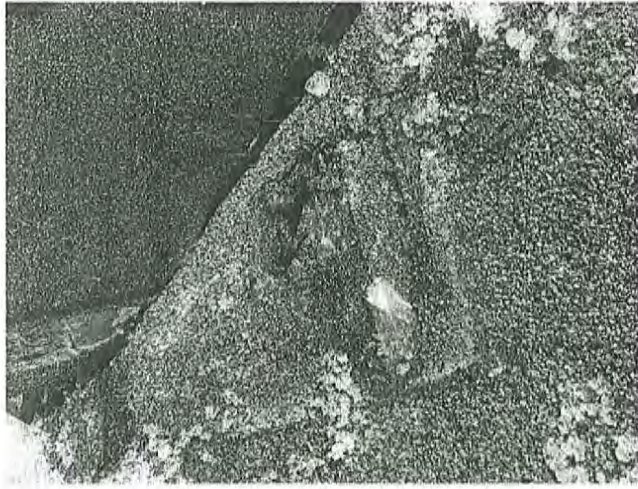
Spectrum Environmental Associates, Inc.

Spectrum Project # 22-132

Date of Inspection: January 20, 2022

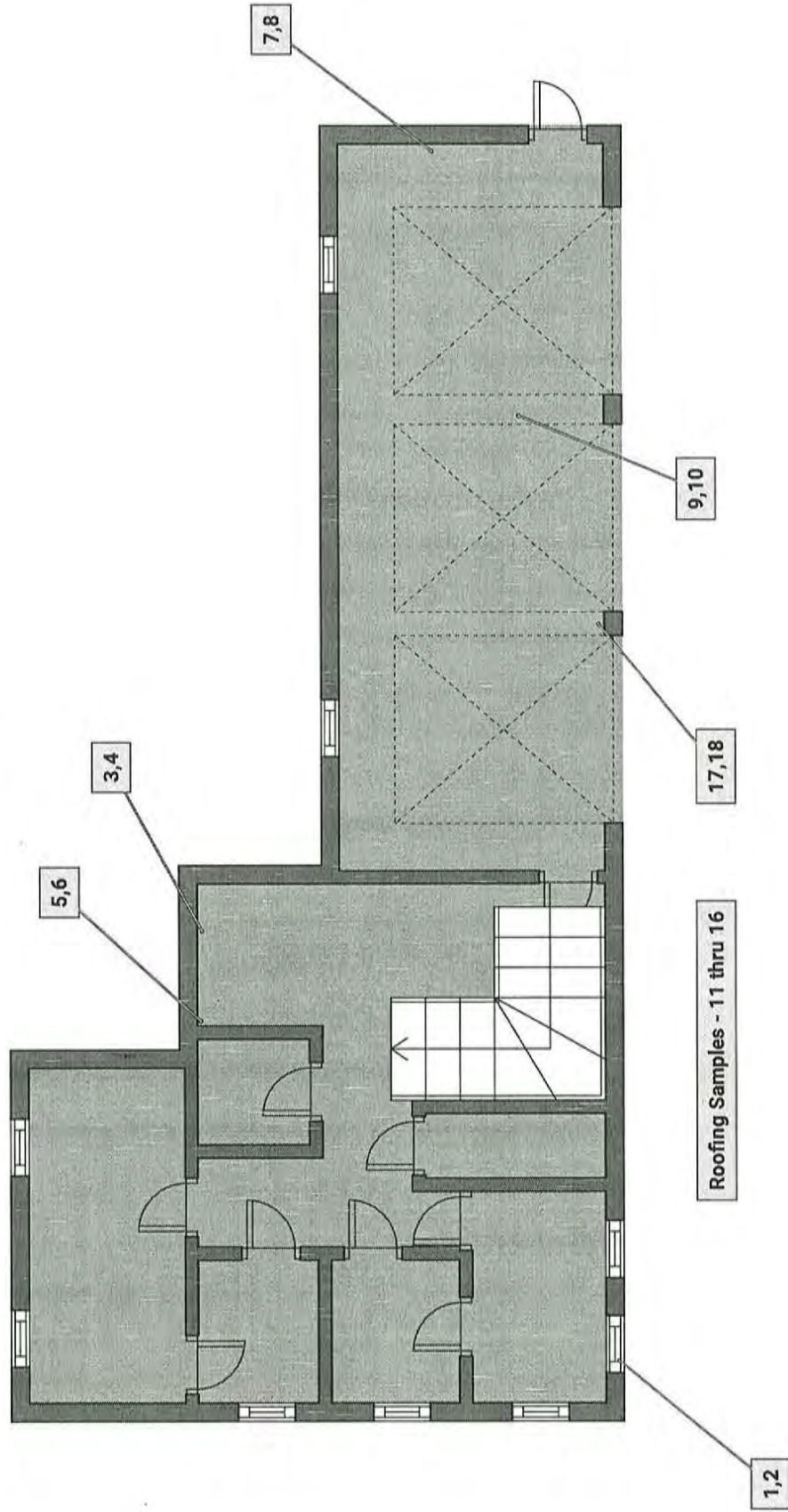






*LOCATION MAP(S)*

22-132 (1-20-22)  
Clifton Park DPW - 639 Clifton Park Center Rd  
Pre Demolition Survey - NTS



