

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

Tuesday January 17, 2023

The Town Board meeting can be viewed live by visiting [www.cliftonpark.org](http://www.cliftonpark.org) Scroll down to click

 ONLINE BOARD MEETINGS

**I. Call to Order 7:00 P. M. – Wood Room, Town Hall**

**II. Pledge to Flag**

**III. Roll Call**

**IV. Approval of Town Board Minutes**

**V. Communications/Announcements –**

**VI. Business**

- Resolutions for Consideration
- Executive session
- Other Business

**VII. Open Public Privilege**

NOTE:

Please check [www.cliftonpark.org](http://www.cliftonpark.org) for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

**VIII. Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting  
January 17, 2023

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Training – Building & Development	Authorize state required training for three building inspectors including overnight stays	P. Barrett
2. Parks & Recreation	Authorizing Town Supervisor to sign contracts with 2023 subcontract hires	L. Walowit
3. Buildings & Grounds	Hiring of seasonal employees	P. Barrett
4. Planning	Appoint Theo Cote to the Open Space, Trails & Riverfront Committee	P. Barrett
5. Building & Grounds	Accept the bid of Clean Concepts and Maintenance for seasonal restroom cleaning	P. Barrett
6. Highway Department	Authorizing the Superintendent of Highways to sign the final payment letter for the White Building Fire of August 17, 2021.	P. Barrett
7. Supervisor’s Office	Dan Fariello appointment to IDA	P. Barrett
8. Supervisor’s Office	Appoint Council Members Reid and O’Hara to liaison positions on various committees	P. Barrett

RESOLUTION  
# 1

Resolution No. \_\_\_\_\_ of 2023, a resolution authorizing Sam Chase, James Coulombe and Ryan Boni from the Building Department to attend the Annual Northern Adirondack Continuing Education Conference to be held in Lake Placid, New York, February 26-March 2, 2023.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State 24 hours requirement for in service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, the 2023 Conference sponsored by the New York State Building Officials Chapter is necessary for the acquisition of needed credits by Building Department officials, and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the town and is necessary to maintain building officials' credentials; now, therefore, be it

RESOLVED, that the Building Department is authorized to send Sam Chase, James Coulombe, and Ryan Boni to the Annual Northern Adirondack Continuing Education Conference from February 26-March 2, 2023 in Lake Placid, at a total cost for three attendees not to exceed \$3,300, as budgeted from A-3620-001(Building Dept-Training and Conferences).

28<sup>th</sup> ANNUAL NORTHERN ADK CEO CONFERENCE  
"FIRST PREVENTER INSTITUTE"

February 27 - March 2, 2023

The High Peaks Resort

2384 Saranac Ave

Lake Placid NY 12946

518-523-4411

The program will include 24 hours of in-service credits. All courses are new to the north county and will be a quality balance of timely Building and Fire Code issues. Instructors have been handpicked for their ability and willingness to answer any and all questions.

Tentative Schedule is available at <https://adkceo.com/pdf/schedule.pdf>

Room Rates start at \$125.00. Hotel Information available at <https://www.adkceo/HotelReg.htm>

Conference includes Breakfast every day. Morning and Afternoon breaks. 3 days of lunch and a Monday night Welcome reception.

To register for the conference, you will need your NY Training ID and your FDID numbers. The on-line registration will ask you if you wish to have your 2023 membership dues of \$25.00 added to your invoice. Please make sure you review these items during the registration process.

The cost of this year's conference is \$380.00 for members of NACEOA or any other chapter of NYSBOC. All others will be charged \$425.00. There will be a choice on the registration form. Please select the correct choice.

Click on registration link below and enter your NY Training ID and your FDID number. When you click SUBMIT at the bottom of the page you will be directed to a page to enter your personal information. Please make sure all of this data is correctly entered. Once the data is entered correctly and you have made all required choices please click REGISTER at the bottom of the page. A pdf file will now open in your browser. Please print out these pages for your records. A copy of this information will also be emailed to you.

Jim Morganson  
Host First Preventer Institute

**Sign up today for Lake Placid's "First Preventer Institute"!**

**Thank you for your continued support.**

**To continue to registration or to renew membership go to  
<https://www.codesclass.com/na/>**

**LAKE PLACID  
NACEOA  
CONFERENCE February 26 - March 2, 2023**

	Sunday February 26 Travel Day	Monday February 27	Tuesday February 28	Wednesday March 1	Thursday March 2 Travel Day
Breakfast		Included	Included	Included	Included
Lunch		Included	Included	Included	
Dinner		Included	\$36.00	\$36.00	
Incidentals		\$5.00	\$5.00	\$5.00	
Half Day	\$59.50				\$59.50
<b>TOTAL</b>	\$59.50	\$5.00	\$41.00	\$41.00	\$59.50

**TOTAL     \$206.00**


Conference  
NACEOA  
1140.<sup>00</sup>

Hotel  
1500.<sup>00</sup>

meals  
206  
x 3  

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618.<sup>00</sup>

  
3258.<sup>00</sup>

RESOLUTION

# 2

Resolution No. \_\_\_\_\_ of 2023, a resolution authorizing the Supervisor to sign contracts with 2023 Subcontract hires.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Mike Woerner, Director of Parks & Recreation has requested that the Town Board authorize contracts for certain Recreation Programs; and

WHEREAS, the Town Board supports continuation of the listed Recreation Programs with the Subcontractors listed on the attached Schedule "A"; now therefore be it

RESOLVED, that the Town Supervisor is hereby authorized to sign contracts with 2023 Recreation Subcontractors, per Schedule "A".

# Schedule A

## 2023 Subcontractors

**Sportsman Club of Clifton Park  
For Archery**  
The Sportsmen Club  
644 Englemoore Rd  
Clifton Park, NY 12065

**Follow Thru Basketball Camp**  
Don Juron  
101 Turner Park Lane  
Glenville, NY 12302

**Basketball (Spring)  
Hoops4Kids-Yacouba Sangare**  
7 Cold Springs Drive  
Clifton Park, NY

**Clifton Park Hoops for  
Basketball Leagues**  
Frank Massa  
55 Brookline Drive  
Clifton Park, NY 12065

**Youth Cheerleading Camp**  
Deborah Koppens  
524 Cedarwood Dr  
Mandeville, LA 70471

**Crew**  
Maria Kenneally  
Friends of Shenendehowa Crew Inc.  
PO Box 13111  
Clifton Park, NY 12065

**Capitalland Lacrosse & Field Hockey  
Youth Lacrosse & Field Hockey**  
Chad Finck  
7 Azalea Court  
Clifton Park, NY 12065

**Fitness Programs**  
Judith F. Cox  
7 Locust Lane  
Clifton Park, NY 12065

**Fitness Programs**  
Anna Rivelo  
8 Marlboro Drive  
Clifton Park, NY 12065

**Fly-Tying**  
Rodney Priddle  
1 Angle Rd  
Mechanicville, NY 12118

**Northway 8 Golf Shop Inc.**  
Scott Hoffman  
1519 Crescent Road  
Clifton Park, NY 12065

**Van Patten Golf Club for Junior Golf**  
Van Patten Golf Club  
924 Main Street  
Clifton Park, NY 12065

**Outdoor Education Programs  
Muddy Feet**  
Kelsi Clark  
12 Maria Court  
Rexford, NY 12148

**Pre-School Programs**  
Go Kids  
Emmie Doin  
325 Old West Rd  
Gansevoort, NY 12831

**Players Soccer**  
Miles Joseph  
PO Box 4704  
Clifton Park, NY 12065

**Clifton Park Soccer Camp**  
Adam Clinton  
6 Abbey Ct.  
Clifton Park, NY 12065

**Adult Tennis Camp**  
John Eaton  
35 Albion Street  
Scotia, NY 12302

**Youth Tennis Program**  
Louis Soltys  
811 Beech Road  
Niskayuna, NY 12309

# Schedule A

## 2023 Subcontractors

### **Theater Camp**

David Rossi  
PO Box 296  
Clifton Park, NY 12065

### **Volleyball**

Eileen LaCourse  
1017 Parkwood Blvd.,  
Schenectady, NY 12308

## Meg Springli

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**From:** noreply  
**Sent:** Wednesday, December 28, 2022 9:21 AM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli  
**Subject:** Resolution Request for TB Meeting: 01-16-2023 or any day that works best for you  
PARKS & RECREATION  
**Attachments:** 63ac50b1d047a-2023 subcontractors.pdf

### **COMPTROLLER APPROVAL or Comments:**

### **ATTORNEY APPROVAL or Comments:**

An item has been submitted to the Resolution Request form for review.

Department: **PARKS & RECREATION**  
Your email: **mwoerner@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **Lynda Walowit**

Requested Meeting Date: **01-16-2023**

Alternate Date **any day that works best for you**

Brief Description: **authorizing Town Supervisor to sign contracts with 2023 subcontract hires**

Budget #:

Budget Description:

\$ Amount:

Additional Comments/Details:

RESOLUTION  
# 3

Resolution No. \_\_\_\_\_ of 2023, a resolution authorizing the hiring of 2023 summer help for the Buildings and Grounds Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, openings exist for seasonal help in the Buildings and Grounds Department,  
and

WHEREAS, Dan Clemens, Director of Buildings, Parks, and Recreation, has recommended that the individuals listed in Schedule A be hired to fill the seasonal positions; now, therefore, be it

RESOLVED, that those individuals listed in Schedule A be employed as seasonal worker for Buildings and Grounds for 2023, to be paid as listed, effective immediately.



# Town of Clifton Park

## Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

### SCHEDULE A

### 2023 SEASONAL EMPLOYEES

Duane Nichols Pool Mechanic	\$34.00 per hour	A-7150-E4600 A-7151-E4600 A-7152-E4600
Christopher Daniels Golf Course	\$19.00 per hour (25 hours/week)	A-7190-E4000
Laurence Lawson Jr. Golf Course	\$19.00 per hour (20 hours/week)	A-7190-E4000
William Torres Golf Course	\$19.00 per hour	A-7190-E4000
John Dworak B&G general	\$19.00 per hour (30 hours/week)	A-7110-E4000
Margaret Kasky B&G gardens	\$19.00 per hour (20 hours/week)	A-7110-E4000
Kathleen Bogucki B&G gardens	\$19.00 per hour	A-7110-E4000
Ron Gadwah B&G general	\$19.00 per hour (30 hours/week)	A-7110-E4000
Michael Spulnick B&G labor	\$17.00 per hour	A-7110-E4000
John Cady B&G labor	\$17.00 per hour	A-7110-E4000

Brendan Spulnick B&G labor	\$17.00 per hour	A-7110-E4000
Benjamin Frey B&G labor	\$17.00 per hour	A-7110-E4000
Jack Normandin B&G labor	\$17.00 per hour	A-7110-E4000
Robert Herold B&G labor	\$17.00 per hour	A-7110-E4000
Dave Healy B&G gardens	\$18.00 per hour	A-7110-E4000
Transfer Station	\$ per hour	A-8160-E4000

## Cynthia, Zlogar

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**From:** Meg Springli  
**Sent:** Wednesday, January 11, 2023 3:46 PM  
**To:** Cynthia, Zlogar  
**Subject:** Fw: Resolution Request for TB Meeting: 01-17-2023 or Feb 6 Buildings & Grounds

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**From:** Mark Heggen <mheggen@cliftonpark.org>  
**Sent:** Wednesday, January 11, 2023 1:53 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>; Dan Clemens <DClemens@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Tom McCarthy <TMcCarthy@cliftonpark.org>; Lynda Walowit <LWalowit@cliftonpark.org>; Anthony Morelli <AMorelli@cliftonpark.org>; Agatha, Reid <areid@cliftonpark.org>; Christopher, O'Hara <COhara@cliftonpark.org>  
**Subject:** RE: Resolution Request for TB Meeting: 01-17-2023 or Feb 6 Buildings & Grounds

Meg,

The account codes for the employees are correct.

Mark

**Mark E. Heggen, CPA**  
Town Comptroller  
Town of Clifton Park  
One Town Hall Plaza  
Clifton Park, NY 12065

Telephone – 518-371-6651  
Fax – 518-371-1136

[mheggen@cliftonpark.org](mailto:mheggen@cliftonpark.org)

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**From:** noreply <noreply@cliftonpark.org>  
**Sent:** Monday, January 9, 2023 2:24 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>; Tom McCarthy <TMcCarthy@cliftonpark.org>; Lynda Walowit <LWalowit@cliftonpark.org>; Anthony Morelli <AMorelli@cliftonpark.org>; Agatha, Reid <areid@cliftonpark.org>; Christopher, O'Hara <COhara@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 01-17-2023 or Feb 6 Buildings & Grounds

**COMPTROLLER APPROVAL or Comments:**

**ATTORNEY APPROVAL or Comments:**

An item has been submitted to the Resolution Request form for review.

Department: **Buildings & Grounds**  
Your email: [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org)  
Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.):  
Requested Meeting Date: **01-17-2023**

**P.Barrett**

Alternate Date **Feb 6**

Brief Description: **Hiring of seasonal employees per schedule A**

Budget #: **per schedule A**

Budget Description: **Barney, Country Knolls, Locust pool/Golf Course/B&G/Transfer station PT Labor (seasonal)**

\$ Amount:

Procurement Policy, please describe. **personnel**

Additional Comments/Details: **These are all returning employees except the last 2 on the list. They will be replacing 2 that are not returning**

## Meg Springli

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**From:** Dan Clemens  
**Sent:** Monday, January 9, 2023 2:49 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli; Agatha, Reid; Christopher, O'Hara  
**Subject:** RE: Resolution Request for TB Meeting: 01-17-2023 or Feb 6 Buildings & Grounds  
**Attachments:** 2023 seasonal employees schedule A .docx

### **Daniel J. Clemens**

Director of Buildings, Parks and Recreation  
Town of Clifton Park, NY  
Cell: 518-281-5065  
Office: 518-371-6651 ext. 248  
dclemens@cliftonpark.org

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**From:** Meg Springli <mspringli@cliftonpark.org>  
**Sent:** Monday, January 9, 2023 2:37 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>; Dan Clemens <DClemens@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>; Tom McCarthy <TMcCarthy@cliftonpark.org>; Lynda Walowit <LWalowit@cliftonpark.org>; Anthony Morelli <AMorelli@cliftonpark.org>; Agatha, Reid <areid@cliftonpark.org>; Christopher, O'Hara <COhara@cliftonpark.org>  
**Subject:** RE: Resolution Request for TB Meeting: 01-17-2023 or Feb 6 Buildings & Grounds

Please send schedule A to all.

Thank you,

Meg

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**From:** noreply <noreply@cliftonpark.org>  
**Sent:** Monday, January 9, 2023 2:24 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>; Tom McCarthy <TMcCarthy@cliftonpark.org>; Lynda Walowit <LWalowit@cliftonpark.org>; Anthony Morelli <AMorelli@cliftonpark.org>; Agatha, Reid <areid@cliftonpark.org>; Christopher, O'Hara <COhara@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 01-17-2023 or Feb 6 Buildings & Grounds

### **COMPROLLER APPROVAL or Comments:**

### **ATTORNEY APPROVAL or Comments:**

An item has been submitted to the Resolution Request form for review.

Department: **Buildings & Grounds**  
Your email: [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org)

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **P.Barrett**

Requested Meeting Date: **01-17-2023**

Alternate Date **Feb 6**

Brief Description: **Hiring of seasonal employees per schedule A**

Budget #: **per schedule A**

Budget Description: **Barney, Country Knolls, Locust pool/Golf Course/B&G/Transfer station PT Labor (seasonal)**

\$ Amount:

Procurement Policy, please describe. **personnel**

Additional Comments/Details: **These are all returning employees except the last 2 on the list. They will be replacing 2 that are not returning**

RESOLUTION  
# 4

Resolution No. \_\_\_\_\_ of 2023, a resolution appointing Theo Cote to the Open Space, Trails & Riverfront Committee.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, , a vacancy for a member exists on the Open Space Trails & Riverfront Committee.

WHEREAS, Theo Cote, 16 Garnsey Rd, Rexford, has been recommended to fill the position, and

WHEREAS, Mr. Cote has the background experience, education and training to act effectively as a committee member, now, therefore be it

RESOLVED, that Theo Cote is hereby appointed as a Member of the committee for the remainder of a two-year term, term to expire December 31, 2024.

## Meg Springli

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**From:** noreply  
**Sent:** Friday, January 6, 2023 2:34 PM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli; Agatha, Reid; Christopher, O'Hara  
**Subject:** Resolution Request for TB Meeting: 01-17-2023 or any February date please if January is not convenient Planning  
**Attachments:** 63b877a53dc4f-Theo Cote Open Space Committee Letter of Interest.pdf

### **COMPTROLLER APPROVAL or Comments:**

### **ATTORNEY APPROVAL or Comments:**

An item has been submitted to the Resolution Request form for review.

Department: **Planning**  
Your email: **jviggiani@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.):

**P. Barrett**

Requested Meeting Date: **01-17-2023**

Alternate Date **any February date please if January is not convenient**

Brief Description: **Kindly please appoint Theo Cote to a full 2-year term ending 12/31/2024 on the Town of Clifton Park Open Space, Trails & Riverfront Committee**

Budget #: **not applicable**

Budget Description: **not applicable**

\$ Amount: **0**

Procurement Policy, please describe. **not applicable**

Additional Comments/Details: **This request clarifies the 2-year term and ending date of 12/31/24**

Theo Cote  
Letter of Interest  
Town of Clifton Park Open Spaces, Trails & Riverfront Committee  
November 16, 2022

To Whom It May Concern:

This letter serves to express my great interest in joining the Town of Clifton Park Open Spaces, Trails & Riverfront Committee.

With the privilege of being a homeowner and resident of Clifton Park for the past two and a half years, I have grown to appreciate the variety of nature preserves and natural areas this area has to offer. As a resident and investor in this community, I feel compelled to volunteer my time to help bolster these natural areas that I have come to cherish, in any way that I can.

I hope that you will consider this letter as proof of my ongoing interest in the preservation of our natural areas, and a testament to the commitment I'm willing to offer as a service to this community going forward.

Best,

Theo Cote  
16 Garnsey Rd.  
Rexford, NY 12148



Resolution No. \_\_\_\_\_ of 2023, a resolution awarding the bid for Seasonal/Restroom Cleaning during sports league play in Town Parks.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the contract for seasonal restroom cleaners for Town Parks has expired, and

WHEREAS, the Town desires to retain seasonal restroom cleaners for Town Parks during sports league play from April 1, 2023 through October 31, 2023, and payment for these services have been budgeted for 2023, and

WHEREAS, bids for seasonal restroom cleaners were solicited and opened on November 29, 2022, and

WHEREAS, the lowest responsive bidder was Clean Concepts and Maintenance, in a total amount of \$24,500 for the cleaning of the rest rooms at Clifton Common, Collins Park and Veteran's Park, and

WHEREAS, the Town may choose to extend the contract with Clean Concepts beyond the 2023 season upon mutual agreement; now, therefore, be it

RESOLVED, that the bid of Clean Concepts and Maintenance, 628 Clifton Park Center Road, Clifton Park, New York, be accepted to provide janitorial services at Town Parks through the completion of sports league play, at a cost not to exceed \$24,500 for the 2023 season, to be paid as budgeted, \$18,375 from A-7112-23 (Clifton Common Cleaning), \$4,900 from A-7113-23 (Collins Park Cleaning) and \$1,225 from A-7024-23 (Veteran's Park Cleaning) for the 2023 season; and be it further

RESOLVED, that the comptroller is authorized to transfer from contingency the following amounts: \$8,375 to A-7112-23 and \$2,100 to A-7113-23 and \$225 to A-7024-23

RESOLVED, that the Supervisor is authorized to sign the attached Service Agreement with Clean Concepts and Maintenance consistent with the bid documents, at a sum not to exceed \$24, 500 annually for the 2023 season.

Town of Clifton Park  
 Allocation of Restroom Cleaning - Parks Seasonal

Based on prior year allocations:

	2022	2022 Percent	Allocation	2023 Budget	2023 Funds Needed
Clifton Common	7,425	75.00%	18,375	10,000	8,375
Collins Park	1,980	20.00%	4,900	2,800	2,100
Veteran's Park	495	5.00%	1,225	1,000	225
	9,900	100.00%	24,500	13,800	10,700
2023 Season bid			24,500		

*From Contingency*  
*To:*

General Fund - Clifton Common - Cleaning	A-07112-00023	8,375
General Fund - Collins Park - Cleaning	A-07113-00023	2,100
General Fund - Veteran's Park - Cleaning	A-07024-00023	225

Transfer funds from Contingency to above accounts

## Meg Springli

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**From:** noreply  
**Sent:** Tuesday, January 10, 2023 11:30 AM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli; Agatha, Reid; Christopher, O'Hara  
**Subject:** Resolution Request for TB Meeting: 01-17-2023 or February 6th Buildings & Grounds  
**Attachments:** 63bd927e5031d-seasonal restroom cleaning resolution packet 1.10.23.pdf

### **COMPTROLLER APPROVAL or Comments:**

### **ATTORNEY APPROVAL or Comments:**

An item has been submitted to the Resolution Request form for review.

Department: **Buildings & Grounds**  
Your email: **dclemens@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **P.Barrett**

Requested Meeting Date: **01-17-2023**

Alternate Date **February 6th**

Brief Description: **Hire Clean Concepts and Maintenance for seasonal restroom cleaning as a result of sealed bid opened November 9, 2022**

Budget #: **A-7112-23 A-7113-23 A-7024-23**

Budget Description: **Clifton Common - cleaning SVC Collins Park - Personnel CLNG Veterans Memorial Park - Cleaning**

\$ Amount: **\$18,375.00 \$4,900.00 \$1,225.00**

Procurement Policy, please describe. **personnel - seasonal cleaners**

Additional Comments/Details: **Mater's has been doing the seasonal cleaning for 17 years and decided to retire so we went out to bid**





# Town of Clifton Park

## Buildings & Grounds

Two Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-3789

The Town of Clifton Park, through the Buildings & Grounds Department seeks sealed bids from qualified entities for seasonal restroom cleaning located at Clifton Common, Collins Park and Veterans Memorial Park Clifton Park NY 12065.

Scope of work is as follows but not limited to:

This is for 7 days a week, April 1<sup>st</sup> through October 31<sup>st</sup>, 2023.

The Town may choose to renew the agreement annually for up to 5 years upon mutual consent.

Open restrooms by 8am. Town Security will lock the restrooms nightly.

Clean restrooms daily:

- Washing all bathroom fixtures. Toilets, urinals, sinks, faucets etc.
- Clean all mirrors
- Sweep and mop floors
- Empty trash cans
- Pick up loose trash in and around restrooms
- Wash the walls

Provide own cleaning supplies. Mops, brooms, buckets etc.

Provide own transportation.

Light maintenance such as plunging.

Communicate any problems and/or vandalism to Buildings & Grounds Department.

Successful bidder will be required to submit an invoice on a monthly basis.

*The Town will supply the paper products and issue keys for the restrooms.*

### RESTROOM FACILITIES

#### CLIFTON COMMON

- Soccer: Men's room – 1 toilet, 1 sink  
Women's room – 1 toilet, 1 sink
- Basketball/stage: Men's room – 2 toilets, 2 urinals, 2 sinks  
Women's room – 3 toilets, 2 sinks
- Softball: Men's room – 1 toilet, 1 sink  
Women's room #1 – 1 toilet, 1 sink  
Women's room #2 – 3 toilets, 2 sinks

- Upper Quad baseball: Men's room - 1 toilet, 1 sink  
Women's room – 1 toilet, 1 sink
- Lower Quad baseball: Men's room – 1 toilet, 1 sink  
Women's room – 1 toilet, 1 sink

**COLLINS PARK – 525 Moe Road**

Men's room – 1 toilet, 1 urinal, 1 sink  
Women's room – 2 toilets, 1 sink

**VETERANS MEMORIAL PARK – 697 Mac Elroy Road**

Men's room – 2 toilets, 2 urinals, 2 sinks  
Women's room – 3 toilets, 2 sinks

A copy of the bid specs can be picked up at the clerk's office, 1 Town Hall Plaza or by emailing Teresa Brobston: [tbrobston@cliftonpark.org](mailto:tbrobston@cliftonpark.org)

Please use attached bid form

Sealed bids must be received at the Town Clerk's Office at One Town Hall Plaza, Clifton Park, NY 12065, by 2:00 PM on , 2021 at which time bids will be opened. Please identify your bid as "Seasonal Restroom Cleaning Bid".

The Town requires proof of Liability Insurance with One Million Dollars naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and automobile insurance.

Prevailing wage rate as described by New York State must be paid. The Town of Clifton Park reserves the right to reject any and all quotes.

The Town of Clifton Park reserves the right to require a performance bond. This bid document is available at [www.cliftonpark.org](http://www.cliftonpark.org) under the government tab. Select request for bid & proposals from drop down menu.

For information contact Dan Clemens, Director of Buildings, Parks and Recreation at [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org) 518-371-6651 ext. 248

NOTICE TO BID  
TOWN OF CLIFTON PARK  
COUNTY OF SARATOGA  
STATE OF NEW YORK

SEASONAL RESTROOM CLEANING

The Town of Clifton Park is currently seeking sealed bids for seasonal restroom cleaning for several sites throughout the Town, the Clifton Common, Collins Park and Veteran's Memorial Park. This is for seven days a week, April 1 through October 31, 2023. Scope of work is as follows but not limited to: Open restrooms by 8am. Town Security will lock the restrooms nightly. Clean restrooms daily:

- Washing all bathroom fixtures. Toilets, urinals, sinks, faucets etc.
- Clean all mirrors
- Sweep and mop floors
- Empty trash cans
- Pick up loose trash in and around restrooms
- Wash the walls

Provide your own cleaning supplies. Mops, brooms, buckets etc.

Provide your own transportation.

Light maintenance such as plunging.

Communicate any problems and/or vandalism to the Buildings & Grounds Department.

Successful bidder will be required to submit an invoice on a monthly basis.

The Town will supply the paper products and issue keys for the restrooms.

The Town may choose to renew the agreement annually for up to 5 years upon mutual consent

Bid specifications can be downloaded from <https://www.cliftonpark.org/departments/town-clerk-s-office/town-clerk-bulletin-board.html>, picked up at the Town Clerk's Office, 1 Town Hall Plaza or by emailing Town Clerk Teresa Brobston at [tbrobston@cliftonpark.org](mailto:tbrobston@cliftonpark.org). Sealed bids must be received at the Town Clerk's Office at One Town Hall Plaza, Clifton Park, NY 12065, by 2:00 PM on Tuesday November 29, 2022, at which time bids will be publicly opened. The Town requires proof of Liability Insurance with One Million Dollars naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and automobile insurance.

The prevailing wage rate as described by New York State must be paid. The Town of Clifton Park reserves the right to reject any and all quotes.

For information contact Dan Clemens, Director of Buildings, Parks and Recreation at [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org) 518-371-6651 ext. 248

Teresa Brobston, Clifton Park Town Clerk

# SEASONAL RESTROOM CLEANING BID

11/29/22 @ 2PM

COMPANY NAME	TOTAL BID AMOUNT
<b>Clean Concepts and Maintenance</b>	<b>\$24,500</b>
<b>Cosmic Cleaners</b>	<b>\$24,999</b>
<b>M.R. Parillo LLC</b>	<b>\$27,271</b>



# Town of Clifton Park

## Buildings & Grounds

Two Town Hall Plaza • Clifton Park, New York 12065 • (518)371-6651 Ext. 251 • Fax: (518)371-3789

### BID FORM

Date: 11/21/2022

Company Name: CLEAN CONCEPTS AND MAINTENANCE

Bid Name: SEASONAL RESTROOM CLEANING - CLIFTON COMMONS  
COLLINS PARK AND VETERAN'S MEMORIAL PARK

One season bid \$ 24,500.00

Name/Title: KEITH ARP / OWNER

Signature: Keith arp



# Town of Clifton Park

## Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

### BID FORM

Date: 11/22/2022

Company Name: Cosmic Cleaners

Bid Name: Seasonal Restroom Cleaning

One season bid \$ 24,999.00

Name/Title: Vincent J. Mucurio

Signature: Vincent Mucurio



# Town of Clifton Park

## Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

### BID FORM

Date: 11/14/22

Company Name: M.R. PARILO LLC

Bid Name: MICHAEL R PARILO

One season bid \$ 27,271<sup>00</sup>

Name/Title: MICHAEL R PARILO

Signature: 



Resolution No. \_\_\_\_\_ of 2023, a resolution authorizing acceptance of the Settlement Agreement and Full and Final Release of Claims from Selective Insurance for the fire loss to Town property on August 17, 2021.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on August 17, 2021, an accidental fire occurred and caused severe damage to the facility locally known as the "White Building", which was used primarily by the Highway Department, and

WHEREAS, the "White Building" was insured against property, fire and casualty losses through Selective Insurance Policy # S1801921, which includes replacement value coverage for the structure, and

WHEREAS, by Resolution No. 20 Of 2022, the Highway Superintendent, Dahn Bull was authorized to notify Selective Insurance of the Town's intent to accept Select Insurance's estimate of recoverable depreciation of the structure, and to begin planning, designing, and preparing bid documents for the construction of a new, modern garage facility for the Highway Department, on Highway Department property, and

WHEREAS, pursuant to a letter to the Town of Clifton Park dated September 29, 2022, Selective Insurance has agreed to an "overall settlement in the amount of \$1,126,146.75... per verbal discussion...in exchange for a policy release", and

WHEREAS, the Highway Superintendent wishes to accept the final settlement payment in the amount of \$250,737.50; now, therefore, be it

RESOLVED, that the Superintendent of Highways is authorized to notify Selective Insurance of the Town's intent to accept the final payment of \$250,737.50 and be it further

RESOLVED, that the Town Supervisor is authorized to sign Selective Insurance's Settlement Agreement and Full and Final Release of Claim.

## Meg Springli

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**From:** noreply  
**Sent:** Tuesday, October 4, 2022 11:50 AM  
**To:** Meg Springli  
**Cc:** Jean, Spiegel; Mark Heggen; Tom McCarthy  
**Subject:** Resolution Request for TB Meeting: 10-11-2022 Highway Department  
**Attachments:** 633c56406705a-Backup for White Building Insurance Resolution.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

An item has been submitted to the Resolution Request form for review.

**Department:** Highway Department  
**Your email:** dbull@cliftonpark.org

**Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Standaert, D. Bull, etc.):** D. Bull

**Requested Meeting Date:**

~~10-11-2022~~

1/17/23 Carried over

**Brief Description:** A resolution authorizing the Superintendent of Highways to sign the final payment letter for the White Building Fire of August 17, 2021.

**Budget #:**  
**Budget Description:** Town General Fund  
**\$ Amount:** \$250,737.50

**Additional Comments/Details:**

**COMPTROLLER APPROVAL or Comments:**

**ATTORNEY APPROVAL or Comments:**



**DAHN S. BULL**  
SUPERINTENDENT OF HIGHWAYS

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## Memo

**To:** The Clifton Park Town Board  
**From:** Dahn S. Bull, Superintendent of Highways  
**cc:** Ellen Martin, Deputy Highway Superintendent, Heather Schultz, Clerk, Mark Heggen, Comptroller, Tom McCarthy Town Attorney  
**Date:** October 3, 2022  
**Re:** Final Payment and Letter – Fire of White Building, August 17, 2021

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We have concluded the insurance claim with our Insurance Company, Amsure and its larger partner Selective. Working with our Insurance Representative, David Meager, we have come to an agreement to finalize the loss claim from the White Building fire from August 17, 2021.

Selective and the Highway Department have agreed to settle the above referenced claim for the Compromised Full and Final total claim amount of \$1,126,146.75. From this total, \$250,737.50 remains to be released. In exchange for a signing of a Policyholder Release (attached) and thus closing out the insurance claim, the quarter million will be released to the Town.

To-date, Selective has paid a total of \$875,409.25 which leaves a remaining balance of \$250,737.50 due upon receipt of the Executed Release. I have attached a Statement of Loss breaking down all claim payment made for your reference. We have agreed to the following items in an effort to reach this final settlement:

In this proposal, the last remaining funds of the \$250,737.50 would be paid to the Town. Selective agrees to pay out a total settlement of \$118,466.53 towards future engineering expenditures in the construction of a new facility at the Highway Department.

Additionally, Selective agrees to a salvage deduction on the garage awning (Resolution 286 of 2021) bringing the final total to \$62,940. Overall, the project was a total of \$105,867.15, which was \$967.15 over the bid amount from the original resolution.

To release the above along with the available Building "Recoverable Depreciation", in the amount of \$69,330.97 in exchange for the Executed Release. This amount was mentioned in a previous resolution passed by the Town Board, Resolution 20 of 2022.

I am asking the Town Board to pass a resolution authorizing me to sign, and have notarized by the Town Clerk, the attached Policyholder Release and email the Executed Copy back to our Representative, David Meager, and his counterpart at Selective, Chris Kennedy. Once the executed copy is signed and in the possession of the Insurance company, they will release the \$250,737.50 of the remaining balance to finalize the claim.

While the process was time consuming and led to a lot of research on our behalf, we worked incredibly well with Mr. Meager and his team at Amsure and Selective. If you have any questions please reach out.

# SELECTIVE

BE UNIQUELY INSURED<sup>SM</sup>

Christopher Kennedy  
Selective Insurance Company of America  
Mailing address for correspondence:  
PO Box 7264  
London, KY 40742  
Phone#: 518-598-5165  
Fax#: 877-233-0917  
Christopher.Kennedy@selective.com

September 29, 2022

Town of Clifton Park  
1 Town Hall Plz  
Clifton Park, NY 12065

RE: Insured: Town of Clifton Park  
Claim#: 22254510  
D/L: 08/17/2021  
Insurance Company: Selective Insurance Company of New York

Dear Mr. Bull,

This letter is a follow-up to our discussion regarding a verbal agreement to settle this claim via an agreed compromised overall settlement in the amount of \$1,126,146.75. As per our verbal discussion, we have agreed to this compromised overall claim settlement total in exchange for a policyholder release. Please find the enclosed Policyholder Release accordingly and return it to our office. Once we have received the signed, notarized policyholder release, we will release the remaining balance of the agreed compromised settlement in the amount of \$250,737.50. The payment will be sent to the address above in order to conclude the handling of this file.

If your mortgage company is included on your check, you will need to contact them to arrange for their endorsement. Please be sure that all parties named on the check endorse it prior to presenting it for payment.

Thank you for your cooperation and assistance throughout the handling of your claim. If you should happen to have questions concerning this claim settlement, please do not hesitate to contact this writer at 518-598-5165.

Sincerely,

Christopher Kennedy  
Property General Adjuster  
Selective Insurance Company of America

## SETTLEMENT AGREEMENT AND FULL AND FINAL RELEASE OF CLAIM

This Settlement Agreement and Full and Final Release ("Agreement") of claims is made by and between Selective Insurance Company of New York (collectively "Selective") and Town of Clifton Park. These parties are referred to as the "Parties" herein.

IT IS HEREBY AGREED BETWEEN THE PARTIES AS FOLLOWS:

In consideration of the promises described herein, Selective agrees to the compromised overall claim settlement amount of One Million One Hundred Twenty Six Thousand One Hundred Forty Six Dollars and Seventy Five Cents (\$1,126,146.75).

The undersigned, Town of Clifton Park, hereby agrees to resolve by compromise and settlement, Full and Final release of Property claims, in exchange for any remaining balance due of the agreed overall claim settlement amount of One Million One Hundred Twenty Six Thousand One Hundred Forty Six Dollars and Seventy Five Cents (\$1,126,146.75) to be mailed to the aforementioned address.

In consideration for this payment, and subject to receipt of said payment, the Undersigned hereby releases and forever discharges Selective, and each of its servants, successors, heirs, assigns, subrogees, transferees, affiliates, shareholders, executors, administrators, officers, directors, employees, agents, claim representatives, investigators, attorneys and all other persons, firms, corporations, associations, partnerships or other entities representatives from any and all obligations of any kind under the policy number S1801921 issued to Town of Clifton Park related to the garage fire damage occurring on or about August 17, 2021 at the property located at Clifton Park Center Road, Clifton Park, NY 12065. This release includes, but is not limited to, (1) any claims for reimbursement of any payments that have been made or will be made in connection with the property loss claim, including, but not limited to, payments for replacement of the property, ordinance or law requirements, labor costs, lost income, loan payments, interest payments, diminution of value and all other claims, expenses or liabilities related to the claim, (2) any claims for reimbursement of attorneys' fees and/or litigation expenses that have been incurred or will be incurred by Town of Clifton Park, (3) any claims for reimbursement of attorneys' fees and/or litigation expenses that have been incurred or will be incurred by Town of Clifton Park; in connection with this case or any related claims, counterclaims, coverage claims, lawsuits or appeals.

In further consideration of the promises of Selective as described herein, "Town of Clifton Park" hereby releases, acquits and forever discharges Selective, and its agents, servants, successors, heirs, assigns, subrogees, transferees, affiliates, shareholders, executors, administrators, officers, directors, employees, insurers, attorneys, and all other persons, firms, corporations, associations, partnerships or other entities from any and all claims pertaining to Property under the Selective policy that could have been asserted by "Town of Clifton Park" in this case, whether such claims are known or unknown and

whether such claims have been asserted or are asserted in the future. This release is intended to fully excuse Selective from any and all insurance obligations pertaining to property with respect to the damages on the Selective policy in connection with any of the circumstances described in this property damage case.

The Undersigned hereby acknowledges that the payment described above is in full and completes settlement of all Property claims against Selective and the other Releasees designated herein, by reason of any loss or damage sustained to property located at Clifton Park Center Road, Clifton Park, NY 12065 caused by fire or otherwise, which occurred at that location on or about August 17, 2021 (Selective claim number 22254510), including, but not limited to, all claims for damages sustained..

The Undersigned further hereby agrees that the payment described above is made in compromise of the pending dispute with Selective, and is not an admission of liability as to the Undersigned's entitlement to receive the amount described above, nor an admission of liability for those amounts under the aforementioned insurance policy or otherwise. The Undersigned further understands and agrees that the sole purpose of the settlement of these matters is to fully resolve the pending Property claim.

The Undersigned further agrees to indemnify and hold the Releasees designated herein harmless, to the extent of the payment described above, against any and all claims and demands of any lienholder, contractor, public insurance adjuster or attorney.

The Undersigned acknowledges that he/she has read this Release and understands its provisions and agreements, and acknowledges that this Release has been voluntarily given by him, as the duly authorized representative of Town of Clifton Park without duress or coercion and after the Undersigned has had an opportunity to consult with Town of Clifton Park.

This agreement constitutes a single, integrated written contract, expressing the entire understanding and agreement between the parties, and that the terms of the agreement are contractual and not merely recitals. No other agreement, whether written or oral, expressed or implied, exists between the parties with respect to the subject matter of this agreement, and the Undersigned declares and represents that no promise, inducement, or other agreement not expressly contained in this agreement has been made conferring any benefit upon her.

It is further agreed that this Release shall be construed as if both parties jointly prepared it, and any uncertainty or ambiguity in the Release shall not be interpreted against any specific party.

It is understood and agreed that this is a comprehensive, full and final release of all Property claims against Selective which in any way relate to this loss or claim.

In signing this agreement, we further acknowledge that we have entered into it upon our own free will, and that we have not relied upon any promise, statement or representation

made by the Selective Insurance Company of New York, or any person claiming to represent it, except as set forth in this written document.

I/WE HAVE READ AND FULLY UNDERSTAND THIS FULL AND FINAL COMPLETE RELEASE OF ALL CLAIMS

Releasor(s) state(s) that Releasor(s) have/has read and fully understand the terms of this Policyholder Release of All Claims and sign the same as Releasor('s') own free and voluntary act on this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
*Insured*

IN WITNESS WHEREOF, the Undersigned has hereunto set her hand this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

STATE OF NEW YORK)

(COUNTY OF \_\_\_\_\_)

Subscribed and sworn to before me

this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_, County, New York

My Commission Expires: \_\_\_\_\_

Claim #: 22254510



Statement of Loss  
 DOL: 08/17/2021  
 Claim 22254510  
 Insured: Town of Clifton Park

Item	Policy Limit	Loss	Claim
Coverage Per Policy: 639 Clifton Park Center Rd. Clifton Park, NY 12065			
Coverage Forms: CP 1030 and CP 7638 (disappearing deductible)			
Deductible: \$0 - Disappearing deductible / Mortgagee/Loss Payee/Key Government Finance on Equipment			
<b>Loss As Determined Per File:</b>			
<b>Building Limit:</b>	\$ 32,536,293	blanket with bpp	
Xactimate Estimate - Selective - for demo and reconstruction			
Replacement Cost Valuation (RCV)		\$ 617,776.12	
Less Recoverable Depreciation		\$ 69,330.97	
Actual Cash Value		\$ 548,445.15	
Less Deductible:		\$ -	
Net Claim/Total Payment:		\$ 548,445.15	Paid to insured
<b>BPP Limit</b>	\$ 32,536,293	blanket with bpp	
PH Inventory Validated by RCF Salvage			
Replacement Cost Valuation (RCV)		\$ 44,659.89	
Less Depreciation		\$ 10,671.91	
Actual Cash Value		\$ 33,987.98	
Less Deductible:		\$ -	
Net Claim/Total Payment:		\$ 33,987.98	Paid
Unifirst - uniform replacement completed (invoice on file)		\$ 2,026.12	Paid
<b>Contractors Equipment Limit:</b>	limit per piece		
#109 - Elgin Broom Bear Sweeper	\$ 269,000.00		
Replacement Cost Valuation (RCV)-per Dealership where purchased		\$ 287,581.00	
Less Recoverable Depreciation		\$ -	No depreciation - machine only 5 months old at time of loss
Actual Cash Value		\$ 287,581.00	
Less amount over limit		\$ 18,581.00	
Net Claim/Total Payment:		\$ 269,000.00	Policy Limit Paid
#1/1 - 1997 Ford Tractor (will settle at ACV due to IM over 5 years)	\$ 32,568.00	\$ 16,950.00	ACV Paid
Over Limit Sweeper Rental while awaiting replacement (CM 71 14) - (\$19,620 is total for 2 week rental from Evolution Construction)	\$5,000	\$ 5,000.00	Policy Limit Paid
Payments to Date:	BLDG	BPP	IM
Total Payments to Date	\$ 548,445.15	\$ 36,014.10	\$ 290,950.00
<b>TOTAL CLAIM PAYMENTS</b>	\$ 875,409.25		

Prepared By:  
 Chris Kennedy  
 Associate General Adjuster

RESOLUTION #7

Resolution No.     of 2023, a resolution appointing Dan Fariello to the Industrial Development Agency (IDA).

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, a vacancy for a member exists on the IDA, and

WHEREAS, Dan Fariello has been recommended to fill the position, and

WHEREAS, Mr. Fariello has the background experience, education and training to act effectively as an agency member; now, therefore be it

RESOLVED, that Dan Fariello is hereby appointed as a Member of the IDA for the remainder of a three-year term, term to expire December 31, 2025.

**Cynthia, Zlogar**

---

**From:** Meg Springli  
**Sent:** Wednesday, January 11, 2023 3:48 PM  
**To:** Cynthia, Zlogar  
**Subject:** Fw: Resolution Request for TB Meeting: 01-17-2023 or February 6 Supervisor's Office  
**Attachments:** 63bf17f658467-Appointments for Agenda.docx

---

**From:** noreply <noreply@cliftonpark.org>  
**Sent:** Wednesday, January 11, 2023 3:11 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>; Tom McCarthy <TMcCarthy@cliftonpark.org>; Lynda Walowit <LWalowit@cliftonpark.org>; Anthony Morelli <AMorelli@cliftonpark.org>; Agatha, Reid <areid@cliftonpark.org>; Christopher, O'Hara <COhara@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 01-17-2023 or February 6 Supervisor's Office

**COMPTROLLER APPROVAL or Comments:**

**ATTORNEY APPROVAL or Comments:**

An item has been submitted to the Resolution Request form for review.

Department: **Supervisor's Office**  
Your email: **jspiegel@cliftonpark.org**  
Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **P. Barrett**  
Requested Meeting Date: **01-17-2023**  
Alternate Date **February 6**

Brief Description: **Council Member Liaison appointments**

**Dan Fariello Appointment- IDA**

*three year term  
to expire 12/31/2025*

Budget #:  
Budget Description:  
\$ Amount:  
Procurement Policy, please describe. **na**  
Additional Comments/Details:

RESOLUTION # 8

Resolution No. of 2023, a resolution appointing Council members Agatha Reid and Chris O'Hara to liaison positions on various committees within Clifton Park.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board wishes to appoint liaisons to the Parks and Recreation Department, Environmental Conservation Commission, Green and Tree Committee, Ethics Committee, Historic Preservation Commission and the IT Committee for 2023, and

WHEREAS, Agatha Reid has requested appointment as co-liaison to the Parks and Recreation Department along with Councilwoman Walowit, and as liaison to both the Environmental Conservation Commission and the Green and Tree Committee, and

WHEREAS, Chris O'Hara has requested appointment as liaison to the Ethics Committee, the Historic Preservation Commission and the IT Committee, and

WHEREAS, Mrs. Reid and Mr. O'Hara have the background experience, education and training to act effectively as committee members; now, therefore be it

RESOLVED, that Agatha Reid and Chris O'Hara are hereby appointed as Town Board liaisons to the above committees for the one-year term to expire December 31, 2023.

## Cynthia, Zlogar

---

**From:** Meg Springli  
**Sent:** Wednesday, January 11, 2023 3:48 PM  
**To:** Cynthia, Zlogar  
**Subject:** Fw: Resolution Request for TB Meeting: 01-17-2023 or February 6 Supervisor's Office  
**Attachments:** 63bf17f658467-Appointments for Agenda.docx

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**Sent:** Wednesday, January 11, 2023 3:11 PM  
**To:** Meg Springli <mspringli@cliftonpark.org>  
**Cc:** Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>; Tom McCarthy <TMcCarthy@cliftonpark.org>; Lynda Walowit <LWalowit@cliftonpark.org>; Anthony Morelli <AMorelli@cliftonpark.org>; Agatha, Reid <areid@cliftonpark.org>; Christopher, O'Hara <COhara@cliftonpark.org>  
**Subject:** Resolution Request for TB Meeting: 01-17-2023 or February 6 Supervisor's Office

**COMPTROLLER APPROVAL or Comments:**

**ATTORNEY APPROVAL or Comments:**

An item has been submitted to the Resolution Request form for review.

Department: **Supervisor's Office**  
Your email: **jspiegel@cliftonpark.org**  
Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.):  
Requested Meeting Date: **01-17-2023**  
Alternate Date **February 6**

**P. Barrett**

Brief Description: **Council Member Liaison appointments**  
**~~Dan Fariello Appointment-IDA~~**

Budget #:  
Budget Description:  
\$ Amount:  
Procurement Policy, please describe. **na**  
Additional Comments/Details:

*AVG*

Dan Fariello to be reappointed as a Member of the Industrial Development Agency for a three-year term to expire December 31, 2025

Councilwoman Agatha Reid be appointed as Co-Liaison to the Parks and Recreation Department, Liaison to Environmental Conservation Commission, and Liaison to the Green and Tree Committees for the year 2023

Councilman O'Hara be appointed as Liaison to the Ethics Committee, the Historic Preservation Commission, and the IT Committee for the year 2023

A large, stylized handwritten mark, possibly initials or a signature, consisting of a large 'J' shape on the left and a circular loop on the right.