

TOWN OF CLIFTON PARK TOWN BOARD MEETING

July 17, 2023

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click



ONLINE BOARD MEETINGS

- I. **Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Please check www.cliftonpark.org for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
July 17, 2023

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Town Board	Appoint Susan Thompson as a member of the Historic Preservation Commission	C. O'Hara
2. Town Board	Appoint Solomon Syed as a member of the Open Space, Trails and Riverfront Committee	P. Barrett
3. Town Board	Recognition of six Shenendehowa High School Art Students who painted the two wedding murals in the Town Court building	A.Reid
4. Town Board	Resolution to urge Governor Hochul to veto a NY bill that would move certain local elections to even-numbered years	P. Barrett
5. Building & Development	Appoint Steven Bonesteel to the Emergency Services Advisory Board (ESAB)	P. Barrett
6. Planning	Authorize the Supervisor to enter into a land purchase and sale agreement with the Sportsmen's Club of Clifton Park	P. Barrett
7. Planning	Authorize Planning staff to apply for NYS Office of Parks, Recreation and Historic Preservation Grant for project at the Historic Grooms Tavern Complex	P. Barrett
8. Parks & Recreation	Issue alcohol permits to Kate Johnson and Amanda Rosenberger for upcoming gatherings	A.Reid & L.Walowit
9. Parks & Recreation	Authorize Supervisor to sign a contract with The Blooming Artist, Inc. to offer a Youth Art Workshop to Town residents this Fall	A.Reid & L.Walowit
10. Parks & Recreation	Authorize the hiring of additional assistants for the 2023 Adventure Challenge Course Program	A.Reid & L.Walowit

- | | | |
|---------------------------|---|------------|
| 11. Buildings and Grounds | Authorize installation of playground equipment at the Country Knolls playground, Longkill 1 Park District | P. Barrett |
| 12. Town Court | Authorize Janet Gomes to attend Court Clerk Training September 17-20, 2023 | P. Barrett |
| 13. Comptroller | Authorize the Town Supervisor to sign installment lease agreements for the financing of vehicle and equipment purchases | P. Barrett |
| 14. Supervisor | Accept a quote from Traffic Systems, Inc. for (3) Rectangular Rapid Flash Beacons for pedestrian crosswalks | P. Barrett |

RESOLUTION

#1

Resolution of 2023, a resolution appointing Susan Thompson to the Historic Preservation Commission.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, pursuant to Section 208-78 (C) (2) of the Town Code, members of the Historic Preservation Commission are appointed by and serve at the discretion of the Town Board, and

WHEREAS, Chris O'Hara, Town Board member and Liaison to the Historic Preservation Commission, recommends that Susan Thompson be appointed to serve on the Commission, now therefore, be it,

RESOLVED, that Susan Thompson, of Clifton Park, is hereby appointed as a member of the Historic Preservation Commission.

June 26, 2023

To Whom it May Concern:

I recently attended a meeting of the Clifton Park Historic Preservation Commission and found the people involved to be warm and welcoming. I had been asked to present my research into the first owner of my house at Grooms Tavern as part of the Commission's recognition of May as Historic Preservation month and a conversation with John Scherer led me to inquire if there might be a place on the Commission for me.

As an owner of a late 18th century home for 35 years in the town, I believe that I can be useful to the Commission in a number of ways that include an empathy for the value of preserving structures of the past. My awareness of the Commission began in 2018 when it researched our house for addition to the town's Historic Register. Our house was recognized by the Town Board in 2019 and included on the Register of Historic Homes.

My interest in local history brought me to the Saratoga County Historian's office and I have been a volunteer there for over a year. Besides scanning slides and research projects, I have been involved with the promotion of the 250th anniversary of the Battles of Saratoga. My work with the Saratoga250 Commission has included research as well as creative and practical support for our monthly events.

I have a degree in Art History from SUNY Oswego with a minor in Museum Studies. I recently received a certificate in Community Archeology from SCCC and currently active in the Auringer-Seelye NYSAA chapter. My current areas of interest include 19th century farming in Saratoga County and the experience of the Loyalists during American Revolution in our area. I continue to hone my archeology skills at my house as its target rich environment provides artifacts on a regular basis while gardening.

I think that my varied areas of interest, education and past experience as well as being an owner of a historic home would be useful to the Clifton Park's Historic Preservation Commission and I ask for the Town Board to support to my appointment to the Board.

Sincerely,

Susan Thompson

91 English Road
Round Lake, New York
518-469-8166

RESOLUTION
#2

Resolution No. _____ of 2023, a resolution appointing Solomon Syed as a member of the Open Space, Trails and Riverfront Committee.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists on the Open Space, Trails and Riverfront Committee and

WHEREAS, the Town Supervisor has recommended that Solomon Syed, of Clifton Park, fill the position, and

WHEREAS, Mr. Syed's presence on the Open Space, Trails and Riverfront Committee will confer a benefit to the Town of Clifton Park, now, therefore be it

RESOLVED, that Solomon Syed is hereby appointed to the Open Space, Riverfront and Trails Committee, for a two-year term, term to expire December 31, 2024.

RESOLUTION
3

Resolution No. _____ of 2023, a resolution recognizing six Shenendehowa High School art students who designed and painted two wedding murals inside the courtroom of the Town Court building.

Introduced by _____, who moved its adoption, and seconded by _____.

WHEREAS, one of the many duties of Town Court Justices Hughes and Rybak, is to officiate wedding ceremonies in the Town courtroom, and

WHEREAS, the Town Court Justices wanted to create a more welcoming environment for these wedding ceremonies by providing a place in the courtroom that is conducive for picture taking of these important personal events, and

WHEREAS, the Town Court, in cooperation with the Shenendehowa High School Art Department, engaged the following six students to design and create the two murals:

Charlotte Crummack
Jana Nayfeh
Xiomara Stevens
Cadence Zaremski
Ashley Zhang
Marlie Ziobrowski

now, therefore, be it

RESOLVED, that the Town Board would like to express their appreciation and to thank all six students on behalf of the People of Clifton Park for their creativity, hard work and service to the community.

**CLIFTON PARK JUSTICE COURT
5 MUNICIPAL PLAZA
CLIFTON PARK, NEW YORK 12065
(518)371-6668**

**JAMES F. HUGHES
Town Justice**

**ROBERT A. RYBAK
Town Justice**

**PRESS RELEASE
FOR IMMEDIATE RELEASE: June 19, 2022**

CONTACT: ROBERT A. RYBAK, 518-944-0117

CHANGE OF DATE FOR UNVEILING

**CLIFTON PARK TOWN COURT ANNOUNCES UNVEILING OF
WEDDING MURALS BY SHEN STUDENTS**

Due to a scheduling conflict, the unveiling of two wedding murals designed and painted by students from the Shenendehowa High School Art Department will take place at the Clifton Park Town Court, 5 Municipal Plaza, Clifton Park, NY at Noon on Thursday, June 22, 2023.

The Clifton Park Town Court, in cooperation with the Shenendehowa High School Art Department, are pleased to announce that students from the art department have completed the painting of two murals on the walls of the courtroom.

In making this announcement, Clifton Park Town Justice Robert A. Rybak stated: "We could not be more pleased with the work of these students. After close to three months of hard work, the finished product more than exceeded our expectations."

Clifton Park Town Justice James F. Hughes stated: "These murals deserve to hang in an art museum. We could not be happier with the two murals that will make a beautiful backdrop for weddings that take place in our courtroom."

There will be an opportunity for the media, the Clifton Park Town Board, the public and representatives of the Shenendehowa School District to see the murals at 5 Municipal Plaza, Clifton Park, NY at 11:30 AM on Wednesday, June 21, 2022.

For additional information on this project, please refer to the attached February 15, 2023 press release.

#30#

**CLIFTON PARK JUSTICE COURT
5 MUNICIPAL PLAZA
CLIFTON PARK, NEW YORK 12065
(518)371-6668**

JAMES F. HUGHES
Town Justice

ROBERT A. RYBAK
Town Justice

**PRESS RELEASE
FOR IMMEDIATE RELEASE: February 15, 2023**

CONTACT: ROBERT A. RYBAK, 518-944-0117

CLIFTON PARK TOWN COURT WEDDING MURALS BY SHEN STUDENTS

The Clifton Park Town Court, in cooperation with the Shenendehowa High School Art Department, are pleased to announce that students from the art department will be painting two murals on the walls of the courtroom.

In making this announcement, Clifton Park Town Justice Robert A. Rybak stated: "One of the many duties of a Town Justice is to marry people. In many cases, these ceremonies take place in our courtroom. Unfortunately, the room is a very sterile environment which is not conducive for pictures of what is a very important event in the lives of these couples." Clifton Park Town Justice James F. Hughes stated: "Over the years, Judge Rybak and I have discussed the possibility of trying to make the courtroom a more welcoming environment for performing a wedding ceremony. The murals, which have been designed by the students, will accomplish this." Clifton Park judges perform an estimated 100 ceremonies per year and a majority take place in the courtroom.

Dr. L. Oliver Robinson, Superintendent of the Shenendehowa School District, stated: "I am glad to hear that our students are taking their talents out into the community and making a positive difference. This project speaks to the impact we want the educational experience at Shen to have on our students, providing them with a real sense of accomplishment." Naomi Hoffman, President of the Shenendehowa School Board, added: "It's often said that art is what makes life worth living, and this is a tremendous opportunity for Shen student-artists to experience firsthand the impact their work can make. Deepest thanks to Judge Rybak and Judge Hughes and all who've made this opportunity possible."

Lisa David, a teacher and student advisor for the Shen Art Department, stated: "When Judge Rybak approached us with an idea for our students to design and paint a mural in the courtroom, the students were absolutely excited about doing this. Over the course of several meetings, the students created several designs and narrowed them down to four possibilities." Robin McKenna, another teacher and student advisor, stated: "We believe that this is a great opportunity to show the residents of the Shenendehowa School District the quality of what are students can accomplish if given the opportunity and we are happy that Judge Rybak and Judge Hughes reached out to us." The Shen students who will be working on this project are: Marlie Ziobrowski, Ashley Zhang, Charlotte Crummack, Cadence Zaremski, Xiomara Stevens and Jana Nayfeh.

There will be an opportunity for the media, the Clifton Park Town Board and representatives of the Shenendehowa School District to observe the students working on the mural (5 Municipal Plaza, Clifton Park, NY) at 3:15 PM on Monday, February 27, 2023. It is anticipated that the murals will be completed in March or April, 2023.

Cynthia, Zlogar

From: noreply
Sent: Friday, June 30, 2023 1:25 PM
To: Cynthia, Zlogar; Agatha, Reid
Cc: Jean, Spiegel; Phil Barrett; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli
Subject: Resolution Request for TB Meeting: 07-10-2023 or July 17 Town Board
Attachments: 649f0ffb95a08-June 19 2023 press release murals.docx; 649f0ffb95c05-original mural release 2 15 23.pdf

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

An item has been submitted to the Resolution Request form for review.

Department: **Town Board**
Your email: **areid@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **A. Reid**

Requested Meeting Date: **07-10-2023**

Alternate Date **July 17**

Brief Description: **Recognize and thank the Shenendehowa students who painted two wall murals in Town Court building.**

Budget #: **NA**

Budget Description: **NA**

\$ Amount: **0**

Procurement Policy, please describe. **NA**

Additional Comments/Details: **Recognize and thank Shenendehowa students: Marlie Ziobrowski, Ashley Zhang, Charlotte Crummack, Cadence Zaremski, Xiomara Stevens and Jana Nayfeh for completing two wedding murals inside the Town Court building.**

RESOLUTION

#4

Resolution Urging the Governor to Veto Legislation which would Move Certain Local Elections to Even-Numbered Years (A.04282B/S.3505B)

Whereas, the Town Board believes that increasing participation in the election process and reducing costs of government operations is a positive good for the nation, the state, and for local municipalities, and

Whereas, Assembly Member Amy Paulin and State Senator James Skoufis have reintroduced legislation that would move local elections to even-number years during the 2023 legislative session; and

Whereas, versions of this legislation were introduced in previous years and failed to reach the floor for a vote due to lack of support; and

Whereas, after the 2022 session concluded, the bill sponsor indicated that hearings would be held on the proposal through the Election Committee process; however, there were no hearings held; and

Whereas, the legislation passed in the middle of the night on the last days of the legislative session which is antithetical and counter to all concepts of open and transparent government; and

Whereas, the Town Board has several concerns with this bill; including the usurpation of Home Rule powers reserved to local governments and protected by the Constitution of the State of New York, raising questions of legality and constitutional authority; and

Whereas, local municipalities have had the ability to change their elections to even-number years for decades, and chose not to do so; and

Whereas, the Board believes that establishing the schedule of local elections is the legal right of local governments, as it has been for more than 100 years; and

Whereas, The Assembly Bill sponsor indicated that she had not received any messages of support for this proposal from any of the 57 Counties and 933 Towns across New York State impacted by this legislation and

Whereas, this legislation excludes more than half of all New Yorkers who vote in cities and villages from the changes to election law, creating an inequity among New York voters which will result in annual confusion and misinformation concerning scheduled elections for all New Yorkers, and

Whereas, this legislation unfairly excludes the elections to offices in New York City and all other cities and villages in New York State, as well as certain offices within all counties and towns; and

Whereas, the proposed legislation circumvented the legislative committee process during this session, limiting public input and understanding of the impacts; and

Whereas, there has been no financial analysis or operational analysis of the impacts on local Boards of Elections; and

Whereas, there are concerns that the current election and ballot counting technology would not be able to adequately meet the demands of the significantly increased ballot size; and

Whereas, this will create confusion amongst voters in towns and counties across New York State; and

Whereas, separating the elections affords voters more time and focus to better understand important local issues and provides candidates the appropriate platforms to explain their stance on issues without having to compete against national and state level campaigns; and

Whereas, moving local elections to even-numbered years would increase the cost of campaigns for local office, reducing the number of candidates willing to invest funds into their own campaign, because the cost of media will increase to compete with national and state level campaign advertisements, and

Whereas, there are significant legal and constitutional questions regarding the legality of this measure that have not been adequately addressed; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Clifton Park, N.Y. urges the Governor to oppose this legislation and utilize her veto authority to reject this proposal; and

Resolved, that certified copies of this resolution be distributed by the Town Clerk to Governor Kathy Hochul, Senate Majority Leader Andrea Stewart Cousins, Assembly Speaker Carl Heastie, Senate Minority Leader Robert Ort, Assembly Minority Leader William Barclay, Assembly Bill Sponsor Amy Paulin, Senate Bill Sponsor James Skoufis, Senator James Tedisco, Assemblymember John McDonald, Assemblymember Mary Beth Walsh, Assemblymember Carrie Woerner, and Assemblymember Matthew Simpson.

RESOLUTION
#5

Resolution No. _____ of 2023, a resolution appointing Steven Bonesteel to the Emergency Services Advisory Board (ESAB).

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, due to the resignation of Paul Berlins, an opening exists for a member representing the West Crescent Fire Department, and

WHEREAS, John DeSimone, Chief, Bureau of Fire Prevention, has recommended that Steven Bonesteel be appointed for the remainder of Paul Berlins' 3-year term, term to expire 12/31/2025; now, therefore, be it

RESOLVED, that Steven Bonesteel be appointed to the ESAB effective immediately to complete the term ending 12/31/25.

Cynthia, Zlogar

From: noreply
Sent: Tuesday, June 27, 2023 3:22 PM
To: Cynthia, Zlogar; John DeSimone
Cc: Jean, Spiegel; Phil Barrett; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli; Agatha, Reid; Christopher, O'Hara
Subject: Resolution Request for TB Meeting: 07-03-2023 or July 10, 2023 Building and Development

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

An item has been submitted to the Resolution Request form for review.

Department: **Building and Development**
Your email: **jdesimone@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **Phil Barrett**

Requested Meeting Date: **07-03-2023**

Alternate Date **July 10, 2023**

Brief Description: **Appoint Steven Bonesteel to the ESAB Board, representing the West Crescent Fire Department. Mr. Bonesteel has volunteered to replace Paul Berlins current position on the ESAB board. Mr. Bonesteel will finish the 3 year term ending on 12/31/2025.**

Budget #:
Budget Description:
\$ Amount:
Procurement Policy, please describe. **None**
Additional Comments/Details:

RESOLUTION

#6

Resolution No. _____ of 2023, a resolution authorizing the Supervisor to enter into a contract to Convey a 9.23 ± acre parcel of land adjacent to the Clifton Park transfer station to the Sportsmen's Club of Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____
_____.

WHEREAS, the Sportsmen's Club of Clifton Park has offered to purchase a 9.23 ±Acre parcel of land which is adjacent to the Town's Transfer Station, for the sum of \$12,000 based on a preliminary restricted appraisal performed by Bellcourt Valuation, and

WHEREAS, the Sportsmen's club wishes to acquire the parcel as part of a program to re-arrange and re-direct shooting ranges to provide neighboring residences with better sound buffering and noise reduction, and

WHEREAS, pursuant to NYSTL 64 (2), the Town Board is authorized to convey Real Property by resolution, subject to a permissive referendum, and

WHEREAS, the parcel is surplus to the needs of the transfer station, and is vacant land, now be it

RESOLVED, that the Supervisor is authorized to enter into a Land Purchase and Sale agreement for the parcel of land identified as SBL 283.-1-6, a 9.23± acre parcel of land to the Sportsmen's Club of Clifton Park, in the amount of \$12,000, and be it further

RESOLVED, that all closing costs, filing fees and title insurance costs to be born by the Buyer, and be it further,

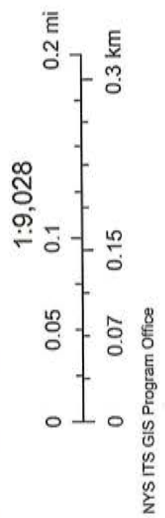
RESOLVED, that this resolution is subject to permissive referendum pursuant to Article 12-A of the NYS Town Law.

Letter ANSI A Landscape



July 11, 2023

-  Counties
-  Towns
-  2023
-  2023 Labels



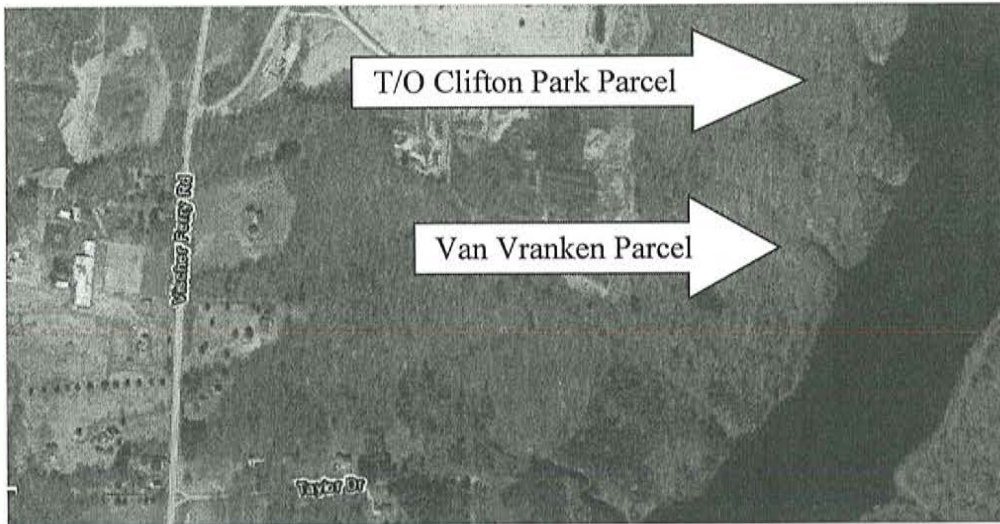
Bellcourt Valuation Service

Industrial, Commercial, & Residential Appraisal

911 Central Avenue, No. 233
Albany, New York 12205

Tel. (518) 469-9155
Fax No. 458-8148

Email: scott@bellcourtvaluationservice.com



Restricted Appraisal Report (2) Vacant Land Parcels Englemore Road Rear & Off Taylor Road Town of Clifton Park, New York

Bellcourt Valuation Service

Industrial, Commercial, & Residential Appraisal

911 Central Avenue, No. 233
Albany, New York 12205

Tel. (518) 469-9155
Fax No. 458-8148

Email: scott@bellcourtvaluationservice.com

Scott L. Bellcourt, No. 46-20540
Gregory J. Bellcourt, No. 48-51244

September 2, 2022

Mr. Jonathan G. Schopf, Esq.
Schopf Law, PLLC
28 Corporate Drive, Suite 103
Clifton Park, New York 12065

RE: Restricted Appraisal Report
(2) Vacant Land Parcels
Off Englemore & Taylor Road
Town of Clifton Park, New York

Dear Mr. Schopf,

I have prepared the attached **Restricted Appraisal** report for the purpose of estimating the **Market Value** of the **Fee Simple** interest in the above referenced property, as of September 2, 2022.

The *intended use* of the appraisal is to provide a value for the captioned party's informative use. The *intended user* is the captioned party. I do not have a prospective interest in the subject property.

The subject property consists of two contiguous vacant tax parcels identified as follows:

Address	Lot Size	Owner of Record	Tax Parcel No.
Englemore Rd. Rear Town of Clifton Park	9.23-acres	t/o Clifton Park	283-1-6
Off Taylor Road Town of Clifton Park	15.64-acres	Wade R. Van Vranken	283-1-53

Important Note: Both subject parcels are rear land, with the Van Vranken parcel reputedly landlocked and having diminished marketability. The highest and best of both parcels is sale to an adjacent property owner for assemblage.

Land Sales Comparison Approach

The following land sales of rear land and land locked acreage are offered in support of market value for the subject parcels.

SALE	LOCATION	SALE DATE	SALE PRICE	SIZE-Ac	PRICE/Acre
1	Boyack Road Rear Town of Clifton Park	12-2-20	\$3,500	4.36-acres Landlocked	\$803/acre
2	Brynal Road Rear Town of Ballston	11-1-19	\$7,500	4.17-acres Rear Acreage	\$1,799/acre
3	Route 67 Rear Town of Ballston	3-10-21	\$10,000	4.59-acres Rear Acreage	\$2,179/acre
4	Route 50 Rear Town of Ballston	10-3-19	\$77,150	42.85-acres Rear Acreage	\$1,800/acre
5	Raymond Road Town of Malta	6-20-19	\$15,000	24.89-acres Landlocked Acreage	\$603/acre

Adjusting the above land sales for site location, topography, frontage, size-unit price (*economy of units*), and utilities, the appraiser is of the opinion the market supports \$1,300/acre for the subject parcel at the rear of Englemore Road.

Application of the Indicated Value Per Acre to <i>Tax Parcel No. 283-1-6</i>		
No. Acres	Value Indication	Value Conclusion
9.23-acres	\$1,300/acre	\$12,000 ®

Mr. Jonathan G, Schopf, Esq.
Schopf Law, PLLC
Page 4, September 2, 2022

Adjusting the above land sales for site location, topography, frontage, size-unit price (*economy of units*), and utilities, the appraiser is of the opinion the market supports \$1,000/acre for the subject property off Taylor Road.

Application of the Indicated Value Per Acre to <i>Tax Parcel No. 283-1-53</i>		
No. Acres	Value Indication	Value Conclusion
15.64-acres	\$1,000/acre	\$16,000 @

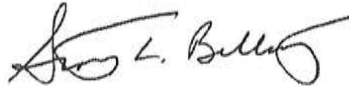
It is my opinion that the **Market Value** of the subject property, as of September 2, 2022, is as follows:

Address	Market Value
Englemore Rd. Rear Town of Clifton Park	\$12,000 Twelve Thousand Dollars
Off Taylor Road Town of Clifton Park	\$16,000 Sixteen Thousand Dollars

The analysis and conclusions within the attached **Restricted Report** are based upon field research, interviews with market participants, and publicly available data collected by the appraiser. The accompanying report has been prepared in accordance with the Uniform Standards of Professional Appraisal Practice and Standards Rule 2-3.

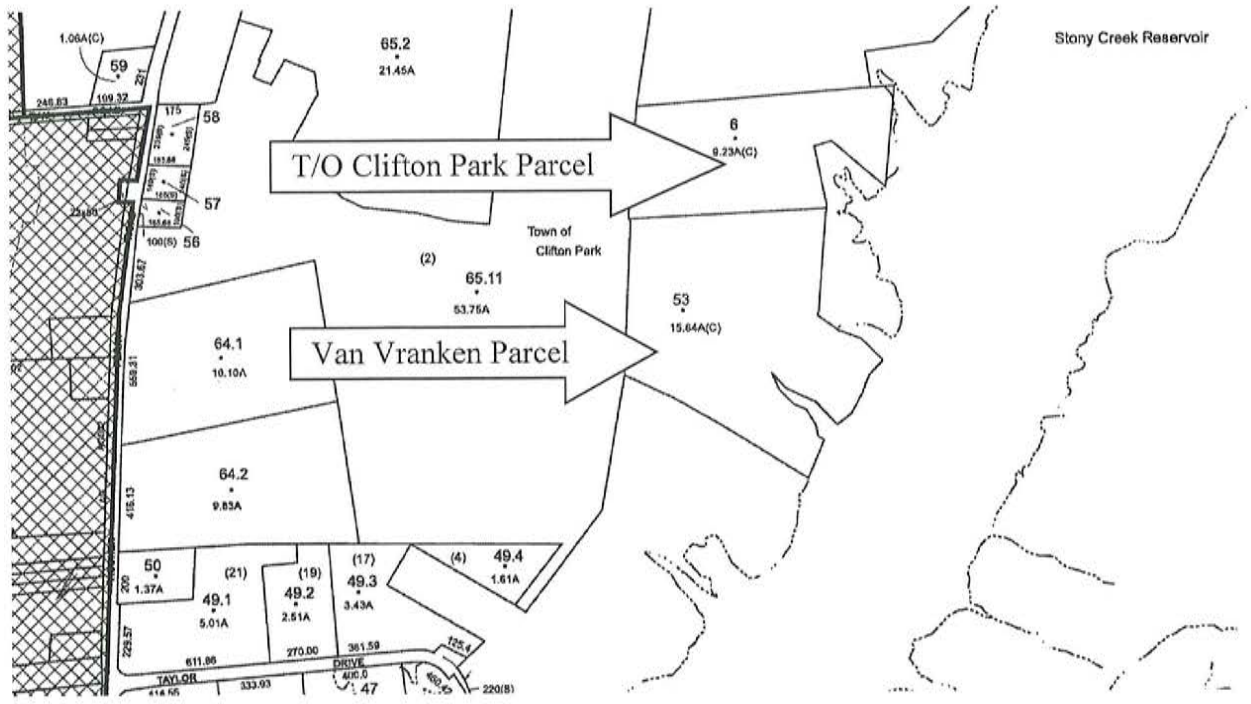
Respectfully submitted,

Bellcourt Valuation Service



Scott L. Bellcourt
NYS Certified General Appraiser No. 46-20540

Tax Map



Qualifications
Scott L. Bellcourt
NYS Certified General Appraiser
No. 46-20540

Education

Siena College, Loudonville, New York, Bachelor of Science, Finance, 1983.

Technical Training

Real Estate Appraisal - Siena College, Loudonville, New York.

Real Estate Principles 1 (Real Estate Salesperson Preparation Course) Siena College.

Real Estate Principles 2 (Real Estate Brokers Preparation Course) Siena College.

Real Estate Finance, Siena College.

Society of Real Estate Appraisers: Course 101:Introduction To Appraisal, St. Louis, Missouri

Course 102: Applied Residential Valuation, Albany, New York

Standards of Professional Practice Part A & Part B, Albany, New York

Society of Real Estate Appraisers:

Course 202: Case Studies: Income Property Valuation, Indianapolis, Indiana

Appraisal Institute: Course 1b-A:Capitalization Theory And Techniques Burlington,Vermont

Course 1b-B: Capitalization Theory and Techniques Albany, New York

Report Writing & Valuation Analysis: Dallas, Texas

License

NYS Certified General Appraiser No. 46-20540

Real Estate Broker - State of New York

Experience

1979-83 Finance Major with Concentration In Real Estate, Siena College, Loudonville, New York.

1982-84 Licensed Real Estate Salesperson and Residential Appraiser, Kenneth Fake Insurance & Real Estate Agency, Cobleskill, New York.

1984-88 Staff Appraiser-Consultant, Jordan Appraisal & Research Corp., Albany, New York.

1979-Present Bellcourt Brokerage Corp./Bellcourt Valuation Service, President-Broker, Albany, New York.

Major Clients Served

1st National Bank of Scotia

SEFCU

Key Bank N.A.

NYBDC-*Pursuit Lending, CDC*

Glens Falls National Bank

NBT Bank

Trustco Bank

M & T Bank

First Niagara Bank

Capital Bank & Trust Company

Bank of America

HSBC Bank, N.A.

Cross-Section of Appraisal Experience

Automotive Repairs and Services

Retail Stores

Shopping Stores

Resort & Recreational Property

Gasoline Service Stations

Farms

Supermarkets

Restaurants

Cross-Section of Appraisal Experience Cont.

Warehousing
Industrial Complexes
Multi-Family
Office Buildings
Residential, Commercial, and Industrial Land
Special Purpose Properties
Single Family Residential
Light Industrial/Commercial
Mobile Home/Parks
Mortgage Financing
Estate
Certiorari
Bankruptcy
Matrimonial

Bellcourt Valuation Service

Industrial, Commercial, & Residential Appraisal

911 Central Avenue, No. 233
Albany, New York 12206

Tel. (518) 469-9155
Fax No. 458-8148

Email: scott@bellcourtvaluationservice.com

Scott L. Bellcourt, No. 46-20540
Gregory J. Bellcourt, No. 48-51244

September 2, 2022

Mr. Jonathan G, Schopf, Esq.
Schopf Law, PLLC
28 Corporate Drive, Suite 103
Clifton Park, New York 12065

RE: Restricted Appraisal Report
(2) Vacant Land Parcels
Off Englemore & Taylor Road
Town of Clifton Park, New York

Invoice for Appraisal Service.....\$350.00

Thank You for Using Bellcourt Valuation Service

Federal Identification No. 14-1749556

RESOLUTION

7

Resolution No. of 2023, a resolution authorizing Town Planning staff to prepare an application for the NYS Office of Parks, Recreation and Historic Preservation Grant program for a roof replacement project at the Blacksmith shop in the Historic Grooms Tavern Complex, at 290 Sugarhill Road, Corner of Grooms Road, Rexford, NY.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an engineer's estimate, provided by MJ Engineering, anticipates total roof replacement construction costs of \$187,750, and

WHEREAS, the project will require a 50% local match, estimated at \$93,875, as well as first instance funding of the entire project by the Town, pending grant funding reimbursement, and

WHEREAS, the Friends of Historic Grooms Tavern committee has offered \$25,000 towards the projected \$93,875 local match needed; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Planning staff and Town Supervisor to complete the NYS Office of Parks, Recreation and Historic Preservation Grant application for the above-reference project, and be it further

RESOLVED, that the Town Board hereby commits to fund the project in the first instance and appropriate funds necessary to satisfy the local match obligations in partnership with the Friends of Historic Grooms Tavern, and be it further

RESOLVED, that the Town Board will authorize a transfer upon successful awarding of the grant.

Jennifer Viggiani

From: Jennifer Viggiani
Sent: Friday, July 7, 2023 3:02 PM
To: Mark Heggen; Tom McCarthy
Cc: John Scavo; Christopher, O'Hara
Subject: FW: MJ965.16 Blacksmith Shop Roof Replacement - Engineers' Estimate?

Dear Mark and Tom,

Per the TB Resolution Request just submitted to the Town Board, for the grant purposes for the NYS Consolidated Funding Application, we used the information provided below to plug in the **\$187,750** for estimating purposes.

Thank you,

Jen Viggiani
Town of Clifton Park – Planning Department

From: Christopher M. Dooley <cdooley@mjels.com>
Sent: Thursday, June 22, 2023 2:11 PM
To: Jennifer Viggiani <JViggiani@cliftonpark.org>; John Scavo <jscavo@cliftonpark.org>
Cc: Dan Clemens <DClemens@cliftonpark.org>
Subject: RE: MJ965.16 Blacksmith Shop Roof Replacement - Engineers' Estimate?

Jennifer,

We do not have a detailed cost estimate for the project but we anticipate the cost of the work to be in the \$175k-\$200k range.

We also have \$2,000 of our construction phase fee dedicated to inspection and construction oversight.

Hopefully, this helps. Let me know if you need anything else.

Thanks,

Chris Dooley, P.E.

Vice President of Operations



Engineering and
Land Surveying, P.C.

T: 518.371.0799, ext. 411
E: cdooley@mjels.com
W: mjels.com

1533 Crescent Road | Clifton Park, NY | 12065, USA



TIMES UNION
timesunion.com

From: Jennifer Viggiani <JViggiani@cliftonpark.org>
Sent: Thursday, June 22, 2023 9:13 AM
To: Christopher M. Dooley <cdooley@mjels.com>; John Scavo <jscavo@cliftonpark.org>
Cc: Dan Clemens <DClemens@cliftonpark.org>
Subject: MJ965.16 Blacksmith Shop Roof Replacement - Engineers' Estimate?

Hi Chris,

Do you have an **engineer's estimate for construction costs** (and any CI costs by your staff architect, if that is envisioned?) for the Blacksmith Shop Roof Replacement at the Historic Grooms Tavern Complex that you could provide to the Town please?

We are working on a NYS Office of Parks, Recreation & Historic Preservation – Historic Preservation Grant Application due in July 2023. They have very detailed questions as you know!

Knowing the construction contractor cost estimate; and also, if CI is contemplated, is key, so thank you for sharing.

Have a great day!

Sincerely,

Jennifer Viggiani
Open Space Coordinator
Town of Clifton Park – Planning Department
One Town Hall Plaza
Clifton Park, NY 12065
www.cliftonpark.org
www.cliftonparkopenspaces.org
518-371-6054

Cynthia, Zlogar

From: noreply
Sent: Friday, July 7, 2023 2:43 PM
To: Cynthia, Zlogar; Jennifer Viggiani
Cc: Jean, Spiegel; Phil Barrett; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli; Agatha, Reid; Christopher, O'Hara
Subject: Resolution Request for TB Meeting: 07-17-2023 or Planning

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

An item has been submitted to the Resolution Request form for review.

Department: **Planning**
Your email: **jviggiani@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **P. Barrett and C. O'Hara**

Requested Meeting Date: **07-17-2023**

Alternate Date

Brief Description: **Request Town Board authorization to apply for a NYS Consolidated Funding Application for the Grooms Tavern Complex - Blacksmith & Wagon Shop Roof Replacement Project through the NYS Office of Parks, Recreation and Historic Preservation.**

Budget #:

Budget Description: **request state grant funds - up to 50% of eligible costs - project estimate of \$187,500**
\$ Amount: **future local match of \$68,750 from Town; Friends of Historic Grooms Tavern has offered \$25,000 towards local match needed of \$93,750**

Procurement Policy, please describe. **not applicable for grant: for future construction, the town will**

Additional Comments/Details: **request is for Town Supervisor's authorization to sign a letter of commitment of up to \$68,750 towards the local match for this grant project if awarded. Letter will be uploaded into the greater grant application which is all online.**

RESOLUTION
#8

Resolution No. _____ of 2023, a resolution issuing permits to serve alcoholic beverages per the attached Special Alcohol Use Permits.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the following applicants have submitted Special Alcohol Use Permit Requests to the Office of Parks and Recreation to be allowed to serve alcohol in the form of beer and wine for gatherings on the following dates with locations as listed on the applications:

Kate Johnson, resident of Clifton Park, July 22, 2023, 1:00-4:00 pm, Collins Park
Amanda Rosenberger, resident of Clifton Park, August 12, 2023, 1:00-6:00pm, Veterans Park;

now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Special Alcohol Use Permit Requests submitted by Kate Johnson and Amanda Rosenberger for gatherings as indicated.



Town of Clifton Park

OFFICE OF PARKS AND RECREATION

One Town Hall Plaza • Clifton Park, N.Y. 12065 • (518) 371-6667 • (518) 545-4284

Mike Woerner, Director

2023 Special Alcohol Use Permit Request
(Please attach to Facility Permit Application)

Name of Organization: _____

Contact Person: Kate Johnson

Address: 29 Northcrest Dr. Clifton Park, NY 12065

Phone (home): 518-469-7961 (work) _____ (cell) _____

Email: kjswoops83@gmail.com

OFFICE OF PARKS & RECREATION
Received on: 6/27/23
Paid by: CC # 3951
Amount: \$25.00

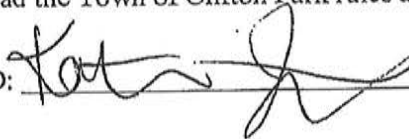
Location, Date and Time of Event: Collins Park
7/22/23 1pm-4pm

Alcohol Permit is governed by the additional conditions: (please see initial conditions listed on Facility Permit Application)

1. The permit is not transferable.
2. Permit is valid for specified date and time of event only.
3. Only beer and wine are allowed in Town parks or facilities. Glass beverage containers are not permitted.
4. Permit holder only is allowed to bring alcoholic beverages into the park and is responsible for the conduct of all group members.
5. Permit holder must retain permit and make available upon request by proper park official or security officer.
6. Permit holder will be responsible for assuring ALL MEMBERS of his/her party that consume alcohol are of legal age to drink alcoholic beverages according to New York State law.
7. Alcoholic beverages are not permitted in parking lots or children's play areas.
8. The sale of alcoholic beverages in Town parks or facilities is strictly prohibited.
9. Alcoholic beverages are not to be consumed by team members during athletic team competition.
10. You must be at least 21 years of age to purchase an alcohol permit.
11. Permit Request must be submitted at least 30 days prior to rental date.

\$25 non-refundable fee must accompany special permit request.

I have read the Town of Clifton Park rules and the above special conditions and agree to abide by them.

SIGNED: 

Date: 6/27/23

For Office Use Only:

Date on Town Board Agenda: _____

If Approved, Permit Issued and Mailed to Applicant: _____



Town of Clifton Park

OFFICE OF PARKS AND RECREATION

One Town Hall Plaza • Clifton Park, N.Y. 12065 • (518) 371-6667 • (518) 545-4284

Mike Woerner, Director

2023 Special Alcohol Use Permit Request
(Please attach to Facility Permit Application)

Name of Organization: Amanda Rosenberger

Contact Person: _____

Address: 7 Hollandale Ln Apt. A

Phone (home): 715-279-2253 (work) _____ (cell) ¹⁶ _____

Email: rosie021593@yahoo.com

Location, Date and Time of Event: Veterans Park Pavilion
August 12, 2023 1-6

Alcohol Permit is governed by the additional conditions: (please see initial conditions listed on Facility Permit Application)

1. The permit is not transferable.
2. Permit is valid for specified date and time of event only.
3. Only beer and wine are allowed in Town parks or facilities. Glass beverage containers are not permitted.
4. Permit holder only is allowed to bring alcoholic beverages into the park and is responsible for the conduct of all group members.
5. Permit holder must retain permit and make available upon request by proper park official or security officer.
6. Permit holder will be responsible for assuring ALL MEMBERS of his/her party that consume alcohol are of legal age to drink alcoholic beverages according to New York State law.
7. Alcoholic beverages are not permitted in parking lots or children's play areas.
8. The sale of alcoholic beverages in Town parks or facilities is strictly prohibited.
9. Alcoholic beverages are not to be consumed by team members during athletic team competition.
10. You must be at least 21 years of age to purchase an alcohol permit.
11. Permit Request must be submitted at least 30 days prior to rental date.

\$25 non-refundable fee must accompany special permit request.

I have read the Town of Clifton Park rules and the above special conditions and agree to abide by them.

SIGNED: Ed Woerner

Date: 6/26/23

For Office Use Only:

Date on Town Board Agenda: _____

If Approved, Permit Issued and Mailed to Applicant: _____

Cynthia, Zlogar

From: noreply
Sent: Wednesday, June 28, 2023 9:54 AM
To: Cynthia, Zlogar; Michael, Woerner
Cc: Jean, Spiegel; Phil Barrett; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli; Agatha, Reid; Christopher, O'Hara
Subject: Resolution Request for TB Meeting: 07-17-2023 or PARKS & RECREATION
Attachments: 649c3b759b4b7-Kate Johnson Alcohol permit req.pdf

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

An item has been submitted to the Resolution Request form for review.

Department: **PARKS & RECREATION**
Your email: **mwoerner@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.):

Agatha Reid

Requested Meeting Date: **07-17-2023**

Alternate Date

Brief Description: **2023 special alcohol use permit req**

Budget #: **N/A**

Budget Description: **alcohol permit req**

\$ Amount:

Procurement Policy, please describe.

alcohol permit request (2)

Additional Comments/Details:

2 requests for Alcohol permits

1@ Collins park

1@ Veterans

RESOLUTION
9

Resolution No. _____ of 2023, a resolution authorizing the Supervisor to sign a contract with The Blooming Artist, Inc. to run a Fall 2023 youth art workshop for Town residents.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the preservation and enhancement of public arts, culture awareness, and entertainment within the Town of Clifton Park is recognized to be important to the quality of life of the residents of Clifton Park, and

WHEREAS, the Town Board also recognizes that a community arts program promotes positive youth development, and

WHEREAS, Mike Woerner, Director of Parks and Recreation, has requested that the Town Board authorize a contract for a youth arts workshop to be held this Fall 2023, at a cost not to exceed \$7,290; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized to sign the attached agreement with The Blooming Artist, Inc, of Clifton Park.

AGREEMENT WITH THE BLOOMING ARTIST/ Cynthia Romano

THIS AGREEMENT, dated the day of 2023, between the TOWN OF CLIFTON PARK, NEW YORK, a municipal corporation with its principle office located at 1 Town Hall Plaza, Clifton Park, New York 12065 (hereinafter referred to as the "Town"), and Cynthia Romano The Blooming Artist INC., an organization (or individual) with expertise in or special emphasis on Youth Art Workshops, with its principal office located at 675 Grooms Rd Clifton Park, NY 12065 (Hereinafter referred to as the "Organization").

WHEREAS, the Town, under the auspices of the Town Office of Parks, Recreation & Community Affairs, operates and oversees an extensive municipal recreation program for the benefit of Town residents; and

WHEREAS, Youth Art Workshops would fall within the scope of the recreation program offered by the Town; and

WHEREAS, the Organization is engaged in operating Arts & Glass and has offered to operate Youth Art Workshops on behalf of the Town for the benefit of Town residents.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties agree as follows:

ARTICLE 1

SCOPE AND TERMS OF AGREEMENT

1.1 Duration: This Agreement is for a period of one (1) year commencing on the 1st day of July 2023 and ending on the 31st day of December 2023.

1.2 Services: Pursuant to the terms of this Agreement, the Organization agrees to provide Arts & craft activities to Clifton Park residents as specified by the Town of Clifton Park Director of Parks, Recreation and Community Affairs (hereinafter referred to as the "Director"). The Town of Clifton Park will provide registration organization and promotion of the Youth Art Workshops and Youth Art Workshops, operated and controlled by the Organization and will be supervised by the Organization.

a. The Town of Clifton Park will develop a class roster through the Town registration system. If a wait list is developed, the Town will oversee and remove individuals from the waitlist and place them in the registration system as

open positions are made available by the Organization. The Organization shall not create a separate registration system or waitlist for the Youth Art Workshops.

b. The Town of Clifton Park will create and make available uniform registration forms as part of the registration system. The Organization shall not create a separate registration form for the Youth Art Workshops. The Town will only accept the Town registration form.

1.3 Fees: All registration fees shall be made payable to "The Town of Clifton Park."

a. Town Fees: When program is held on facilities other than town owned, the Town of Clifton Park will retain 10% of registration fees, based on total enrollment, which will be deducted after the payment of any facility use fees to any non-Town entity. When program is held at a Town-owned indoor or outdoor facility, Town of Clifton Park will retain 15% of registration fees based on total enrollment, in addition to paperwork provided to the Organization to cover utility and administrative costs. These fees are based on registrations being made online or otherwise directly from residents to the Parks & Recreation office. Any deviation from this will incur an additional 5% fee to cover additional administrative costs associated with manual inputting.

The remainder of registration fees will be paid to the Organization in three installments payable prior to program start, during programming and at the close of the program after all billing is received.

b. Organization Fees: The Organization is permitted pursuant to this Agreement to charge persons participating in the Clifton Park Program a reasonable participation fee to offset the Organization's costs for the organization, operation, control and supervision of the Youth Art Workshops.

c. Refund Policy: The Town of Clifton Park's refund policy is as follows: "All refund requests must be in writing to the Town of Clifton Park Office of Parks, Recreation and Community Affairs and be received 10 days prior

to start of program. No refunds will be considered after that date. There will be a \$10 non-refundable charge on all registrations received prior to the 10-day period.” Organization shall strictly follow the refund policy and refer all refund questions to the Director.

1.4 Personnel: The Organization is an independent contractor. Officers, directors and employees of the Organization are not agents or employees of the Town, may not identify themselves as employees of the Town and are not authorized to act on behalf of the Town. The Organization assumes sole responsibility for the hiring, training and supervision of its personnel and all other matters related to the organization, operation, control and supervision of the Youth Art Workshops. The Town requires proof that the Organization provides background checks under the New York State Sex Offender Registry for all staff interacting with youth, including coaches and volunteers which must be submitted to the Director at least seven days prior to program start.

1.5 Facilities: During the term of this Agreement, and any renewals thereof, the Town agrees to provide the Organization with facilities to conduct Youth Art Workshops either utilizing town-owned facilities or by renting space elsewhere, as the Youth Art Workshops require.

a. Approval for use of Facilities: Pursuant to paragraph 1.5 of this Agreement, the Organization agrees that it must obtain the written approval of the Director in order to conduct Youth Art Workshops. Such written approval must be obtained each year during the term of this Agreement and any renewals thereof and will include but not be limited to the dates, times and locations of the Youth Art Workshops. Such written approval must be obtained by January 1st each year. In the event that the Organization fails to obtain the written approval of the Director, no such camp will be held.

b. Integrity of Town Facilities: The Organization agrees that it will not cause or allow the facilities used by the Organization to be damaged in any manner whatsoever, and that it will not alter or change the facilities, except with the prior written consent of the Town. The facilities shall be maintained in good order while used by the Organization and when the Organization's use of the facilities is finished, they shall be in as good a condition as they were upon entry

by the Organization, reasonable wear and tear accepted. In the event that the Organization or any of its employees, guests or invitees causes damage or destruction to the facilities, the Organization agrees to promptly repair/replace and pay the cost of said repair/replacement.

c. Organization Property: The Organization agrees that it assumes the risk of loss and/or damage while its personal property is at a town facility. The Town assumes no responsibility whatsoever for any Organization personal property placed at a town facility and the Organization hereby expressly relieves and discharges the Town from any and all liability for any loss, injury or damage to persons or property that may be sustained or incurred as a result of the location of Organization personal property at town facilities.

d. Town Announcements, Signs & Posters: The Town reserves the right to make any announcements and display any signage, posters and/or banners and to distribute literature at any time at all Town Facilities, including facilities and field(s) used by the Organization.

e. Organization Announcements, Signs & Posters: The Organization announcements at Town Facilities must be related to Organization business and must be approved by the Director prior to being made. The Organization shall not post or allowed to be posted any signs, cards or posters on Town Facilities except as approved by the Town and in such display areas as the Town may provide. Use of such areas is a non-exclusive right. The Town will remove any unauthorized signs on Town Facilities at the Organization's expense.

f. Objectionable Persons: The Town reserves the right to refuse admission to, eject or cause to be ejected from, Town facilities, any objectionable person or persons; and neither the Town nor any of its officers, agents or employees shall be liable to the Organization for any damage that may be sustained by the Organization through the exercise by the Town of such right.

1.6 Publicity and Marketing: The Organization shall promote the program as a "Town of Clifton Park camp" in all promotional material, brochures, electronic media and press releases produced by the Organization. The Town will promote the

Youth Art Workshops in recreation booklets, online registration system, press releases and website.

1.7 Organization Website: The Organization will not maintain a separate website for the promotion or administration of the Arts & craft activities. If Organization has its own website maintained in the ordinary course of its business other than the Arts & craft activities, any material added to the Organization's website relating to the is subject to the prior written approval of the Director.

1.8 Audit of Books and Records. The Organization will maintain financial Books and records sufficient to determine the source and disposition of all funds collected from all sources for at least three years following the end of each program year, and make such books and records available to the Town upon at least 14 days reasonable notice.

ARTICLE II

TERMINATION OF AGREEMENT

2.1 Right to Cancel or Revoke: The Town Board, acting by resolution reserves and is hereby granted the right, with or without cause, to cancel or revoke this Agreement by providing the Organization a prior written sixty (60) day notice to terminate as indicated in paragraph 5.3. The Organization can likewise terminate said Agreement by providing a prior written sixty (60) day notice to the Town as set forth in paragraph

2.2 Offset: In the event the Arts & craft activities is terminated the Town will return all registration fees to registrants, either in full or pro-rata. The Organization agrees to return any unused pro-rata portion of any pre-paid offset by the Town within ten (10) business days of the termination of this Agreement.

2.3 Agreement to Vacate Premises: In the event this Agreement is terminated by any party for any reason, the Organization agrees to immediately vacate any Town Facilities occupied by it. Said Town Facility shall be vacated within seven (7) days of the termination of this Agreement. In the event that the Organization fails to vacate any Town Facility occupied by it, the Town, on seven (7) days written notice to the Organization, shall remove at the expense of the Organization all personal property remaining in Town Facilities. The Organization shall be responsible for the payment of

any storage costs for such personal property and the Organization further agrees that the Town shall in no way be held responsible for loss, damage or claims for personal property removed or stored under this provision.

ARTICLE III

REPRESENTATIONS AND WARRANTIES

In order to induce the Town to enter into this Agreement and to provide the Organization with the use of Town Facilities and pay the offset as herein provided for, the Organization makes the following representations and warranties, which shall survive the execution and delivery of this Agreement.

3.1 Status: The Organization, in good standing under the laws of the State of New York or as an individual, has the power and authority to enter into this Agreement and organize, operate, control and supervise The Blooming Artist, Inc..

3.2 Power and Authority: The Organization has the power to execute, deliver and carry out the terms and provisions of this Agreement. The Organization has taken, or caused to be taken, all necessary action, (including, but not limited to, checking the Constitution or Bylaws of the Organization) to execute and deliver the instruments and documents delivered by it pursuant to this Agreement.

3.3 No Litigation: Except as set forth in any annexations hereto, no actions, suits or proceedings are pending, or to the Organization's knowledge, are threatened against the Association before any court, arbitrator or governmental or administrative body, which might result in any material adverse change in the Organization's business, operations, properties, assets or financial or other condition, or otherwise affect the Organization's ability to perform its obligations pursuant to the terms of this Agreement. The Organization is not in default in any material respect under any applicable statute, rule order, decree or regulation.

3.4 Legal Compliance: The Organization agrees that the Organization and all of the Organization's staff, crew, employees, agents and volunteers shall abide by, and conform to all federal, state and local laws, rules and regulation and by all Town Facility rules and regulations. The Organization agrees to acquire and pay for any and all necessary licenses and/or permits which may be required.

3.5 ADA: The Organization agrees to abide by, and conform to, the Americans with Disabilities Act, as applicable. The Organization shall be responsible for ensuring that all services for individuals with disabilities, as outlined in this Act, are fulfilled in relation to the Arts & craft activities and its events.

3.6 Organization Provided Equipment: The Organization warrants that all equipment brought onto Town Facilities shall be in good working order and meet applicable safety regulations. The Organization accepts all responsibility for proper and safe operation, supervision and guarding of its equipment.

ARTICLE IV

MISCELLANEOUS

4.1 Modification and Waiver: No modification or waiver of any provision of this Agreement, and no consent by the Town to any departure therefore by the Organization, shall be effective unless such modification or waiver is in writing and signed by the Director. Such modification or waiver shall then be effective only for the period, on the conditions and for the specific instances and purposes specified in such writing.

4.2 New York Law: This agreement shall be construed in accordance with and governed by the laws of the State of New York.

4.3 Notices: All notices, requests, demands or other communications provided for herein shall be in writing and shall be deemed to have been given when sent by registered or certified mail, return receipt requested, addresses, as the case may be, to:

Parks, Recreation & Community Affairs

Mike Woerner, Director

1 Town Hall Plaza

Clifton Park, NY 12065

Or to any other person or persons either party designates in writing to the other from time to time in the manner provided above.

4.4 Headings: Headings in this Agreement are for convenience and reference only. They are not part of this Agreement and shall not be used to explain, restrict, enlarge or otherwise modify any provision hereof.

4.5 Binding Effect: This Agreement shall be binding upon and insure to the benefit of the parties and their respective successors and assigns. This Agreement represents the full and final agreement of the parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their respective officers the day and year first above written. The persons signing this agreement represent his/her organization and has the permission of, and the legal authority for, the independent contractor herein.

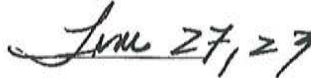
TheBloomingArtist,Inc.

By:



Cynthia Romano

Date:



June 27, 23

Town of Clifton Park New York

By:

Philip Barrett, Supervisor

Date:

Town of Clifton Park Recreation Program Proposal Form



Please print clearly and fill out both sides of this form completely. Thank you.

CONTACT NAME:	CYNTHIA ROMANO	TODAY'S DATE:	06/23/23
ADDRESS:	675 GROOMS ROAD, CLIFTON PARK NY 12065	PHONE:	518-280-4928
EMAIL:	contact@thebloomingartist.gallery	FAX:	
ORGANIZATION AFFILIATION: (IF APPLICABLE)	THE BLOOMING ARTIST, INC.	IS THIS ORGANIZATION LOCATED WITHIN THE PHYSICAL BOUNDARIES OF THE TOWN OF CLIFTON PARK?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
PROGRAM NAME:	YOUTH ART WORKSHOPS	AGE GROUP:	6-11 YEARS
HEAD COACH(ES): PLEASE ATTACH A RESUME FOR ALL INDIVIDUALS LISTED AS "HEAD COACH"	CYNTHIA ROMANO		
SESSIONS: (INCLUDE DATES & TIMES)	<p>ALL WORKSHOPS 1-3PM</p> <p>09/25/23, MONDAY: LEAF PRINTING WORKSHOP $45^{\circ} \times 18 = 810 \times 10 = 81,00.00$</p> <p>10/09/23, MONDAY: FOIL SKULL MAKING WORKSHOP</p> <p>11/10/23, FRIDAY: AMERICAN FLAG COLLAGE WORKSHOP <i>cut check 2 weeks</i></p> <p>11/18/23, SATURDAY: THANKSGIVING YOUTH PAINT & SIP</p> <p>12/07/23, THURSDAY: HOLIDAY ORNAMENT CREATING WORKSHOP*</p> <p>12/08/23, FRIDAY: HOLIDAY ORNAMENT CREATING WORKSHOP* <i>cut checks</i></p> <p>12/27/23, WEDNESDAY: YOUTH PAINT & SIP</p> <p>12/28/23, THURSDAY: INTRO TO WHEEL THROWING</p> <p>12/29/23, FRIDAY: TISSUE PAPER COLLAGE WORKSHOP <i>cut checks</i></p> <p>01/15/24, MONDAY: HOT COCOA MUG MAKING</p> <p>*ORNAMENTS WILL BE DIFFERENT!</p>		
PROGRAM DESCRIPTION:	<p>JOIN US HERE AT THE BLOOMING ARTIST GALLERY & INSTRUCTION FOR ONE OR MORE OF OUR 1-DAY WORKSHOPS! EACH WORKSHOP FEATURES A UNIQUE ART PROJECT DURING WHICH STUDENTS WILL LEARN NEW SKILLS INVOLVING VARIOUS MEDIUMS. FOR MORE DETAILED INFORMATION ABOUT OUR PARTICULAR WORKSHOPS PLEASE VISIT OUR WEBSITE OR CONTACT THE BLOOMING ARTIST.</p>		

POTENTIAL SITE:	THE BLOOMING ARTIST GALLERY & INSTRUCTION, 675 GROOMS ROAD, CLIFTON PARK NY 12065		
FEE: (PLEASE KEEP IN MIND THAT THE TOWN RETAINS 10% OF ALL FEES FOR PROGRAMS HELD IN OUTDOOR FACILITIES AND 20% FOR PROGRAMS HELD IN INDOOR FACILITIES). PLEASE INCLUDE ANY EARLY BIRD OR FAMILY DISCOUNTS.	\$45, ALL SUPPLIES INCLUDED		
ANY OTHER RELEVANT INFORMATION ON THE PROGRAM?	WWW.THEBLOOMINGARTIST.GALLERY 6-18 KIDS PER SESSION		
PLEASE RETURN THIS COMPLETED FORM TO: OFFICE OF PARKS, RECREATION & COMMUNITY AFFAIRS 1 TOWN HALL PLAZA CLIFTON PARK, NY 12065 FAX: 518-383-5088			
APPLICANT SIGNATURE: CYNTHIA ROMANO		DATE: 06/23/23	
*** FOR TOWN PURPOSES ONLY ***			
NOTES: <hr/> <hr/> <hr/> <hr/> <hr/>	APPROVED BY P&R INITIAL: DATE:		

Cynthia, Zlogar

From: noreply
Sent: Thursday, June 29, 2023 11:07 AM
To: Cynthia, Zlogar; Michael, Woerner
Cc: Jean, Spiegel; Phil Barrett; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli; Agatha, Reid; Christopher, O'Hara
Subject: Resolution Request for TB Meeting: 07-17-2023 or any day that works best for you
PARKS & RECREATION
Attachments: 649d9df5132c4-Blooming Artist contract.pdf

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

An item has been submitted to the Resolution Request form for review.

Department: **PARKS & RECREATION**
Your email: **mwoerner@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **Agatha Reid**

Requested Meeting Date: **07-17-2023**

Alternate Date any day that works best for you

Brief Description: **Town supervisor to sign contract for new fall program [blooming artist]**

Budget #: **A-7330-15-350**
Budget Description: **new fall program- blooming artist**
\$ Amount: **\$7290.00**
Procurement Policy, please describe. **new fall program blooming artist**
Additional Comments/Details: **new fall program**

RESOLUTION
#10

Resolution No. _____ of 2023, a resolution authorizing the hiring of additional assistants for the Adventure Challenge Course, per Schedule A.

Introduced by, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire additional Adventure Challenge Assistants to conduct the 2023 Project Adventure Program within the Department of Parks, Recreation and Community Affairs; now, therefore, be it

RESOLVED, that the individuals on the attached Schedule A are appointed to said positions, at the salary amounts listed on Schedule A, effective retroactively to July 6, 2023, to be paid from A7621-E2360 (Assistant),

SCHEDULE A

Adventure Challenge Alternate Hires

Lucas Alger	Step 1	\$17.50	A-7621-E2360
Spencer Lanoie	Step 1	\$17.50	A-7621-E2360
Jameson Senecal	Step 1	\$17.50	A-7621-E2360

Cynthia, Zlogar

From: noreply
Sent: Tuesday, July 11, 2023 11:35 AM
To: Cynthia, Zlogar; Michael, Woerner
Cc: Jean, Spiegel; Phil Barrett; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli; Agatha, Reid; Christopher, O'Hara
Subject: Resolution Request for TB Meeting: 07-17-2023 or PARKS & RECREATION
Attachments: 64ad76bd84cab-Adventure Challenge Alternate Hires.docx

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

An item has been submitted to the Resolution Request form for review.

Department: **PARKS & RECREATION**
Your email: **mwoerner@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **Agatha Reid**

Requested Meeting Date: **07-17-2023**

Alternate Date

Brief Description: **hiring e alternate employees for adventure chalenge**

Budget #: **A-7621-E2360**

Budget Description: **hiring staff**

\$ Amount:

Procurement Policy, please describe.

hiring staff

Additional Comments/Details:

hiring alternate staff to cover leave and loss of one element

RESOLUTION
#11

Resolution No. _____ of 2023, a resolution authorizing M.A. Shafer Construction of Altamont, NY to supply and install playground equipment at the Country Knolls playground in the Longkill 1 Park District.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board, as commissioners of the Longkill 1 Park District, wish to authorize improvements to the playground equipment at the Country Knolls playground on Burning Bush Blvd, and

WHEREAS, at the Park District's request, the Department of Buildings and Grounds solicited quotes for installing playground equipment at the playground, and

WHEREAS, after a bid opening on June 28, 2023, MJ Engineering reviewed the bids received and performed an evaluation of the bid submitted by M.A. Shafer Construction, and

WHEREAS, MJ Engineering finds that M.A. Shafer Construction is qualified to perform the work for which they bid, and has advised that the prices bid for the work are reasonable for the project, and

WHEREAS, M.A. Shafer Construction, 4928 Western Turnpike, Altamont, NY submitted the lowest responsive quote to supply and install the equipment in an amount not to exceed \$189,500, now, therefore be it

RESOLVED, that the Town Board accepts the recommendation of MJ Engineering and hereby awards the playground equipment improvement project to M.A. Shafer Construction, pursuant to General Municipal Law Section 103, at a cost not to exceed \$189,500, and be it further

RESOLVED, that M.A. Shafer Construction is authorized to supply and install equipment, as detailed in the bid specifications, at the Country Knolls playground in the Longkill 1 Park District, at a cost not to exceed \$189,500, to be paid from SP5-07123-00200 (Longkill 1 Park District-Longkill 1 Contractual-Equipment), and be it further

RESOLVED, that the Comptroller is authorized to transfer \$147,858 from SP5-00915 (Longkill 1 Park District-Assigned Fund Balance) to SP5-07123-00200 (Longkill 1 Park District-Longkill 1 Contractual-Equipment) to cover the balance of the project.



July 11, 2023

Mr. Phil Barrett, Supervisor
Town of Clifton Park
1 Town Hall Plaza
Clifton Park, NY 12065

RE: **Country Knolls Park Playground Improvements
Town of Clifton Park
Post-Bid Analysis**

Dear Supervisor Barrett,

M.J. Engineering and Land Surveying, P.C. (MJ) has reviewed the bids received on June 28, 2023 for the above referenced project. MJ has performed an evaluation of the bid submitted by the apparent low bidder, MA Schafer Construction of Altamont, NY. MA Schafer's bid is \$189,500.00 for the work of the contract which includes site improvements and installation of playground equipment at the Country Knolls Park.

The project received a total of three competitive bids. Table 1 includes the final bid tabulation and comparison to the final cost estimate. The apparent low bidder is approximately 21.2% lower than the construction estimate. MA Schafer has not expressed any concerns in regard to completing the work of the contract for the bid amount which they provided.

Table 1 Bid Results		
Bidder	Bid Total	Difference from MJ Estimate (%)
Final Construction Estimate	\$234,000	-
MA Schafer Construction	\$189,500	-21.0%
Trinity Construction Inc	\$255,273	+8.7%
Gallo Construction Corp	\$295,000	+23.1

Additionally, we have reviewed the list of projects provided by Gallo Construction. The list contains projects of similar size, type and complexity to this project and demonstrates that the low bidder meets the project specific experience requirements. The low bidder has a satisfactory history of overall performance, including quality of work and adherence to project schedule. Additionally, the low bidder has no history of default on any work.

Therefore, we recommend awarding the construction contract for the Country Knolls Park Playground Improvements Project to MA Schafer Construction of Altamont, NY as their bid has been deemed to be fair and reasonable, and they are qualified to perform the work in which they bid.

Please do not hesitate to contact me if you have any questions.

Best Regards,

Traci Sousa, PE
Project Manager

**RESOLUTION
#12**

Resolution No. _____ of 2023, a resolution authorizing Janet Gomes to attend the NYSAMCC Annual Conference in Verona, NY September 17-20, 2023.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the State requires all Court Clerks to attend a training session on a yearly basis, and

WHEREAS, NYSAMCC will provide the necessary training for court clerks at the annual fall conference held in Verona, NY from September 17-20, 2023, and attendance at this meeting would provide a public benefit to the Town; now, therefore, be it

RESOLVED, that Court Clerk, Janet Gomes, is hereby authorized to attend the NYSAMCC annual conference in Verona, NY from September 17-20, 2023, to be paid from A1110-001 (Training & Conferences) at an estimated cost not to exceed \$1,100.

Janet A. Gomes

From: NYS Association Magistrate Court Clerk
Sent: Friday, July 7, 2023 7:26 PM
Subject: 2023 Conference Registration is now OPEN
Attachments: DRAFT 2023 Annual Conference agenda 61623.pdf; basket raffle.pdf

Importance: High

We are pleased to announce that registration for NYSAMCC's 43rd Annual Conference is OPEN! At conference, you will have the opportunity to meet with instructors and participate in live question/answer sessions. Attached you will find a draft of the agenda.

The conference will be held September 17th – 20th at the Turning Stone Resort 5218 Patrick Road, Verona, NY 13478.

Pricing is as follows:

Conference Registration Fee: \$100

Package rates: Single Occupancy: \$895 Double Occupancy: \$658 per person

All attendees must register and pay the registration fee to attend the conference. No walk ins or on-site payments will be accepted. If you wish to stay on-site you must purchase the hotel lodging package which includes a 3 night hotel stay and all meals.

Registration is being handled **ONLINE ONLY** this year. To register for the conference please visit: <https://na.eventscloud.com/750374>

This year the site will allow you to register for the conference, select your lodging package and/or order any commuter meals all in the same place. In an effort to simplify the process, all payments will be collected by the Association. All packages must be paid in full. No vouchers or PO's are able to be accepted. Once you complete and pay for the registration and hotel package, shortly after, you will receive a confirmation from the hotel.

- If you choose to pay by check, please print a copy of your registration, make check payable to NYSAMCC Inc and mail both to NYSAMCC PO Box 852, Troy NY 12181.
- If you choose to pay by credit card, you will click on a link that will redirect you to Value Payment Systems to submit your payment. If you miss the link, it will be in your confirmation email. Please be aware there is a convenience fee to pay by credit or debit card.

DEADLINE!!!

The deadline to register for the conference, hotel and meals is September 1, 2023.

SCHOLARSHIPS

Did you know that we offer both full and partial scholarships to members whose municipalities are fiscally unable to pay for your attendance at the conference? You can apply for a scholarship

here: <https://www.nysamcc.com/173/Scholarship-Opportunities> The deadline to apply for a scholarship is August 1, 2023.

BASKET RAFFLE

Our basket raffle to benefit the scholarship fund will return this year! Attached is a flyer. If you are willing to donate a basket we would greatly appreciate it!

**CLIFTON PARK JUSTICE COURT
5 MUNICIPAL PLAZA
CLIFTON PARK, NEW YORK 12065
(518) 371-6668**

**ROBERT A. RYBAK
TOWN JUSTICE**

**JAMES F. HUGHES
TOWN JUSTICE**

DATE: July 11, 2023

FROM: JAMES F. HUGHES
Town Justice

ROBERT A. RYBAK
Town Justice

TO: Town Board

RE: Court clerk Training

We would respectfully request Town Board approval for Janet Gomes to attend a training session to be held in Verona, NY from September 17 – 20, 2023 at a total cost not to exceed \$1,100. A proposed resolution for your consideration has been submitted electronically. Supporting documentation is also attached.

If you have any questions, please feel free to contact us at your convenience.

Cynthia, Zlogar

From: noreply
Sent: Tuesday, July 11, 2023 10:36 AM
To: Cynthia, Zlogar; Judge Rybak
Cc: Jean, Spiegel; Phil Barrett; Mark Heggen; Tom McCarthy; Lynda Walowit; Anthony Morelli; Agatha, Reid; Christopher, O'Hara
Subject: Resolution Request for TB Meeting: 07-17-2023 or next available date Justice Court
Attachments: 64ad68e49b780-resolution training.pdf; 64ad68e49ccc3-Gomes training.pdf

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

An item has been submitted to the Resolution Request form for review.

Department: **Justice Court**
Your email: **rrybak@nycourts.gov**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **Connie Brown**

Requested Meeting Date: **07-17-2023**

Alternate Date **next available date**

Brief Description: **Approval for a clerk to attend a conference.**

Budget #: **A-1110-001**

Budget Description: **training**

\$ Amount: **\$1,100**

Procurement Policy, please describe. **Clerks are required to undergo yearly training. This conference will provide Ms. Gomes with this training and she will pass along what she learns to other clerks.**

Additional Comments/Details:

RESOLUTION
#13

Resolution No. _____ of 2023, a resolution authorizing the Supervisor to sign a Lease Agreement with JPMorgan Equipment Finance (“Equipment Finance”) for leasing of General Fund and Highway Fund vehicles and equipment.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, numerous departments have requested that new vehicles and/or equipment be acquired for use by those departments, and

WHEREAS, the Town Board wishes to accomplish the acquisition of vehicles and equipment for use by various departments, as well as upcoming acquisitions by the Highway Department with cost effective municipal financing, and

WHEREAS, the comptroller’s office received responses to a request for quotes to local banks for financing rates through a master lease for municipal vehicles and equipment, and

WHEREAS, Equipment Finance submitted the lowest financing rate proposal, and

WHEREAS, the Town Board determines that financing recently approved acquisitions of vehicles and equipment for municipal use is best accomplished through a Master Lease Agreement with Equipment Finance at competitive lease financing rates; now, therefore be it

RESOLVED, that the Town Supervisor is authorized to enter into a Lease Agreement with Equipment Finance for the lease/purchase of new vehicles and equipment throughout Town, for seven years, at a total cost not to exceed \$2,122,825.78, or \$340,265.94/year, to be paid starting in 2023.

Quote/Bid Proposal for:
Installment Purchase Contract (Lease) Financing
For the
Town of Clifton Park

Proposal Submission:

1. One copy of your proposal for providing Installment Purchase Contract (Lease) Financing emailed to the Town of Clifton Park by **Thursday, July 13, 2023** at the office of the Comptroller, mheggen@cliftonpark.org, Town of Clifton Park, One Town Hall Plaza, Clifton Park, NY 12065.
2. All proposals received after this deadline will not be considered. Any questions regarding this request should be directed to Mark E. Heggen, Town Comptroller at (518) 348-7333.
3. The Town will not reimburse proposers for any expenses incurred in connection with this request including costs of preparing the response and/or providing any additional information. All material that is submitted in response will become the sole property of the Town.
4. Your proposal submitted in response to this request is a binding offer valid from the proposal opening date until 30 days thereafter.
5. The Town's selection of the successful Proposer shall not be binding until such selection is approved by the Town Attorney and the Town Board.
6. Proposals will be evaluated based on total cost, ability to perform, requirements of the lessor, experience, and on any other terms or conditions stipulated in each proposal.
7. The Town of Clifton Park reserves the right to reject any or all bids/quotes, to waive any or all informalities, and to award based upon the best interests of the Town of Clifton Park. The attached Proposal Form must be completed and included with each quote.

By submitting a bid/quote, each potential lessor is agreeing to abide by all provisions of this quote. No terms or conditions of the lessor may be imposed on the Town of Clifton Park that supersede or contradict this proposal.

Proposal Requirements:

1. The installment purchase contract principal amount will be approximately \$2,122,825.78.
2. The interest rate quoted will remain stable throughout lease term and will include any and all fees or expenses associated with this financing.
3. It is intended that the interest component of the rental payment will be tax exempt pursuant to Internal Revenue Code section 103.
4. The estimated useful life of the equipment is 7-15 years.

Quote/ Bid Proposal for Installment Purchase Contract (Lease) Financing

5. The funds will be utilized in the following manner: with an anticipated closing date of **August 1, 2023**

Purchase of (6) Highway Trucks & Plows	\$ 1,383,040.00
Vibratory Roller for Highway use	58,800.00
Reimbursement of the following:	
Kubota Dingo TX1000 Wide Track	45,542.10
Billy Goat Hurricane Blower	10,625.99
Toro Z Master Mower	17,641.18
Toro Groundmaster 5910 Mower	112,750.00
2022 Chevrolet Silverado 2500	50,406.00
2022 Chevrolet Silverado 2500	50,406.00
2022 Dodge Durango	35,576.00
2022 Dodge Durango	35,576.00
Radios and equipment to Durango	12,773.50
2022 Ford F-150	27,680.51
2022 Ford F-150	27,680.51
2022 Dodge Ram	39,099.59
2022 Dodge Ram	39,099.59
2022 Ford F-150	58,156.60
Bobcat Compact Wheel Loader	87,416.16
Toro Greensmaster Mower	<u>30,556.05</u>
 Total	 <u>\$ 2,122,825.78</u>

6. Each bid should be accompanied by a repayment schedule listing principal, interest and total annual payments.
7. The term of the lease will be for 7 years.
8. Among other factors, the low bid/quote will be determined by the lowest amount indicated for a total of payments with the requirement that the quote will meet all other conditions listed herein.
9. The installment purchase contract financing will be in the amount of \$2,122,825.78, with the first payment due and payable at the beginning of the first year. The remaining balance of payments **will be due in equal installments annually** thereafter.
10. There shall be a \$1 (one dollar) buyout at lease expiration.
11. All manufacturers' warranties shall be assigned by the lessor to the Town of Clifton Park.

12. The Lease shall be subject to cancellation by the Town of Clifton Park annually and shall include the following paragraphs:

“This Agreement shall be deemed executory only to the extent of the monies appropriated and available for the purpose of the Agreement, and no liability on account therefor shall be incurred by the Town of Clifton Park beyond the amount of such monies. This Agreement is not a general obligation of the Town of Clifton Park. Neither the full faith and credit nor the taxing powers of the Town of Clifton Park are pledged to the payment of any amount due or to become due under this Agreement. It is understood that neither this Agreement nor any representation by any public employee or officer creates any legal or moral obligation to request, appropriate or make available monies for the purpose of the Agreement.”

13. The sole security shall be the equipment or machinery. In the event of insufficient funds be appropriated to pay this obligation, this equipment may be sold on behalf of the lessor entitled to receive such payments, provided that any excess proceeds from such a sale shall be paid to the Town of Clifton Park after deduction of obligations, taxes or other expenses of the lessor.
14. During the term of any lease covered by this contract the Lessee shall have the option to prepay the outstanding principal balance or portions of the balance. The Town of Clifton Park shall not accept a proposal which stipulates pre-payment penalties.
15. The Highway vehicles will be paid and delivered in 2023.

Quote Proposal Form:
Installment Purchase Contract (Lease) Financing
TOWN OF CLIFTON PARK
Mark Heggen, Comptroller
One Town Hall Plaza, Clifton Park, NY
mheggen@cliftonpark.org
(Call with questions: 518-348-7333)

Lessor/Agent: JPMorgan Chase Bank, N.A.

Address: 1111 Polaris Parkway Floor 1A Columbus, OH 43240

Phone No. (312) 732-7333 Fax No. Not applicable.

E-mail address: Michael.j.lucas@jpmorgan.com

Contact Person: Michael J. Lucas

Title: Executive Director

Annual Interest Rate: 4.02%

Annual Equal Payment Amounts \$340,265.94

Total of Payments: \$2,381,861.59

Signature:  Date: July 13, 2023

Note: Please attach a payment schedule with your quote.

Amortization / Payment Schedule

Aggregate average life (lending).....3.615 years

Rate.....4.02000000%

Date	starting balance	takedowns	debt service	interest	principal	remaining balance
8/1/2023	\$ -	\$2,122,825.78	\$ 340,265.94	\$ -	\$ 340,265.94	\$1,782,559.84
8/1/2024	\$1,782,559.84	\$ -	\$ 340,265.94	\$ 71,658.91	\$ 268,607.04	\$1,513,952.80
8/1/2025	\$1,513,952.80	\$ -	\$ 340,265.94	\$ 60,860.90	\$ 279,405.04	\$1,234,547.76
8/1/2026	\$1,234,547.76	\$ -	\$ 340,265.94	\$ 49,628.82	\$ 290,637.12	\$ 943,910.64
8/1/2027	\$ 943,910.64	\$ -	\$ 340,265.94	\$ 37,945.21	\$ 302,320.73	\$ 641,589.91
8/1/2028	\$ 641,589.91	\$ -	\$ 340,265.94	\$ 25,791.91	\$ 314,474.03	\$ 327,115.88
8/1/2029	\$ 327,115.88	\$ -	\$ 340,265.94	\$ 13,150.06	\$ 327,115.88	\$ (0.00)
Total		\$2,122,825.78	\$2,381,861.59	\$259,035.81	\$2,122,825.78	

M&T Bank
– Sample Amortization Schedule –

Town of Clifton Park

Compound Period: Monthly

Nominal Annual Rate: 5.664 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Lease	08/01/2023	2,122,825.78	1		
2 Lease Payment	08/01/2023	357,000.06	7	Annual	08/01/2029

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Lease Payment	Interest	Principal	Balance
Lease	08/01/2023				2,122,825.78
1	08/01/2023	357,000.06	0.00	357,000.06	1,765,825.72
2023 Totals		357,000.06	0.00	357,000.06	
2	08/01/2024	357,000.06	102,654.08	254,345.98	1,511,479.74
2024 Totals		357,000.06	102,654.08	254,345.98	
3	08/01/2025	357,000.06	87,867.99	269,132.07	1,242,347.67
2025 Totals		357,000.06	87,867.99	269,132.07	
4	08/01/2026	357,000.06	72,222.34	284,777.72	957,569.95
2026 Totals		357,000.06	72,222.34	284,777.72	
5	08/01/2027	357,000.06	55,667.14	301,332.92	656,237.03
2027 Totals		357,000.06	55,667.14	301,332.92	
6	08/01/2028	357,000.06	38,149.52	318,850.54	337,386.49
2028 Totals		357,000.06	38,149.52	318,850.54	
7	08/01/2029	357,000.06	19,613.57	337,386.49	0.00
2029 Totals		357,000.06	19,613.57	337,386.49	
Grand Totals		2,499,000.42	376,174.64	2,122,825.78	

Cynthia, Zlogar

From: noreply
Sent: Tuesday, July 11, 2023 5:03 PM
To: Cynthia, Zlogar; Mark Heggen
Cc: Jean, Spiegel; Phil Barrett
Subject: Resolution Request for TB Meeting: 07-17-2023 or Comptroller

COMPTROLLER APPROVAL or Comments:

ATTORNEY APPROVAL or Comments:

An item has been submitted to the Resolution Request form for review.

Department: **Comptroller**
Your email: **Mheggen@cliftonpark.org**

Sponsor/Contact as shown on the agenda (i.e. P. Barrett, A. Morelli, D. Bull, etc.): **P Barrett**

Requested Meeting Date: **07-17-2023**

Alternate Date

Brief Description: **Authorize Town Supervisor to sign documents relating to lease purchase of vehicles and equipment. Quote to come in 7/13/23**

Budget #: **Various based on ysage**

Budget Description:

\$ Amount:

Procurement Policy, please describe.

RFP

Additional Comments/Details: **Will bring documents.**

RESOLUTION

#14

Resolution No. _____ of 2023, a resolution authorizing the purchase of three flashing crosswalk systems.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 117 of 2017 and No. 141 of 2018, the Town was authorized to purchase flashing beacons to increase awareness at pedestrian crosswalks at several locations throughout town, and

WHEREAS, the Town Board wishes to expand the program by the acquisition of additional units, which provide uniformity within the Town and have become recognizable to motorists and users, and

WHEREAS, the flagship crosswalk systems previously acquired by the Town perform as intended and are successful in raising awareness of speeds and of the crosswalks and trails where they have been implemented, and

WHEREAS, the three proposed crosswalk beacons will be installed at the following locations:

- Crosswalk at Longkill Road near Parkside Trail
- Crosswalk at Ushers and Hillcrest
- Crosswalk at Miller Road (connecting current trail network with the trail from Miller Road to Settler's Hill)

WHEREAS, the Town Board is compelled to establish required timeframes for installation of these public safety devices due to the issues of delay in the installation of previously authorized crosswalk beacons, including the current crosswalk installation at Ushers Road at Wooddale Drive, which was initiated by the Board through an engineering plan and was ready to move forward in Spring 2021, as well as information that a set of crosswalk beacons has been sitting in the Highway Department for a year, and

WHEREAS, Traffic Systems, Inc, 1 Corporate Dr., Suite 1, Holtsville, NY, an authorized distributor of crosswalk beacons, provided the sole source options, per the attached; now, therefore be it

RESOLVED, that authorization is hereby granted for the purchase of three Carmanah R-920E Solar RRFB Crosswalk Systems at a cost of \$19,980 from A-3310-0200 (Traffic Safety – Equipment), and be it further,

RESOLVED the first two locations listed above will have beacons installed by the Highway Department within 2 weeks of delivery, and if the beacons are not installed within that time frame, a contractor will be hired for the installations, and be it further,

RESOLVED, the third location listed above will have a beacon installed following the Miller Road to Settler's Hill trail reconstruction project.

Resolution No. 117 of 2017, a resolution authorizing the purchase of three flashing crosswalk systems.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Town Supervisor has recommended that flashing beacons are warranted in the vicinity of the Vischer Ferry multi-use path to increase awareness at the existing pedestrian crosswalks, and

WHEREAS, the intersection, adjacent sidewalk along Vischer Ferry Road and existing crosswalk see a high volume of pedestrian and bicycle activity which warrants the installation of additional signage; now, therefore, be it

RESOLVED, that authorization is hereby granted for the purchase of three Carmanah BiDirectional Solar RFB Crosswalk Systems at a cost of \$15,150 from A-3310-2015 (Transportation-Traffic Control); and be it further

RESOLVED, that the Superintendent of Highways is authorized to install two flashing crosswalk systems in the vicinity of the Vischer Ferry multi-use path crosswalk at the Clifton Common and one on Clifton Park Center Road near Hollandale Apartments.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

May 1, 2017

Patricia O'Donnell, Town Clerk

Resolution No. 141 of 2018, a resolution authorizing the purchase of three flashing crosswalk systems.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, by Resolution No. 117 of 2017, the town was authorized to purchase three flashing beacons to increase awareness at pedestrian crosswalks along Vischer Ferry Road and Clifton Park Center Road, and

WHEREAS, the flagship crosswalk systems perform as intended and are successful in raising awareness of speeds and of the crosswalks and trails where they have been implemented, and

WHEREAS, the Town Supervisor recommends that three additional beacons be purchased for locations to be determined; now, therefore, be it

RESOLVED, that authorization is hereby granted for the purchase of three Carmanah BiDirectional Solar RRFB Crosswalk Systems at a cost of \$15,150 from A-3010-0200 (Public Safety – Equipment).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

June 4, 2018

Patricia O'Donnell, Town Clerk

Jean, Spiegel

From: Chris Pagniello <cpagniello@trafficsystemsinc.com>
Sent: Tuesday, June 27, 2023 9:06 AM
To: Jean, Spiegel
Subject: RE: Request for Quote
Attachments: Q23-253 Clifton Park, Jean Spiegel, RRFB Assemblies.pdf; Carmanah_DATA_R920-E.pdf

Good morning, Jean,

Attached please find an updated quote for the Carmanah R-920E RRFB crosswalk beacons. We were able to be consistent with pricing from last year with a minor adjustment for increased freight cost. These care the same RRFBs the Town has been using. Let me know if you need sole source documentation or if the manufacturer should provide additional quotes.

Best Regards,

Chris Pagniello
New York State Sales Manager

Traffic Systems, Inc.
14 Coventry Drive
Clifton Park NY 12065
Office:518-877-5401
Cell:516-690-1991
Fax:518-877-5402
www.trafficsystemsinc.com

From: Jean, Spiegel <JSpiegel@cliftonpark.org>
Sent: Friday, June 23, 2023 11:43 AM
To: Chris Pagniello <cpagniello@trafficsystemsinc.com>
Subject: Request for Quote

Hi Chris!,

Supervisor Barrett is looking for a quote on 3 complete Carmanah R920-E Solar powered systems(6 units). We had purchased from you last in May 2022 and our quote number was Q22-149B for your reference. Unit price was \$3318.00. Could you please put together another quote for me.
Thank you

Jean Spiegel
Town Supervisor's Office
Town of Clifton Park
(518) 371-6651 ext.240
jspiegel@cliftonpark.org



1 Corporate Drive, Suite 1
 Holtsville, NY 11742
 Phone: (631) 242-4292
 Fax: (631) 242-4296

Quote: Q23-253
 Date: 6/26/23
 To: Jean Spiegel - Town of Clifton Park
 From: William Teese - TSI
 Re: RRFB Assemblies

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
	Carmanah R920-E Solar-Powered RRFB Assembly, Each Includes (2) Lightbars and (1) 9"x12" Push Button Assembly	EA.	6	\$ 3,330.00	\$ 19,980.00
TOTAL					\$ 19,980.00

All pricing is confidential

All items are furnish only unless noted otherwise.

If certifications are required, this must be specified at the time of order. If not, this will elongate the certification process.

Freight: UPS parcel or courier freight shipping included. Expedited shipping available at customer's expense. For LI projects customer pickup at TSI warehouse assumed.

Terms: If new customer, order must be paid in full. Net 30 pending credit approval for subsequent orders.

If order paid by credit card, final total will be: \$20779.20

Should order be cancelled after receipt of PO, a 5% cancellation fee will apply.

Lead Time after written release and approvals:

Signals, Hardware, and LEDs: 8-10 weeks, larger quantities can be longer. Lead times may still be affected by global supply chain issues.

Cabinets, Controllers, Detection Equipment: 14-16 weeks, larger quantities can be longer. Lead times may still be affected by global supply chain issues.

Quote is valid for 30 days

R920-E

Solar-Powered Rectangular Rapid Flashing Beacon Data Sheet



Rectangular rapid flashing beacons (RRFBs) improve pedestrian safety by increasing yield rates to 72-96% at crosswalks*:

- ✓ The benchmark for RRFBs, the R920-E meets MUTCD requirements, including IA-21, and is Buy America compliant
- ✓ Compact and lightweight solar engine
- ✓ Audible pushbutton activation with all ADA compliance features
- ✓ Solar Power Report™ (SPR) prepared for every location to ensure battery longevity

Superior Design and Technology

The R920-E utilizes a self-contained solar engine integrating the Energy Management System (EMS) with an on-board user interface, housed in a compact enclosure together with the batteries and solar panel. MUTCD interim approval IA-21 flash pattern and multiple configurations enable the R920-E to handle all crosswalk applications.

Easy Installation

With its highly efficient and compact design, installation is quick and uncomplicated, dramatically reducing installation costs. Retrofitting can be done where existing sign bases are used to enhance existing marked crosswalks in minutes, and new installations can be completed without the cost of larger poles, new bases, and trenching.

Advanced User Interface

The R920-E comes with an on-board user interface for quick configuration and status monitoring. It allows for simple in-the-field adjustment of flash pattern, duration, intensity, ambient auto adjust, night dimming, and many more. Settings are automatically sent wirelessly to all units in the system.

Reliable

Every solar-powered model is solar-sized by location to ensure year-after-year operation. Carmanah includes a Solar Power Report to prove sustainability over a 12-month period.



MUTCD
compliant



Buy America
compliant



5-year limited
warranty



Solar-sized for
every location

* U.S. Department of Transportation Federal Highways Administration, Publication No. FHWA-HRT-10-043 - "Effects of Yellow Rectangular Rapid-Flashing Beacons on Yielding at Multilane Uncontrolled Crosswalks"

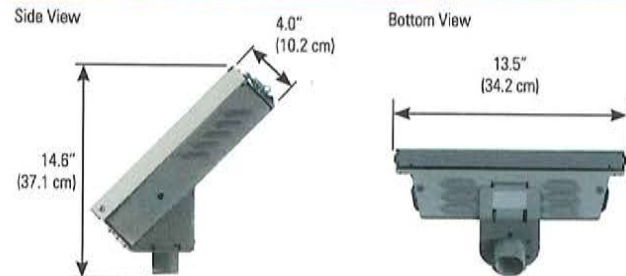
R920-E

Solar-Powered Rectangular Rapid Flashing Beacon Data Sheet

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SOLAR ENGINE DIMENSIONS



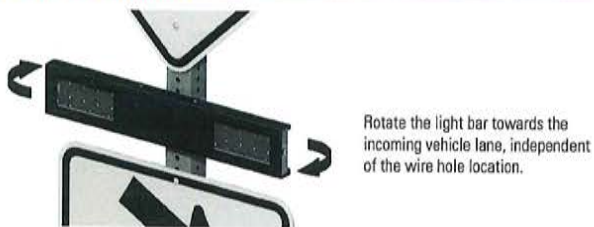
SOLAR ENGINE MOUNTING



LIGHT BAR CONFIGURATION



IN-THE-FIELD AIMING



BEACON SPECIFICATIONS

Optical	MUTCD interim approval IA-21 and MUTCDC compliant
	Purpose-built light bar optics = maximum efficiency and no stray light Exceeds SAE J595 class 1 intensity by 2.5 to 3x when used as recommended Meets SAE J578 chromaticity
	3 in (76 mm) x 7 in (178 mm) clear, UV-rated polycarbonate lens with yellow LEDs
	High-power LEDs: +90% lumen maintenance (L90) based on IES LM-80
	Side-emitting pedestrian confirmation LEDs
	Independent, stainless steel mounting brackets make back-to-back installation simple and enable in-field aiming for maximum effectiveness
Yellow, black, or green powder coated light bar covers	

SYSTEM SPECIFICATIONS

On-Board User Interface (OBU)	Adjustable system settings with auto-scrolling LED display on our latest EMS
	System test, status, and fault detection: battery, solar, button, beacon, radio, day/night
	Flash patterns: RFB (WW+S), RFB1 (WW+S legacy), RFB2 (WSDOT), 0.5 sec. alternating (MUTCD), 0.5 sec. unison (MUTCD), 0.5 sec. x3 alternating (MUTCD), 0.1 sec. unison, 0.25 sec. unison, 0.1 sec. x3 quick flashes unison, 0.1 sec. x3 quick flashes alternating, steady on
	Input: momentary for pushbutton activation, normally open switch, normally closed switch, dusk-to-dawn operation
	Flash duration: 5 sec. to 1 hr.
	Intensity setting: 20 to 1400 mA for multiple RFBs, circular beacons, or LED enhanced signs
	Nighttime dimming: 10 to 100% of daytime intensity
	Ambient Auto Adjust: increases intensity during bright daytime
	Automatic Light Control: reduces intensity if the battery is extremely low
	Temperature correction: yellow beacons
Beacon Communication	Calendar: internal time clock function
	Radio settings: enable/disable, selectable channel from 1 to 14
	Output: enabled when beacons flashing daytime and nighttime, or nighttime only
	Activation counts and data reporting via OBU or optional USB connection
	Encrypted, wireless radio with 2.4 GHz mesh technology
	Wireless update of settings from any unit to all systems on the same radio channel
	User-selectable multiple channels to group different beacons and ensure a robust wireless signal
	Communicates with all other Gen III radio-enabled systems including our RB20-E, -F, and -G circular beacons
	Instantaneous wireless activation: <150 ms
	Wireless range: 1000 ft (305 m)
Energy Collection	Integrated, vandal-resistant antenna
	15 W high-efficiency photovoltaic solar panel
	45 deg tilt for optimal energy collection
	Maximum Power Point Tracking with Temperature Compensation (MPPT-TC) battery charger for optimal energy collection in all solar and battery conditions
Energy Storage	12 V 14 Ahr. battery system
	Replaceable, recyclable, sealed, maintenance-free, best-in-class AGM batteries offer the widest temperature range and longest life
	Battery design life: +5 yrs.
	Tool-less battery change with quick connect terminals and strapping for easy installation
Solar Engine Construction	Weatherproof, gasketed enclosure with vents for ambient air transfer (NEMA 3R)
	Lockable, hinged lid for access to on-board user interface and batteries
	Corrosion-resistant aluminum with stainless steel hardware
	Raw aluminum finish or yellow, black, or green powder coated
	Prewired to minimize installation time
	High-efficiency optics and EMS = the most compact, lightweight system
Environmental	19 lb (8.6 kg) including batteries, excluding beacons and pushbutton
	-35 to 185° F (-37 to 74° C) system operating temperature
	-40 to 140° F (-40 to 60° C) battery operating temperature
Activation	150 mph (241 kph) wind speed as per AASHTO LTS-6
	Pushbutton: ADA-compliant, piezo-driven with visual LED and two-tone audible confirmation
	Audible pushbutton station: ADA-compliant, piezo-driven with visual LED and customizable voice message confirmation
Warranty	5-year limited warranty, 1-year limited on batteries
Customize	Build an RFB online

Specifications subject to local environmental conditions, and may be subject to change.
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