*LABORATORY REPORTS*



**AmeriSci New York**

117 EAST 30TH ST.  
NEW YORK, NY 10016  
TEL: (212) 679-8600 • FAX: (212) 679-3114

### PLM Bulk Asbestos Report

Spectrum Environmental Associates, Inc.	<b>Date Received</b> 01/21/22	<b>AmeriSci Job #</b> 222012637
Attn: Bill Massman	<b>Date Examined</b> 01/25/22	<b>P.O. #</b>
P.O.Box 1024	<b>ELAP #</b> 11480	<b>Page</b> 1 of 4
Schenectady, NY 12301	<b>RE:</b> 22-132; 639 Clifton Park Center Rd; Full Demo Survey	

Client No. / HGA	Lab No.	Asbestos Present	Total % Asbestos
1 1	222012637-01 Location: Window Throughout - Window Glazing	No	NAD (by NYS ELAP 198.6) by Bo Sun on 01/25/22
<b>Analyst Description:</b> White, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 14.4%			
2 1	222012637-02 Location: Window Throughout - Window Glazing	No	NAD (by NYS ELAP 198.6) by Bo Sun on 01/25/22
<b>Analyst Description:</b> White, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 14.6%			
3 2	222012637-03 Location: Walls & Ceilings Throughout Apartment - Sheetrock	No	NAD (by NYS ELAP 198.1) by Bo Sun on 01/25/22
<b>Analyst Description:</b> Brown/Gray, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Cellulose 15%, Non-fibrous 85%			
4 2	222012637-04 Location: Walls & Ceilings Throughout Apartment - Sheetrock	No	NAD (by NYS ELAP 198.1) by Bo Sun on 01/25/22
<b>Analyst Description:</b> Brown/Gray, Homogeneous, Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Cellulose 10%, Non-fibrous 90%			
5 3	222012637-05 Location: Walls & Ceilings Throughout Apartment - Joint Compound	No	NAD (by NYS ELAP 198.1) by Bo Sun on 01/25/22
<b>Analyst Description:</b> White, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 100%			

Client Name: Spectrum Environmental Associates, Inc.

## PLM Bulk Asbestos Report

22-132; 639 Clifton Park Center Rd; Full Demo Survey

Client No. / HGA	Lab No.	Asbestos Present	Total % Asbestos
6 3	222012637-06 <b>Location:</b> Walls & Ceilings Throughout Apartment - Joint Compound	<b>No</b>	NAD (by NYS ELAP 198.1) by Bo Sun on 01/25/22
<b>Analyst Description:</b> White, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 100%			
7 4	222012637-07 <b>Location:</b> Inside Walls Of Garage & Behind Siding - ISO Barrier	<b>No</b>	NAD (by NYS ELAP 198.6) by Bo Sun on 01/25/22
<b>Analyst Description:</b> Black, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 0.7%			
8 4	222012637-08 <b>Location:</b> Inside Walls Of Garage & Behind Siding - ISO Barrier	<b>No</b>	NAD (by NYS ELAP 198.6) by Bo Sun on 01/25/22
<b>Analyst Description:</b> Black, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 3.8%			
9 5	222012637-09 <b>Location:</b> Chimney Runs Throughout Structure - Chimney Brick Mortar	<b>No</b>	NAD (by NYS ELAP 198.1) by Bo Sun on 01/25/22
<b>Analyst Description:</b> Gray, Homogeneous, Non-Fibrous, Cementitious, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 100%			
10 5	222012637-10 <b>Location:</b> Chimney Runs Throughout Structure - Chimney Brick Mortar	<b>No</b>	NAD (by NYS ELAP 198.1) by Bo Sun on 01/25/22
<b>Analyst Description:</b> Gray, Homogeneous, Non-Fibrous, Cementitious, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 100%			
11 6	222012637-11 <b>Location:</b> Under Red & Green Roofing Shingles - Tar Paper	<b>No</b>	NAD (by NYS ELAP 198.6) by Bo Sun on 01/25/22
<b>Analyst Description:</b> Black, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 24.2%			

## PLM Bulk Asbestos Report

22-132; 639 Clifton Park Center Rd; Full Demo Survey

Client No. / HGA	Lab No.	Asbestos Present	Total % Asbestos
12 6	222012637-12	<b>No</b>	NAD  (by NYS ELAP 198.6) by Bo Sun on 01/25/22
<b>Location:</b> Under Red & Green Roofing Shingles - Tar Paper  <b>Analyst Description:</b> Black, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 37.7%			
13 6	222012637-13	<b>No</b>	NAD  (by NYS ELAP 198.6) by Bo Sun on 01/25/22
<b>Location:</b> Under Green Roofing Shingles - Red & Green Roofing Shingles  <b>Analyst Description:</b> Red/Black, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 50.3%			
14 6	222012637-14	<b>No</b>	NAD  (by NYS ELAP 198.6) by Bo Sun on 01/25/22
<b>Location:</b> Under Green Roofing Shingles - Red & Green Roofing Shingles  <b>Analyst Description:</b> Red/Black, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 51.6%			
15 6	222012637-15	<b>No</b>	NAD  (by NYS ELAP 198.6) by Bo Sun on 01/25/22
<b>Location:</b> Top Layer Of Roof - Green Roofing Shingles  <b>Analyst Description:</b> Black, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 40.1%			
16 6	222012637-16	<b>No</b>	NAD  (by NYS ELAP 198.6) by Bo Sun on 01/25/22
<b>Location:</b> Top Layer Of Roof - Green Roofing Shingles  <b>Analyst Description:</b> Black, Homogeneous, Non-Fibrous, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 34.8%			
17 7	222012637-17	<b>No</b>	NAD  (by NYS ELAP 198.1) by Bo Sun on 01/25/22
<b>Location:</b> Foundation Of Structure Throughout - Foundation Mortar  <b>Analyst Description:</b> Gray, Homogeneous, Non-Fibrous, Cementitious, Bulk Material <b>Asbestos Types:</b> <b>Other Material:</b> Non-fibrous 100%			

