


# TOWN OF CLIFTON PARK TOWN BOARD MEETING

April 18, 2022

The Town Board meeting can be viewed live by visiting [www.cliftonpark.org](http://www.cliftonpark.org) Scroll down to click

 ONLINE BOARD MEETINGS

- I. Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Business**
  - **ARPA Funds Discussion**
  - **Resolutions for Consideration**
  - **Other Business**
- VII. Open Public Privilege**

NOTE:

Please check [www.cliftonpark.org](http://www.cliftonpark.org) for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting  
**April 18, 2022**

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Parks & Recreation	Authorize the hiring of returning and new seasonal help for the Summer 2022 Parks & Recreation Programs	A. Standaert
2. Buildings & Grounds	Authorize the replacement of fencing at the Clifton Common	P. Barrett
3. Planning	Award a bid to DelSignore Paving for Phase I improvements at the Town Center Park	P. Barrett
4. Planning	Accept the low quote for tree cutting for the Moe Road Multi-Use Pathway Extension Project (hopefully)	P. Barrett
5. Planning	Transfer funds from Contingency for materials to be purchased for construction of a timber pedestrian bridge at Garnsey Park	A. Morelli
6. Highway	Authorize SingleCut Beersmith to use Town roadways for a 5k race on Saturday April 30, 2022 to benefit the Helping Hands School	D. Bull
7. Comptroller	Authorize final budget changes for the 2021 budget	P. Barrett
8. Comptroller	Authorize an update to the Town employees' 457 Plan, which will allow loans to be taken from the Roth portion of their account	P. Barrett

Resolution No. \_\_\_\_\_ of 2021, a resolution hiring seasonal staff for the 2022 Parks & Recreation Programs.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to retain new and returning Counselors as staff members for operation of the Town's Summer Camp Program for 2022, and the Barney Road Golf Course, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedules A, B, and C be hired; now therefore be it

RESOLVED, that the individuals listed in the attached Schedules A,B, and C be accepted as staff for the Town's 2022 Day Camp Program and the Barney Road Golf Course, to be paid as indicated on the schedules through the end of the respective seasons.

## Schedule A

### 2022 Returning Camp Counselors

FIRST	LAST	STREET	TOWN	SITE	POSITION	STEP	HRLY RATE
<b>FULL DAY (35)</b>					A-7320-E4800		
Breanna	Bass	4 Excalibur Court	Clifton Park , NY 12065	Full Day	Counselor	2	\$13.20
Kaitlyn	Addy	12 Whites Lane	Clifton Park, NY 12065	Full Day	Counselor	4	\$13.70
Nicholas	Alexander	4 Bilboa Road	Clifton Park, NY 12065	Full Day	Counselor	2	\$13.20
Christopher	Archambeault	601 Waite Road	Clifton Park, NY 12065	Full Day	Counselor	2	\$13.20
Jason	Aubrey	40 Hemlock Drive	Clifton Park, NY 12065	Full Day	Counselor	4	\$13.70
Bridget	Bailey	15 Rodriso Court	Clifton Park, NY 12065	Full Day	Counselor	2	\$13.20
Cade	Bernardi	10 Tintagel Way	Rexford, NY 12148	Full Day	Counselor	2	\$13.20
Jack	Buff	39 Gloucester Street	Clifton Park, NY 12065	Full Day	Counselor	4	\$13.70
Chad	Burks	483 Miller Road	Clifton Park, NY 12065	Full Day	Counselor	4	\$13.70
Isabella	Cady	22 Barney Road	Clifton Park, NY 12065	Full Day	Counselor	2	\$13.20
Damon	Carroll	12 Herold Drive	Rexford, NY 12148	Full Day	Counselor	2	\$13.20
Nicholas	Corporan	12 Gingham Avenue	Clifton Park, NY 12065	Full Day	Counselor	2	\$13.20
Giuseppe	D'Elia	1454 Crescent Vischer Ferry	Clifton Park, NY 12065	Full Day	Counselor	2	\$13.20
Devin	Gandron	1158 Baker Avenue	Schenectady, NY 12309	Full Day	Counselor	2	\$13.20
Austin	Miller	530B Grooms Road	Clifton Park, NY 12065	Full Day	Counselor	4	\$13.70
Jackson	Ordway	38 Mann Boulevard	Clifton Park, NY 12065	Full Day	Counselor	3	\$13.45
Olivia	Relyea	7 Sunrise Terrace	Clifton Park, NY 12065	Full Day	Counselor	4	\$13.70
Anastasia	Slepski	7 Castle Pines	Clifton Park, NY 12065	Full Day	Counselor	2	\$13.20
Hannah	Strouse	85 Appletree Lane	Clifton Park, NY 12065	Full Day	Counselor	2	\$13.20
Sadie	Underwood	182 Lake Nancy Road	Middle Grove, NY 12850	Full Day	Counselor	2	\$13.20
Ethan	Warner	2 Fallentree Lane	Clifton Park, NY 12065	Full Day	Counselor	4	\$13.70
<b>JONESVILLE (13)</b>					A-7310-E4550		
Nathan	Amodeo	6 Emmons Drive	Clifton Park, NY 12065	Jonesville	Counselor	2	\$13.20
Danai	Cirigiliano	15 Winkel Way	Ballston Lake, NY 12019	Jonesville	Counselor	2	\$13.20
Ryan	Connors	14 Carpenter Way	Clifton Park, NY 12065	Jonesville	Counselor	2	\$13.20
Brady	Craver	32 Canterbury Road	Clifton Park, NY 12065	Jonesville	Counselor	2	\$13.20
Victoria	Furnari	44 Spruce Street	Clifton Park, NY 12065	Jonesville	Counselor	2	\$13.20
Jack	Gregory	12 Quince Court	Clifton Park, NY 12065	Jonesville	Counselor	2	\$13.20
Connor	Lacey	8 Highland Oaks	Clifton Park, NY 12065	Jonesville	Counselor	2	\$13.20
Joe	Lemery	18 Settlers Lane	Ballston Lake, NY 12019	Jonesville	Counselor	2	\$13.20
Josh	Penman	5 Keystone Commons	Ballston Lake, NY 12019	Jonesville	Counselor	3	\$13.45
Jake	Stack	10 Oxford Place	Ballston Lake, NY 12019	Jonesville	Counselor	3	\$13.45
<b>LOCUST LANE (10)</b>					A-7310- E4500		
Joanna	Gartland	2 West Lawn Court	Clifton Park, NY 12065	Locust Lane	Counselor	2	\$13.20
Luke	Mahoney	3 Clare Court	Clifton Park, NY 12065	Locust Lane	Counselor	2	\$13.20
Layne	McDonald	23 Hemlock Drive	Clifton Park, NY 12065	Locust Lane	Counselor	3	\$13.45
Anastasia	Oussova	5 Cold Springs Drive	Clifton Park, NY 12065	Locust Lane	Counselor	2	\$13.20
Amanda	Renzi	15 Stony Brook Drive	Rexford, NY 12148	Locust Lane	Counselor	2	\$13.20

## Schedule B

### 2022 New Camp Counselors

FIRST	LAST	STREET	TOWN	SITE	POSITION	STEP	HRLY RATE
<b>FULL DAY</b>					A-7320-E4800		
Jason	Bianchi	7 Hetcheltown Rd	Glenville, NY 12302	Full Day	Counselor	1	\$13.20
Emma	Butry	73 Blue Jay Way	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
Maddie	Cozzens	53 Liberty Way	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
Aidan	Crowther	11 Timber Terrace	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
Allyson	Gurwitz	6 Putnam Lane	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
Ryan	Kohler	22 Wallflower Drive	Rexford, NY 12148	Full Day	Counselor	1	\$13.20
Davin	Leavy	13 Baltusrol Lane	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
Theyvasre	Muralitharan	106 Old Coach Road	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
Sean	Murray	7 Saxony Street	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
Dermot	O'Connor	41 Spruce Street	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
Ananth	Pai	26 Summerlin Drive	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
Sarah	Pendyke	59 Gloucester Street	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
Nathan	Ralston	21 Patricia Lane	Rexford, NY 12148	Full Day	Counselor	1	\$13.20
Sofia	Sosa	10 Beechridge Rd	Clifton Park, NY 12065	Full Day	Counselor	1	\$13.20
<b>JONESVILLE</b>					A-7310-E4550		
Tessa	Bossom	43 Mann Blvd	Clifton Park, NY 12065	Jonesville	Counselor	1	\$13.20
Alexa	Dochat	22 Hearthside Drive	Ballston Lake, NY 12019	Jonesville	Counselor	1	\$13.20
Andrew	Martin	15 Carpenter Way	Clifton Park, NY 12065	Jonesville	Counselor	1	\$13.20
Anthony	Mitola	75 St Andrews Dr	Clifton Park, NY 12065	Jonesville	Counselor	1	\$13.20
Logan	Murphy	15 Appletree Lane	Clifton Park, NY 12065	Jonesville	Counselor	1	\$13.20
Hope	Tidgewell	9 Raphael Court	Clifton Park, NY 12065	Jonesville	Counselor	1	\$13.20
Matthew	Warren	22 Pinehurst Drive	Clifton Park, NY 12065	Jonesville	Counselor	1	\$13.20
<b>LOCUST LANE</b>					A-7310- E4500		
Nicholas	Bass	4 Excalibur Court	Rexford, NY 12148	Locust Lane	Counselor	1	\$13.20
Alyssa	Palmer	2 Knollwood Drive	Ballston Lake NY 12019	Locust Lane	Counselor	1	\$13.20
Halyley	Alheim	8 Ebony Oaks	Clifton Park, NY 12065	Locust Lane	Counselor	1	\$13.20
Ryan	Gersey	1 Abbey Court	Clifton Park, NY 12065	Locust Lane	Counselor	1	\$13.20
Nathan	Grabowski	343 Vischer Ferry Road	Clifton Park, NY 12065	Locust Lane	Counselor	1	\$13.20
Kaitlyn	Johnson	53 Aster Drive	Rexford , NY 12148	Locust Lane	Counselor	1	\$13.20
Jake	Mahoney	3 Clare Court	Clifton Park, NY 12065	Locust Lane	Counselor	1	\$13.20
Abigail	Schanz	4 Peck Lane	Clifton Park, NY 12065	Locust Lane	Counselor	1	\$13.20
Brendan	Shields	13 Tudor Street	Clifton Park, NY 12065	Locust Lane	Counselor	1	\$13.20
Ben	Wilson	10 Hemlock Dr	Clifton Park, NY 12065	Locust Lane	Counselor	1	\$13.20
<b>OKTE</b>					A-7310-E4580		
Abigail	Jeffers	83 Algonquin Rd	Clifton Park, NY 12065	Okte	Counselor	1	\$13.20
Emily	Osborn	8 Towline Lane	Clifton Park, NY 12065	Okte	Counselor	1	\$13.20
Emily	Strife	23 Grissom Drive	Clifton Park, NY 12065	Okte	Counselor	1	\$13.20
Mia	Woolum	10 Wintergreen Court	Clifton Park, NY 12065	Okte	Counselor	1	\$13.20
Max	Woolum	10 Wintergreen Court	Clifton Park, NY 12065	Okte	Counselor	1	\$13.20
<b>TINY HANDS PRESCHOOL</b>					A-7310-Exxxx		
Anna	Wu	6 Tisdale Lane	Clifton Park, NY 12065	Preschool	Counselor	1	\$13.20
<b>ALTERNATES</b>							
Connor	Thomeson	17 Pinewood Dr	Clifton Park, NY 12065		Counselor	1	\$13.20

## Schedule C

### Summer Camp 2022

Additional Returning and New Specialists

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### Barney Road Golf Course

(effective April 12, 2022 through the 2022 Golf Season)

Name and Address	Position/Site	Step	Pay Rate (Weekly)	Code
Matthew Trump 7 Mapleline Rd Ballston Lake, NY 12019	Athletic Specialist/Jonesville	1	\$341	A-7310-E9000-4550
Lila Ogle 2 Dyer Drive Clifton Park, NY 12065	Art Specialist/Jonesville	1	\$341	A-7310-E9000-4550
Abigail Conpropst 1764 Crescent Rd Rexford, NY 12148	Art Specialist/Okte	1	\$341	A-7310-E9000-4580
Collin Cook 20 Sweetbrier Drive Ballston Lake, NY 12019	Athletic Specialist/Okte	1	\$341	A-7310-E9000-4580
Amanda Renzi 15 Stony Brook Drive Rexford, NY 12148	Art Specialist/Locust Lane	1	\$341	A-7310-E9000-4500
Kevin Lynch 41 Canterbury Road Clifton Park, NY 12065	Athletic Specialist/Locust Lane	2	\$349	A-7310-E9000-4500
<b>Barney Road Golf Course</b>			Hourly	
Michael Kelly 35 Moon Drive, Colonie	Barney Road Golf Course Attendant	2	\$13.45	A-7190-E4000

## Meg Springli

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**From:** Myla Kramer <MKramer@cliftonpark.org>  
**Sent:** Wednesday, April 6, 2022 12:17 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen; Tom McCarthy  
**Subject:** RE: Resolution Request for TB Meeting: ~~04-11-2022~~ <sup>04-18-2022</sup> Parks & Rec

Hi Meg. April 18<sup>th</sup> will be fine. Lori will attend since I will be out of town. I will also be submitting a resolution for new counselors so maybe they can be one resolution with a schedule A and B?

