

TOWN OF CLIFTON PARK TOWN BOARD MEETING

March 7, 2022

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click



- I. Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. Open Public Privilege**

NOTE:

At this time, the Town Board meeting will be open to the public following CDC and New York State Guidelines for COVID-19. Please check www.cliftonpark.org for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
February 28, 2022

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Animal Control	Authorize the Supervisor to sign Intermunicipal Agreements with the Town of Halfmoon and City of Mechanicville for shared Animal Control Services	P. Barrett
2. Animal Control	Schedule a public hearing for amendments to Town Code pertaining to Dog License Fees	P. Barrett
3. Comptroller	Authorize the hiring of Heather Schultz as an Account Clerk Typist in the Comptroller's office	P. Barrett
4. Comptroller	Authorize the hiring of Katherine Taubkin as a Payroll Clerk in the Comptroller's office	P. Barrett
5. Comptroller	Adopt the Seasonal Pay Matrices for Full & Half Day Summer Camps, and Golf Course employees	P. Barrett

Resolution No. _____ of 2022, a resolution extending Intermunicipal Agreements between the Town of Clifton Park and the City of Mechanicville, and the Town of Halfmoon, respectively, for the provision of Animal Control Services.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, pursuant to Section 119-0 of the General Municipal Law of the State of New York, the parties are authorized to enter into binding agreements for the cooperative performance of various municipal projects, contracts and functions, and

WHEREAS, the local governments recognize the benefit to each of the involved municipalities that arise from the cooperative provision of services to their residents, and

WHEREAS, Resolution No. 15 of 2014 authorized an agreement between the Town of Halfmoon and the Town of Clifton Park, for shared services in the area of Animal Control, and

WHEREAS, Clifton Park and the City of Mechanicville also entered into such an agreement in 2020, whereby Clifton Park will provide on call and sick/vacation coverage for the prospective Animal Control Departments, and

WHEREAS, Clifton Park has the personnel and equipment to provide on call and sick/vacation coverage for the Halfmoon and Mechanicville Animal Control Departments with an increase in the rate of reimbursement from \$35/hour to \$40/hour; now therefore, be it

RESOLVED, that the Town Board approves the adoption of an Intermunicipal Agreement between the City of Mechanicville and the Town of Clifton Park for the provision of Animal Control Services, per the attached agreement through December 31, 2022 at \$40/hour; and be it further

RESOLVED, that the Town Board approves the adoption of an Intermunicipal Agreement between the Town of Halfmoon and the Town of Clifton Park for the provision of Animal Control Services, per the attached agreement through December 31, 2022 at \$40/hour.



Meg Springli

From: Town of Clifton Park <noreply@cliftonpark.org>
Sent: Tuesday, February 8, 2022 10:59 AM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 02-14-2022
Attachments: 6202933334160-08a Animal Control Agreement Halfmoon 2022.docx

An item has been submitted to the Resolution Request form for review.


Department: **Animal Control**
Your email: **tcook@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: 02-14-2022 ~~2-28-2022~~ 3/1/22

Brief Description: **Authorize the Supervisor to sign an Intermunicipal Agreement with Halfmoon for animal control services**

Budget #:
Budget Description:
\$ Amount:

Additional Comments/Details: **To be raised to \$40/hr + mileage**


COMPROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

INTERMUNICIPAL AGREEMENT

THIS AGREEMENT, made as of this ____ day of February, 2022 by and between the Town of Halfmoon, a municipal corporation with offices at 2 Halfmoon Town Plaza, Town of Halfmoon, NY 12065 (the "Halfmoon") and the Town of Clifton Park, a municipal corporation with offices located at 1 Town Hall Plaza, Clifton Park, New York 12065 ("Clifton Park").

WHEREAS, by authority of section 119-o of the General Municipal Law of the State of New York, the parties hereto are enabled to enter into binding agreements for the cooperative performance of various municipal projects, contracts and functions, and

WHEREAS, the Towns of Clifton Park and Halfmoon recognize the benefits to both municipalities that arise from the cooperative provision of services to their residents; and

WHEREAS, Clifton Park and Halfmoon wish to renew an Agreement whereby Clifton Park will provide on call and sick/vacation coverage for the Halfmoon Animal Control Department, and

WHEREAS, Clifton Park has the personnel and equipment to provide on call and sick/vacation coverage for the Halfmoon Animal Control Department;

NOW THEREFORE, the parties agree as follows:

Section 1. Clifton Park does hereby agree to provide animal control services for the citizens of Halfmoon consisting of on call coverage on weekends, coverage when Halfmoon Animal Control Department personnel are sick or on vacation, together with such other further times as the parties may agree. Weekend coverage shall generally be considered from 8:00 PM on Fridays to 8:00AM on Monday. Such service shall consist of responding to requests for Animal Control assistance within Halfmoon.

