

TOWN OF CLIFTON PARK TOWN BOARD MEETING

Tuesday, September 6, 2022

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click



- I. **Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Please check www.cliftonpark.org for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
September 6, 2022

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Procurement - Supervisor	Authorize upgrades to the security and support for the Town's network and infrastructure	P. Barrett
2. Procurement – Buildings & Grounds	Authorize a change order for the Riverview Park District Athletic Court Reconstruction Project	P. Barrett
3. Procurement – Building & Development	Authorize the purchase of additional hardware for use by the Building & Development staff with the upgraded parcel management software	P. Barrett
4. Procurement – Animal Control	Accept a bid for the conversion work of two public safety vehicles	P. Barrett
5. Procurement – Highway	Accept a bid from SM Gallivan LLC for aggregate crushing services at Ray Road	D. Bull
6. Procurement – Parks & Recreation	Authorize the purchase of shelving units for use by the Town Historian	A. Flood
7. Agreement – Buildings & Grounds	Authorize a one-year extension of an agreement with WSJ Ultimate Cleaning for cleaning services of Town-owned locations	P. Barrett
8. Agreement – Sewer	Approve Outside User Agreements for the Corporate Commerce Sewer District and parcels in the Miller Road Subdivision Postponed to 9/12 agenda	P. Barrett
9. Personnel – Various	Approve updated job descriptions for certain personnel in the Building and Development, Planning and Zoning, and Parks and Recreation Departments	P. Barrett
10. Personnel – Highway	Approve the hiring of Kevin Krul as a Laborer in the Highway Department	P. Barrett

11. Personnel –
Buildings &
Grounds Authorize the appointment of Yule Cook as MEO Light P. Barrett

12. Personnel –
Parks &
Recreation Authorize the change of the position of Recreation Leader L. Walowit
from part-time to full-time

13. Policy -
Comptroller Authorize the amendment of the approved purchasers per P. Barrett
the Procurement Policy

14. Appointment –
CPWA Appoint Heather Brondi to serve on the Clifton Park P. Barrett
Water Authority Board of Directors

RESOLUTION

1

Resolution No. _____ of 2022, a resolution to authorize the purchase of Server and Security upgrades for the Town's computer network under New York State Contract.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town has been updating its information technology and processes throughout Town Hall to improve access to information and applications for residents, employees, and officials, and

WHEREAS, the Town Board wishes to authorize the purchase of server and security upgrades as recommended by ABS Solutions, the Town's IT Consultant, to maintain a secure and updated computer network environment, and

WHEREAS, ABS Solutions, has provided a quote for wireless routing, firewall and security, available under NYS Umbrella Contract, that will provide the employees with secure email and document storage as they conduct Town business, at a total cost not to exceed \$90,546 for equipment and support under PEPPM Contracts #528897-251, & 530205-001, and NYS Umbrella Contract# PM20820, and

WHEREAS, ABS Solutions has also provided labor costs for the network security upgrade for an estimated 65 hours totaling \$10,037.50 ; now, therefore, be it

RESOLVED, that the Town is authorized to accept the attached proposals for network security upgrades and labor; and be it further

RESOLVED, that the Comptroller is authorized to transfer \$\$100,583.50 from A-914 (Unassigned Fund Balance) to A-1620-200 (General Fund -Town Hall- Equipment).

Meg Springli

From: Tom McCarthy
Sent: Monday, August 15, 2022 10:10 AM
To: Meg Springli
Subject: FW: Request for Quote TOCP
Attachments: 39468 - Unity 480 Hybrid Storage + R650 Server.pdf; 39306 - Sophos Firewall Upgrade.pdf; 39484 - 22 Park Place for Dell VRTX.pdf

Categories: TB Prep

This is a resolution for 9.6.22. Can you interpolate this or do we need to contact Ryan to flesh out what this is. ?

From: Phil Barrett <PBarrett@cliftonpark.org>
Sent: Friday, August 12, 2022 2:02 PM
To: Tom McCarthy <TMcCarthy@cliftonpark.org>
Subject: Fwd: Request for Quote TOCP

For next meeting. Ryan can fill in the blanks.

Sent from my iPhone

Begin forwarded message:

From: Ryan Carbonara <Ryan@abs-solutions.com>
Date: August 12, 2022 at 10:59:43 AM EDT
To: Mark Heggen <mheggen@cliftonpark.org>, Phil Barrett <PBarrett@cliftonpark.org>
Subject: Request for Quote TOCP

Phil/Mark

Attached are quotes for the upgrades we discussed.

\$ 23,161 39306- would replace your yearly spend on Meraki. Meraki is do to expire soon and we wouldn't want to pay for both. - wifi routing + security + Firewall to Replace Cisco Meraki

\$ 64,890 39468- is the revised server quote from earlier in the year. Lead time for switches have gone up a bit. The sooner this is ordered with the switch shortage. switches @ Xfer station

\$ 2,495 39484- this is to support the current hardware well the move takes place. support

90,546
\$ 10,037.50 39615- Labor to install above (estimate)

\$ 100,583.50

Meg Springli

From: Mark Heggen
Sent: Wednesday, August 24, 2022 11:40 AM
To: Meg Springli
Subject: FW: Labor for firewall install
Attachments: 39615 - Sophos Firewall Upgrade Install.pdf

Meg,

Please add these amounts to the Sophos firewall resolution.

Thanks,

Mark

Mark E. Heggen, CPA
Town Comptroller
Town of Clifton Park
One Town Hall Plaza
Clifton Park, NY 12065

Telephone – 518-371-6651

Fax – 518-371-1136

mheggen@cliftonpark.org

From: Ryan Carbonara <Ryan@abs-solutions.com>
Sent: Tuesday, August 23, 2022 2:17 PM
To: Mark Heggen <mheggen@cliftonpark.org>; Phil Barrett <PBarrett@cliftonpark.org>
Cc: Laura Smith <Laura@abs-solutions.com>
Subject: Labor for firewall install

Phil/Mark,

With the firewall hardware changes going to the board for Sep resolution I wanted to provide you planned labor.

Ryan



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
8/3/2022	39306

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Sophos Firewall Upgrade

Description	Qty	Rate	Total
PEPPM 2019 Product Line Bid - Sophos, Inc. Contract# 528897-251 & PEPPM Synnex Catalog Contract 530205-001			
XGS 3100 Firewall with HA (Town Hall)			
Sophos XGS 3100 Appliance with 3 Years XStream Protection + Enhanced Support	1	8,998.00	8,998.00
Sophos XGS 3100 Security Appliance	1	4,020.00	4,020.00
AddOn Sophos SFP+ Transceiver Module - 10 GigE	2	215.00	430.00
AddOn - Network Upgrades Cisco SFP-10G-SR Compatible 10GBase-SR SFP+	2	215.00	430.00
XGS 126 Firewalls (Burning Bush, Court, Transfer Station) // CBS350 (Transfer Station)			
Sophos XGS 126 - security appliance - with 3 years Xstream Protection	3	1,430.00	4,290.00
Sophos Rackmount kit with adapter holder (for XGS 116(w)/126(w)/136(w) models	2	162.00	324.00
Cisco Business 350 Series - 8 x 10/100/1000 (PoE+) + 2 x combo SFP - managed - rack-mountable - PoE+ (67 W)	1	320.00	320.00
Cisco Smart Net Total Care - 3 Year Extended Service - 8 x 5 NBD for CBS350-8P-E-2G	1	114.00	114.00
StarTech.com 4U 19in Steel Vertical Wall Mount Equipment Rack Bracket	1	75.00	75.00
StarTech.com 2U 19in Steel Vertical Wall Mount Equipment Rack Bracket	1	55.00	55.00
Spare Appliance			
Sophos XGS 126 Security Appliance	1	975.00	975.00
RED 60 (Sewer, Public Safety, Senior Center, Palace, Spare)			

Thank you for your business.	Subtotal
	Sales Tax (0.0%)
	Total

Signature



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
8/3/2022	39306

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Sophos Firewall Upgrade

Description	Qty	Rate	Total
Sophos SD-RED 60 - Rev 1 - 4 ports - GigE	5	620.00	3,100.00
Patch Cables			
LC-LC Multimode OM3 Duplex 50/125 Aqua Fiber Patch Cable, UL, ROHS - 3 Meter	2	15.00	30.00
* Town Hall Bandwidth needs to be upgrade to minimum of 200 x 200 * Pricing valid for 14 days from date of proposal * All orders final, no returns or cancellations * Installation and configuration not included			

Thank you for your business.	Subtotal	\$23,161.00
I agree to invest in the products/services listed above. Please sign and fax to (518) 608.5808	Sales Tax (0.0%)	\$0.00
	Total	\$23,161.00

Signature _____



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
8/3/2022	39468

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Unity 480 Hybrid Storage + R650 Server

Description	Qty	Rate	Total
Unity and PowerEdge Servers // Dell Group 73600 Award 22802 PM20820 Umbrella <i>NYS</i>			
Unity 480 Hybrid - Unity 480 DPE 25x2.5" Dell Field Rack - Unity SYSPACK 4X1.8TB 10K SAS 25X2.5 - Unity 2X4 Port Card 10GbE OPT - Unity DPE Install Kit - 3 Years ProSupport and 4Hr Mission Critical Initial - 3 Years ProSupport Mission Critical Software Support - 3x Unity 400GB FAST CACHE 25X2.5 SSD - 6x D4 400GB SAS FLASH 25X2.5 SSD - 12x Unity 1.8TB 10K SAS 25X2.5 DRIVE - UNITY 2X4 PORT IO 25GBE OPT - 2x UNITY 2X3M ACTIVE TWINAX CBL 10G - Pair of C13/C14 cables (Highline Power) or C19/C20 cables (480/680 Lowline Power) included with DPE - AppSync Basic - Hybrid - AMER - RecoverPoint for Unity XT Hybrid	1	37,896.00	37,896.00
PowerEdge R650xs - Trusted Platform Module 2.0 V3 - 2x Intel Xeon Silver 4309Y 2.8G, 8C/16T, 10.4GT/s, 12M Cache, Turbo, HT (105W) DDR4-2666 - Heatsink for CPU less than 185W	2	10,458.00	20,916.00

Thank you for your business.	Subtotal
	Sales Tax (0.0%)
	Total

Signature



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
8/3/2022	39468

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Unity 480 Hybrid Storage + R650 Server

Description	Qty	Rate	Total
<ul style="list-style-type: none"> - Performance Optimized - 3200MT/s RDIMMs - Diskless Configuration (No RAID, No Controller) - Power Saving Dell Active Power Controller - UEFI BIOS Boot Mode with GPT Partition - High Performance Fan x7 - Dual, Hot-plug, PSU (1+1), 800, Mixed Mode - Riser Config 3, 1xOCP 3.0(x16)+ 2x16LP - PowerEdge R650xs Motherboard - iDRAC9, Enterprise 15G - Broadcom 57412 Dual Port 10GbE SFP+, OCP NIC 3.0 - Standard Bezel - BOSS Riser for R450/R650xs - BOSS controller card + with 2 M.2 Sticks 480GB (RAID 1) - Quick Sync 2 (At-the-box mgmt) - iDRAC, Factory Generated Password - iDRAC Group Manager, Disabled - VMware ESXi 7.0 U2 Embedded Image (License Not Included) - ReadyRails Sliding Rails Without Cable Management Arm - Cable Management Arm - Dell Hardware Limited Warranty Plus Onsite Service 			

Thank you for your business.

Subtotal

Sales Tax (0.0%)

Total

Signature



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
8/3/2022	39468

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Unity 480 Hybrid Storage + R650 Server

Description	Qty	Rate	Total
- 3 Years ProSupport 7x24 Technical Support and Assistance - 3 Years ProSupport Next Business Day Onsite Service After Problem Diagnosis - 12x 32GB RDIMM, 3200MT/s, Dual Rank 16Gb BASE x8 - 2x C13 to C14, PDU Style, 12 AMP, 6.5 Feet (2m) Power Cord, North America - 2x Dell Networking, Cable, SFP+ to SFP+, 10GbE, Copper Twinax Direct Attach Cable, 5 Meter			
Rack and Switches for Unity			
Cisco Business 350 Series CBS350-12XS - switch - 12 ports - managed - 10 x 10 Gigabit SFP+ + 2 x combo 10 Gigabit SFP+/RJ-45	2	1,575.00	3,150.00
Cisco Smart Net Total Care - extended service agreement - 3 Year for P/N: CBS350-12XS-NA	2	522.00	1,044.00
AddOn 1M 10GBASE-CU Twinax Copper Cable SFP+/SFP+	2	38.00	76.00
AddOn 5m Cisco Compatible SFP+ DAC - 10GBase direct attach cable - SFP+ (M) to SFP+ (M) - 16.4 ft - twinaxial -	2	64.00	128.00
AddOn Cisco to Meraki Dual OEM Direct Attach - Direct attach cable - SFP+ to SFP+ - 3.3 ft - twinaxial -	2	55.00	110.00
Cisco Business 110 Series 110-16T - switch - 16 ports - unmanaged - rack-mountable	1	170.00	170.00
NetShelter - Refurb Rack	1	400.00	400.00
APC 1U Fixed Shelf 250 lbs.- Black - Fixed shelf for NetShelter enclosures and open 4 post racks black	2	140.00	280.00
APC Basic Rack PDU Vertical Basic Zero U 15A, 120V, Power distribution unit (14)NEMA 5-15R connections	1	230.00	230.00
APC Vertical Cable Organizer, 8 Cable Rings, Zero U (Qty. 2)	2	175.00	350.00
Neat-Patch Cable Manager no patch cable included - 2U	1	75.00	75.00

Thank you for your business.	Subtotal
	Sales Tax (0.0%)
	Total

Signature



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
8/3/2022	39468

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Unity 480 Hybrid Storage + R650 Server

Description	Qty	Rate	Total
Neat-Patch Cable Manager no patch cable included - 1U	1	65.00	65.00
* Pricing valid for 30 days from date of proposal * All orders final, no returns or cancellations * Installation and configuration not included			

Thank you for your business.	Subtotal	\$64,890.00
I agree to invest in the products/services listed above. Please sign and fax to (518) 608.5808	Sales Tax (0.0%)	\$0.00
	Total	\$64,890.00

Signature _____



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
8/5/2022	39484

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	22 Park Place for Dell VRTX

Description	Qty	Rate	Total
Park Place Support - PowerEdge M630 E5-2600 v4 Blade Server - ParkView Support - NBD - 1 Year SN: 4L4XW52, 4L4WV52	2	660.00	1,320.00
Park Place Support - PowerEdge VRTX Chassis - ParkView Support - NBD - 1 Year SN: 4SQYW52 Term: 10/4/2022 - 10/3/2023	1	1,175.00	1,175.00
* Pricing valid for 14 days from date of proposal * All orders final, no returns or cancellations * Installation and configuration not included			

Thank you for your business.	Subtotal	\$2,495.00
I agree to invest in the products/services listed above. Please sign and fax to (518) 608.5808	Sales Tax (0.0%)	\$0.00
	Total	\$2,495.00

Signature _____



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805

Fax: (518) 608-5808

Proposal

Date	Proposal #
8/18/2022	39615

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Sophos Firewall Upgrade Install

Description	Qty	Rate	Total
ABS LAN Labor \$145/Hour - Setup Town Hall XGS3100 cluster. Build policies, routes and client VPN, web policies and setup RED Devices. Setup XGS126 firewalls and Transfer Station switch. Install firewalls/RED at Burning Bush, Court, Transfer Station, Sewer, Public Safety, Senior Center and Palace). Remove legacy Meraki devices. Work with end users to update VPN client to Sophos SSL VPN.	60	145.00	8,700.00
ABS LAN Labor \$145 After-Hours - After-hours remove Town Hall Meraki and install XGS3100 core. Reconfigure routing and move Layer3 interfaces to XGS cluster. Test LAN, Internet access.	5	217.50	1,087.50
Travel Charge \$25	10	25.00	250.00
* Pricing valid for 30 days from date of proposal * All orders final, no returns or cancellations * ABS Solutions, LLC is not responsible for delays outside of our control. Time associated with delays will be billed in a time and materials basis. * Customer acknowledges scope of work as defined above. Any work performed by ABS Solutions, LLC outside of the scope of work will be billed at standard labor rates on a time and materials basis at the conclusion of the project. Customer can request a status of work performed to date at any point during the project.			

Thank you for your business.	Subtotal	\$10,037.50
I agree to invest in the products/services listed above. Please sign and fax to (518) 608.5808	Sales Tax (0.0%)	\$0.00
Signature _____	Total	\$10,037.50

RESOLUTION

2

Resolution No. _____ of 2022, a resolution authorizing two change orders to the existing contract with Best Paving and Seal Coating Inc. for the Riverview Park District Athletic Court Reconstruction Project.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town has an existing grant contract with Best Paving and Seal Coating, authorized by Resolution No. 134 of 2021, on June 7, 2021, for improvements to the sports courts in the Riverview Park District, and

WHEREAS, by Resolution No. 281 of 2021, the Town authorized a no cost time extension for the project, and

WHEREAS, the Town Board wishes to authorize Change Order #1 for time and material for fill and compacting in the amount of \$3,000.00, and

WHEREAS, the Town Board also wishes to authorize Change Order #2 for a combined amount of \$21,235.00 as quoted in the original bid to include Alternate #2 West Chester Dr. Park Gate and Alternate #3 Westchester Dr. Park side fence section and stagger gate; now, therefore, be it

RESOLVED, that the Town Board authorizes Change Orders # 1 and #2 for the Riverview Park District sports courts, opened on April 28, 2021, to be paid with proceeds from the bond resolution authorized in Resolution No. 133 of 2021.

Resolution No. 133 of 2021, a bond resolution authorizing the renovation and improvement basketball courts and tennis courts at locations within the Riverview Park District in the Town of Clifton Park, Saratoga County, New York, at a maximum estimated cost of \$450,000 and authorizing the issuance of not to exceed \$450,000 serial bonds to pay the cost thereof.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

BE IT RESOLVED, by the Town Board of the Town of Clifton Park, Saratoga County, New York (the "Town"), as follows:

Section 1. The renovation and improvement of the Algonquin Road, Westchester Drive, Boyack Road and Archer Drive parks, all within the Riverview Park District, (the "District"), including the renovation and reconstruction of tennis courts and basketball courts, including the acquisition and installation of tennis court and net poles, basketball poles and hoops, and related fencing and improvements, (the "Project"), is hereby authorized at an estimated maximum cost of \$450,000.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific objects or purposes is \$450,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of the issuance of up to \$450,000 serial bonds (the "Bonds") of the town authorized to be issued pursuant to this bond resolution and the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is fifteen (15) years, pursuant to subparagraph 19(c) of Section 11.00(a) of the Local Finance Law. The proposed maturity of the bonds will be in excess of five years.

