

TOWN OF CLIFTON PARK TOWN BOARD MEETING

August 1, 2022

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click



- I. Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Business**
 - **Public Hearing – 7:05 pm Deer Assessment Management Advisory Group**
 - **Resolutions for Consideration**
 - **Other Business**

VII. Open Public Privilege

NOTE:

Please check www.cliftonpark.org for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VIII. Adjournment

Resolutions for Consideration
Clifton Park Town Board Meeting
August 1, 2022

| <u>SOURCE</u> | <u>RESOLUTION</u> | <u>CONTACT</u> |
|-------------------------------|---|----------------|
| 1. Personnel - Supervisor | Schedule a public hearing to amend job title changes and responsibilities of certain departments in the Town | P. Barrett |
| 2. Personnel – Various | Authorize the promotion/transfer/hiring of individuals within multiple departments | P. Barrett |
| 3. Town Board | Authorize the hiring of Michael Woerner as Director of Parks, Recreation and Human Services. | L. Walowit |
| 4. Bids – Buildings & Grounds | Award a bid for cleaning WSJ Ultimate Cleaning for Town-owned buildings | P. Barrett |
| 5. Bids - Buildings & Grounds | Award a bid for asphalt sealing and striping of the Clifton Common parking lots | P. Barrett |
| 6. Highway | Authorize residents of Country Knolls to hold a block party on their cul-de-sac on Glenwood Drive on August 20,2022 | D. Bull |

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING TO SOLICIT PUBLIC INPUT REGARDING DEER
HUNTING BY BOW IN TOWN PARKS & PRESERVES

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on August 1, 2022 at 7:05 p.m. in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York to solicit public input on a proposal to amend Town Code Chapter 152-153, to provide for a Deer Management Program THROUGH A CONTROLLED Deer Hunt, by bow only, at the Vischer Ferry Preserve, Garnsey Park, Veterans Park, and the Dwaas Kill Nature Preserve, during deer hunting season.

PROPOSED LOCAL LAW BELOW.

Chapter 152-A

DEER MANAGEMENT

PARKS AND PRESERVES

- 152-A 1
- Legislative Purpose and Intent

The purpose of this chapter is to establish a pilot program to provide for a controlled bow hunting program on designated Town lands during deer season for the purpose of deer management and control of overpopulation of deer within the Town.

Notwithstanding any other Law or Provision of this Town Code, Archery Equipment, Bows and Crossbows only, will be allowed within each of the following Parks and Preserves for qualified individuals through a structured program administered through a permit system as described in this chapter.

152-A 2: Definitions

Bow – Includes Long Bow, Compound Bow or Recurve Bow.

Crossbow – Consists of a bow, a string and either compound or recurve limbs with a minimum width of 17 inches (uncocked) and a mounted stock. The stock shall have a trigger with a working safety that holds the string and limbs under tension until released. It shall have a minimum overall length from the butt of the stock to the front of the limbs of 24 inches and be able to launch a minimum 14 inch arrow/bolt, not including the legal arrowhead. It shall have a draw weight of 100 to 200 pounds. Optical sights are allowed.

Portable Tree Stand – Includes stands known as Hang-on-Stand, Self-Climbing Stand and Ladderstand, these stands must have the ability to be hung or set in place without causing any harm or damage to the tree. They also must have the ability to be removed without causing harm or damage to the tree. No objects, such as screw in climbing pegs may be used.

Bow/Muzzleloader deer tag/permit – This includes a valid New York hunting license with the privilege to harvest deer by use of a Bow or Crossbow. This also will include a valid DMP deer carcass tag for WMU 5R.

Veterans memorial Park is a Municipal Park situated west of Macelroy Road, east of Ashdown Road, south of Route 146A, and North of Hubbs Road, which is owned by the Town of Clifton Park

Dwaas Kill Nature Preserve is a municipally owned Nature Preserve which is situated off Van Patten Drive Park which is defined in

Vischer Ferry Nature Preserve is Nature Preserve as defined by Section 152-1 of this code.

Garnsey Park is a municipal park situated on the Northern side of Route 146, owned by the Town of Clifton Park

Deer Management Committee; The Deer management Committee is an advisory committee established by resolution of the Town Board to advise the Town Board concerning Deer management

practices and protocols, to make recommendations concerning a pilot program to establish a deer management program within the Town Parks and Preserves identified herein, and to assist in the enforcement of these rules and regulations.

152-A .3 Eligibility

- (a) The program will be open to Clifton Park Residents through a lottery system conducted by the Office of the Town Clerk. Successful applicants through the lottery will attend a pre-season meeting to receive instruction concerning the program rules and procedures, and pass a proficiency test as administered by the Deer Management Committee, to take place at an Archery Range Designated by the Committee.
- (b) Clifton Park Residents who hold a valid New York hunting license with bow/muzzleloader privilege and proof of residency may apply through the Town Clerk's Office.
- (c) Proof of Residency, bow/muzzleloader privilege and a fully executed and notarized liability waiver must be provided upon issuance of the Bow Hunters Permit by the Town Clerk.
- (d) Eligible hunters may only take deer as per existing NYS DEC archery season rules and regulations.
- (e) Permittees must register with the Town clerk during business hours 45 days prior to the commencement as per section 12-A.5 .
- (f) The recognized members of the Deer Management Committee (Board approved) will be granted permits under this chapter.
- (g) Proficiency Test. Permittees must pass an archery proficiency test administered by the Committee. An applicant will be required to place three arrows within a 12-inch pie plate at a distance of 20 yards, 3 out of 5 shots to pass.
- (h) Tracking dogs may be used on the designated park properties to recover wounded deer.

152A-4 The Lottery system:

A random lottery system will be administered by the Office of the Town Clerk as follows: .

All available hunting areas will be randomly selected through a program managed by the Town Clerk's Office. Qualified residents from the list will be randomly assigned, until all park slots are filled. A wait list will be kept if needed to be filled if the need arises. Residents will be advised by the Town Clerk's Office if their name is drawn to attend the safety meeting and proficiency test. Upon failure to attend the meeting or pass the test, the next name will be assigned.

152-A .5 Season and hours of Operation

The controlled program in each of the four parks and preserves referenced in this chapter will be allowed for the 22 days immediately preceding the second Saturday of November, 2022. Permitted hunters may be on property for the purpose of hunting for 24 hours, seven days per week during this period, but may only actively hunt during legal hunting hours pursuant to the NYS Environmental Conservation Law and its regulations.

152-A .6 Operations

(a) Maps

The Town Clerk's Office will post and distribute mapping of the four Parks and Preserves with separately mapped grids which identify discrete hunting zones which will be assigned to each permit issued for the Deer Management Program. Participants are required to stay in their assigned area and enter their zone using the clearly marked trails on the maps provided.

(b) Tree Stands

Portable Tree Stands and ground blinds are permitted for the duration of the permitted season, but must be removed within 24 hours after the last day hunting is permitted. Stands or blinds must be labeled with the hunter's NYSDEC issued back tag ID Number.

(c) Permittees may field dress harvested deer on site pursuant to this chapter.

152-1 Prohibited Acts: It is illegal to discharge a ,bow or crossbow:

- So that the load or arrow passes over any part of a public highway,
- Within 250 feet (for a crossbow) or 150 feet (for a bow) of a dwelling, farm building, or structure in occupation or use unless you own it, lease it, are an immediate member of the family, an employee, or have the owner's consent.
- Within 250 feet (for a crossbow) or 150 feet (for a bow) of any school, playground, or an occupied factory or church,
- Within 20 feet of an established Trail within any of the parks where bow hunting is authorized by this chapter.
- With a bow equipped with any mechanical device which is attached to the bow (other than the bowstring) for drawing, holding or releasing the bowstring, except for a hunter with a disability who is in possession of a Modified Longbow Authorization or Modified Crossbow Permit.
- With an arrow with an explosive head or shaft.
- With a broadhead considered illegal by DEC.
- With any device designed or intended to deliver drugs to an animal.
- All Firearms are prohibited within all Town Parks and Hunting Areas except for Duck Hunting in the Vischer Ferry Nature Preserve pursuant to Chapter 152-2D of this code.