Client Name: Spectrum Environmental Associates, Inc.

# PLM Bulk Asbestos Report

22-132; 639 Clifton Park Center Rd; Full Demo Survey

Client No. / HGA	Lab No.	Asbestos Present	Total % Asbestos
18	222012637-18	<b>No</b>	NAD
7	<b>Location:</b> Foundation Of Structure Throughout - Foundation Mortar		(by NYS ELAP 198.1) by Bo Sun on 01/25/22
<b>Analyst Description:</b> Gray, Homogeneous, Non-Fibrous, Cementitious, Bulk Material			
<b>Asbestos Types:</b>			
<b>Other Material:</b> Non-fibrous 100%			

**Reporting Notes:**

Analyzed by: Bo Sun  
Date: 1/25/2022



Reviewed by: Marik Peysakhov



\*NAD/NSD =no asbestos detected; NA =not analyzed; NA/PS=not analyzed/positive stop, (SOF-V) = Sprayed On Fireproofing containing Vermiculite; (SM-V) = Surfacing Material containing Vermiculite; PLM Bulk Asbestos Analysis using Olympus, Model BH-2 Pol Scope, Microscope, Serial #: 229003, by Appd E to Subpt E, 40 CFR 763 quantified by either CVES or 400 pt ct as noted for each analysis (NVLAP 200546-0), ELAP PLM Method 198.1 for NY friable samples, which includes the identification and quantitation of vermiculite, or ELAP 198.6 for NOB samples, or EPA 400 pt ct by EPA 600-M4-82-020 (NY ELAP Lab 11480); Note:PLM is not consistently reliable in detecting asbestos in floor coverings and similar non-friable organically bound materials. NAD or Trace results by PLM are inconclusive, TEM is currently the only method that can be used to determine if this material can be considered or treated as non asbestos-containing in NY State (also see EPA Advisory for floor tile, FR 59,146,38970,8/1/94) National Institute of Standards and Technology Accreditation requirements mandate that this report must not be reproduced except in full without the approval of the lab.This PLM report relates ONLY to the items tested. RI Cert AAL-094, CT Cert PH-0186, Mass Cert AA000054, NJ Lab ID #NY031.

\_\_\_\_\_END OF REPORT\_\_\_\_\_

Client Name: Spectrum Environmental Associates, Inc.

**Table I**  
**Summary of Bulk Asbestos Analysis Results**  
 22-132; 639 Clifton Park Center Rd; Full Demo Survey

AmeriSci Sample #	Client Sample#	HG Area	Sample Weight (gram)	Heat Sensitive Organic %	Acid Soluble Inorganic %	Insoluble Non-Asbestos Inorganic %	** Asbestos % by PLM/DS	** Asbestos % by TEM
01	1	1	0.279	8.6	77.0	14.4	NAD	NAD
Location: Window Throughout - Window Glazing								
02	2	1	0.316	8.7	76.7	14.6	NAD	NAD
Location: Window Throughout - Window Glazing								
03	3	2	---	---	---	---	NAD	NA
Location: Walls & Ceilings Throughout Apartment - Sheetrock								
04	4	2	---	---	---	---	NAD	NA
Location: Walls & Ceilings Throughout Apartment - Sheetrock								
05	5	3	---	---	---	---	NAD	NA
Location: Walls & Ceilings Throughout Apartment - Joint Compound								
06	6	3	---	---	---	---	NAD	NA
Location: Walls & Ceilings Throughout Apartment - Joint Compound								
07	7	4	0.450	98.8	0.5	0.7	NAD	NAD
Location: Inside Walls Of Garage & Behind Siding - ISO Barrier								
08	8	4	0.122	92.9	3.4	3.8	NAD	NAD
Location: Inside Walls Of Garage & Behind Siding - ISO Barrier								
09	9	5	---	---	---	---	NAD	NA
Location: Chimney Runs Throughout Structure - Chimney Brick Mortar								
10	10	5	---	---	---	---	NAD	NA
Location: Chimney Runs Throughout Structure - Chimney Brick Mortar								
11	11	6	0.240	48.4	27.5	24.2	NAD	NAD
Location: Under Red & Green Roofing Shingles - Tar Paper								
12	12	6	0.173	41.8	20.5	37.7	NAD	NAD
Location: Under Red & Green Roofing Shingles - Tar Paper								
13	13	6	0.554	25.4	24.2	50.3	NAD	NAD
Location: Under Green Roofing Shingles - Red & Green Roofing Shingles								
14	14	6	0.257	21.1	27.3	51.6	NAD	NAD
Location: Under Green Roofing Shingles - Red & Green Roofing Shingles								
15	15	6	0.795	22.3	37.6	40.1	NAD	NAD
Location: Top Layer Of Roof - Green Roofing Shingles								
16	16	6	0.138	24.2	41.0	34.8	NAD	NAD
Location: Top Layer Of Roof - Green Roofing Shingles								

See Reporting notes on last page

Client Name: Spectrum Environmental Associates, Inc.