Section 4. Pursuant to Section 107.00(d)(9) of the Local Finance Law, current funds are not required to be provided prior to issuance of the Bonds or any bond anticipation notes issued in anticipation of issuance of the Bonds.

Section 5. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution.

Section 6. The Bonds and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town without legal or constitutional limitation as to rate or amount. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be apportioned and assessed upon the several lots and parcels of land within the District, which the Town Board determines to be especially benefited by the Project, an amount sufficient to pay the principal of and interest on such obligations as the same becomes due and payable, but if not paid from such

source, all the taxable real property in the Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal of and interest on such obligations when due.

Section 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00 inclusive of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the Bonds and any bond anticipation notes issued in anticipation of the issuance of the Bonds, and the power to sell and deliver the Bonds and any bond anticipation notes providing for substantially level or declining annual debt service, is hereby delegated to the Town Supervisor, the chief fiscal officer of the Town.

Section 8. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the Town's General Fund. It is intended that the Town shall then reimburse such expenditures with the proceeds of the Bonds and bond anticipation notes authorized by this resolution and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the Town's "official intent" to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by Regulation Section 1.150-2.

Section 9. The validity of the Bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution, or a summary hereof, shall be published in the official newspapers of the Town for such purpose, together with a notice of the Clerk of the Town in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 11. This resolution is not subject to a referendum on petition in accordance with Section 35.00(b)(2) of the Local Finance Law.

Section 12. The Town Supervisor, as chief fiscal officer of the Town, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds, requiring the Town to

provide secondary market disclosure as required by Securities and Exchange Commission Rule 15c2-12.

Section 13. The Town Board hereby determines that the provisions of the State Environmental Quality Review Act and the regulations thereunder have previously been satisfied with respect to the expenditures authorized by this resolution.

Section 14. This resolution shall take effect immediately.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

June 7, 2021

Teresa Brobston, Town Clerk

Resolution No. 134 of 2021, a resolution awarding the contract for improvements to the sports courts at the Riverview Park District to Best Paving of Menands, New York.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Town Board, as commissioners of the Riverview Park District, wish to authorize improvements to the basketball and tennis courts in the Riverview Park District, and

WHEREAS, Environmental Design Partners prepared bid documents and solicited sealed bids for the project consistent with Section 103 of the General Municipal Law, and

WHEREAS, Best Paving & Sealcoating, 1349 Broadway, Menands, NY, submitted the lowest bid to replace the sports courts in an amount not to exceed \$399,800, and

WHEREAS, Best Paving & Sealcoating also included Alternatives #1 and #2 in the amount of \$2,235 each for the Algonquin Road and Westchester Drive park gates, and

WHEREAS, EDP recommends accepting the bid of Best Paving & Sealcoating as low bidder, and recommends awarding the contract for paving and Alternatives #1 and #2 to Best Paving, per the bid; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the contract documents for replacing the courts in the Riverview Park District, not to exceed \$404,270; and be it further

RESOLVED, that the proceeds from the bond resolution, authorized in Resolution No. 133 of 2021, be used to pay for the improvements.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

June 7, 2021

Teresa Brobston, Town Clerk

Athletic Courts Replacement Bid 4/28/21 @ 3 pm

Company Name	Base Bid	Alt #1, Algonquin Rd. Park gate	Alt #2 Westchester Dr. Park gate	Alt #3 Westchester Dr. Park side fence section court and stagger gate
Best Fencing & Installation Albany, NY	399,800.	2,235.	2,235.	\$ 19,000
Commercial Fencing Ft. Edward, NY				

12:00 PM

Athletic Courts Replacement Bid 4/28/21 @ 3 pm

Company Name	Base Bid	Alt #1, Algonquin Rd. Park gate	Alt #2 Westchester Dr. Park gate	Alt #3 Westchester Dr. Park side fence section court and stagger gate
Edwards Thomas O'Connor, Inc. Getens Falls, NY	498,700	1,900.	1,900.	17,000
Peter Luizzit Bros. Albany, NY	565,250	1,940.	1,940.	18,370
DeSignore Blacktop Paving Tray, NY	569,902	1,900	1,900	17,750
New Castle Paving Tray, NY	470,770	1,950	1,950	15,600

Meg Springli

From: Tom McCarthy
Sent: Wednesday, August 17, 2022 10:33 AM
To: Meg Springli
Subject: FW: Athletic Courts- Addiotnal Resolution

This is the subject I just asked for the placeholder on.

From: John Lyon <jlyon@edpllp.com>
Sent: Wednesday, August 17, 2022 10:10 AM
To: Tom McCarthy <TMcCarthy@cliftonpark.org>
Cc: Joe Dannible <jdannible@edpllp.com>; Dan Clemens <DClemens@cliftonpark.org>
Subject: Athletic Courts- Addiotnal Resolution

Tom,
As discussed on the phone the Town signed the contract for accepting all three Add Alternates, however when the resolution was passed only the first add alternate was included. The following two add alternates will need to be added by resolution at the September 6th meeting.

Add Alternate #2- 12' wide double gate at entrance to court at Westchester Drive Park-\$2,235.00
Add Alternate #3- Side fence section to enclose court and stagger gate at Westchester Drive Park- \$19,000.00

Total of the two add alternates is \$21,235.00

Please let me know if you need anything additional for this.

Thanks,

John Lyon, RLA
Landscape Architect



Environmental Design Partnership
900 Route 146
Clifton Park, NY 12065
518.371.7621 ext. 131 (o)
518.579.5120 (direct)

Meg Springli

From: Dan Clemens
Sent: Wednesday, August 24, 2022 7:17 AM
To: Tom McCarthy
Cc: Meg Springli
Subject: RE: Athletic Courts- Addiotnal Resolution
Attachments: Westchester change order backup 8.22.pdf; westchester 1.jpg; westchester 2.jpg; westchester 4.jpg; westchester 5.jpg

Attached should be everything describing the problem found and \$3000 change order document with photos of the work being done. Please ask if you need anything more.

Dan

Daniel J. Clemens
Director of Buildings, Parks and Recreation
Town of Clifton Park, NY
Cell: 518-281-5065
Office: 518-371-6651 ext. 248
dclemens@cliftonpark.org

From: Tom McCarthy <TMcCarthy@cliftonpark.org>
Sent: Tuesday, August 23, 2022 2:59 PM
To: Dan Clemens <DClemens@cliftonpark.org>
Cc: Meg Springli <mspringli@cliftonpark.org>
Subject: FW: Athletic Courts- Addiotnal Resolution

Sure. Can you or EDP write a one-pager describing the extra work and why it is justified?

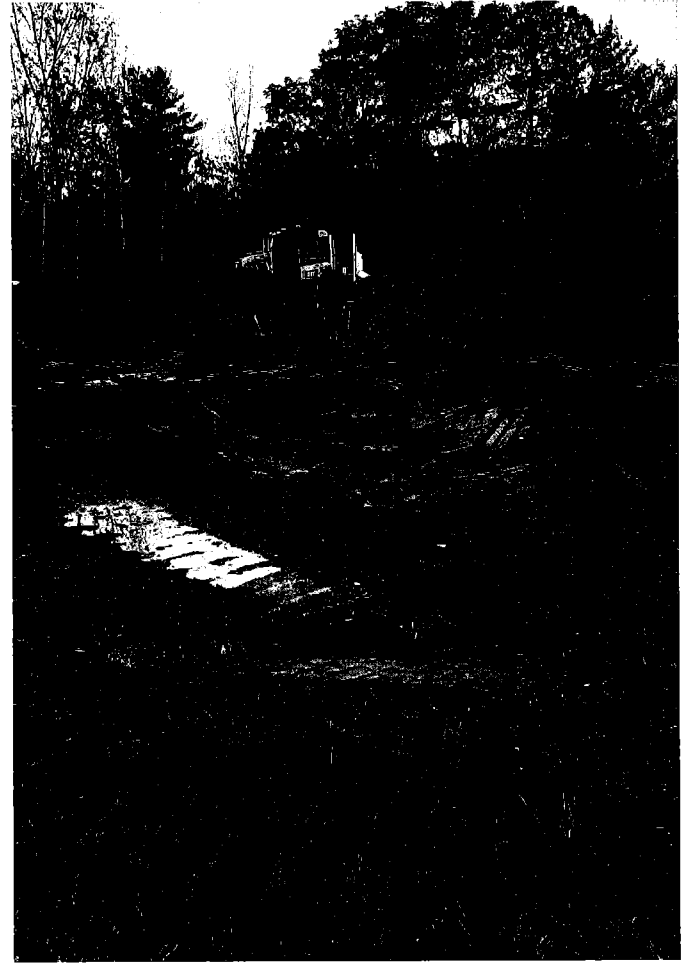
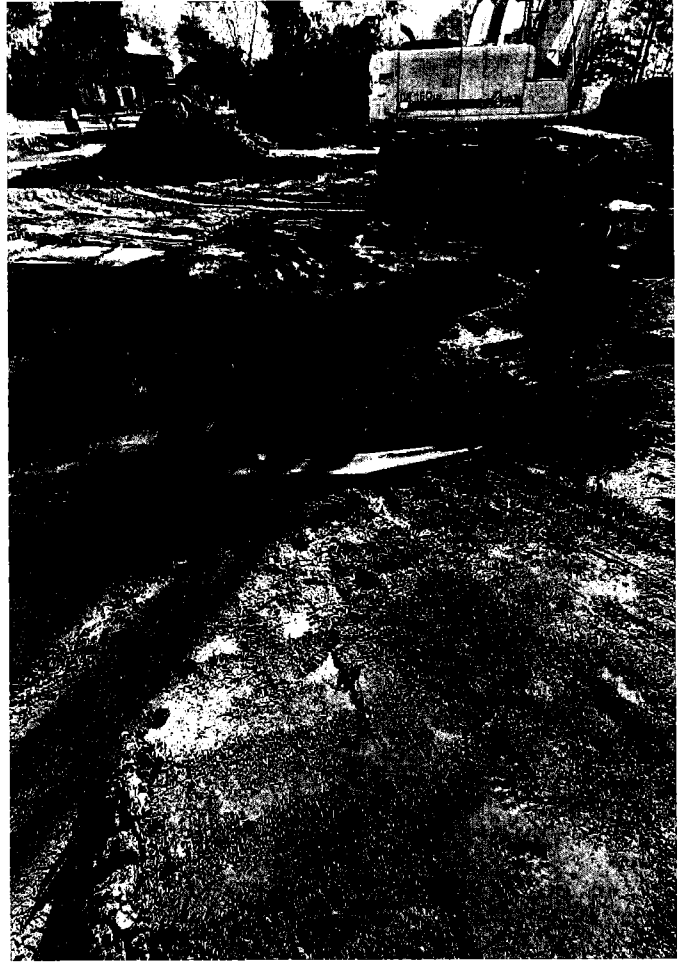
Meg- placeholder for an additional \$3K change order along with the other 2.

From: Dan Clemens <DClemens@cliftonpark.org>
Sent: Tuesday, August 23, 2022 2:04 PM
To: John Lyon <jlyon@edpllp.com>; Tom McCarthy <TMcCarthy@cliftonpark.org>
Subject: RE: Athletic Courts- Addiotnal Resolution

Tom,
Can we add another change order to this please. There was a \$3,000.00 charge for time and material to fill and compact an area at Westchester that organics were found and had to be removed.

Thanks, Dan

Daniel J. Clemens
Director of Buildings, Parks and Recreation
Town of Clifton Park, NY
Cell: 518-281-5065
Office: 518-371-6651 ext. 248
dclemens@cliftonpark.org



From: John Lyon <jlion@edpllp.com>
Sent: Wednesday, August 17, 2022 10:10 AM
To: Tom McCarthy <TMcCarthy@cliftonpark.org>
Cc: Joe Dannible <jdannible@edpllp.com>; Dan Clemens <DClemens@cliftonpark.org>
Subject: Athletic Courts- Addiotnal Resolution

Tom,
As discussed on the phone the Town signed the contract for accepting all three Add Alternates, however when the resolution was passed only the first add alternate was included. The following two add alternates will need to be added by resolution at the September 6th meeting.

Add Alternate #2- 12' wide double gate at entrance to court at Westchester Drive Park-\$2,235.00
Add Alternate #3- Side fence section to enclose court and stagger gate at Westchester Drive Park- \$19,000.00

Total of the two add alternates is \$21,235.00

Please let me know if you need anything additional for this.

Thanks,

John Lyon, RLA
Landscape Architect



Environmental Design Partnership
900 Route 146
Clifton Park, NY 12065
518.371.7621 ext. 131 (o)
518.579.5120 (direct)

Dan Clemens

From: jen@saratogasensory.com
Sent: Tuesday, October 19, 2021 12:50 PM
To: Dan Clemens
Cc: Margy Kasky
Subject: Re: courts

Thank you, Dan! Home builders are fairly notorious for digging holes and burying stuff. When we had our patio put in, some of the clean fill was interesting.

Jen

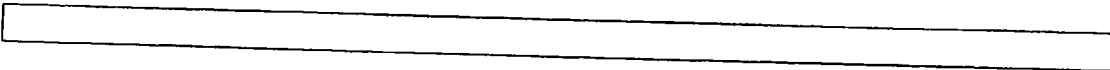
From: Dan Clemens <DClemens@cliftonpark.org>
Sent: Tuesday, October 19, 2021 12:34 PM
To: jen@saratogasensory.com
Cc: Margy Kasky
Subject: courts

Jen,
When you walked by Westchester courts yesterday I was there to look at a problem. When they started to dig for the base they found organics buried, which are basically old tree branches etc. This material will not compact and therefore has to be removed and filled with crusher run. There was no way to know that was under the court. I approved the change order, which will be time and material with a cap of \$3,000, hope this is ok, there really is no choice on this one.

Boyack park paving was started this morning, progress is happening, albeit slow. I will be back down this afternoon to see how everything is going and take more photos.

Dan

Daniel J. Clemens
Town of Clifton Park, NY
Director of Buildings, Parks and Recreation
Cell: 518-281-5065
Office: 518-371-6651 ext. 248
dclemens@cliftonpark.org



WORK CHANGE DIRECTIVE NO.: 1

Owner:	Town of Clifton Park=	Owner's Project No.:
Engineer:	Environmental Design Partnership, LLP.	Engineer's Project No.:
Contractor:	Best Paving	Contractor's Project No.:
Project:	Clifton Park Athletic Courts Replacement	
Contract Name:	Clifton Park Athletic Courts Replacement	
Date		Effective Date of Work Change Directive:
Issued:10/18/2021		10/18/2021

Contractor is directed to proceed promptly with the following change(s):

Description:

Remove unforeseen unsuitable material at Westchester Court. Area approximately 40'X30'X12". Provide crusher run in place of unsuitable material being removed. Place separation fabric at edges of area. Compact in lifts no greater than 12". Not to exceed 3,000.00 without express written permission.

Attachments:

n/a

Purpose for the Work Change Directive:

Subgrade found to be unsuitable for compaction.

Directive to proceed promptly with the Work described herein, prior to agreeing to change in Contract Price and Contract Time, is issued due to:

Notes to User—Check one or both of the following

Non-agreement on pricing of proposed change. Necessity to proceed for schedule or other reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price: \$ _____ [not yet estimated].

Contract Time: _____ Days No Change

Basis of estimated change in Contract Price:

Lump Sum Unit Price Cost of the Work Other: Time and Materials

Recommended by Engineer

Authorized by Owner

By: John Lyon

PAMEL CLEWIS



Title: RLA

DIRECTOR OF BALDWIN PARKS & RECREATION

Date: 10/18/2021

10/19/2021

RESOLUTION
3

Resolution No. _____ of 2022, a resolution to authorize the purchase of additional hardware for use by the Building & Development Department staff due to the upgraded parcel management software.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town has been updating its information technology and processes throughout Town Hall to improve access to information and applications for residents, employees, and officials, and

WHEREAS, Resolution No. 96 of 2022 authorized the purchase of large screen monitors for plan review rooms in various locations in Town Hall, and

WHEREAS, the Director of Building & Development wishes to relocate two existing workstations to the review rooms in the department, and upgrade the workstations for the Principal Typists, and

WHEREAS, the clerks and building inspectors will each require desktop monitors capable of displaying the submitted plans and applications, and

WHEREAS, ABS Solutions, has provided quotes for the equipment under NYS Umbrella Contract# PM20820, in an amount not to exceed \$6,233; now, therefore, be it

RESOLVED, that the Town is authorized to accept the attached proposals for computer equipment; and be it further

RESOLVED, that the Comptroller is authorized to transfer \$1,427.00 from A-3620-1 (Building & Development – Training Conferences) to A-1320-004 (Building & Development – Computer).

Meg Springli

From: noreply
Sent: Thursday, August 18, 2022 11:32 AM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 09-06-2022 Building & Development
Attachments: 62fe5b647df8d-39540 - Dell 27 Inch Monitors x7.pdf; 62fe5b647e1fc-39541 - Steve PC Relocation UPS.pdf; 62fe5b647e2ad-39542 - Dell Micro PC for Building Conference.pdf; 62fe5b647e381-39543 - Dell Micro PC for Commercial Plan Reveiw.pdf

An item has been submitted to the Resolution Request form for review.