152-A 7 Reporting

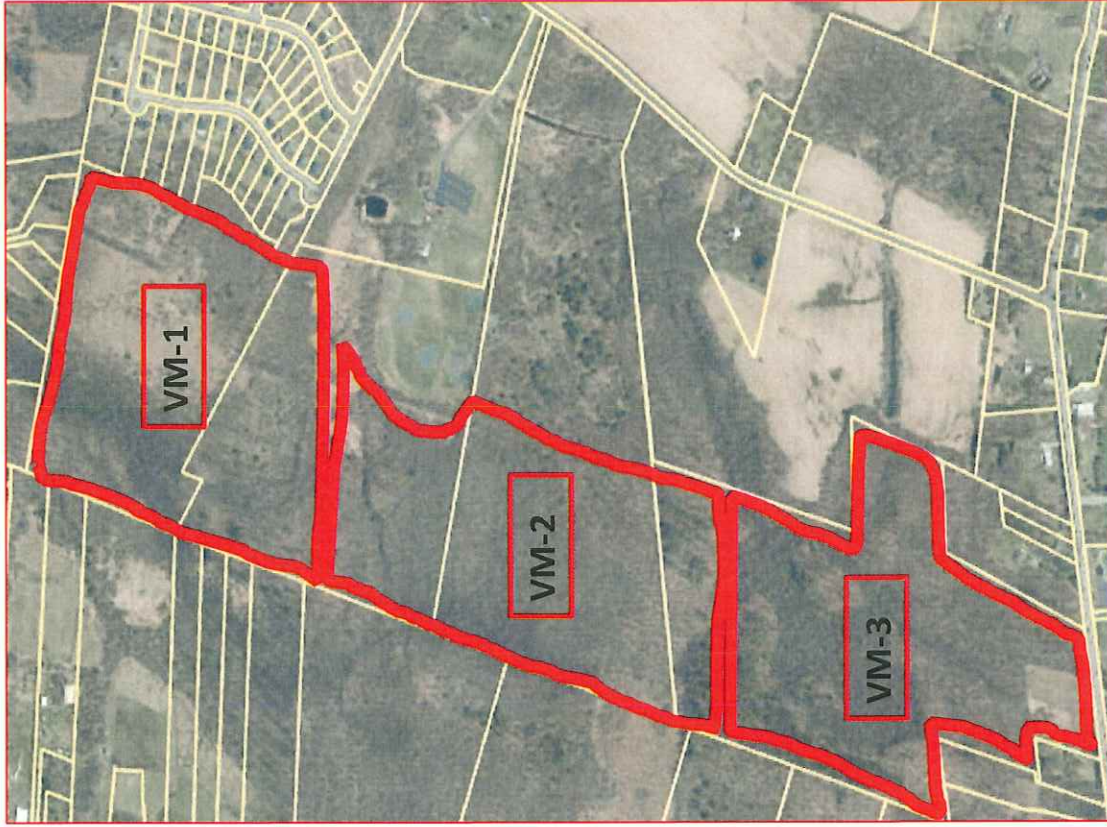
(a). All permittees will report Harvests to both the Town of Clifton Park and to NYSDEC, per the issued permit. Reports will be made of deer harvests to the Town of Clifton Park within 72 hours.

152-A 8 Penalties for Offenses

Violations of these rules and regulations, as well as regulations and practices established by NYSDEC, will be referred to the Deer Management Committee which may suspend, revoke or limit a permit providing notice and an opportunity for hearing. After being reviewed by the Committee an action can be taken to limit, revoke, or suspend a permit under this section.

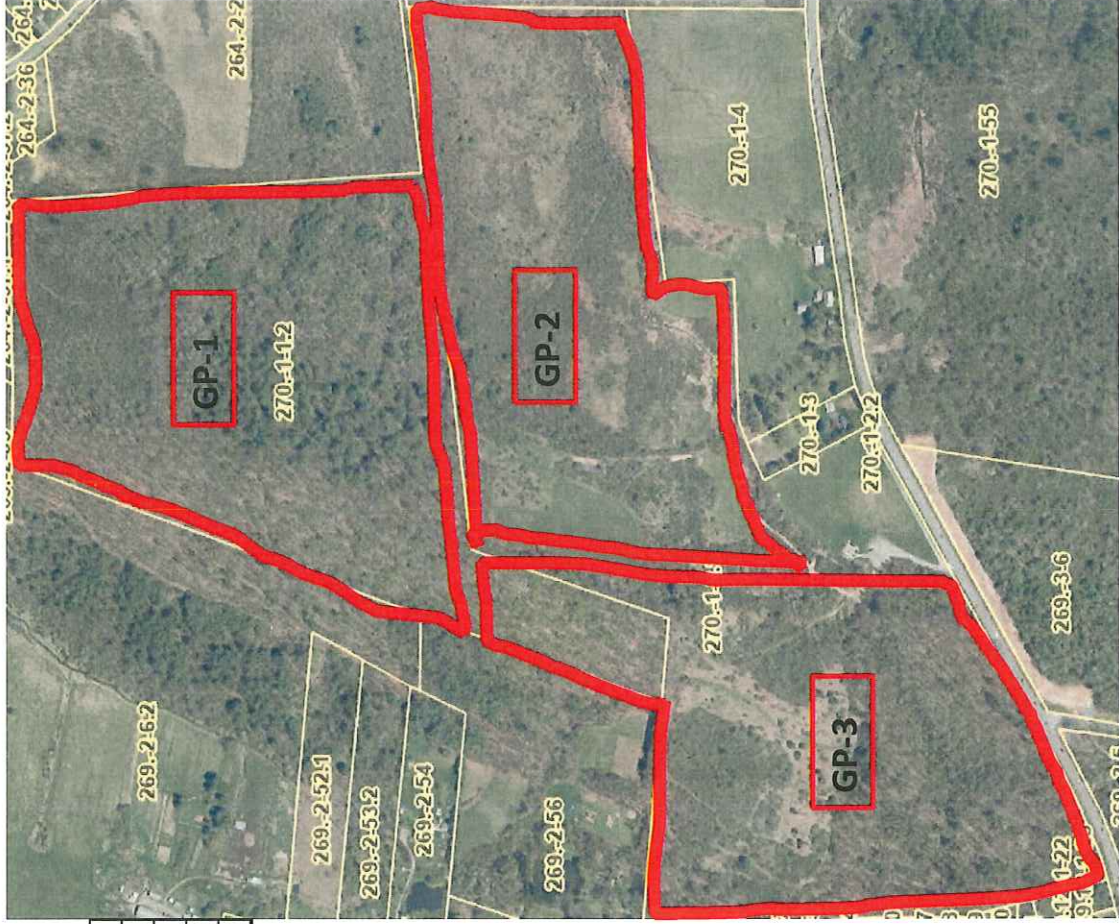
Veterans Memorial Park

| | VM-1 | VM-2 | VM-3 |
|------------------------|--------------------|--------------------|--------------------|
| Veterans Memorial Park | | | |
| Left upper | 18T WN 93599-51526 | 18T WN 93417-51024 | 18T WN 93185-50256 |
| Right upper | 18T WN 94080-51431 | 18T WN 93859-50995 | 18T WN 93564-50254 |
| Left lower | 18T WN 93417-51024 | 18T WN 93185-50256 | 18T WN 93561-50230 |
| Right lower | 18T WN 93921-51020 | 18T WN 93564-50254 | 18T WN 93342-49577 |



Garnsey Park

| | GP-1 | GP-2 | GP-3 |
|--------------|--------------------|--------------------|--------------------|
| Garnsey Park | | | |
| Left upper | 18T WN 92313-47825 | 18T WN 92226-47278 | 18T WN 91813-47068 |
| Right upper | 18T WN 92594-47836 | 18T WN 92812-47359 | 18T WN 92224-47271 |
| Left lower | 18T WN 92136-47297 | 18T WN 92231-46935 | 18T WN 91870-46533 |
| Right lower | 18T WN 92630-47349 | 18T WN 92812-47114 | 18T WN 92188-46725 |



Vischer Ferry Park

| | VF-1 | VF-2 | VF-3 | VF-4 | VF-5 | VF-6 | VF-7 |
|---------------|---|------|------|------|------|------|------|
| Vischer Ferry | | | | | | | |
| Left upper | 18T WN 99548 38741 18T WN 99012 38891 18T WN 98508 38562 18T WN 98375 37522 18T WN 97985 38250 18T WN 96092 37518 18T WN 97833 37629 | | | | | | |
| Right upper | 18T WN 00377 38676 18T WN 99548 38741 18T WN 99012 38891 18T WN 98508 38562 18T WN 98375 37522 18T WN 97985 38250 18T WN 96092 37518 18T WN 97833 37629 | | | | | | |
| Left lower | 18T WN 99529 38552 18T WN 99154 38305 18T WN 98703 37995 18T WN 98439 37350 18T WN 98375 37522 18T WN 98135 37244 18T WN 97799 37282 | | | | | | |
| Right lower | 18T WN 00395 38369 18T WN 99529 38552 18T WN 99053 38315 18T WN 99135 38278 18T WN 98703 37995 18T WN 98439 37350 18T WN 98135 37244 18T WN 97799 37282 | | | | | | |
| Vischer Ferry | | | | | | | |
| Left upper | 18T WN 97555 37684 18T WN 97381 37818 18T WN 96717 37830 18T WN 96357 37713 18T WN 96073 37950 18T WN 97126 37972 18T WN 97663 38175 | | | | | | |
| Right upper | 18T WN 97833 37629 18T WN 97555 37684 18T WN 97126 37972 18T WN 96717 37830 18T WN 96357 37713 18T WN 96073 37950 18T WN 97126 37972 18T WN 97663 38175 | | | | | | |
| Left lower | 18T WN 97581 37293 18T WN 97080 37226 18T WN 96609 37244 18T WN 96227 37438 18T WN 96017 37894 18T WN 97381 37818 18T WN 97555 37684 | | | | | | |
| Right lower | 18T WN 97799 37282 18T WN 97581 37293 18T WN 97080 37226 18T WN 96609 37244 18T WN 96227 37438 18T WN 96017 37894 18T WN 97381 37818 18T WN 97555 37684 | | | | | | |