Section 2. Clifton Park agrees to provide equipment and manpower necessary for the service described in Section 1 above is extended for the period commencing on January 1, 2022 and ending December 31, 2022.

Section 3. It is further agreed by Clifton Park that it shall be responsible for all loss or damage to its own equipment in answering such calls.

Section 4. Each municipality shall continue to maintain insurance and hold one another harmless for any and all claims that may arise as a result of the services described herein. The Town of Halfmoon shall list Clifton Park Animal Control as an additional insured on its general liability policy for any claims arising out of activity within the Town of Halfmoon. Nothing in this agreement shall be deemed to in any way establish an employer/employee relationship. The contract is for services only and no rights or benefits usually conferred to employees of Halfmoon shall be conferred via this contract.

Section 5. In return for such service, Halfmoon agrees to pay Clifton Park the amount of forty dollars (\$40.00) per hour when responding for Halfmoon plus the established Federal Government mileage reimbursement rate for each call.

Section 6. Clifton Park will provide documentation to Halfmoon for each call responded to in Halfmoon. This documentation will be provided to Halfmoon before any amounts will be paid for the service provided by Clifton Park.

Section 7. If any provision of this Agreement is or becomes illegal, invalid or unenforceable that shall not affect the validity or enforceability of any other provision of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first written above.

TOWN OF HALFMOON

BY: _____
Supervisor

TOWN OF CLIFTON PARK

BY: _____
Supervisor

INTERMUNICIPAL AGREEMENT

THIS AGREEMENT, made as of this ____ day of _____, 2022 by and between the City of Mechanicville, a municipal corporation with offices at 36 N. Main St, Mechanicville, NY 12118 (“Mechanicville”) and the Town of Clifton Park, a municipal corporation with offices located at 1 Town Hall Plaza, Clifton Park, New York 12065 (“Clifton Park”).

WHEREAS, by authority of section 119-o of the General Municipal Law of the State of New York, the parties hereto are enabled to enter into binding agreements for the cooperative performance of various municipal projects, contracts and functions, and

WHEREAS, the Town of Clifton Park and the City of Mechanicville recognize the benefits to both municipalities that arise from the cooperative provision of services to their residents; and

WHEREAS, Clifton Park and Mechanicville wish to renew an Agreement whereby Clifton Park will provide on call and sick/vacation coverage for the Mechanicville Animal Control Department, and

WHEREAS, Clifton Park has the personnel and equipment to provide on call and sick/vacation coverage for the Mechanicville Animal Control Department;

NOW THEREFORE, the parties agree as follows:

Section 1. Clifton Park does hereby agree to provide animal control services for the citizens of Mechanicville consisting of on call coverage on weekends, coverage when Mechanicville Animal Control Department personnel are sick or on vacation, together with such other further times as the parties may agree. Weekend coverage shall generally be considered from 8:00 PM on Fridays to 8:00AM on Monday. Such service shall consist of responding to requests for Animal Control assistance within Mechanicville.

Section 2. Clifton Park agrees to provide equipment and manpower necessary for the service described in Section 1 above is extended for the period commencing on January 1, 2022 and ending December 31, 2022.

Section 3. It is further agreed by Clifton Park that it shall be responsible for all loss or damage to its own equipment in answering such calls.

Section 4. Each municipality shall continue to maintain insurance and hold one another harmless for any and all claims that may arise as a result of the services described herein. The City of Mechanicville shall list Clifton Park Animal Control as an additional insured on its general liability policy for any claims arising out of activity within the City of Mechanicville. Nothing in this agreement shall be deemed to in any way establish an employer/employee relationship. The contract is for services only and no rights or benefits usually conferred to employees of Mechanicville shall be conferred via this contract.

Section 5. In return for such service, Mechanicville agrees to pay Clifton Park the amount of forty dollars (\$40.00) per hour when responding for Mechanicville plus the established Federal Government mileage reimbursement rate for each call.