Thanks!

Regards,  
Myla

*Schedule A Future Counselors  
Schedule B New Counselors  
04-11-2022 & Other Res. as of 4/6/22*

Myla E. Kramer, M.S.W., Director  
Office of Parks, Recreation and Community Affairs  
518-371-6667 [www.cliftonpark.org](http://www.cliftonpark.org)

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**From:** Meg Springli <mspringli@cliftonpark.org>  
**Sent:** Wednesday, April 6, 2022 11:43 AM  
**To:** Myla Kramer <MKramer@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>; Tom McCarthy <TMcCarthy@cliftonpark.org>  
**Subject:** RE: Resolution Request for TB Meeting: 04-11-2022 Parks & Rec

Good morning Myla,

Unfortunately, the deadline for the 4-11 Town Board meeting was Tuesday. I see the effective date is 5/1, so please let me know if you would like it to be placed on the agenda for the 4-18 meeting.

Thank you,  
Meg

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Wednesday, April 6, 2022 11:28 AM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 04-11-2022 Parks & Rec

An item has been submitted to the Resolution Request form for review.

Department: **Parks & Rec**  
Your email: [mkramer@cliftonpark.org](mailto:mkramer@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.):

**A. Standaert**

Requested Meeting Date: ~~04-11-2022~~ <sup>04-18</sup>

Brief Description: a resolution hiring returning counselors for the full and half day summer camps per schedule A effective May 1, 2022 through August 19, 2022.

Budget #:

Budget Description:

\$ Amount:

Additional Comments/Details:

***COMPTROLLER APPROVAL or Comments:***

***ATTORNEY APPROVAL or Comments:***

## Meg Springli

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**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Thursday, April 14, 2022 10:33 AM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 04-18-2022 Parks & Rec

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Monday, April 11, 2022 3:22 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 04-18-2022 Parks & Rec

An item has been submitted to the Resolution Request form for review.

Department: **Parks & Rec**  
Your email: [mkramer@cliftonpark.org](mailto:mkramer@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **04-18-2022**

Brief Description: **A resolution rehiring Michael Kelly, 35 Moon Drive, Colonie as a returning attendant at the Barney Road Golf Course to be paid Step 2 \$13.45/hr effective retroactive from April 12 through November 15, 2022.**

Budget #:  
Budget Description:  
\$ Amount:

Additional Comments/Details:

*Combine w/ Specialists Schedule C*

**COMPTROLLER APPROVAL or Comments:**

Charges for employment to be charged to A-07190-E4000 (General Fund – Barney Road Golf – Part-time Employees)

***ATTORNEY APPROVAL or Comments:***

Resolution No. \_\_\_\_\_ of 2022, a resolution awarding a contract for replacing fencing at Clifton Common.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Director of Buildings, Parks, and Recreation, Dan Clemens advertised for sealed bids for fence replacement located at Clifton Common, and

WHEREAS, sealed bids were opened on February 11, 2022, WBE Fence Co. of 11 Deer Court, Brewster, NY submitting the low bid of \$252,501.00 for removal and replacement of stockade fencing around the perimeter of the Clifton Common with gates, and removal and installation of 4-foot high black chain link fence with gates surrounding the soccer fields, and

WHEREAS, the Director of Buildings, Parks, and Recreation recommends awarding the bid to WBE Fence Co. as lowest responsible bidder, and

RESOLVED, that the comptroller is authorized to transfer from A-00914 (General Fund – Unassigned Fund Balance) to cover the costs in the amount of \$252,501.00 to A-07112-00200 (General Fund – Clifton Common – Equipment); and be it further

RESOLVED, that the Supervisor is authorized to sign a contract with WBE Fence Company, Inc. for the fencing, in an amount not to exceed \$252,501.00 for removal and installation of fencing and gates at Clifton Common.

## Meg Springli

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**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Thursday, April 14, 2022 10:55 AM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 04-18-2022 Buildings & Grounds

The funds would have to come from A-00914 – (General Fund – Unassigned Fund Balance) with a transfer to A-07112-00200 (General Fund – Clifton Common – Equipment)

Mark

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Wednesday, April 6, 2022 11:39 AM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 04-18-2022 Buildings & Grounds

An item has been submitted to the Resolution Request form for review.

Department: **Buildings & Grounds**  
Your email: [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P.Barrett**

Requested Meeting Date: **04-18-2022**

Brief Description: **Replace entire stockade fence around Clifton Common and black chain link fence around soccer**

Budget #: **A-7112-??**  
Budget Description: **Clifton Common**  
\$ Amount: **\$252,501.00**

Additional Comments/Details: **There is no money to do this job in the common budget. Supervisor Barrett asked me to put this on the agenda, where the money comes from, I do not know**

**COMPTROLLER APPROVAL or Comments:**

**ATTORNEY APPROVAL or Comments:**

FENCING ON CLIFTON COMMON BID 2/11/22 @ 2 PM

COMPANY NAME	Fence #1 Cedar	Fence #1 Treated	Fence #2
Bruce Fencing	\$ 404,552-	\$ 414,862-	\$ 52,541-
WBE Fence Co	\$ 225,632-	N/A	\$ 26,869-



# Town of Clifton Park

## Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

### BID FORM

Date: February 9, 2022

Company Name: WBE Fence Company, Inc.

Bid Name: Clifton Common Fence Replacement

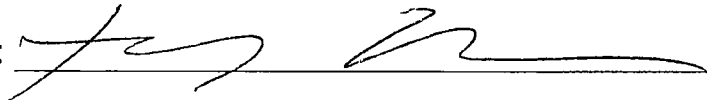
**Fence #1:**

Cedar: \$225,632.00

Treated: Not Available

Fence #2 \$26,869.00

Name/Title: Benny Krasniqi Sales Representative

Signature: 



# Town of Clifton Park

## Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

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The Town of Clifton Park, through the Buildings & Grounds Department, seeks sealed bids from qualified entities for fence replacement located at Clifton Common, Clifton Park, NY, 12065.

**Scope of work is as follows but not limited to:**

**#1:** Remove and dispose of offsite approximately 4,400 LF old 8-foot x 8-foot “stockade” type fencing and 5-inch x 5-inch posts around the boundary of the Clifton Common.

Supply and install new 8-foot x 8-foot “stockade” type fencing and 5-inch x 5-inch posts, to match existing type, style and size with several gates and pass-through gates matching exact placement of all current gates.

**Please provide a cost for cedar and pressure treated on the bid sheet**

**#2:** Remove and dispose of offsite approximately 1,100 LF of 4-foot-high black chain-link fence around the soccer fields on the Clifton Common.

Supply and install new 4-foot-high black chain link fence, with pass-through gates matching exact placement of existing.

All posts shall be set with tamped crusher run.

Contractor is responsible for contacting DSNY for underground utility locations.

Contractor is responsible for applying for any permits required and scheduling all inspections required by code.

Dispose of all waste properly.

All work is to be done with public safety protocols, presented in writing to the town before work begins.

A copy of the bid specs can be picked up at the Town Clerk's office, One Town Hall Plaza, Clifton Park, NY 12065 or by emailing Teresa Brobston: [tbrobston@cliftonpark.org](mailto:tbrobston@cliftonpark.org).

**Please use attached bid form**

Sealed bids must be received at the Town Clerk's Office at One Town Hall Plaza, Clifton Park, NY, 12065, by 2:00 PM on February 11, 2022 at which time bids will be opened. Please identify your bid as "Clifton Common Fence".

The town requires proof of liability insurance with one million dollars naming the town as an additional insured, as well as appropriate workers compensation insurance and automobile insurance.

Prevailing wage rate, as described by New York State must be paid. The Town of Clifton Park reserves the right to reject any and all bids.

The Town of Clifton Park reserves the right to require a performance bond. This bid document is available at [www.cliftonpark.org](http://www.cliftonpark.org) under the government tab. Select request for bid & proposals from drop down menu.

For information contact Dan Clemens, Director of Buildings, Parks and Recreation at [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org) 518-371-6651 ext. 248

Resolution No. \_\_\_\_\_ of 2022, a resolution awarding the construction contract for improvements to the Town Center Park pursuant to competitive bid.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution No. 243 of 2017, the Town Board authorized the acquisition of 34 +/- acres of land in the Town Center area for park purposes, and

WHEREAS, by Resolution No. 25 of 2020, the Town Board adopted a Master Plan for the Town Center Park, and

WHEREAS, by Resolution No. 101 of 2021, the Town Board retained Environmental Design Partners (EDP) to design Phase I of the development plan and to prepare bid specifications for the Park, including initial storm water and archeological study, park access, and first trail connections, and

WHEREAS, by Resolution No. 227 of 2021, the Town Board appropriated \$1,500,000 for the construction of Phase I of the Town Center Park and established a H-60 (Capital Projects Fund) with the initial appropriation, and

WHEREAS, on behalf of the Town Board, EDP published bid specifications and solicited sealed bids for Phase I of the project pursuant to General Municipal Law 103, and

WHEREAS, after a bid opening on April 4, 2022, Environmental Design Partnership (EDP) performed a bid analysis and recommended that the construction contract be awarded to DelSignore Blacktop Paving Inc., as low bidder, at a cost not to exceed \$2,074,469 including the Base Bid and Alternative 1, which provides electrical service enhancements and upgrades for the Parks future needs; now, therefore be it

RESOLVED, that the Town Board accepts the recommendation of the project design engineer Environmental Design Partnership, and hereby awards the construction contract for the Town Center Park Phase I Plan to DelSignore Blacktop Paving Inc, pursuant to General Municipal Law Section 103, at a cost not to exceed \$2,074,469 which represents a base low bid of \$1,994,494 and \$79,975 for bid Alternative #1 which provides electrical service enhancements and upgrades for the park's future needs; and be it further

RESOLVED, that the Comptroller is authorized to transfer funds from A-00914 (Unassigned Fund Balance) to A-08150-00015 (General Fund – Interfund Transfer – Contractual) to be transferred to H60-07250-0200 (Capital Projects Town Center Park – Town Center Park – Equipment) an increase in expenditures and revenues of H60-05031(Capital Projects Town Center Park – Interfund Revenues) shall be increased by the same amount ; and be it further

RESOLVED, that an additional \$574,469 be transferred from A-00915, the Undesignated Fund Balance, to Capital Projects Fund H60, to offset the low bid award construction costs of Phase 1 of the park development; and be it further

RESOLVED, that Environmental Design Partnership is authorized to notify DelSignore Blacktop Paving Inc., to proceed, with construction once construction contract documents are executed between DelSignore Blacktop Paving Inc, and the Town of Clifton Park; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

## Meg Springli

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**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Thursday, April 14, 2022 10:53 AM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 04-18-2022 Planning Department

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Monday, April 11, 2022 12:18 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 04-18-2022 Planning Department

An item has been submitted to the Resolution Request form for review.