Clifton Park Deer Management Committee hunting area master list

| ABRV | Location | Hunting Area | Left Upper | Left lower | Right upper | Right lower |
|------|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| VM | Veterans Memorial Park | VM-1 | 18T WN 93599-51526 | 18T WN 93417-51024 | 18T WN 94080-51431 | 18T WN 93921-51020 |
| | | VM-2 | 18T WN 93417-51024 | 18T WN 93185-50256 | 18T WN 93859-50995 | 18T WN 93564-50254 |
| | | VM-3 | 18T WN 93185-50256 | 18T WN 93561-50230 | 18T WN 93564-50254 | 18T WN 93342-49577 |
| DK | Dwaas Kill Nature Preserve | Hunting Area | Left Upper | Left lower | Right upper | Right lower |
| | | DK-1 | 18T WN 97344-49450 | 18T WN 97544-49170 | 18T WN 97894-49577 | 18T WN 97847-49059 |
| | | DK-2 | 18T WN 97894-49577 | 18T WN 97847-49059 | 18T WN 98114-49659 | 18T WN 98111-49011 |
| | | DK-3 | 18T WN 98114-49659 | 18T WN 98111-49011 | 18T WN 98325-49787 | 18T WN 98527-49787 |
| | | DK-4 | 18T WN 98325-49787 | 18T WN 98527-49787 | 18T WN 98602-49966 | 18T WN 98812-49361 |
| | DK-5 | 18T WN 98602-49966 | 18T WN 98527-49787 | 18T WN 98975-49959 | 18T WN 99240-49422 | |
| GP | Garnsey Park | Hunting Area | Left Upper | Left lower | Right upper | Right lower |
| | | GP-1 | 18T WN 92313-47825 | 18T WN 92136-47297 | 18T WN 92594-47836 | 18T WN 92630-47349 |
| | | GP-2 | 18T WN 92226-47278 | 18T WN 92231-46935 | 18T WN 92812-47359 | 18T WN 92812-47114 |
| | GP-3 | 18T WN 91813-47068 | 18T WN 91870-46533 | 18T WN 92224-47271 | 18T WN 92188-46725 | |
| VF | Vischer Ferry Park | Hunting Area | Left Upper | Left lower | Right upper | Right lower |
| | | VF-1 | 18T WN 99548 38741 | 18T WN 99529 38552 | 18T XN 00377 38676 | 18T XN 00395 38369 |
| | | VF-2 | 18T WN 99012 38891 | 18T WN 99154 38305 | 18T WN 99548 38741 | 18T WN 99529 38552 |
| | | VF-3 | 18T WN 98508 38562 | 18T WN 98703 37995 | 18T WN 99012 38891 | 18T WN 99053 38315 |
| | | VF-4 | 18T WN 98375 37522 | 18T WN 98439 37350 | 18T WN 99053 38315 | 18T WN 99135 38278 |
| | | VF-5 | 18T WN 97985 38250 | 18T WN 98375 37522 | 18T WN 98508 38562 | 18T WN 98703 37995 |
| | | VF-6 | 18T WN 98092 37518 | 18T WN 98135 37244 | 18T WN 98375 37522 | 18T WN 98439 37350 |
| | | VF-7 | 18T WN 97833 37629 | 18T WN 97799 37282 | 18T WN 98092 37518 | 18T WN 98135 37244 |
| | | VF-8 | 18T WN 97555 37684 | 18T WN 97581 37293 | 18T WN 97833 37629 | 18T WN 97799 37282 |
| | | VF-9 | 18TWN 97381 37818 | 18T WN 97080 37226 | 18T WN 97555 37684 | 18T WN 97581 37293 |
| | | VF-10 | 18T WN 96717 37830 | 18T WN 96609 37244 | 18T WN 97126 37972 | 18T WN 97080 37226 |
| | | VF-11 | 18T WN 96357 37713 | 18T WN 96227 37438 | 18T WN 96717 37830 | 18T WN 96609 37244 |
| | | VF-12 | 18T WN 96073 37950 | 18T WN 96017 37894 | 18T WN 96357 37713 | 18T WN 96227 37438 |
| | | VF-13 | 18T WN 97126 37972 | 18TWN 97381 37818 | 18T WN 97663 38175 | 18T WN 97555 37684 |
| | VF-14 | 18T WN 97663 38175 | 18T WN 97555 37684 | 18T WN 97985 38250 | 18T WN 98375 37522 | |

| Veterans Memorial Park | VM-1 | VM-2 | VM-3 |
|------------------------|--------------------|--------------------|--------------------|
| Left upper | 18T WN 93599-51526 | 18T WN 93417-51024 | 18T WN 93185-50256 |
| Right upper | 18T WN 94080-51431 | 18T WN 93859-50995 | 18T WN 93564-50254 |
| Left lower | 18T WN 93417-51024 | 18T WN 93185-50256 | 18T WN 93561-50230 |
| Right lower | 18T WN 93921-51020 | 18T WN 93564-50254 | 18T WN 93342-49577 |

| Dwaas Kill Nature Preserve | DK-1 | DK-2 | DK3 | DK-4 |
|----------------------------|--------------------|--------------------|--------------------|--------------------|
| Left upper | 18T WN 97344-49450 | 18T WN 97894-49577 | 18T WN 98114-49659 | 18T WN 98325-49787 |
| Right upper | 18T WN 97894-49577 | 18T WN 98114-49659 | 18T WN 98325-49787 | 18T WN 98602-49966 |
| Left lower | 18T WN 97544-49170 | 18T WN 97847-49059 | 18T WN 98111-49011 | 18T WN 98527-49787 |
| Right lower | 18T WN 97847-49059 | 18T WN 98111-49011 | 18T WN 98527-49787 | 18T WN 98812-49361 |

| Garnsey Park | GP-1 | GP-2 | GP-3 |
|--------------|--------------------|--------------------|--------------------|
| Left upper | 18T WN 92313-47825 | 18T WN 92226-47278 | 18T WN 91813-47068 |
| Right upper | 18T WN 92594-47836 | 18T WN 92812-47359 | 18T WN 92224-47271 |
| Left lower | 18T WN 92136-47297 | 18T WN 92231-46935 | 18T WN 91870-46533 |
| Right lower | 18T WN 92630-47349 | 18T WN 92812-47114 | 18T WN 92188-46725 |

| Vischer Ferry | VF-1 | VF-2 | VF-3 | VF-4 |
|---------------|--------------------|--------------------|--------------------|--------------------|
| Left upper | 18T WN 99548 38741 | 18T WN 99012 38891 | 18T WN 98508 38562 | 18T WN 98375 37522 |
| Right upper | 18T XN 00377 38676 | 18T WN 99548 38741 | 18T WN 99012 38891 | 18T WN 99053 38315 |
| Left lower | 18T WN 99529 38552 | 18T WN 99154 38305 | 18T WN 98703 37995 | 18T WN 98439 37350 |
| Right lower | 18T XN 00395 38369 | 18T WN 99529 38552 | 18T WN 99053 38315 | 18T WN 99135 38278 |
| Vischer Ferry | VF-8 | VF-9 | VF-10 | VF-11 |
| Left upper | 18T WN 97555 37684 | 18TWN 97381 37818 | 18T WN 96717 37830 | 18T WN 96357 37713 |
| Right upper | 18T WN 97833 37629 | 18T WN 97555 37684 | 18T WN 97126 37972 | 18T WN 96717 37830 |
| Left lower | 18T WN 97581 37293 | 18T WN 97080 37226 | 18T WN 96609 37244 | 18T WN 96227 37438 |
| Right lower | 18T WN 97799 37282 | 18T WN 97581 37293 | 18T WN 97080 37226 | 18T WN 96609 37244 |

| |
|--------------------|
| DK-5 |
| 18T WN 98602-49966 |
| 18T WN 98975-49959 |
| 18T WN 98527-49787 |
| 18T WN 99240-49422 |

| | | |
|--------------------|--------------------|--------------------|
| VF-5 | VF-6 | VF-7 |
| 18T WN 97985 38250 | 18T WN 98092 37518 | 18T WN 97833 37629 |
| 18T WN 98508 38562 | 18T WN 98375 37522 | 18T WN 98092 37518 |
| 18T WN 98375 37522 | 18T WN 98135 37244 | 18T WN 97799 37282 |
| 18T WN 98703 37995 | 18T WN 98439 37350 | 18T WN 98135 37244 |
| VF-12 | VF-13 | VF-14 |
| 18T WN 96073 37950 | 18T WN 97126 37972 | 18T WN 97663 38175 |
| 18T WN 96357 37713 | 18T WN 97663 38175 | 18T WN 97985 38250 |
| 18T WN 96017 37894 | 18TWN 97381 37818 | 18T WN 97555 37684 |
| 18T WN 96227 37438 | 18T WN 97555 37684 | 18T WN 98375 37522 |

Resolution 1

Resolution No. _____ of 2022, a resolution scheduling a public hearing to amend the Town Code regarding department and job title changes of certain departments in the Town of Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Supervisor Barrett met with the Building and the Planning Department staff, to discuss the redistribution of responsibilities after the retirement of Steve Myers as Director of Building and Zoning, and recommends changes in titles as listed in Table 1 to reflect these amendments, and

WHEREAS, the Supervisor recommends the following reorganization of the Building & Development and Planning Departments, per Table 1, to consolidate land use functions and to efficiently service residents, developers, and contractors regarding land use applications within the Town, and