Department: Building & Development
Your email: wschoenborn@cliftonpark.org

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): P. Barrett

Requested Meeting Date: 09-06-2022

Brief Description: Authorize the purchase of additional hardware for use by the Building & Development Staff with the upgraded parcel management software

Budget #: A-3620-4

Budget Description: Building & Development Computer

\$ Amount: ~~5607~~ 6233

Additional Comments/Details: Requires a transfer from A-3620-1 (B&D - Training Conferences) ~~\$5607~~ 1427

4900
- 9
2450
+ 3783

6233

COMPROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
8/24/2022	39664

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Dell Optiplex 7000 SFF x2

Description	Qty	Rate	Total
Dell OptiPlex 7000 // Dell Group 73600 Award 22802 PM20820 Umbrella			
OptiPlex 7000 Small Form Factor - 12 Gen Intel® Core™ i7-12700 (25 MB cache, 12 cores, 20 threads, 2.10 GHz to 4.90 GHz Turbo, 65 W) - Windows 10 Pro (Windows 11 Pro license included), English, French, Spanish - 32 GB, 2 x 16 GB, DDR4 - 512 GB, M.2 2230, PCIe NVMe, SSD, Class 35 - Intel® Integrated Graphics - 260 W internal power supply unit (PSU), 85% Efficient, 80 Plus Bronze - System Power Cord (US) - 8x DVD+/-RW 9.5mm ODD - Cyberlink Media Suite Essentials for Windows 10 and DVD drive (without Media) - Optional Serial Port - Dell Pro Wireless Keyboard and Mouse - KM5221W - English - Black - Foxit PDF Editor - Trusted Platform Module (Discrete TPM Enabled) - Internal Speaker - Intel vPro® Enterprise - Basic Onsite Service - 3 Years ProSupport and Next Business Day Onsite Service - Dell Basic Deployment for Client Systems with Imaging	2	1,790.00	3,580.00

Dell Group 73600 Award 22802 PM20820 Umbrella	Subtotal
	Sales Tax (0.0%)
Signature	Total



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
8/24/2022	39664

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Dell Optiplex 7000 SFF x2

Description	Qty	Rate	Total
Microsoft 365 Apps for Business Outlook, Word, Excel, PowerPoint & ITB OneDrive Cloud Storage, Annual Commit, Billed Yearly Per User	1	99.00	99.00
ABS Solutions Remote Monitoring and Management - Yearly-Cost Per Device - Automated Patch Management - Endpoint Software Deployment - Desktop Management - Remote Desktop Manager - 1 Year Agreement	2	36.00	72.00
Sophos Central Intercept X Advanced - Subscription license extension (1 month) - 50-99 licenses - 1 User - GOV 2 PC's x 5 Months = QTY 10	10	3.20	32.00
* Pricing valid for 14 days from date of proposal * All orders final, no returns or cancellations * Installation and configuration not included			

Dell Group 73600 Award 22802 PM20820 Umbrella	Subtotal	\$3,783.00
I agree to invest in the products/services listed above. Please sign and fax to (518) 608.5808	Sales Tax (0.0%)	\$0.00
Signature _____	Total	\$3,783.00



ABS Solutions, LLC

52 Corporate Circle

Suite 105

Albany, NY 12203

Phone: (518) 608-5805 Fax: (518) 608-5808

Proposal

Date	Proposal #
8/17/2022	39540

Name / Address
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

Ship To
Town of Clifton Park Matthew Andrus 1 Town Hall Plaza Clifton Park, NY 12065

P.O. No.	Terms	Project
	Net 30	Dell 27 Inch Monitors x7

Description	Qty	Rate	Total
Dell 27 Monitor - P2722H	7	350.00	2,450.00
* Pricing valid for 14 days from date of proposal * All orders final, no returns or cancellations * Installation and configuration not included			

Dell Group 73600 Award 22802 PM20820 Umbrella	Subtotal	\$2,450.00
I agree to invest in the products/services listed above. Please sign and fax to (518) 608.5808	Sales Tax (0.0%)	\$0.00
Signature _____	Total	\$2,450.00

RESOLUTION
4

Resolution No. _____ of 2022, a resolution authorizing conversion work on two (2) new vehicles acquired for the Public Safety and Animal Control staff, including warning lights, lettering/striping, and radios per the quotation from Auto Solutions of NY.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 106 of 2022, the Town Board authorized the Director of Safety & Security to purchase two 2022 Dodge Ram 1500 4x4 pickup trucks for use by the Public Safety and Animal Control Staff, respectively, and

WHEREAS, on August 26, 2022, bids were opened on a solicitation for safety and security vehicle conversion work, to fit the vehicles out with accessories and equipment for security use, pursuant to Section 103 of the General Municipal Law, and

WHEREAS, Auto Solutions of NY, Scotia, NY, submitted the sole responsive bid, at \$28,024.33, total for the conversion of two vehicles, and

WHEREAS, Lou Pasquarell, Director of Safety and Security, and Terri Cook, Director of Animal Control, have reviewed the bids and recommend that the bid for the conversion work be awarded to Auto Solutions of NY, Inc., as sole bidder; now, therefore, be it

RESOLVED, that the Director are authorized to engage Auto Solutions to complete the conversion, in an amount not to exceed \$28,024.33 for two vehicles as outlined, to be paid through municipal lease financing consistent with the purchase of the vehicle.

SAFETY CONVERSION VEHICLES BID

8/26/22 @ 2PM

3

COMPANY NAME	TOTAL BID AMOUNT
<i>Auto Solutions of NY, Inc.</i>	\$ 28,024.33

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK
PUBLIC SAFETY VEHICLES CONVERSION WORK BID

The Town of Clifton Park, through the Department of Public Safety, request sealed bids for Conversion Work on two {2} 2022 Dodge Rams 1500 {DS6L41} Tradesman 4 x 4, Quad Cab, 6'4" Box vehicles for Department of Public Safety.

Bid documents are available at <https://www.cliftonpark.org/departments/town-clerk-s-office/town-clerk-bulletin-board.html>. **CONVERSION WORK ON SAFETY VEHICLES BID DUE 8.26.22** or by e-mailing Town Clerk Teresa Brobston at tbrobston@cliftonpark.org. or available for pick-up in the Town Clerk's Office, One Town Hall Plaza, Clifton Park, New York, 12065. If necessary, addendums will be posted on the Town website, same location.

Sealed Bids must be received at the Town Clerk's Office at One Town Hall Plaza, Clifton Park, NY 12065, on or before **Friday, August 26, 2022**, by 3:00PM, at which time bids will be publicly opened. Please identify your bid as "Public Safety Vehicle Conversion Work Bid".

The Town reserves the right to reject any or all sealed bids, request new bids, waive any irregularities or informalities in bids, and to accept the sealed bids best suited for Town of Clifton Park Department of Public Safety. Please call Public Safety at 518-348-7311 with questions.

Town of Clifton Park is exempt from all Federal, State and Local Sales, use and excise taxes:

Teresa Brobston, Clifton Park Town Clerk

Sealed Bids – Town of Clifton Park – Department of Public Safety

We propose conversion work on Two {2} Public Safety Vehicles in complete accordance with specifications except as noted on Exception Page for –

\$ \$15,744.36 - Vehicle #1 (Estimate #74493) + \$12,279.97 - Vehicle #2 (Estimate #74494) = \$28,024.33

Number of Calendar days for completion after vehicles become available:

*20 days - See exception page

Number of calendar days that this quotation or other quotations will be good for "if" another Public Safety becomes available for conversion work:

120 days

Contractor: Auto Solutions of New York, Inc.

78 Freemans Bridge Road

Glenville, NY 12302

Addenda Received:

via email - 08/11/2022

Signed: 

Name – PRINT: Mike Schaeffer

Title: General Manager

Date: 08/26/2022

EXCEPTIONS TO THE SPECIFICATIONS – Town of Clifton Park – Department of Public Safety

If no exceptions are taken to the specifications, please indicate – for the Public Safety Vehicles:

NOTE:

Vendor lead times vary due to supply chain issues and extended delivery times. Items that are considered "special order" or "made to order" will have extended lead times. Lead times can range from 4 weeks to as long as 16 weeks +. This will result in an extended build time that may exceed the time requirements set forth in the specifications.

An equipment delivery time estimate will be given within 1 week of confirmation of the awarded bid specifying the estimated lead and delivery times for equipment that is considered "special order" or "made to order". This will include which items are "in stock" at our facility.

Customer will be updated on a weekly basis of the status of equipment deliveries for installation.

A "pre-construction" meeting will take place within 1 week of confirmation of the awarded bid between the Public Safety Director or designated representative and our Emergency Vehicle Equipment Director prior to the beginning of the builds to clarify placement/fitment of equipment.

WARRANTY:

Auto Solutions - wiring & workmanship - LIFETIME

Whelen Engineering - manufacturer 5 year

Havis - manufacturer Lifetime workmanship

ProGard - manufacturer Lifetime workmanship

Use additional pages as necessary:

Signed: 

Date: 08/26/2022

TOWN OF CLIFTON PARK – Department of Public Safety

Vehicle / Model: 2022 Dodge Ram 1500 Classic {DS6L41} Tradesman, 4 x 4, Quad Cab, 6'4 Box

General

The Town of Clifton Park will provide Two {2} vehicles described in this section will be picked up by the contractor and upon completion, the contractor will deliver the vehicles back to the Town of Clifton Park, Public Safety Building, 5 Municipal Plaza, Clifton Park, New York 12065:

Standard Equipment – Mechanical -

- Engine: 3.6L V6 24V VVT {STD},
- Transmission: 8 – Speed Automatic {850RE} {STD},
- 3.21 Rear Axle Ratio {STD},
- GVWR: 6,800lbs. {STD},
- 50 State Emissions,

Standard Equipment – Mechanical -

- Transmission with Driver Selectable Mode and Oil Cooler,
- Electronic Transfer Case,
- Part-Time Four – Wheel Drive,
- Engine Oil Cooler,
- 730CCA Maintenance – Free Battery,
- 160 Amp Alternator,
- Engine Calibration Flash, V2,
- Class III Towing Equipment *inc: Hitch and Trailer Sway Control,
- Trailer Wiring Harness,
- 1740# Maximum Payload,
- HD Shock Absorbers,
- Front And Rear Anti-Roll Bars,
- Electric Power – Assist Steering,
- 26 Gal. Fuel Tank,
- Single Stainless-Steel Exhaust,
- Auto Locking Hubs,
- Short and Long Arm Front suspension with Coil Springs,
- Multi-Link Rear Suspension with Coil Springs,
- 4-Wheel Disc Brakes with 4-Wheel ABS, Front Vented Discs, Brake Assist and Hill Hold Control,

Exterior –

- Wheels: 17" x 7" Steel {STD},
- Tires: P265/70R17 BSW AS {STD},
- Regular Box Style,
- Center Hub,
- Steel Spare Wheel,

TOWN OF CLIFTON PARK – Department of Public Safety -
Exterior -

- Full-Size Spare Tire Stored Underbody with Crankdown,
- PXJ – Diamond Black Crystal Pearlcoat Paint,
- LM1 – Daytime Running Lamps,
- MJX8 - Premium Cloth Bucket Seats,
- 7" Grip Strut Side Steps,
- Park Sense Rear Park Assist,
- 2 Additional Key Fobs,
- Tow Hooks,
- Mopar Spray In Bedliner,
- LT265/70R17E All Terrain Tires,
- Class IV Receiver Hitch,
- Anti-Spin Differential Rear Axle,
- Skid Plate Package,
- Remote Keyless Entry,

ELECTRICAL SYSTEM –

A. GENERAL:

All electric equipment and wiring shall be installed with the highest quality workmanship to conform to modern EMS, Fire, Police and automotive standards and practices.

The electrical system shall meet all current NFPA, ANSL, NEC, OSHA / PESH, FMVSS and SAE standards where applicable.

All lights and reflectors shall meet current Federal and State regulations.

No Contractor Identification to appear on the vehicle.

Contractor has 20 working days {4 weeks} after delivery of vehicle to complete the conversion.

B. Wiring:

All power is to be drawn from vehicle main power supply or power blocks.

The wire shall be stranded copper, sized appropriately throughout and be color coded and numbered. Wire shall have type GXL cross-link 125 degree C insulation conforming to SAE J-1128 requirements.

All exposed wiring shall be mounted in protected loom. Wiring and loom shall be harnessed with nylon weather resistant wire ties or Teflon wire locks clipped to body members.

Where wire passes through sheet metal, large rubber or vinyl grommets shall be used to protect both wiring and wire looms. All electrical connections shall be with mechanical type fasteners.

Ensure that wiring, fuses, and switches are adequate in size and number for intended use. Wiring, fuses, and switches shall be rated for 125% of component loads.

TOWN OF CLIFTON PARK – Department of Public Safety -

C. SWITCHES:

All lighting control including the Traffic Advisor will be accomplished through backlit switches on the face of the Control Unit. White warning lights and alternating flasher are to be cut-off when vehicle is placed in park.

D. CONSOLE:

HAVIS Console – 2022 Dodge RAM -

- 1ea – C-3010 - Shield Console 30”,
- 1ea - C-TMW-RAM-01 – HAVIS TRAC MOUNT FOR 18+ RAM,
- 1ea - C-EB40-CCS-IP – HAVIS Mounting Plate For Whelen Slide Switch,
- 1ea - CUP – 21001 – HAVIS Dual Cup Holder,
- 1ea - CAP-0645 – HAVIS 6” Accessory Pocket,
- 2ea – CMCB - Mic Clip Brackets / Holders {to be mounted on the side of the console},
- 1ea – C-LP2-PS1-USB – HAVIS DUAL 12 Volt Plug outlet plate with USB - Four {4},
- 2ea – MMSU-1 – Magnetic Mic,
- 2ea – NM058UPL – Antenna Cable Kit,
- 1ea - Mounting Bracket for Motorola Model # APX-8500 All Band Mobile with Remote Mount,
- 1ea - Mounting Bracket for Motorola Model # XPR-5550E VHF Mobile with Remote Mount,

NOTE – Havis – Shield Equipment Plates to be provide by the contractor if needed:

E. WARNING LIGHTS AND SIGNALS:

- 1ea – WH – CB2FFFF – Whelen 54” Cenator DUO WECAN LED Light Bar, {Takedowns, Alleys, Built in Rear in Traffic Advisor and Full Flood Feature}
- 1ea – Model # HHS-4206 – Whelen Siren Amp With Knob and Slide Switch,
- 1ea – Model # SA-315-P – Whelen 100W Siren Speaker,
- 1ea – Model # SAK-48 – Whelen Speaker Bracket – 18+ RAM,
- 1ea – PKG-ARGES1 - Whelen Arges Spotlight Package,
- 1ea – Model # ARGCH1 – Whelen Arges Control Head,
- 1ea - ARGES-1 – Whelen Arges Remote Spotlight,
- 1ea - ARG-42-D – Whelen Arges Mount For 18+ RAM,
- 1ea – ARG-44-D -Whelan Argus Mount Drivers Side Fender Dodge,
- 4ea - 12-F – Whelen DUO Linear ION Amber / White,
- 2ea – LINSV2A – Whelan LINZ-V Series Under Mirror Amber,
- 1ea – LSVBKT42 – Whelen Under Mirror Kit – RAM,
- 2ea – VTXD609J – Whelan Vertex DUO Red / Blue,
- 3ea – TL12F – Whelen T-ION DUO Amber / White,
- 1ea - TL12D – Whelen ION T Series Linear DUO Red / White,
- 1ea – PB59RT13HD – PROGARD Push Bumper For 18+ RAM 1500 – Lights to be LED Amber,
- 1ea - C-LP2-PS1-USB – HAVIS Dual 12v Plug Outlet with USB,

Town of Clifton Park – Department of Public Safety

F. Truck Caps –

Note – 1st Truck - 2022 Dodge RAM 1500, will receive the following and without Ladder Rack,

- 1ea – A.R.E. Model # Toolmaster Cap - Full Fiberglass Walk-in Door with Picture Window,
 - Color To Match Vehicle,
 - Height of Cap to be the same Height of Truck,
- Driver Side Toolbox Shelving – Standard Toolbox with Lock,
- Passenger Side Window – Half-Slider Window Tinted with Screen,
- Lighting – Prop Switch For 12 Volt LED Dome Light and Dual Rope Lights,
- Road-Pro – 12 Volt / Direct Wired {to cab} Ceramic Heater / Fan

Note – 2nd Truck – 2022 Dodge RAM 1500,

- A.R.E. Tonneau – Model # LS-11 – Cap To Match Color of Truck,
 - Interior Carpet - Dark Gray Headliner,
 - Interior Light – Rope Light Prop Switch,

G. The Town of Clifton Park will provide the following items to be installed / mounted:

- 1ea – 2-1/2lb. Chemical Fire Extinguisher – **Note** – In Both Vehicles,
- 1ea – 24” Bolt Cutters – **Note** – In Both Vehicles.
- 2ea – Ketch Poles – **Note** – Only in 1 Truck,
- 1ea – Round Point Shovel – **Note** – Only in 1 Truck,
- 1ea – Multi-Purpose Net with handle – **Note** – Only in 1 Truck,
- 1ea – Metal Box to hold approx. 12 smaller boxes in size of 8.75” x 3.25”

H. Radios Installed and Antennas to be Installed on Roof – The Town of Clifton Park will provide the following

- 1ea – Motorola Mobile APX – 8500 All Band Remote Mount Radios,
- 1ea – Motorola Mobile XPR – 5550 – E VHF Remote Mount Radios

I. Lettering and Striping:

Lettering and Striping of the vehicles to match exiting fleet were applicable {variations in vehicles design may require Lettering / Striping to be modified and / or deleted in certain locations}

A preview of Letter / Striping needs approval by the Town of Clifton Park – Division of Safety and Security prior of starting vehicles:

J. Weather-Tech:

- Weather-Tech Mat Protection – Front row Perfect Fit Floor Liner – Item # 82215582AB,
- Weather-Tech – Side Window Deflectors AVS Rain Guard {All Four Windows}} – Item # AVS99403

K. Additional Equipment – Package –

- Protection Group *inc: Transfer Case Skid Shield, Front Suspension Skid Plate, Full Size Spare Tire, Tow Hooks,
- GXM – Remote Keyless Entry with All-Sure,