Department: **Planning Department**  
Your email: [jscavo@cliftonpark.org](mailto:jscavo@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **04-18-2022**

Brief Description: **resolution awarding the construction contract for Improvements to the Town Center Park pursuant to competitive bid.**

Budget #: **H60-Clifton Park Town Center Park**  
Budget Description: **transfer \$574469 from A-00915 undesignated fund balance to cover construction costs**  
\$ Amount: **2,074,469**

Additional Comments/Details: **Mark Heggen needs to confirm transfer amounts and account information.**

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**COMPTROLLER APPROVAL or Comments:**

Transfer funds from A-00914 (General Fund – Unassigned Fund Balance) to A-08150-00015 (General Fund – Interfund Transfer – Contractual) to be transferred to H60-07250-00200 (Capital Projects Town Center Park – Town Center Park – Equipment) and revenues of H60-05031 (Capital Projects Town Center Park – Interfund Revenues)

***ATTORNEY APPROVAL or Comments:***

Resolution No. 227 of 2021, a resolution appropriating \$1,500,000 for the construction of Phase I of the Town Center Park Plan.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, by Resolution No. 243 of 2017, the Town Board authorized the acquisition of 34 +/- acres of land in the Town Center from the Shenendehowa Central School District for park purposes, and

WHEREAS, by Resolution No. 97 of 2018, the Town Board established a Planning Committee and Stakeholders Group to conduct a comprehensive public planning process to develop ideas and concepts consistent with the community's vision for the future park, and

WHEREAS, by Resolution No. 25 of 2020, the Town Board adopted a Town Center Park Master Plan based upon input and evaluation obtained through the Stakeholders Group planning committee process, and

WHEREAS, by Resolution No. 101 of 2021, the Town Board retained Environmental Design Partners to design Phase I of the development plan for the Town Center Park, including initial storm water and archeological study, park access, and first trail connections, and

WHEREAS, on September 20, 2021, EDP presented its plan to establish park access and the initial park development consistent with Phase I design as outlined in the Town Center Master Plan, and

WHEREAS, the Town Board wishes to proceed with Phase I development of the 34 +/- acres of the Town Center Park, on lands acquired from the Shenendehowa Central School District in 2017, consistent with the Master Plan as articulated by Environmental Design Partners; now, therefore, be it

RESOLVED, that the Town Board hereby appropriates the sum of \$1,500,000 for parkland development of Phase 1 of the Town Center Park Master Plan, and be it further

RESOLVED, that the Comptroller is directed to establish a capital projects fund with a transfer of \$1,500,000 from Undesignated Fund Balance (A-00915) to Interfund Transfer (A-08150-00015) to offset the costs of Phase 1 of the park development; and be it further

RESOLVED, that the Comptroller is authorized to establish a Capital Projects Fund, (H60-Clifton Park Town Center Park), with the funds to be utilized from the amounts above.

Resolution # 25 of 2020, a resolution to issue a negative declaration pursuant to SEQRA and to adopt the Town Center Park Master Plan.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Town Board and Planning Department conducted a comprehensive 12 month public planning and design process in 2019 to solicit public input and to engage stakeholders, neighbors, and residents in the identification and synthesis of public values and prioritization of concepts for the 37.59 acre property, and

WHEREAS, Behan Planning, as the town's consultant, prepared the Town Center Park Master Plan based on the design process and presented it to the Town Board on December 9, 2019 at a public presentation, and

WHEREAS, the Town Board proposes to adopt the Town Center Park Master Plan to guide the management of, and future improvements to the park, to seek grants, commit town resources as available, including appropriations authorized by the Town Board, workforce labor and equipment to implement the plan over time, and to construct amenities to the park in accordance with any required permits, and

WHEREAS, the planning staff and consultants recommend classifying adoption of the Town Center Park Master Plan as an unlisted action pursuant to SEQRA regulations, and

WHEREAS, the action requires that an environmental review be conducted pursuant to Article 8 of the Environmental Conservation Law, Part 617 of NYCRR (SEQRA), and

WHEREAS, an Environmental Assessment Form (EAF) has been completed by the planning staff and there are no other involved agencies identified for the preparation and subsequent adoption of the park's master plan; now, therefore, be it

RESOLVED, that after careful consideration, analysis and review, the Town Board adopts the EAF as prepared by planning staff, and determines that the action will not have a significant adverse impact on the environment as set forth in the environmental assessment form and that a determination of non-significance (Negative Declaration) shall be adopted and that an Environmental Impact Statement will not be required; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to file the Negative Declaration and any appropriate notices of this determination in accordance with 6 NYCRR Part 617.12 (b), and be it further

RESOLVED, that the Town Center Park Master Plan is hereby adopted by the Town of Clifton Park to guide future improvements to the park; and be it further

RESOLVED, that the park master plan is available in the Town Clerk's office for review during all normal business hours.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

February 3, 2020

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Teresa Brobston, Town Clerk

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

October 4, 2021

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Teresa Brobston, Town Clerk

## Meg Springli

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Monday, April 11, 2022 12:18 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen  
**Subject:** Resolution Request for TB Meeting: 04-18-2022 Planning Department  
**Attachments:** 625454b3f0a74-TCP-Draft Resolution.docx; 625454b3f0c91-Bids Tally Sheet.pdf; 625454b3f10ef-Delsignore Bid Form Sheets.pdf

An item has been submitted to the Resolution Request form for review.

Department: **Planning Department**  
Your email: **jscavo@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **04-18-2022**

Brief Description: **resolution awarding the construction contract for Improvements to the Town Center Park pursuant to competitive bid.**

Budget #: **H60-Clifton Park Town Center Park**  
Budget Description: **transfer \$574469 from A-00915 undesignated fund balance to cover construction costs**  
\$ Amount: **2,074,469**

Additional Comments/Details: **Mark Heggen needs to confirm transfer amounts and account information.**

***COMPTROLLER APPROVAL or Comments:***

***ATTORNEY APPROVAL or Comments:***

## Meg Springli

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**From:** John Scavo <jscavo@cliftonpark.org>  
**Sent:** Tuesday, April 12, 2022 10:28 AM  
**To:** Meg Springli  
**Cc:** Mark Heggen; Phil Barrett; Teresa Brobston  
**Subject:** Town Center Park Construction Bid Award - Resolution for 4/18  
**Attachments:** Bid Recommendation.pdf

Meg,

Attached, please find the EDP Bid Award Recommendation for the draft resolution I submitted yesterday to award the Town Center Park Phase I Construction Project to Delsignor Blacktop Paving Inc.

Best Regards,

John P. Scavo  
Director of Planning  
518-371-6054  
Town of Clifton Park  
One Town Hall Plaza / Clifton Park, NY 12065  
[https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.Cliftonpark.org&c=E,1,O3M2Tmu7I0GJqdh1bYsavNmWoZ8q-6O\\_DQjiwjZjD-kqTz6ECsHKiTD3oWM3AZ7V4q2Swl8aFKHEYoWwV-NO-s95k38DEOni2eskQe\\_idnXXsrbfBpGTew,&typo=1](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.Cliftonpark.org&c=E,1,O3M2Tmu7I0GJqdh1bYsavNmWoZ8q-6O_DQjiwjZjD-kqTz6ECsHKiTD3oWM3AZ7V4q2Swl8aFKHEYoWwV-NO-s95k38DEOni2eskQe_idnXXsrbfBpGTew,&typo=1)

Resolution No. of 2022, a resolution awarding the construction contract for Improvements to the Town Center Park pursuant to competitive bid.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Clifton Park is moving forward with Phase 1 of the project, which includes construction of parking in two locations — off Moe and Maxwell Roads — as well as infrastructure, stormwater, paved trails, lighting, and an open grass area.

WHEREAS, by Resolution No. 101 of 2021, the Town Board retained Environmental Design Partners to design Phase I of the development plan and bid specifications for the Town Center Park, including initial storm water and archeological study, park access, and first trail connections, and

WHEREAS, after a bid opening on April 4, 2022, Environmental Design Partnership performed a bid analysis and recommended that the construction contract be awarded to DelSignore Blacktop Paving Inc., as low bidder, and

WHEREAS, by Resolution No. 227 of 2021, a resolution appropriating \$1,500,000 for the construction of Phase I of the Town Center Park Plan established a Capital Projects Fund, (H60-Clifton Park Town Center Park), with the funds to be utilized from the amount above.

RESOLVED, that the Town Board accepts the recommendation of the project design engineer Environmental Design Partnership, and hereby awards the construction contract for the Town Center Park Phase I Plan to DelSignore Blacktop Paving Inc, pursuant to General Municipal Law Section 103, at a cost not to exceed \$2,074,469 which represents a base low bid of \$1,994,494 and \$79,975 for bid Alternative #1 which provides electrical service enhancements and upgrades for the park's future needs; and be it further

Resolved that an additional \$574,469 be transferred from the Undesignated Fund Balance (A-00915) to Capital Projects Fund, (H60-Clifton Park Town Center Park), to offset the low bid award construction costs of Phase 1 of the park development; and be it further

RESOLVED, that the Town Board authorizes the Comptroller to pay 100% of the costs of construction and construction management services; and be it further

RESOLVED, that Environmental Design Partnership is authorized to notify DelSignore Blacktop Paving Inc., to proceed, with construction once construction contract documents are executed between DelSignore Blacktop Paving Inc, and the Town of Clifton Park; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

## John Scavo

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**From:** John Lyon <jlyon@edpllp.com>  
**Sent:** Tuesday, April 12, 2022 7:35 AM  
**To:** John Scavo  
**Cc:** Joe Dannible  
**Subject:** Town Center Park

John,

EDP recommends that the Town awards the contract to DelSignor Black Top Paving INC. We have reviewed their bid and have no issues. As you have previously stated the Town would like to include Add Alternate #01 .

Base- \$1,994,494.00

Add Alt #01- \$79,975.00

Total-2,074,469.00

Let me know if you have any questions.

**John Lyon, RLA**  
Landscape Architect



Environmental Design Partnership  
900 Route 146  
Clifton Park, NY 12065  
518.371.7621 ext. 131 (o)  
518.579.5120 (direct)

# Town Center Park Bids Opening Tally Sheet

- > 6 Bids Received
- > 5 Bids Opened due to one Bid coming in late beyond 12:00 deadline.

Company Name	BASE BID	ALTERNATE 01
Luizz Bros.	2,922,000	1,200,000
...	2,299,453	82,100
...	2,776,190	81,000
...	2,744,525.97	68,600
...	Submitted in my bid add to top - for price 0.973	



**BID FORM**

ALL BIDS SHALL BE IN A SEALED ENVELOPED MARKED:

**Town Center Park**

AND RETURNED TO:

**TOWN OF CLIFTON PARK  
1 Town Hall Plaza  
Clifton Park, NY 12065**

**DATE OF BID OPENING: 3 pm Local Time on Monday, April 4, 2022**

BID PROPOSAL SUBMITTED BY: DeI Signore Blacktop Paving Inc.  
(Contractor)

**TABLE OF CONTENTS**

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**ARTICLE 5 – BASIS OF BID**

**BIDDER'S NAME:** DeSignore Blacktop Paving, Inc.

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following prices. Prices shall include all supervision, labor, equipment, and materials necessary to complete the work.

BASE BID TABLE		
ITEM	DESCRIPTION	PRICE
1	Town Center Park	1,994,494 <sup>00</sup>

TOTAL BASE BID .....\$ 1,994,494<sup>00</sup>

(WRITTEN AMOUNT): One million nine hundred ninety four thousand, four hundred ninety four dollars

5.02 Bidder submits the following prices for alternates, each as described by Specification Section 01230. Prices shall include all supervision, labor, equipment, and materials necessary to complete the work.

ALTERNATES		
ITEM	DESCRIPTION	PRICE
01	Electrical service and outlets for the Grove <u>Add</u>	<u>\$ 79,975<sup>00</sup></u>
02	<u>Polymer Paving System</u> <u>Add</u>	<u>\$ 65,265<sup>00</sup></u>

**ARTICLE 6 – TIME OF COMPLETION**

6.01 Bidder agrees that the Work will be physically complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before **October 15, 2022** as indicated in the Agreement.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The following documents are submitted with and made a condition of this Bid:
  - A. Required Bid security;
  - B. List of Proposed Subcontractors;
  - C. List of Proposed Suppliers;
  - D. List of Project References;
  - E. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license within the time for acceptance of Bids;
  - F. Contractor's License No.: 14-1657140
  - G. Required Bidder Qualification Statement with supporting data; and

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9 – BID SUBMITTAL

BIDDER: *[Indicate correct name of bidding entity]*

DeSignore Blacktop Paving, Inc.

By:

*[Signature]*

*[Printed name]*

Dewey M. DeSignore, III - President

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest:

*[Signature]*

*[Printed name]*

Dewey M. DeSignore, III

Title:

Secretary

Submittal Date:

April 4, 2022

Address for giving notices:

42 Brick Church Road

Troy, NY 12180

Telephone Number:

518/279-1642

Fax Number:

518/279-1792

Contact Name and e-mail address:

Matthew Leipman

mleipman@detsignorecompanies.com

Bidder's License No.:

(where applicable)

*NOTE TO USER: Use in those states or other jurisdictions where applicable or required.*

Resolution No. \_\_\_\_\_ of 2022, a resolution declaring an emergency under Section 103 (4) of General Municipal Law and accepting a quote from Buddy's Tree Service for the removal of trees in the area of the Moe Road Multi-Use Pathway Extension Project.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board, working through the Planning Staff, continues to advance the Moe Road Multi-Use Path Gap Closure project funded through a Congestion Mitigation and Air Quality Improvement Program Grant utilizing Federal Highway Administration (FHA) Funds administered through the NYS Department of Transportation, and

WHEREAS, Federal rules governing the program require that all Right of Way and land acquisition for the project is complete prior to the solicitation of bids or quotes for any aspect of the work, and

WHEREAS, the ROW acquisition for the project was delayed due to unforeseen circumstances within the willing seller negotiations for one property necessary for the project, jeopardizing the Town's ability to competitively bid and complete tree cutting necessary to commence the project prior to May 1 pursuant to Army Corp of Engineers Wetland Disturbance Permits associated with the project, and

WHEREAS, that acquisition issue has been resolved, and the Town may now proceed with bid/quote solicitation consistent with FHA requirements authorization, and

WHEREAS, General Municipal Law Section 103 (4) provides authorization for the Town Board to proceed in cases where unforeseen circumstances affecting public property require immediate action which cannot await competitive bidding, and

WHEREAS, Buddy's Tree Service has submitted a quote for the work in the amount of \$22,000, and

WHEREAS Buddy's Tree Service has completed numerous projects for the Town, and the Director of Buildings, Parks, and Recreation advises that the quote is in line with other tree cutting services within the Town; now therefore, be it

RESOLVED, that the Town Board determines that the unique and unforeseen circumstances caused by the interplay of two separate Federal Statutes upon the project constitutes an emergency for procurement purposes under Section 103 (4) of the General Municipal law and be it further

RESOLVED, that the Planning Staff is authorized to accept the quote of Buddy's tree Service for necessary tree cutting for the Moe Road Multi-Use Path Gap Closure Project, and to authorize Buddy Tree Service to proceed with the work and be it further

RESOLVED that the Town Board authorizes the expenditure of up to \$22,000 for the tree cutting services, effective immediately.

Resolution No. \_\_\_\_\_ of 2022, a resolution accepting a quote from \_\_\_\_\_ for the removal of trees in the area of the Moe Road Multi-Use Pathway Extension Project.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board, working through the Planning Staff, continues to advance the has been working to advance the Moe Road Multi-Use Path Gap Closure project funded through a Congestion Mitigation and Air Quality Improvement Program Grant utilizing Federal Highway Administration (FHA) Funds administered through the NYS Department of Transportation, and

WHEREAS, Federal rules governing the program require that all Right of Way and land acquisition for the project is complete prior to the solicitation of bids or quotes for any aspect of the work, and

WHEREAS, the ROW acquisition for the project was delayed due to unforeseen circumstances within the willing seller negotiations for one property necessary for the project, jeopardizing the Town's ability to competitively bid and complete tree cutting necessary to commence the project prior to May 1 pursuant to Army Corp of Engineers Wetland Disturbance Permits associated with the project, and

WHEREAS, that acquisition issue has been resolved, and the Town may now proceed with bid/quote solicitation consistent with FHA requirements authorization, and

WHEREAS, the Director of Parks, Buildings and Grounds has solicited quotes for tree cutting services necessary as a first step toward the construction of the project, and

WHEREAS, [ ] has submitted a quote for the work in the amount of

WHEREAS, Dan Clemens, Director of Buildings, Parks, and Recreation recommends awarding the work to [ ] as low bidder for the work, and

WHEREAS Buddy's Tree Service has completed numerous projects for the Town, and the Director of Parks, Buildings and advises that the quote is in line with other tree cutting services within the Town; now therefore, be it

RESOLVED, that the Planning Staff is authorized to accept the quote of [ ] for necessary tree cutting for the Moe Road Multi-Use Path Gap Closure Project, and to authorize [ ] to proceed with the work; and be it further

RESOLVED that the Town Board authorizes the expenditure of up to \$[25,000] for the tree cutting services; and be it further

RESOLVED that this Town Board Resolution shall take effect immediately.

# Meg Springli

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Monday, April 11, 2022 4:50 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen  
**Subject:** Resolution Request for TB Meeting: 04-18-2022 Planning Department  
**Attachments:** 62549462c20ab-NLEB Draft Resolution.docx; 62549462c229d-NLEB\_APR\_2016.pdf  
**Categories:** TB Prep

An item has been submitted to the Resolution Request form for review.

Department: **Planning Department**  
Your email: **jscavo@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **P. Barrett**

Requested Meeting Date: **04-18-2022**

Brief Description: **Allow Town Staff to obtain 3 bids for tree cutting servies to remove trees not to exceed \$25,000, by May 1, 2022 due to restrioctions by the Army Corp of Engineers permit to minimize impacts on the Norther Long Eared Bat Specties.**

Budget #: **A7629 Trails**  
Budget Description: **Moe Road Multi-use Pathway Extension Project**  
\$ Amount: **Up to and not to exceed \$25,000**

Additional Comments/Details: **Moeny can be used to leverage our local match portion of state and federal grant funding sources associated with the project.**

**If trees are not down by May 1st, we have to wait until November 1st to cut the trees which kicks the project out an entire year from construction.**

**Building & Grounds is gettng quotes now and most likely will have the lowest quote by this Friday.**

**COMPTROLLER APPROVAL or Comments:**

Public Works ✓  
3 quotes ✓

**ATTORNEY APPROVAL or Comments:**

Attorney ✓  
I have reviewed the Resolution Request and the information provided is accurate and complete. I have no comments at this time.

**The Northern Long-Eared Bat (NLEB) and the USACE Regulatory Permit Process**  
By the U.S. Army Corps of Engineers (USACE), Buffalo District  
April 2016

**Introduction:**

The northern long-eared bat (*Myotis septentrionalis*) is a small-sized insectivorous bat widely distributed in the eastern United States and across Canada. Due to declines in their population caused by White-Nose Syndrome ([https://www.whitenosesyndrome.org/sites/default/files/resource/white-nose\\_fact\\_sheet\\_6-2014\\_1.pdf](https://www.whitenosesyndrome.org/sites/default/files/resource/white-nose_fact_sheet_6-2014_1.pdf)), the NLEB was listed as a Threatened species under the Endangered Species Act (ESA) in April 2015 by the United States Fish and Wildlife Service (USFWS). White-Nose Syndrome is a disease that affects hibernating bats and is named for the white fungus that appears on the bats' nose and other areas of the bats. The disease has caused extensive mortality of hibernating bats in eastern North America and has recently been found in the west.

**Range of the NLEB in the USACE Buffalo District:**

The range of the NLEB includes **all counties** in the USACE Buffalo District Regulatory Program boundaries in both New York and Ohio (see <http://www.lrb.usace.army.mil/Missions/Regulatory.aspx> for a map of the District Boundaries).

**NLEB Ecology and Habitat Information:**

During the summer months (approximately April-August), NLEBs use forested/wooded habitat where the bats roost, forage, and travel. Summer NLEB habitat may also include adjacent or interspersed non-forested habitats such as emergent wetlands and edges of agricultural land, old fields, or pastures. Potential NLEB summer roosting habitat includes live or dead trees that are generally  $\geq 3$  inches diameter at breast height (DBH) with cracked or exfoliating bark, broken limbs, cavities, or crevices. Individual trees may be considered suitable habitat when they exhibit any of the aforementioned characteristics and are located within approximately 1,000 feet of other forested habitat. NLEBs travel and forage along linear features such as riparian corridors, paths, forest edge, and fence rows, as well as forage along streams, wetlands, and ponds. Potential summer roosting habitat for NLEBs also includes human-made structures, such as buildings, barns, bat houses, and bridges. During the fall months (approximately August-September) prior to hibernation, NLEBs swarm in wooded areas around their hibernacula. In the winter (approximately October-March), NLEBs hibernate in caves and abandoned mines.

**Final 4(d) Rule:**

On January 14, 2016, the USFWS issued the NLEB Final 4(d) Rule to help conserve this imperiled species while allowing human activities with minimal impacts to its population. The Final (4) Rule went into effect on February 16, 2016 and aims to protect known summer maternity roosting habitat and the areas around known hibernacula, including the hibernaculum itself. More specifically, the rule does not prohibit tree clearing while the bat is there during the summer roosting period (April to August) as long as the tree clearing is not conducted near a known hibernaculum any time of the year or near known maternity roost trees during the pup-rearing season (June 1 to July 31). The 4(d) Rule directs the public and Federal Agencies for known locations to each state's Natural Heritage Information Agency, in New York it is the New York Natural Heritage Program (<http://www.dec.ny.gov/animals/29338.html>) and in Ohio it is the Ohio Field Ecological Services Field Office of the USFWS (contact information below).

**Final 4(d) Rule and the USACE Regulatory Permit Process:**

Under Section 7 of the ESA, Federal Agencies are required to make effects determinations on listed species as a result of their actions (such as the Corps' issuing a permit) and coordinate with the USFWS where required. Under the Final 4(d) Rule a form of coordination known as Formal Consultation is required between the USFWS and the Action Agency (Corps) by Section 7 of the ESA. More specifically, any Corps permit applications that involve clearing trees greater than or equal to 3 inches diameter at breast height (DBH) between April 1 to October 31 are required to go through a 30-day coordination period with the USFWS. Note that the 4(d) Rule does not apply to known maternity roosting habitat and buffer areas (during the pup-rearing season, June 1 to July 31) or to areas around a known hibernaculum any time of the year. Therefore, proposed tree removal within these areas would require traditional Formal Consultation, which could take up to 125 days for the USFWS to issue a Biological Opinion. In areas where the Federally-Endangered Indiana bat (*Myotis sodalis*) is present, the Corps must make an effects determination on the Indiana bat which could prohibit use of the Northern long-eared bat Final 4(d) Rule to cover tree clearing from April 1 to October 31 since there will be a conflict in potential clearing dates.

**New Guidance on Potential Pre-Construction Notification (PCN) Nationwide Permit (NWP) Applications in New York:**

General Condition No. 18 of the NWP Program (Endangered Species) states a PCN is required to be submitted if the project is in the “vicinity” of any applicant’s project. Since the NLEB’s range is in all counties of the USACE Buffalo District Regulatory Program boundaries, all NWP applications in the USACE Buffalo District Regulatory Program boundaries require a PCN (see <http://www.lrb.usace.army.mil/Missions/Regulatory/NationwidePermits.aspx> for information on the USACE Buffalo District NWP Program).