Section 6. Clifton Park will provide documentation to Mechanicville for each call responded to in Mechanicville. This documentation will be provided to Mechanicville before any amounts will be paid for the service provided by Clifton Park.

Section 7. If any provision of this Agreement is or becomes illegal, invalid or unenforceable that shall not affect the validity or enforceability of any other provision of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first written above.

CITY OF MECHANICVILLE

BY: _____
Mayor

TOWN OF CLIFTON PARK

BY: _____
Supervisor

Resolution No _____ of 2022, a resolution scheduling a public hearing on a proposal to amend the Town's Zoning Code §92 to increase dog license fees.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Director of Animal Control, Terri Cook has requested that amendments be made to 92-2B and 9203A of Town Code, and

WHEREAS, The Town Board wishes to schedule a Public Hearing to solicit the views and input from the community on the proposal; now therefore, be it:

Resolved, that a Public Hearing will be held on March 21, 2022, at 7:05 PM on a proposal to adjust dog license fees per the attached draft legislation; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

2

Meg Springli

From: Tom McCarthy <TMcCarthy@cliftonpark.org>
Sent: Tuesday, February 15, 2022 9:36 AM
To: Meg Springli
Subject: FW: Dog License Fees

Categories: TB Prep

3/7/22 Resolution

Schedule PH for 3/21/22

Put this email in with the res to schedule a PH on dog licenses. I will deal with it.

From: Terri Cook <TCook@cliftonpark.org>
Sent: Tuesday, February 15, 2022 9:22 AM
To: Tom McCarthy <TMcCarthy@cliftonpark.org>
Subject: Re: Dog License Fees

92-2 B. - this section says that Saratoga County "DOG" Shelter remittees the license fee along with any additional fee and surcharge to the Town Clerk. I do not believe this happens anymore.

From: Tom McCarthy <TMcCarthy@cliftonpark.org>
Sent: Monday, February 14, 2022 10:51 AM
To: Meg Springli <mspringli@cliftonpark.org>
Cc: Terri Cook <TCook@cliftonpark.org>
Subject: Dog License Fees

Can you draft a resolution scheduling a public hearing to change the Dog license fees to \$5.00? No other changes, I believe

Terri,

Phil approved moving the 1/2 moon fees to \$40.00. Who is your contact at Mechanicville and can you tell them we are going to 40 for them too?

As for Dog licence fees, he approved going to \$5.00, so here is the change. Are there any other tweaks to section 92 that you want to think about?

Meg Springli

From: Teresa Brobston <tbrobston@cliftonpark.org>
Sent: Thursday, February 17, 2022 10:05 AM
To: Terri Cook; Tom McCarthy
Cc: Meg Springli; Claudia Fitzgerald; Christine Pagnello
Subject: Dog Fees

sched. PH

Terri and Tom, After reviewing the proposed Code changes, and since this update in the Code refers and effects the Town Clerk's Office, I have additional changes for consideration. See below in yellow. Thank you for your cooperation.

Teresa J. Brobston

Clifton Park Town Clerk
#1 Town Hall Plaza
Clifton Park, NY 12065
Phone: 518-371-6681
Fax: 518-383-5088
tbrobston@cliftonpark.org

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

§ 92-3 Fees.

A. The Town of Clifton Park hereby establishes the fee for a dog license issued pursuant to this chapter at \$[2.50] \$5.00 for a spayed or neutered dog and \$8.50 for dogs not spayed or neutered. The fee for replacement dog tags shall be \$3.

B. In addition to the license fee established by Subsection A above, each applicant for a dog license shall pay a State surcharge of \$1 if the dog to be licensed is spayed or neutered and \$3 if the dog is not so altered.

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

§ 92-3 Fees.

- A. The Town of Clifton Park hereby establishes the fee for a dog license issued pursuant to this chapter at \$[2.50] \$5.00 for a spayed or neutered dog and \$8.50 for dogs not spayed or neutered. The fee for replacement dog tags shall be \$3.
- B. In addition to the license fee established by Subsection A above, each applicant for a dog license shall pay a State surcharge of \$1 if the dog to be licensed is spayed or neutered and \$3 if the dog is not so altered.
- C. Excepted from payment of the license fees in Subsection A above are applications submitted for a dog license for any guide, service, war, working dogs, search or law enforcement purposes, and therapy dogs.
- D. The surcharge identified in Subsection [A] B above shall be collected by the Town Clerk and submitted to the New York State Animal Population Control Fund, to the entity designated by the State of New York, pursuant to Agriculture and Markets Law § 107, as amended.
- E. All dog owners are required to notify the Town Clerk of a change in ownership of any dog over the age of four months, within the Town of Clifton Park, within 30 days of the change in ownership, and to apply for a current dog license if required by this chapter.
- F. The license tags issued by the Town Clerk shall contain the identification number issued by the Clerk. All dogs within the Town of Clifton Park must wear the license tags issued by the Clerk at all times, except that a dog participating in a dog show shall be exempt from the identification section of this article and of § 111 of the Agriculture and Markets Law during such participation.

Resolution No. _____ of 2022, a resolution appointing Heather Schultz, provisionally, as an Account Clerk Typist in the Comptroller's office pending civil service certification.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for an Account Clerk Typist in the Comptroller's office, and

WHEREAS, Mark Heggen, Comptroller has interviewed Ms. Schultz and wishes to hire Ms. Schultz provisionally, as an Account Clerk Typist, Grade 4, Step 1, Year 1, to be paid \$25.29/hr.; now, therefore be it

RESOLVED, that Heather Schultz, 1210 London Square, Clifton Park is hereby appointed as Account Clerk Typist for the Town of Clifton Park, effective immediately, and pending Civil Service certification; and be it further

RESOLVED, that the comptroller is authorized to transfer \$36,000 from A-1315-E0961 (Gen. Fund – Comptroller – Account Clerk) to A-1315-Exxx (General Fund –Comptroller – Employee).

Meg Springli

From: Town of Clifton Park <noreply@cliftonpark.org>
Sent: Thursday, February 24, 2022 10:21 AM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 03-07-2022
Attachments: 6217a24f8f169-Accounts Payable.pdf; ~~6217a24f90e34-AP Clerk.xlsx~~

An item has been submitted to the Resolution Request form for review.

Department: **Comptroller**
Your email: **mheggen@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **03-07-2022**

Brief Description: **Hire Heather Schultz, 1210 London Square, Clifton Park as an Account Clerk Typist in the Comptroller's Office, Grade 4, Step 1, \$ 25.29 per hour.**

Budget #: **A-01315-Exxxx**
Budget Description: **General Fund - Comptroller - Employee Salary**
\$ Amount: **36300**

Additional Comments/Details:

COMPROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

Provisionally - pending civil service certification

Town of Clifton Park
Salary Allocation

		Grade	Step	Year	2022 Hourly Rate	Weeks to End of Year	Hours	Projected to End of Year
Heather	Schultz	4	1	1	25.29	41	35	\$ 36,291.15
Rounded to:								<u>\$ 36,300.00</u>

Transfer funds from ^{Acct.} Payroll Clerk

From	A-01315-E00961	<u>\$ 36,300.00</u>
		<u>\$ -</u>

Town of Clifton Park

Salary Matrix

FT - Full Time

2022 Salary Matrix

Percent Increase:

2.00%

Grade	1	2	3	4	5	6	7	8	9	10	11
1	17.28	17.45	17.97	18.51	19.07	19.64	20.43	21.25	22.31	23.43	24.60
2	19.95	20.15	20.75	21.37	22.01	22.67	23.58	24.52	25.75	27.04	28.39
3	22.63	22.86	23.55	24.26	24.99	25.74	26.77	27.84	29.23	30.69	32.22
4	25.29	25.54	26.31	27.10	27.91	28.75	29.90	31.10	32.66	34.29	36.00
5	27.95	28.23	29.08	29.95	30.85	31.78	33.05	34.37	36.09	37.89	39.78
6	30.61	30.92	31.85	32.81	33.79	34.80	36.19	37.64	39.52	41.50	43.58
7	33.95	34.29	35.32	36.38	37.47	38.59	40.13	41.74	43.83	46.02	48.32
8	37.30	37.67	38.80	39.96	41.16	42.39	44.09	45.85	48.14	50.55	53.08
9	41.27	41.68	42.93	44.22	45.55	46.92	48.80	50.75	53.29	55.95	58.75
10	43.92	44.36	45.69	47.06	48.47	49.92	51.92	54.00	56.70	59.54	62.52

Step	Percent Increase	1	2	3	4	5	6	7	8	9	10	11
1	1.00%	31,759	32,705	33,688	34,707	35,745	37,183	38,675	40,604	42,643	44,772	47,000
2	3.00%	36,673	37,765	38,893	40,058	41,259	42,916	44,626	46,865	49,213	51,670	54,340
3	3.00%	41,605	42,861	44,153	45,482	46,847	48,721	50,669	53,199	55,856	58,640	61,660
4	3.00%	46,483	47,884	49,322	50,796	52,325	54,418	56,602	59,441	62,408	65,520	68,800
5	3.00%	51,379	52,926	54,509	56,147	57,840	60,151	62,553	65,684	68,960	72,400	76,000
6	3.00%	56,274	57,967	59,714	61,498	63,336	65,866	68,505	71,926	75,530	79,316	83,280
7	3.00%	62,408	64,282	66,212	68,195	70,234	73,037	75,967	79,771	83,756	87,942	92,440
8	3.00%	68,559	70,616	72,727	74,911	77,150	80,244	83,447	87,615	92,001	96,606	101,460
9	3.00%	75,858	78,133	80,480	82,901	85,394	88,816	92,365	96,988	101,829	106,925	112,280
10	3.00%	80,735	83,156	85,649	88,215	90,854	94,494	98,280	103,194	108,363	113,786	119,440

Yearly Salary

260 days

Grade	Yearly Salary
1	31,450
2	36,309
3	41,187
4	46,028
5	50,869
6	55,710
7	61,789
8	67,886
9	75,111
10	79,934

Resolution No. _____ of 2022, a resolution appointing Katherine Taubkin, provisionally, as a Payroll Clerk in the Comptroller's office pending civil service certification.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for an Payroll Clerk in the Comptroller's office, and

WHEREAS, Mark Heggen, Comptroller has interviewed Ms. Taubkin and wishes to hire Ms. Taubkin provisionally, as a Payroll Clerk, Grade 6, Step 1, Year 1, to be paid \$28.38/hr.; now, therefore be it

RESOLVED, that Katherine Taubkin, 2 Marlboro Drive, Clifton Park, is hereby appointed as Payroll Clerk for the Town of Clifton Park, effective immediately, and pending Civil Service certification; and be it further

RESOLVED, that the comptroller is authorized to transfer \$40,700 from A-1315-E0230 (Gen. Fund – Comptroller – Payroll Clerk) to A-1315-Exxx (General Fund –Comptroller – Employee).

Meg Springli

From: Town of Clifton Park <noreply@cliftonpark.org>
Sent: Thursday, February 24, 2022 10:14 AM
To: Mark Heggen
Cc: Meg Springli
Subject: Resolution-Request for TB-Meeting: 03-07-2022
Attachments: 6217a0be2f679-Payroll Clerk.xlsx; ~~6217a0be2f89f-Payroll clerk.pdf~~
Confidential, see Comptroller

Thank you. Your resolution request has been submitted. **Please confirm that the attachments in this email are complete.** If not, please send them to mspringli@cliftonpark.org prior to the submittal deadline. Incomplete submissions may result in delays.

Department: **Comptroller**
 Your email: **mheggen@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **03-07-2022**

Brief Description: **Hire Katherine Taubkin, 2 Marlboro Drive, Clifton Park, for Payroll Clerk, Grade 6, Step 1, effective immediately.**

Budget #: **A-01315-Exxxx**
 Budget Description: **General Fund - Comptroller - Employee Salary**
 \$ Amount: **40700**

Additional Comments/Details:
Provisionally - pending civil service certification

Town of Clifton Park
Salary Allocation

		Grade	Step	Year	2022 Hourly Rate	Weeks to End of Year	Hours	Projected to End of Year
Katherine	Taubkin	6	1	1	28.38	41	35	\$ 40,725.30
Rounded to:								<u>\$ 40,700.00</u>

Transfer funds from Payroll Clerk

From	A-01315-E00230	<u>\$ 40,700.00</u>
		<u>\$ -</u>

Town of Clifton Park
Salary Matrix

Grade	2022 Salary Matrix											Step Percent Increase	Yrs in Step
	1	2	3	4	5	6	7	8	9	10	11		
1	16.05	16.21	16.70	17.20	17.72	18.25	18.98	19.74	20.73	21.77	22.86		
2	18.51	18.70	19.26	19.84	20.44	21.05	21.89	22.77	23.91	25.11	26.37		
3	20.99	21.20	21.84	22.50	23.18	23.88	24.84	25.83	27.12	28.48	29.90		
4	23.44	23.67	24.38	25.11	25.86	26.64	27.71	28.82	30.26	31.77	33.36		
5	25.93	26.19	26.98	27.79	28.62	29.48	30.66	31.89	33.48	35.15	36.91		
6	28.38	28.66	29.52	30.41	31.32	32.26	33.55	34.89	36.63	38.46	40.38		
7	31.48	31.79	32.74	33.72	34.73	35.77	37.20	38.69	40.62	42.65	44.78		
8	34.56	34.91	35.96	37.04	38.15	39.29	40.86	42.49	44.61	46.84	49.18		
9	38.27	38.65	39.81	41.00	42.23	43.50	45.24	47.05	49.40	51.87	54.46		
10	40.73	41.14	42.37	43.64	44.95	46.30	48.15	50.08	52.58	55.21	57.97		
11	43.83	44.27	45.60	46.97	48.38	49.83	51.82	53.89	56.58	59.41	62.38		
12	46.92	47.39	48.81	50.27	51.78	53.33	55.46	57.68	60.56	63.59	66.77		
13	50.00	50.50	52.02	53.58	55.19	56.85	59.12	61.48	64.55	67.78	71.17		
14	53.71	54.25	55.88	57.56	59.29	61.07	63.51	66.05	69.35	72.82	76.46		
		1.00%	3.00%	3.00%	3.00%	3.00%	4.00%	4.00%	5.00%	5.00%	5.00%		
	1	2	3	3	3	3	3	3	3	3	3		

Resolution No. _____ of 2021, a resolution approving the 2022 salary matrices for Summer Recreation employees.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Director of Parks, Recreation and Community Affairs has requested that rates of pay be adopted for 2022 Summer Recreation Staff Matrices per Schedule A (Day Camps), Schedule B (Pool, Lifeguard & WSI), and Schedule C (Golf Course), and

WHEREAS, the Supervisor wishes to maintain pay rate increases similar across all seasonal recreation employees ; now therefore be it

RESOLVED, that the Town Board hereby adopts the 2022 Salary Matrices for Summer Recreation Employees staff per Schedules A, B and C (attached).

Schedule A

TOWN OF CLIFTON PARK
SUMMER RECREATION - 2022

DAY CAMP SALARIES AND HOURLY RATES

STEP	FULL DAY REC DIR. (per week)	FULL DAY REC SPEC & ASST DIR (per week)	1/2 DAY REC DIR. (per week)	1/2 DAY REC SPEC. (per week)	AQUATICS DIR. (per hour)	COUNSELOR (per hour)
1	\$ 1,374	\$ 681	\$ 687	\$ 341	\$ 22.45	\$ 13.20
2	\$ 1,433	\$ 698	\$ 717	\$ 349	\$ 22.95	\$ 13.20
3	\$ 1,472	\$ 714	\$ 736	\$ 357	\$ 23.45	\$ 13.45
4	\$ 1,513	\$ 733	\$ 757	\$ 367	\$ 23.95	\$ 13.70
5	\$ 1,554	\$ 752	\$ 777	\$ 376	\$ 24.45	\$ 13.95
6	\$ 1,593	\$ 772	\$ 797	\$ 386	\$ 24.95	\$ 14.20
7	\$ 1,640	\$ 792	\$ 820	\$ 396	\$ 25.45	\$ 14.45
8	\$ 1,687	\$ 813	\$ 844	\$ 407	\$ 25.95	\$ 14.70
9	\$ 1,735	\$ 833	\$ 868	\$ 417	\$ 26.45	\$ 14.95
10	\$ 1,785	\$ 857	\$ 893	\$ 429	\$ 26.95	\$ 15.20
11	\$ 1,834	\$ 877	\$ 917	\$ 439	\$ 27.45	\$ 15.45
12	\$ 1,885	\$ 900	\$ 943	\$ 450	\$ 27.95	\$ 15.70
13	\$ 1,937	\$ 924	\$ 969	\$ 462	\$ 28.45	\$ 15.95
14	\$ 1,993	\$ 945	\$ 997	\$ 473	\$ 28.95	\$ 16.20
15	\$ 2,048	\$ 970	\$ 1,024	\$ 485	\$ 29.45	\$ 16.45
16	\$ 2,111	\$ 999	\$ 1,056	\$ 500	\$ 29.95	\$ 16.70
17	\$ 2,173	\$ 1,029	\$ 1,087	\$ 515	\$ 30.45	\$ 16.95

Schedule B

TOWN OF CLIFTON PARK
SUMMER RECREATION - 2022

Pool, Lifeguard & WSI

STEP	Swim Lesson Director (per season)	Asst. Swim Lesson Dir. (per hour)	Water Safety Instructor (per hour)	Head Lifeguard (per hour)	Lifeguard (per hour)	Pool Director (per hour)	Pool Manager (per hour)
1	\$ 3,976	\$ 22.75	\$ 15.60	\$ 13.95	\$ 13.50	\$ 26.75	\$ 22.75
2	\$ 4,096	\$ 23.25	\$ 15.85	\$ 14.20	\$ 13.50	\$ 27.25	\$ 23.25
3	\$ 4,219	\$ 23.75	\$ 16.10	\$ 14.45	\$ 13.75	\$ 27.75	\$ 23.75
4	\$ 4,345	\$ 24.25	\$ 16.35	\$ 14.70	\$ 14.00	\$ 28.25	\$ 24.25
5	\$ 4,476	\$ 24.75	\$ 16.60	\$ 14.95	\$ 14.25	\$ 28.75	\$ 24.75
6	\$ 4,611	\$ 25.25	\$ 16.85	\$ 15.20	\$ 14.50	\$ 29.25	\$ 25.25
7	\$ 4,749	\$ 25.75	\$ 17.10	\$ 15.45	\$ 14.75	\$ 29.75	\$ 25.75
8	\$ 4,891	\$ 26.25	\$ 17.35	\$ 15.70	\$ 15.00	\$ 30.25	\$ 26.25
9	\$ 5,038	\$ 26.75	\$ 17.60	\$ 15.95	\$ 15.25	\$ 30.75	\$ 26.75
10	\$ 5,189	\$ 27.25	\$ 17.85	\$ 16.20	\$ 15.50	\$ 31.25	\$ 27.25
11	\$ 5,345	\$ 27.75	\$ 18.10	\$ 16.45	\$ 15.75	\$ 31.75	\$ 27.75
12	\$ 5,505	\$ 28.25	\$ 18.35	\$ 16.70	\$ 16.00	\$ 32.25	\$ 28.25
13	\$ 5,670	\$ 28.75	\$ 18.60	\$ 16.95	\$ 16.25	\$ 32.75	\$ 28.75
14	\$ 5,840	\$ 29.25	\$ 18.85	\$ 17.20	\$ 16.50	\$ 33.25	\$ 29.25
15	\$ 6,015	\$ 29.75	\$ 19.10	\$ 17.45	\$ 16.75	\$ 33.75	\$ 29.75
16	\$ 6,196	\$ 30.25	\$ 19.35	\$ 17.70	\$ 17.00	\$ 34.25	\$ 30.25
17	\$ 6,382	\$ 30.75	\$ 19.60	\$ 17.95	\$ 17.25	\$ 34.75	\$ 30.75

Schedule C

TOWN OF CLIFTON PARK
SUMMER RECREATION - 2022

GOLF COURSE

<u>Step</u>	<u>Attendant</u>	<u>Supervisor</u>
1	13.20	15.80
2	13.45	16.05
3	13.70	16.30
4	13.95	16.55
5	14.20	16.80
6	14.45	17.05
7	14.70	17.30
8	14.95	17.55
9	15.20	17.80
10	15.45	18.05
11	15.70	18.30
12	15.95	18.55

Meg Springli

From: Town of Clifton Park <noreply@cliftonpark.org>
Sent: Friday, February 25, 2022 10:22 AM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 03-07-2022
Attachments: 6218f4173b01c-Summer Camp Matrix 2022.xlsx

An item has been submitted to the Resolution Request form for review.

Department: **Parks & Recreation**
Your email: **mheggen@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **03-07-2022**

Brief Description: **Adopt Summer Camp Matrix for Pools, Full & Half Day Camps and Golf Course Attendants.**

Budget #:
Budget Description:
\$ Amount:

Additional Comments/Details: **There are 3 worksheets in the file. All should be included.**

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments: