

TOWN OF CLIFTON PARK TOWN BOARD MEETING

ORGANIZATIONAL

January 2, 2024

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click



I. Call to Order/7:05 P. M.

II. Roll Call

III. Business

- **Legal Holidays to be observed in 2024**
- **Town Board Meetings 2024**
- **Procurement Policy**
- **Matrix for Part-time and Non-Union Personnel**
- **Resolution for Consideration**

IV. Adjournment - Proceed to 1st 2024 Regular Meeting of the Town Board

NOTE:

Please check www.cliftonpark.org for updates.



PROPOSED

2024 HOLIDAY SCHEDULE IN HOUSE

THE FOLLOWING ARE THE LEGAL HOLIDAYS TO BE OBSERVED FOR 2024:

NEW YEAR'S DAY	MONDAY	01/01/24
MARTIN LUTHER KING DAY	MONDAY	01/15/24
PRESIDENT'S DAY	MONDAY	02/19/24
MEMORIAL DAY	MONDAY	05/27/24
JUNETEENTH	WEDNESDAY	06/19/24
INDEPENDENCE DAY	THURSDAY	07/04/24
LABOR DAY	MONDAY	09/02/24
COLUMBUS DAY OBSERVED	MONDAY	10/14/24
VETERAN'S DAY	MONDAY	11/11/24
THANKSGIVING DAY	THURSDAY	11/28/24
DAY AFTER THANKSGIVING	FRIDAY	11/29/24
½ DAY CHRISTMAS EVE (12:30PM)	TUESDAY	12/24/24
CHRISTMAS DAY	WEDNESDAY	12/25/24
½ DAY NEW YEAR'S EVE (12:30PM)	TUESDAY	12/31/24
NEW YEAR'S DAY	WEDNESDAY	01/01/25

Proposed Town Board Meeting Dates 2024

Tuesday January 2-

7:00pm-Organizational & Town Board Meeting

Monday January 8-

7:00pm- Town Board Meeting

Tuesday January 16 (Day after Martin Luther King Day)-

6:30pm- Agenda Session for February 5 Town Board Meeting

7:00pm- Town Board Meeting

Monday February 5-

6:30pm – Agenda Session for February 26 Town Board Meeting

7:00pm- Town Board Meeting

Monday February 26 (Moved due to School Break Week)-

6:30pm- Agenda Session for March 4 Town Board Meeting

7:00pm-Town Board Meeting

Monday March 4-

6:30pm- Agenda Session for March 18 Town Board Meeting

7:00pm- Town Board Meeting

Monday March 18-

6:30pm- Agenda Session for April 1 Town Board Meeting

7:00pm- Town Board Meeting

Monday April 1-

6:30pm- Agenda Session for April 15 Town Board Meeting

7:00pm- Town Board Meeting

Monday April 15-

6:30pm- Agenda Session for May 6 Town Board Meeting

7:00pm- Town Board Meeting

Monday May 6-

6:30pm- Agenda Session for May 20 Town Board Meeting

7:00pm- Town Board Meeting

Monday May 20-

6:30pm- Agenda Session for June 3 Town Board Meeting

7:00pm- Town Board Meeting

Monday June 3-

6:30pm- Agenda Session for June 17 Town Board Meeting

7:00pm- Town Board Meeting

Monday June 17-

6:30pm- Agenda Session for July 1 Town Board Meeting

7:00pm- Town Board Meeting

Monday July 1-

6:30pm- Agenda Session for July 15 Town Board Meeting

7:00pm- Town Board Meeting

Monday July 15-

6:30pm- Agenda Session for August 5 Town Board Meeting

7:00pm- Town Board Meeting

Monday August 5-

6:30pm- Agenda Session for August 19 Town Board Meeting

7:00pm- Town Board Meeting

Monday August 19-

6:30pm- Agenda Session for September 3 Town Board Meeting

7:00pm- Town Board Meeting

Tuesday September 3 (Day after Labor Day)-

6:30pm- Agenda Session for September 16 Town Board Meeting

7:00pm- Town Board Meeting

Monday September 16-

6:30pm- Agenda Session for October 7 Town Board Meeting

7:00pm- Town Board Meeting

Monday October 7-

6:30pm- Agenda Session for October 21 Town Board Meeting

7:00pm- Town Board Meeting

Monday October 21-

6:30pm- Agenda Session for November 4 Town Board Meeting

7:00pm- Town Board Meeting

Monday November 4-

6:30pm- Agenda Session for November 18 Town Board Meeting

7:00pm- Town Board Meeting

Monday November 18-

6:30pm- Agenda Session for December 2 Town Board Meeting

7:00pm- Town Board Meeting

Monday December 2-

6:30pm- Agenda Session for December 16 Town Board Meeting

7:00pm- Town Board Meeting

Monday December 16-

6:30pm- Agenda Session for January 6, 2025 Organizational & Town Board Meeting

7:00pm- Town Board Meeting

Town of Clifton Park
Procurement Policy
As of 1/2/2024

The New York State General Municipal Law (GML) provides that all municipal contracts for public works involving more than \$35,000 and all purchase contracts involving more than \$20,000 are to be awarded to the lowest responsible bidder after advertisement for sealed bids. [GML 103]

For the acquisition of all other goods and services, the law requires that procurement takes place by methods and means designed to facilitate acquisition of goods and services of maximum quality and at the lowest possible cost under circumstances that guard against favoritism, improvidence, fraud and corruption. [GML 104-b]

Therefore, the Town Board adopts the following procedures to govern the acquisition of goods and services, and recurring contracts, not governed by the sealed bid requirements. [GML 103]

POLICY 1: Determine if the procurement is governed by the sealed bid requirements of GML 103. A public work is any permanent improvement to be constructed or affixed on Town property. This includes: buildings, structures, pavement, trails, cell towers, water lines, sewer infrastructure, and any other permanent improvement to public property.

- If the improvement is reasonably expected to exceed \$35,000, including labor and materials, a sealed bid is required.
- The same analysis is required for the purchase of materials, supplies or equipment that may reasonably be expected to exceed \$20,000.

If a sealed bid is required, bids should be advertised in a manner designed to achieve the widest reasonable distribution to the relevant market for the individual procurement at issue, including consideration given to utilize the NYS Contract Reporter, The Town's official publication, and/or trade or special interest publications selected for the individual market. For construction and other public works procurements where bid documents have been written by an engineering firm or other consultant on behalf of the Town, reliance upon such consultant for advertising and distribution of the bid documents is sufficient. All sealed bid documents shall be advertised and available for download on the Town website, www.cliftonpark.org/government/requests-for-bids-and-proposals.html.

POLICY 1 A: The Determination that a contract or service is not governed by GML 103 shall be made by the Town Attorney or Comptroller. For procurements which may reasonably be anticipated to be within 15 % of the applicable threshold for required sealed bid GML 103 review, complete documentation supporting the procurement shall be submitted to the Comptroller or Town Attorney for review prior to submitting a request for Town Board action. The Comptroller and/or the Town Attorney's office will advise the Department submitting the procurement request within 14 days of submission whether a sealed bid process is required, as well as a determination that the request complies with all state and local law, rules and adopted policies.

POLICY 1 B: All Department Heads and employees submitting resolution requests involving the purchase of goods or services, revenue contracts or contracts for Public Works, are required to respond to inquiries and requests for further information as may reasonably be necessary for determinations that the purchase or contract complies with state and local laws, rules and policies.

POLICY 2: For improvements constituting public works less than \$35,000, written quotes should be obtained following advertising and distribution designed to achieve widest reasonable distribution for the individual project at issue, including the official paper of record, according to the most recent organizational resolution, and the NYS Contract Reporter. In all cases the solicitation should be advertised and noticed on the Town Website.

POLICY 3: All estimated Purchase or Revenue contracts reasonably expected to be less than \$20,000, in the aggregate on a 12-month basis require a written Quote. It is Town Policy that at least 3 written quotes from vendors be obtained, but in all cases the solicitation should be distributed as widely as practicable for the individual material, supplies or services solicited, and should be advertised and Noticed on the Town Website where practicable to do so. If unable to obtain at least three separate quotes, documentation should be made demonstrating efforts made to do so. Purchases \$500 or less left to the discretion of the purchaser.

POLICY 4: The lowest responsible proposal or quote shall be awarded the purchase or contract unless the purchaser prepares a written justification, subject to approval of the Comptroller or Town Attorney, providing reasons why it is in the best interest of the Town and taxpayers to make an award to other than the lowest bidder.

Factors for consideration on determining not to award to the lowest bidder:*

- local source-If the vendor is located within
 1. The Town of Clifton Park, then
 2. Southern Saratoga County, then
 3. Saratoga County,
 4. **and** the bid is within 5% of the highest bid, then the Board may award the contract to the local vendor in appropriate cases.
- lowest bidder is deemed not responsible
- availability of product, maintenance or service when needed
- transportation and other costs relevant to acquiring goods

*If any of the factors set forth above are used in determining the award, including the reliability of the lowest bidder, then documentation justifying the judgment made shall be included in the record supporting the particular procurement.

POLICY 5: For Revenue contracts, Professional Service Contracts, Consulting Services for new services, initiatives, or pilot programs, determinations shall be made concerning the applicable thresholds based upon information available, and the methods of obtaining alternative quotes, proposals and expressions of interest selected should be based on the availability of potential sources and the cost-effectiveness of each method under the circumstances, pursuant to the policy goals of GML 104-b, quoted above.

Documentation concerning actions taken in connection with the methods chosen shall be retained in all cases in a procurement file accompanying the project file. Professional consultants may be retained without competition in the interest of efficiency, and on the basis of qualifications for the individual service required, in the sole determination of the Town Supervisor.

POLICY 6: Determinations on the methods to be used in obtaining quotations, and prices will depend in each instance on the type of procurement sought, and the method used should be selected based on efficiency and adherence with the policy goals of GML 104-b.

POLICY 7: A Request for Proposal (RFP) is generally to be used where price is one, but not the only, consideration to be evaluated in making the procurement determination, and should be used where experience, qualifications, response time, and other qualitative factors are expected to be material to the selection of the vendor, supplier, or consultant. An RFP should also be used where the Town seeks input from prospective proposers on the best course, methods and means to achieve the desired goal of the procurement.

POLICY 8: A good faith effort shall be made to obtain the required number of proposals or quotes. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. The inability to obtain the proposals or quotes is not an absolute bar to obtaining the procurement.

POLICY 9: Exceptions to requirements for competitive bidding or solicitation for projects, Goods or Services not governed by GML 103:

- emergencies arising out of an accident or unforeseen circumstance affecting public property or life, health or safety
- item available from a sole source which is uniquely required in the public interest, there is no substantial equivalent and no competition for the supply (sole source determination shall be made by Town Attorney or Comptroller)
- goods purchased from agencies for the blind or severely handicapped
- goods purchased from correctional facilities
- goods purchased from another governmental agency
- goods purchased at authorized auctions
- goods purchased for less than \$500.00
- Purchases made utilizing pre-existing State Contract, or available under "piggyback" contracts pursuant to GML 103(3)
- authorized auctions
- professional services in the sole discretion of the Town Supervisor

POLICY 10: All requests to attend classes, seminars or professional conferences involving overnight stays must be approved by the Town Board.

POLICY 11: The Comptroller will issue periodic guidance on the utilization of purchase orders and vouchers for the processing of purchases for supplies and materials to be followed by all departments.

POLICY 12: A purchase order serves to identify the account from which funds for a purchase are to be made. All payments must have a purchase order attached with the exception of:

- reimbursement of travel expenses (expense summary must be attached to voucher)
- payment of utilities
- payment of leases
- refund of participation fees
- postage
- gas purchased through the Town pumps

POLICY 13: All Capital Expenditures in excess of \$5,000 shall be approved by the Town Board.

POLICY 14: Pursuant to General Municipal Law § 104- b (2) (F), individuals named on the attached list are responsible for authorizing Purchasing and Procurement pursuant to this policy.

POLICY 15: Goods and services procured and awarded on the basis of "best value" are those that the Town determines will be of the highest quality while being the most cost efficient. The goal of the procurement is to award the contract or purchase order to the offeror who optimizes quality, cost, and efficiency among responsive offerors. The determination of quality and cost efficiency shall be based on objective, quantifiable, clearly described, and documented criteria, which may include, but shall not be limited to any or all of the following:

1. cost of maintenance for good(s) or service(s);
2. features of the offered product or services set forth in detailed specification for the product offered;
3. warranties and/or maintenance to be provided with the product or service;
4. product life of good(s) or service(s);
5. references, past performance and reliability or durability of the product offered and current or past experience with the provision of similar goods or services;
6. organization, staffing (both members of staff and particular abilities and experiences), and ability to undertake the type and complexity of the work;
7. financial capability; or
8. record of compliance with all federal, state, and local laws, rules, licensing requirements, where applicable, and executive orders, including but not limited to compliance with existing labor standards and prevailing wage laws.
9. Compatibility with existing equipment for interchangeability of accessories, parts and services.

Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value and the final calculations used shall be thoroughly and accurately documented and made part of the procurement record.

POLICY 16: The Town of Clifton Park, at its discretion and following the guidelines set

forth in General Municipal Law§ 103, may procure goods (including apparatus, materials, equipment and supplies) and services by "piggy backing" through contracts let by the United States, or any agency thereof, any state or any political subdivision or district therein, if such a contract was let in a manner consistent with competitive bidding or "best value" methodology and made available for use by other government agencies. This may include, but not limited to, contracts let by other counties, states, national cooperative contracts, contracts let by the federal government through the General Services Administration (GSA) made available for use to county government, for example Schedule 70 (IT related purchases), Schedule 84 (Law Enforcement purchase), and other purchases related to Disaster Recovery.

This policy shall be reviewed annually by the Town Attorney and Comptroller and recommendations submitted to the Town Board at its organizational meeting or as soon thereafter as is reasonably practical.

* Highest bidder/quote for Revenue Contracts
As adopted by Resolution No. 2 of 2023

EMPLOYEES AUTHORIZED TO APPROVE
PURCHASES
As of January 2, 2024

Supervisor's Office
Phil Barrett, Town Supervisor
Jean Spiegel, Confidential Secretary

Assessor' s Office Walter Smead, Assessor
Kelly Miller, Valuation Assistant

Attorney's Office:
Thomas McCarthy, Town Attorney

Buildings & Grounds:
Daniel Clemens, Director
Regan Cardona, Senior Account Clerk
Kieran Lynch, Maintenance Supervisor
Donald McCune, Transfer Station Manager

Building & Development:
Wade Schoenborn, Director
John DeSimone, Chief Bureau of Fire Prevention

Clerk:
Teresa Brobston, Town Clerk
Claudia Fitzgerald, Deputy Town Clerk
Raina Munafo, Deputy Town Clerk

Comptroller:
Mark Heggen, Comptroller
Darlene Allen, Deputy Comptroller

Town Court
Connie Brown, Chief Court Clerk

Highway Department:
Dahn Bull, Superintendent of Highways
Ellenmarie Martin, Deputy Highway Superintendent

Parks & Recreation:
Michael Woerner, Director
Diana Fraser, Assistant Director

Planning & Zoning Department:

John Scavo, Planning Director

Scott Reese, Zoning Administrator and Stormwater Management Officer

Receiver of Taxes:

Rose Savallo, Receiver of Taxes

Safety & Security Office:

Lou Pasquarell, Director

Teresa Cook, Director, Animal Control

Senior Citizen Center:

Susan Leonard, Director

Sewer Department:

Mike O'Brien, Collections System Manager

Town of Clifton Park
Part-time & Half-time Personnel Salary Matrix

COLA Increase 3.00%

Grade	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>
1	17.99	18.17	18.72	19.28	19.86	20.46	21.28	22.13	23.24	24.40	25.62
2	19.87	20.07	20.67	21.29	21.93	22.59	23.49	24.43	25.65	26.93	28.28
3	21.73	21.95	22.61	23.29	23.99	24.71	25.70	26.73	28.07	29.47	30.94
4	24.18	24.42	25.15	25.90	26.68	27.48	28.58	29.72	31.21	32.77	34.41
5	26.69	26.96	27.77	28.60	29.46	30.34	31.55	32.81	34.45	36.17	37.98
6	29.22	29.51	30.40	31.31	32.25	33.22	34.55	35.93	37.73	39.62	41.60
7	32.88	33.21	34.21	35.24	36.30	37.39	38.89	40.45	42.47	44.59	46.82
8	36.61	36.98	38.09	39.23	40.41	41.62	43.28	45.01	47.26	49.62	52.10
9	40.30	40.70	41.92	43.18	44.48	45.81	47.64	49.55	52.03	54.63	57.36
10	42.89	43.32	44.62	45.96	47.34	48.76	50.71	52.74	55.38	58.15	61.06
11	46.15	46.61	48.01	49.45	50.93	52.46	54.56	56.74	59.58	62.56	65.69
12	49.42	49.91	51.41	52.95	54.54	56.18	58.43	60.77	63.81	67.00	70.35
13	52.68	53.21	54.81	56.45	58.14	59.88	62.28	64.77	68.01	71.41	74.98
14	56.58	57.15	58.86	60.63	62.45	64.32	66.89	69.57	73.05	76.70	80.54

Years in Step	1	2	3	3	3	3	3	3	3	3	3
Percent Increase	1.00%	3.00%	3.00%	3.00%	3.00%	4.00%	4.00%	5.00%	5.00%	5.00%	5.00%

Town of Clifton Park
Salary Matrix

2024 Salary Matrix Percent Increase: 3.00%

Grade	1	2	3	4	5	6	7	8	9	10	11
1	17.71	17.89	18.43	18.98	19.55	20.14	20.95	21.79	22.88	24.02	25.22
2	20.41	20.61	21.23	21.87	22.53	23.21	24.14	25.11	26.37	27.69	29.07
3	23.14	23.37	24.07	24.79	25.53	26.30	27.35	28.44	29.86	31.35	32.92
4	25.84	26.10	26.88	27.69	28.52	29.38	30.56	31.78	33.37	35.04	36.79
5	28.59	28.88	29.75	30.64	31.56	32.51	33.81	35.16	36.92	38.77	40.71
6	31.28	31.59	32.54	33.52	34.53	35.57	36.99	38.47	40.39	42.41	44.53
7	34.71	35.06	36.11	37.19	38.31	39.46	41.04	42.68	44.81	47.05	49.40
8	38.11	38.49	39.64	40.83	42.05	43.31	45.04	46.84	49.18	51.64	54.22
9	42.20	42.62	43.90	45.22	46.58	47.98	49.90	51.90	54.50	57.23	60.09
10	44.91	45.36	46.72	48.12	49.56	51.05	53.09	55.21	57.97	60.87	63.91
11	48.33	48.81	50.27	51.78	53.33	54.93	57.13	59.42	62.39	65.51	68.79
12	51.74	52.26	53.83	55.44	57.10	58.81	61.16	63.61	66.79	70.13	73.64
13	55.14	55.69	57.36	59.08	60.85	62.68	65.19	67.80	71.19	74.75	78.49
14	59.23	59.82	61.61	63.46	65.36	67.32	70.01	72.81	76.45	80.27	84.28

Step Percent Increase	1	2	3	3	3	3	3	3	3	3	3
Yrs in Step											

Town of Clifton Park
Salary Matrix

2024 Salary Matrix Percent Increase: 3.00%

Grade	1	2	3	4	5	6	7	8	9	10	11
Yearly Salary		262 days									
1	32,480	32,810	33,801	34,809	35,855	36,937	38,422	39,963	41,962	44,053	46,253
2	37,432	37,799	38,936	40,110	41,320	42,567	44,273	46,052	48,363	50,783	53,314
3	42,439	42,861	44,144	45,465	46,822	48,234	50,160	52,159	54,763	57,496	60,375
4	47,391	47,867	49,298	50,783	52,306	53,883	56,047	58,285	61,201	64,263	67,473
5	52,434	52,966	54,562	56,194	57,881	59,623	62,008	64,483	67,711	71,104	74,662
6	57,368	57,936	59,678	61,476	63,328	65,235	67,840	70,554	74,075	77,780	81,668
7	63,658	64,300	66,226	68,206	70,261	72,370	75,267	78,275	82,182	86,290	90,600
8	69,894	70,591	72,700	74,882	77,120	79,431	82,603	85,905	90,196	94,708	99,439
9	77,395	78,165	80,513	82,933	85,428	87,995	91,517	95,185	99,953	104,960	110,205
10	82,365	83,190	85,684	88,252	90,893	93,626	97,367	101,255	106,317	111,636	117,211
11	88,637	89,518	92,195	94,965	97,807	100,742	104,776	108,976	114,423	120,145	126,161
12	94,891	95,845	98,724	101,677	104,721	107,858	112,167	116,661	122,493	128,618	135,056
13	101,127	102,135	105,198	108,353	111,599	114,955	119,558	124,345	130,562	137,092	143,951
14	108,628	109,710	112,993	116,386	119,870	123,465	128,398	133,534	140,209	147,215	154,570

Town of Clifton Park
Salary Matrix

2024 Salary Matrix Percent Increase: 3.00%

Grade	1	2	3	4	5	6	7	8	9	10	11
1	15.45	15.60	16.07	16.55	17.05	17.56	18.26	18.99	19.94	20.94	21.99
2	17.86	18.04	18.58	19.14	19.71	20.30	21.11	21.95	23.05	24.20	25.41
3	20.24	20.44	21.05	21.68	22.33	23.00	23.92	24.88	26.12	27.43	28.80
4	22.61	22.84	23.53	24.24	24.97	25.72	26.75	27.82	29.21	30.67	32.20
5	25.03	25.28	26.04	26.82	27.62	28.45	29.59	30.77	32.31	33.93	35.63
6	27.39	27.66	28.49	29.34	30.22	31.13	32.38	33.68	35.36	37.13	38.99
7	30.37	30.67	31.59	32.54	33.52	34.53	35.91	37.35	39.22	41.18	43.24
8	33.35	33.68	34.69	35.73	36.80	37.90	39.42	41.00	43.05	45.20	47.46
9	36.92	37.29	38.41	39.56	40.75	41.97	43.65	45.40	47.67	50.05	52.55
10	39.33	39.72	40.91	42.14	43.40	44.70	46.49	48.35	50.77	53.31	55.98
11	42.29	42.71	43.99	45.31	46.67	48.07	49.99	51.99	54.59	57.32	60.19
12	45.26	45.71	47.08	48.49	49.94	51.44	53.50	55.64	58.42	61.34	64.41
13	48.27	48.75	50.21	51.72	53.27	54.87	57.06	59.34	62.31	65.43	68.70
14	51.81	52.33	53.90	55.52	57.19	58.91	61.27	63.72	66.91	70.26	73.77
Step Percent Increase	1.00%	2	3.00%	3.00%	3.00%	3.00%	4.00%	4.00%	5.00%	5.00%	5.00%
Yrs in Step	1	2	3	3	3	3	3	3	3	3	3

Town of Clifton Park

Salary Matrix

2024 Salary Matrix Percent Increase: 3.00%

Grade	1	2	3	4	5	6	7	8	9	10	11
Yearly Salary			262 days								
1	32,383	32,698	33,683	34,689	35,737	36,806	38,273	39,803	41,794	43,890	46,091
2	37,435	37,812	38,944	40,117	41,312	42,549	44,247	46,007	48,313	50,723	53,259
3	42,423	42,842	44,121	45,441	46,804	48,208	50,136	52,148	54,748	57,493	60,365
4	47,391	47,873	49,319	50,807	52,337	53,909	56,068	58,311	61,224	64,284	67,491
5	52,463	52,987	54,580	56,215	57,892	59,631	62,021	64,494	67,722	71,117	74,680
6	57,409	57,975	59,715	61,497	63,341	65,248	67,868	70,593	74,115	77,824	81,723
7	63,656	64,284	66,213	68,204	70,258	72,375	75,267	78,286	82,205	86,313	90,631
8	69,902	70,593	72,710	74,890	77,133	79,438	82,624	85,936	90,233	94,739	99,476
9	77,384	78,160	80,507	82,918	85,412	87,969	91,490	95,158	99,916	104,905	110,145
10	82,436	83,253	85,747	88,325	90,966	93,691	97,443	101,342	106,414	111,738	117,334
11	88,640	89,520	92,203	94,970	97,820	100,755	104,779	108,971	114,421	120,143	126,158
12	94,865	95,808	98,680	101,635	104,674	107,818	112,136	116,621	122,448	128,569	135,003
13	101,174	102,180	105,240	108,405	111,654	115,008	119,598	124,377	130,602	137,141	143,995
14	108,594	109,684	112,974	116,370	119,870	123,475	128,422	133,557	140,243	147,265	154,622

Resolutions for Consideration
Clifton Park Town Board Meeting
Organizational

January 2, 2024

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	2024 Organizational Resolution	P. Barrett

Resolution No. of 2024 a resolution in connection with the reorganization of the Town of Clifton Park government for calendar year 2024.

Introduced by _____, who moved its adoption, seconded by _____.

RESOLVED, that the Town Office Building (Vernon Wood Memorial Town Meeting Room) be designated as the official regular meeting place for the Town Board, and that

the official regular meetings are established as the first and third Monday of each month at 7:00 PM, except when Monday is designated as an official holiday, the Town Board meeting will be held on Tuesday at 7:00 PM, and that

The Town Board will hold Agenda Sessions at 6:30pm on the first and third Mondays of the month, prior to that evening's Town Board meeting in Conference Room C, to establish the agenda for the following Town Board meeting on a rolling basis, effective February 1st, 2024 and that

Roll call votes shall be voted in the following order:

Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, and Supervisor Barrett, and that the annual payment of elected officials shall be as follows:

Philip C. Barrett, Supervisor	bi-weekly
Zabed Manir, Councilman	bi-weekly
Agatha Reid, Councilwoman	bi-weekly
Anthony Morelli, Councilman	bi-weekly
Lynda Walowit, Councilwoman	bi-weekly
Robert A. Rybak, Town Justice	bi-weekly
James F. Hughes, Town Justice	bi-weekly
Teresa Brobston, Town Clerk	bi-weekly
Dahn S. Bull, Highway Superintendent	bi-weekly

and that

Councilman Morelli is reappointed as Deputy Supervisor at a salary budgeted, and that

Mark Heggen be reappointed as Town Comptroller, at a salary budgeted, and that Darlene Allen be reappointed as Assistant Comptroller, at a salary as budgeted, and that Jean Spiegel be reappointed as Confidential Executive Secretary, at a salary as budgeted, and that Norah Hoeffler be reappointed provisionally as the Communications and Technology Coordinator at a salary as budgeted, and that

RESOLVED, that Philip Barrett is hereby reappointed as a marriage officer for the Town of Clifton Park pursuant to New York State Domestic Relations Law Section 11-c for a term to expire December 31, 2025, at no salary, and be it further

RESOLVED, that Teresa Brobston be reappointed for a two-year term as Registrar of Vital Statistics and Records Management Officer for the Town, term to expire December 31, 2025, and be it further

RESOLVED, that Tom McCarthy be appointed as acting Town Attorney, at a salary as budgeted, with duties to include all legal matters relating to the Town Board and shall include all contracts and agreements on behalf of the Town, supervision of all litigation matters, special districts, improvement districts, Labor and Employment Law, tax certiorari matters, the Department of Building and Development, the Ethics Board, and such special projects delegated by the Supervisor, and that

Neil Weiner be reappointed for a two-year term as Deputy Town Attorney at a salary as budgeted, with duties to include legal matters related to the Zoning Board of Appeals, and such special projects as may be delegated by the Town Supervisor from time to time, and that

Robert Wilcox be reappointed for a two-year term as Deputy Town Attorney at a salary as budgeted, with duties to include all legal matters related to the Town Planning Board and Planning Department, and shall include representing the Town Attorney’s Office at Justice Court and such other duties as may be delegated by the Town Supervisor from time to time, and that

RESOLVED, that Raina Munafo and Claudia Fitzgerald, are hereby reappointed Deputy Town Clerks at salaries as budgeted, and be it further

RESOLVED, that the dog park fees be \$30/year and may be prorated at ½ year price of \$15 between July 1, 2024, and December 31, 2025, and that

Richard DiCaprio, Deacon, St. Edward’s Church, and Town Justices James Hughes and Robert Rybak, and Andy Gilpin, CAPTAIN Executive Director, and, Tom McCarthy, acting Town Attorney, and Karen Heggen, Saratoga County District Attorney, and Michael Zurlo, Saratoga County Sheriff, and Philip Barrett, Town Supervisor, and Melinda Acker, Youth Court Director, be reappointed to serve a term of one-year that expires December 31, 2024 and Violet Palombo, Youth Court Advisor, Steven Bayle, Saratoga County Probation, Linda Campion, Victim Advocate, Jackie Michalski, Jennifer Lee-Alden, and Dustin Verga, Shen Highschool Principals be reappointed to serve a two-year term that expires December 31, 2025 as Members of the Youth Court Community Board, and that

Teresa Cook, be designated as the Official Town Officer to act on behalf of the Assessor to process claims pursuant to Section 125, Article 7 of the Agriculture and Markets Law for the year 2024, and that

Ellenmarie Martin, be reappointed as Deputy Highway Superintendent, at a salary as budgeted, and that

Councilwoman Agatha Reid be appointed as Liaison to the Historic Preservation Commission and Clifton Park Water Authority, and reappointed as Liaison to the Clifton Park

Senior Center, and the Parks and Recreation Department for a one-year term, expiring December 31, 2024, and that

Councilwoman Lynda Walowit be reappointed as Liaison to the Emergency Services Advisory Board(ESAB) and the Parks and Recreation Department for a one-year term, expiring December 31, 2024, and that

Councilman Anthony Morelli be reappointed as Liaison to the Youth Court, Youth Advisory Council, Veteran's Committee, and Open Space/Trails/Riverfront Committee, and appointed as Liaison to the Historic Preservation Commission, the GREEN committee, and the Tree Committee, for a one-year term, expiring December 31. 2024, and that

Councilman Zabed Manir be appointed as Liaison to the GREEN Committee, Tree Committee, and the IT Committee for a one-year term, expiring December 31, 2024, and that

Rose A. Savallo to be reappointed Receiver of Taxes and Assessments for the year 2024 at a salary as budgeted, and that she is hereby authorized to sign checks drawn on the accounts of "Receiver of Taxes and Assessments, Town of Clifton Park", and that

Christine Kot, be reappointed as part-time Clerk at Grade, 4 Step 2, Year 1 for the Receiver of Taxes and Assessments for the year 2024, and that

John DeSimone, be appointed as Chief, Bureau of Fire Prevention, at a salary as budgeted, and that

Sheryl Reed, be reappointed as a part-time Building Inspector, Grade 10, Step 11, Mark Kazmierczak, be reappointed as a part-time Assistant Building Inspector, \$50.00/hour, and Kathy Boni, be reappointed as a part-time Senior Clerk, Grade 5, Step 11 to be used as needed in the Building Department, and that

Jody D. Ensel, be reappointed as a part-time Clerk for Town Hall at Grade 4, Step 9, Year 1, and Patricia Howland be appointed as a part-time Clerk for Town Hall at Grade 4, Step 3, Year 2, to be assigned in departments as needed, and that

Janet Gomes, and Christina Woodard, be reappointed as Clerks to the Town Justice-Exempt with terms to expire December 31, 2024, at salaries as budgeted, and that Carol O'Brien, be reappointed as half-time Court Clerk at Grade 5, Step 8, Year 3, and that

Gayle Buckley, be reappointed to Health Officer for the year 2024 at a salary as budgeted, and that

John L. Scherer, be reappointed to serve as Town Historian for the year 2024 at a salary as budgeted, and that

Sheila Alvaro, be reappointed as part-time Receptionist at Town Hall as needed at Grade 4, Step 4, Year 1, and that

The Daily Gazette, Schenectady, be designated as the official newspaper of the town, and that

All commercial banks within the boundaries of the Capital District be designated as the official banks for the town and for depositing town funds, with said banks to be chosen based upon the best rates available, and that

The Supervisor is hereby authorized to enter into a contract with any accounting, engineering firm, professional services firm, or other professional consulting firm for the needs of the Town of Clifton Park, subject to legal review by the Town Attorney's office, and that

The Supervisor is authorized to execute change orders resulting in a reduction in contract price, and that

The Town Board of the Town of Clifton Park authorizes memberships in the Capital Region Chamber, Saratoga Economic Development Corporation, and Saratoga County Chamber and authorizes the payment of the Town Dues in these associations, and that

Pursuant to NYS Highway Law 142-b (4), the Highway Superintendent is authorized to assist local emergency services, fire departments, law enforcement, ambulance services, and school districts in the event of an emergency through the use of Highway Department equipment to be operated by Highway employees, and to provide a written report to the Town Board within 5 days of the deployment of any such assistance, and that

The Town Board of the Town of Clifton Park authorizes the payment of the Town dues to the NYS Association of Towns, and that

Brian Glick, Daniel Mathias, Karl Siverling, James Ruhl, and Jean Cottrell, be reappointed to serve as Members of the Environmental Conservation Commission, each to serve for a two-year term; terms to expire December 31, 2025, and that

Daniel Mathias, be appointed to serve as Chairman of the Environmental Conservation Commission; term to expire December 31, 2024, and that

Aaron Cote, be reappointed to serve as Chairman of the Fire Code Appeals Board; term to expire December 31, 2024, and that

Karl Siverling be reappointed to serve as Member of the Fire Code Appeals Board for a three-year term; term to expire December 31, 2026, and that

Paula Cooper, be reappointed as Secretary to the Fire Code Appeals Board, the Zoning Board of Appeals, the Planning Board, The Board of Ethics, and the Emergency Services Advisory Board(ESAB) for a one-year term at a salary as budgeted, and that

Keith Martin, be reappointed to serve as a Member of the Planning Board for a seven-year term; term to expire December 31, 2030, and that

Denise Bagramian, be reappointed Planning Board Chairman for the year 2024 at a stipend as budgeted, and that

Linda Seymour, be reappointed and Brian McGlinchey, be appointed to serve as Co-Chairmen of the Historic Preservation Commission, for a one-year term; term to expire December 31, 2024, and that

Emad Andarawis, be reappointed to serve as Planning Board Liaison to the Historic Preservation Commission, term to expire December 31, 2024, and that

Maureen O'Connor, be appointed as Secretary to the Historic Preservation Commission at a salary as budgeted for a one-year term, and that

Paul Van Schaick, be reappointed to serve as Chairman of the Emergency Services Advisory Board for the year 2024 and as Member for a three-year term to expire December 31, 2026, and that

Paul Van Schaick be reappointed to serve as Representative of the Rexford Fire Department and Dennis Ayotte be appointed to serve as Alternate Representative of the West Crescent Fire Department to serve on the Emergency Services Advisory Board, each for a three-year term; terms to expire December 31, 2026, and that

Michael Dudick, be reappointed Chairman of the Zoning Board of Appeals for the year 2024 at a stipend as budgeted, and that

Cristi Shuhart, be reappointed as Alternate Secretary to the Zoning Board of Appeals for the year 2024 at a salary as budgeted, and that

Lisa McCoy be reappointed to serve as Member of the Zoning Board of Appeals for a five-year term; term to expire December 31, 2028, and that

Mark Brockbank be reappointed as an Alternate Member of the Zoning Board of Appeals for the year 2024, and that

Jean Spiegel, be reappointed as Clerk to the Clifton Park Sewer District No. 1 for the year 2024 at a salary as budgeted, and that

Trainor, Pezzulo and DeSanto PLLC, be appointed to serve as Attorneys to the Industrial Development Agency for the year 2024, and that

Todd Hess, be reappointed to serve as Chairman of the Industrial Development Agency for the year 2024, and that

Sheila Barkevich be reappointed as Secretary of the Industrial Development Agency to serve a one-year term to expire December 31, 2024, and that

Joseph Gulyas, be reappointed to serve as Chairman of the Ethics Board for the year 2024, and that

Eric Ophardt, be reappointed as Member of the Board of Assessment Review for a five-year term to expire September 30, 2028, and that

Helmut Gerstenberger, be reappointed to serve as Chairman of the Clifton Park Water Authority for the year 2024, and that

John Ryan, be reappointed to serve as Member of the Clifton Park Water Authority for a five-year term, term to expire December 31, 2028, and that

Albert Karoly, be reappointed to serve as Chairman of the Town of Clifton Park Highway Safety Committee; term to expire December 31, 2024, and that

Thomas Werner, Anthony George, Leonard Casper, Philip Clark, and Robert O'Connell, be reappointed to serve as Members of the Town of Clifton Park Highway Safety Committee each for a two-year term; terms to expire December 31, 2025, and that

The Town Board for the Town of Clifton Park hereby reaffirms its commitment to the Citizen Advisory Committees, Historic Preservation Commission, the Community Action Fund Committee, Youth Advisory Council, Veterans Committee, the Historic Celebrations Committee, and the current Members of the GREEN and Tree Committees, and hereby reappoints all said Members to serve at the pleasure of the Town Board, and that

Eric Hamilton, John Scherer, and Lawrence Syzdek, be reappointed to serve as the Clifton Park Representatives to the Mohawk Towpath Byway Project for the year 2024, and that

David Miller, Frank Berlin, Raymond Seymour, Isabel Prescott, Petra Holden, Gurinder Garcha, and James Flaherty, be reappointed to serve as Members of the Open Space/Trails/Riverfront Committee, each for a two-year term; terms to expire December 31, 2025, and that

David Miller, be reappointed to serve as Chairman of the Open Space/Trail/Riverfront Committee; term to expire December 31, 2024, and that

Cynthia Zlogar, be reappointed as Confidential Secretary to the Town Attorney at a salary as budgeted, and that

Linda Enders, be reappointed as part-time Senior Express Switchboard Dispatcher at Grade 2, Step 3, Year 3, and that George Bradt be reappointed as part-time Senior Express Switchboard Dispatcher at Grade 2, Step 2, Year 1, and that

Sheila Alvaro, be reappointed as part-time Senior Express Switchboard Dispatcher/Chauffeur at Grade 2, Step 7, Year 1, and that

Robert Brondi, be reappointed as part-time Senior Express Switchboard Dispatcher/Chauffeur at Grade 2, Step 6, Year 2, and that

Betsy Bollten, be reappointed as Senior Express Chauffeur at Grade 4, Step 9, Year 2, and Rebecca Marra, be reappointed as Senior Express Chauffeur at Grade 4, Step 8, Year 1, and that

Joseph McCormick, be reappointed as substitute Senior Express Chauffeur at Grade 1, Step 4, Year 3, and that

Shirley Roberts (Grade 1, Step 4, Year 1), and Johanne Shepard,(Grade 1, Step 3, Year 2), be reappointed as part-time Clerks at the Clifton Park Senior Community Center, at salaries as budgeted, and that

Stacie Agostino, be reappointed as provisional Senior Center Program Coordinator at the Clifton Park Senior Community Center pending civil service classification, at a salary as budgeted, and that

Paul Zohn, Citizen at Large be reaffirmed to the Clifton Park Citizen Corps Council – Disaster & Emergency Preparedness for a one-year term; terms to expire December 31, 2024, and that

The following individual is reappointed as Community Representative to the Citizen Corps Council for a two-year term, term to expire December 31, 2025:

<u>Organization</u>	<u>Representative</u>
CP/Halfmoon Ambulance	Sue Syzdek

The following individuals are appointed/reappointed as Members of the Deferred Compensation Committee for the Town of Clifton Park, term to expire December 31, 2024, all to serve for a one-year term, to meet semi-annually:

<u>Position</u>	<u>Current</u>
Comptroller	Mark Heggen
General Unit Representative	Sam Chase
Highway Unit Representative	Michael Traider
Retiree Representative	Barbara Smith
Management Representative	Darlene Allen

and that

Sharron Simmons and Ryan Ensel be reappointed as Alternate Members of the Deferred Compensation Committee, term to expire December 31, 2024, and that

The Town of Clifton Park Investment Policy and Capitalization Policy is hereby reaffirmed, and that

The attached Procurement Policy and Procedures, as amended, are hereby adopted, and that

The Supervisor be authorized to enter into an agreement with the City of Mechanicville and Town of Halfmoon for shared services for Animal Control, and that

The Supervisor be authorized to enter into an agreement with the County of Saratoga for annual support of programming throughout 2024, and that

The Supervisor be authorized to enter into an agreement on behalf of the Clifton Park Senior Community Center and Saratoga County Office for the Aging for a dining program and/or home delivery of meals for the senior citizens in the Town of Clifton Park for the year 2024, for an amount as budgeted, and that

The Supervisor be authorized to enter into an agreement with the County of Saratoga for single stream recycling at the recycling facility at the Transfer Station for the year 2024, and that

Supervisor Barrett is authorized to execute official documents and instruments as per law on behalf of the Town of Clifton Park, and that

Scott Reese, Stormwater Management Officer, is authorized to sign Stormwater Management Practice Maintenance Agreements on behalf of the Town, and that

Department Heads and their staff are authorized to attend schools, conferences and meetings consistent with the Procurement Policies and Procedures, and as approved by the Town Board, and that

Pursuant to Highway Law 143, the following rates for hired trucks and equipment for the Highway Department for the year 2024 shall be approved by the Town Board of the Town of Clifton Park as follows:

MOTION BY _____, seconded by _____, to omit reading of trucks rates. Motion unanimously carried.

Trucks for snow removal with plow & driver	\$ 75.00/hr
Trucks for snow removal with plow, wing driver & wingman	\$ 100.00/hr
Trucks for snow removal with plow, wing sander, driver, & wingman	\$ 105.00/hr
Trucks for snow removal with plow & driver less than 2 ton	\$ 60.00/hr
Front end loaders with bucket, or plow & graders with driver	\$ 85.00/hr

Trucks for sanding, with driver	\$ 70.00/hr
Front end loaders with bucket or plow & graders, without driver	\$ 60.00/hr
Front end loader equipped with 18' plow with driver	\$ 100.00/hr
Snowblower or plow or sander riding to clear and maintain sidewalks	\$ 80.00/hr
Trucks for hauling, single axle, dual wheel with driver	\$ 70.00/hr
Tandem trucks for hauling, with driver	\$ 85.00/hr
Tri-axel trucks for hauling, with driver	\$ 90.00/hr
Trailer for hauling with driver	\$ 90.00/hr
Excavator with operator JD 120 Series	\$ 155.00/hr
JD 200 Series	\$ 180.00/hr
Bulldozer with operator	\$ 105.00/hr
Mobilization	
In	\$125.00
Out	\$125.00
Backhoe w/operator	\$ 95.00/hr

and that

A base rate of sixteen dollars, fifty cents (\$16.50) per hour be set for the Town Highway Department for all new seasonal employees and seventeen dollars (\$17.00) for returning seasonal employees or other extra help on a part-time basis in conjunction with summer help, to be paid from the Highway Department, and that

The Highway Superintendent under Section 142, Subdivision 1(a) of the Highway Law, be authorized to purchase special tools and other implements required in the operation of the Highway Department, equipment not to exceed ten thousand (\$10,000) dollars for the year 2024, and thirty-five thousand (\$35,000) dollars for each public works project according to NYS Law and Town of Clifton Park procurement guidelines for the year 2024, and that

The Highway Superintendent is hereby authorized to attend Highway Superintendent schools, conferences, and meetings and that a voucher shall be submitted in proper form and substance no later than ten (10) days after termination of said schools, conferences and meetings for reimbursement, and that

The Highway Superintendent is authorized to purchase tools and equipment for the Highway Department per General Municipal Law, Section 103, Subdivision 6, at authorized auctions conducted by governmental organizations within the State of New York; the amount not to exceed limitations set by the 2024 budget, and that

The Highway Superintendent is authorized to assign Highway personnel to remove the remains of animals that have been struck by vehicles and then wandered onto private property at the request and mutual agreement of a homeowner, and that

The Maintenance Division of the Highway Department will perform the repairs and maintenance of vehicles from the Buildings and Grounds Department, Building and

Development Department, Clifton Park Sewer Department, Clifton Park Water Authority, Town Security Department, Town Hall vehicles, Senior Vans, Transfer Station and Parks and Recreation Department, at a flat labor rate of \$50/hr. per employee, and direct costs for replacement parts, and that

The Sewer Department will perform sewer related services for Town Departments for the year 2024 at the following rates:

Sewer Jet Truck	\$150 per hour
Laborer	\$30 per hour / employee
MEO	\$35 per hour / employee
Manager	\$50 per hour / employee

And that

The Department of Buildings & Grounds will perform maintenance and other labor for park districts for the year 2024 at the following flat labor rates:

Laborer/MEO	\$30/hr
Supervisor	\$40/hr
Director	\$50/hr

and that

Employees of the Department of Building and Development are authorized to have memberships for the calendar year 2024 in the Capital District chapter and the New York State Building Officials' conference to include attendance at regular bi-monthly luncheon meetings of said conference, as budgeted per person per year, said amounts to be charged to the Memberships/Training Account, and that

The matrix for the non-union employees and part-time and half-time employees is approved for 2024, and that

The mileage rate of reimbursement for the use of town employees' cars shall be consistent with IRS established rates.

TOWN OF CLIFTON PARK TOWN BOARD MEETING

January 2, 2024

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click



- I. **Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **7:35pm- Public Hearing on proposed Building Permit Fee changes**
 - **Resolutions for Consideration**
 - **Other Business**

VII. **Open Public Privilege**

NOTE:

Please check www.cliftonpark.org for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
January 2, 2024

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Sewer Department	Authorize pipe slip lining in the Shirewood subdivision, Sewer District #2	P. Barrett
2. Supervisor	Authorize the Supervisor to sign a five-year Memorandum of Agreement with Miss Shen Softball League for the 2024-2028 seasons	P. Barrett
3. Buildings & Grounds	Authorize the transfer of Sean Dickinson from the Highway Department to the position of Building Maintenance Mechanic in the Buildings and Grounds Department	P. Barrett
4. Buildings & Grounds	Authorize the purchase of (3) 2024 Ford F-350 Regular Cab XL pickup trucks with V plows for use by the Buildings & Grounds Department	P. Barrett
5. Buildings & Grounds	Authorize the purchase of a Toro Groundsmaster 4000-D mower under State Contract for Buildings & Grounds	P. Barrett
6. Highway	Authorize the hiring of Kevin Devoe as an Automotive Mechanic	D. Bull
7. Highway	Authorize the purchase of a 2024 Virnig VBW60 snowblower attachment from Monroe Tractor	D. Bull

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING REGARDING
PROPOSED AMENDMENT TO THE CHAPTER SECTION 103-16 TOWN CODE
RELATIVE TO BUILDING PERMIT FEES

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on January 2, 2024, at 7:05 p.m. in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York to consider amending the Town's code relative Building Permit Fees.

The proposal would calculate fees for solar energy systems based on total project cost rather than capacity of the system, as follows:

\$135 for the first \$1,000 in project cost, \$12 for each \$1,000 thereafter

Fees for new wireless communication towers/facilities would be \$6,000 for new tower, \$3,500 for new facilities on existing tower or structure.

Remaining adjustments are listed in the proposed legislation, copies of which are posted at <https://cliftonpark.org/government/legal-notices.html>, and are available for review in the Town Clerk's office during normal business hours.

Teresa Brobston
Town Clerk

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

§ 103-16 Permit fees.

[Amended 9-15-1988 by L.L. No. 15-1988; 10-17-1988 by L.L. No. 23-1988; 12-16-1996 by L.L. No. 14-1996; 4-6-1998 by L.L. No. 2-1998; 11-19-2001 by L.L. No. 16-2001; 10-6-2003 by L.L. No. 5-2003; 10-10-2006 by L.L. No. 9-2006; 2-7-2011 by L.L. No. 1-2011; 2-13-2013 by L.L. No. 3-2012; 10-20-2014 by L.L. No. 8-2014; 10-13-2015 by L.L. No. 10-2015; 11-16-2015 by L.L. No. 13-2015; 7-5-2016 by L.L. No. 4-2016; 1-4-2021 by L.L. No. 1-2021; 11-1-2021 by L.L. No. 8-2021]

Except as set forth hereinabove, the Building Inspector shall collect, at the time of a building permit application, a building permit fee pursuant to the following schedule:

Permit	Current Fee	Proposed New Fee <u>Changes Only</u>
New structures or additions to existing structures:		
Per 100 square feet of floor area or portion thereof	[\$25]	<u>\$30</u>
Minimum charge	[\$75]	<u>\$80</u>
Residential remodeling or renovations, i.e., conversions of uninhabitable to habitable space (garage to living space); any structural change to the building; any structural change to the foundations; door and window changes		
Per 100 square feet of floor area or portion thereof	[\$25]	<u>\$30</u>
Minimum charge	[\$75]	<u>\$80</u>
Toolsheds, storage buildings and garages, either metal or wood, regardless of whether they are permanent or portable. (No permit is required for a structure less than 144 square feet in floor area. However, it must adhere to sideline and rear line setbacks.)		
Per 100 square feet of floor area or portion thereof	[\$15]	<u>\$20</u>
Minimum charge	[\$75]	<u>\$80</u>
Tents or inflatable structures (special events)	[\$50]	<u>\$55</u>

Permit	Current Fee	Proposed New Fee <u>Changes Only</u>
Reroofing:		
Residential	[\$65]	<u>\$70</u>
Commercial	[\$275]	<u>\$285</u>
Siding:		
Residential	[\$65]	<u>\$70</u>
Commercial	[\$275]	<u>\$285</u>
Patios and decks:		
Residential	[\$65]	<u>\$70</u>
Commercial	[\$275]	<u>\$285</u>
Swimming pools (in-ground or aboveground)		
Residential	[\$65]	<u>\$70</u>
Commercial	[\$275]	<u>\$285</u>
Chimneys, fireplaces and inserts, wood stoves, HVAC and water heaters		
Residential	[\$65]	<u>\$70</u>
Commercial	[\$275]	<u>\$285</u>
Septic systems (new or replaced)		
Residential	[\$65]	<u>\$70</u>
Commercial	[\$275]	<u>\$285</u>
Sewer and water utility lines, to include lateral connections		
Residential	[\$65]	<u>\$70</u>
Commercial	[\$275]	<u>\$285</u>

Permit	Current Fee	Proposed New Fee <u>Changes Only</u>
Demolition		
Residential	[\$65]	<u>\$70</u>
Commercial	[\$275]	<u>\$285</u>
Utility lines other than laterals (sewer, water, etc.)	[\$250]	<u>\$260</u>
<u>Wireless Telecommunication Facilities-</u> <u>New Tower or extension of existing tower</u>		<u>\$6,000</u>
<u>New Wireless Communication equipment on existing facility</u>		<u>\$3,500</u>
Solar Energy Systems		
(1) <u>Roof-mounted and/or building integrated</u>	[\$75]	<u>\$80</u>
(2) <u>Commercial Solar Fees will be based on total costs of the project, as follows:</u>		<u>\$135 for first \$1,000 in total project cost; \$12 for each additional \$1,000 in total project cost</u>
Commercial/nonresidential permits:		
New structures, additions or alterations to existing structures:		
Per 100 square feet of floor area or portion thereof	[\$40]	<u>\$50</u>
Minimum charge	[\$350]	<u>\$360</u>
Toolsheds, storage buildings and garages, either metal or wood, regardless of whether they are permanent or portable		
Per 100 square feet of floor area or portion thereof	[\$40]	<u>\$50</u>
Minimum charge	[\$350]	<u>\$360</u>
Change of tenancy (no construction activity)	[\$225]	<u>\$235</u>

Permit	Current Fee	Proposed New Fee <u>Changes Only</u>
Tents or inflatable structures (special events)	[\$225]	<u>\$235</u>
Special use permit		
Application only (site plan review fees apply separately)	[\$300]	<u>\$310</u>
Variances		
Single-lot residence	[\$150]	<u>\$155</u>
All others, including logging	[\$300]	<u>\$310</u>
Signs		
Per square foot	[\$6]	<u>\$16</u>
Minimum	[\$125]	<u>\$135</u>
Banner		
A new business may display a grand opening banner, as permitted in Chapter 171, Signs, herein, once for a thirty-day period without incurring a permit fee.		
Plan review (unless included in the permit fee)	1/2 of the permit fee (or minimum)	
Residential minimum	[\$100]	<u>\$105</u>
Commercial minimum	[\$300]	<u>\$310</u>
Soil-disturbing activity (SDA)	[\$225] minimum plus \$50 per acre for each acre or partial acre exceeding 1 acre of soil-disturbing Activity	<u>\$235</u>
Residential, per 100 square feet of floor area or portion thereof	[\$15]	<u>\$20</u>
Residential minimum	[\$75]	<u>\$80</u>
Commercial, per 100 square feet of floor area or	[\$30]	<u>\$40</u>

Permit	Current Fee	Proposed New Fee <u>Changes Only</u>
portion thereof		
Commercial minimum (Note: The original permit fee covers the initial plan review and one re-review, if required. Projects requiring a third or more review will be charged an additional fee equal to 5% of the overall permit cost.)	[\$300]	<u>\$310</u>
Renewal of permit		
Residential	[\$75]	<u>\$80</u>
Commercial	[\$300]	<u>\$310</u>
Permit extension after two-year limit (6 months maximum)		
Residential	[\$150]	<u>\$160</u>
Commercial	[\$500]	<u>\$510</u>
Timber harvesting	[\$300]	<u>\$305</u>
Agricultural buildings		
Per 100 square feet or any portion thereof	[\$5]	<u>\$15</u>
Minimum charge	[\$50]	<u>\$60</u>
Remodeling or renovation to an agricultural building		
Per 100 square feet or any portion thereof	[\$5]	<u>\$10</u>
Minimum charge	[\$50]	<u>\$55</u>
Fireworks permits for individuals or vendors	[\$100] per event	<u>\$110</u>
Surcharge for inspections before or after normal business hours or for special events (not including fireworks); 3-hour minimum	[\$75]/hour	<u>\$85</u>

Permit

Current Fee

**Proposed
New Fee
Changes Only**

Contractors found working without a permit when required will be charged an amount equal to double the permit minimum fee as a condition of issuing the permit.

RESOLUTION

#1

Resolution No. _____ of 2024, a resolution authorizing the Collection System Manager to retain Green Mountain Pipeline Services, LLC to perform repairs and upgrades to sewer facilities within the Shirewood subdivision, Sewer District #2.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Michael O'Brien, Collection System Manager, has identified approximately 1,805 feet of deteriorated sewer pipes in the Shirewood subdivision with an emphasis on off-road pipes in the vicinity of the subdivision stream bed, and

WHEREAS, bids for a slip lining process were solicited pursuant to GML §103, and

WHEREAS, Green Mountain Pipeline Services, LLC, 768 South Main Street, Bethel VT, submitted the lowest conforming bid for slip lining and heavy cleaning, if necessary, of the deteriorated pipes, for an amount not to exceed \$63,175, and

WHEREAS, Mr. O'Brien has recommended that the bid of Green Mountain Pipeline Services be accepted for the pipe slip lining in the Shirewood subdivision, Sewer District #2; now therefore be it

RESOLVED, that the work be awarded to Green Mountain Pipeline Services, LLC, on the basis of their lowest conforming bid, in an amount not to exceed \$63,175; and be it further

RESOLVED, that the Comptroller is authorized to charge G11-08111-00037 (Clifton Park Sewer District #2- Sewer Contractual- Slip Lining Pipe) with a transfer from G11-08111-00200 (Clifton Park Sewer District #2- Sewer Contractual- Equipment) of \$63,175.



Town of Clifton Park Sewer Department

One Town Hall Plaza, Clifton Park, NY, 12065

P:518-518-348-7313

F:518-371-3789

Sliplining Request for Sealed Bids

The Town of Clifton Park Sewer Department is requesting sealed bids for CIPP Lining of 8" AC and PVC Piping in the Shirewood Subdivision. Town is open to industry accepted methods including UV, Steam, and Hot Water. Pipes are in varying conditions, several sections off road, with accessibility. Please see the breakout below, footage provided is approximate.

Pricing must include:

- CCTV pre and post lining reports in digital format (thumb drive)
- Cleaning of Sewer Lines using High Pressure Jetting
- All work necessary to place and cure liners (UV, Hot Water, or Steam)
- Pricing must reflect Prevailing Wage Rates
- Transportation of Water from Approved Hydrants (1 mile away)
- Separate Heavy Cleaning fee if 3 or more passes are necessary.
- Billing will be based on Post CCTV footage.

cost excluded at this point; will be added if it's deemed necessary.

Exclusions:

- Repairs to pipes
- Town will provide dump site for spoils.

MH SW15- MH SW24- 393 LF 8" AC

MH SW24 to MH SW20- 379 LF 8" AC

MH SW15 to MH SW27- 262 LF 8" AC

MH SW27 to MH SW26- 216 LF 8" AC

MH SW12 to MH SW11- 190 LF 8" AC

MH SW11 to MH AW47- 365 LF 8" PVC

Total: ~1805 LF



PROPOSAL
CIPP Lining of 8" AC & PVC Piping
Shirewood Subdivision
Clifton Park, NY

Date – 12/7/2023

Scope of Work

CIPP Lining of 8" Sewer in the Shirewood Subdivision

Pricing

Item	Description	Quantity	Unit Price	Total Price
1	8" CIPP	1805 LF	\$ 35.00/LF	\$ 63,175.00
2	Heavy Cleaning	TBD	\$ 4.00/LF	

Proposal Inclusions

- Standard insurance certificates
- Prevailing Wages with Certified Payroll Reports
- All required safety equipment to complete the work
- Transport of Water from Town Hydrant
- Pre-Lining Light Cleaning (up to 3 passes)
- Pre & post CCTV inspection captured digitally to be supplied to customer on either external hard drive, Google Drive, etc.
- Installation of CIPP Liners via air-inversion and cured with steam
- Reinstatement of all active lateral connections
- By-pass pumping for pipes to be relined up to a 4" pump and soft discharge hose
- Traffic control for GMPS work consisting of a simple sign package and traffic cones

Lowest cost of all Bids

CCTV Furnish!

3/4/23



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/7/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Swingle, Collins & Associates 13760 Noel Road, Suite 600 Dallas TX 75240		CONTACT NAME: Heather Blais PHONE (A/C, No, Ext): 972-387-3000 E-MAIL: hblais@swinglecollins.com ADDRESS:		FAX (A/C, No): 972-387-3808	
INSURED Green Mountain Pipeline Services, LLC 768 South Main Street Bethel VT 05032		INSURER(S) AFFORDING COVERAGE		NAIC #	
		INSURER A : Travelers Indemnity Company of CT		25682	
		INSURER B : Indian Harbor Ins Co		36940	
		INSURER C : Travelers Property Casualty Insurance Company of A		25674	
		INSURER D : Phoenix Insurance Company		25623	
		INSURER E :			
		INSURER F :			

COVERAGES

CERTIFICATE NUMBER: 618784697

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
D	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		DT-CO-5P615700-PHX-23	2/19/2023	2/19/2024	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COM/POP AGG	\$ 2,000,000
							\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		810-5P630856-23-26-G	2/19/2023	2/19/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEO <input checked="" type="checkbox"/> RETENTION \$ 10,000		CUP-5P667230-23-26	2/19/2023	2/19/2024	EACH OCCURRENCE	\$ 10,000,000
						AGGREGATE	\$ 10,000,000
							\$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	UB-5P655513-23-26-E	2/19/2023	2/19/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
						E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
B	Pollution/Profess. Liability		PEC005143305	3/1/2023	3/1/2024	Limit Self-Insured Retention	5,000,000 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Named Insureds Include: Green Mountain Pipeline Services Inc., Green Mountain Pipeline Services LLC
 Certificate Holder is included as Additional Insured as respects General Liability as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Town of Clifton Park
 One Town Hall Plaza
 Clifton Park NY 12065

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



51 POWDER MILL BRIDGE RD. KINGSTON, NY 12401
 (845) 336-8753 PHONE (845) 336-8245 FAX
 www.aroldconstruction.com

CONSTRUCTION COMPANY, INC.

A CERTIFIED WBE & DBE CONTRACTOR

PROPOSAL

For: Town of Clifton Park Sewer Department
 Attn: Michael O'Brien
 Billing Address: 1 Town Hall Plaza Clifton Park, NY 12065
 Phone: 518-573-3414
 Email: mobrien@cliftonpark.org
 Date: 12/7/2023
 Project: Town of Clifton Park Sewer Lining
 Location: Clifton Park, NY
 Arch/Engineer: N/A

Subject to prompt acceptance, within 30 days and to all conditions stipulated, we propose to furnish the following:

Item	Description	Quantity	UN		\$/EA		Extended Price	
1	8" Cured in Place Pipe Lining MH SW15 to MH SW24	393	LF	@	\$36.00	=	\$14,148.00	
2	8" Cured in Place Pipe Lining MH SW24 to MH SW20	379	LF	@	\$36.00	=	\$13,644.00	
3	8" Cured in Place Pipe Lining MH SW15 to MH SW27	262	LF	@	\$36.00	=	\$9,432.00	
4	8" Cured in Place Pipe Lining MH SW27 to MH SW26	216	LF	@	\$36.00	=	\$7,776.00	
5	8" Cured in Place Pipe Lining MH SW12 to MH SW11	190	LF	@	\$36.00	=	\$6,840.00	
6	8" Cured in Place Pipe Lining MH SW11 to MHAW47	365	LF	@	\$36.00	=	\$13,140.00	
7	Sewer Heavy Cleaning	0	LF	@	\$10.00	=	\$0.00	
TOTAL PRICE								\$64,980.00

Exclusions

- Bonds, permits, fees or taxes
- Union Manning Requirements
- Disposal of contaminated soils. (if encountered)
- Maintenance & protection of vehicle, railroad & pedestrian traffic.
- Silt/turbidity control & cofferdams.

Inclusions

- Cleaning & pre/post CCTV inspection of host pipe to be lined with CIPP.
- Videos & reports to be sent FTP site.
- We are a WBE/DBE Certified Contractor

FTP site ?

What's Henry's claim ?

Special Notes

- Owner to provide nearby hydrant or tanker water & water/soils dumpsite at no charge to Arold.
- Owner shall notify Arold of any backcharges in advance and give Arold the opportunity to correct.
- Owner shall provide reasonable access to work areas for trucks & equipment.
- Arold will not be responsible for any restoration of surfaces due to equipment damage.
- Pricing does not include costs for health & safety plans, JHA's, safety training or any other customer required documentation or safety submittals.
- Pricing is based on completion during the 2024 construction season. Work delayed past 2024 will be subject to change.
- Pricing is based on our standard insurance. Additional insurance (railroad, etc.) will be at an additional cost.
- Pricing is based on payment within 30 days of invoicing.

Thank you for the opportunity to quote this project.

Regards,

Ryan M. Arold

Ryan Arold
 Vice President

Accepted By: _____

Date: _____

THE
P R E C I S I O N
Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
Precision Trenchless, LLC
G R O U P

On Behalf of Precision Trenchless LLC, I am pleased to present you with pricing for Cleaning & CCTV inspection of UV cured pipe @ Compton, Pump station , Briarfield, Earl Ct and Sugarbush in the Town of Clifton Park.

All lines are gravity sewer no force main work involved

Work scope included in pricing

- CCTV with thumb drive video and reports
- High pressure jetting of pipe
- PW Rates included in pricing
- Installation of UV liner

Exclusions

- Any repairs to pipe
- **No force main work included**
- Water source to be provided if needed by others
- Final billing will be done with post CCTV footages
- Area to dump spoils from cleaning to be provided by others
- Heavy Cleaning charge for any cleaning 3 or more passes per foot for the entire length of pipe segment
- Permits

Pump station _ Basketball Court

393 LF 8 inch @ 48.73 per foot total length	\$19,170.54
CCTV	<u>\$ 1,375.50</u>
Total	\$20,546.04

Basketball court- Briarfeild

379 LF 8 inch @ 48.78 per foot total length	\$18,487.62
CCTV	<u>\$ 1,326.50</u>
Total	\$19,814.12

THE
P R E C I S I O N
 Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
 Precision Trenchless, LLC
G R O U P

Pump Station -Kline Court	
262 LF 8 inch @ 48.78 per foot total length	\$12,780.36
CCTV	<u>\$ 917.00</u>
Total	\$13,697.36

Kline Court -Compton	
216 LF 8 inch @ 48.78 per foot total length	\$10,536.48
CCTV	<u>\$ 756.00</u>
Total	\$11,292.48

Earl Ct -Hydrant	
190 LF 8 inch @ 48.78 per foot total length	\$ 9,268.20
CCTV	<u>\$ 665.00</u>
Total	\$ 9,933.20

Hydrant - Sugarbush	
365 LF 8 inch @ 48.78 per foot total length	\$17,804.70
CCTV	<u>\$ 1,277.50</u>
Total	\$19,082.20

94,365.40

Heavy Cleaning per foot price for entire length of pipe	\$ 10.00 per foot
Laterals reinstatement per each estimated 11 laterals	\$275.00 each

Signature _____

Date _____

Please contact me with any questions

Sincerely,

Lawrence Curtis,
Precision Trenchless, LLC

KENYON PIPELINE INSPECTION, LLC

68 Park Rd
Queensbury, NY 12804
518-832-4070 ph
518-348-3040 fx



Town of Clifton Park
Attn: Town Clerk
1 Town Hall Plaza
Clifton Park, NY 12065

Proposal	
Date:	December 7, 2023
Project Manager:	Kevin Mitchell
Phone:	518-681-1362
Email:	kevin@kpisewer.com

Project: Town of Clifton Park – Sliplining-Shirewood Subdivision

KPI, LLC is pleased to provide the following proposal for the above mentioned project. KPI will provide all labor, materials, and equipment to perform the work as per manufacturers' recommendations for the following items unless otherwise stated in this quotation.

Item	Description	Unit Price	Quantity	Units	Total
1	CIPP LINING SEWERS 8" PIPE	\$55.00	1805	LF	\$99,275.00
Total:					\$99,275.00

Quote Includes:

- Labor, materials, and equipment to perform the work above as per specifications
- Mobilization and demobilization
- Pre and post installation cleaning and CCTV inspection including 2 copies of DVD's and reports

GC/Owner to provide:

- Taxes, Fees, Bonds, and Permitting
- Nearby hydrant water *write*
- Nearby authorized dumpsite for debris disposal
- Truck access to all structures and access points
- Restoration of lawns and sidewalks if necessary
- Excavation of any kind

Teck ?

Sincerely,

Kevin Mitchell

Kevin Mitchell
Project Manager
KPI LLC

Proposal Exclusions

- Special insurances, permitting, bonding
- Disposal of debris removed from sewers during the cleaning operation
- By-pass pumping requiring more than outlined above
- Traffic control requiring more than outlined above
- Excavation of any kind
- Night or weekend work

Special Conditions

- While every reasonable effort to complete the work described above will be made, unknown field conditions and the unique nature of this task may prevent completion of the project. Furthermore, if any of our equipment becomes lodged or stuck in the pipe for any reason, and we are unable to free it, it will become the responsibility of the client to repair such collapsed, broken, or defective pipe and retrieve our equipment.
- Any lateral connection that is not definitively capped shall be reinstated unless an authorized representative of the client directs our crew in writing to open it.
- GMPS will take no liability for any damage (i.e. nicks, cuts, gouges, or punctures) made to any existing PVC, or like material, lateral connections during the lateral reinstatement process.
- Green Mountain Pipeline Services, LLC will take no liability for any blown toilets, sinks, tubs, etc. that may occur from cleaning the pipes if industry standard equipment and best practices are used and GMPS does not approach the work in a reckless manner.
- Prices of CIPP shall be subject to adjustment upwards or downwards quarterly based on the increase or decrease in Contractor's actual resin raw material cost per pound made effective on the first day of each calendar quarter. This adjustment will become active only if the resin raw material costs increase or decrease by 20% or greater of the cost of the resin from the proposal date.

Indemnity

- To the fullest extent permitted by law, Client shall indemnify, hold harmless and, if Green Mountain Pipeline Services, LLC (Contractor) so opts, defend Contractor, and each of its officers, directors, members, employees, agents, affiliates, representatives, subsidiaries and partners (each an "Indemnitee") from and against all claims, damages, judgements, settlements, losses and expenses relating to or arising out of this contract.

Thank you for considering us for this work. Please feel free to call with any questions or if I can be of further assistance.

Sincerely,



Tim Vivian
802-316-0057 (Cell)
tim@greenmountainpipe.com

Green Mountain Pipeline Services LLC
768 South Main Street
Bethel, VT 05032
802-763-7022/802-763-7048 (Fax)

Cynthia, Zlogar

From: Town of Clifton Park Official Website <cliftonpark@hdgwebhost.com>
Sent: Monday, December 18, 2023 10:02 AM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Christopher, O'Hara; Agatha, Reid; John Scavo
Subject: New Resolution Request #573

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Sewer
Your Name: Michael O'Brien
Your Email: mobrien@cliftonpark.org
Sponsor: Barrett
Meeting Date: 01/02/2024
Alternate Date: 01/08/2024
Budget Number: G11-8111-24 with transfer of \$63,175 from g11-8111-200 (CPSD#2 equipment)
Budget Description: General Maintenance CPSD#2
Amount: \$63,175
Brief Description: Slip Lining of sanitary sewer pipe in the Shirewood subdivision with an emphasis on off road or pipes in the vicinity of the stream bed. This area was extremely difficult to work in and costly. By sliplining while pipes are functional, a great deal of risk will be mitigated for the tax payers of SD#2. Green Mountain submitted the lowest bid of \$63,175 and a \$4.00/lb heavy cleaning fee.

Add Supporting Docs:
[33b1cfea1b6a3a45 Shirewood Sliplining bids.pdf](#)

Additional Comments/Details: 4 sealed bids recieved:

Green Mountain
Arol
Precision
KPI

Agree to Terms: Agree

RESOLUTION
2

Resolution No. _____ of 2024, a resolution authorizing the Town Supervisor to sign a Memorandum of Agreement with Miss Shen Softball League for use of the softball fields and related buildings at the Clifton Common.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town wishes to extend its existing agreement with Miss Shen Softball for the organization of youth softball within the Town of Clifton Park and for the use of the softball fields and related facilities at the Clifton Common; and

WHEREAS, the Town wishes to recognize the volunteer commitment of the players, parents and coaches who comprise the Miss Shen Softball Organization League's assistance in the maintenance and upkeep of the softball facilities at the Clifton Common; now therefore be it

RESOLVED, that the Town Supervisor is hereby authorized to sign a new 5-year Memorandum of Agreement with Miss Shen Softball League for the organization of the Youth Softball Program for the Town and related use and maintenance of the Softball Fields and related facilities at Clifton Common, for the 2024-2028 seasons.

Memorandum of Agreement

This Agreement, dated August , between the Town of Clifton Park, a Municipal Corporation with offices at 1 Town Hall Plaza, Clifton Park, New York, 12065, (hereinafter referred to as "The Town") and Miss Shen Softball, Inc. at P.O. Box 724, Clifton Park, New York, 12065, hereinafter referred to as "Miss Shen" or "The League".

WHEREAS, The Clifton Common playing fields have been developed to service the recreational, sporting and social needs of our community. It is the town's intent that the fields serve the largest number of residents regardless of age, race, creed or sex. The Clifton Common playing fields and recreational facilities are the sole property of the Town of Clifton Park, (The Town) under the Supervision of the Director of the Department of Parks, Recreation, and Community Affairs, (The Director), and the Department of Building and Grounds, and

WHEREAS, the softball fields and facilities at the Clifton Common, are regionally recognized as a premier venue for recreational and competitive softball, and the Town wishes to make these facilities available to its residents in the most efficient manner in order to enhance the experience for youth softball players, parents and spectators, and

WHEREAS, THE Town and the League recognize the importance of recreational level softball to the development of healthy and active youth as well as the development of players at all levels, and

WHEREAS, the parties wish to enter into an Agreement with regard to the operation, use, maintenance and scheduling of the softball facilities identified on Exhibit A to provide for

the efficient utilization of these facilities so as to promote, manage, and supervise recreational and competitive softball through well recognized and organized leagues having the experience and expertise to provide the widest meaningful access of the playing fields to the Community, and

WHEREAS, The Town recognizes Miss Shen as the premier organized youth softball league for girls between the ages of 4 and 30 within the Town, and acknowledges the league's experience and volunteer commitment to the residents of Clifton Park, league participants and parents, and the contributions made to the facilities upkeep and maintenance. Now therefore, it is agreed and acknowledged as follows:

1. The League will continue to organize recreation level softball for the Town of Clifton Park, and to organize and offer travel and tournament level softball for qualified players from the participants of the recreation teams. In recognition of the League's commitment to recreation level softball, as well as the League's experience and expertise in organizing travel competition and tournament level play, the league will have first priority in scheduling the softball facilities identified on exhibit A during its season in coordination with the Director.

2. Miss Shen and the Town are committed to open and fair processes for organizing, selecting and scheduling softball teams for all recreational, travel and tournament level programs sponsored by Miss Shen. The Town and Miss Shen understand that the process for selecting players for the Miss Shen travel and tournament teams involves both objective and subjective analysis by coaches and evaluators, and that Miss Shen will continue to make participants aware of the written selection process for Miss Shen, but Miss Shen shall continue to preserve the privacy of actual player ratings within its discretion. In recognition of the rights and the obligations contained in this agreement, the League commits to continued excellence and

fairness in the selection of all teams, particularly travel and tournament level teams, ensuring that all Miss Shen teams are selected in accordance with guidelines approved by the League. The League shall also allot field use to the League's sponsored teams in an effort to ensure maximum access to the fields for all levels and ages within the League.

3. While the season is generally defined as commencing on April 1 and extending through October 31, the commencement of season play shall be coordinated each season with the Director and the Town Department of Building and Grounds based on maintenance and weather considerations.

4. The Town shall provide notice to the League's liaison as early as possible of those dates that the Town requests be reserved for town sponsored events. The league recognizes the Town's obligation to provide meaningful access to its facilities to residents and players who wish to utilize its fields when they are available, and shall advise the Town's Director of Parks, Recreation and Community Affairs (the Director) of its regular season schedule and tournaments annually by April 15 of each year for events through September 1, and by September 1 for events through October 31. The town reserves the right to approve the tournament dates, but the approval shall not be unreasonably withheld. If there is no written objection by the Town by May 15, the dates shall be deemed approved.

5(a) The Director shall designate a departmental employee as the Town's official liaison to the League and regular meetings shall be scheduled between the Liaison and the League.

5(b) In addition, the Town wishes to donate field time to recognized charities from time to time, and the league and the Director shall coordinate the scheduling of softball facilities at the Clifton Common during the regular season for such events.

6. While this agreement does not contemplate the organization of youth softball leagues in competition with Miss Shen at Clifton Common facilities, the Town may make open fields available for play and practice to Town Residents on a case by case basis subject to the following understanding between the Town and the League. All requests made for the use of Town fields and/or facilities at Clifton Common by any person or group other than Miss Shen shall be made to the Director, who shall consult with the league regarding such requests. The Town agrees that the director shall not permit use of the softball facilities at Clifton Common by groups, teams, or combination of players which the league reasonably determines to be in competition with Miss Shen recreation or travel programs. Further, no use of the Commons fields and/or facilities shall be approved that conflicts with Miss Shen league play (including tournaments) or maintenance schedules. However, The Town of Clifton Park encourages partnerships between local organizations that provide structured play in the same sport for young athletes. Mutually beneficial relationships between sports organizations can result in additional revenue for league needs, additional volunteers, expansion of field use, and other benefits. Miss Shen agrees to provide current and accurate information regarding its league, travel and tournament schedules in good faith, so as to ensure maximum coordination with the Director in this regard, and to enable the Town to best meet the growing recreational needs of the community. The Town agrees that any request to use the fields other than those at the Common including Collins Park and Veteran's Park shall be in the exclusive province of the Town.

6(a) In addition, the Town may, upon 30 days notice to the league, schedule or utilize any field or facility as needed in support of other Town programs if such field is not previously scheduled for use by the league. The Town reserves the right to block field and/or facility use during events which deem it necessary due to safety or security proposes.

6(b) A user fee may be charged by the Town for such additional field use to users other than Miss Shen, said fees to become the property of the Town. The Town shall issue permits for any such use, which shall inform permittees of Town policy regarding cleanup of facilities after use. The Town shall also require a deposit of up to \$200.00 to secure compliance with cleanup requirements. Repeated violations of Town policy regarding such cleanup may result in restrictions upon future use. The Town agrees to enforce this agreement as to third parties, and will contact security as appropriate if advised or otherwise aware of any unauthorized uses of the Commons facilities.

7. Maintenance Responsibilities

The Town will perform the following field maintenance:

- Mowing
- Fertilization
- Over Seeding
- Trimming
- Irrigation
- Lining – Except as noted
- Trash Removal
- Supply Infield and Outfield Soil
- Major Repairs Involving Public Safety on all Structures
- Security Lighting
- Restroom
- Restroom Janitorial
- Building Utilities.

The League shall at their expense provide the following maintenance.

- Fine Raking of Heavy/Technical Play Areas
- Lining and Touch Up Lining of Heavy/ Technical Play Ares
- Routine Maintenance on Building such as Painting and Minor Repairs
- Backstops, outfield fences, and fixtures directly related to the softball fields at heir own expense, except that it is understood that any installations whatsoever that require earth movement or digging of any kind requires the prior approval of the Director of Building and Grounds
- Suppression system bi-annual inspections

8. All construction, improvements, and new installation of facilities require prior written approval by the Director of Building and Grounds in addition to any and all permits and approvals required by existing law through the Building Department. Any construction of new structures shall require approval by resolution of the Town Board. Any improvements so made shall become the property of the Town of Clifton Park upon completion. The Town will provide water, sewer and toilet facilities in the League Building as they are for public use.

9. The League is authorized to operate concession stands on site, directly or through an agreement with a qualified outside vendor, and advertise on site for the events they sponsor. The selection of outside vendors to operate concessions on site is subject to approval by the Director, upon such written documentation as he/she may require. All proceeds shall be retained by the league and utilized for the advancement of league programs and goals. The concession stands shall be the sole responsibility of the League, which shall retain the revenues for same. The League shall operate the concession stand in accordance with all State, County, and Local Regulations. The League will also be permitted to sell advertising on outfield fences. The

advertising signs shall be of professional quality. Signs shall be mounted so as not to be a hazard to safety. Signs will be hung at the beginning of the season and shall be removed by the League immediately after the end of all regular season and tournament play. Mobile snack bars may temporarily be used so the League can raise funds for the permanent structures. Revenues generated by the league under this paragraph shall be used to offset the league's obligations under this agreement. The Town shall have the right to audit financial books and records of the league upon reasonable notice.

10. It is understood that the Leagues will offer their programs in such a way as to encourage and encompass the largest number of Town youth and that each individual is given equal opportunity to play within the recreational Leagues. The League will provide and enforce a code of conduct for both adults and youth participating in the league program, such code of conduct to be filed with the Director.

11. Prior to the season, the League shall furnish to the Town, a Certificate or Policy of General Liability Insurance in which the Town of Clifton Park is named as an insured in an amount not less than One Million (1,000,000.00) Dollars. A Certificate or Policy of Insurance which contains athletic participant exclusion shall not be acceptable.

12. Further, the League agrees to defend, indemnify and hold harmless the Town of Clifton Park from any and all claims arising out of its use, maintenance or operation of the Town Facilities identified on Schedule A.

13. If the league violates any material term of this agreement or takes actions which are contrary to public policy, the Town Board shall have the right to terminate this agreement upon sixty (60) days written notice if the League has failed to cure such violation during the 60 day period to cure.

14. This agreement shall remain in force and effect for five (5) years, through and including the 2028 season, terminating on December 31, 2028, unless terminated or amended by mutual agreement.

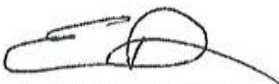
15 Any and all other written agreements between the Town and the League are superseded by this agreement.

16. This agreement shall be governed by the laws of the State of New York.

17. The League will check all travel coaches background registry at RegisterUSASoftball.com - User-Home Plate. All Recreational coaches background registry at Home - SafeCoach Background Checks and consider such information in the selection of coaches for all teams. The Town will assist the League in conducting such inquiry upon request.

18. In addition, the League will provide its list of all coaches and assistant coaches to the Director, Parks and Recreation, of the Town no later than 5 days before each season for screening and cross check against the New York State Sex Offender Registry. The Director will advise the League President of Miss Shen Softball

Agreed to by the following:



League Representative

Date: 12/06/2023

Supervisor, Town of Clifton Park

Date: _____

RESOLUTION
3

Resolution No. _____ of 2024, a resolution authorizing the transfer of Sean Dickinson from the Highway Department to the position of Building Maintenance Mechanic in the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for a Building Maintenance Mechanic in the Buildings and Grounds Department, and

WHEREAS, by Resolution 193 of 2019, Sean Dickinson was promoted to Highway Maintenance Working Supervisor, and

WHEREAS, after interviewing Mr. Dickinson and reviewing his qualifications, Director of Buildings, Parks & Recreation, Dan Clemens, has recommended that Sean Dickinson fill the position of Building Maintenance Mechanic at the Buildings & Grounds Department; now, therefore be it

RESOLVED, that the Town Board hereby authorizes the transfer of Sean Dickinson, to fill the position of Building Maintenance Mechanic in the Buildings and Grounds Department, at Grade 6, Step 8, \$76,190, \$36.35/hr, per the current CSEA matrix, to be paid from A-7110-E0276 (General Fund- Buildings & Grounds-S. Dickinson) with \$14,232 to be transferred from A-7110-74 (General Fund-Buildings & Grounds- Overtime).

BUILDING MAINTENANCE MECHANIC

JOB POSTING

NOVEMBER 28, 2023

The Town of Clifton Park has an Opening for a Position as Building Maintenance Mechanic. The Position is full time, and will be offered at a Grade 6 steps 1, with starting compensation at \$61,958.00 per year. The Job description and minimum qualifications for the position is detailed below.

GENERAL STATEMENT OF DUTIES: Performs skilled building repair and maintenance work or supervises a number of semi-skilled workers in a buildings and grounds maintenance and repair program; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This class involves a variety of building maintenance and repair tasks of a skilled nature. Although employees in this class, by reason of personal training and experience, generally devote most of their time to work of a single specialized field, they are required to work along various mechanical lines as the occasion demands. In this respect the class differs from such classes as Painter, Carpenter, Plumber, etc. which limit incumbents to a single trade. The duties of this class differ from Building Maintenance Man by reason of the more skilled nature of the work involved. Incumbents perform their duties with some latitude for independent planning or laying out of the working details. In those cases where supervisory responsibilities are involved the Building Maintenance Mechanic acts as foreman over a number of workers who perform maintenance and repair jobs of a semi-skilled nature.

EXAMPLES OF WORK: (Illustrative only)

Supervises or performs repairs to plumbing, steam lines, electric wiring and equipment, furniture, doors and windows, hardware and varied mechanical equipment and machinery;
Installs shelving, storage cabinets and new hardware;
Does skilled painting work;
Oversees and takes part in ordinary building cleaning operations;
Oversees the operation of a central heating system;
Makes inspections of property to ascertain repair needs;
Estimates material required for repairs;
Keeps daily time and material records;
Supervises and participates in a general grounds maintenance program.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Thorough knowledge of the practices, processes, materials and tools of the principal trade in which the experience has been gained; good knowledge of one or more additional trades; good knowledge of modern buildings and grounds

maintenance and repair practices familiarity with the operation and maintenance of heating systems; ability to plan and supervise the work of others; ability to understand oral and written directions; mechanical aptitude; dependability; thoroughness; good physical condition.

ACCEPTABLE EXPERIENCE AND TRAINING: One year of experience as a journeyman in one of the recognized skilled trades or four years of experience in either general building construction or maintenance work in one or more of the standard trades, such as carpentry, plumbing, electrical or any equivalent combination of experience and training.

C.S.C. 12/23/71

Individuals Interested in the position should send resume to Supervisor Phil Barrett through Jean Spiegel at Jspiegel@cliftonpark.org, or contact Ms. Spiegel at (518) 371-6651

Cynthia, Zlogar

From: Town of Clifton Park Official Website <cliftonpark@hdgwebhost.com>
Sent: Wednesday, December 20, 2023 1:05 PM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Christopher, O'Hara; Agatha, Reid; John Scavo
Subject: New Resolution Request #575

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Meeting Date: 01/02/2024

Alternate Date: 01/08/2024

Budget Number: A-7110-Exxxx

Budget Description: Buildings & Grounds - Building Maint/Electric

Amount: 76,190

Brief Description: Hire/transfer Sean Dickinson to the Buildings & Grounds Department to fill the position of Building Maintenance Mechanic, Grade 6, step 8 effective January 8, 2024

Add Supporting Docs:

[e977438d1389ca37 BMM posting 11.28.23.pdf](#)

Additional Comments/Details: Sean had a great interview and I am confident he will do a great job in this position for the town

Agree to Terms: Agree

RESOLUTION

#4

Resolution No. _____ of 2024 a resolution authorizing the Department of Buildings & Grounds to purchase three (3) Ford F-350 pickup trucks with V plows from the State Contract.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Director of Buildings, Parks & Recreation, Dan Clemens, has requested authorization to purchase three 2024 Ford pickup trucks, and

WHEREAS, three (3) Ford F-350 Regular Cab XL with V Plow trucks at a cost of \$58,000 each, are available from Genesee Valley Ford, LLC, 1675 Interstate Drive, Avon, NY, through a mini-bid process under the NYS Office of General Services Mini-bid #PC69260; now, therefore, be it

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to purchase the above-referenced Ford vehicles, 2 of which will be used by Buildings & Grounds and the third truck will be used by the Transfer Station, paid for by municipal lease, terms to be determined; and be it further

RESOLVED, that the annual charge for 2 vehicles be charged to A-7110-145 (General Fund-Buildings & Ground-Capital Lease Pay), and the remaining vehicle be charged to A-8160-00145 (General Fund- CTS- Capital Lease Pay).

Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Single OEM Vehicle): *Mini-Bid Response*

Form Revision: 9/12/23

Part A: Mini-Bid and Contractor Information		
1.0	Mini-Bid Questions	Contractor Response
1.1	Mini-Bid Reference Number (e.g. 12345; see the <i>Mini-Bid Request</i>)	TOCP B&G TRUCKS 15.5.23
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
1.3	Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	Yes, Part B of this form has been completed.
1.4	Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	No, Part C of this form has been left blank.
2.0 Contractor Information		
2.1	Full Legal Business Name, including DBA if applicable	BJA 1675 LLC GENESEE VALLEY FORD AVON
2.2	OGS Contract Number (e.g., PC12345)	PC69260
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	84-4142389
2.4	NYS Vendor ID Number (e.g., 1000012345)	1100245554
3.0 Primary Contact Information		
3.1	Contact Name	Louann Cimino
3.2	Contact Email	lcimino@bobjohnsonauto.com
3.3	Contact Phone (1)	585-438-4393
3.4	Contact Phone (2)	585-748-6512
4.0 Secondary Contact Information		
4.1	Contact Name	
4.2	Contact Email	
4.3	Contact Phone (1)	
4.4	Contact Phone (2)	

Part B: Vehicle(s) Built to Specifications offered for Mini-Bid		
1.0	General Questions (Built to Spec)	Contractor Response
1.1	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: General specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request]</i>	Yes
1.2	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	TBD
1.3	Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer.	TBA
2.0 Vehicle Offered (Built to Spec)		
2.1	Model Year (e.g., 2023, 2024)	2024
2.2	Make (e.g., Ford, Chevrolet, Dodge)	FORD
2.3	Model (e.g., Taurus, Tahoe, Grand Caravan), and Trim Level (e.g., SE, LE, XL)	F350 REG CAB XL
2.4	Model Code (the OEM code used to identify a particular subset of a Vehicle Model)	F3B
2.5	Drive Type <i>[click on yellow box and use drop-down menu]</i>	4x4
	If the offered Drive Type is not included in the drop-down menu, enter it here	
2.6	Fuel Type <i>[click on yellow box and use drop-down menu]</i>	Gasoline Only
	If the offered Fuel Type is not included in the drop-down menu, enter it here	
2.7	Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	THRUWAY SPRING

3.0	Additional Information (Built to Spec)	
3.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
4.0	Vehicle Price Worksheet (Built to Spec)	Price
4.1	NYS Base MSRP	\$54,410.00
4.2	NYS Discount [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	8.61
4.3	NYS Base Price [Automatically calculated: NYS Base MSRP minus NYS Discount]	\$49,725.00
4.4	NYS Aftermarket Components Price [If there are no Aftermarket Components, leave blank]	\$8,275.00
4.5	NYS Price for the Vehicle [Automatically calculated: NYS Base Price plus NYS Aftermarket Component Price]	\$58,000.00
4.6	Number of Vehicles [This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request]	1
4.7	Total Price for Mini-Bid [Automatically calculated: NYS Price for the Vehicle multiplied by Total Number of Vehicles]	\$58,000.00

Part C: Pre-Existing Inventory Vehicle(s) offered for Mini-Bid

1.0	General Questions (Pre-Existing)	Contractor Response
1.1	Do the Vehicle(s) offered meet all Authorized User Specifications for the requested Vehicle? [click on yellow box and use drop-down menu] (Note: General specifications, and an "Additional Vehicle Specifications Document" are included with each Mini-Bid Request. A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected).	

x 3 TRUCKS = \$174,000

GROUP 40440 – Vehicles, Class 1-8

1.2	Will the Vehicle(s) and pricing offered for the Mini-Bid Response remain firm and not be withdrawn for at least ten (10) calendar days from the first business day immediately following the Mini-Bid response submittal deadline, or such other period of time as specified in the Mini-Bid Request, in accordance with the Contract (see Section 2.42 Procurement Method, Paragraph G Timeframe for Offers in Mini-Bids)? [click on yellow box and use drop-down menu]	
2.0	Additional Information (Pre-Existing)	
2.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
3.0	Vehicle Price Worksheet (Pre-Existing)	

[If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle): Mini-Bid Response form for the Mini-Bid. Submit both Form Bs following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23166-XXXXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award#-Mini-Bid Reference#-Contract#-Additional Vehicles)].

Ref. #	Model Year	Make	Model and Trim Level	Model Code	Exterior Color	Interior Color
(Example)	2023	Chevrolet	Traverse	CV14526	Blue Metallic	Dark Titanium
001						
002						
003						
004						
005						
006						
007						
008						
009						
010						
011						
012						
013						
014						
015						



Prepared by: LUCILLE CIMINO

12/20/2023

Genesee Valley Ford | 1675 Intersale Drive Avon New York | 14414

2024 F-350 4x4 SD Regular Cab 8' box 142" WB SRW XL (F3B)

Price Level: 420

Major Equipment

(Based on selected options, shown at right)
TorqShift 10-speed automatic

Exterior: Oxford White
Interior: Medium Dark Slate w/HD Vinyl
40/20/40 Split Bench Seat

- * Running boards
- * Class V tow rating
- * LT275/70RS18 AT BSW front and rear tires
- * Lock-up transmission
- * Alternator Amps: 250A
- * All-speed ABS and driveline traction control
- * Battery rating: 750CCA
- * Battery run down protection
- * Fuel tank capacity: 34.00 gal.
- * Steering wheel mounted audio controls
- * AM/FM stereo radio
- * SYNC 4 external memory control
- * Wheelbase: 142.0"
- * Axle capacity rear: 7,280 lbs.
- * Axle capacity front: 6,000 lbs.
- * Firm ride suspension
- * Power door mirrors
- * Manual folding door mirrors
- * Daytime running lights
- * Variable intermittent front windshield wipers

- * 18 x 8-inch front and rear argent steel wheels
- * Front tires LT load rating: E
- * Overdrive transmission
- * Transmission electronic control
- * Stainless steel single exhaust
- * Driver selectable rear locking differential
- * Dual lead acid battery
- * Injection Type: sequential MPI
- * 8 inch primary LCD display
- * Bluetooth wireless audio streaming
- * Seek scan
- * Vehicle body length: 231.8"
- * Cab to axle: 56.1"
- * Tire/wheel capacity rear: 7,180 lbs.
- * Spring rating front: 5,950 lbs.
- * Trip computer
- * Heated driver and passenger side door mirrors
- * DRL preference setting
- * Light tinted windows
- * AdvanceTrac w/Roll Stability Control
electronic stability control system with anti-roll

As Configured Vehicle

STANDARD VEHICLE PRICE	MSRP
Order Code 610A	\$48,815.00
Engine: 6.8L 2V DEVCT NA PFI V8 Gas	Included
Transmission: TorqShift-G 10-Speed Automatic	Included
Wheels: 18" Argent Painted Steel	Included
HD Vinyl 40/20/40 Split Bench Seat	Included
142" Wheelbase	STD
Monotone Paint Application	STD
Radio: AM/FM Stereo w/Mp3 Player	Included
Fleet Customer Powertrain Limited Warranty	N/C
50-State Emissions System	STD
SYNC 4	Included
Oxford White	N/C
Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	N/C
Tires: LT275/70Rx18E BSW A/T (4)	\$2665.00
GVWR: 11,400 lb Payload Package	Included
Electronic-Locking w/3.73 Axle Ratio	\$430.00
Ford Pro Uprfit Integration System	\$400.00
Platform Running Boards	\$320.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: LUCILLE CIMNO

12/20/2023

Genesee Valley Ford | 1675 Intersate Drive Avon New York | 14414

2024 F-350 4x4 SD Regular Cab 8' box 142" WB SRW XL (F3B)

Price Level: 420

Major Equipment

- * Driver front impact airbag
- * Cancellable front passenger air bag
- * 6 airbags
- * Manual climate control
- * Split-bench front seat
- * Front passenger seat with 4-way directional controls
- * Manual front seat head restraint control
- * Front seat armrest storage
- * Manual driver seat fore/aft control
- * Manual passenger seat fore/aft control
- * Vinyl front seatback upholstery
- * 4-wheel disc brakes
- * Brake assist system
- * Seat mounted side impact driver airbag
- * Seat mounted side impact front passenger airbag
- * SecurLock Immobilizer
- * 40-20-40 split-bench front seat
- * Driver seat with 4-way directional controls
- * Height adjustable front seat head restraints
- * Front seat center armrest
- * Manual reclining driver seat
- * Manual reclining passenger seat
- * Vinyl front seat upholstery
- * Manual driver seat lumbar
- * 4-wheel antilock (ABS) brakes
- * Hill Start Assist

As Configured Vehicle

As Configured Vehicle	MSRP
Snow Plow Prep Package	\$250.00
Interior Work Surface	\$140.00
LED Roof Clearance Lights	\$95.00
Front Splash Guards/Mud Flaps (Pre-Installed)	\$130.00
Rear Splash Guards/Mud Flaps (Pre-Installed)	N/C
410 Amp Dual Alternators	\$115.00
Tough Bed Spray-In Bedliner	\$595.00
Dual 68 AH/65 AGM Batteries	\$210.00
Amber-Wht 360 Deg LED Warn Strobes (Pre-Installed)	\$650.00
SUBTOTAL	\$52,415.00
Destination Charge	\$1,995.00
TOTAL	\$54,410.00

Fuel Economy

City
N/A



Hwy
N/A

MB TOCP B&G TRUCKS 12.5.23

BID PRICE \$58,000.00

Bid price includes:

- * Aftermarket Plow and accessories installed by Thru-Way Spring.
- * Delivery to Town of Clifton Park

MSRP - NOT YOUR PRICE

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Thru-Way Spring



1609 Mt. Read Blvd.
 Rochester, NY 14606
 585-254-6100 (ph)
 585-254-4022 (fax)

Quotation
12/20/2023

TO: Bob Johnson Auto
Town of Clifton Park

SPECIFICATIONS	QTY	UNIT PRICE	AMOUNT
8'6" Fisher Extreme Vee Two Stainless Steel Plow Installed (XV2 Series) Cutting Edge and Handheld Control Standard Wear Shoes Not Standard Edge View LED Plow Light Kit Installed Part Number 72525 is a Stock Item Includes Deduction of 72530 Halogen Plow Light Kit Listed Above Standard Wear Shoe Kit Installed Part Number 50700 is a Stock Item	1	\$8,275.00	\$8,275.00
SUBTOTAL			\$8,275.00
Shipping/Handling			
TAXABLE SUB			\$8,275.00
State Sales Tax			
TOTAL QUOTATION			\$8,275.00

Special Instructions: _____

Quote Sent By: Frank Buscemi

Dan Clemens

From: Louann Cimino <lcimino@bobjohnsonauto.com>
Sent: Monday, December 18, 2023 7:48 AM
To: Dan Clemens
Subject: RE: Bid Response TOCP B&G Trucks Bob Johnson Ford Avon RE: NYS Vehicle Marketplace - BID REQUEST – TOCP B&G trucks 12.5.23

Good Morning Dan:

Yes, you can order 3 trucks, bid price x 3 as long as you keep the same options. Happy Holidays

Please feel free to contact me if you need any additional information. Thank you.

Regards,

Louann Cimino
Gov't Sales
Bob Johnson Ford, CDJR
1675 Interstate Drive
Avon, NY 14414
lcimino@bobjohnsonauto.com

Office: 585-438-4393

Cell: 585-748-6512

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From: Dan Clemens <DClemens@cliftonpark.org>
Sent: Friday, December 15, 2023 11:23 AM
To: Louann Cimino <lcimino@bobjohnsonauto.com>
Subject: RE: Bid Response TOCP B&G Trucks Bob Johnson Ford Avon RE: NYS Vehicle Marketplace - BID REQUEST – TOCP B&G trucks 12.5.23

I would like to confirm that I can order 3 trucks, just do the math for the bid price.

Daniel J. Clemens
Director of Buildings, Parks and Recreation
Town of Clifton Park, NY
Cell: 518-281-5065
Office: 518-371-6651 ext. 248
dclemens@cliftonpark.org

From: Louann Cimino <lcimino@bobjohnsonauto.com>
Sent: Thursday, December 14, 2023 3:40 PM
To: Dan Clemens <DClemens@cliftonpark.org>
Subject: Bid Response TOCP B&G Trucks Bob Johnson Ford Avon RE: NYS Vehicle Marketplace - BID REQUEST – TOCP B&G trucks 12.5.23

Thank you for the opportunity to bid your vehicle needs. Please see Bid Response for BID No TOCP B&G Trucks 12.5.23 from Bob Johnson Ford.

Regards,

Louann Cimino
Gov't Sales
Bob Johnson Ford, CDJR
1675 Interstate Drive
Avon, NY 14414
lcimino@bobjohnsonauto.com

Office: 585-438-4393
Cell: 585-748-6512

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From: Dan Clemens <DClemens@cliftonpark.org>
Sent: Tuesday, December 5, 2023 1:41 PM
To: Louann Cimino <lcimino@bobjohnsonauto.com>; ccocon@basilford.com; orestfleet@aol.com; mmoscato@delacyford.com; rmaloney@model1.com; Don@Ferrario.com; mhulse@myfriendlyauto.com; mcomerford@gabriellitruck.com; pavvento@gabriellitruck.com; TED.DESCOVICH@HEALEYBROTHERS.com; johndtower@aol.com; bids.vancefleet@gmail.com; dwest@lithia.com; lswell@maguirecars.com; kaink@shultsauto.com; bill@metrofordny.com; will@metrofordny.com; jiml@nielsenfleet.com; mdisalvo@nyeauto.com; lcaponi@otisford.com; anthony.roberts@rileyfordinc.com; edr@schultzfordlincoln.com; jlalonde@greenwichford.com; tjsheward@shepardbrosinc.com; Bob@specialtyvehiclesinc.com; Mcastren@Towneauto.com; jrelyea@vanbortelford.com; whitmoyerautogroup@live.com
Subject: NYS Vehicle Marketplace - BID REQUEST – TOCP B&G trucks 12.5.23

This solicitation is a Mini-Bid being conducted under the New York State Office of General Services (OGS) centralized contract for Vehicles, Class 1-8 (Group 40440, Award 23166). For information on the Mini-Bid, including the vehicle being requested, due date and Authorized User contact information, please see the attached documents. All responses to the Mini-Bid must be sent to the Authorized User contact listed in the Mini-Bid Request using **Form B – Mini-Bid Response Form**, and responses will only be considered from approved Contractors on OGS award 23166. The Contractor is responsible for reviewing the completed response prior to submittal and ensuring that all necessary fields have been populated correctly.

For questions about the Vehicles requested, or to discuss suggested changes to the vehicle specifications, contact the Authorized User identified in the "Information" section of the Mini-Bid Request.

Daniel J. Clemens
Director of Buildings, Parks and Recreation

Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Single OEM Vehicle): *Mini-Bid Response*

Form Revision: 9/12/23

Part A: Mini-Bid and Contractor Information		
1.0	Mini-Bid Questions	Contractor Response
1.1	Mini-Bid Reference Number (e.g. 12345; see the <i>Mini-Bid Request</i>)	TOCP B&G trucks 12.5.23
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
1.3	Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	Yes, Part B of this form has been completed.
1.4	Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	No, Part C of this form has been left blank.
2.0 Contractor Information		
2.1	Full Legal Business Name, including DBA if applicable	Nye Automotive - Oneida Any Am, LLC
2.2	OGS Contract Number (e.g., PC12345)	PC69830
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	87-3570451
2.4	NYS Vendor ID Number (e.g., 1000012345)	1100277495
3.0 Primary Contact Information		
3.1	Contact Name	Matt DiSalvo
3.2	Contact Email	mdisalvo@nyeauto.com
3.3	Contact Phone (1)	315-886-1980 (Cell)
3.4	Contact Phone (2)	315-367-1504 (Office)
4.0 Secondary Contact Information		
4.1	Contact Name	
4.2	Contact Email	
4.3	Contact Phone (1)	
4.4	Contact Phone (2)	

Part B: Vehicle(s) Built to Specifications offered for Mini-Bid		
1.0	General Questions (Built to Spec)	Contractor Response
1.1	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: General specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request]</i>	Yes
1.2	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	TBD (Same at every dealer when ordering)
1.3	Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer.	TBA
2.0 Vehicle Offered (Built to Spec)		
2.1	Model Year (e.g., 2023, 2024)	2024
2.2	Make (e.g., Ford, Chevrolet, Dodge)	Ford
2.3	Model (e.g., Taurus, Tahoe, Grand Caravan), and Trim Level (e.g., SE, LE, XL)	F-350 XL
2.4	Model Code (the OEM code used to identify a particular subset of a Vehicle Model)	F3B
2.5	Drive Type <i>[click on yellow box and use drop-down menu]</i>	4x4

GROUP 40440 – Vehicles, Class 1-8

	If the offered Drive Type is not included in the drop-down menu, enter it here	
2.6	Fuel Type <i>[click on yellow box and use drop-down menu]</i>	Flex Fuel (Gasoline/E85)
	If the offered Fuel Type is not included in the drop-down menu, enter it here	
2.7	Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	Tony Rotella's
3.0	Additional Information (Built to Spec)	
3.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
	By submitting a PO and awarding us the bid you hereby agree to the following terms: PROTECT YOURSELF: Our quoted price INCLUDES delivery and Mandatory State Fees including Inspection and Tire Tax if required. Please make sure to verify that all of your specs have been met and delivery is included before issuing a PO to any dealer.	
4.0	Vehicle Price Worksheet (Built to Spec)	Price
4.1	NYS Base MSRP	\$53,980.00
4.2	NYS Discount <i>[Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].</i>	8.30
4.3	NYS Base Price <i>[Automatically calculated: NYS Base MSRP minus NYS Discount]</i>	\$49,499.66
4.4	NYS Aftermarket Components Price <i>[If there are no Aftermarket Components, leave blank]</i>	\$8,900.00
4.5	NYS Price for the Vehicle <i>[Automatically calculated: NYS Base Price plus NYS Aftermarket Component Price]</i>	\$58,399.66
4.6	Number of Vehicles <i>[This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request]</i>	3
4.7	Total Price for Mini-Bid <i>[Automatically calculated: NYS Price for the Vehicle multiplied by Total Number of Vehicles]</i>	\$175,198.98

Part C: Pre-Existing Inventory Vehicle(s) offered for Mini-Bid

1.0	General Questions (Pre-Existing)	Contractor Response
1.1	Do the Vehicle(s) offered meet all Authorized User Specifications for the requested Vehicle? <i>[click on yellow box and use drop-down menu]</i> <i>(Note: General specifications, and an "Additional Vehicle Specifications Document" are included with each Mini-Bid Request. A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected).</i>	
1.2	Will the Vehicle(s) and pricing offered for the Mini-Bid Response remain firm and not be withdrawn for at least ten (10) calendar days from the first business day immediately following the Mini-Bid response submittal deadline, or such other period of time as specified in the Mini-Bid Request, in accordance with the Contract (see Section 2.42 Procurement Method, Paragraph G Timeframe for Offers in Mini-Bids)? <i>[click on yellow box and use drop-down menu]</i>	
2.0	Additional Information (Pre-Existing)	
2.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
3.0	Vehicle Price Worksheet (Pre-Existing)	

[If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle): Mini-Bid Response form for the Mini-Bid. Submit both Form Bs following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23166-XXXXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award#-Mini-Bid Reference#-Contract#-Additional Vehicles)].

Ref. #	Model Year	Make	Model and Trim Level	Model Code	Exterior Color	Interior Color
(Example)	2023	Chevrolet	Traverse	CV14526	Blue Metallic	Dark Titanium
001						
002						
003						
004						
005						
006						
007						
008						
009						
010						
011						
012						
013						
014						
015						



Preview Order 2222 - F3B 4x4 Reg Cab SRW: Order Summary Time of Preview: 12/07/2023 09:58:00 Receipt: NA

Dealership Name: Nye Ford

Sales Code : F13552

Dealer Rep. Matthew DiSalvo	Type Fleet	Vehicle Line Superduty	Order Code 2222
Customer Name Clifton Park	Priority Code B1	Model Year 2024	Price Level 420

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X4 STYLESIDE PICKUP/142	\$48815	11400# GVWR PACKAGE	\$0
142 INCH WHEELBASE	\$0	50 STATE EMISSIONS	\$0
TOTAL BASE VEHICLE	\$48815	SNOW PLOW PREP PACKAGE	\$250
OXFORD WHITE	\$0	INTERIOR WORK SURFACE	\$140
VINYL 40/20/40 SEATS	\$0	ROOF CLEARANCE LIGHTS	\$95
MEDIUM DARK SLATE	\$0	JACK	\$0
PREFERRED EQUIPMENT PKG.610A	\$0	SPLASH GUARDS - FRONT	\$130
.XL TRIM	\$0	SPLASH GUARDS - REAR	\$0
.AIR CONDITIONING -- CFC FREE	\$0	410 AMP ALTERNATOR	\$115
.AM/FM STEREO MP3/CLK	\$0	TOUGH BED SPRAY IN BEDLINER	\$595
.STEEL ROAD WHEELS-18"	\$0	DUAL BATTERY	\$210
.6.8L DEVCT NA PFI V8 ENGINE	\$0	360 DUAL WARN STRB AMBER/WHITE	\$650
10-SPEED AUTO TORQSHIFT-G	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
LT275/70R18E BSW ALL TERRAIN	\$265	SPECIAL FLEET ACCOUNT CREDIT	\$0
3.73 RATIO REGULAR AXLE	\$0	FUEL CHARGE	\$0
JOB #2 ORDER	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	PRICED DORA	\$0
FRONT LICENSE PLATE BRACKET	\$0	ADVERTISING ASSESSMENT	\$0
FORD PRO UPFIT INTEGRATION SYS	\$400	DESTINATION & DELIVERY	\$1995
PLATFORM RUNNING BOARDS	\$320		

TOTAL BASE AND OPTIONS

DISCOUNTS

TOTAL

ORDERING FIN: QR481 END USER FIN: QR481

~~MSRP~~
~~\$53980~~
 NA
~~\$53980~~

(NOT your price)

Customer Name:
 Customer Address:

Customer Email:
 Customer Phone:

TONY ROTELLA'S BODY SHOP INC.