**Table I**  
**Summary of Bulk Asbestos Analysis Results**  
 22-132; 639 Clifton Park Center Rd.; Full Demo Survey

AmeriSci Sample #	Client Sample#	HG Area	Sample Weight (gram)	Heat Sensitive Organic %	Acid Soluble Inorganic %	Insoluble Non-Asbestos Inorganic %	** Asbestos % by PLM/IDS	** Asbestos % by TEM
17	17	7	---	---	---	---	NAD	NA
Location: Foundation Of Structure Throughout - Foundation Mortar								
18	18	7	---	---	---	---	NAD	NA
Location: Foundation Of Structure Throughout - Foundation Mortar								

Analyzed by: Marik Peysakhov  
 Date: 1/25/2022



Reviewed by: Marik Peysakhov



\*\*Quantitative Analysis (Semi/Full): Bulk Asbestos Analysis - PLM by Appd E to Subpt E, 40 CFR 763 or NYSDOH ELAP 198.1 for New York friable samples or NYSDOH ELAP 198.6 for New York NOB samples; TEM (Semi/Full) by EPA 600/R-93/116 (or NYSDOH ELAP 198.4; for New York samples). Analysis using Hitachi, Model H600-Noran 7 System, Microscope, Serial #: 542-26-10. NAD = no asbestos detected during a quantitative analysis; NA = not analyzed; Trace = <1%; (SOF-V) = Sprayed On Fireproofing containing Vermiculite; (SM-V) = Surfacing Material containing Vermiculite; Quantitation for beginning weights of <0.1 grams should be considered as qualitative only; Qualitative Analysis: Asbestos analysis results of "Present" or "NVA = No Visible Asbestos" represents results for Qualitative PLM or TEM Analysis only (no accreditation coverage available from any regulatory agency for qualitative analyses); NVLAP (PLM) 200546-0, NYSDOH ELAP Lab 11480, NJ Lab ID #NY031.

Warning Note: PLM limitation, only TEM will resolve fibers <0.25 micrometers in diameter. TEM bulk analysis is representative of the fine grained matrix material and may not be representative of non-uniformly dispersed debris for which PLM evaluation is recommended (i.e. soils and other heterogeneous materials).



P.O. Box 1024  
 Schenectady, NY 12301  
 (518) 346-6374 (Phone)  
 (518) 346-4062 (Fax)  
 www.Aspectrum.com

## BULK SAMPLING CHAIN OF CUSTODY (Rev. 03/07/2014)

### PROJECT INFORMATION

Project #: 22-132	Building Name: 639 Clifton Park Center Rd	Matrix	Analysis Requested	Turnaround
Date Sampled: 1-20-22	Full Demo Survey	<input type="checkbox"/> Bulk	<input checked="" type="checkbox"/> PLM - ELAP 198.1	<input type="checkbox"/> RUSH
Page # 1 of 2	Investigator: Nate Martin	<input type="checkbox"/> Soil	<input checked="" type="checkbox"/> PLM - ELAP 198.6	<input type="checkbox"/> 72 Hour
				<input type="checkbox"/> 24 Hour
				<input checked="" type="checkbox"/> 5 Days

### SAMPLE IDENTIFICATION

Sample ID #	Group # *	Material	Sample Location	Condition/Comment
1	1	Window Glazing	Windows Throughout	Fair QTY T.B.D
2	1	Window Glazing	Windows Throughout	Fair QTY T.B.D
3	2	Sheetrock	Walls & Ceilings Throughout Apartment	Fair QTY T.B.D
4	2	Sheetrock	Walls & Ceilings Throughout Apartment	Fair QTY T.B.D
5	3	Joint Compound	Walls & Ceilings Throughout Apartment	Fair QTY T.B.D
6	3	Joint Compound	Walls & Ceilings Throughout Apartment	Fair QTY T.B.D
7	4	ISO Barrier	Inside Walls Of Garage & Behind Siding	Fair QTY T.B.D
8	4	ISO Barrier	Inside Walls Of Garage & Behind Siding	Fair QTY T.B.D
9	5	Chimney Brick Mortar	Chimneys Runs Throughout Structure	Fair QTY T.B.D
10	5	Chimney Brick Mortar	Chimneys Runs Throughout Structure	Fair QTY T.B.D
11	6	Tar Paper	Under Red & Green Roofing Shingles	Fair QTY 150 x 54
12	6	Tar Paper	Under Red & Green Roofing Shingles	Fair QTY 150 x 54
13	6	Red & Green Roofing Shingles	Under Green Roofing Shingles	Fair QTY 150 x 54
14	6	Red & Green Roofing Shingles	Under Green Roofing Shingles	Fair QTY 150 x 54
15	6	Green Roofing Shingles	Top Layer Of Roof	Fair QTY 150 x 54
16	6	Green Roofing Shingles	Top Layer Of Roof	Fair QTY 150 x 54

\* Unless otherwise stated please analyze each group to first (1<sup>st</sup>) positive result.