The Threatened listing of this species has had a large impact on processing of applications in our New York Section, expanding the scope of review to several counties where there were previously no known species listed. In an effort to help applicants in New York whose project would be a PCN since the NLEB or Indiana bat is in the vicinity but the project would not involve impacts to the structures used by these bats for summer roosting, this office has worked with the New York Field Office of the USFWS and developed a guidance document that further defines “vicinity” in the Buffalo District. This guidance document is only to be used for the two listed bat species within the District’s boundaries and can be found on our webpage. We strongly recommend applicants review this document to determine if projects are not required to submit a PCN to this office. Questions on this Guidance document or PCNs, can be directed to this office at (716) 879-4330.

**Additional Information Needed in USACE Regulatory Permit Application Submittals:**

Information that applicants can provide in their application package to streamline the USACE effects determination and coordination are:

- Are trees proposed to be cleared for the project? Will any bridges or other potential roosting structures, e.g. buildings, barns, etc., be impacted?
- How many potential roost trees will be cleared (individual trees or acres of trees)? What type of trees (hardwoods or coniferous) and what is the general size of the tree (Diameter Breast Height - Tree DBH is outside bark diameter at breast height. Breast height is defined as 4.5 feet (1.37m) above the forest floor on the uphill side of the tree. How many individual trees or acres of forest will be cleared from April to October 31? And how many individual trees or acres of forest will be cleared from June 1 to July 31? In general, most, but not all, adverse effects to the bat can be

reduced and the overall process quicker if seasonal tree clearing restrictions are implemented (i.e. not disturbing habitat when occupied by bat).

- Do the trees being felled contain any cracks, crevices, or loose bark?
- Information on if any presence/absence surveys of the bat have been conducted on the property. For more information on these surveys, contact the local USFWS office, as listed above.

Check back to our Homepage website in the future for more information on our progress on this effort. <http://www.lrb.usace.army.mil/Missions/Regulatory.aspx>.

Further information on the bat or the Final 4(d) Rule can be found at <http://www.fws.gov/midwest/endangered/mammals/nleb/> Further questions on the Final 4(d) Rule should be directed to the local USFWS Field office as listed below.

**For more information on other Federally-listed species protected under the ESA: In New York State, please either visit the USFWS Information for Planning and Conservation (IPAC) website, <http://ecos.fws.gov/ipac/>, or contact the USFWS New York Field Office – (607) 753-9699, <http://www.fws.gov/northeast/nyfo/>. In Ohio, we recommend contacting the USFWS Ohio Ecological Services Field Office directly – (614) 416-8993, <http://www.fws.gov/midwest/ohio/index.html>.**

Resolution No \_\_\_\_\_ of 2022, a resolution to transfer funds from Contingency to A-7160 (Garnsey Park) for the purchase of building materials for a timber pedestrian bridge along a trail at Garnsey Park.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Construction Management students at SUNY Environmental Science & Forestry Program have designed, built and tested a bridge and have offered to place the structure within the Garnsey Park Trail system at material cost, and

WHEREAS, Open Space Coordinator, Jennifer Viggiani has recommended a location for placement of such a bridge to benefit residents using trails in Garnsey Park, and

WHEREAS, the Planning staff have solicited quotes for the necessary materials pursuant to a materials list provided by SUNY program students, and

WHEREAS, Ms. Viggiani recommends awarding the bid to Tully Building Supply, Inc. Tully, NY as low bidder in the amount of \$1,425.34; now, therefore, be it

RESOLVED, that the bid of Tully's Building Supply is accepted in the amount of \$1,425.34; and be it further

RESOLVED, that the Comptroller is authorized to transfer from contingency \$1,425.34 to A-7160 (General Fun – Garnsey Park – Equipment).

## Meg Springli

---

**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Thursday, April 14, 2022 10:29 AM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel  
**Subject:** RE: Resolution Request for TB Meeting: 04-18-2022 Planning

See below

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

---

**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Tuesday, April 12, 2022 9:39 AM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 04-18-2022 Planning

An item has been submitted to the Resolution Request form for review.

Department: **Planning**  
Your email: [jviggiani@cliftonpark.org](mailto:jviggiani@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **A. Morelli**

Requested Meeting Date: **04-18-2022**

Brief Description: **Request for authorization for the cost of materials for a new pedestrian timber bridge part of a design/build project as a 2022 spring semester Construction Management Course at SUNY Environmental Science & Forestry (ESF) for a location at Garnsey Park, a park owned and maintained by the Town of Clifton Park. These undergraduate students build the bridge, test the design load, and will have it ready for pickup by the Town by May 1, 2022.**

Budget #:   
Budget Description: **lowest quote received from 3 quotes for building materials for a timber pedestrian bridge**  
\$ Amount: **\$1,425.34**

Additional Comments/Details:

***COMPTROLLER APPROVAL or Comments:***

Funds to be transferred from Contingency account to A-07160-00200 (General Fund – Garnsey Park – Equipment)

***ATTORNEY APPROVAL or Comments:***



Tully Building Supply, Inc.  
 24 Onondaga St  
 PO Box 677  
 Tully NY 13159  
 315-696-8984  
 Fax: 315-696-5239



**QUOTE**

2204-282844 R5 PAGE 1 OF 1

SOLD TO
COD ACCOUNT RETURN WITHIN 30 DAYS W/RECEIPT, NO RETURNS ON SPECIAL ORDERS

JOB ADDRESS
TUCKER COUCH 518-466-6779 TOWN OF CLIFTON PARK RETURN WITHIN 30 DAYS W/RECEIPT, NO RETURNS ON SPECIAL ORDERS

ACCOUNT	JOB
999900	0
CREATED ON	04/07/2022
EXPIRES ON	04/17/2022
BRANCH	1000
CUSTOMER PO#	
STATION	T14
CASHIER	JSD
SALESPERSON	MAN
ORDER ENTRY	MFC
MODIFIED BY	JSD

"It's What We Do"

Item	Description	D	Quantity	U/M	Price	Per	Amount
21216PT	2X12-16' TREATED		10	EA	80.0800	EA	800.80
21212PT	2X12-12' TREATED		1	EA	60.0600	EA	60.06
2128PT	2X12-8' TREATED		1	EA	38.4800	EA	38.48
248PT	2X4-8 SYP PRES TREAT #1 PRIME		1	EA	12.0300	EA	12.03
2416PT	2X4-16 SYP PRES TREATED		2	EA	25.7900	EA	51.58
54612PT	5/4X6-12' #1 TREATED Protect your new deck, it is recommended that you apply a water repellent or sealer as soon after installation is complete as is possible. This added protection will help the wood's natural beauty last longer. Re Apply yearly.		17	EA	22.2800	EA	378.76
300	3/8 X 5 CARRIAGE BOLTS	N	10	EA	1.4900	EA	14.90
300	3/8" WASHERS	N	20	EA	0.2300	EA	4.60
300	3/8 NUTS	N	10	EA	0.2300	EA	2.30
N341150	2-1/2CAMO BUGLE DECK SCRW 100C		2	EA	10.7400	EA	21.48
N341170	3"X#9 CAMO BGL DECK SCREW 100C		3	EA	13.4500	EA	40.35
Quote is good for 15 days					Sales Tax 8.00% EXE: 146002129	Subtotal	1,425.34
						Sales Tax	0.00
						Total	1,425.34

Buyer:



Signature



LITTLE FALLS LUMBER CO INC. (3000)  
 SYRACUSE BRANCH  
 PO BOX 248  
 LITTLE FALLS NY 13365  
 315-438-8905  
 Fax: 315-438-8951



**QUOTE**

2204-239778

PAGE 1 OF 1

SOLD TO
Cash Sales

JOB ADDRESS
MATT BROOKS

ACCOUNT	JOB
CASH	0
CREATED ON	04/11/2022
EXPIRES ON	04/21/2022
BRANCH	3000
CUSTOMER PO#	
STATION	RICK
CASHIER	RFH
SALESPERSON	
ORDER ENTRY	RFH
MODIFIED BY	

Hours: Mon-Fri 7-4:00  
 Please wear a face covering  
 when entering the store

Item	Description	D	Quantity	UM	Price	Per	Amount
21216T1	2X12X16 # 1 TREAT SYP		10	EACH	89.0000	EACH	890.00
21212T1	2X12X12 # 1 TREAT SYP		1	EACH	69.0000	EACH	69.00
2128T1	2X12X8 # 1 TREAT SYP		1	EACH	45.5000	EACH	45.50
248T1	2X4X8 #1 TREAT SYP		1	EACH	10.9500	EACH	10.95
2416T1	2X4X16 # 1 TREAT SYP		2	EACH	24.8500	EACH	49.70
54612TPREM	5/4X6X12 PREM TREAT SYP		17	EACH	24.5000	EACH	416.50
386CAR	3/8"X6" CARRIAGE BOLTS		10	EA	1.5000	EA	15.00
38FW	3/8" FLAT WASHER		20	EA	0.1800	EA	3.60
36N	3/8" HEX NUT		10	EACH	0.1500	EACH	1.50
16147	CTN 2 1/2" CAMO DECK SCREWS 100CT		2	EACH	11.5000	EACH	23.00
16150	CTN 3" CAMO DECK SCREWS 100CT		3	EACH	14.5000	EACH	43.50
Adjustment	DELIVERY						35.00
SIGNATURE ACKNOWLEDGES ACCEPTANCE OF TERMS AND CONDITIONS. TERMS SHALL BE NET 30 DAYS FORM THE DATE OF THE INVOICE. INTEREST WILL BE CHARGED AT A RATE OF 2% PER MONTH. RET'D GOODS ARE SUBJECT TO A 20% HANDLING CHARGE					OD3 8.00% EXE:	Subtotal	1,603.25
						Sales Tax	0.00
						Total	1,603.25

Buyer:

Signature

ESTIMATE #1532  
04/11/22 4:48 PM

84 LUMBER CO.

PAGE 1

NAME: MATT BORCAS  
CODE:  
ADDRESS: 1 FORESTRY DRIVE  
SYRACUSE, NY 13219  
PHONE: (315) 604-2772 FAX:  
PROJECT:

STORE: 0610 - DEWITT/EAST SYRACUSE  
ADDRESS: 6801 E MANLIUS CTR RD  
PHONE: (315) 437-7015  
ASSOCIATE: DEVIN LEDERMAN  
EST DATE: 04/11/22 START: / /

< THIS IS NOT A RECEIPT >

#1532

CUSTOMER COPY

P.O.S.#	QTY	DESCRIPTION	PRICE	EXTENDED
1.	2121665	10	2X12X16 #2 TREATED GRD CTN	73.70 737.00
2.	2121265	1	2X12X12 #2 TREATED GRD CTN	54.49 54.49
3.	2120865	1	2X12X8 #2 TREATED GRD CTN	33.00 33.00
4.	2040870	1	2X4X8 #2 PRIME TRT SYP	7.72 7.72
5.	2041670	2	2X4X16 #2 PRIME TRT SYP	17.21 34.42
6.	5461207	17	5/4X6X12 SYP SELECT TRTD	21.31 362.27
7.	4145705	1	3" CAMO TAN DECK 35OCT	33.50 33.50
8.	4145703	1	2-1/2 CAMO TAN DECK 35OCT	26.00 26.00
9.	834984	10	3/8X6 CARRAIGE GALV	1.29 12.90
10.	833292	20	3/8 USS FLAT WASHER GALV	0.16 3.20
11.	833287	10	3/8 HEX NUT GALV	0.19 1.90
12.	30000	1	DELIVERY SERVICE	171.00 171.00
			SUBTOTAL	\$1,477.40
			TAX	\$118.19
			TOTAL	\$1,595.59

### 84 LUMBER CO. ESTIMATE AND PRICING POLICY

1. REGULAR UNIT PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE ANYTIME AFTER 7 DAYS FOLLOWING DATE OF ESTIMATE.
2. SALE PRICES ARE IN EFFECT ONLY UNTIL THE END OF THE ADVERTISED SALE PERIOD.
3. CUSTOMER DEPOSIT OF FULL AMOUNT OF ESTIMATED TOTAL PRICE WILL RENDER UNIT PRICES FIRM FOR 30 DAYS FROM DATE OF DEPOSIT.
4. 84 LUMBER CO. ASSUMES NO RESPONSIBILITY FOR ACCURACY OF TAKE OFFS FROM DRAWINGS OR BLUEPRINTS OR THAT THE PRODUCTS LISTED WILL BE SUFFICIENT TO COMPLETE CUSTOMER'S INTENDED PROJECT. CUSTOMERS SHOULD HAVE QUALIFIED ENGINEER OR ARCHITECT REVIEW ALL QUANTITIES.
5. THIS ESTIMATE DOES NOT CONSTITUTE A CONTRACT OF SALE OR GUARANTEE AVAILABILITY OF ANY PRODUCT LISTED.
6. ALL PRICES QUOTED BASED ON TOTAL PACKAGE PRICE AND SUBJECT TO CHANGE IF TOTAL PACKAGE NOT PURCHASED OR CONTENTS OF PACKAGE CHANGE.