450 HORAN ROAD
SYRACUSE, NY 13209

315-488-6587

THANK YOU FOR YOUR BUSINESS

WWW.TONYROTELLA.COM

NEW YORK STATE FACILITY NUMBER 4341104

12/8/2023 1:31:30 PM EST

Estimate #73159

Page:1

NYE AUTOMOTIVE GROUP.

Phone: 315 363-0600

1441 GENESEE STREET
ONEIDA, NY 13421

Service Writer : RC

Vehicle : 2023 Ford Truck F350 Super Duty 1 Ton - Pickup 6.8 L 415 CID V8 OHV (Pushrod Engine)

VIN : TOCP

Fleet #/Driver :

Created : 12/8/2023 12:49:25 PM EST

Labor/Notes

Qty	Technician	Description
1		8'6" FISHER XV2 S.S SOURCEWELL PRICED - #101000

Parts

Qty	Code	Description	Condition
1		BLADE ASSY - 8-1/2' XV2 SS	New
1		Note: SERIAL NUMBER -	
1		FF-TRUCK KIT XV2 SILVER	New
1		Note: SERIAL NUMBER -	
1		CONTROL, UTV, HANDHELD FE	New
1		Note: 40/CASE	
1		MODULE 3 PORT - DRL/NON-DRL	New
1		Note: 45/CASE	
1		6/23	
1		MOUNT KIT MM F250SD-F550SD 17+	New
1		Note: SERIAL NUMBER - 4/14/21	
1		PLUG-IN HARNESS KIT 2023 F-SPRDY LED	New
1		LIGHT KIT LED-COMPLETE	New
1		Note: SERIAL NUMBER -	
1		6/23	
1		MUNICIPALITY DISCOUNT	
1		SHOE KIT - XLS/XTREMEV/XV2	New
1		Note: 6/23	

Group 40440, Award 23166, Vehicles, Class 1-8

Form A (Single OEM Specific Make/Model): Mini-Bid Request

Revised 10/04/23

MINI-BID SUMMARY	
Mini-Bid Name [Auto-populated based on entries below in the Mini-Bid Reference Number, Number of Vehicles, Make, Model and Trim Level, and Authorized User Entity Name fields]	Enter Data below in Cells D6, D13, D37, D42 & D43 to generate the Mini-Bid Name
Mini-Bid Reference Number [Enter the internal number assigned by your entity. If this is a rebid, indicate that in parenthesis next to the Mini-Bid Reference Number, e.g.: 19100158 (rebid of 19100157)]. (Note: This number will be used by the Vehicle Dealer to track your Mini-Bid, and is a mandatory field)	TOCP B&G trucks 12.5.23
Mini-Bid Release Date [Enter the date that this Mini-Bid Request will be sent to the Vehicle Dealers]	12/5/2023
Mini-Bid Response Due Date [Enter the date that Mini-Bid Responses are due from the Vehicle Dealers] (Note: From the date of release of a Mini-Bid request, Contractors Shall have five (5) business days to submit a response for Single OEM Vehicles. The Mini-Bid response submittal deadline may be set with a longer or shorter duration than the standard five (5) business days at the discretion of the Authorized User)	12/15/2023
Mini-Bid Response Due Time [Enter the time that Mini-Bid Responses are due from the Vehicle Dealers] (All times Eastern Time)	10 days

PART A: AUTHORIZED USER CONTACT INFORMATION	
1.0 Is your entity a State Agency (e.g., NYS Department of Transportation), or a Non-State Agency (e.g., Albany County Department of Public Works)? [click on yellow box and use drop-down menu]	Non-State
2.0 Authorized User Entity Name [Enter the name of your state agency, municipal government office, or other NYS authorized contract user entity name]	Town of Clifton Park Buildings & Grounds
3.0 City (or Town, Village, etc.) where the Authorized User Entity is located [if there is more than one location, enter the location of the office that is completing this form]	Clifton Park
4.0 County where the above City (or Town, Village, etc.) is located [click on yellow box and use drop-down menu]	Saratoga
5.0 Primary Contact Name [Designated Contact for Procurement Lobbying, if applicable. See http://ogs.ny.gov/acpl/advisoryCouncil/Entities.htm]	Dan Clemens
5.1 Primary Contact Title	Director of Buildings, Parks, and Recreation
5.2 Primary Contact Email	dclemens@cliftonpark.org
5.3 Primary Contact Phone	518-281-5065
6.0 Secondary Contact Name [Designated Contact for Procurement Lobbying, if applicable. See http://ogs.ny.gov/acpl/advisoryCouncil/Entities.htm]	
6.1 Secondary Contact Title	
6.2 Secondary Contact Email	
6.3 Secondary Contact Phone	
PART B: GENERAL QUESTIONS	
1.0 Has the Authorized User received the necessary internal and external approvals that your organization or oversight authority requires for this request? [click on yellow box and use drop-down menu] (Note: Authorized Users are advised that it is their responsibility to secure the necessary approvals. A Mini-Bid request for NYS Executive Agencies is required to have a business case, B-1184 number and the approval of OGS Fleet Management prior to distributing the Mini-Bid)	Yes
2.0 B-1184 Number (e.g., 1140000-97-2016) [for NYS Executive Agencies only]	
3.0 Approved Business Case Number (e.g. BC050) [for NYS Executive Agencies only]	
4.0 Will the vehicles requested in the Mini-Bid be purchased or leased? (Note: If you intend to lease the vehicles requested, include any required specifications for the lease (e.g., lease term and type of lease) and the estimated annual mileage, if known, in the Additional Vehicle Specifications document. State Agencies are reminded that LEASING from commercial vendors MUST FIRST BE APPROVED by Division of Budget (DOB) before any ordering can be done, per Budget Bulletin D-750. State Agencies should not complete this form until this approval has been obtained from DOB)	Purchased

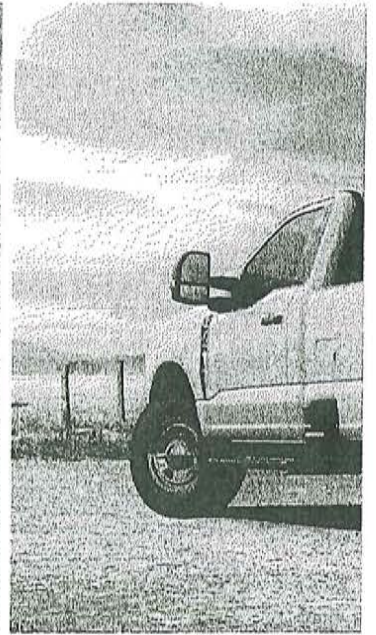
5.0	Specify the anticipated method and timeframe for issuing Purchase Orders for the vehicles requested.	One-time purchase for the total number of Vehicles requested
PART C: MINI-BID PROCESS		
1.0	<p>Type of Vehicle Order: <i>[click on yellow box and use drop-down menu]</i></p> <p><u>"Vehicle(s) Built to Specifications"</u>: Vehicle(s) that will be ordered directly from the OEM and built to the specifications identified by the Authorized User on Form A (Single OEM Vehicle): <i>Mini-Bid Request</i>. <i>[Note: This type of vehicle will be ordered from the OEM factory to meet your specifications, and will be delivered as soon as possible after the Contractor receives the order. Delivery times can range from 6 weeks to 6 months, depending on the OEM production schedule.];</i></p> <p><u>"Pre-Existing Inventory Vehicle(s)"</u>: Vehicle(s) that were manufactured by the OEM prior to release of the Mini-Bid Request. Pre-Existing Inventory Vehicle(s) may either be located at the Contractor's business location, or other Delivery Origin. <i>[Note: This type of vehicle is currently located on a Dealer's lot, and should only be requested if there is an immediate need for a vehicle with standard options. Inventory is limited and the Contractors may not have any vehicles available that meet the Authorized User's minimum specifications. Also, per the Contract, the Contractor is only obligated to hold this type of vehicle for ten (10) calendar days from the date of the Mini-Bid' Response Due Date, so the Authorized User must have the ability to issue the Purchase Order within a short timeframe].</i></p>	Vehicle(s) Built to Specifications
1.1	If "Vehicle(s) Built to Specifications" were specified for Question 1.0, will you consider "Pre-Existing Inventory Vehicle(s)" if the Mini-Bid responses received include "Pre-Existing Inventory Vehicle(s)" that meet your requirements? <i>[click on yellow box and use drop-down menu]</i>	Yes
1.2	<p>If "Pre-Existing Inventory Vehicle(s)" were specified for Question 1.0, will you consider "Vehicle(s) Built to Specifications" if one of the following conditions occurs?</p> <p>a) there are no Mini-Bid responses received for "Pre-Existing Inventory Vehicle(s)," or</p> <p>b) the Mini-Bid responses received do not meet your requirements, or</p> <p>c) the "Vehicle(s) Built to Specifications" have a lower price?</p> <p><i>[click on yellow box and use drop-down menu]</i></p>	
2.0	<p>Method of Award for purchase of "Vehicle(s) Built to Specifications": <i>[click on yellow box and use drop-down menu]</i></p> <p><u>"N/A,"</u> this Mini-Bid Request is either for a vehicle that will be leased, <u>OR</u> is for "Pre-Existing Inventory Vehicle(s)" only, and "Vehicle(s) Built to Specifications" will not be considered for award.</p> <p><u>"Lowest price to a single contractor"</u> that can provide the total number of vehicles requested.</p> <p><u>"See Additional Vehicle Specifications document,"</u> <i>[Choose this option if a delivery date deadline for the Vehicle(s) will be used to determine the award of the Mini-Bid. For example, "Delivery must be made by the end of the fiscal year, March 31, 20XX." This delivery date criteria must be disclosed on the Additional Vehicle Specifications document.]</i></p>	Lowest price to a single contractor
3.0	<p>Method of Award for purchase of "Pre-Existing Inventory Vehicle(s)": <i>[click on yellow box and use drop-down menu]</i></p> <p><u>"N/A,"</u> this Mini-Bid Request is either for a vehicle that will be leased, <u>OR</u> is for "Vehicle(s) Built to Specifications" only, and "Pre-Existing Inventory Vehicle(s)" will not be considered for award.</p> <p><u>"Lowest price to a single contractor"</u> that can provide the total number of vehicles requested. <i>[Choose this option if award will only be made if all vehicles requested can be provided by one Contractor. Note: Inventory is limited and Contractors generally do not have a large number of "Pre-Existing Inventory Vehicles" available.]</i></p> <p><u>"Lowest price, per Vehicle,"</u> to multiple Contractors. <i>[Choose this option if award will be made to the number of Contractors required to fulfill the vehicle request, and multiple Purchase Orders can be issued.]</i></p> <p><u>"See Additional Vehicle Specifications document,"</u> <i>[Choose this option if a delivery date deadline for the Vehicle(s) will be used to determine the award of the Mini-Bid. For example, "Delivery must be made by the end of the fiscal year, March 31, 20XX." This delivery date criteria must be disclosed on the "Additional Vehicle Specifications" document.]</i></p>	Lowest price, per Vehicle
PART D: VEHICLE REQUEST INFORMATION		
1.0	Number of Vehicles <i>[This amount is the estimated number of vehicles that the Authorized User will purchase from the Mini-Bid in the event of an award. The Authorized User reserves the right to partially award a Mini-Bid for a number of Vehicles that is less than number of Vehicles specified.]</i>	3

2.0	Vehicle Type <i>[click on yellow box and use drop-down menu]</i> Sedan, Small: Passenger and cargo volume is under 110 cubic feet Sedan, Mid-Size: Passenger and cargo volume is 111 to 119 cubic feet Sedan, Large: Passenger and cargo volume is 120 or more cubic feet MPV/SUV, Small: With a length under 167 inches MPV/SUV, Mid-Size: With a length roughly between 168-180 inches MPV/SUV, Full-Size: With a length 181 inches or more Van, Full-Size (Cargo/Utility) Van, Full-Size (Passenger) Van, Mini-Van (Cargo/Utility) Van, Mini-Van (Passenger) Mini Pickup Truck: Gross Vehicle Weight Rating is typically less than or equal to 6,000 pounds Full Size Pickup Truck: Gross Vehicle Weight Rating is typically above 6,000 pounds Hatchback/Five Door (Specify size in 'Additional Specifications' document) Other (Specify below)	Full Size Pickup Truck: GVWR > 6,000 pounds
2.1	If the desired Vehicle Type is not included in the drop-down menu, enter it here	
3.0	Model Year <i>[Enter the specific Model Year requested] (e.g., 2024, 2025)</i>	2024
3.1	If a specific year was entered above, will you consider other years, if offered? <i>[click on yellow box and use drop-down menu]</i>	Yes
4.0	Make <i>[Enter the specific Make requested] (e.g., Ford, Chevrolet, or Dodge)</i>	Ford
5.0	Model and Trim Level <i>[Enter the specific Model and Trim Level requested] (e.g., Taurus SE, Tahoe LS, Grand Caravan AVP)</i>	
6.0	Model Code <i>[enter Model Code, if known, or "Any Model Code that meets specifications"]</i>	F-350
7.0	Cab Type <i>[click on yellow box and use drop-down menu. For a pickup truck, enter the cab type. For other vehicle types, select "N/A"]</i>	Regular Cab
7.1	Drive Type (e.g., FWD, RWD, AWD, 4WD, "AWD or 4WD," or "Any Drive Type")	4x4
8.0	Fuel Type <i>[click on yellow box and use drop-down menu]</i> (Note: If choosing a Fuel Type other than "Gasoline Only," conduct research to verify that there are vehicles available with that Fuel Type that will meet all specifications. Flex Fuel (Gasoline/E85), for example, is available in a limited number of Models, some of which may not be available in NYS, or may require a special order code. The US Department of Energy lists current alternate fueled vehicles at http://www.afdc.energy.gov/vehicles/search , however, the information found there should be verified with a NYS vehicle dealer.)	Gasoline Only
8.1	If the desired Fuel Type is not included in the drop-down menu, enter it here	
9.0	Aftermarket Components Provider <i>[click on yellow box and use drop-down menu]</i> <i>[The Authorized User may specify that "Aftermarket Components" be included with the Vehicle. "Aftermarket Component(s)" refers to any accessory, equipment, or feature that is manufactured by an OEM other than the vehicle OEM, and is not included in the OEM Product Line, and that may be installed on the vehicle by the Contractor, or third-party. Examples include emergency lights, snow plow, cameras, tow and trailer equipment. Unless otherwise specified by an Authorized User in a Mini-Bid, Aftermarket Components may be installed by any Aftermarket Component Provider utilized in the Contractor's normal course of business.]</i> "N/A," There are no "Aftermarket Components" to be included in the Vehicle(s). "Any Provider" may be used for providing/installing the "Aftermarket Components" specified in the "Additional Vehicle Specifications" document. "See 'Additional Vehicle Specifications' document" for the contact information for the required provider/installer of the "Aftermarket Components" specified in the "Additional Vehicle Specifications" document.	Any Provider
PART F: AUTHORIZED USER SPECIFICATIONS		
1.0	Have you completed an Additional Vehicle Specifications document for your Vehicle request? <i>[click on yellow box and use drop-down menu] (see "Buyer Instructions" tab for additional information)</i>	Yes
2.0	Additional Vehicle Specifications File Name <i>[Auto-populated based on entries above in the Mini-Bid Reference Number, Number of Vehicles, Make, Model and Trim Level, and Authorized User Entity Name fields]</i> (Note: Use this name to identify the specifications file that is attached to the email with this Form A for the Mini-Bid Request that is distributed to Vehicle Dealers)	
PART G: DELIVERY INFORMATION		
<i>[Enter the Vehicle delivery location and information below. If there is more than one delivery location, enter "Multiple" as applicable in the fields below, and include the requested information for each delivery location on a separate page within the Additional Vehicle Specifications document]</i>		

1.0	Delivery Date <i>[Enter either the last possible delivery date that the Vehicles will be accepted at the delivery location, or enter "ASAP" if the delivery date will not be considered in award of the Mini-Bid.]</i>	ASAP
2.0	Delivery Location Name	Town of Clifton Park Buildings & Grounds
2.1	Number of requested Vehicles to be delivered to this location	3
2.2	Address	2 Town Hall Plaza
2.3	City	Clifton Park
2.4	State	NY
2.5	Zip Code	12065
2.6	County	Saratoga

Digitally generated image shown. Actual vehicle may vary. See your dealer for details.

Digitally ge



2024 Super Duty®
F-350® XL

PAINT ⁵⁴

COLOR
Oxford White



SUMMARY

\$53,980
ESTIMATED NET PRICE ⁵⁵

\$962
PER MONTH FOR 60 MONTH FINANCE ⁵⁶



eMatch Results

Selection Summary:

Truck, 2023, FORD, F350 SUPER DUTY.

The vehicle has a 4x4drive train, Reg Cab body style, 8.0 Box foot box, 6.8L V8 engine type, 5200 minimum FGAWR, 6340 minimum RGAWR, 10400 minimum GVR, and LED headlamp type.

The blade selected is 8'-6" XV2™ - SS. The control selected is Handheld Control. The headlight type is LED.

The required ballast is 530 lbs.

COMPONENTS

Blade Assembly:	Blade Assembly, XV2™ , 8'6" Stainless Steel #87200
Attachment:	Attachment, XV2 – Silver #87000-4
Mount Kit:	Fisher MinuteMount® 2 Ford F-250SD–550SD (2017– —) #77102
Headlight Harness:	LED Plug-in Harness Kit, 2023 Ford Superduty #85993
Headlamp Kit:	Plow Headlight Kit, LED Headlight Kit, Complete #72525
Handheld Control:	Fish-Stik® Hand-Held – FLEET FLEX System #85100
Isolation Module:	Vehicle Isolation Module, 3-Port, DRL & Non-DRL #29070-1

Cynthia, Zlogar

From: Town of Clifton Park Official Website <cliftonpark@hdgwebhost.com>
Sent: Thursday, December 21, 2023 1:22 PM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Christopher, O'Hara; Agatha, Reid; John Scavo
Subject: New Resolution Request #576

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds
Your Name: Daniel Clemens
Your Email: dclemens@cliftonpark.org
Sponsor: P. Barrett
Meeting Date: 01/02/2024
Alternate Date: 01/08/2024
Budget Number: A-7110-200 and A-8160-200
Budget Description: Buildings and Grounds - Equipment and Solid Waste Management - Equipment
Amount: \$116,000.00 and \$58,000.00
Brief Description: Purchase 3 total Ford F-350 pickup trucks with V plow from NYS mini bid from BJA 1675 LLC Genesee Valley Ford Avon, NY
OGS Contract # PC69260
Add Supporting Docs:
[019761ed5e230651 Bob Johnson F350 with plow minibid 12.20.23.pdf](#)
[6ee737a6c34bfdad NYE Automotive F350 minibid 12.20.23.pdf](#)
[a93fd43dfe24517a F350 mini bid spec and distribution 12.5.23.pdf](#)

Additional Comments/Details: It is my understanding that these trucks will be purchased using a municipal lease as we have done for the last few years. 2 trucks for B&G main shop and 1 for the transfer station
Agree to Terms: Agree

Resolution 5

Resolution No. _____ of 2024, a resolution authorizing the purchase of a new Toro Groundsmaster 4000-D mower for the Buildings & Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Director of Buildings, Parks & Recreation, Dan Clemens, has requested authorization to purchase a new mower, and

WHEREAS, Grassland Equipment & Irrigation Corporation, Troy Schenectady Road, Latham, NY, as an authorized Toro Dealer, has the mower per the attached quote, at a total cost not to exceed \$91,941 for purchase under New York State Contract #PC69682, and

WHEREAS, Mr. Clemens has recommended the equipment be purchased from Grassland Equipment & Irrigation pursuant to the New York State Contract identified above; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Director of Buildings, Parks & Recreation to purchase the lawn mowing equipment from Grassland Equipment & Irrigation Corp., in a total amount not to exceed \$91,941, to be paid from a municipal lease, terms to be determined, with the annual lease payments to be paid from A-7110-145 (General Fund-Buildings & Grounds-Capital Lease Payments).



4536 Morgan Place
Liverpool, New York
Phone: 1-315-457-0181
Parts Fax: 1-800-950-4342
Office Fax: 1-315-457-0312

892-898 Troy Schenectady Rd
Latham, New York
Phone: 1-518-785-5841
Parts Fax: 1-800-950-4342
Office Fax: 1-518-785-5740



QMS Quote #	Q139480
Date:	18-Aug-23
Inquiry Date:	
Prices Subject to Change	Prices Subject to Change
Estimated Delivery:	9-12+ Months
Terms:	
Shipped Via:	Truck
Height of Cut:	
Purchase Order #	
Ship to Zip Code	

To: Customer Name: Town of Clifton Park Parks Department
Address:
City State Zip Clifton Park, NY
Attn: Dan Clemens
Phone:
Email Contact:

Salesman	Brett Belden
Cell Phone	518-857-9870
Email	bbelden@grasslandcorp.com

Group 40625 Heavy Equipment. Award PGB-22792, NYS Contract: PC69682 Now to April 30, 2025

In Response to your inquiry, we submit the following Quotation;
Purchase Orders should list the Vendor as Grassland Equipment & Irrigation Corp.

Qty	Model Number	Description	2023 Sugg. Retail Price	Contract Price	Extension
1	30609	Groundsmaster 4000-D (T4)	\$110,558.00	\$86,235.24	\$86,235.24
1	31522	4WD Flow Divider Kit	\$642.00	\$500.76	\$500.76



1	101-SD	Commercial Set Up and Delivery	\$ 5,204.16	\$ 5,204.16	\$5,204.16
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NOTES		TOTALS	
Delivery Contact Name		Equipment Total @ MSRP	\$111,200.00
Delivery Contact Phone Number		Discount	(\$24,464.00)
Due to the global supply chain, manufacturing lead times may be substantially longer than normal, exceeding 90 Days. Grassland will strive to deliver products in a timely manner, but cannot guarantee lead times. Product pricing for this quote is based off of current manufactures list pricing, which may change prior to delivery. Grassland agrees to maintain the quoted discount percentages in the event MSRP increases. You will be notified of any price changes prior to delivery and may cancel the order without penalty at that		Total Equipment	\$86,736.00
		Toro Protection Plus	\$ -
		Trade Ins	\$ -
		Set Up & Delivery	\$ 5,204.16
		Wintercab Set Up	\$ -
		Total	\$91,940.16
Customer Acceptance	Date:	\$91,940.16	



Office of General Services Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contractor Information Summary

Updated: November 9, 2023

Group 40625 – Heavy Equipment (Statewide)

Award Number: PGB-22792 Contract Period See Below For Specific Contract Periods

For a list of available equipment types for each Contractor, please click here:
<https://online.ogs.ny.gov/purchase/spg/pdfdocs/4062522792Equipment.pdf>

OGS CONTRACT NUMBER	CONTRACTOR INFORMATION		CONTRACT SPECIFICS
PC69682	The Toro Company 8111 Lyndale Ave. South Bloomington, MN 55420-1196 Federal ID: 410580470 NYS Vendor ID: 1100137208	Contract Period: 07/07/2022 to 04/30/2025	<u>Contractor and Pricing Information</u> <u>Terms & Conditions</u>
PC68687	Trail King Industries, Inc. 300 E Norway Ave. Mitchell, SD 57301 Federal ID: 460320593 NYS Vendor ID: 1100162815	Contract Period: 12/24/2019 to 02/11/2024	<u>Contractor and Pricing Information</u> <u>Terms & Conditions</u>
PC69437	Volvo Construction Equipment North America, LLC 304 Volvo Way Shippensburg, PA 17257 Federal ID: 221582040 NYS Vendor ID: 1100260175	Contract Period: 08/24/2021 to 05/13/2024	<u>Contractor and Pricing Information</u> <u>Terms & Conditions</u>

Group 40625– Award PGB-22792, Heavy Equipment

**The Toro Company
Contractor and Pricing Information**

Updated February 10, 2023

Contract #	Contractor & Address	Centralized Contract Contact	Federal ID NYS Vendor ID
NYS Contract: PC69682 Sourcewell Contract: 031121-TTC	The Toro Company 8111 Lyndale Ave South Bloomington, MN 55420-1196	Name: Jon Stodola Title: Government Sales Manager Phone: (952) 887-7937 Fax: (952) 887-8694 Email: jon.stodola@toro.com	Federal ID 410580470 NYS Vendor ID 1100137208
Business Hours: Monday - Friday 8AM – 5PM, Central			

Contract Pricelist and Discounts

NOTE: Price shall include all customs duties and charges and be net, F.O.B. destination any point in New York State as designated by the ordering Authorized User. Contact the Centralized Contract Contact listed above for current US MSRP price list.

Name of Price List	Discount from MSRP
Toro Commercial Equipment	22% off US MSRP
Toro Specialty Vehicles	7% off US MSRP
Toro Landscape Contractor Equipment (LCE)	27% off US MSRP
Toro Landscape Contractor Equipment (LCE) Non-Toro allied products	0% off US MSRP
Toro Landscape Contractor SNOW Equipment (LCE SNOW)	20% off US MSRP
Toro Siteworks System (SWS) Equipment	17% off US MSRP
BOSS Snow Removal Equipment	25% off US MSRP
Snowrator Products	\$400 off US MSRP
Toro Bullseye Equipment	5% off US MSRP
Toro Golf Irrigation	40% off US MSRP
Toro Residential Commercial Equipment (RES COM)	40% off US MSRP
Irritrol Irrigation Products	0% - 40% off US MSRP
Rain Master Irrigation Products	0% - 40% off US MSRP
Sentinel Irrigation Products	35% off US MSRP
Large Rotors	15% off US MSRP
Ventrac 4500 Series Products	12% off US MSRP
Ventrac SSV Products	5% off US MSRP

Payment/Ordering Information

Does Contractor offer Electronic Access Ordering (EDI)?	No
Does Contractor accept the NYS Procurement Card for orders not to exceed \$50,000?	Yes
Does Contractor offer Prompt Payment Discounts?	No

Note: The Toro Company is the contractor. Purchase orders should reference the NYS contract number and can be issued directly to the authorized NYS dealers listed below. Dealers will invoice contract users directly. The Toro Company will continue to assume full responsibility for all the terms and conditions of the contract. If the NYS contract price or better is not honored by the dealer, the purchase is not allowed under this contract.

AUTHORIZED NYS DEALERS

Grassland Equipment & Irrigation Corp.	892-898 Troy Schenectady Rd. Latham, NY 12110	Chris Pogge, Sales Manager Phone: 518-857-0197 Email: cpogge@grasslandcorp.com <u>Hours of Availability:</u> 7AM – 6PM	14-1460098 1000006720
Grassland Equipment & Irrigation Corp.	315 Commerce Blvd. Liverpool, NY 13088	Chris Pogge, Sales Manager Phone: 518-857-0197 Email: cpogge@grasslandcorp.com <u>Hours of Availability:</u> 7AM – 6PM	14-1460098 1000006720
Storr Tractor Company	3191 U-S- Hwy 22 East Branchburg, NJ 08876	Steve Bradley, Director of Sales Phone: 908-722-9830 Email: sbradley@storrtractor.com <u>Hours of Availability:</u> 7AM – 6PM	83-2508407 1000008706
Storr Tractor Company	175 13th Avenue Ronkonkoma, NY 11779	Steve Bradley, Director of Sales Phone: 908-722-9830 Email: sbradley@storrtractor.com <u>Hours of Availability:</u> 7AM – 6PM	83-2508407 1000008706
Turf Products, LLC	157 Moody Rd. Enfield, CT 06082	Jim Staszowski, Sales Manager Phone: 413-237-1467 Email: jstaszowski@turfproductscorp.com <u>Hours of Availability:</u> 7AM – 6PM	20-3115685 1100081103

Note:
Grassland Equipment & Irrigation Corp. will accept purchase orders from all counties not covered by Storr Tractor Company and Turf Products, LLC.

Storr Tractor Company will accept purchase orders from Authorized Users in Orange, Rockland, New York City, Suffolk and Nassau counties.

Turf Products, LLC will accept purchase orders from Authorized Users in Westchester and Putnam counties.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <cliftonpark@hdgwebhost.com>
Sent: Thursday, December 21, 2023 1:28 PM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Christopher, O'Hara; Agatha, Reid; John Scavo
Subject: New Resolution Request #577

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Meeting Date: 01/02/2024

Alternate Date: 01/08/2024

Budget Number: A-7112-200

Budget Description: Clifton Common - Equipment

Amount: \$91,941.00

Brief Description: Purchase one new Toro Groundsmaster 4000-D mower from Grassland under NYS Contract PC69682

Add Supporting Docs:

[6230e81deb4f21a2_Toro_4000D_12.20.23.pdf](#)

Additional Comments/Details: It is my understanding that this mower will be purchased using a municipal lease as we have done for the last few years.

Agree to Terms: Agree

Resolution 6

Resolution No. ____ of 2024, a resolution authorizing the Superintendent of Highways to hire Kevin Devoe as an Automotive Mechanic in the Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, after the resignation of Destiny Bipat, who was a Mechanics Helper, an opening exists in the Highway Department, and

WHEREAS, the Superintendent of Highways has recommended hiring Kevin Devoe, Clifton Park, NY, to be an Automotive Mechanic, and

WHEREAS, Mr. Devoe brings over ten years of experience in the field of Heavy Duty Diesel mechanics and operation of large commercial trucks, has experience as a Truck and Trailer Mechanic for US Food, and has a Class A Driver's License and a New York State Inspection License; now, therefore, be it

RESOLVED, that the Town Board authorizes the hiring of Kevin Devoe as Automotive Mechanic at Grade 6, Step 1, at a salary of \$61,958, at a rate of \$29.56 /hr., effective at a start date no earlier than Tuesday, January 3, 2024; and be it further

RESOLVED, that the funds from Mr. Bipat's 2024 salary line be transferred to a new line created for Mr. Devoe; and be it further

RESOLVED, that the additional \$4,821 needed to fulfill Mr. Devoe's salary, be transferred from DA-5142-00074 (Highway Fund-Snow Removal-Overtime).

Dahn Bull

From: Dahn Bull
Sent: Tuesday, December 26, 2023 10:01 AM
To: Ellenmarie Martin; Heather, Schultz
Subject: FW: Message from "RNP002673C26BCE"
Attachments: 20231226102521014.pdf

Good Morning,

Do we have any communication from the Board regarding the attached memo? If not, I will move forward with the resolution request hiring Kevin DeVoe for the Position of Automotive Mechanic.

Sincerely,

Dahn S. Bull
Superintendent of Highways
Town of Clifton Park
639 Clifton Park Center Road
Clifton Park, NY 12065
Tel: (518) 371-7310
Fax: (518) 373-0039
dbull@cliftonpark.org

-----Original Message-----

From: noreply <noreply@cliftonpark.org>
Sent: Tuesday, December 26, 2023 10:25 AM
To: Dahn Bull <DBull@cliftonpark.org>
Subject: Message from "RNP002673C26BCE"

This E-mail was sent from "RNP002673C26BCE" (MP C306Z).

Scan Date: 12.26.2023 10:25:20 (-0500)
Queries to: noreply@cliftonpark.org

*Have heard no comments
from Board on
proposed changes.
-D.S.B.*



DAHN S. BULL

SUPERINTENDENT OF HIGHWAYS

MEMO

TO: The Town Board
CC: Ellen Martin, Deputy Superintendent, Mark Heggen, Comptroller
FROM: Dahn S. Bull, Highway Superintendent
Date: November 14, 2023
RE: 3 Vacancies in Highway Department

I will be presenting individuals to the Town Board for consideration to be hired and promoted within the Highway Department. Speaking with James Ryan, Highway Maintenance Supervisor, and Dean Charbonneau, Senior Automotive Mechanic, we have decided to reorganize the mechanics bay to be more streamlined, and fitting for the space we have.

Previously, we had a senior auto mechanic (Dean), two auto mechanics (Dan and Walt), and two mechanic Helpers (Bob and Dez). Dean has stressed that while the number of bodies in the division are helpful, there are just too many individuals for the small space. This is the opportunity to reorganize the area.

I am presenting that we remove the two mechanic helpers' positions, promote Bob Coons to Mechanic, and hire an additional mechanic. This would drop the mechanic division from five positions to four positions. The subtraction of one position in the mechanics division will allow us to increase the Highway Maintenance population by one. Overall, there would not be an increase or decrease in the total number of employees for the department.

We will be filling the vacancy of Nick Inman and allow for an additional body on the Highway Maintenance side of the Department. We currently have 29 applicants for the MEO positions and found a viable and capable candidate for one and will continue interviews to find another. This individual is Patrick Grogan, who has experience in municipal highway maintenance as well as an unrestricted Class A Commercial driver's license – an important license for this department.

We will continue our search for an additional mechanic until our search committee finds a qualified candidate for automotive mechanic.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <cliftonpark@hdgwebhost.com>
Sent: Tuesday, December 26, 2023 11:18 AM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Christopher, O'Hara; Agatha, Reid; John Scavo; hd; Christine Pagnello; Teresa Brobston
Subject: New Employee Resolution Request #578

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Highway

Your Name: Dahn Bull

Your Email: dbull@cliftonpark.org

Sponsor: D. Bull

Meeting Date: 01/02/2024

Alternate Date: 01/08/2024

Budget Number: DA-5110-EXXX, DA-5142-EXXX

Budget Description: Auto Mechanic(Item 1), Auto Mechanic (Item 4)

Amount: Salary of \$59,696, at a rate of \$28.70/hr.

Brief Description: A resolution hiring a new employee, Automotive Mechanic, for the Highway Department. Resolution with information attached.

Add Supporting Docs:

[0b389e4a21dc9ddd_20231226110930622.pdf](#)

[88677a07e8e0f861_K_Devoe_Resolution_Draft.pdf](#)

[adaa2bfbcbac1e0f_K_Devoe_Resolution_packet.pdf](#)

Additional Comments/Details: None at this time

Agree to Terms: Agree

RESOLUTION
7

Resolution No. _____ of 2024, a resolution authorizing the purchase of a 60-inch snowblower attachment for the Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Superintendent of Highways has requested authorization to purchase a 60-inch snowblower attachment for snow and ice removal from Town sidewalks, and

WHEREAS, Monroe Tractor, 423 Old Loudon Rd, Latham, NY, provided the lowest responsive quote for the snowblower attachment, per the attached quote, at a total cost not to exceed \$10,056, and

WHEREAS, the Superintendent of Highways has recommended the equipment be purchased from Monroe Tractor; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Superintendent of Highways to purchase a 2024 Virnig VBW60 snowblower attachment from Monroe Tractor, Latham, NY, in a total amount not to exceed \$10,056, to be paid from DA-5130-219 (Highway Fund-Machinery Equipment-Highway Vehicle).

Description:

The Clifton Park Highway Department is requesting quotes for a 60" Snowblower Attachment. This snowblower will be used to maintain the removal of snow and ice from sidewalks within the Town of Clifton Park. To meet the needs of the department, please see the below specifications that will help us achieve the necessary goals of moving our equipment.

Specifications:

- Hydraulic Snow Blower
- Low Flow Hydraulics
- Compatible with Wacker Nuessen/ Bobcat
- Skid steer Mount
- 60" Wide Snow Blower
- 24" Blade Height
- 40' Throwing Distance
- Availability of the Equipment
- Warranty if Available

Contact:

Matthew Farnsworth, Inventory Specialist
Fax: (518) 373-0039
Email: mfarnsworth@cliftonpark.org

Number	Vendor	Product #	Low Flow	Compatible	Skid	Steer	Mgmt	Wide	Blade	Diameter	Throwin	Discharge	Warranty	Cost
1	Admar	SB300/UM	11-16gpm	Yes	Yes	60"	17"	17"	40'	16-17 weeks	2 years	100 small	\$ 8,535.00	
2	Admar	119070	14-18gpm	Yes	Yes	60"	16"	NA	NA	July, 2024	1 year	100 small	\$ 11,450.00	
3	Admar	V50-WBW60	16-25gpm	Yes	Yes	60"	24"	30'	30'	3-4 weeks	1 year	100 small	\$ 8,765.00	
4	Admar	VBW60HF33 (V60)	14-42gpm	Yes	Yes	60"	24"	40'	40'	3-4 weeks	1 year	100 small	\$ 12,525.00	
5	Anderson Eq.	SB300/UM	11-16gpm	Yes	Yes	60"	17"	40'	40'	10-12 weeks	2 years	100 small	\$ 9,230.00	
6	Monroe Tractor	VIRNIG VBW60 (V60)	14-42gpm	Yes	Yes	60"	24"	40'	40'	3-4 weeks	1 year	100 small	\$ 10,056.00	
7	Milton Cat	Erskin 60" 901782	11-28gpm	Yes	Yes	60"	20"	40'	40'	14 weeks	2 years	100 small	\$ 8,412.45	



**RENTAL
SALES
SERVICE
PARTS**

SALES QUOTE

Albany Branch
878 Old Albany Shaker Rd
Latham, NY, 12110
Phone: (518) 690-0750

Quote Nbr.: Q009934
Quote Date: 12/4/2023
Sales Person: Jacob Macera
Customer ID: 202344
Payment Terms:
Created By: Jacob Macera
Requested By: ELLENMARIE(ALT)

ISSUED TO:
TOWN OF CLIFTON PARK
639 CLIFTON PARK CENTER ROAD
CLIFTON PARK NY 12065
E-mail: EMARTIN@CLIFTONPARK.ORG

ITEM	QTY.	PRICE	AMOUNT
#1 NEW ERSKINE 60" SNOW BLOWER SB3000 <u>11-16 GPM</u> - TO SMALL GPM PRODUCT CODE: 901899	1.00	8,225.00	8,225.00
WIRE HARNESS WACKER NEUSON 14 PIN <u>NO</u> PRODUCT CODE: 300782	1.00	255.00	255.00
FLAT FACED FACTORY INSTALLED COUPLERS PRODUCT CODE: 320058	1.00	155.00	155.00
LEAD TIME: 16-17 WEEKS			
#2 NEW BLUE DIAMOND 60" SNOW BLOWER 60" MINI SERIES W/ SKIDSTEER MOUNT (UNIVERSAL WIRING HARNESS) <u>OK</u> ITEM #: 119070	1.00	11,450.00	11,450.00
LEAD TIME: JULY 2024			
#3 NEW VIRNIG V50-WBWB60 60" SNOW BLOWER - TO SMALL GPM PART #: VBWB6025VGPSSB <u>16-25 GPM</u> <u>NO</u>	1.00	8,765.00	8,765.00
LEAD TIME: 4-5 WEEKS			
#4 NEW VIRNIG V60 VBW60HF33 60" HIGH FLOW SNOW BLOWER <u>OK</u>	1.00	12,525.00	12,525.00
12 VOLT ACCESSORY PLUG, POWER SOURCE FOR SNOW BLOWER	1.00	520.00	520.00
LEAD TIME: 4-5 WEEKS			

NOTE:

Quote Total: 41,895.00
Less Discount: 0.00
Tax Total: 0.00
Total (USD): 41,895.00

Name Printed _____ Date _____

Signature _____

This new equipment quote should be considered an estimate and may be subject to price or rate change prior to final delivery. Pricing and applicable programs will be finalized at the time of delivery. In the event of a price or program change between the quote date and delivery date, ADMAR will accept cancellation requests and will refund deposits. Pricing is for equipment purchase only and does not include applicable taxes, delivery, pickup, fuel, environmental fees, waivers or other charges unless otherwise indicated. Customer shall pay all amounts due before delivery unless otherwise stated and agreed upon in writing.

***PRICING IS SUBJECT TO CHANGE WITHOUT NOTICE DUE TO RAW MATERIAL SURCHARGES AND IMPORT FEES.**



RENTAL
SALES
SERVICE
PARTS

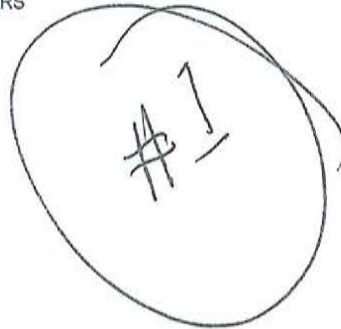
SALES QUOTE

Albany Branch
878 Old Albany Shaker Rd
Latham, NY, 12110
Phone: (518) 690-0750

Quote Nbr.: Q009176
Quote Date: 10/3/2023
Sales Person: Jacob Macera
Customer ID: 202344
Payment Terms:
Created By: Jacob Macera
Requested By: Matt

ISSUED TO:
TOWN OF CLIFTON PARK

ITEM	QTY.	PRICE	AMOUNT
NEW ERSKINE 60" SNOW BLOWER SB3000 11-16 GPM PRODUCT CODE: 901699	1.00	8,225.00	8,225.00
WIRE HARNESS WACKER NEUSON 14 PIN PRODUCT CODE: 300782	1.00	255.00	255.00
FLAT FACED FACTORY INSTALLED COUPLERS PRODUCT CODE: 320058	1.00	155.00	155.00
LEAD TIME: 12-13 WEEKS			



NOTE:

Quote Total:	8,635.00
Less Discount:	0.00
Tax Total:	0.00
Total (USD):	8,635.00

Name Printed _____ Date _____

Signature _____

This new equipment quote should be considered an estimate and may be subject to price or rate change prior to final delivery. Pricing and applicable programs will be finalized at the time of delivery. In the event of a price or program change between the quote date and delivery date, ADMAR will accept cancellation requests and will refund deposits. Pricing is for equipment purchase only and does not include applicable taxes, delivery, pickup, fuel, environmental fees, waivers or other charges unless otherwise indicated. Customer shall pay all amounts due before delivery unless otherwise stated and agreed upon in writing.

***PRICING IS SUBJECT TO CHANGE WITHOUT NOTICE DUE TO RAW MATERIAL SURCHARGES AND IMPORT FEES.**

Hydraulic Snowblower SB300 Series



New chute design is hydraulic geared with 270 degrees of rotation

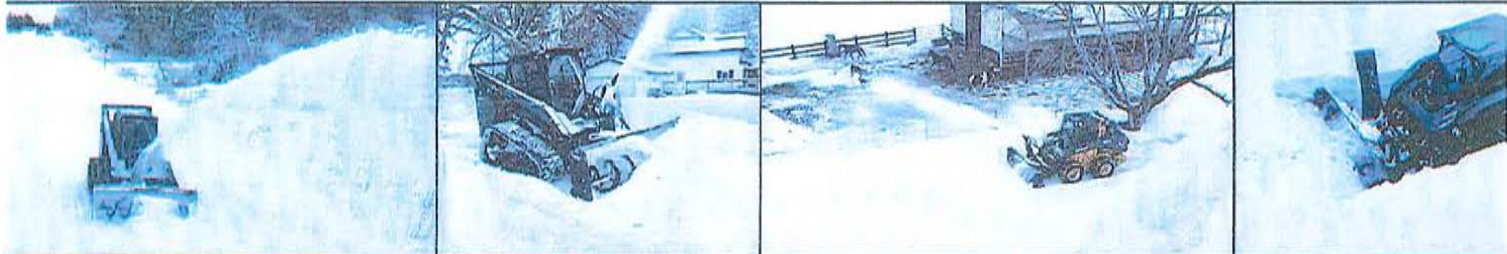


The best snow blower on the market just got better! Throw snow up to 40' while clearing paths down to the ground. Featuring a 4 bladed fan and no freeze up geared chute rotation.

17" Serrated auger with a 20" diameter 4 blade fan design



5/8" x 6" bolt-on cutting edge makes close cutting to the ground





RENTAL
SALES
SERVICE
PARTS

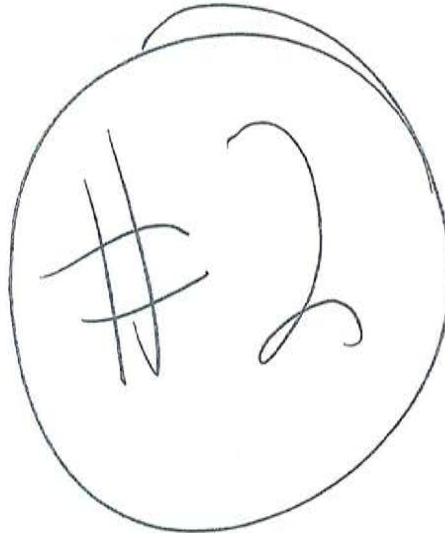
SALES QUOTE

Albany Branch
878 Old Albany Shaker Rd
Latham, NY, 12110
Phone: (518) 690-0750

Quote Nbr.: Q009177
Quote Date: 10/3/2023
Sales Person: Jacob Macera
Customer ID: 202344
Payment Terms:
Created By: Jacob Macera
Requested By: Matt

ISSUED TO:
TOWN OF CLIFTON PARK

ITEM	QTY.	PRICE	AMOUNT
NEW BLUE DIAMOND 60" SNOW BLOWER 60" MINI SERIES W/ SKIDSTEER MOUNT (UNIVERSAL WIRING HARNESS) ITEM #: 119070 LEAD TIME: JULY 2024	1.00	11,450.00	11,450.00



NOTE:

Quote Total:	11,450.00
Less Discount:	0.00
Tax Total:	0.00
Total (USD):	11,450.00

Name Printed _____ Date _____

Signature _____

This new equipment quote should be considered an estimate and may be subject to price or rate change prior to final delivery. Pricing and applicable programs will be finalized at the time of delivery. In the event of a price or program change between the quote date and delivery date, ADMAR will accept cancellation requests and will refund deposits. Pricing is for equipment purchase only and does not include applicable taxes, delivery, pickup, fuel, environmental fees, waivers or other charges unless otherwise indicated. Customer shall pay all amounts due before delivery unless otherwise stated and agreed upon in writing.

*PRICING IS SUBJECT TO CHANGE WITHOUT NOTICE DUE TO RAW MATERIAL SURCHARGES AND IMPORT FEES.

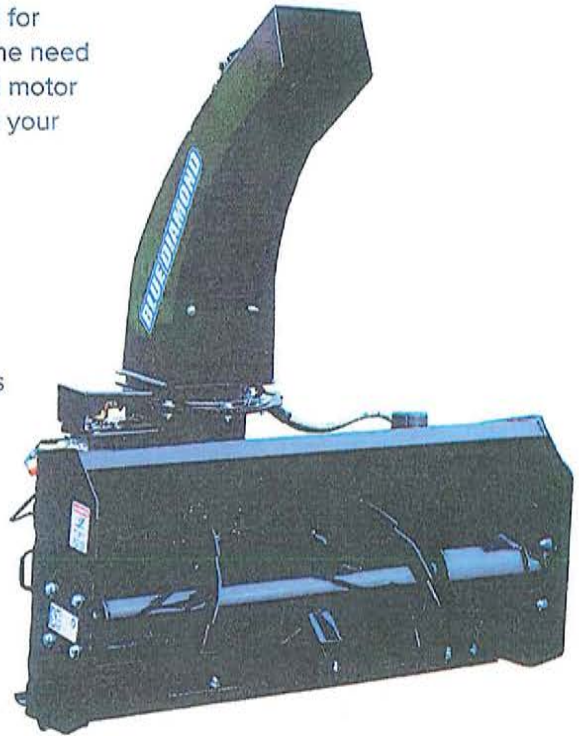
MINI SNOW BLOWER



The Blue Diamond® Mini Skid Steer Snow Blower is engineered for years of use. A high pressure bypass relief system eliminates the need for shear pins during sudden stops. With a choice of widths and motor packages, you can find the optimal sized snow blower to match your machine's capacity.

FEATURES INCLUDE

- All hydraulic fan, auger and discharge chute
- Independent fan and auger high pressure relief, no shear pins
- Direct drive auger motor, enclosed for long term protection
- Standard discharge chute with 7" opening, 52" discharge height
- 270° hydraulic rotary chute with deflector
- Universal Mini or Standard skid steer Quick-tach mounting plate
- Single 16" auger with 4" center tube and 1-1/2" shaft
- 7-gauge auger ribbon flighting with aggressive cutting edge
- Adjustable rear skid shoes
- Bolt-on and replaceable cutting edge
- 18" x 6.5" 4-paddle fan, 7 gauge material
- 14-gauge blower shell with 12 gauge end plates
- 12-gauge fan housing with 7 gauge motor mount plate
- Powder coat finish
- Mounts available for mini universal, MT, and full size skid steer



PART NUMBER	MODEL	FLOW RANGE	WEIGHT
119058	48" Snow Blower	10-13 GPM	396 lbs
119060	48" Snow Blower	14-18 GPM	396 lbs
119070	60" Snow Blower	14-18 GPM	450 lbs

Part numbers listed are not machine specific. Specify which mount is needed.

888-376-7027

Info@bluediamondattachments.com

BlueDiamondAttachments.com

888-377-7027

4512 Anderson Rd., Knoxville, TN 37918

Monday - Friday, 8am - 5pm EST





RENTAL
SALES
SERVICE
PARTS

SALES QUOTE

Albany Branch
878 Old Albany Shaker Rd
Latham, NY, 12110
Phone: (518) 690-0750

Quote Nbr.: Q009178
Quote Date: 10/3/2023
Sales Person: Jacob Macera
Customer ID: 202344
Payment Terms:
Created By: Jacob Macera
Requested By: Matt

ISSUED TO:
TOWN OF CLIFTON PARK

ITEM	QTY.	PRICE	AMOUNT
NEW VIRNIG V50-WBWB60 60" SNOW BLOWER PART #: VBWB6025VGPSSB LEAD TIME: 3-4 WEEKS	1.00	8,765.00	8,765.00

Under sized

~~3~~

NOTE:

Quote Total:	8,765.00
Less Discount:	0.00
Tax Total:	0.00
Total (USD):	8,765.00

Name Printed _____ Date _____

Signature _____

This new equipment quote should be considered an estimate and may be subject to price or rate change prior to final delivery. Pricing and applicable programs will be finalized at the time of delivery. In the event of a price or program change between the quote date and delivery date, ADMAR will accept cancellation requests and will refund deposits. Pricing is for equipment purchase only and does not include applicable taxes, delivery, pickup, fuel, environmental fees, waivers or other charges unless otherwise indicated. Customer shall pay all amounts due before delivery unless otherwise stated and agreed upon in writing.

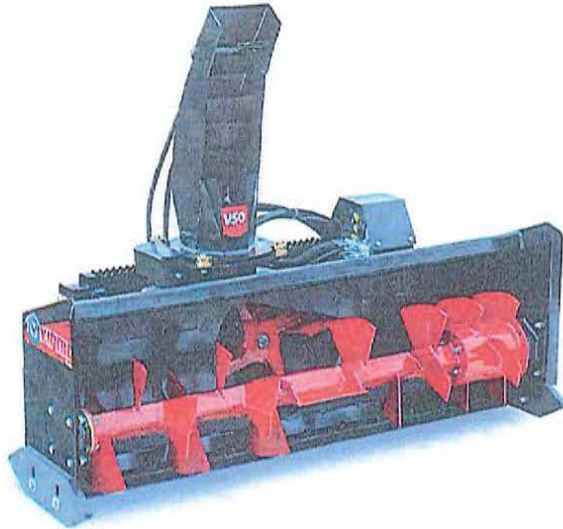
***PRICING IS SUBJECT TO CHANGE WITHOUT NOTICE DUE TO RAW MATERIAL SURCHARGES AND IMPORT FEES.**

SNOW

V50 SNOW BLOWER

Available widths 60", 72" & 84"

Paddle-style auger chews through any type of snow and direct drive motor throws it up to 30 feet.

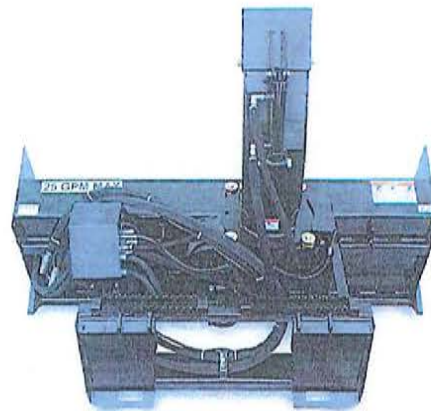


16-25 GPM
ONE MOTOR OPTION
STANDARD FLOW ONLY

30.0'
MAX THROWING
DISTANCE

23.5"
CUT HEIGHT

GREATER THAN
1500 LB
LOADER OPERATING CAPACITY





EQUIPMENT QUOTE

Corporate Office - Pittsburgh, PA
1000 WASHINGTON PIKE, BRIDGEVILLE, PA 15017 • 412-343-2300

Affiliate Locations

PA	NY	NH	ME
Clarion 814 226-4100	Albany 518 785-4500	Lancaster 603 788-5591	Bangor 207 942-0177
Clearfield 814 765-5311	Buffalo 716 877-1992	Manchester 603 627-7696	Gerham 207 591-5482
Somerset 814 443-2987	Endicott 607 748-3400	VT East Montpelier 802 223-9689	
WV Charleston 304 756-2800	Olean 716 372-8822		
Bridgeport 304 366-3075	Rochester 585 334-6770		
	Syracuse 315 463-8673		
	Watertown 315 788-5512		

09 October 2023

TOWN OF CLIFTON PARK HWY DEPT
639 CLIFTON PARK RD
CLIFTON PARK, NY 120654851
ATTENTION: Matt Farnsworth
REF QUOTE#: 04230945 Rev:0

use

#5

Dear Matt,

10-12 weeks - we are trying expedite 250 more motors from Charlynn-Eaton. We expect lead times to shrink back down to 8-weeks. (Best bet to order now and secure production slot)

Features

- Patent pending 17" serrated auger is now standard on all hydraulic snow blowers
- HD geared chute (NOW STANDARD) with 270 degrees allows the operator to precisely place snow stream
- Proven 4 blade fan virtually eliminates chute clogging
- US MADE Eaton / Char-Lynn Drive Motors
- Replaceable bolt-on high-carbon steel cutting edge positioned at a 10 degree angle allows for variability from no cut to aggressive cut depending on conditions
- Hydraulic relief - no shear pins
- Easily adjustable depth skid shoes

3 months out

ERSKINE SNOW BLOWER 60" SB300/UM

\$9,230.00

- Snow Blower 60" SB300
- PN: 901699
- 11-16 GPM
- Flat Faced - Factory Installed Couplers (320058)
- Wire Harness Wacker Neuson 14 Pin (300782)
- Universal skid steer mount

Your COMPLETE Equipment Solution

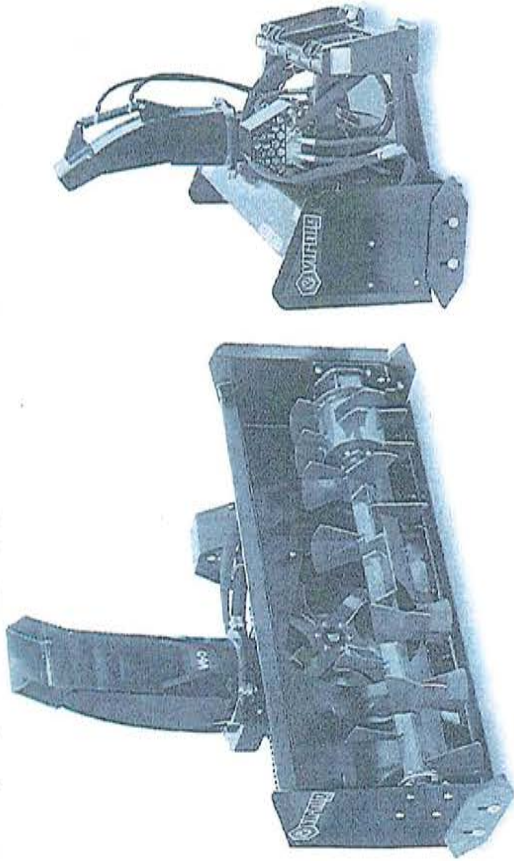
SNOW

V60 SNOW BLOWER

Available widths 60", 72" & 84"

Paddle-style auger chews through any type of snow and direct drive motor throws it up to 40 feet.

12 month warranty



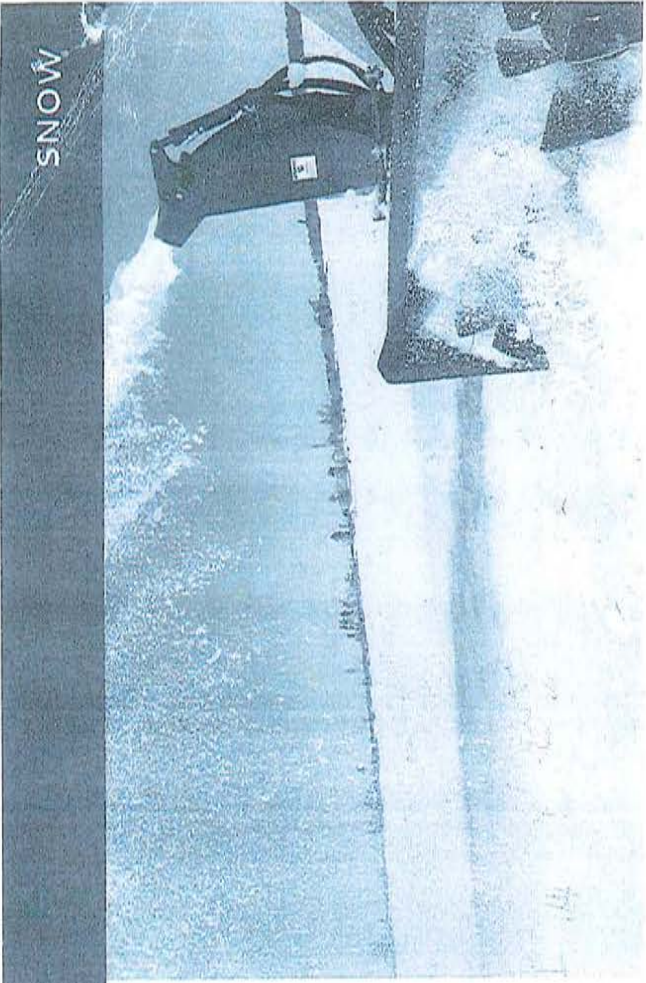
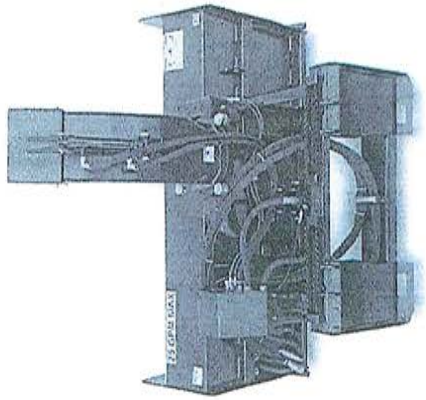
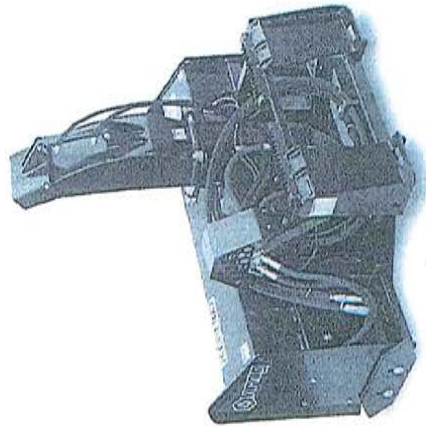
V.I.C.®
625-1100

14-42 GPM
FOUR MOTOR OPTIONS
STANDARD & HIGH FLOW

40.0'
MAX THROWING
DISTANCE

28.0"
CUT HEIGHT

**GREATER THAN
1500 LB**
LOADER OPERATING CAPACITY



SNOW



1. ANGLED AUGER PADDLES CHEW THROUGH SNOW & CONTINUALLY FEED THE FAN
2. DIRECT DRIVE EATON® MOTORS WITH RELIEF VALVES
3. ADJUSTABLE & REVERSIBLE POLY SKID SHOES DESIGNED TO HOP OVER SMALL OBSTRUCTIONS
4. 3/16" FAN HOUSING REDUCES DISTORTION
5. 270° HYDRAULIC CHUTE ROTATION WITH IN CAB DEFLECTOR CONTROL
6. GUARD PROTECTS VALVES & ELECTRICAL COMPONENTS
7. 5/8" x 8" REVERSIBLE STEEL BOLT-ON EDGE

MODEL	VBW60	VBW72	VBW84
Overall Width / Cut Width (in.)	67.2 / 64.7	79.2 / 76.7	91.2 / 88.7
Height: Max w. Chute / Cut (in.)		65.0 / 28.0	
Overall Depth (in.)		47.9	
Fan: Diameter / Depth (in.)		24.0 / 8.0	
Auger Diameter (in.)		18.0	
Throwing Distance		Up to 40 ft.	
Recommended Flow Rate: Standard / High (GPM)		14-25 / 25-42	
Approximate Weight (lbs)	1140*	1220*	1300*
Recommended Loader Capacity		Greater than 1500 lbs	

*High Flow motor options add approximately 75 lbs to model weight.

Mike Chase
 500 Commerce Drive
 Clifton Park NY
 Mike_Chase@miltoncat.com

12/1/2023



14 Weeks

Town of Clifton Park
 Erskine Snowblower Options

	Erskine Snowblower	
901782	Erskine 60" Snowblower	\$9,897.00
	Work Tool List Price --	\$9,897.00
	NYS OGS NJPA Advertised Discount 15% --	(\$1,484.55)
	Work Tool Sale Price --	\$8,412.45
	Caterpillarwith Work Tools Sale Price --	\$8,412.45

	Erskine Snowblower	
901783	Erskine 72" Snowblower	\$10,083.00
	Work Tool List Price --	\$10,083.00
	NYS OGS NJPA Advertised Discount 15% --	(\$1,512.45)
	Work Tool Sale Price --	\$8,570.55
	Caterpillarwith Work Tools Sale Price --	\$8,570.55

Due to the current situation with Global steel costs, this quote is valid for 30 days. We'll do our best to hold the price when an order is placed, but please contact me for an updated quote if it's been longer than 30 days. Lead times are based on current demand and subject to change without notice

✕ 7

Cynthia, Zlogar

From: Town of Clifton Park Official Website <cliftonpark@hdgwebhost.com>
Sent: Tuesday, December 26, 2023 11:36 AM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Christopher, O'Hara; Agatha, Reid; John Scavo
Subject: New Resolution Request #579

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Highway

Your Name: Dahn Bull

Your Email: dbull@cliftonpark.org

Sponsor: D. Bull

Meeting Date: 01/02/2024

Alternate Date: 01/08/2024

Budget Number: DA-5130-219

Budget Description: Vehicle/Equipement

Amount: \$10,056.00

Brief Description: A resolution purchasing a new 60" snowblower for the use of snow and ice removal from sidewalks in town.

Add Supporting Docs:

Additional Comments/Details: Supporting Documents have been left in the mailbox for the Town Attorney Office since the size of the supporting documents is more than 3MB.

Agree to Terms: Agree