AUTO SOLUTIONS OF NEW YORK, INC
 78 FREEMANS BRIDGE RD
 GLENVILLE NY 12302
 518-377-5555

"We're the Solution to all of your Automotive needs"
 www.autosolutionsny.com

Estimate #74494

TOWN OF CLIFTON PARK PUBLIC SAFETY
 1 TOWN HALL PLAZA
 CLIFTON PARK NY 12065

Vehicle : 2022 Ram 1500 Classic 5.7 L 345 CID V8 Hemi
 VIN : 000000000000000000

Color : Black
 Last Mileage : 0
 Odometer In : 0
 Odometer Out : 0

Created : 8/26/2022 8:14:59 AM

Qty	Code/Tech*	Reference	Description	Condition	Unit Price	Price	
		NOTE					
		CUSTOMER REQUEST: EMERGENCY VEHICLE EQUIPMENT					
32		LABOR	LABOR W/ DIAGNOSTICS		\$125.00	\$4,000.00	
1	WH	CB2FFFF	WHELEN 54" CENATOR DUO WECAN LED LIGHT BAR		\$1,452.00	\$1,452.00	
1	WH	HHS4206	WHELEN SIREN AMP W/KNOB AND SLIDE SWITCH		\$888.00	\$888.00	
1	WH	SA315P	WHELEN 100W SIREN SPEAKER		\$0.00	\$0.00	
1	WH	SAK48	WHELEN SPEAKER BRACKET - 18+ RAM		\$0.00	\$0.00	
1	WH	PKG-ARGES1	WHELEN ARGES SPOTLIGHT PACKAGE		\$629.00	\$629.00	
1	WH	ARGCH1	WHELEN ARGES CONTROL HEAD		\$0.00	\$0.00	
1	WH	ARGES1	WHELEN ARGES REMOTE SPOTLIGHT		\$0.00	\$0.00	
1	WH	ARG42D	WHELEN ARGES MOUNT FOR 18+ RAM		\$0.00	\$0.00	
4	WH	I2F	WHELEN DUO LINEAR ION AMBER/WHITE		\$171.00	\$684.00	
2	WH	LINSV2A	WHELEN LINZ-V SERIES UNDER MIRROR AMBER		\$257.00	\$514.00	
1	WH	LSVBKT42	WHELEN UNDER MIRROR KIT - RAM		\$30.00	\$30.00	
2	WH	VTX9J	WHELEN VERTEX DUO LED LIGHT HEAD - RED/BLUE		\$124.00	\$248.00	
3	WH	TLI2F	WHELEN T-ION DUO AMBER/WHITE		\$173.00	\$519.00	
1	WH	TLI2D	WHELEN ION T SERIES LINEAR DUO R/W		\$157.00	\$157.00	
1	PRO	PB59RT13HD	PROGARD PUSH BUMPER FOR 18+ RAM 1500		\$543.00	\$543.00	
1	HAV	C-3010	HAVIS 30" CONSOLE		\$561.82	\$561.82	
1	HAV	C-TMW-RAM-01	HAVIS TRAC MOUNT FOR 18+ RAM		\$151.09	\$151.09	
1	HAV	C-EB40-CCS-IP	HAVIS MOUNTING PLATE FOR WHELEN SLIDE SWITCH		\$33.53	\$33.53	
1	HAV	CUP21001	HAVIS DUAL CUP HOLDER		\$63.50	\$63.50	
1	HAV	CAP0645	HAVIS 6" ACCESSORY POCKET		\$72.11	\$72.11	
2	-	CMCB	HAVIS MIC CLIP BRACKET		\$15.14	\$30.28	
1	HAV	C-LP2-PS1-USB	HAVIS DUAL 12V PLUG OUTLET W USB		\$122.93	\$122.93	
2	MMM	MMSU-1	MAGNETIC MIC		\$34.95	\$69.90	
2	-	NMO58UPL	ANTENNA CABLE KIT		\$12.58	\$25.16	
1	-	AVS994003	AVS RAIN GUARD SET		\$123.75	\$123.75	
1	-	82215582AB	RUBBER FLOOR MAT SET		\$146.90	\$146.90	
1	ARE	LS11	ARE SOLID FIBERGLASS TONNEAU COVER		\$1,995.00	\$1,995.00	
1	-	GRAFICS	GRAPHICS PER AGENCY SPEC		\$1,500.00	\$1,500.00	
1	--	CUSTOMER	MOUNT CUSTOMER SUPPLIED EQUIPMENT		\$0.00	\$0.00	
		WARRANTY	LIFETIME WIRING & WORKMANSHIP				
		CERTIFIED	WHELEN MASTER TECH CERTIFIED				
-1	--	DISCOUNT	FLEET		\$2,500.00	(\$2,500.00)	



AUTO SOLUTIONS OF NEW YORK, INC
 78 FREEMANS BRIDGE RD
 GLENVILLE NY 12302
 518-377-5555

"We're the Solution to all of your Automotive needs"
 www.autosolutionsny.com

Estimate #74494

TOWN OF CLIFTON PARK PUBLIC SAFETY

Vehicle : 2022 Ram 1500 Classic 5.7 L 345 CID V8 Hemi

Labor				\$4,000.00
Parts	\$11,985.97	less discount : \$1,426.00		\$10,559.97
Sublet/Misc.				\$0.00
Supplies				\$220.00
Charges				(\$2,500.00)
Sales Tax		Tax @ \$12,279.97 * 0.0000%		\$0.00
		Estimate		\$12,279.97

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or Inspection. An express garagekeeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto. All vehicles not picked up > 24 hrs after repairs/or estimates are completed are subject up to a \$75.00 per day storage fee. 12 Month/or 12,000 Mile warranty on repairs. No signature required on commercial accounts.

Customer Signature _____

Estimates are valid for 30 days.



AUTO SOLUTIONS OF NEW YORK, INC
 78 FREEMANS BRIDGE RD
 GLENVILLE NY 12302
 518-377-5555

"We're the Solution to all of your Automotive needs"
 www.autosolutionsny.com

Estimate #74493

TOWN OF CLIFTON PARK PUBLIC SAFETY
 1 TOWN HALL PLAZA
 CLIFTON PARK NY 12065

Vehicle : 2022 Ram 1500 Classic 5.7 L 345 CID V8 Hemi
 VIN : 000000000000000000

Color : Black
 Last Mileage : 0
 Odometer In : 0
 Odometer Out : 0

Created : 8/26/2022 7:54:38 AM

Qty	Code/Tech*	Reference	Description	Condition	Unit Price	Price	
		NOTE					
		CUSTOMER REQUEST: EMERGENCY VEHICLE EQUIPMENT					
32		LABOR	LABOR W/ DIAGNOSTICS		\$125.00	\$4,000.00	
1	WH	CB2FFFF	WHELEN 54" CENATOR DUO WECAN LED LIGHT BAR		\$1,452.00	\$1,452.00	
1	WH	HHS4206	WHELEN SIREN AMP W/KNOB AND SLIDE SWITCH		\$888.00	\$888.00	
1	WH	SA315P	WHELEN 100W SIREN SPEAKER		\$0.00	\$0.00	
1	WH	SAK48	WHELEN SPEAKER BRACKET - 18+ RAM		\$0.00	\$0.00	
1	WH	PKG-ARGES1	WHELEN ARGES SPOTLIGHT PACKAGE		\$629.00	\$629.00	
1	WH	ARGCH1	WHELEN ARGES CONTROL HEAD		\$0.00	\$0.00	
1	WH	ARGES1	WHELEN ARGES REMOTE SPOTLIGHT		\$0.00	\$0.00	
1	WH	ARG42D	WHELEN ARGES MOUNT FOR 18+ RAM		\$0.00	\$0.00	
4	WH	I2F	WHELEN DUO LINEAR ION AMBER/WHITE		\$171.00	\$684.00	
2	WH	LINSV2A	WHELEN LINZ-V SERIES UNDER MIRROR AMBER		\$257.00	\$514.00	
1	WH	LSVBKT42	WHELEN UNDER MIRROR KIT - RAM		\$30.00	\$30.00	
2	WH	VTX9J	WHELEN VERTEX DUO LED LIGHT HEAD - RED/BLU		\$124.00	\$248.00	
3	WH	TLI2F	WHELEN T-ION DUO AMBER/WHITE		\$173.00	\$519.00	
1	WH	TLI2D	WHELEN ION T SERIES LINEAR DUO R/W		\$157.00	\$157.00	
1	PRO	PB59RT13HD	PROGARD PUSH BUMPER FOR 18+ RAM 1500		\$543.00	\$543.00	
1	HAV	C-3010	HAVIS 30" CONSOLE		\$561.82	\$561.82	
1	HAV	C-TMW-RAM-01	HAVIS TRAC MOUNT FOR 18+ RAM		\$151.09	\$151.09	
1	HAV	C-EB40-CCS-IP	HAVIS MOUNTING PLATE FOR WHELEN SLIDE SWITCH		\$33.53	\$33.53	
1	HAV	CUP21001	HAVIS DUAL CUP HOLDER		\$63.50	\$63.50	
1	HAV	CAP0645	HAVIS 6" ACCESSORY POCKET		\$72.11	\$72.11	
2	-	CMCB	HAVIS MIC CLIP BRACKET		\$15.14	\$30.28	
1	HAV	C-LP2-PS1-USB	HAVIS DUAL 12V PLUG OUTLET W USB		\$122.93	\$122.93	
2	MMM	MMSU-1	MAGNETIC MIC		\$34.95	\$69.90	
2	-	NMO58UPL	ANTENNA CABLE KIT		\$12.58	\$25.16	
1	-	AVS994003	AVS RAIN GUARD SET		\$123.75	\$123.75	
1	-	82215582AB	RUBBER FLOOR MAT SET		\$146.90	\$146.90	
1	ARE	TOOLMASTER	ARE TOOLMASTER SERIES FIBERGLASS TRUCK CAP		\$5,400.00	\$5,400.00	
1	-	RPLS681	ROAD PRO 12V CERAMIC HEATER		\$59.39	\$59.39	
1	-	GRAFICS	GRAPHICS PER AGENCY SPEC		\$1,500.00	\$1,500.00	
1	--	CUSTOMER	MOUNT CUSTOMER SUPPLIED EQUIPMENT		\$0.00	\$0.00	
		WARRANTY	LIFETIME WIRING & WORKMANSHIP				
		CERTIFIED	WHELEN MASTER TECH CERTIFIED				
-1	--	DISCOUNT	FLEET		\$2,500.00	(\$2,500.00)	



AUTO SOLUTIONS OF NEW YORK, INC
 78 FREEMANS BRIDGE RD
 GLENVILLE NY 12302
 518-377-5555

"We're the Solution to all of your Automotive needs"
 www.autosolutionsny.com

Estimate #74493

TOWN OF CLIFTON PARK PUBLIC SAFETY

Vehicle : 2022 Ram 1500 Classic 5.7 L 345 CID V8 Hemi

Labor				\$4,000.00
Parts	\$15,450.36	less discount : \$1,426.00		\$14,024.36
Sublet/Misc.				\$0.00
Supplies				\$220.00
Charges				(\$2,500.00)
Sales Tax		Tax @ \$15,744.36 * 0.0000%		\$0.00
		Estimate		\$15,744.36

I hereby authorize the repair work herein set forth to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express garagekeeper's lien is hereby acknowledged on above vehicle to secure the amount or repairs thereto. All vehicles not picked up > 24 hrs after repairs/or estimates are completed are subject up to a \$75.00 per day storage fee. 12 Month/or 12,000 Mile warranty on repairs. No signature required on commercial accounts.

Customer Signature _____

Estimates are valid for 30 days.



Meg Springli

From: noreply
Sent: Tuesday, August 23, 2022 11:17 AM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 09-06-2022 Animal Control

Follow Up Flag: Follow up
Flag Status: Completed

An item has been submitted to the Resolution Request form for review.

Department: **Animal Control**
Your email: **tcook@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **Phil Barrett**

Requested Meeting Date: **09-06-2022**

Brief Description: **2 Dodge Ram Public Safety Vehicles
Upgrades and Conversion work to install warning lightes, radios, striping and lettering.**

Budget #: **Town Municipal lease, terms to be determined.**
Budget Description: **Town Municipal lease, terms to be determined.**
\$ Amount: **per bid opening Friday, August 26th**

Additional Comments/Details: **Supporting documents - ask and they will be provided. (large packet)**

COMPROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK
PUBLIC SAFETY VEHICLES CONVERSION WORK BID

The Town of Clifton Park, through the Department of Public Safety, request sealed bids for Conversion Work on two {2} 2022 Dodge Rams 1500 {DS6L41} Tradesman 4 x 4, Quad Cab, 6'4" Box vehicles for Department of Public Safety.

Bid documents are available at <https://www.cliftonpark.org/departments/town-clerk-s-office/town-clerk-bulletin-board.html>. **CONVERSION WORK ON SAFETY VEHICLES BID DUE 8:26.22** or by e-mailing Town Clerk Teresa Brobston at tbrobston@cliftonpark.org or available for pick-up in the Town Clerk's Office, One Town Hall Plaza, Clifton Park, New York, 12065. If necessary, addendums will be posted on the Town website, same location.

Sealed Bids must be received at the Town Clerk's Office at One Town Hall Plaza, Clifton Park, NY 12065, on or before **Friday, August 26, 2022**, by 3:00PM, at which time bids will be publicly opened. Please identify your bid as "Public Safety Vehicle Conversion Work Bid".

The Town reserves the right to reject any or all sealed bids, request new bids, waive any irregularities or informalities in bids, and to accept the sealed bids best suited for Town of Clifton Park Department of Public Safety. Please call Public Safety at 518-348-7311 with questions.

Town of Clifton Park is exempt from all Federal, State and Local Sales, use and excise taxes:

Teresa Brobston, Clifton Park Town Clerk

Resolution No. 106 of 2022, a resolution authorizing the Director of Safety & Security to purchase two new vehicles from Robert Green Truck Division through Onondaga County Contract #8771.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, pursuant to General Municipal Law Section 103 (16), municipalities in New York are authorized to “piggyback” from competitively bid contracts of other municipalities within the state, so long as the bid process from the original contracting entity was conducted through a sealed bid process pursuant to the statute, and the bid notice provided for such piggybacking, and

WHEREAS, the Louis Pasquarell, Director of Safety & Security, has now requested authorization to place an order for two 2022 Dodge Ram Quad Cab pickup trucks, priced at \$39,099.54 each from Robert Green Truck Division, Rock Hill, NY, using the piggyback option from the Onondaga County Contract #8771, attached, whose bids were opened on September 14, 2017, with prices valid through September 20, 2022, according to bid documents and correspondence reviewed from the Onondaga County Division of Purchase; now, therefore, be it

RESOLVED, that the Director of Safety & Security is authorized to place orders for two 2022 Dodge Ram pickup trucks from Robert Green Truck Division, to be paid at time of delivery in a total amount not to exceed \$78,199.08 from a municipal lease subject to future procurement.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

April 11, 2022

Teresa Brobston, Town Clerk

Sealed Bids – Town of Clifton Park – Department of Public Safety

We propose conversion work on Two {2} Public Safety Vehicles in complete accordance with specifications except as noted on Exception Page for –

\$ _____

Number of Calendar days for completion after vehicles become available:

Number of calendar days that this quotation or other quotations will be good for "if" another Public Safety becomes available for conversion work:

Contractor: _____

Addenda Received: _____

Signed: _____

Name – PRINT: _____

Title: _____

Date: _____

EXCEPTIONS TO THE SPECIFICATIONS – Town of Clifton Park – Department of Public Safety

If no exceptions are taken to the specifications, please indicate – for the Public Safety Vehicles:

Use additional pages as necessary:

Signed: _____

Date: _____

TOWN OF CLIFTON PARK – Department of Public Safety

Vehicle / Model: 2022 Dodge Ram 1500 Classic {DS6L41} Tradesman, 4 x 4, Quad Cab, 6'4 Box

General

The Town of Clifton Park will provide Two {2} vehicles described in this section will be picked up by the contractor and upon completion, the contractor will deliver the vehicles back to the Town of Clifton Park, Public Safety Building, 5 Municipal Plaza, Clifton Park, New York 12065:

Standard Equipment – Mechanical -

- Engine: 3.6L V6 24V VVT {STD},
- Transmission: 8 – Speed Automatic {850RE} {STD},
- 3.21 Rear Axle Ratio {STD},
- GVWR: 6,800lbs. {STD},
- 50 State Emissions,

Standard Equipment – Mechanical -

- Transmission with Driver Selectable Mode and Oil Cooler,
- Electronic Transfer Case,
- Part-Time Four – Wheel Drive,
- Engine Oil Cooler,
- 730CCA Maintenance – Free Battery,
- 160 Amp Alternator,
- Engine Calibration Flash, V2,
- Class III Towing Equipment *inc: Hitch and Trailer Sway Control,
- Trailer Wiring Harness,
- 1740# Maximum Payload,
- HD Shock Absorbers,
- Front And Rear Anti-Roll Bars,
- Electric Power – Assist Steering,
- 26 Gal. Fuel Tank,
- Single Stainless-Steel Exhaust,
- Auto Locking Hubs,
- Short and Long Arm Front suspension with Coil Springs,
- Multi-Link Rear Suspension with Coil Springs,
- 4-Wheel Disc Brakes with 4-Wheel ABS, Front Vented Discs, Brake Assist and Hill Hold Control,

Exterior –

- Wheels: 17" x 7" Steel {STD},
- Tires: P265/70R17 BSW AS {STD},
- Regular Box Style,
- Center Hub,
- Steel Spare Wheel,

TOWN OF CLIFTON PARK – Department of Public Safety -

Exterior -

- Full-Size Spare Tire Stored Underbody with Crankdown,
- PXJ – Diamond Black Crystal Pearlcoat Paint,
- LM1 – Daytime Running Lamps,
- MJX8 - Premium Cloth Bucket Seats,
- 7" Grip Strut Side Steps,
- Park Sense Rear Park Assist,
- 2 Additional Key Fobs,
- Tow Hooks,
- Mopar Spray In Bedliner,
- LT265/70R17E All Terrain Tires,
- Class IV Receiver Hitch,
- Anti-Spin Differential Rear Axle,
- Skid Plate Package,
- Remote Keyless Entry,

ELECTRICAL SYSTEM –

A. GENERAL:

All electric equipment and wiring shall be installed with the highest quality workmanship to conform to modern EMS, Fire, Police and automotive standards and practices.

The electrical system shall meet all current NFPA, ANSL, NEC, OSHA / PESH, FMVSS and SAE standards where applicable.

All lights and reflectors shall meet current Federal and State regulations.

No Contractor Identification to appear on the vehicle.

Contractor has 20 working days {4 weeks} after delivery of vehicle to complete the conversion.

B. Wiring:

All power is to be drawn from vehicle main power supply or power blocks.

The wire shall be stranded copper, sized appropriately throughout and be color coded and numbered. Wire shall have type GXL cross-link 125 degree C insulation conforming to SAE J-1128 requirements.

All exposed wiring shall be mounted in protected loom. Wiring and loom shall be harnessed with nylon weather resistant wire ties or Teflon wire locks clipped to body members.

Where wire passes through sheet metal, large rubber or vinyl grommets shall be used to protect both wiring and wire looms. All electrical connections shall be with mechanical type fasteners.

Ensure that wiring, fuses, and switches are adequate in size and number for intended use. Wiring, fuses, and switches shall be rated for 125% of component loads.

TOWN OF CLIFTON PARK – Department of Public Safety -

C. SWITCHES:

All lighting control including the Traffic Advisor will be accomplished through backlit switches on the face of the Control Unit. White warning lights and alternating flasher are to be cut-off when vehicle is placed in park.

D. CONSOLE:

HAVIS Console – 2022 Dodge RAM -

- 1ea – C-3010 - Shield Console 30",
- 1ea - C-TMW-RAM-01 – HAVIS TRAC MOUNT FOR 18+ RAM,
- 1ea - C-EB40-CCS-IP – HAVIS Mounting Plate For Whelen Slide Switch,
- 1ea - CUP – 21001 – HAVIS Dual Cup Holder,
- 1ea - CAP-0645 – HAVIS 6" Accessory Pocket,
- 2ea – CMCB - Mic Clip Brackets / Holders {to be mounted on the side of the console},
- 1ea – C-LP2-PS1-USB – HAVIS DUAL 12 Volt Plug outlet plate with USB - Four {4},
- 2ea – MMSU-1 – Magnetic Mic,
- 2ea – NM058UPL – Antenna Cable Kit,
- 1ea - Mounting Bracket for Motorola Model # APX-8500 All Band Mobile with Remote Mount,
- 1ea - Mounting Bracket for Motorola Model # XPR-5550E VHF Mobile with Remote Mount,

NOTE – Havis – Shield Equipment Plates to be provide by the contractor if needed:

E. WARNING LIGHTS AND SIGNALS:

- 1ea – WH – CB2FFFF – Whelen 54" Cenator DUO WECAN LED Light Bar, {Takedowns, Alleys, Built in Rear in Traffic Advisor and Full Flood Feature}
- 1ea – Model # HHS-4206 – Whelen Siren Amp With Knob and Slide Switch,
- 1ea – Model # SA-315-P – Whelen 100W Siren Speaker,
- 1ea – Model # SAK-48 – Whelen Speaker Bracket – 18+ RAM,
- 1ea – PKG-ARGES1 - Whelen Arges Spotlight Package,
- 1ea – Model # ARGCH1 – Whelen Arges Control Head,
- 1ea - ARGES-1 – Whelen Arges Remote Spotlight,
- 1ea - ARG-42-D – Whelen Arges Mount For 18+ RAM,
- 1ea – ARG-44-D -Whelen Argus Mount Drivers Side Fender Dodge,
- 4ea - 12-F – Whelen DUO Linear ION Amber / White,
- 2ea – LINSV2A – Whelen LINZ-V Series Under Mirror Amber,
- 1ea – LSVBKT42 – Whelen Under Mirror Kit – RAM,
- 2ea – VTXD609J – Whelan Vertex DUO Red / Blue,
- 3ea – TL12F – Whelen T-ION DUO Amber / White,
- 1ea - TL12D – Whelen ION T Series Linear DUO Red / White,
- 1ea – PB59RT13HD – PROGARD Push Bumper For 18+ RAM 1500 – Lights to be LED Amber,
- 1ea - C-LP2-PS1-USB – HAVIS Dual 12v Plug Outlet with USB,

Town of Clifton Park – Department of Public Safety

F. Truck Caps –

Note – 1st Truck - 2022 Dodge RAM 1500, will receive the following and without Ladder Rack,

- 1ea – A.R.E. Model # Toolmaster Cap - Full Fiberglass Walk-in Door with Picture Window,
- Color To Match Vehicle,
- Height of Cap to be the same Height of Truck,
- Driver Side Toolbox Shelving – Standard Toolbox with Lock,
- Passenger Side Window – Half-Slider Window Tinted with Screen,
- Lighting – Prop Switch For 12 Volt LED Dome Light and Dual Rope Lights,
- Road-Pro – 12 Volt / Direct Wired {to cab} Ceramic Heater / Fan

Note – 2nd Truck – 2022 Dodge RAM 1500,

- A.R.E. Tonneau – Model # LS-11 – Cap To Match Color of Truck,
- Interior Carpet - Dark Gray Headliner,
- Interior Light – Rope Light Prop Switch,

G. The Town of Clifton Park will provide the following items to be installed / mounted:

- 1ea – 2-1/2lb. Chemical Fire Extinguisher – **Note – In Both Vehicles,**
- 1ea – 24” Bolt Cutters – **Note – In Both Vehicles.**
- 2ea – Ketch Poles – **Note – Only in 1 Truck,**
- 1ea – Round Point Shovel – **Note – Only in 1 Truck,**
- 1ea – Multi-Purpose Net with handle – **Note – Only in 1 Truck,**
- 1ea – Metal Box to hold approx. 12 smaller boxes in size of 8.75” x 3.25”

H. Radios Installed and Antennas to be Installed on Roof – The Town of Clifton Park will provide the following

- 1ea – Motorola Mobile APX – 8500 All Band Remote Mount Radios,
- 1ea – Motorola Mobile XPR – 5550 – E VHF Remote Mount Radios

I. Lettering and Striping:

Lettering and Striping of the vehicles to match exiting fleet were applicable {variations in vehicles design may require Lettering / Striping to be modified and / or deleted in certain locations}
A preview of Letter / Striping needs approval by the Town of Clifton Park – Division of Safety and Security prior of starting vehicles:

J. Weather-Tech:

- Weather-Tech Mat Protection – Front row Perfect Fit Floor Liner – Item # 82215582AB,
- Weather-Tech – Side Window Deflectors AVS Rain Guard {All Four Windows}} – Item # AVS99403

K. Additional Equipment – Package –

- Protection Group *inc: Transfer Case Skid Shield, Front Suspension Skid Plate, Full Size Spare Tire, Tow Hooks,
- GXM – Remote Keyless Entry with All-Sure,

RESOLUTION

5

Resolution No. _____ of 2022, a resolution award a bid for the crushing of soils, stone dust and aggregates for highway repair purposes to S.M. Gallivan, LLC.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the town maintains a storage facility and overflow grounds for use by the Highway Department, Buildings and Grounds, and Sewer Department for construction staging and storage activities, and

WHEREAS, these departments utilize the facility for the deposit of soil, asphalt, cement, and related aggregate construction debris following improvement projects from time to time, and

WHEREAS, the accumulated material has value to the Highway Department if recycled into material suitable for use as construction materials for roadway shoulders, and

WHEREAS, Highway Superintendent Bull sought sealed bids from vendors in the construction, sand, and gravel industries for prices to crush construction spoils, stone dust and aggregates into recycled shoulder material pursuant to General Municipal Law §103, and

WHEREAS, S.M. Gallivan LLC submitted the lowest responsive bid in the amount of \$38,100 for the accumulated material; now, therefore, be it

RESOLVED, that Highway Superintendent Bull is authorized to retail S. M. Gallivan LLC, Cohoes, NY, for the crushing and recycling of construction debris into stone dust for highway shoulder purposes, per the August 19, 2022 bid, to be paid with a transfer from DA-00915 (Assigned Fund Balance) to DA-5110-00015 (Highway Fund – General Construction – Other Contractual).

Meg Springli

From: Mark Heggen
Sent: Thursday, August 25, 2022 3:55 PM
To: Meg Springli
Cc: Jean, Spiegel
Subject: RE: Resolution Request for TB Meeting: 09-06-2022 Highway Department

Meg,

Transfer from Assigned Fund Balance (DA-00915) to DA-05110-00015 (Highway.Fund – General Construction – Other Contractual)

Mark

Mark E. Heggen, CPA
Town Comptroller
Town of Clifton Park
One Town Hall Plaza
Clifton Park, NY 12065

Telephone – 518-371-6651
Fax – 518-371-1136

mheggen@cliftonpark.org

From: noreply <noreply@cliftonpark.org>
Sent: Tuesday, August 23, 2022 1:09 PM
To: Meg Springli <mspringli@cliftonpark.org>
Cc: Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>
Subject: Resolution Request for TB Meeting: 09-06-2022 Highway Department

An item has been submitted to the Resolution Request form for review.

Department: Highway Department
Your email: dbull@cliftonpark.org

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): D. Bull

Requested Meeting Date: 09-06-2022

Brief Description: Hiring Gallivan for aggregate crushing services at Ray Road.

Sample resolution attached.

Budget #: DA-00915
Budget Description: Highway Department General Fund
\$ Amount: \$38,100.00

Additional Comments/Details:

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

Meg Springli

From: noreply
Sent: Tuesday, August 23, 2022 1:09 PM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 09-06-2022 Highway Department
Attachments: 630509a838fb2-Aggregate Crushing Backup.pdf; 630509a83981a-2018 Aggregate Resolution.pdf

An item has been submitted to the Resolution Request form for review.

Department: Highway Department
Your email: dbull@cliftonpark.org

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): D. Bull

Requested Meeting Date: 09-06-2022

Brief Description: Hiring Gallivan for aggregate crushing services at Ray Road.

Sample resolution attached.

Budget #: DA-00915
Budget Description: Highway Department General Fund
\$ Amount: \$38,100.00

Additional Comments/Details:

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

AGGREGATE CRUSHING BID 8/19/22 @ 3 PM

COMPANY NAME	TOTAL BID AMOUNT
SM GALLIVAN LLC	# 38,100. - 20
Troy Sand + Gravel	# 62,000. - w/ LOADER
	# 55,000. - w/o LOADER

Highway General Fund #

AGGREGATE CRUSHING SEALED BID

3:00PM, 8/19/2022

BID FORM

Date: 8/19/2022

Company Name: S M GALLIVAN, LLC

Bid Name: AGGREGATE CRUSHING

Lump Sum Bid \$ 38,100⁰⁰

Name/Title: Robert L. Smith - SALES → 1-518-795-7901

Signature: Robert L. Smith



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 30 Century Hill Drive Suite 200 Latham NY 12110	CONTACT NAME: Julie Kaiser PHONE (A/C No. Ext): 518-869-3535 FAX (A/C No): 518-869-3580 E-MAIL ADDRESS: julie_kaiser@aig.com		
	INSURER(S) AFFORDING COVERAGE		
INSURED SM Gallivan, LLC SM Gallivan Aggregates, LLC 98 Niver St., Box 1 Cohoes NY 12047	SMGALLI-01	INSURER A: Ascot Insurance Company INSURER B: Technology Insurance Company, Inc INSURER C: CUMIS Specialty Insurance Company Inc. INSURER D: CUMIS Insurance Society Inc INSURER E: INSURER F:	NAIC # 23752 42376 12758 10847

COVERAGES

CERTIFICATE NUMBER: 2055060074

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			32062000	7/20/2022	7/20/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
D	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			320617000	7/20/2022	7/20/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			320621000	7/20/2022	7/20/2023	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	SWC1386901	4/1/2022	4/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	Motor Truck Cargo			IMMA2110001034-01	7/20/2022	7/20/2023	Limit Ded. \$1,000,000 \$10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Evidence of Insurance

CERTIFICATE HOLDER**CANCELLATION**

Town of Clifton Park
 1 Town Hall Plaza
 Clifton Park NY 12065

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Clifton Park Highway Department Aggregate Crushing Request for Quotes

Job Location: Highway Department Stock Yard, 32 Ray Road, Rexford, New York 12148
Contact: Dahn S. Bull, Highway Superintendent
Phone: (518) 371-7310
Fax: (518) 373-0039
Email: dbull@cliftonpark.org

The Clifton Park Highway Department is looking for a company to furnish a portable crusher and an excavator with operators to crush and process our spoils pile. A minimum of 1,200 Tons of spoils and millings per day at a fixed daily rate is requested. Your quote shall also contain an addition of a loader with operator. We do have the opportunity to provide a loader with operator on site. An option will be available to share fill material.

The Spoils pile consists of gravel, concrete, blacktop and other materials that needs to be crushed to make a suitable aggregate to be used for the creation of road shoulder material.

The Department is looking to have a finished product of 1 ½" aggregate minus material. We are looking for a deployment of 5 days for a total of at least 6,000 Tons.

A day consists of 8 hours of crushing and 1 hour of maintenance with a minimum amount of 1,200 Tons per day produced. Please include mobilization and demobilization costs if applicable. If there are additional costs, incurred by the company. Company must provide a certificate of insurance, and while on the premises of our Facility, must name the Town of Clifton Park as the certificate holder.

· Bid Bond of 10% of total lump sum bid required.

Bid specifications are available at <https://www.cliftonpark.org/departments/town-clerk-s-office/town-clerk-bulletin-board.html>. AGGREGATE CRUSHING DUE 8-17-22 or by emailing Town Clerk Teresa Brobston at tbrobston@cliftonpark.org or available for pick-up in the Town Clerk's Office. If necessary, Addendums will be posted on the Town website, same location. Questions may be directed to the Highways Superintendents Office at 518-371-3710. Answers to questions will be published on <https://www.cliftonpark.org/departments/town-clerk-s-office/town-clerk-bulletin-board.html>. AGGREGATE CRUSHING DUE 8-17-22.

All sealed bids must be turned into the Town Clerks Office by 3:00 PM, August 19, 2022, at which time all bids will be publicly opened. The office is located at 1 Town Hall Plaza, Clifton Park, New York 12065. The office can be contacted at (518) 371-6651

2022 Aggregate Crushing Bids Sent

Company Name, Contact, Phone # & e-mail	Bid sent	Rec'd	Cost
Carver Sand & Gravel	8/9/2022		
518-355-6034			
Brad Bellen			
bbellen@carvercompanies.com			
Gallivan	8/9/2022		
518-795-7901			
Bob Smith			
bsmith@gallivan.com			
Troy Sand & Gravel	N/A		<i>Picked up</i>
518-674-2854			
No one answers			
Callanan Industries	8/9/2022		
845-204-5178			
James Elacqua			
james.elacqua@callanan.com			
Warren Fane	8/9/2022		
518-235-5531			
Matt Fane			
mfane@wwfane.com			



DAHNS. BULL

SUPERINTENDENT OF HIGHWAYS

MEMORANDUM

TO: The Clifton Park Town Board
FROM: Dahn Bull, Superintendent of Highways
CC: Ellen Martin, Mark Heggen
DATE: August 23, 2022
RE: Aggregate Crushing Proposal

For the Town Board meeting of September 6, 2022, I have an item on the agenda regarding the crushing of aggregates at our Ray Road Facility and Stockyard.

Over the last five years, Highway, Buildings and Grounds, Water Department, Town Projects and Sewer, have had many major projects that have left large piles of dirt, asphalt, cement and other aggregates in large piles at Ray Road.

This resolution would allow a contractor, Gallivan Inc., to come in, take these waste materials, and recycle them into a material we can use to rebuild our road shoulders and help us on other projects as well.

Four years ago, we hired Gallivan to perform the same task. As always, the process is more expensive this year, whereas compared to the \$27,992.05 of 2018. This year will be approximately \$38,100.00. We will be recycling a similar amount of aggregate from 2018, but it is a necessary step to take in order to make additional room at Ray Road and simultaneously put these unwanted materials back to work for the Town of Clifton Park.

Using materials we already have, we are making a material that is comparable to a Shoulder Stone Mix. This product has also proven great for backfilling pipe and catch basin jobs. Since this process will create aggregate for four to five years, we will be able to keep our yearly costs on Shoulder and construction material low.

Again, this process is only needed once every four to five years and the last time we did it was 2018. The pile we currently have will get us through this year, and into early next year, most likely, so I do not see us going back out to perform this operation for four more years.

If you have any questions, please feel free to call.

RESOLUTION

6

Resolution No. of 2022, a resolution authorizing the Comptroller to transfer funds for the Town Historian.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, John Scherer, Town Historian, has requested funds to acquire certain specialized storage items for archival materials, and

WHEREAS, Mr. Scherer has provided an estimate for specially treated and configured items for the keeping and storage of artifacts in the amount of \$1,500, and

WHEREAS, the Town Board supports the proper treatment and storage of archival items of historic significance; now, therefore, be it

RESOLVED, that the Comptroller is authorized to transfer the sum of \$1,500 from A-01990-00015 (Contingency Funds - Other Contractual) to A-07510-00200 (Town Historian – Equipment) for the purchase of shelving units from www.grainger.com.

Meg Springli

From: noreply
Sent: Tuesday, August 23, 2022 2:09 PM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 09-06-2022 PARKS & RECREATION
Attachments: 630517c2745ef-Grainger Quotation Confirmation 2051796134.PDF

An item has been submitted to the Resolution Request form for review.

Department: **PARKS & RECREATION**
Your email: **mwoerner@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **michael woerner**

Requested Meeting Date: **09-06-2022**

Brief Description: **transfer \$\$ from contingency to purchase shelving for town historian**

Budget #: **A-1990-15**
Budget Description: **PO# 3822-163, purchase shelving for town historian**
\$ Amount: **1500.00**

Additional Comments/Details: **Grainger was cheapest quote**

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

Town of Clifton Park
Parks and Recreation

Quotes

Date: 08/19/22

Description: Document Storage

3-Tennsco Z-Line Boltless 42"W Shelving Starter Unit with Steel Shelves
84" H x 42" W x 18" D **Medium gray**
9 Extra Steel Shelves for Tennsco Z-Line Boltless Shelving Units
42" W x 18" D **Medium gray**

Quilt Storage

1-Tennsco Z-Line Boltless 42"W Shelving Starter Unit with Steel Shelves
84" H x 42" W x 24" D (Satisfies current needs only – no room to grow)
Medium gray
2 Extra Steel Shelves for Tennsco Z-Line Boltless Shelving Units
42" W x 24" D **Medium gray**

Vendor: Gaylord Archival
Quote: \$1,960.00

Vendor: Grainger
Quote: \$1,499.89

Vendor: Global Industrial
Quote: Does not sell any of the items

Vendor: Tennsco
Quote: No direct sales



Quotation

827 Fisher Drive
 Waterloo, IA 50701
 www.grainger.com
 (800)472-4643

Customer Information
 TOWN OF CLIFTON PARK
 1 TOWN HALL PLZ
 CLIFTON PARK NY 12065-3610

Billing Information
 TOWN OF CLIFTON PARK
 1 TOWN HALL PLZ
 CLIFTON PARK NY 12065-3610

Shipping Information
 TOWN OF CLIFTON PARK
 1 TOWN HALL PLZ
 CLIFTON PARK NY 12065-3610

Information
 Grainger Quote Number 2051796134
 Validity Start Date 08/17/2022
 Validity End Date 09/17/2022
 Creation Date 08/17/2022
 Grainger EIN Number 36-1150280
 PO #
 PO Create Date
 PO Release #
 Customer Number 800029092
 Department Number
 Project/Job Number
 Requisitioner Name
 Attention
 Caller MICHAEL WOERNER
 Telephone Number 5183716667
 Page 1 / 2

Freight Forwarder

We will deliver according to the following terms and conditions:

Incoterms® 2020: FOB ORIGIN
 Freight Terms: Prepaid
 Carrier: * See line item detail
 Payment Terms: Net 30 days after invoice date

Special Instructions:

Item PO-Line	Material	Description	Expected Del Date	Qty	Unit	Price	Total in USD
10	44P783	Boltless Shelving, 18x84x42in, Strtr Customer Part No.: 44P783 NYS #PC67235 Mfg Brand Name: TENNSCO Manufacturer Part No: ZM7-4218S-5D Carrier:		3.00	EA	264.25	792.75
20	44P876	Shelf, Cap: 600 lb, 42 x 18 in Customer Part No.: 44P876 NYS #PC67235		9.00	EA	35.91	323.19



Quotation

827 Fisher Drive
 Waterloo, IA 50701
 www.grainger.com
 (800)472-4643

Information	
Grainger Quote Number	2051796134
Creation Date	08/17/2022
Customer Number	800029092
Page	2 / 2

Item PO-Line	Material	Description	Expected Del Date	Qty	Unit	Price	Total in USD
		Mfg Brand Name: TENNSCO Manufacturer Part No: ZMS-4218 Carrier:					
30	44P785	Boltless Shelving,24x84x42in, Strr Customer Part No.: 44P785 NYS #PC67235 Mfg Brand Name: TENNSCO Manufacturer Part No: ZM7-4224S-5D Carrier:		1.00	EA	299.29	299.29
40	44P877	Shelf,Cap: 550 lb,42 x 24 in Customer Part No.: 44P877 NYS #PC67235 Mfg Brand Name: TENNSCO Manufacturer Part No: ZMS-4224 Carrier:		2.00	EA	42.33	84.66
Sub Total							1,499.89
Total USD							\$ 1,499.89

Please reference our Grainger Quote Number, your Grainger Customer Number, and method of payment when remitting payment.

These items are sold for domestic consumption in the United States. If exported, purchaser assumes full responsibility for compliance with US export controls.

This transaction is subject to W.W. Grainger, Inc. sales terms and conditions. For a copy, please visit the website at <http://www.grainger.com> or refer to the current catalog.

Thank you for the opportunity to provide this quotation. Please note that all the prices are based on products and quantities quoted. Any changes to the products and/or quantities may result in different pricing. The non-catalog freight policy applies unless freight amount is listed above. Please contact the Grainger office shown above if you have further questions or need to submit a new request.

Gaylord Archival

P.O. Box 4901
 Syracuse, NY 13221-4901
 USA

Phone: 800-448-6160
 Fax: 800-595-7265
 Email: bids@gaylord.com

Quote Number: 183025

Account Number: 1045676
 Customer Bid #: F230

Effective Date: Aug 17, 2022
 Expiration Date: Sep 16, 2022
 Revised Date: Aug 17, 2022

Quoted To:
 MIKE WOERNER
 CLIFTON PARKS RECREATION
 1 TOWN HALL PLZ
 CLIFTON PARK NY, United States 12065
 Phone: 518-371-6667

Quoted By:
 Jon Moretti
 Phone: 800-345-5330 opt 4
 Email: jon.moretti@gaylord.com

Part Nbr	Long Description	UOM	Qty	Unit Price	Ext. Price
ZLS4218-S	Tennsco Boltless Steel Shelving Starter 84H x 42W x 18"D	EA	3	\$295.00	\$885.00
ZLS4218-ES	Tennsco Boltless 42W x 18"D Extra Steel Shelf	EA	9	\$35.00	\$315.00
ZLS4224-S	Tennsco Boltless Steel Shelving Starter 84H x 42W x 24"D	EA	1	\$345.00	\$345.00
ZLS4224-ES	Tennsco Boltless 42W x 24"D Extra Steel Shelf	EA	2	\$45.00	\$90.00

Color Medium Gray

Sub Total \$1,635.00
 Shipping w/ Liftgate \$325.00
Total \$ 1,960.00 USD

Freight rates are estimates at time of quoting and are subject to change

Shipment: 16 - 17 Weeks ARO

ADDITIONAL INFO

Liftgate and Inside Delivery service are included in the shipping charge (see terms below for description and limitations of service)

Terms & Conditions

All orders resulting from this proposal are subject to Credit Approval

Except for manufacturing defects, all custom and non-stock items are non-cancelable and non-returnable.

Shipping

Items too heavy or too large to ship by a parcel carrier will be shipped LTL common carrier. Shipping charges quoted are based on a dock delivery. In those instances, if large trucks cannot back up to a raised dock at your delivery location, then you may require extra services. If you do not have a loading dock or forklift enhanced delivery services are strongly encouraged and or may be required to facilitate a safe off-loading of your merchandise. Special Delivery Instructions: Please include receiving hours, days you are closed, and any other instructions for the delivering carrier when placing your order.

Lift Gate Truck Delivery

The driver will be using a truck that has a lift, which will lower the shipment to ground level. From there you will provide the movement of shipment into the building.

Inside Delivery:

The driver may assist you in the movement of merchandise from the truck through the first door of the building, where it will be out of inclement weather. Movement beyond the first door is customer's responsibility. If you do not have a ramp this service is not available. Some doorways are not large enough for certain deliveries; please verify the physical clearance of your thresholds before ordering.

Installation & Assembly

Installation or Product Assembly are not included in shipping charges. We will gladly deliver to your installer or mover of choice.

Orders Over \$5,000

If your order exceeds \$5,000.00 we require a signed purchase order. If your organization doesn't use formal purchase orders, no problem! We will send you an Order Acknowledgement to review for accuracy. Simply return a copy endorsed by an authorized signer, and we'll finalize your order. In some circumstances, credit references may be required for successful placement of your order. Please have them available upon request.

Ready to Order?

To help expedite your order and to ensure it is placed correctly, below is a checklist for you to reference when placing your Gaylord order.

____ Complete Billing Address – Include Contact Name & Phone Number

____ Complete Shipping Address – Include Contact Name & Phone Number (if different from above)

____ Gaylord Product Numbers - Please include the product numbers you'd like to order and specify your color choices or sizes, when applicable. If you are unsure of how to find product numbers or are not sure if you are using the correct product number, please contact Customer Service at 800-448-6160 for assistance.

RESOLUTION
7

Resolution No. _____ of 2022, a resolution extending the contract for town buildings cleaning and maintenance agreement with WJS Ultimate Cleaning & Floors for said services.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on November 16, 2021 the Town opened bids for janitorial services and the lowest bid was received from our current contractor, WJS Ultimate Cleaning and Floors, LLC, 323 Linden Street, Schenectady, New York, in an amount not to exceed \$62,831.79 for cleanings; now, therefore, be it

RESOLVED, that the Town and WJS Ultimate Cleaning and Floors extend the agreement to provide janitorial services for town owned buildings, per the attached breakdown by building, in a total amount not to exceed \$62,831.79 for cleanings beginning August 1, 2022 until July 31, 2023, to be paid as follows:

	<u>Annual</u>	August - December <u>2022</u>	<u>Code</u>
Town Hall	15,937.82	6,640.76	A-1620-23
Public Safety	9,194.89	3,831.20	A-1621-23
Sewer Building	3,677.96	1,532.48	G7-8111-23
Buildings & Grounds	5,516.94	2,298.73	A-7110-23
Grooms Tavern	1,838.98	766.24	A-1627-23
Highway Dept.	6,436.43	2,681.85	A-5010-23
Locust Lane Clubhouse	5,516.94	2,298.73	A-1625-23
Locust Lane Maint. Bldg	612.99	255.41	A-1625-23
C.P. Senior Center	12,259.86	5,108.28	A-1624-23
Transfer Station	<u>1,838.98</u>	<u>766.24</u>	A-8160-24
TOTAL	\$62,831.79	\$26,179.92	

and be it further

RESOLVED, that the charges for 2023 be included in the 2023 budget process; and be it further

RESOLVED, that the Supervisor is authorized to sign the attached Contract Amendment #2 for cleaning services for the Town-owned facilities, as listed.



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

CONTRACT DOCUMENTS AND SPECIFICATIONS FOR CLIFTON PARK TOWN HALL
AND RELATED PUBLIC BUILDINGS

Contract Amendment #2

Time Extension

8/1/2022- 7/31/2022

TOWN OF CLIFTON PARK
PHIL BARRETT
SUPERVISOR

WJS ULTIMATE CLEANING AND FLOORS L.L.C
Wilbur J. Session
CEO

Cleaning of Town Buildings

The Town of Clifton Park cleaning of Town Buildings. Prices include all cleaning supplies and trash liners. The Town will supply all paper products. We request a price break down building by building for budgeting purposes.

The locations are as follows:

	<u>Annual</u>	August - December <u>2022</u>	<u>Code</u>
1. Town Hall	15,937.82	6,640.76	A-1620-23
2. Public Safety	9,194.89	3,831.20	A-1621-23
3. Sewer Building	3,677.96	1,532.48	G7-8111-23
4. Buildings & Grounds	5,516.94	2,298.73	A-7110-23
5. Grooms Tavern	1,838.98	766.24	A-1627-23
6. Highway Dept.	6,436.43	2,681.85	A-5010-23
7. Locust Lane Clubhouse	5,516.94	2,298.73	A-1625-23
8. Locust Lane Maint. Bldg	612.99	255.41	A-1625-23
9. C.P. Senior Center	12,259.86	5,108.28	A-1624-23
10. Transfer Station	<u>1,838.98</u>	<u>766.24</u>	A-8160-24
11. TOTAL	\$62,831.79	\$26,179.92	

Agreed

By executing this contract, the Parties Agree to a one-year extension through July 31, 2023 of the original Contract previously extended by Contract Amendment #1:

Perform all work listed in accordance with the contract documents and bid specifications, at the price bid upon.

By signing below, I am certifying that I fully understand the complete requirements of the Bid, the nature of the existing materials on the exterior of the existing structure, and the nature of the work required.

 Wilbur J. Session
 WSJ Ultimate Cleaning and Floors,
 LLC
 CEO

 Philip Barrett
 Town of Clifton Park
 Supervisor

 Date

 Date

Nov. 16, 2021
@ 2PM

BID TOTALS - JANITORIAL SERVICES

Building	S. J. Services	Building Care Systems	Complete Building Solutions, Inc.	WJS Ultimate Cleaning Plus
Clifton Park Town Hall	13,724	25,500	18,000	15,937.82
Public Safety Building	17,156	15,900	11,880	9,194.89
Clifton Park Sewer Building	3,088	4,440	5,880	3,677.96
B&G Building	4,117	8,340	6,240	5,516.94
Grooms Tavern	1,372	3,000	2,880	1,838.98
Highway Department	4,117	10,740	6,720	6,436.43
Sheriff's Department	1,372	3,000	1,920	816.51
Locust Lane Clubhouse	3,107	2,445	1,620	5,516.94
Locust Lane Maint Building	1,372	3,000	2,640	612.99
Clifton Park Senior Center	10,293	19,500	17,760	12,259.86
Transfer Station	6,176	5,700	6,240	1,838.98
TOTAL	65,897	101,545	81,780	63,648.50

Not Awarded

NOTICE TO BID

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

CLEANING OF TOWN BUILDINGS

The Town of Clifton Park, through the Buildings & Grounds Department, is seeking sealed bids from qualified entities for the cleaning of town buildings located throughout the town. Sealed bids labeled "Cleaning Bid" should be addressed or dropped off to Clifton Park Town Clerk, One Town Hall Plaza, Clifton Park, NY 12065, no later than 2:00 P.M. on Tuesday, November 16, 2021, at which time they will be publicly opened and read. A detailed list and bid specs of cleaning services, for each location, are available in the Town Clerk's Office, #1 Town Hall Plaza, Clifton Park, NY. Pre-bid mandatory walk through will be Tuesday, November 2, 2021. Meet at Clifton Park Town Hall, 1 Town Hall Plaza, Wood Room 2 10am. Call 518-371-6651 ext. 251 or email mkasky@cliftonpark.org with any questions. Bids should include all cleaning supplies and trash liners. The Town will supply all paper products. We request a price breakdown building by building for budgeting purposes. Locations are as follows:

Clifton Park Town Hall
One Town Hall Plaza
Clifton Park, NY 12065
(5 days per week)
Public Safety Building
5 Municipal Plaza
Clifton Park, NY 12065
(5 days per week)
Buildings & Grounds Building
2 Town Hall Plaza
Clifton Park, NY 12065
(3 day per week)
Clifton Park Sewer Building
477 Clifton Park Center Road
Clifton Park, NY 12065
(3 days per week)
Grooms Tavern
290 Sugar Hill Road
Rexford, NY 12148
(1 day per week)
Highway Department
639 Clifton Park Center Road
Clifton Park, NY 12065
(3 days per week)
Sheriff Department
Clifton Park Center

Clifton Park, NY 12065
(1 day per week)
Locust Lane Clubhouse
Locust Lane
Clifton Park, NY 12065
(Seasonal - 3 days per week)
Locust Lane Maintenance Building
Locust Lane
Clifton Park, NY 12065
(1 day per week)
Clifton Park Senior Center
6 Clifton Common Blvd.
Clifton Park, NY 12065
(5 days per week)
Transfer Station
217 Vischer Ferry Road
Clifton Park, NY 12065
(3 days per week)

Teresa Brobston
Clifton Park Town Clerk

**Notice to Bid
Town of Clifton Park
County of Saratoga
State of New York**

Cleaning of Town Buildings

The Town of Clifton Park is currently seeking sealed bids for cleaning Town Buildings. Prices should include all cleaning supplies and trash liners. The Town will supply all paper products. We request a price break down building by building for budgeting purposes. The Locations are as Follows:

Clifton Park Town Hall

One Town Hall Plaza
Clifton Park New York 12065
(5 days per week)

Public Safety Building

5 Municipal Plaza
Clifton Park New York 12065
(5 days per week)

Clifton Park Sewer Building

477 Clifton Park Center Road
Clifton Park New York 12065
(3 days per week)

Buildings & Grounds Building

2 Town Hall Plaza
Clifton Park New York 12065
(3 days per week)

Grooms Tavern

290 Sugar Hill Road
Rexford New York 12148
(1 day per week)

Highway Department

639 Clifton Park Center Road
Clifton Park New York 12065
(3 day per week)

Sheriff Department

Clifton Park Center

Clifton Park New York 12065

(1 day per week)

Locust Lane Clubhouse

Locust Lane

Clifton Park New York 12065

(Seasonal- 3 days per week)

Locust Lane Maintenance Building

5 Locust Lane

(1 day per week)

Clifton Park Senior Center

6 Clifton Common Blvd

Clifton Park New York 12065

(5 days per week)

Transfer Station

217 Vischer Ferry Road

Clifton Park New York 12065

(3 days per week)

A detailed list of cleaning services for each location is available in the Town Clerk's Office. Pre-bid mandatory walk through will be Tuesday November 2, 2021. Meet at Clifton Park Town Hall, 1 Town Hall Plaza, Wood Room 10:00am. Call 518-371-6651 ext. 251 or email mkasky@cliftonpark.org with any questions.

The successful bidder will be required to fill out a Town Voucher for payment on a monthly basis. Liability Insurance of \$1,000,000 as well as employee bond of \$100,000 required. All cleaning personnel shall be fingerprinted according to The New York State Troopers and The Town of Clifton Park Court before they may enter the buildings. Term of the contract is for one year. The Town may consider extending contract term, reviewed annually, for up to an additional four (4) years upon mutual consent. Sealed Bids will be accepted by the Town Clerk no later than 2:00PM on Tuesday November 16, 2021, at which time they will be publicly opened and read. Bids shall be labeled "Cleaning Bid" and addressed to:

Town Clerk, Town of Clifton Park, One Town Hall Plaza, Clifton Park, New York 12065.

**Notice to Bid
Town of Clifton Park
County of Saratoga**

The Town of Clifton Park is currently seeking sealed bids for cleaning Town Buildings. Prices should include all cleaning supplies and trash liners. The Town will supply all the paper products. We request a price break down building by building. The Locations are as follows:

Clifton Park Town Hall
One Town Hall Plaza
Clifton Park New York 12065
(5 days per week)

Buildings & Grounds
2 Town Hall Plaza
Clifton Park New York 12065
(3 days per week)

Public Safety Building
5 Municipal Plaza
Clifton Park New York 12065
(5 days per week)

Sherriff's Department
Clifton Park Center
Clifton Park New York 12065
(1 day per week)

Highway Department
639 Clifton Park Center Road
Clifton Park New York 12065
(3 days per week)

Grooms Tavern
290 Sugar Hill Road
Rexford New York 12148
(1 day per week)

Sewer Department
477 Clifton Park Center Road
Clifton Park New York 12065
(3 days per week)

Locust Lane Clubhouse
Locust Lane
Clifton Park New York 12065
(3 days per week)

Clifton Park Senior Center
6 Clifton Common Blvd
Clifton Park New York 12065
(5 days per week)

Locust Lane Maintenance Building
Locust Lane
Clifton Park New York 12065
(1 day per week)

Transfer Station
217 Vischer Ferry Road
Clifton Park New York 12065
(3 days per week)

A detailed list of cleaning services for each location is available in the Town Clerk's Office. Pre-bid Mandatory walk through will be Tuesday November 2, 2021. Meet at Clifton Park Town Hall, 1 Town Hall Plaza, Wood Room 10:00am. Call 518-371-6651 ext. 251 or email mkasky@cliftonpark.org with any questions.

The successful bidder will be required to fill out a Town Voucher for payment on a monthly basis. Liability Insurance of \$1,000,000 as well as employee bond of \$100,000 required. All cleaning personnel shall be fingerprinted according to The New York State Troopers and The Town of Clifton Park Court before they may enter the buildings. Term of the contract is for one year. The Town may consider extending contract term, reviewed annually, for up to an additional four (4) years upon mutual consent.

Sealed Bids will be accepted by the Town Clerk no later than 2:00PM on Tuesday November 16, 2021, at which time they will be publicly opened and read. Bids shall be labeled "Cleaning Bid" and addressed to:
Town Clerk, Town of Clifton Park, One Town Hall Plaza, Clifton Park, New York 12065.

NOTICE TO BID

TOWN OF CLIFTON PARK COUNTY OF SARATOGA STATE OF NEW YORK

CLEANING OF TOWN BUILDINGS

The Town of Clifton Park, through the Buildings & Grounds Department, is seeking sealed bids from qualified entities for the cleaning of town buildings located throughout the town. Sealed bids labeled "Cleaning Bid" should be addressed or dropped off to Clifton Park Town Clerk, One Town Hall Plaza, Clifton Park, NY 12065, no later than 2:00 P.M. on Tuesday, November 16, 2021, at which time they will be publicly opened and read. A detailed list and bid specs of cleaning services, for each location, are available in the Town Clerk's Office, #1 Town Hall Plaza, Clifton Park, NY. Pre-bid mandatory walk through will be Tuesday, November 2, 2021. Meet at Clifton Park Town Hall, 1 Town Hall Plaza, Wood Room @ 10am. Call 518-371-6651 ext. 251 or email [Click here to send email](#) with any questions. Bids should include all cleaning supplies and trash liners. The Town will supply all paper products. We request a price breakdown building by building for budgeting purposes. Locations are as follows:

Clifton Park Town Hall
One Town Hall Plaza
Clifton Park, NY 12065
(5 days per week)

Sheriff Department
Clifton Park Center
Clifton Park, NY 12065
(1 day per week)

Public Safety Building
5 Municipal Plaza
Clifton Park, NY 12065
(5 days per week)

Locust Lane Clubhouse
Locust Lane
Clifton Park, NY 12065
(Seasonal - 3 days per week)

Buildings & Grounds Building
2 Town Hall Plaza
Clifton Park, NY 12065
(3 day per week)

Locust Lane Maintenance Building
Locust Lane
Clifton Park, NY 12065
(1 day per week)

Clifton Park Sewer Building
477 Clifton Park Center Road
Clifton Park, NY 12065
(3 days per week)

Clifton Park Senior Center
6 Clifton Common Blvd.
Clifton Park, NY 12065
(5 days per week)

Grooms Tavern
290 Sugar Hill Road
Rexford, NY 12148
(1 day per week)

Transfer Station
217 Vischer Ferry Road
Clifton Park, NY 12065
(3 days per week)

Highway Department
639 Clifton Park Center Road
Clifton Park, NY 12065
(3 days per week)

Teresa Brobston
Clifton Park Town Clerk

**Clifton Park Town Hall
1 Town Hall Plaza**

Janitorial services to be performed as to the following specifications: five days per week

Entrance and Reception Areas

- Clean glass doors and panels
- Sweep stairwell and dust banister
- Mop floor and thresholds
- Clean elevator doors, tracks, and interior walls
- Dust pictures and related area décor
- Polish counter area once weekly
- Vacuum area carpets and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Office Areas & Cubicles

- Dust all furniture, office equipment, desktops, and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Polish counters once weekly
- Dust blinds weekly as applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Meeting Rooms

- Dust blinds weekly as applicable
- Polish table tops weekly
- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Kitchen and Lunch Areas

- Clean counters, sink and wipe chairs
- Mop floor
- Polish table weekly
- Clean microwave and refrigerator
- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Restrooms

- Sanitize toilets, sinks, and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Spot clean walls
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Water Fountains

- Clean sink, handle, and push buttons

**Clifton Park Public Safety Building
5 Municipal Plaza**

Janitorial services to be performed as to the following specifications: five days per week

Entrance and Common Areas

- Clean glass doors and area glass panels
- Mop floors
- Vacuum entrance area carpets
- Dust pictures and related area décor
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls and doors

Meeting Rooms

- Mop floors
- Vacuum carpet and edge vacuum
- Dust blinds weekly where applicable
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Office Areas (Court, State Police, Security, Animal Control and Sewer

- Dust all furniture, office equipment, desktops and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Polish counters once weekly
- Dust blinds weekly where applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Kitchen Areas

- Clean counters, sink and wipe chairs
- Mop floor
- Polish tabletop weekly
- Clean microwave and refrigerator

- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Restrooms

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

**Sewer Department
477 Clifton Park Center Road**

Janitorial services to be performed as to the following specifications: three days per week

Lunchroom

- Clean counters, sink and wipe chairs
- Mop floor
- Polish tabletop weekly
- Clean microwave and refrigerator
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls and doors

Restroom

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Worker Locker Room

- Sweep and mop floor
- Clean exterior locker panels
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

**Clifton Park Buildings and Grounds
2 Town Hall Plaza**

Janitorial services to be performed as to the following specifications: five days per week

Office Areas & Cubicles

- Dust all furniture, office equipment, desktops, and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Polish counters once weekly
- Dust blinds weekly as applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Meeting Rooms

- Dust blinds weekly as applicable
- Polish table tops weekly
- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Kitchen and Lunch Areas

- Clean counters, sink and wipe chairs
- Mop floor
- Polish table weekly
- Clean microwave and refrigerator
- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Restrooms

- Sanitize toilets, sinks, and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Spot clean walls
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Water Fountains

- Clean sink, handle, and push buttons

**Grooms Tavern
290 Sugar Hill Road**

Janitorial services to be performed as to the following specifications: one day per week

Store Area

- Clean glass door and glass windows
- Mop and/or sweep wood floor
- Clean countertop
- Dust all areas as needed
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls and doors

Formal Front Rooms

- Clean glass door, windows, and sills
- Mop and/or sweep wood floor
- Dust all areas as needed

Kitchen

- Clean glass door, windows, and sills
- Mop and/or sweep wood floor
- Dust all areas as needed

Restrooms

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Large Meeting Room

- Mop and/or sweep wood floor
- Clean windows and sills
- Dust all areas as needed

**Clifton Park Highway
639 Clifton Park Center Road**

Janitorial services to be performed as to the following specifications: three days per week

Entrance Area

- Sweep stairwell
- Mop floor
- Vacuum entrance area carpet
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls and doors

Office Area

- Dust all furniture, office equipment, desktops and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Polish counters once weekly
- Dust blinds weekly as applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Lunchroom

- Clean counters, sink and wipe chairs
- Mop floor
- Polish tabletop weekly
- Clean microwave and refrigerator
- Dust air vents weekly
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Restrooms

- Sanitize toilets, sinks, and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors

- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

Worker Locker Area

- Sweep and mop floor
- Clean exterior locker panels
- Remove trash to designated area and replace liners

**Sheriff's Department
Clifton Park Center**

Janitorial services to be performed as to the following specifications: one day per week

Entrance and Reception Areas

- Clean glass doors and area glass panels
- Mop floors
- Vacuum area carpets
- Dust pictures and related area décor
- Polish counter area once weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls and doors

Office Areas

- Dust all furniture, office equipment, desktops, and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Dust blinds weekly where applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Restrooms

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

**Locust Lane Clubhouse
Locust Lane**

Janitorial services to be performed as to the following specifications: three days per week—seasonal

Large Meeting Room

- Clean tops of tables and counters
- Dust sills and ledges
- Clean entrance door glass
- High dust
- Vacuum ceiling vents
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls and doors

Floors

- Vacuum carpeted areas and edge vacuum
- Vacuum mats and runners
- Dust mop and/or wet mop hard surface floors

Restrooms

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards and spot clean walls

**Locust Lane Maintenance Building
Locust Lane**

Janitorial services to be performed as to the following specifications: one day per week

Office Area

- Dust all furniture, office equipment, desktops, and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Dust blinds weekly as applicable
- Sweep and mop floors
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Restrooms

- Sanitize toilets, sinks, and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Spot clean walls
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Clifton Park Senior Community Center

Janitorial services to be performed as to the following specifications: five days per week

Entrance and Reception Areas

- Clean glass doors and panels
- Sweep stairwell and dust banister
- Mop floor and thresholds
- Clean elevator doors, tracks, and interior walls
- Dust pictures and related area décor
- Polish counter area once weekly
- Vacuum area carpets and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Office Areas & Cubicles

- Dust all furniture, office equipment, desktops, and file cabinets
- Clean phone receivers/cradles and computer screens
- Dust air vents weekly
- Clean glass and wipe doors
- Polish counters once weekly
- Dust blinds weekly as applicable
- Vacuum carpet and edge vacuum
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Meeting Rooms

- Dust blinds weekly as applicable
- Polish table tops weekly
- Dust air vents weekly
- Vacuum carpet and edge vacuum or mop floors whichever is appropriate
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Kitchen

- Clean counters, sink and wipe chairs

- Mop floor
- Clean microwave and refrigerator
- Dust air vents weekly
- Vacuum carpet and edge vacuum if appropriate
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Restrooms

- Sanitize toilets, sinks, and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Spot clean walls
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

Water Fountains

- Clean sink, handle, and push buttons

**Transfer Station
217 Vischer Ferry Road**

Janitorial services to be performed as to the following specifications: three days per week

Breakroom

- Clean counters, sink and wipe chairs
- Mop floor
- Polish tabletop weekly
- Clean microwave and refrigerator
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls and doors

Restroom

- Sanitize toilets, sinks and privacy panels
- Replenish all paper products and fill soap dispensers
- Mop floors
- Dust air vents weekly
- Remove trash to designated area and replace liners
- Wipe down all doorknobs, handles, light switches, baseboards, and spot clean walls

RESOLUTION

8

~~Resolution No. of 2022, a resolution authorizing the Supervisor to sign Outside User Agreements for properties within the first phase of the Miller Road Residential Subdivision to provide for service from the Corporate Commerce Sewer District.~~

THIS RESOLUTION WAS POSTPONED TO THE NEXT TOWN BOARD MEETING AT THE REQUEST OF THE SEWER DEPARTMENT.

RESOLUTION
9

Resolution No. _____ of 2022, a resolution approving job descriptions for certain positions and Department Heads.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, as a result of the retirements of Myla Kramer and Steven Myers, the Town Board promoted employees within the Parks & Recreation, Building & Development and Planning Departments, and

WHEREAS, by Resolution No. 203 of 2022, the Town Board promoted Wade Schoenborn to lead the Building Department and transferred responsibility for Zoning Administration to Scott Reese, and by Resolution No. 204 of 2022, promoted Michael Woerner to lead the Parks & Recreation Department, and

WHEREAS, the Town Attorney has worked with Saratoga County Human Resources to update the relevant job descriptions for affected positions to reflect the current functions of those titles, and has recommended that the Board adopt the attached job descriptions as approved by the County HR Department ; now, therefore, be it

RESOLVED, that the attached descriptions and title changes are approved, effective immediately:

Wade Schoenborn to Director of Building & Development from Director of Building & Zoning, and

Scott Reese to Zoning Administrator and Stormwater Management Officer from Stormwater Technician, and

Michael Woerner to Director of Parks & Recreation from Director of Parks, Recreation and Human Services, as attached.

DIRECTOR OF BUILDING AND DEVELOPMENT

DISTINGUISHING FEATURES OF THE CLASS: This is a high-level administrative position which primarily involves the coordination of all activities of the Town Building Department. This also includes enforcement of laws relating to planning, zoning, fire safety and prevention, building construction, development, and Master Planning. All work is performed under the general supervision of the Town Supervisor or other high-ranking official(s) with wide leeway allowed for the exercise of independent decision making in carrying out the details of the work. Supervision is exercised over subordinate personnel. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Coordinates all planning, building inspections and activities;
Investigates and evaluates feasibility and potential value of proposed projects and determines such variables as priority, extent, and scope of studies;
Advises town on planning, zoning, code enforcement and subdivision control matters;
Plans, organizes and supervises the work of clerical and technical subordinates;
Meets with government officials and representatives of various professions and lay groups and others regarding planning policies and objectives;
Prepares and administers the departmental budget;
Represents the Department to variety of Federal, State, and local agencies and officials;
Supervises the activities of the Building & Development Department and the Building and Code Enforcement office;
Prepares a variety of related records and reports.

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Comprehensive knowledge of the purpose, principles, terminology and procedures involved in community and regional planning; comprehensive knowledge of zoning and subdivision practices; thorough knowledge of New York State Uniform Fire Prevention and Building Code Act; ability to collect, analyze and interpret statistical data; ability to plan and direct of a governmental department; ability to supervise the work of subordinate professional, technical and clerical employees; ability to read and understand complex Federal, State and Local statues relating to planning activities; ability to carry out complex oral and written instructions; tact physical condition to commensurate the demands of the position.

MINIMUM QUALIFICATIONS:

- A. Graduation from a regionally accredited or NYS registered college with a Master's Degree in Planning, Architecture, Engineering, Environmental Science, Civil Technology, Public Administration, or related field AND two (2) years of

- experience in community planning, building construction, fire sciences, or building or zoning code enforcement one (1) of which must have been in a supervisory capacity; OR
- B. Graduation from a regionally accredited or NYS registered four-year college with a Bachelor's Degree in Planning, Architecture, Engineering, Environmental Science, Civil Technology, Public Administration, or related field AND four (4) years of experience in community planning, building construction, fire sciences, or building or zoning code enforcement one (1) of which must have been in a supervisory capacity; OR
 - C. Graduation from a regionally accredited or NYS registered two year college with an Associate's Degree in building construction, civil engineering, Fire Science or related field AND six (6) years of experience in community planning, building construction, fire sciences, or building or zoning code enforcement one (1) of which must have been in a supervisory capacity; OR
 - D. Graduation from High School or possession of GED and eight (8) years of experience in in community planning, building construction, fire sciences, or building or zoning code enforcement one (1) of which must have been in a supervisory capacity.

Po res 2004-39 5/5/04
Revised PO res 2012-04 2/1/12
Revised 8/18/22

DIRECTOR OF PARKS AND RECREATION

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position involving a responsibility for the planning and directing a wide variety of recreational and community action programs in a large town. Duties are performed under the general supervision of the Town Board with considerable leeway allowed in planning and carrying out the details of the work. Supervision is exercised over volunteer groups, subordinate program personnel, and departmental staff members. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Directs a public relations effort to ensure maximum usage of community and recreational services and facilities;

Directs short-term and long-term plans for park and recreation programs;

Works with staff to seek out new programming and update current events, programs, and technology as needed;

Provides employee training;

Manages and coordinates the day-to-day operations including but not limited to administration, marketing, public relations, events management and subcontract contract administration;

Oversees all aspects of Parks and Recreation, including but not limited to: pools, golf course, town camps, town events, and special programs including July Fourth, Farm Fest, and Winter Fest;

Interviews and hires staff with participation of the Town Board;

Supervises and evaluates the performance of personnel;

Coordinates the work activities of staff and volunteers;

Coordinates and participates with various non-profit organizations, school officials, community groups, and others offering programs and services;

Prepares and administers the Parks, Recreation and Human Services annual budget, fees, and related fiscal matters;

Maintains and updates financial, statistical and program-specific data, reports, and records;

Advise the Town Board of the social and recreational needs of the youth, adult, elderly, and handicapped members of the community;

Receives, investigates, and resolves participant, volunteer, staff, resident, community group, or community partners inquiries, concerns, complaints, and problems;

Manages time off requests and submits time sheets to the Payroll Clerk;

Orders and maintains office/event supply inventories, Seasonal Parks and Recreation booklets are complete, printed, and distributed; Authorizes departmental purchases;

Attends Town Board meetings and writes resolutions

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Thorough knowledge of recreation and park administration theories and practices; good knowledge of funding sources for recreational and community action programs;

good knowledge of community action resources available in the locality; ability to coordinate and direct the activities of volunteers and nonprofit agencies; ability to understand and carry out complex oral and written directives; ability to speak effectively before public gatherings; ability to establish good relations and work with people of all ages and/or handicapping conditions; ability to conduct research into the social and recreational needs of the community; ability to supervise, plan, coordinate and direct the work of others; physical conditioning commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A. Graduation from a regionally accredited or NYS registered four year college with a Bachelor's Degree in Recreation or related field AND three (3) years of experience in the administration of recreational and/or community action programs; Or
- B. Graduation from a regionally accredited or NYS registered two year college, with an Associate's Degree in Recreation or a related field AND five (5) years of experience in the administration of recreational and/or community action programs; Or
- C. Graduation from high school or possession of a GED AND seven (7) years of experience in the administration of recreational and/or community action programs.

ZONING ADMINISTRATOR/STORMWATER MANAGEMENT OFFICER

DISTINGUISHING FEATURES OF THE CLASS: The job involves specialized technical work in the enforcement of zoning, other land use codes, and stormwater management. Work involves providing zoning information, conducting field inspections for code compliance, referring to zoning maps and plats, researching property legal information and applications for zoning variances, testifying at hearings relating to violations or citations. Duties are performed under the general direction of the Town Supervisor or higher ranking official, with considerable latitude permitted for the exercise of independent judgment in carrying out assigned duties. Does related work as required.

TYICAL WORK ACTIVITIES: (Illustrative Only)

Answers inquiries from architects, attorneys, real estate personnel, building contractors, and the general public regarding land usage, zoning codes, and related ordinances;
Researches, reviews and examines applications for building permits, subdivisions, special use permits, and site plan approvals for accuracy and completeness;
Determines nature and extent to which zoning variances are necessary to advance applications for building permits, subdivision applications, special use permits, and site plan approvals;
Advises Zoning Board of Appeals (ZBA) regarding applications for zoning variances;
Attends ZBA meetings and assist with notices of decision;
Performs zoning permit inspections and land use inspections based on plans to ensure compliance with codes and regulations;
Conducts field investigations to determine compliance of properties with violations or citations;
Testifies at hearings regarding violations and/or citations issued to code violators;
Maintains records of all business and activities, including complaints of violation(s) along with photographs and the action taken;
Prepare and submit annual reports;
Develops, coordinates, and reports municipal stormwater programs and procedures required for compliance with the Municipal Separated Storm Sewer Systems (MS4 permit);
Serves as a contact with the NYS Department of Environmental Conservation (DEC) and Environmental Protection Agency (EPA) for the Stormwater Program;
Interprets and applies provisions of stormwater requirements for all regulatory codes, laws, standards, policies, and procedures;
Coordinates the development and management of the Stormwater Management Plan;
Conduct construction site inspections to ensure compliance with the MS4 Stormwater Program, state and federal laws pertaining to stormwater runoff throughout the period of construction;
Inspect erosion control measures; keep records of inspections and directions given to contractors regarding best management practices;
Issue any violation notices necessary to provide for public safety;
Assist and respond to the general public, contractors, and engineers in search of general information pertaining to stormwater regulations and programs;
Administer and supervise Illicit Discharge Detection and Elimination Program (IDDE);
Assist in the review of Stormwater Pollution Prevention Plans (SWPPs) for development projects;

Reviews, evaluates, and provides comments regarding development plans for private sites and town owned projects to ensure compliance with stormwater regulations;
Assists with public education and public participation programs relative to stormwater and pollution prevention;
Responds to resident's questions and comments;
Answer technical questions and provide information to the public and other agencies;
Prepare annual Stormwater report for NYSDEC and implement any new provisions of state or federal law;

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge Town zoning and land use regulations, rules and procedures; knowledge of the legal, administrative, and procedural regulations; knowledge of office practices and procedures; knowledge of the geography of the Town, legal measurements, and legal descriptions; good knowledge of methods and techniques of construction inspections, soil stabilization, equipment and supplies used for erosion and sediment control, street and stormwater infrastructure control and maintenance, storm drain construction and testing functions; knowledge of applicable laws, regulations, code, ordinances, and policies governing stormwater and property conditions, state and federal environment, and stormwater rules and regulations; ability to maintain records and prepare reports; ability to meet the public and explain zoning and land use codes concisely, tactfully, and impartially; ability to read and interpret plans and specifications; ability to write reports and correspondence; ability to recognize deviations from established policies and procedures; ability to serve the public; ability to establish and maintain working relationships with the general public, coworkers, elected and appointed officials; tact and courtesy; integrity; physical condition commensurate with the demands of the position; a valid driver's license.

MINIMUM QUALIFICATIONS:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Civil Technology, Engineering, Architecture, Landscape Architecture or related field; OR
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in Civil Technology, Engineering or Architectural Technology, Landscape Architecture or related field AND two (2) years of experience as a building contractor, journey level trades worker, assistant building inspector or in the design of building construction; OR
- (C) Graduation from high school or possession of a high school equivalency diploma (GED) and four (4) years of experience as a building contractor, journey level trades worker, assistant building inspector or in the design of building construction.

Meg Springli

From: Tom McCarthy
Sent: Thursday, August 18, 2022 1:36 PM
To: Meg Springli
Cc: Jean, Spiegel
Subject: FW: Director of Building and Development
Attachments: DIRECTOR OF BUILDING AND DEVELOPMENT 22.doc

Meg,
Please start a resolution for 9/6 to approve updated job descriptions for Building and Development, Zoning Administrator/stormwater, and parks a dRec Director.
Attached is the approved update for Building Dept.
Jean, we will approve this 9.6. Please do pink sheet whenever that's appropriate.

From: Armitage, Tiffany <tarmitage@saratogacountyny.gov>
Sent: Thursday, August 18, 2022 1:15 PM
To: Tom McCarthy <TMcCarthy@cliftonpark.org>
Cc: Scot Chamberlain <SChamberlain@saratogacountyny.gov>
Subject: Director of Building and Development

Hi Tom,
Here is the updated job description. Please let me know if you need anymore revisions. When you are all set please have Jean do a pink sheet and forward his application and resume.
Thank you,
Tiffany

Tiffany L. Armitage, Civil Service Specialist

Saratoga County Human Resources

40 McMaster St.

Ballston Spa, NY 12020

Phone: (518) 885-2225

Fax: (518) 884-4752

CONFIDENTIALITY NOTICE -- This email is intended only for the person(s) named in the message header. Unless otherwise indicated, it contains information that is confidential, privileged and/or exempt from disclosure under applicable law. If you have received this message in error, please notify the sender of the error and delete the message. This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited. Thank you.

RESOLUTION
10

Resolution No. _____ of 2022, a resolution hiring a laborer for the Clifton Park Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Dahn Bull, Superintendent of Highways, wishes to hire a full-time laborer, replacing the vacancy created by the retirement of Stephen Roberts, Motor Equipment Operator; and,

WHEREAS, Mr. Bull has conducted interviews, and has recommended the hiring of Mr. Kevin Krul, Clifton Park, New York 12065 as a Grade 4, Step 1, at a rate of \$22.44/hr, and a salary of \$46,675; and,

WHEREAS, Mr. Krul has worked as Seasonal Help with the Highway Department and has shown great interest in the many responsibilities of the department; now therefore be it,

RESOLVED, that Mr. Krul be hired as a fulltime laborer as a Grade 4, Step 1, at a rate of \$22.44/hr, and a salary of \$46,675; and be it further

RESOLVED, that the Comptroller is authorized transfer \$8,617.00 from DA-05110-E3000 (Highway Fund – General Construction – Laborer) to DA-05110-E6054 (Highway Fund – General Construction – K. Krul) and \$6,283.00 from DA-05142-E3000 (Highway Fund – Snow Removal – Laborer) to DA-05142-E6054 (Highway Fund – Snow Removal – K. Krul).

Town of Clifton Park
Salary Allocation

		Grade	Step	Year	Hourly Rate	2022 Weeks to End of Year	Hours	Projected to End of Year
Laborer Kevin	Krul	4	1	1	22.44	16.6	40	\$ 14,900.16

Rounded to: \$ 14,900.00

Transfer funds from:

Highway Fund - General Construction - Laborer 9.6 weeks DA-05110-E3000 \$ 8,617.00

Highway Fund - Snow Removal - Laborer 7 weeks DA-05142-E3000 \$ 6,283.00

Transfer to:

DA-05110-E6054 \$ 8,617.00

DA-05142-E6054 \$ 6,283.00

Town of Clifton Park
 Salary Matrix - Highway Unit
 2022 Salary Matrix Percent Increase: 3.50%

Grade	1	2	3	4	5	6	7	8	9	10	11
	15.36	15.53	15.99	16.47	16.96	17.47	18.17	18.90	19.85	20.86	21.89
	17.73	17.90	18.43	18.98	19.56	20.15	20.96	21.80	22.88	24.04	25.24
	20.12	20.31	20.93	21.55	22.19	22.85	23.77	24.74	25.96	27.26	28.64
	22.44	22.68	23.35	24.05	24.78	25.51	26.54	27.59	28.97	30.43	31.94
	24.83	25.08	25.83	26.61	27.41	28.22	29.35	30.52	32.04	33.66	35.33
	27.20	27.47	28.30	29.15	30.02	30.92	32.15	33.44	35.11	36.87	38.72
	30.14	30.45	31.36	32.30	33.28	34.26	35.64	37.05	38.92	40.85	42.90
	33.07	33.39	34.40	35.43	36.48	37.58	39.08	40.64	42.68	44.82	47.05
	36.66	37.03	38.14	39.30	40.48	41.68	43.36	45.09	47.34	49.72	52.21

Step	1	2	3	4	5	6	7	8	9	10	11
Percent Increase	1.00%	3.00%	3.00%	3.00%	3.00%	3.00%	4.00%	4.00%	5.00%	5.00%	5.00%
Yrs in Step	1	2	3	3	3	3	3	3	3	3	3

Yearly Salary	260 days										
1	31,949	32,302	33,259	34,258	35,277	36,338	37,794	39,312	41,288	43,389	45,531
2	36,878	37,232	38,334	39,478	40,685	41,912	43,597	45,344	47,590	50,003	52,499
3	41,850	42,245	43,534	44,824	46,155	47,528	49,442	51,459	53,997	56,701	59,571
4	46,675	47,174	48,568	50,024	51,542	53,061	55,203	57,387	60,258	63,294	66,435
5	51,646	52,166	53,726	55,349	57,013	58,698	61,048	63,482	66,643	70,013	73,486
6	56,576	57,138	58,864	60,632	62,442	64,314	66,872	69,555	73,029	76,690	80,538
7	62,691	63,336	65,229	67,184	69,222	71,261	74,131	77,064	80,954	84,968	89,232
8	68,786	69,451	71,552	73,694	75,878	78,166	81,286	84,531	88,774	93,226	97,864
9	76,253	77,022	79,331	81,744	84,198	86,694	90,189	93,787	98,467	103,418	108,597

Meg Springli

From: noreply
Sent: Monday, August 22, 2022 2:08 PM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 09-06-2022 Highway Department
Attachments: 6303c5f0beb2e-Resolution Hiring Kevin Krul.docx; 6303c5f0befe8-Krul, Kevin Application - Laborer.pdf; 6303c5f0bf360-Krul, Kevin Driving Abstract.pdf; 6303c5f0bfa4c-2022 Highway Matrix.pdf

An item has been submitted to the Resolution Request form for review.

Department: **Highway Department**
Your email: **dbull@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): **D. Bull**

Requested Meeting Date: **09-06-2022**

Brief Description: **A resolution hiring Kevin Krul to the position of Laborer.**

Create a new employee line for Item 1 and Item 4.

Replacing retiring MEO Stephen Roberts

Budget #: **DA-5110-EXXXX, Item 1 (Spring, Summer, Fall), DA-5142-EXXXX Item 4 (Winter)**

Budget Description: **Laborer**

\$ Amount: **Rate of 22.44/hr**

Additional Comments/Details:

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

RESOLUTION
11

Resolution No. _____ of 2022, a resolution appointing Yule Cook as an MEO Light in the Department of Buildings and Grounds.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for an MEO Light position within the Department of Buildings and Grounds, and

WHEREAS, the position is unclassified, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, has interviewed Yule Cook, and has asked for authorization to retain Mr. Cook as an MEO Light, to fill the position, and

WHEREAS, Mr. Cook has the background, education, training and experience necessary for the position; now, therefore, be it

RESOLVED, that Yule Cook is hereby appointed as MEO Light, to be compensated at a Grade 4, Step 1, (\$22.11/hr.); and be it further

RESOLVED, that the Comptroller is authorized to transfer \$14,900.00 from A-08160-E0644 (General Fund-Transfer Station-Employee) to A-08160-Exxxx (General Fund-Transfer Station-Employee) to fund the position.

Meg Springli

From: noreply
Sent: Thursday, August 25, 2022 3:29 PM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 09-06-2022 Buildings & Grounds
Attachments: 6307cd8f303cd-Yule Cook application 8.22.pdf

An item has been submitted to the Resolution Request form for review.

Department: Buildings & Grounds
Your email: dclemens@cliftonpark.org

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): P.Barrett, L.Walowit

Requested Meeting Date: 09-06-2022

Brief Description: Hire Yule Cook as an MEO Light, Grade 4 step 1 to fill a vacancy at the transfer station effective immediately.

Budget #: A - 8160 - E
Budget Description: Convenience Transfer Station
\$ Amount:

Additional Comments/Details:

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

Town of Clifton Park
 Salary Allocation

		Grade	Step	Year	2022 Hourly Rate	Weeks to End of Year	Hours	Projected to End of Year
		effective Sept 7 2022						
Yul	Cook		4	1	22.11	16.8	40	\$ 14,857.92
						Rounded to:		<u>\$ 14,900.00</u>

Transfer funds from :

A-08160-E0644	<u>\$ 14,900.00</u>
	<u>\$ -</u>

RESOLUTION
12

Resolution No. _____ of 2022, a resolution changing the position of Recreation Leader in the Office of Parks & Recreation to a full-time position.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 78 of 2022, the Town Board established the position of half-time Recreation Leader for a work week of up to 25 hours per week, and

Megan Babendreier was appointed by Resolution 126 of 2022, as a half-time Recreation Leader, at Grade 4, Step 1, Year 1, pending a future civil service test schedule, and has indicated interest in full-time employment, and

WHEREAS, it would be in the best interest of the department and the Town that the position be expanded to a full-time position; now, therefore, be it

RESOLVED, that Megan Babendreier, Clifton Park, is hereby appointed as full-time Recreation Leader for the Town of Clifton Park, effective immediately, and pending Civil Service certification; and be it further

RESOLVED, that the Comptroller is authorized to transfer \$5,600.00 from A-914 (Unassigned Fund Balance) to A-7021-E6070 (General Fund -Parks & Recreation - Employee).

Resolution No. 78 of 2022, a resolution establishing the position of Recreation Leader within the Office of Parks and Recreation.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the Director of Parks, Recreation and Community Affairs has identified a need for additional staff to assist in more efficient operations of the Parks and Recreation Department, and

WHEREAS, the Director of Parks, Recreation and Community Affairs has recommended that the position of Recreation Leader be established in Clifton Park, and has asked for authorization to begin a hiring process to fill the position through a canvas of the existing Civil Service certification list, to conduct interviews for the Recreation Leader position; now, therefore, be it

RESOLVED, that the Town Board hereby establishes the position of Recreation Leader, as a Grade 4, Step 1, to be paid \$21.94/hour as a half-time position, per the part-time and half-time matrix, and pursuant to the attached job description, and be it further

RESOLVED, that the Director of Parks, Recreation and Community Affairs is authorized to begin interviewing candidates on the list for this position, to work up to 25 hours per week, and will be eligible for benefits as a half-time employee; and be it further

RESOLVED, that the funds will come from unreserved fund balance and will be transferred upon hire date.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilwoman Walowit

Noes: Councilman Morelli, Supervisor Barrett

DECLARED ADOPTED

March 21, 2022

Teresa Brobston, Town Clerk

Meg Springli

From: noreply
Sent: Thursday, August 25, 2022 3:20 PM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 09-06-2022 Parks & Recreation

An item has been submitted to the Resolution Request form for review.

Department: Parks & Recreation
Your email: Lwalowit@cliftonpark.org

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): Lynda Walowit or Phil TBD

Requested Meeting Date: 09-06-2022

Brief Description: Appoint half time employee to full time employee Megan Babendreier

Budget #:
Budget Description: Parks & REc Employee
\$ Amount:

Additional Comments/Details:

COMPROLLER APPROVAL or Comments:

\$5600.00 Transfer from Unassigned fund Bal to A-7021-EG070

ATTORNEY APPROVAL or Comments:

Town of Clifton Park
Salary Allocation

	Grade	Step	Year	2022 Hourly Rate	Weeks to End of Year	Hours	Projected to End of Year
Move Recreation Leader from Half-time to Full Time							
Megan Babendreier (Half-time Calculation)	4	1	1	21.94	16.6	25	\$ 9,105.10
Full Time Calculation							
Megan Babendreier	4	1	1	25.29	16.6	35	\$ 14,693.49
Additional Funds Required							\$ 5,588.39
Rounded to:							<u>\$ 5,600.00</u>

RESOLUTION

13

Resolution No. _____ of 2022, a resolution adopting amendments to the Employees Authorized to Approve Purchases per the Town's Procurement Policy.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, pursuant to General Municipal Law Section 104-b, the Town has adopted a written procurement policy to facilitate the acquisition of goods and services at the lowest price to the taxpayers under the circumstances of the Town's needs in the marketplace, and

WHEREAS, pursuant to the Town's Procurement Policy, certain employees are authorized to approve purchases pursuant to relevant statutory and policy guidelines, and

WHEREAS, the Town Board now wishes to update the list of Employees Authorized to Approve Purchases as of September 2022, attached, to reflect promotions and transfers made within the departments; now, therefore, be it

RESOLVED, that the list of Employees Authorized to Approve Purchases per the Town's Procurement Policy is hereby amended as attached.

EMPLOYEES AUTHORIZED TO APPROVE PURCHASES
As of September 2022

Supervisor's Office

Phil Barrett, Town Supervisor
Matthew Andrus, Information Specialist
Jean Spiegel, Confidential Secretary

Animal Control Office:

Teresa Cook, Director

Assessor's Office

Walter Smead, Assessor
Kelly Miller, Senior Assessment Clerk

Attorney's Office:

Tom McCarthy, Town Attorney

Buildings & Grounds:

Daniel Clemens, Director
Regan Cardona, Senior Account Clerk
Kieran Lynch, Maintenance Supervisor
Donald McCune, Transfer Station Manager

Building & Development:

Wade Schoenborn, Director
_____, Chief Bureau of Fire Prevention

Town Clerk's Office:

Teresa Brobston, Town Clerk
Claudia Fitzgerald, Deputy Town Clerk
Raina Munafo, Deputy Town Clerk

Comptroller:

Mark Heggen, Comptroller
Stephanie Drenchko, Deputy Comptroller

Town Court

Connie Brown, Chief Court Clerk

Highway Department:

Dahn Bull, Superintendent of Highways
Ellenmarie Martin, Deputy Highway Superintendent

Parks & Recreation:

Michael Woerner, Director
Diana Fraser, Assistant Director

Planning & Zoning Department:
John Scavo, Planning & Zoning Director
Scott Reese, Zoning Administrator

Receiver of Taxes:
Rose Savallo, Receiver of Taxes

Safety & Security Office:
Lou Pasquarell, Director

Senior Citizen Center:
Susan Leonard, Director

Sewer Department:
Mike O'Brien, Collections System Manager

Meg Springli

From: noreply
Sent: Tuesday, August 23, 2022 1:19 PM
To: Meg Springli
Cc: Jean, Spiegel; Mark Heggen
Subject: Resolution Request for TB Meeting: 09-06-2022 Supervisor

An item has been submitted to the Resolution Request form for review.

Department: Supervisor
Your email: sdrenchko@cliftonpark.org

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.): P. Barrett

Requested Meeting Date: 09-06-2022

Brief Description: Amend the list of approved purchasers for the Procurement Policy as of 9/6/2022

Budget #:

Budget Description:

\$ Amount:

Additional Comments/Details:

COMPROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

RESOLUTION

14

Resolution No. _____ of 2022, a resolution appointing Heather N. Brondi as a member of the Clifton Park Water Authority.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, due to the resignation of Alexis Osborne from the Clifton Park Water Authority, a vacancy exists on the board, and

WHEREAS, Heather N. Brondi, Ballston Lake, has been recommended to fill the position, and

WHEREAS, Ms. Brondi's presence on the Clifton Park Water Authority will confer a benefit to the Town of Clifton Park; now, therefore be it

RESOLVED, that Heather N. Brondi is hereby appointed to the Clifton Park Water Authority for the remainder of a five-year term, term to expire December 31, 2025.