For this project, call Maggie's Mgmt LLC dba 84 Insurance for a quote on Builders Risk Insurance at 877-866-1384 Opt. 1 Ext. 2108 or visit 84insurance.com.

Maggies Management, LLC is a licensed insurance producer and is a separate entity from 84 Lumber Co. 84 Lumber Co. is not licensed to and does not sell insurance.

## Meg Springli

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Tuesday, April 12, 2022 9:39 AM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen  
**Subject:** Resolution Request for TB Meeting: 04-18-2022 Planning  
**Attachments:** 6255810e40272-Memo-Timber Bridge ESF for Garnsey-4-11-22.pdf

An item has been submitted to the Resolution Request form for review.

Department: **Planning**  
Your email: **jviggiani@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **A. Morelli**

Requested Meeting Date: **04-18-2022**

Brief Description: **Request for authorization for the cost of materials for a new pedestrian timber bridge part of a design/build project as a 2022 spring semester Construction Management Course at SUNY Environmental Science & Forestry (ESF) for a location at Garnsey Park, a park owned and maintained by the Town of Clifton Park. These undergraduate students build the bridge, test the design load, and will have it ready for pickup by the Town by May 1, 2022.**

Budget #:   
Budget Description: **lowest quote received from 3 quotes for building materials for a timber pedestrian bridge**  
\$ Amount: **\$1,425.34**

Additional Comments/Details:

**COMPTROLLER APPROVAL or Comments:**

*Transfer from Contingency A  
A. Morelli (Garnsey Park)*

**ATTORNEY APPROVAL or Comments:**

*7/6/22*

To: Mark Heggen, Councilman Anthony Morelli

Cc: John Scavo, Dan Clemens, Steve Myers

From: Jen Viggiani

Re: Volunteer Design/Build Pedestrian Timber Bridge Project with SUNY Environmental Science and Forestry (ESF) Students for GARNSEY PARK – to be completed by May 1, 2022

Date: April 11, 2022

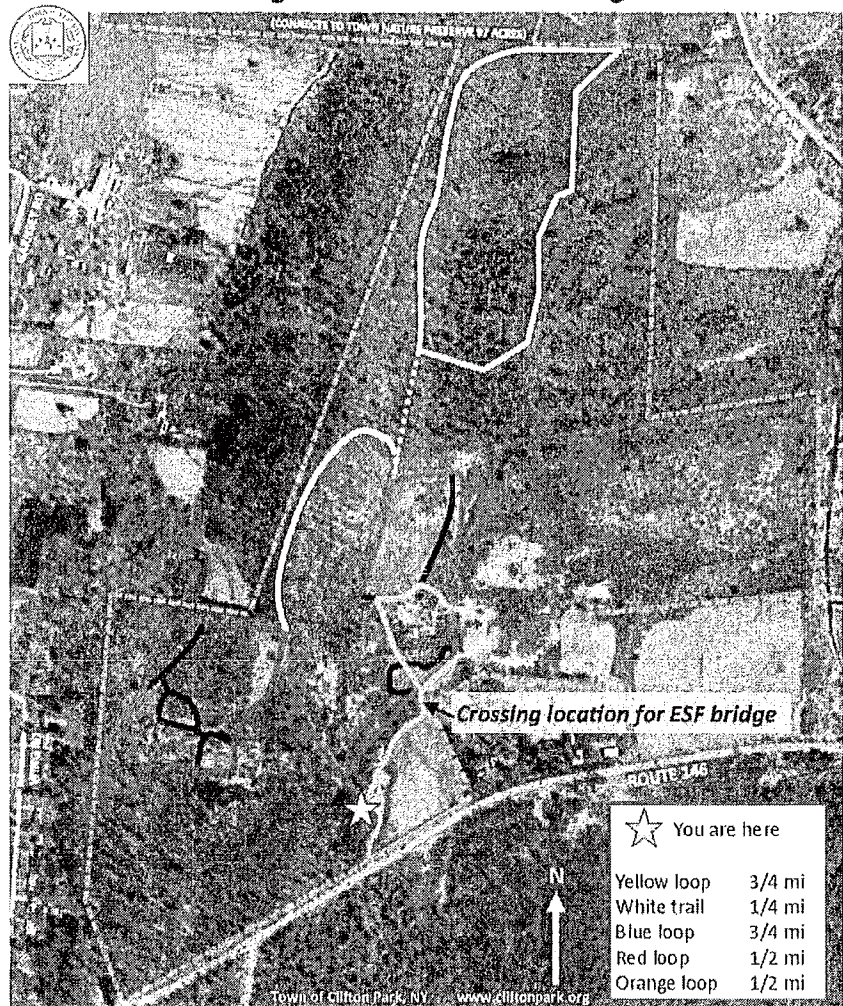
As you know, we have been working with a 2022 Spring Semester - Construction Management Course team of undergraduate students at SUNY ESF for them to design and build a timber bridge to be installed at the Town of Clifton Park's Garnsey Park. The students do the entire design and build; and the client (the town) is responsible for pickup from Baker Lab at SUNY ESF in Syracuse, delivery and installation at the final site. The town's responsibilities include the cost of materials and transportation and placement/installation on site.

The project is slated to be built and completed by the students by May 1, 2022. To meet this deadline, they secured three quotes for the materials needed to complete the Town's timber bridge for Garnsey Park, and the lowest quote appears to be from Tully Building Supply, Inc.

Here are the quotes in summary below, and the full quotes are attached:

1. Tully Building Supply, Inc. - **\$1,425.34**
2. 84 Lumber Co. - \$1,595.59 (and subtracting sales tax, would be **\$1,477.40**)
3. Little Falls Lumber Co Inc., Syracuse Branch - **\$1,603.25**

## Garnsey Park Trail System



At this time, we respectfully request authorization to proceed with the lowest quote vendor, so the students can get the lumber and materials delivered to their classroom and get the construction completed by their end of semester deadline.

The idea and the location for the new ped bridge for the Town of Clifton Park was vetted with the Stewardship Subcommittee and Town Staff: we determined we had a need for a 6-foot wide by 16 foot long, new timber pedestrian bridge at Garnsey Park, a 150-acre natural area owned by the Town of Clifton Park, in Saratoga County, NY.

**Below are a few emails with information including from the initial communications with the SUNY ESF professor, Paul L. Crovella:**

**From:** Jennifer Viggiani <[JViggiani@cliftonpark.org](mailto:JViggiani@cliftonpark.org)>  
**Sent:** Wednesday, February 2, 2022 7:45 AM  
**To:** Anthony Morelli <[AMorelli@cliftonpark.org](mailto:AMorelli@cliftonpark.org)>; Ray Seymour ([rayseymour@earthlink.net](mailto:rayseymour@earthlink.net)) <[rayseymour@earthlink.net](mailto:rayseymour@earthlink.net)>; fberlin34@gmail.com; Leonard Casper <[lenny3929@gmail.com](mailto:lenny3929@gmail.com)>; jefflaherty50@gmail.com; Gurinder Garcha <[gurindergarcha@yahoo.com](mailto:gurindergarcha@yahoo.com)>  
**Cc:** David J. MILLER ([dmille12@nycap.rr.com](mailto:dmille12@nycap.rr.com)) <[dmille12@nycap.rr.com](mailto:dmille12@nycap.rr.com)>; John Scavo <[jscavo@cliftonpark.org](mailto:jscavo@cliftonpark.org)>  
**Subject:** FW: Pedestrian Bridge Interest - for Town of Clifton Park nature preserve(s)

Good morning!

We wanted to keep you all in the loop – that the Town has an opportunity to partner with SUNY College of Environmental Science and Forestry on a new pedestrian crossing to replace an existing one (well done by an amazing volunteer) with a slightly longer, wider, version at a location in Garnsey Park that has been vetted by the Stewardship Subcommittee, and town staff.

We are excited to let you know that the spring 2022 semester project is getting underway! **This project will be designed and built by the college student onsite and their workshop, and on the Town end, the town will be asked to cover the cost of materials and do its own transportation and delivery.**

We will keep you posted on the project progress! Maybe someone needs to road trip to check out the production!

Have a great day, and so happy to share positive news!

Be well,

Jen Viggiani  
Town of Clifton Park – Planning Department  
[www.cliftonpark.org](http://www.cliftonpark.org)

**From:** Paul L. Crovella  
**Sent:** Sunday, October 10, 2021 10:13 PM  
**To:** 'Jennifer Viggiani' <[JViggiani@cliftonpark.org](mailto:JViggiani@cliftonpark.org)>

**Cc:** Dan Clemens <[DClemens@cliftonpark.org](mailto:DClemens@cliftonpark.org)>

**Subject:** RE: Pedestrian Bridge Interest - for Town of Clifton Park nature preserve(s)

Greetings Jennifer and Dan,

Thanks for your interest. I want to emphasize that the design of the course is for the students to design, build, and test the bridge in the laboratory. We would like to load the assembled bridge at the lab for the owner to transport and oversee the final placement. Although the students would love to be out on site, I don't have a way for them to be involved in the final placement.

If that is an arrangement that you think will work for you, please let me know and we'll set up a convenient time to discuss. At that time I can answer any questions that you might have and we can discuss logistics, schedule, and budget.

Thanks,

Paul

**From:** Jennifer Viggiani <[JViggiani@cliftonpark.org](mailto:JViggiani@cliftonpark.org)>

**Sent:** Friday, October 8, 2021 9:41 AM

**To:** Paul L. Crovella <[plcrovella@esf.edu](mailto:plcrovella@esf.edu)>

**Cc:** Dan Clemens <[DClemens@cliftonpark.org](mailto:DClemens@cliftonpark.org)>

**Subject:** Pedestrian Bridge Interest - for Town of Clifton Park nature preserve(s)

**CAUTION: This email originated from outside of ESF or an associated organization. Do not click links or open attachments unless you recognize the sender's email address and know the content is safe.**

Hi Paul,

I received notice of your Construction Management students' timber bridges from a friend at NYS DEC. WOW! What a great opportunity! The Town of Clifton Park, in Saratoga County, NY has a few locations of need in nature preserves. We're located in Saratoga County, NY. We are thinking quickly of which location would match the size and scale of the bridges you can build!

We have one in mind for likely 8 foot wide, and 20 foot long parameters.

Our Buildings & Grounds Director is Dan Clemens, copied here on this email.

May we please get on your list and schedule?

Thank you for this potential opportunity!

Sincerely,

Jennifer Viggiani  
Town of Clifton Park – Planning Department

[www.cliftonpark.org](http://www.cliftonpark.org)

**From:** Wilkinson, Meg E (DEC) <[meg.wilkinson@dec.ny.gov](mailto:meg.wilkinson@dec.ny.gov)>

**Sent:** Thursday, October 7, 2021 4:44 PM

**To:** Jennifer Viggiani <[JViggiani@cliftonpark.org](mailto:JViggiani@cliftonpark.org)>

**Subject:** Garnsey Park? FW: Need a bridge?

Jennifer,

In case this is of interest to you...

I know Garnsey Park could use a couple of bridges in a few spots...

I know the scouts have done some awesome work there...

I do not know if you would want to work with ESF or not...

Meg

**From:** Paul L. Crovella <[plcrovella@esf.edu](mailto:plcrovella@esf.edu)>

**Date:** Thursday, October 7, 2021 at 2:47 PM

**To:** Paul L. Crovella <[plcrovella@esf.edu](mailto:plcrovella@esf.edu)>

**Subject:** Need a bridge?

**WARNING: This email contains confidential sensitive information. Do not open attachments or click on links from unknown senders or any other unknown domains.**

Greetings all,

As part of a 2022 spring semester class, the Construction Management students *design, build, and load test timber bridges* in Baker Lab. This is an [example](#) of one such bridge in use. For the spring 2022 semester we are **looking for three clients who would like to have the class build a bridge for them**. The bridge would be built for the cost of the materials, paid for by the client.

Key specifications:

Width: 3' to 8'

Length: 12' to 20'

Cost: \$500-2000, depending on size.

Load test: ~4000 lbs.

Material: Pressure treated wood

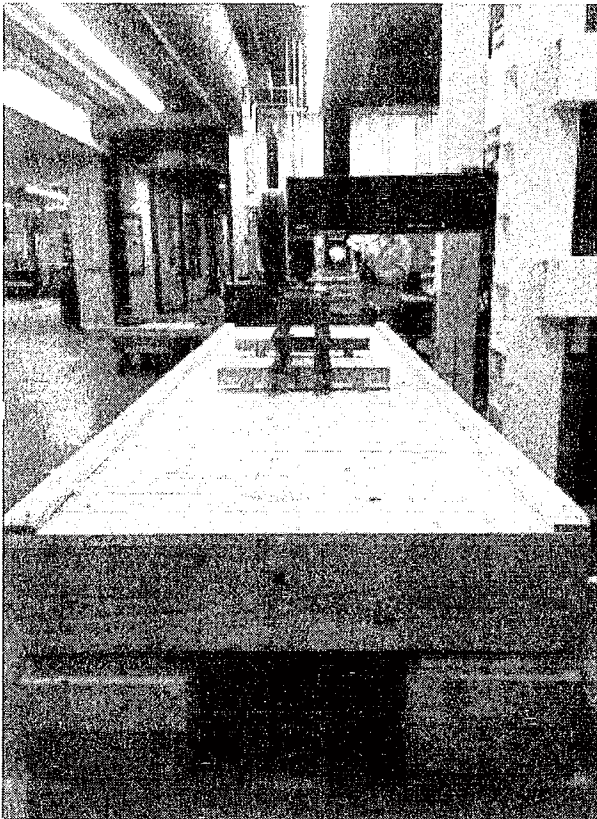
Completion date: May 1, 2022

**Transport from Baker Lab to final destination: Responsibility of client**

Examples of some past projects can be found below.

***If are interested in having a bridge built, or would like more information, please contact Paul Crovella***

[plcrovella@esf.edu](mailto:plcrovella@esf.edu)





Link to story about a recent bridge project: <https://www.esf.edu/communications/view2.asp?newsID=7492>

*Imagine the envy of your friends and neighbors as you take delivery of your very own timber bridge, built and tested here at ESF by our students!*

Paul Crovella

Assistant Professor of Construction Management

SyracuseCoE Faculty Fellow

Department of Sustainable Resources Management

SUNY College of Environmental Science and Forestry

219 Baker Lab • 1 Forestry Drive • Syracuse, NY 13210

P 315.470.6839 F 315.470.6879 | \*: [plcrovella@esf.edu](mailto:plcrovella@esf.edu)

[Faculty webpage](#)

[Professional webpage](#)

[LinkedIN profile](#)

[ESF Construction Management Instagram](#)



Tully Building Supply, Inc.  
 24 Onondaga St  
 PO Box 677  
 Tully NY 13159  
 315-696-8984  
 Fax: 315-696-5239



**QUOTE**

2204-282844 R5 PAGE 1 OF 1

SOLD TO
C O D ACCOUNT RETURN WITHIN 30 DAYS W/RECEIPT, NO RETURNS ON SPECIAL ORDERS

JOB ADDRESS
TUCKER COUCH 518-466-6779 TOWN OF CLIFTON PARK RETURN WITHIN 30 DAYS W/RECEIPT, NO RETURNS ON SPECIAL ORDERS

ACCOUNT	JOB
999900	0
CREATED ON	04/07/2022
EXPIRES ON	04/17/2022
BRANCH	1000
CUSTOMER PO#	
STATION	T14
CASHIER	JSD
SALESPERSON	MAN
ORDER ENTRY	MFC
MODIFIED BY	JSD

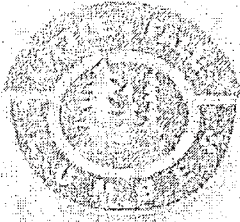
"It's What We Do"

Item	Description	D	Quantity	U/M	Price	Per	Amount
21216PT	2X12-16' TREATED		10	EA	80.0800	EA	800.80
21212PT	2X12-12' TREATED		1	EA	60.0600	EA	60.06
2128PT	2X12-8' TREATED		1	EA	38.4800	EA	38.48
248PT	2X4-8 SYP PRES TREAT #1 PRIME		1	EA	12.0300	EA	12.03
2416PT	2X4-16 SYP PRES TREATED		2	EA	25.7900	EA	51.58
54612PT	5/4X6-12' #1 TREATED Protect your new deck, it is recommended that you apply a water repellent or sealer as soon after installation is complete as is possible. This added protection will help the wood's natural beauty last longer. Re Apply yearly.		17	EA	22.2800	EA	378.76
300	3/8 X 5 CARRIAGE BOLTS	N	10	EA	1.4900	EA	14.90
300	3/8" WASHERS	N	20	EA	0.2300	EA	4.60
300	3/8 NUTS	N	10	EA	0.2300	EA	2.30
N341150	2-1/2CAMO BUGLE DECK SCRW 100C		2	EA	10.7400	EA	21.48
N341170	3"X#9 CAMO BGL DECK SCREW 100C		3	EA	13.4500	EA	40.35
Quote is good for 15 days					Sales Tax 8.00% EXE: 146002129	Subtotal	1,425.34
						Sales Tax	0.00
						Total	1,425.34

Buyer:



Signature



LITTLE FALLS LUMBER CO. INC. (3000)  
 SYRACUSE BRANCH  
 PO BOX 248  
 LITTLE FALLS NY 13365  
 315-438-8905  
 Fax: 315-438-8951



**QUOTE**

2204-239778

PAGE 1 OF 1

SOLD TO
Cash Sales

JOB ADDRESS
MATT BROOKS

ACCOUNT	JOB
CASH	0
CREATED ON	04/11/2022
EXPIRES ON	04/21/2022
BRANCH	3000
CUSTOMER PO#	
STATION	RICK
CASHIER	RFH
SALESPERSON	
ORDER ENTRY	RFH
MODIFIED BY	

Hours: Mon-Fri 7-4:00  
 Please wear a face covering  
 when entering the store

Item	Description	D	Quantity	UM	Price	Per	Amount
21216T1	2X12X16 #1 TREAT SYP		10	EACH	89.0000	EACH	890.00
21212T1	2X12X12 #1 TREAT SYP		1	EACH	69.0000	EACH	69.00
2128T1	2X12X8 #1 TREAT SYP		1	EACH	46.5000	EACH	46.50
248T1	2X4X8 #1 TREAT SYP		1	EACH	10.9500	EACH	10.95
2416T1	2X4X16 #1 TREAT SYP		2	EACH	24.8500	EACH	49.70
54612TPREM	5/4X6X12 PREM TREAT SYP		17	EACH	24.5000	EACH	416.50
385CAR	3/8"X6" CARRIAGE BOLTS		10	EA	1.5000	EA	15.00
38FW	3/8" FLAT WASHER		20	EA	0.1800	EA	3.60
36N	3/8" HEX NUT		10	EACH	0.1500	EACH	1.50
16147	CTN 2 1/2" CAMO DECK SCREWS 100CT		2	EACH	11.5000	EACH	23.00
16150	CTN 3" CAMO DECK SCREWS 100CT		3	EACH	14.5000	EACH	43.50
Adjustment	DELIVERY						35.00
SIGNATURE ACKNOWLEDGES ACCEPTANCE OF TERMS AND CONDITIONS. TERMS SHALL BE NET 30 DAYS FROM THE DATE OF THE INVOICE. INTEREST WILL BE CHARGED AT A RATE OF 2% PER MONTH. RETD GOODS ARE SUBJECT TO A 20% HANDLING CHARGE					OD3 8.00% EXE	Subtotal	1,603.25
						Sales Tax	0.00
						Total	1,603.25

Buyer:

Signature

ESTIMATE #1532  
04/11/22 4:48 PM

84 LUMBER CO.

PAGE 1

NAME: MATT BORCAS  
CODE:  
ADDRESS: 1 FORESTRY DRIVE  
SYRACUSE, NY 13219  
PHONE: (315) 604-2772 FAX:  
PROJECT:

STORE: 0610 - DEWITT/EAST SYRACUSE  
ADDRESS: 6801 E MANLIUS CTR RD  
PHONE: (315) 437-7015  
ASSOCIATE: DEVIN LEDERMAN  
EST DATE: 04/11/22 START: / /

< THIS IS NOT A RECEIPT >

#1532

CUSTOMER COPY

P.O.S.#	QTY	DESCRIPTION	PRICE	EXTENDED
1.	2121665	10	2X12X16 #2 TREATED GRD CTN	73.70 737.00
2.	2121265	1	2X12X12 #2 TREATED GRD CTN	54.49 54.49
3.	2120865	1	2X12X8 #2 TREATED GRD CTN	33.00 33.00
4.	2040870	1	2X4X8 #2 PRIME TRT SYP	7.72 7.72
5.	2041670	2	2X4X16 #2 PRIME TRT SYP	17.21 34.42
6.	5461207	17	5/4X6X12 SYP SELECT TRTD	21.31 362.27
7.	4145705	1	3" CAMO TAN DECK 35OCT	33.50 33.50
8.	4145703	1	2-1/2 CAMO TAN DECK 35OCT	26.00 26.00
9.	834984	10	3/8X6 CARRAIGE GALV	1.29 12.90
10.	833292	20	3/8 USS FLAT WASHER GALV	0.16 3.20
11.	833287	10	3/8 HEX NUT GALV	0.19 1.90
12.	30000	1	DELIVERY SERVICE	171.00 171.00
			SUBTOTAL	\$1,477.40
			TAX	\$118.19
			TOTAL	\$1,595.59

84 LUMBER CO. ESTIMATE AND PRICING POLICY

1. REGULAR UNIT PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE ANYTIME AFTER 7 DAYS FOLLOWING DATE OF ESTIMATE.
2. SALE PRICES ARE IN EFFECT ONLY UNTIL THE END OF THE ADVERTISED SALE PERIOD.
3. CUSTOMER DEPOSIT OF FULL AMOUNT OF ESTIMATED TOTAL PRICE WILL RENDER UNIT PRICES FIRM FOR 30 DAYS FROM DATE OF DEPOSIT.
4. 84 LUMBER CO. ASSUMES NO RESPONSIBILITY FOR ACCURACY OF TAKE OFFS FROM DRAWINGS OR BLUEPRINTS OR THAT THE PRODUCTS LISTED WILL BE SUFFICIENT TO COMPLETE CUSTOMER'S INTENDED PROJECT. CUSTOMERS SHOULD HAVE QUALIFIED ENGINEER OR ARCHITECT REVIEW ALL QUANTITIES.
5. THIS ESTIMATE DOES NOT CONSTITUTE A CONTRACT OF SALE OR GUARANTEE AVAILABILITY OF ANY PRODUCT LISTED.
6. ALL PRICES QUOTED BASED ON TOTAL PACKAGE PRICE AND SUBJECT TO CHANGE IF TOTAL PACKAGE NOT PURCHASED OR CONTENTS OF PACKAGE CHANGE.

For this project, call Maggie's Mgmt LLC dba 84 Insurance for a quote on Builders Risk Insurance at 877-866-1384 Opt. 1 Ext. 2108 or visit 84insurance.com.

Maggies Management, LLC is a licensed insurance producer and is a separate entity from 84 Lumber Co. 84 Lumber Co. is not licensed to and does not sell insurance.

Resolution No. \_\_\_\_\_ of 2022, a resolution authorizing SingleCut Beersmiths Brewery to use Town roadways for their charity road race 5k, on April 30, 2022.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, SingleCut Beersmiths Brewery has requested the use of the Town of Clifton Park roadways as specified in the attachment hereto, for the purpose of holding a 5k charity road race on Saturday, April 30, 2022 from 10:00 AM until the last participant completes the course, and

WHEREAS, the event sponsors have coordinated with the Town's Highway Superintendent for the safe use of Town roads; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes SingleCut Beersmiths Brewery to use Town roadways as specified in the attachment hereto, April 30, 2022, at 10:00 AM, for the purpose of holding a 5k charity road race to benefit Helping Hands School, and be it further

RESOLVED, that the attached insurance certificate in the amount of \$4,000,000 naming the Town of Clifton Park as an additional insured be retained by the Highway Superintendent; and be it further

RESOLVED, that this approval is expressly conditioned upon the roads not being closed but employees of SingleCut Beersmiths Brewery are permitted to temporarily stop traffic at each end of the course in the event both a vehicle and race participant arrive at the same time.



## Meg Springli

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**From:** Town of Clifton Park <noreply@cliftonpark.org>  
**Sent:** Tuesday, April 12, 2022 11:17 AM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen  
**Subject:** Resolution Request for TB Meeting: 04-18-2022 Highway Department  
**Attachments:** 625598017cecc-Backup for Have a Drink On Me 5K Resolution.pdf

An item has been submitted to the Resolution Request form for review.

Department: **Highway Department**  
Your email: **dbull@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **D. Bull**

Requested Meeting Date: **04-18-2022**

Brief Description: **Authorizes SingleCut Beersmiths Brewing in Clifton Park to use Town Roadways for an upcoming 5K Race on Saturday morning, April 30, 2022. The race route would be on Van Patten Drive and continue through the Country Knolls West neighborhood.**

Budget #: **No Budget Impact**  
Budget Description: **Not Applicable**  
\$ Amount: **0.00**

Additional Comments/Details: **I have spoken with the event planner and I am currently working on efforts to place signs throughout the extent of the race and near important intersections. These signs will be up many weeks prior to the event and will notify residents that on the morning of May 6, 2017, there will be a race lasting 1.5 Hours and a large event at Schmaltz Brewing at Fairchild Square. The 5K will be raising money for the Helping Hands School also located at Fairchild Square.**

? April 30, 2022

**COMPTROLLER APPROVAL or Comments:**

**ATTORNEY APPROVAL or Comments:**

## Tiburon Endurance Sports, Inc.

110 West Front Street  
Media, Pa. 19063

Email: [carlewald@gmail.com](mailto:carlewald@gmail.com)  
Telephone: (484)716-8331  
Fax: (610)565-7682

Dahn Bull, Highway Superintendent  
Town of Clifton Park  
639 Clifton Park Center Rd  
Clifton Park, NY 12065

Re: Running Race at SingleCut Brewery

Dear Superintendent Bull,

I am writing to seek approval from the Town of Clifton Park for our Sixth annual 5k starting and finishing at the SingleCut Beersmiths Brewery on 6 Fairchild Square.

This year we hope the race will bring in 800 runners. We plan to go back to our Spring date with the hopes that the Covid surge is the last. It will be Saturday, April 30, 2022.

The route will stay the same as the past five years. The race will start at 10:00am and be over by 11:00am. We will work with the Sheriff for traffic control. We are happy to report that the race will, once again, benefit the Helping Hands school.

As we get closer to race week, we will post signs in the neighborhoods along the route to advise of the coming race. I will also provide a certificate of insurance naming the Town as a named insured under the race policy. Our Workers Compensation insurance should already have sent you a certificate for 2022.

If you have any questions, please reach out to me at 484-716-8331. We are very excited to come back in 2022. It is one of our favorite weekends of the year.

Sincerely,

  
Carl W. Ewald

Waiting on  
Tromm Carl

\*Sample

## Schuylkill River Relay Covid-19 Safety Plan

### Event Modifications

All social elements of the event are being cancelled to prevent any congregation.

There will be no band, food trucks, lawn games or other entertainment.

Spectators will not be allowed.

Runners will also have the option to virtually complete their run at any point in the month of October.

### Run Modifications

Start will be spread out over four hours with no more than 50 runners starting per hour. Runners will be assigned times to spread them out over the course of the hour. No more than 5 runners may start at any one time.

Mask must be worn at all times except while running. Runners must carry a mask with them in case they cannot social distance on course.

Runners must begin the run with a mask on that covers your nose and mouth. Runners may then lower it/not have it covering your nose and mouth except for when you are unable to socially distance on the course.

There will be no water stop. Instead runners will be given a water bottle at the beginning and end

Packet pick up is contactless. Runners will be assigned to bubbles.

Runners will let us know by phone/text when they arrive and they will receive their materials in their assigned bubble.

All awards will be based on chip time. All awards will be mailed. No award ceremony.

On the morning of race day runners must check their temperature. If they have a fever they must not attend and can automatically transfer to virtual program. If they have any symptoms or had symptoms in the prior week, they must not attend.

We are giving all runners both their water bottle and finish line food in their contactless packet pickup bag

All staff will be provided with k95 masks and gloves. Since packet pickup is contactless, there should be minimal interaction with the runners. However, a tent with plastic barriers will be erected in case a runner needs to communicate with the staff.

We will be creating social distancing bubbles on the lawn. (Painted circles separated by 10 foot aisles where a runner can be given space to collect their packet, prepare pre-run and cool down post-run.

The organizers have purchased eight gallons of hand sanitizer for hand sanitizer stations.

Runners will not be permitted to arrive more than thirty minutes before their scheduled start time and not permitted to congregate at the start/finish.

The course will be slightly altered to move all start/finish activities into the field at Saint Michael's Park to shorten the distance on the trail by a mile.

**Runner Education**

We will have signage in the run area stating the Covid rules (having large format signs printed)

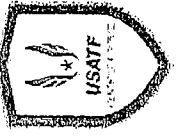
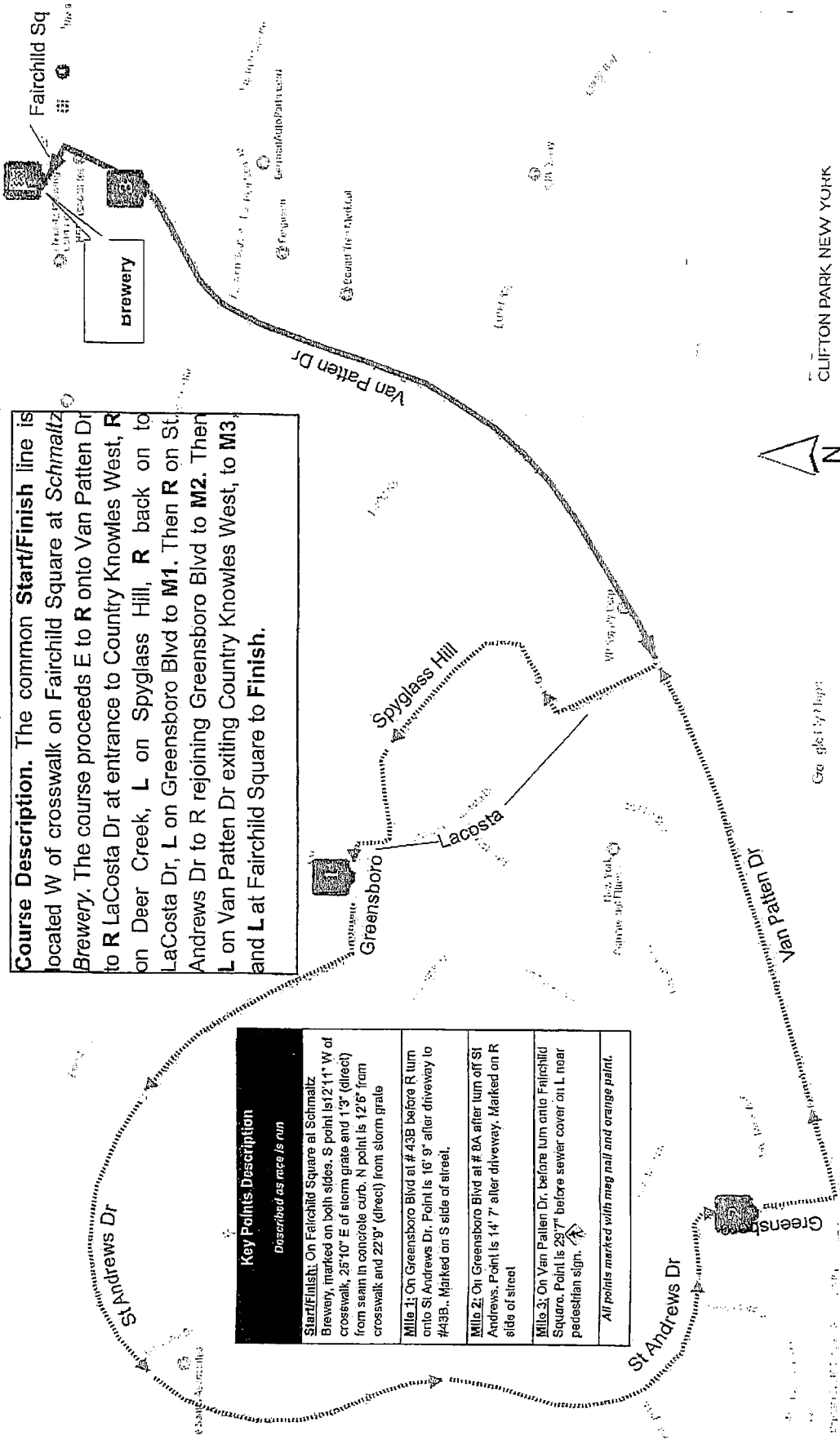
Rules will be posted on the website and communicated to the runners via email.

# (Revised)

## Clifton Park, NY

**Course Description.** The common Start/Finish line is located W of crosswalk on Fairchild Square at Schmalz Brewery. The course proceeds E to R onto Van Patten Dr to R LaCosta Dr at entrance to Country Knowles West, R on Deer Creek, L on Spyglass Hill, R back on to LaCosta Dr, L on Greensboro Blvd to M1. Then R on St Andrews Dr to R rejoining Greensboro Blvd to M2. Then L on Van Patten Dr exiting Country Knowles West, to M3 and L at Fairchild Square to Finish.

Key Points Description
<i>Described as race is run</i>
<b>Start/Finish:</b> On Fairchild Square at Schmalz Brewery, marked on both sides. S point is 211' W of crosswalk, 25' 10" E of storm grate and 1' 3" (direct) from seam in concrete curb. N point is 12' 6" from crosswalk and 22' 9" (direct) from storm grate
<b>Mile 1:</b> On Greensboro Blvd at # 43B before R turn onto St Andrews Dr. Point is 16' 9" after driveway to #43B. Marked on S side of street.
<b>Mile 2:</b> On Greensboro Blvd at # 8A after turn off St Andrews. Point is 14' 7" after driveway. Marked on R side of street
<b>Mile 3:</b> On Van Patten Dr. before turn onto Fairchild Square. Point is 29' 7" before sewer cover on L near pedestrian sign.
<i>All points marked with mag nail and orange paint.</i>



**USATF Certificate**  
 NY18040JG  
 Effective: 05/14/2018  
 through 12/31/2028

**Large File Alert**  
**04/18/2022 Agenda**  
**Continued in Part**  
**II**