Comments:

**222012637**

### CHAIN OF CUSTODY

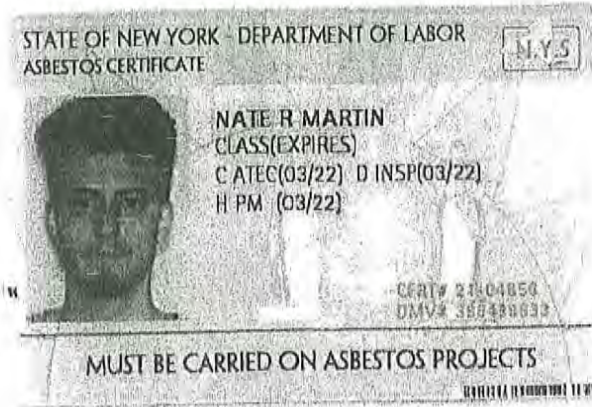
Relinquished By	Date	Time	Received By	Date	Time	Method of Submittal
I Nate Martin			<i>Nate Martin</i>	1-21-22	0520	
II						
III						



*LICENSING AND CERTIFICATION*

State of New York – Department of Labor

Asbestos Certification



IF FOUND RETURN TO:  
 NYSOL - L&C UNIT  
 ROOM 161A BUILDING 12  
 STATE OFFICE CAMPUS  
 ALBANY NY 12240

EYES BRO  
 HAIR BRO  
 HGT 5' 11"

State of New York – Department of Labor

Codes	Certification
A	Asbestos Handler
B	Restricted Handler - Allied Trades
C	Air Sampling Technician
D	Inspector
E	Management Planner
F	Operations and Maintenance
G	Supervisor
H	Project Monitor
I	Project Designer

**New York State – Department of Labor**

Division of Safety and Health  
License and Certificate Unit  
State Campus, Building 12  
Albany, NY 12240

**ASBESTOS HANDLING LICENSE**

Spectrum Environmental Associates, Inc.

P.O. Box 1024

Schenectady, NY 12301

FILE NUMBER: 99-0129

LICENSE NUMBER: 29081

LICENSE CLASS: RESTRICTED

DATE OF ISSUE: 02/24/2021

EXPIRATION DATE: 02/28/2022

Duly Authorized Representative – William L Massmann:

This license has been issued in accordance with applicable provisions of Article 30 of the Labor Law of New York State and of the New York State Codes, Rules and Regulations (12 NYCRR Part 56). It is subject to suspension or revocation for a (1) serious violation of state, federal or local laws with regard to the conduct of an asbestos project, or (2) demonstrated lack of responsibility in the conduct of any job involving asbestos or asbestos material.

This license is valid only for the contractor named above and this license or a photocopy must be prominently displayed at the asbestos project worksite. This license verifies that all persons employed by the licensee on an asbestos project in New York State have been issued an Asbestos Certificate, appropriate for the type of work they perform, by the New York State Department of Labor.



Amy Phillips, Director  
For the Commissioner of Labor

NEW YORK STATE DEPARTMENT OF HEALTH  
WADSWORTH CENTER



Expires 12:01 AM April 01, 2022  
Issued April 01, 2020

**CERTIFICATE OF APPROVAL FOR LABORATORY SERVICE**

*Issued in accordance with and pursuant to section 502 Public Health Law of New York State*

MR. PAUL J. MUCHA  
AMERICA SCIENCE TEAM NEW YORK, INC  
117 EAST 30TH ST  
NEW YORK, NY 10016

NY Lab Id No: 11480

*is hereby APPROVED as an Environmental Laboratory for the category  
ENVIRONMENTAL ANALYSES SOLID AND HAZARDOUS WASTE  
All approved subcategories and/or analytes are listed below:*

**Miscellaneous**

Asbestos in Friable Material	Item 198.1 of Manual EPA 600/M4/82/020
Asbestos in Non-Friable Material-PLM	Item 198.6 of Manual (NOB by PLM)
Asbestos in Non-Friable Material-TEM	Item 198.4 of Manual

**Serial No.: 61903**

Property of the New York State Department of Health. Certificates are valid only at the address shown, must be conspicuously posted, and are printed on secure paper. Continued accreditation depends on successful ongoing participation in the Program. Consumers are urged to call (518) 485-5570 to verify the laboratory's accreditation status.

Resolution No. 20 of 2022, a resolution authorizing acceptance of depreciation estimates from Selective Insurance for the fire loss in the Highway Department, and authorizing preparations for demolition and replacement of the “White Building”.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, on August 17, 2021, an accidental fire occurred and caused severe damage to the facility locally known as the “White Building”, which was used primarily by the Highway Department, and

WHEREAS, the “White Building” was insured against property, fire and casualty losses through Selective Insurance Policy # S1801921, which includes replacement value coverage for the structure, and

WHEREAS, the “White Building” housed various pieces of equipment and machinery, a woodshop, 7 bays for plow trucks over the winter months, as well as storage for several departments, and

WHEREAS, Selective Insurance has estimated a recoverable depreciation amount for the damaged structure in the amount of \$69,330.97, and

WHEREAS, the Highway Department has outgrown its current facilities through a growing community, and expansion in responsibilities, while developing shared services throughout town, and the Town Board supports the design and construction of replacement facilities utilizing proceeds from the Selective Insurance fire loss claim, and

WHEREAS, through Resolution No. 225 of 2021, Prime AE Engineering has been employed to assist the Highways Superintendent in the design and construction of a permanent awning, as well as assisting in the planning and documentation of losses to support the relevant insurance claims; now, therefore, be it

RESOLVED, that the Town Board finds that it is not economic to repair the damaged structure, and that it is in the best interest of the Town to demolish and replace the “White Building”, and be it further

RESOLVED, that the Town Board authorizes the Superintendent of Highways Dahn Bull, to continue working with Prime AE Group of New York in the demolition of the “White Building” and design of a new facility, and be it further

RESOLVED, that Prime AE Group of New York, will continue to work at the contractual rates that have been previously adopted by the Town Board through Resolution No. 1 of 2022, with expenditures to be drawn from the insurance proceeds, and be it further

RESOLVED, that the Superintendent of Highways is authorized to notify Selective Insurance of the Town’s intent to accept Selective Insurance’s estimate of recoverable depreciation

of \$69,330.97 and to request those funds when contracts to replace the damaged structure are awarded; and be it further

RESOLVED, that the Superintendent of Highways is hereby authorized to begin planning, designing, and preparing bid documents for the construction of a new, modern garage facility for the Highway Department, to be relocated on Highway Department property.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,  
Councilwoman Walowit

Noes: Supervisor Barrett

DECLARED ADOPTED

January 10, 2022

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Teresa Brobston, Town Clerk

Resolution No. \_\_\_\_\_ of 2022, a resolution accepting a proposal for the placement of an Apparel and Textile Recycling Bin at the Town Transfer Station.

WHEREAS, the Transfer Station provides and manages opportunities for the recycling of a wide variety of products, fluids, and materials, including electronics, metals, plastics, oil-based automotive products, and batteries, as well as garden and yard waste, as well as bottle and cans, and

WHEREAS, on January 4, 2022, the Town Board published a Request for Proposals to upgrade and modernize opportunities for the recycling of clothing and shoes through the placement of (2) clothing collection and recycling bins, and

WHEREAS, Apparel Impact, of Bedford New Hampshire, submitted to sole proposal, and

WHEREAS, Apparel Impact offers modern, clean and efficient clothing recycling bins, measuring 4 x 4 x 6.5 feet, and which are serviced and cleaned on a weekly basis, with payment to the Town of \$.05/lb. of all materials collected, and

WHEREAS, Apparel Impact works with non-profits and clothing graders to efficiently provide end-source marketing for all materials, and assists U.S. Armed Services, Veterans, and low-income families with clothing assistance through a community division, and

WHEREAS, the Town Board supports the expansion of effective recycling operations at the Town's Transfer Station; now, therefore be it

RESOLVED, that the proposal of Apparel Impact, Inc., Bedford, NH is hereby accepted, and that the Buildings and Grounds Department is authorized to coordinate the proper placement of Apparel Impact's clothing bins at the Transfer Station, per the attached proposal, and be it further

RESOLVED, that the comptroller is authorized to deposit funds received from Apparel Impact for the recycled goods in the General Fund to account # A-02135 – (General Fund – Transfer Station - Textiles Received).

## Meg Springli

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**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Wednesday, February 2, 2022 4:19 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 02-07-2022

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Tuesday, February 1, 2022 10:17 AM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 02-07-2022

An item has been submitted to the Resolution Request form for review.

Department: **Supervisor**  
Your email: [mspringli@cliftonpark.org](mailto:mspringli@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **02-07-2022**

Brief Description: **Accept the proposal from Apparel Impact for the Clothing Bin Drop-off at the Transfer Station**

Budget #:  
Budget Description:  
\$ Amount:

Additional Comments/Details: **The proposal is for two bins to be placed at the Transfer Station and they will pay the Town \$.05 / lb of textiles collected.**

**COMPTROLLER APPROVAL or Comments:**

Include that the funds received shall be deposited in the General Fund to account # A-02135 – (General Fund – Transfer Station textiles received) - MH

***ATTORNEY APPROVAL or Comments:***

...s your Local Community

# CLIFTON PARK TEXTILE RECYCLING



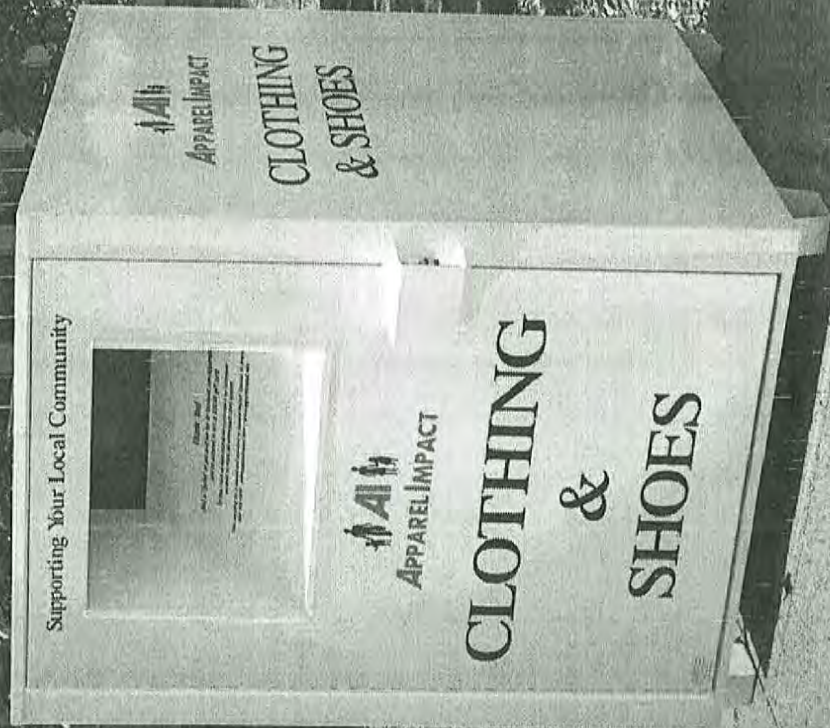
AIM  
APPAREL IMPACT

[WWW.APPARELIMPACT.COM](http://WWW.APPARELIMPACT.COM)



# CONTENT OUTLINE

Apparel Impact  
The Proposal



# WE ARE APPAREL IMPACT

- U.S. Veteran Owned | Locally Owned | Family Owned
- Established in 2014
- Easterseals Partner
- Fastest Growing Textile Recycling Company in Northeastern U.S.
- 700+ Customers & Partners Throughout Northeastern U.S.
- 100+ Towns/Cities Partnerships
- Recycles Over 5 Million Pounds of Textiles Annually & Growing
- Recycling Partnerships with Schools, Municipalities, Businesses, Non-Profits
- Awarded 40U40 by Union Leader for Supporting 4,000 Local Families Annually
- Provides Over 4,000 Families and Children Clothing Annually



# THE PROPOSAL

Apparel Impact has reviewed your request for services for Textile Collection and Recycling. We are honored and willing to service the locations under your authority. Apparel Impact has an established relationship with business owners, cities, towns, schools and non-profits in the Clifton Park area and are excited at the opportunity to work with you.

Because we're a locally and family owned business, we understand that assuring our operation runs seamlessly is paramount to our ability to operate and sustain a good reputation for the towns we work in. Below are important points to consider and our proposal:

- We would like to offer a per pound payment of \$0.05/LB. collected at each site.
- We will provide each location two Apparel Impact clothing collection bins. Each bin will have branding and also offer an Acceptable Items List.
- Apparel Impact currently services the Clifton Park area twice weekly and will seamlessly incorporate your locations.
- Full-Service - Weekly Guarantee
- Financial Proposal: \$0.05/LB.
- Annual Report (Provides Total Weight)
- Clean Up and Maintenance Guaranteed
- 24/7 Customer Service Line Guaranteed



## Tom McCarthy

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**From:** Jean, Spiegel <JSpiegel@cliftonpark.org>  
**Sent:** Tuesday, February 1, 2022 9:57 AM  
**To:** Teresa Brobston  
**Cc:** Tom McCarthy; Meg Springli  
**Subject:** FW: Clifton Park Recycling Bins RFP-Transfer Station  
**Attachments:** Clifton Park Proposal.pdf

This is the only one I have gotten

*Jean Spiegel*

Town Supervisor's Office  
Town of Clifton Park  
(518) 371-6651 ext.240  
jspiegel@cliftonpark.org

**From:** Joe Whitten <joe@apparelimpact.com>  
**Sent:** Wednesday, January 12, 2022 2:42 PM  
**To:** Jean, Spiegel <JSpiegel@cliftonpark.org>  
**Cc:** Line Henriksen <line@apparelimpact.com>; Tom McCarthy <TMcCarthy@cliftonpark.org>; pbarret@cliftonpark.org  
**Subject:** Re: Clifton Park Recycling Bins RFP-Transfer Station

Good Afternoon Jean,

I have attached a proposal and an example MOU for the RFP we received from Mr. McCarthy and Mr. Barrett (both cc'd).

We do not provide some of the requested information in our proposals, but I have provided the information below as a reference and to be included on the RFP.

Apparel Impact Bins typically measure 4x4x6.5 Feet. As mentioned in the proposal, we provide weekly service to all Apparel Impact customers which entail an Apparel Impact driver approaching the bin, unlocking, emptying the bin of all contents and loading the truck accordingly.

As far as the "end-source" of our recycled materials, we work with both non-profit organizations and clothing graders, all primarily based in the U.S. who assist with the actual recycling or reuse of the clothing and materials. We also have a community division which provides nearly 3,000 veterans and low income families annually with free clothing, shoes and other resources.

We outlined a general idea of our scope and size of Apparel Impact in the proposal, but for reference; Apparel Impact has over 700 locations throughout New Hampshire, Maine, Vermont, Massachusetts and New York. We are considered the fastest growing textile recycler in the Northeastern U.S., the only Veteran owned textile recycler in the Northeastern U.S. and our reputation for service is second to none.

We have also offered \$0.05/LB. collected at any site we offer service to within your scope of locations.

We're excited at the opportunity to serve you and look forward to hearing from you soon. Please reach out with any questions or concerns.

Sincerely,

Joe Whitten  
Apparel Impact  
Co-Founder and CEO  
Office: 603-505-4779 Ext.700  
Direct Line: 603-867-3340  
Email: [joe@apparelimpact.com](mailto:joe@apparelimpact.com)  
Web: [www.apparelimpact.com](http://www.apparelimpact.com)  
Facebook: [www.facebook.com/apparelimpactllc](http://www.facebook.com/apparelimpactllc)

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On Wed, Jan 12, 2022 at 10:37 AM Tom McCarthy <[TMcCarthy@cliftonpark.org](mailto:TMcCarthy@cliftonpark.org)> wrote:

Mr. Whitten,

Supervisor Barret asked me to send the attached RFP to your attention. It can be found on the Town's Website at [www.cliftonpark.org](http://www.cliftonpark.org)

If you have any questions, please feel free to contact me at the above email address.

Thank you.

Tom McCarthy  
Town Attorney



# Town of Clifton Park

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6651 | Fax: (518) 371-1136

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January 4, 2022

The Town of Clifton Park seeks offers from qualified entities (businesses, non-profits or individuals) to enter into a service agreement to provide clean, efficient and modern clothing and textile recycling bin or bins at the town's Transfer Station, 217 Vischer Ferry Road, Rexford, NY, 12148.

The Clifton Park Transfer Station includes recycling facilities for cans, bottles, metals, electronics, and yard waste.

The town seeks a private partner to provide modern, clean and well serviced recycling bins for clothing, shoes, and related textile materials to keep reusable materials out of the region's landfills. The town can permit space for up to 8' by 20' for clothing bins, where indicated on the attached overhead view.

If your company, entity or organization has a record of reliable service and success in the clothing recycling industry or charitable activities, we encourage you to propose a partnership with the Town of Clifton Park. Offerors should provide proposals which include:

- A full description of the number, size and characteristics of clothing bins to be provided
- A pickup and services schedule demonstrating the frequency with which the bins are to be serviced and emptied
- Full and accurate details on the entities recovery for providing full services to the recycling bins
- Information on the entity's end source outlets for recycled materials – how do you ultimately dispose of donated material?
- Is the entity a for-profit or non-profit? If non-profit, provide details.
- Information on your track record. Provide information on the size, scope, location and successful operations on the offering entity
- Revenue or any other benefits to the town or community that you are able to provide, as a result of your successful proposal.

Proposals should be emailed to Jean Spiegel at [jspiegel@cliftonpark.org](mailto:jspiegel@cliftonpark.org) by January 31, 2022.

Town of Clifton Park Transfer Station at 217 Vischer Ferry Road, Rexford, NY 12148



## Tom McCarthy

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**From:** Joe Whitten <joe@apparelimpact.com>  
**Sent:** Thursday, February 3, 2022 7:47 AM  
**To:** Tom McCarthy  
**Subject:** Re: Clifton Park Clothing Recycling proposal

Good Morning Tom,

Thank you, for reaching out. It's nice to hear from you.

The weight of textiles we collect from our municipality customers are measured in two different ways, depending on the preference of the customer and what scaling options the customer may or may not have.

Each Apparel Impact Bin holds 400 LB. An Apparel Impact Driver will record the bins capacity on each pick up based on if the bin is 1/4, 1/2, 3/4 or completely full. The driver records the data for each customer and once the route is completed, the truck is brought to a weigh station where a scale is provided. The total weight for each customer recorded by the driver is entered into our database in one column and the actual scale ticket into the other. The Database program then adjusts the numbers from the driver to fit with the scale ticket (real) number. Thus we always have accurate weight from each site and route.

Although the above process seems more complicated, it is accurate and easier. With that said, we do offer our municipality customers another option if they have a scale available on-site.

Our driver would scale in at your transfer station, collect the textiles from the bins and scale out. The difference is then the weight picked up at that location. This requires each of the Transfer Stations to have a truck scale.

Please let me know if you have any questions and I'd be happy to answer them.

Thank you for your time!

Sincerely,

Joe Whitten  
Apparel Impact  
Co-Founder and CEO  
Office: 603-505-4779 Ext.700  
Direct Line: 603-867-3340  
Email: [joe@apparelimpact.com](mailto:joe@apparelimpact.com)  
Web: [www.apparelimpact.com](http://www.apparelimpact.com)  
Facebook: [www.facebook.com/apparelimpactllc](http://www.facebook.com/apparelimpactllc)

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On Wed, Feb 2, 2022 at 12:30 PM Tom McCarthy <[TMcCarthy@cliftonpark.org](mailto:TMcCarthy@cliftonpark.org)> wrote:

Mr. Witten,

I am the Town Attorney for Clifton park and am charged with writing the acceptance of your proposal to place two of the clothing and textile recycling bins at our Transfer station. I was wondering how the total weight of the bins are measured and recorded each week, month or year? Is there a packing slip or invoice generated? Where are the materials actually weighed up?

T McCarthy