WHEREAS, Supervisor Barrett also recommends a change in the title and description of the Parks & Recreation Department, also listed in Table 1, and

Table 1

| | Current Title | Proposed | Code Section(s) |
|-----------|--|------------------------------------|---|
| 1. | Planning Department | Planning & Zoning Department | Chapters 1, 36, 103, 125, 171, 179, 208 |
| 2. | Director of Building & Zoning | Director of Building & Development | Chapters 5, 11, 119, 169, 171, 208 |
| 3. | Director of Planning | Director of Planning & Zoning | Chapters 36, 86, 125, 179, 208 |
| 4. | Department of Parks, Recreation, and Community Affairs | Department of Parks and Recreation | Chapters 34, 35, 153 |
| 5. | Director of Parks, Recreation, and Community Affairs | Director of Parks and Recreation | Chapter 34 |
| 6. | Stormwater Management Technician | Stormwater Management Officer | Chapter 13 |

WHEREAS, the Town Board wishes to schedule a Public Hearing to solicit the views and input from the community on the proposal; now, therefore be it

RESOLVED, that a Public Hearing will be held on August 15, 2022, at 7:05 PM on a proposal to adjust titles per the attached draft legislation; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

Resolution 2

Resolution No. _____ of 2022, a resolution authorizing the appointment of individuals within departments for the Town of Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, openings exist in multiple departments within the Town, and

WHEREAS the Supervisor has recommended the following changes, promotions, and appointments within the Town, as listed in Table 1;

Table 1

| | Name/Address | Dept. | Position | Grade /Step | Rate | Comment |
|----|---|------------------------|--|-------------|-------------|--|
| 1. | Wade Schoenborn | Building & Development | Director of Building & Development | G12, S9, Y1 | \$60.56 /hr | Internal Promotion |
| 2. | Scott Reese Clifton Park | Planning | Zoning Administrator, Stormwater Management Officer, and Flood Plain Administrator | G10, S6, Y3 | \$46.30 /hr | Internal Promotion |
| 3. | Raina Munafo | Town Clerk | Deputy Town Clerk | G6, S6 | \$32.26 /hr | Internal PT employee to FT |
| 4. | Rodney Gwiazdowski 10 Putnam Ln. Clifton Park | Public Safety | PT Armed Court Officer | G6, S1 | \$26.50 /hr | New hire – 33 years as Deputy Sheriff, retired in early 2022 |
| 5. | Destiny Bipat 36 Blue Barns Road Rexford | Highway | Mechanics Helper | G5, S1 | \$24.83 /hr | New Hire – Auto & Diesel Technician experience, Licensed as Heavy Duty Inspector |

Now, therefore be it

RESOLVED, that the Town Board authorizes the title change of the Director of Building and Zoning to the Director of Building & Development; and be it further

RESOLVED that the Town Board authorizes the promotion of Wade Schoenborn as Director of Building & Development, Grade 12, Step 9, Year 1, effective August 8, 2022; and be it further

RESOLVED, that the Town Board authorizes the promotion of Scott Reese as Zoning Administrator, Stormwater Management Officer, and Flood Plain Administrator, Grade 10, Step 6, Year 3, effective August 8, 2022; and be it further

RESOLVED, that the Town Board accepts the appointment of Raina Munafo as Deputy Town Clerk, at Grade 6, Step 6, based on the recommendations of the Town Clerk, effective immediately; and be it further

RESOLVED, that the Town Board appoints Rodney Gwiazdowski as Part-time Armed Court Officer, Grade 6, Step 1, to work on an as-needed basis, effective immediately; and be it further

RESOLVED, that the Town Board appoints Destiny Bapat as Mechanics Helper in the Highway Department, Grade 5, Step 1, based on the recommendations of the Highway Superintendent, effective August 16, 2022 ; and be it further

RESOLVED, that the Comptroller is authorized to make the following budgetary transfers

| | Name | \$ Amount | From Code | Description | To Code | Description |
|-----------|-----------------|------------------|------------------|---------------------------------------|----------------|--------------------------------|
| 1. | Wade Schoenborn | 6,144 | A-3620-E6200 | GF – Bldg. Dev – Code Enforce Officer | A-3620-E0708 | GF -Bldg. Dev. -W. Schoenborn |
| 2. | Scott Reese | 7,130 | A-3620-E6200 | GF – Bldg. Dev – Code Enforce Officer | A-8021-E0501 | GF – Planning – S. Reese |
| 3. | Raina Munafo | 24,800 | A-1410-E0065 | GF-Town Clerk-C. Pagnello | A-1410-E0655 | GF-TC-R. Munafo |
| 5. | Destiny Bapat | 15,693 | DA-5110-E3000 | Highway-Gen. Const. – N. Cook | DA-5110-Exxxx | Highway-Gen. Const. – D. Bapat |
| | Destiny Bapat | 6,952 | DA-5142-E3000 | Highway-Snow Removal-N. Cook | DA-5142-E3000 | Highway-Snow Removal-D. Bapat |

Meg Springli

From: Town of Clifton Park <noreply@cliftonpark.org>
Sent: Tuesday, July 26, 2022 11:15 AM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 08-01-2022 Highway Department
Attachments: 62e004d853a1a-Destiny Bipat Employee Application.pdf; 62e004d853f73-Destiny Bipat Hiring Letter.pdf; 62e004d854870-Hiring Resolution for Mr. Destiny Bipat.docx

An item has been submitted to the Resolution Request form for review.

Department: Highway Department
Your email: dbull@cliftonpark.org

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): D. Bull

Requested Meeting Date: 08-01-2022

Brief Description: A resolution hiring Destiny Bipat as a full time employee to the Highway Department. He will be replacing Nicholas Cook, Sr. who retired from the Mechanics Shop on February 25th.

Budget #: DA-5110-EXXXX, Item 1 (Spring, Summer, Fall), DA-5142-EXXXX Item 4 (Winter) New Employee
Budget Description: Mechanics Helper
\$ Amount: \$19,400.00

Additional Comments/Details:

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

Town of Clifton Park
Salary Allocation

| | | Grade | Step | Year | 2022 Hourly Rate | Weeks to End of Year | Hours | Projected to End of Year |
|-------|--------|-------|------|------|---------------------|-------------------------|-------|-----------------------------|
| Raina | Munafo | 6 | 6 | 1 | 32.26 | 22 | 35 | \$ 24,840.20 |
| | | | | | | Rounded to: | | <u>\$ 24,800.00</u> |

Town of Clifton Park
Salary Allocation

| | | Grade | Step | Year | 2022 Hourly Rate | Weeks to End of Year | Hours | Projected to End of Year |
|-----------------------------|------------|-------|------|------|---------------------|-------------------------|-------|-----------------------------|
| New Position | | | | | | | | |
| Wade | Schoenborn | 12 | | 9 | 1 | 60.56 | 22 | 35 \$ 46,631.00 |
| Current Position | | | | | | | | |
| Wade | Schoenborn | 10 | | 9 | 1 | 52.58 | 22 | 35 \$ 40,487.00 |
| Additional amount required: | | | | | | | | <u>\$ 6,144.00</u> |

Town of Clifton Park
Salary Allocation

| | | Grade | Step | Year | 2022 Hourly Rate | Weeks to End of Year | Hours | Projected to End of Year |
|-----------------------------|-------|-------|------|------|---------------------|-------------------------|-------|-----------------------------|
| New Position | | | | | | | | |
| Scott | Reese | 10 | | 6 | 3 | 46.30 | 22 | 35 \$ 35,651.00 |
| Current Position | | | | | | | | |
| Scott | Reese | 8 | | 4 | 3 | 37.04 | 22 | 35 \$ 28,521.00 |
| Additional amount required: | | | | | | | | <u>\$ 7,130.00</u> |

Town of Clifton Park
Salary Allocation

| | | Grade | Step | Year | Hourly Rate | 2022 Weeks to End of Year | Hours | Projected to End of Year |
|---|--|-------|------|------|-------------|---------------------------------|-------|-----------------------------|
| Mechanics Helper Destiny Bipat | | 5 | 1 | 1 | 24.83 | 22.80 | 40.00 | \$ 22,644.96 |
| Rounded to: | | | | | | | | <u>\$ 22,645.00</u> |
| Transfer funds from: | | | | | | | | |
| Highway Fund - General Construction - Laborer | | | | | 15.8 weeks | DA-05110-E3000 | | <u>\$ 15,693.00</u> |
| Highway Fund - Snow Removal - Laborer | | | | | 7 weeks | DA-05142-E3000 | | <u>\$ 6,952.00</u> |

Resolution 3

Resolution No. of 2022, a resolution appointing provisionally Michael Woerner to the position of Director of Parks, Recreation and Human Services.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, an opening exists for a Director of Parks, Recreation and Human Services in the Department of Parks, Recreation and Community Affairs; and

WHEREAS, the members of the Town Board have interviewed all the applicants for the position; and

WHEREAS, after interviewing Michael Woerner, Councilwoman Lynda Walowit, Town Board Co-Liaison to the Department of Parks, Recreation and Community Affairs recommends Mr. Woerner to the Town Board for the Director of Parks, Recreation and Human Services position in the Department of Parks, Recreation and Community Affairs; therefore, be it

RESOLVED, that Michael Woerner, 33 Pinehurst Drive, Clifton Park is hereby appointed provisionally as Director of Parks, Recreation and Human Services for the Town of Clifton Park, at Grade 10, Step 1, Year 1, to be paid \$40.73/hr. (*equivalent to \$74,129 as indicated in the job posting*) effective August 8, 2022; and be it further

RESOLVED, that the comptroller is authorized to transfer \$29,900 from A-7021-E0600 (General Fund – Parks & Recreation – M. Kramer) to A-7021-E0644 (General Fund – Parks & Recreation – M. Woerner).

Michael Woerner

33 Pinehurst Dr.

Clifton Park, NY 12065

518-365-9264

Email: mwoerner188@gmail.com _____

ADDENDUM TO RESUME –

Some examples of my community service background

- | | |
|--|-----------|
| Supervised School Anti-gang program in local schools | 2015-2020 |
| I supervised program and myself and other team members read to students and talked to them about not joining a gang. | |
| Coordinated US Marshalls Service gun buy-back program | 2015-2020 |
| In conjunction with Pastor Charlie Muller of Victory Church in Albany NY. | |
| Supervised Community Outreach Program with Albany PBA | 2015-2018 |
| In conjunction with the Albany PBA, operated and supervised US Marshalls service members, who worked with the program. | |
| Created, Developed and Coordinated USMC NYNJRFTF East Coast US Marshalls Service Regional Fugitive Task Force Defensive Tactics program. | 2010-2021 |
| Coached Clifton Park girls' soccer team | 2005-2010 |
| Team Coordinator for Capital United Soccer Club | 2013-2017 |
| Taught Self-Defense for UAlbany | 2005-2007 |
| Taught Self-Defense at Vent Fitness | 2004-2017 |

Co-training developer for US Marine Corps MCMAP

2009

Taught Conflict Resolution for RGI Group

2012-2016

Was an instructor of conflict resolution to local, County,
and State Governmental Agencies, and private businesses.

Town of Clifton Park
Salary Allocation

| | | Grade | Step | Year | 2022 Hourly Rate | Weeks to End of Year | Hours | Projected to End of Year |
|---------|---------|-------|------|------|---------------------|-------------------------|-------|-----------------------------|
| Michael | Woerner | 10 | 1 | 1 | 40.73 | 21 | 35 | \$ 29,936.55 |
| | | | | | | Rounded to: | | <u>\$ 29,900.00</u> |

Resolution 4

Resolution No. _____ of 2022, a resolution extending the contract for town buildings cleaning and maintenance agreement with WJS Ultimate Cleaning & Floors for said services.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on November 16, 2021 the Town opened bids for janitorial services and the lowest bid was received from our current contractor, WJS Ultimate Cleaning and Floors, LLC, 323 Linden Street, Schenectady, New York, in an amount not to exceed \$62,831.79 for cleanings; now, therefore, be it

RESOLVED, that the Town and WJS Ultimate Cleaning and Floors extend the agreement to provide janitorial services for town owned buildings, per the attached breakdown by building, in a total amount not to exceed \$62,831.79 for cleanings beginning August 1, 2022 until July 31, 2023, to be paid as follows:

| | <u>Annual</u> | August - December <u>2022</u> | <u>Code</u> |
|-------------------------|-----------------|-------------------------------------|-------------|
| Town Hall | 15,937.82 | 6,640.76 | A-1620-23 |
| Public Safety | 9,194.89 | 3,831.20 | A-1621-23 |
| Sewer Building | 3,677.96 | 1,532.48 | G7-8111-23 |
| Buildings & Grounds | 5,516.94 | 2,298.73 | A-7110-23 |
| Grooms Tavern | 1,838.98 | 766.24 | A-1627-23 |
| Highway Dept. | 6,436.43 | 2,681.85 | A-5010-23 |
| Locust Lane Clubhouse | 5,516.94 | 2,298.73 | A-1625-23 |
| Locust Lane Maint. Bldg | 612.99 | 255.41 | A-1625-23 |
| C.P. Senior Center | 12,259.86 | 5,108.28 | A-1624-23 |
| Transfer Station | <u>1,838.98</u> | <u>766.24</u> | A-8160-24 |
| TOTAL | \$62,831.79 | \$26,179.92 | |

and be it further

RESOLVED, that the charges for 2023 be included in the 2023 budget process; and be it further

RESOLVED, that the Supervisor is authorized to sign the attached Contract Amendment #2 for cleaning services for the Town-owned facilities, as listed.



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

CONTRACT DOCUMENTS AND SPECIFICATIONS FOR CLIFTON PARK TOWN HALL AND RELATED PUBLIC BUILDINGS

Contract Amendment #2

Time Extension

8/1/2022- 7/31/2022

TOWN OF CLIFTON PARK

PHIL BARRETT

SUPERVISOR

WJS ULTIMATE CLEANING AND FLOORS L.L.C

Wilbur J. Session

CEO

Cleaning of Town Buildings

The Town of Clifton Park cleaning of Town Buildings. Prices include all cleaning supplies and trash liners. The Town will supply all paper products. We request a price break down building by building for budgeting purposes.

The locations are as follows:

| | <u>Annual</u> | August - December <u>2022</u> | <u>Code</u> |
|----------------------------|-----------------|-------------------------------------|-------------|
| 1. Town Hall | 15,937.82 | 6,640.76 | A-1620-23 |
| 2. Public Safety | 9,194.89 | 3,831.20 | A-1621-23 |
| 3. Sewer Building | 3,677.96 | 1,532.48 | G7-8111-23 |
| 4. Buildings & Grounds | 5,516.94 | 2,298.73 | A-7110-23 |
| 5. Grooms Tavern | 1,838.98 | 766.24 | A-1627-23 |
| 6. Highway Dept. | 6,436.43 | 2,681.85 | A-5010-23 |
| 7. Locust Lane Clubhouse | 5,516.94 | 2,298.73 | A-1625-23 |
| 8. Locust Lane Maint. Bldg | 612.99 | 255.41 | A-1625-23 |
| 9. C.P. Senior Center | 12,259.86 | 5,108.28 | A-1624-23 |
| 10. Transfer Station | <u>1,838.98</u> | <u>766.24</u> | A-8160-24 |
| 11. TOTAL | \$62,831.79 | \$26,179.92 | |

Agreed

By executing this contract, the Parties Agree to a one-year extension through July 31, 2023 of the original Contract previously extended by Contract Amendment #1:

Perform all work listed in accordance with the contract documents and bid specifications, at the price bid upon.

By signing below, I am certifying that I fully understand the complete requirements of the Bid, the nature of the existing materials on the exterior of the existing structure, and the nature of the work required.

Wilbur J. Session
WSJ Ultimate Cleaning and Floors,
LLC
CEO

Philip Barrett
Town of Clifton Park
Supervisor

Date

Date

Nov. 16, 2021
@ 2PM

BID TOTALS - JANITORIAL SERVICES

| Building | S. J. Services | Building Care Systems | Complete Building Solutions, Inc. | WJS Ultimate Cleaning Fl. |
|-----------------------------|----------------|-----------------------|-----------------------------------|---------------------------|
| Clifton Park Town Hall | 13,724 | 25,500 | 18,000 | 15,937.82 |
| Public Safety Building | 17,156 | 15,900 | 11,880 | 9,194.89 |
| Clifton Park Sewer Building | 3,088 | 4,440 | 5,880 | 3,677.96 |
| B&G Building | 4,117 | 8,340 | 6,240 | 5,516.94 |
| Grooms Tavern | 1,372 | 3,000 | 2,880 | 1,838.98 |
| Highway Department | 4,117 | 10,740 | 6,720 | 6,436.43 |
| Sheriff's Department | 1,372 | 3,000 | 1,920 | 816.51 |
| Locust Lane Clubhouse | 3,107 | 2,445 | 1,620 | 5,516.94 |
| Locust Lane Maint Building | 1,372 | 3,000 | 2,640 | 612.99 |
| Clifton Park Senior Center | 10,293 | 19,500 | 17,760 | 12,259.86 |
| Transfer Station | 6,176 | 5,700 | 6,240 | 1,838.98 |
| TOTAL | 65,897 | 101,565 | 81,780 | 63,648.30 |

Not Awarded

Cleaning of Town Buildings

The Town of Clifton Park cleaning of Town Buildings. Prices include all cleaning supplies and trash liners. The Town will supply all paper products. We request a price break down building by building for budgeting purposes.

The locations are as follows:

| | |
|----------------------------|-----------------|
| 1. Town Hall | \$15,937.82 |
| 2. Public Safety | \$ 9,194.89 |
| 3. Sewer Building | \$ 3,677.96 |
| 4. Buildings & Grounds | \$ 5,516.94 |
| 5. Grooms Tavern | \$ 1,838.98 |
| 6. Highway Dept. | \$ 6,436.43 |
| 7. Locust Lane Clubhouse | \$ 5,516.94 |
| 8. Locust Lane Maint. Bldg | \$ 612.99 |
| 9. C.P. Senior Center | \$12,259.86 |
| 10. Transfer Station | \$ 1,838.98 |
| TOTAL Annual | \$62,831.79 |

Agreed

By executing this contract, the Parties Agree to a one-year extension through July 31, 2023 of the original Contract previously extended by Contract Amendment #1:

Perform all work listed in accordance with the contract documents and bid specifications, at the price bid upon.

By signing below, I am certifying that I fully understand the complete requirements of the Bid, the nature of the existing materials on the exterior of the existing structure, and the nature of the work required.

Wilbur J. Session
WSJ Ultimate Cleaning and Floors,
LLC
CEO

Philip Barrett
Town of Clifton Park
Supervisor

Date

Date

NOTICE TO BID

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

CLEANING OF TOWN BUILDINGS

The Town of Clifton Park, through the Buildings & Grounds Department, is seeking sealed bids from qualified entities for the cleaning of town buildings located throughout the town. Sealed bids labeled "Cleaning Bid" should be addressed or dropped off to Clifton Park Town Clerk, One Town Hall Plaza, Clifton Park, NY 12065, no later than 2:00 P.M. on Tuesday, November 16, 2021, at which time they will be publicly opened and read. A detailed list and bid specs of cleaning services, for each location, are available in the Town Clerk's Office, #1 Town Hall Plaza, Clifton Park, NY. Pre-bid mandatory walk through will be Tuesday, November 2, 2021. Meet at Clifton Park Town Hall, 1 Town Hall Plaza, Wood Room 2 10am. Call 518-371-6651 ext. 251 or email mkasky@cliftonpark.org with any questions. Bids should include all cleaning supplies and trash liners. The Town will supply all paper products. We request a price breakdown building by building for budgeting purposes. Locations are as follows:

Clifton Park Town Hall
One Town Hall Plaza
Clifton Park, NY 12065
(5 days per week)
Public Safety Building
5 Municipal Plaza
Clifton Park, NY 12065
(5 days per week)
Buildings & Grounds Building
2 Town Hall Plaza
Clifton Park, NY 12065
(3 day per week)
Clifton Park Sewer Building
477 Clifton Park Center Road
Clifton Park, NY 12065
(3 days per week)
Grooms Tavern
290 Sugar Hill Road
Rexford, NY 12148
(1 day per week)
Highway Department
639 Clifton Park Center Road
Clifton Park, NY 12065
(3 days per week)
Sheriff Department
Clifton Park Center

Clifton Park, NY 12065
(1 day per week)
Locust Lane Clubhouse
Locust Lane
Clifton Park, NY 12065
(Seasonal - 3 days per week)
Locust Lane Maintenance Building
Locust Lane
Clifton Park, NY 12065
(1 day per week)
Clifton Park Senior Center
6 Clifton Common Blvd.
Clifton Park, NY 12065
(5 days per week)
Transfer Station
217 Vischer Ferry Road
Clifton Park, NY 12065
(3 days per week)

Teresa Brobston
Clifton Park Town Clerk

**Notice to Bid
Town of Clifton Park
County of Saratoga
State of New York**

Cleaning of Town Buildings

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One Town Hall Plaza
Clifton Park New York 12065
(5 days per week)

Public Safety Building

5 Municipal Plaza
Clifton Park New York 12065
(5 days per week)

Clifton Park Sewer Building

477 Clifton Park Center Road
Clifton Park New York 12065
(3 days per week)

Buildings & Grounds Building

2 Town Hall Plaza
Clifton Park New York 12065
(3 days per week)

Grooms Tavern

290 Sugar Hill Road
Rexford New York 12148
(1 day per week)

Highway Department

639 Clifton Park Center Road
Clifton Park New York 12065
(3 day per week)

Sheriff Department

Clifton Park Center

Clifton Park New York 12065

(1 day per week)

Locust Lane Clubhouse

Locust Lane

Clifton Park New York 12065

(Seasonal- 3 days per week)

Locust Lane Maintenance Building

5 Locust Lane

(1 day per week)

Clifton Park Senior Center

6 Clifton Common Blvd

Clifton Park New York 12065

(5 days per week)

Transfer Station

217 Vischer Ferry Road

Clifton Park New York 12065

(3 days per week)

A detailed list of cleaning services for each location is available in the Town Clerk's Office. Pre-bid mandatory walk through will be Tuesday November 2, 2021. Meet at Clifton Park Town Hall, 1 Town Hall Plaza, Wood Room 10:00am. Call 518-371-6651 ext. 251 or email mkasky@cliftonpark.org with any questions.

The successful bidder will be required to fill out a Town Voucher for payment on a monthly basis. Liability Insurance of \$1,000,000 as well as employee bond of \$100,000 required. All cleaning personnel shall be fingerprinted according to The New York State Troopers and The Town of Clifton Park Court before they may enter the buildings. Term of the contract is for one year. The Town may consider extending contract term, reviewed annually, for up to an additional four (4) years upon mutual consent. Sealed Bids will be accepted by the Town Clerk no later than 2:00PM on Tuesday November 16, 2021, at which time they will be publicly opened and read. Bids shall be labeled "Cleaning Bid" and addressed to:

Town Clerk, Town of Clifton Park, One Town Hall Plaza, Clifton Park, New York 12065.

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County of Saratoga

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Public Safety Building
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(5 days per week)

Highway Department
639 Clifton Park Center Road
Clifton Park New York 12065
(3 days per week)

Sewer Department
477 Clifton Park Center Road
Clifton Park New York 12065
(3 days per week)

Buildings & Grounds
2 Town Hall Plaza
Clifton Park New York 12065
(3 days per week)

Sherriff's Department
Clifton Park Center
Clifton Park New York 12065
(1 day per week)

Grooms Tavern
290 Sugar Hill Road
Rexford New York 12148
(1 day per week)

Locust Lane Clubhouse
Locust Lane
Clifton Park New York 12065
(3 days per week)

Clifton Park Senior Center
6 Clifton Common Blvd
Clifton Park New York 12065
(5 days per week)

Locust Lane Maintenance Building
Locust Lane
Clifton Park New York 12065
(1 day per week)

Transfer Station
217 Vischer Ferry Road
Clifton Park New York 12065
(3 days per week)

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NOTICE TO BID

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

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One Town Hall Plaza
Clifton Park, NY 12065
(5 days per week)

Sheriff Department
Clifton Park Center
Clifton Park, NY 12065
(1 day per week)

Public Safety Building
5 Municipal Plaza
Clifton Park, NY 12065
(5 days per week)

Locust Lane Clubhouse
Locust Lane
Clifton Park, NY 12065
(Seasonal - 3 days per week)

Buildings & Grounds Building
2 Town Hall Plaza
Clifton Park, NY 12065
(3 day per week)

Locust Lane Maintenance Building
Locust Lane
Clifton Park, NY 12065
(1 day per week)

Clifton Park Sewer Building
477 Clifton Park Center Road
Clifton Park, NY 12065
(3 days per week)

Clifton Park Senior Center
6 Clifton Common Blvd.
Clifton Park, NY 12065
(5 days per week)

Grooms Tavern
290 Sugar Hill Road
Rexford, NY 12148
(1 day per week)

Transfer Station
217 Vischer Ferry Road
Clifton Park, NY 12065
(3 days per week)

Highway Department
639 Clifton Park Center Road
Clifton Park, NY 12065
(3 days per week)

Teresa Brobston
Clifton Park Town Clerk

**Clifton Park Town Hall
1 Town Hall Plaza**

Janitorial services to be performed as to the following specifications: five days per week

Entrance and Reception Areas

- Clean glass doors and panels
- Sweep stairwell and dust banister
- Mop floor and thresholds
- Clean elevator doors, tracks, and interior walls
- Dust pictures and related area décor
- Polish counter area once weekly
- Vacuum area carpets and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Office Areas & Cubicles

- Dust all furniture, office equipment, desktops, and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Polish counters once weekly
- Dust blinds weekly as applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Meeting Rooms

- Dust blinds weekly as applicable
- Polish table tops weekly
- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Kitchen and Lunch Areas

- Clean counters, sink and wipe chairs
- Mop floor
- Polish table weekly
- Clean microwave and refrigerator
- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Restrooms

- Sanitize toilets, sinks, and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Spot clean walls
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Water Fountains

- Clean sink, handle, and push buttons

**Clifton Park Public Safety Building
5 Municipal Plaza**

Janitorial services to be performed as to the following specifications: five days per week

Entrance and Common Areas

- Clean glass doors and area glass panels
- Mop floors
- Vacuum entrance area carpets
- Dust pictures and related area décor
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls and doors

Meeting Rooms

- Mop floors
- Vacuum carpet and edge vacuum
- Dust blinds weekly where applicable
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Office Areas (Court, State Police, Security, Animal Control and Sewer

- Dust all furniture, office equipment, desktops and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Polish counters once weekly
- Dust blinds weekly where applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Kitchen Areas

- Clean counters, sink and wipe chairs
- Mop floor
- Polish tabletop weekly
- Clean microwave and refrigerator

- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Restrooms

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

**Sewer Department
477 Clifton Park Center Road**

Janitorial services to be performed as to the following specifications: three days per week

Lunchroom

- Clean counters, sink and wipe chairs
- Mop floor
- Polish tabletop weekly
- Clean microwave and refrigerator
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls and doors

Restroom

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Worker Locker Room

- Sweep and mop floor
- Clean exterior locker panels
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

**Clifton Park Buildings and Grounds
2 Town Hall Plaza**

Janitorial services to be performed as to the following specifications: five days per week

Office Areas & Cubicles

- Dust all furniture, office equipment, desktops, and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Polish counters once weekly
- Dust blinds weekly as applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Meeting Rooms

- Dust blinds weekly as applicable
- Polish table tops weekly
- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Kitchen and Lunch Areas

- Clean counters, sink and wipe chairs
- Mop floor
- Polish table weekly
- Clean microwave and refrigerator
- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Restrooms

- Sanitize toilets, sinks, and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Spot clean walls
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Water Fountains

- Clean sink, handle, and push buttons

**Grooms Tavern
290 Sugar Hill Road**

Janitorial services to be performed as to the following specifications: one day per week

Store Area

- Clean glass door and glass windows
- Mop and/or sweep wood floor
- Clean countertop
- Dust all areas as needed
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls and doors

Formal Front Rooms

- Clean glass door, windows, and sills
- Mop and/or sweep wood floor
- Dust all areas as needed

Kitchen

- Clean glass door, windows, and sills
- Mop and/or sweep wood floor
- Dust all areas as needed

Restrooms

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Large Meeting Room

- Mop and/or sweep wood floor
- Clean windows and sills
- Dust all areas as needed

**Clifton Park Highway
639 Clifton Park Center Road**

Janitorial services to be performed as to the following specifications: three days per week

Entrance Area

- Sweep stairwell
- Mop floor
- Vacuum entrance area carpet
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls and doors

Office Area

- Dust all furniture, office equipment, desktops and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Polish counters once weekly
- Dust blinds weekly as applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Lunchroom

- Clean counters, sink and wipe chairs
- Mop floor
- Polish tabletop weekly
- Clean microwave and refrigerator
- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Restrooms

- Sanitize toilets, sinks, and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors

- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Worker Locker Area

- Sweep and mop floor
- Clean exterior locker panels
- Remove trash to designated area and replace liners

**Sheriff's Department
Clifton Park Center**

Janitorial services to be performed as to the following specifications: one day per week

Entrance and Reception Areas

- Clean glass doors and area glass panels
- Mop floors
- Vacuum area carpets
- Dust pictures and related area décor
- Polish counter area once weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls and doors

Office Areas

- Dust all furniture, office equipment, desktops, and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Dust blinds weekly where applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Restrooms

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

**Locust Lane Clubhouse
Locust Lane**

Janitorial services to be performed as to the following specifications: three days per week—seasonal

Large Meeting Room

- Clean tops of tables and counters
- Dust sills and ledges
- Clean entrance door glass
- High dust
- Vacuum ceiling vents
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls and doors

Floors

- Vacuum carpeted areas and edge vacuum
- Vacuum mats and runners
- Dust mop and/or wet mop hard surface floors

Restrooms

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

**Locust Lane Maintenance Building
Locust Lane**

Janitorial services to be performed as to the following specifications: one day per week

Office Area

- Dust all furniture, office equipment, desktops, and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Dust blinds weekly as applicable
- Sweep and mop floors
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Restrooms

- Sanitize toilets, sinks, and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Spot clean walls
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Clifton Park Senior Community Center

Janitorial services to be performed as to the following specifications: five days per week

Entrance and Reception Areas

- Clean glass doors and panels
- Sweep stairwell and dust banister
- Mop floor and thresholds
- Clean elevator doors, tracks, and interior walls
- Dust pictures and related area décor
- Polish counter area once weekly
- Vacuum area carpets and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Office Areas & Cubicles

- Dust all furniture, office equipment, desktops, and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Polish counters once weekly
- Dust blinds weekly as applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Meeting Rooms

- Dust blinds weekly as applicable
- Polish table tops weekly
- Dust air vents weekly
- Vacuum carpet and edge vacuum or mop floors whichever is appropriate
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Kitchen

- Clean counters, sink and wipe chairs

- Mop floor
- Clean microwave and refrigerator
- Dust air vents weekly
- Vacuum carpet and edge vacuum if appropriate
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Restrooms

- Sanitize toilets, sinks, and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Spot clean walls
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Water Fountains

- Clean sink, handle, and push buttons

**Transfer Station
217 Vischer Ferry Road**

Janitorial services to be performed as to the following specifications: three days per week

Breakroom

- Clean counters, sink and wipe chairs
- Mop floor
- Polish tabletop weekly
- Clean microwave and refrigerator
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls and doors

Restroom

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Resolution 5

Resolution No. _____ of 2022, a resolution awarding a contract for parking lot sealing and striping at Clifton Common.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, the Director of Buildings, Parks, and Recreation, Dan Clemens advertised for sealed bids for pavement sealing and striping located at Clifton Common, and

WHEREAS, sealed bids were opened on July 20, 2022, and

WHEREAS, Luizzi Asphalt Services, 70 Tivoli Street, Albany, NY was lowest bidder, in an amount not to exceed \$36,475 for sealing and striping, and

WHEREAS, the Director of Buildings, Parks, and Recreation recommends awarding the bid to Luizzi Asphalt Services as most responsive bidder, and

RESOLVED, that the comptroller is authorized to transfer \$ 36,475 from A-00913 (Committed Fund Balance) to A-07112-200 (General Fund – Clifton Common – Equipment); and be it further

RESOLVED, that the Supervisor is authorized to a quote from Luizzi Asphalt Services in an amount not to exceed \$36,475.00 for sealing and striping the parking lots at Clifton Common.

Meg Springli

From: Town of Clifton Park <noreply@cliftonpark.org>
Sent: Thursday, July 21, 2022 7:08 AM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 08-01-2022 Buildings & Grounds
Attachments: 62d933814485d-CC Striping & Sealing Bid results7.22.doc; 62d9338144c76-CC Striping & Sealing Luizzi Bid7.22.pdf

An item has been submitted to the Resolution Request form for review.

Department: Buildings & Grounds
Your email: dclemens@cliftonpark.org

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): P.Barrett

Requested Meeting Date: 08-01-2022

Brief Description: Hire Luizzi Asphalt Services to seal and stripe clifton common parking lots. Sealed bid opened 7/20/2022 @ 2pm.

Budget #: A 7112-?? May need a transfer
Budget Description: Clifton Common
\$ Amount: \$36,475.00

Additional Comments/Details:

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

CLIFTON COMMON STRIPING & SEALING BID 7/20/22

| COMPANY NAME | TOTAL BID AMOUNT |
|--------------------------------------|-------------------------|
| Valley Sealing | \$57,780 |
| Sealcoating Services of Clifton Park | \$36,700 |
| Luizzi Asphalt Services | \$36,475 |
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Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

BID FORM


Date: June 17, 2022

Company Name: Luizzi Asphalt Services

Bid Name: Common seal and stripe

Lump Sum Bid \$ 36,475.00

Name/Title: Bryant M. Luizzi / owner

Signature: 



Luizzi Bros. Sealcoating & Striping LLC
LUIZZI ASPHALT SERVICES
PO Box 11203 Loudonville, NY 12211
70 Tivoli St. Albany, NY 12207
(518) 459-SEAL (7325) - Fax (518) 487-4734
www.LuizziAsphalt.com

Quotation

Town of Clifton Park
One Town Hall Plaza
Clifton Park, NY 12065

Date: 4/13/2022
Estimate: E220086
PO #: PV

Project: Clifton Common
Clifton Common Blvd
Clifton Park, NY 12065

Contact:
Phone: 518-281-5065

Fax:

Subcontractor: Luizzi Asphalt Services. For the consideration hereinafter named offers to furnish all labor, equipment and materials to perform all work hereinafter described.

Scope of Work Furnish and apply Seal Coat on approximately 289,000 square feet of existing pavement for the above project as follows:

Cleaning Clean existing pavement of all dirt and debris

Crackfill Clean all existing major cracks, ± 6,500 LF, and fill with hot rubberized asphalt prior to placing sealer

Seal Coat Furnish and apply one (1) coat of Action Pave RT sealer

Restriping Furnish and apply latex paint pavement markings to match existing

For the price of: \$36,475.00 not including sales tax

Payment Terms: Payment is due upon completion. Payments 30 days overdue will be assessed a compounding 2.0% per month service charge. After 60 days, the account will be turned over to collections.

GENERAL CONDITIONS OF THIS OFFER

Unless expressly stated above, price(s) quoted are firm only if this offer is accepted within 30 days of the above date and the work can be performed during the current paving season ending November 15, 2022.

The basis for the above prices is that this project is subject to PREVAILING WAGES. If we do not receive a properly executed "Tax Exempt Certificate" then all applicable sales taxes will be added to the quoted price(s).

If the person(s), firm, corporation or other entity accepting this offer is not the owner of the real property being improved by the labor and/or the furnishing of materials provided for herein the acceptor expressly warrants that the performance of the labor and/or the furnishing of materials herein being done is for the improvement of the real property with the consent of, or at the request of, it's Owner, his agent, contractor or subcontractor.

Luizzi Asphalt Services is an open shop contractor and will work in harmony with all other contractors. Luizzi Asphalt Services will not be held responsible in any way for any problems whatsoever due to other contractors not working in harmony with Luizzi Asphalt Services

This offer and the performance of labor and the furnishing of any materials thereunder, including price(s) quoted thereunder, shall be subject to strikes, labor disputes, adverse weather conditions or other causes beyond the control of Luizzi Asphalt Services

Luizzi Asphalt Services

BY: _____
Bryant Luizzi, Estimator

The above offer is hereby accepted and the terms therein are fully agreed to by me.

Date: _____ Signed: _____ Title: _____



Workers' Compensation Board

CERTIFICATE OF INSURANCE COVERAGE NYS DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

PART 1. To be completed by NYS disability and Paid Family Leave benefits carrier or licensed insurance agent of that carrier

| | |
|---|---|
| <p>1a. Legal Name & Address of Insured (use street address only) LUZZI BROS. SEALCOATING & STRIPING LLC</p> <p>PO BOX 11203 ALBANY, NY 12211</p> <p><i>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., Wrap-Up Policy)</i></p> | <p>1b. Business Telephone Number of Insured 518-459-7325</p> <p>1c. Federal Employer Identification Number of Insured or Social Security Number 270664458</p> |
|---|---|

| | |
|--|---|
| <p>2. Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder)</p> <p>Town of Clifton Park One Town Hall Plaza Clifton Park NY 12065</p> | <p>3a. Name of Insurance Carrier ShelterPoint Life Insurance Company</p> <p>3b. Policy Number of Entity Listed in Box "1a" DBL481937</p> <p>3c. Policy effective period <u>03/01/2022</u> to <u>02/28/2023</u></p> |
|--|---|


4. Policy provides the following benefits:

A. Both disability and paid family leave benefits.
 B. Disability benefits only.
 C. Paid family leave benefits only.

5. Policy covers:

A. All of the employer's employees eligible under the NYS Disability and Paid Family Leave Benefits Law.
 B. Only the following class or classes of employer's employees:

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named Insured has NYS Disability and/or Paid Family Leave Benefits insurance coverage as described above.

Date Signed 6/17/2022 By 
(Signature of insurance carrier's authorized representative or NYS Licensed Insurance Agent of that insurance carrier)

Telephone Number 516-829-8100 Name and Title Richard White, Chief Executive Officer

IMPORTANT: If Boxes 4A and 5A are checked, and this form is signed by the insurance carrier's authorized representative or NYS Licensed Insurance Agent of that carrier, this certificate is COMPLETE. Mail it directly to the certificate holder.

If Box 4B, 4C or 5B is checked, this certificate is NOT COMPLETE for purposes of Section 220, Subd. 8 of the NYS Disability and Paid Family Leave Benefits Law. It must be emailed to PAU@wcb.ny.gov or it can be mailed for completion to the Workers' Compensation Board, Plans Acceptance Unit, PO Box 5200, Binghamton, NY 13902-5200.

PART 2. To be completed by the NYS Workers' Compensation Board (Only if Box 4B, 4C or 5B have been checked)

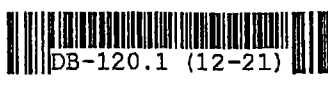
**State of New York
Workers' Compensation Board**

According to information maintained by the NYS Workers' Compensation Board, the above-named employer has complied with the NYS Disability and Paid Family Leave Benefits Law (Article 9 of the Workers' Compensation Law) with respect to all of their employees.

Date Signed _____ By _____
(Signature of Authorized NYS Workers' Compensation Board Employee)

Telephone Number _____ Name and Title _____

Please Note: Only insurance carriers licensed to write NYS disability and paid family leave benefits insurance policies and NYS licensed insurance agents of those insurance carriers are authorized to issue Form DB-120.1. Insurance brokers are NOT authorized to issue this form.



Additional Instructions for Form DB-120.1

By signing this form, the insurance carrier identified in Box 3 on this form is certifying that it is insuring the business referenced in Box 1a for disability and/or Paid Family Leave benefits under the NYS Disability and Paid Family Leave Benefits Law. The insurance carrier or its licensed agent will send this Certificate of Insurance Coverage (Certificate) to the entity listed as the certificate holder in Box 2.

The insurance carrier must notify the above certificate holder and the Workers' Compensation Board within 10 days IF a policy is cancelled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in Box 3c, whichever is earlier.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This Certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This Certificate may be used as evidence of a NYS disability and/or Paid Family Leave benefits contract of insurance only while the underlying policy is in effect.

Please Note: Upon the cancellation of the disability and/or Paid Family Leave benefits policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Insurance Coverage for NYS disability and/or Paid Family Leave Benefits or other authorized proof that the business is complying with the mandatory coverage requirements of the NYS Disability and Paid Family Leave Benefits Law.

NYS DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

§220. Subd. 8

(a) The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in employment as defined in this article, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand and twenty-one, the payment of family leave benefits for all employees has been secured as provided by this article. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any disability benefits to any such employee if so employed.

(b) The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in employment as defined in this article and notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand eighteen, the payment of family leave benefits for all employees has been secured as provided by this article.



**Workers'
Compensation
Board**

**CERTIFICATE OF
NYS WORKERS' COMPENSATION INSURANCE COVERAGE**

| | |
|--|--|
| <p>1a. Legal Name and address of Insured (use street address only)</p> <p>LUIZZI BROS SEALCOATING & STRIPING LLC 70 TIVOLI ST, ALBANY, NY 12207</p> <p><i>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e. a Wrap-Up Policy)</i></p> | <p>1b. Business Telephone Number of Insured (518) 459-7325</p> <p>1c. NYS Unemployment Insurance Employer Registration Number of Insured</p> <p>1d. Federal Employer Identification Number of Insured or Social Security Number 27-0664458</p> |
| <p>2. Name and Address of the Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder)</p> <p>Town of Clifton Park 1 TOWN HALL PLZ CLIFTON PARK NY 12065-3610</p> | <p>3a. Name of Insurance Carrier Hartford Accident and Indemnity Company 22357</p> <p>3b. Policy Number of Entity Listed in Box "1a": 01 WEC AJ9VEP</p> <p>3c. Policy effective period: 01/01/2022 to 01/01/2023</p> <p>3d. The Proprietor, Partners or Executive Officers are <input type="checkbox"/> Included. (Only check box if all partners/officers included) <input checked="" type="checkbox"/> all excluded or certain partners/officers excluded.</p> |

This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. (To use this form, New York (NY) must be listed under **Item 3A** on the **INFORMATION PAGE** of the workers' compensation insurance policy). The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

The insurance carrier must notify the above certificate holder and the Workers' Compensation Board within 10 days IF a policy is canceled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from the coverage indicated on this Certificate. (These notices may be sent by regular mail.) **Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in box "3c", whichever is earlier.**

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This certificate may be used as evidence of a Worker's Compensation contract of insurance only while the underlying policy is in effect.

Please Note: Upon cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.

Approved by: Danielle Clausen
(print name of authorized representative or licensed agent of insurance carrier)

Approved by: *Danielle Clausen* 06/17/2022
(Signature) (Date)

Title: Operations Manager

Telephone Number of authorized representative or licensed agent of insurance carrier: (518) 877-8623

Please Note: Only insurance carriers and their licensed agents are authorized to issue Form C-105.2. Insurance brokers are NOT authorized to issue it.

Workers' Compensation Law

Section 57. Restriction on issue of permits and the entering into contracts unless compensation is secured.

1. The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any compensation to any such employee if so employed.
2. The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter.

Resolution 6

Resolution No. _____ of 2022, a resolution authorizing the residents of the cul-de-sac of Glenwood Drive in the Country Knolls Subdivision to conduct a block party on August 20th, 2022.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the residents of the Country Knolls Subdivision plan to conduct a block party within the subdivision on August 20th, 2022, from 12:00 P.M. to 10:00 P.M. and have requested permission to use the cul-de sac of Glenwood Drive to Morningside Drive, for their party activities; now, therefore be it

RESOLVED, that the Town Highway Superintendent recommends that the request be approved for the use of a portion of Glenwood Drive, August 20th, 2022, from 12:00 P.M. to 10:00 P.M. to be used for party activities, so long as those activities do not block off the streets, and allow emergency vehicles access to the street if needed, and be it further

RESOLVED, that the residents shall be responsible for all clean-up activities on town property or on the street right-of-way resulting from the social activity; and be it further

RESOLVED, that a copy of this resolution be sent to the applicable fire department, the ambulance corps., the sheriff's department, and the state police informing these organizations of the event.

Meg Springli

From: Town of Clifton Park <noreply@cliftonpark.org>
Sent: Tuesday, July 26, 2022 10:05 AM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 08-01-2022 Highway Department
Attachments: 62dff4a514920-REsolution request for Glenwood Drive Block Party.docx

An item has been submitted to the Resolution Request form for review.

Department: **Highway Department**
Your email: **dbull@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **D. Bull**

Requested Meeting Date: **08-01-2022**

Brief Description: **A resolution authorizing the residents of the cul-de-sac of Glenwood Drive in the Country Knolls Subdivision to conduct a block party on August 20th, 2022.**

Budget #: **No Budget Impact**
Budget Description: **Not Applicable**
\$ Amount: **0.00**

Additional Comments/Details: **This is an annual event. Resolution attached.**

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments: