

TOWN OF CLIFTON PARK TOWN BOARD MEETING

February 5, 2024

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click

 ONLINE BOARD MEETINGS

- I. **Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **7:02pm- Presentation by Scott Reese- MS4 Stormwater Permit**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Please check www.cliftonpark.org for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
February 5, 2024

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Justice Court	Authorize the Town Court to lease a postal machine from State Contract	P. Barrett
2. Comptroller	Approve the 2024 salary matrix for Summer 2024 staff	P. Barrett
3. Buildings & Grounds	Authorize the sharpening for cutting reels for five (5) mowers used at the Barney Road Golf Course	P. Barrett
4. Buildings & Grounds	Authorize Northeast Commercial Interiors to replace carpet at the Public Safety – CAPTAIN offices	P. Barrett
5. Senior Community Center	Authorize the North Indian Hindu Association of Albany to serve beer and wine at a gathering at the Senior Community Center on March 9, 2024 from 5:00pm-11:00pm	P. Barrett
6. Planning	Schedule a public hearing for February 26, 2024 on an application for a 25-year term conservation easement from Paul and Joanne Coons for property on Male Road	P. Barrett
7. Highway	Authorize the hiring of Teresa Krul as a temporary part-time clerk in the Highway Department	D. Bull
8. Highway	Authorize the hiring of two (2) Motor Equipment Operators (MEO) in the Highway Department	D. Bull

RESOLUTION
#1

Resolution No. _____ of 2024, a resolution authorizing the Clifton Park Town Court to lease a postal machine.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Town Court staff are requesting authorization to lease a new postal machine to meet new post office security requirements, and

WHEREAS, court staff identified a postal machine available for lease on a State contract, and

WHEREAS, there are funds available in Budget Line A1110-0009; now, therefore, be it

RESOLVED, that the Clifton Park Town Court is hereby authorized to enter into an agreement with Metroland Business Machines, Inc. for a 63-month lease, at a cost not to exceed \$160 per month, at an annual cost of \$1,920, and be it further

RESOLVED, that the subsequent years budget include the annual appropriation, until the lease is completed.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <cliftonpark@hdgwebhost.com>
Sent: Wednesday, January 10, 2024 12:41 PM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Christopher, O'Hara; Agatha, Reid; John Scavo
Subject: New Resolution Request #593

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Justice Court

Your Name: Connie Brown

Your Email: cbrown2@nycourts.gov

Sponsor: Robert A Rybak

Meeting Date: 01/15/2024

Alternate Date: 01/22/2024

Budget Number: A-1110-010

Budget Description: lease a new postage machine

Amount: \$160 per month

Brief Description: To meet new post office security requirements, we need to have a new postal machine. We are leasing this under a federal GSA contract which we believe eliminates the need for additional quotes.

Add Supporting Docs:

[0e6ff9d5aa42c9aa Image 001.pdf](#)

Additional Comments/Details: To meet new post office security requirements, we need to have a new postal machine. We are leasing this under a federal GSA contract which we believe eliminates the need for additional quotes.

Agree to Terms: Agree

BUSINESS CASE

IX5 Digital Mailing Solution IMI COMPLIANT

Prepared for: **Town of Clifton Park Court**

Proposal date: **01/08/2024**

Valid until: **02/08/2024**

Submitted by: **Patrick Neary**
Sales Manager
Metroland Business Machines
518-452-2600 ext 26
Pneary@metrobusma.com

quadi⁷ent



Product Overview



iX-5 AF MAILING SYSTEM

A compact and efficient
automatic-feed mail
processing solution

Key Capabilities

- Intuitive control panel with a color screen and shortcut keys for your most-used rates and imprints
- Quiet inkjet printing with convenient low-ink alerts sent automatically via email
- Meets the latest Intelligent Mail Indicia (IMI) and Dimensional Weighing (DIM) USPS® requirements
- Automatic feeding of postcards, letters or large envelopes up to 1/2" thick
- Dependable envelope sealing that secures the contents of your mail pieces
- Weigh platform auto-adjusts the postage amount for extra-thick envelopes or boxed packages
- Integrated postage label dispenser for easy processing of bulky letters and large envelopes
- Reach productivity levels as high as 110 metered letters per minute
- Safeguard your stored postage with PIN code access for each of your operators
- Track pieces processed and postage used for 100 or more accounts/departments
- LAN or wireless connection to refill postage instantly and update postal rates automatically
- Download artwork to print onto your mail pieces – use our free library or create your own
- Uploads postage usage data to your Myquadiant online account for quick and easy analysis
- Download postage anytime and pay for it later using Quadiant Postage Funding



Financial Considerations

Product Summary

- IX5 Automatic mail machine with 10lb scale and sealer
- Per GSA Contract #47QSMA20D08QV - *thru 9/22/2025*

Cost Summary

Valid Until: 02/08/2024

01	63-month lease	\$160.00 per month
02	Freight, delivery & installation- Key operator training	Included
03	Meter rental	Included
04	Equipment maintenance- Covers parts, labor, travel time	Included
05	Software license & support	Included

Total Monthly Cost

\$160.00 per month

**RESOLUTION
#2**

Resolution No. _____ of 2024, a resolution establishing the salaries and hourly rates for Day Camp, Pool and Golf Course staff for the 2024 Summer Season.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire Staff to operate the Day Camps, three Town-owned pools and Barney Road Golf Course for the 2024 Season; and

WHEREAS the Town Board also wishes to establish a salary matrix, which reflects the increased NYS minimum wage of \$15.00 per hour, for seasonal personnel to be hired to operate Summer Day Camps, Town-owned pools and the Barney Road Golf Course for the 2024 season; now therefore be it

RESOLVED, that the Town Board hereby establishes Schedule A for the rates of pay for seasonal personnel associated with the Summer Recreation Day Camps; and be it further

RESOLVED, that the Town Board hereby establishes Schedule B for the rates of pay for seasonal personnel associated with the Town Pools; and be it further

RESOLVED, that the Town Board hereby establishes Schedule C for the rates of pay for seasonal personnel associated with the Barney Road Golf Course.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <cliftonpark@hdgwebhost.com>
Sent: Thursday, January 11, 2024 9:32 AM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Christopher, O'Hara; Agatha, Reid; John Scavo
Subject: New Resolution Request #594

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Comptroller

Your Name: Mark Heggen

Your Email: mheggen@cliftonpark.org

Sponsor: P. Barrett

Meeting Date: 02/05/2024

Alternate Date: 02/26/2024

Budget Number: None

Budget Description: None

Amount: 0

Brief Description: Adopt 2024 Summer Recreation Matrix for seasonal positions. The minimum wage for NYS is \$15.00 per hour. The matrix has been adjusted accordingly. The Directors and Specialists receive a 3% increase in the matrix.

Add Supporting Docs:

[35a676c41d324f12_Summer_Camp_Matrix_2024.pdf](#)

Additional Comments/Details: None

Agree to Terms: Agree

Schedule A

TOWN OF CLIFTON PARK
SUMMER RECREATION - 2024

DAY CAMP SALARIES AND HOURLY RATES

STEP	FULL DAY REC DIR. (per week)	FULL DAY REC SPEC & ASST DIR (per week)	1/2 DAY REC DIR. (per week)	1/2 DAY REC SPEC. (per week)	AQUATICS DIR. (per hour)	COUNSELOR (per hour)
1	\$ 1,486	\$ 736	\$ 743	\$ 368	\$ 24.25	\$ 15.00
2	\$ 1,550	\$ 755	\$ 775	\$ 378	\$ 24.75	\$ 15.00
3	\$ 1,592	\$ 773	\$ 796	\$ 387	\$ 25.25	\$ 15.25
4	\$ 1,637	\$ 793	\$ 819	\$ 397	\$ 25.75	\$ 15.50
5	\$ 1,681	\$ 814	\$ 841	\$ 407	\$ 26.25	\$ 15.75
6	\$ 1,723	\$ 835	\$ 862	\$ 418	\$ 26.75	\$ 16.00
7	\$ 1,774	\$ 857	\$ 887	\$ 429	\$ 27.25	\$ 16.25
8	\$ 1,825	\$ 880	\$ 913	\$ 440	\$ 27.75	\$ 16.50
9	\$ 1,877	\$ 901	\$ 939	\$ 451	\$ 28.25	\$ 16.75
10	\$ 1,930	\$ 927	\$ 965	\$ 464	\$ 28.75	\$ 17.00
11	\$ 1,984	\$ 949	\$ 992	\$ 475	\$ 29.25	\$ 17.25
12	\$ 2,038	\$ 973	\$ 1,019	\$ 487	\$ 29.75	\$ 17.50
13	\$ 2,095	\$ 1,000	\$ 1,048	\$ 500	\$ 30.25	\$ 17.75
14	\$ 2,156	\$ 1,022	\$ 1,078	\$ 511	\$ 30.75	\$ 18.00
15	\$ 2,215	\$ 1,050	\$ 1,108	\$ 525	\$ 31.25	\$ 18.25
16	\$ 2,284	\$ 1,080	\$ 1,142	\$ 540	\$ 31.75	\$ 18.50
17	\$ 2,350	\$ 1,112	\$ 1,175	\$ 556	\$ 32.25	\$ 18.75

Schedule B

TOWN OF CLIFTON PARK
SUMMER RECREATION - 2024

Pool, Lifeguard & WSI

STEP	Swim Lesson Director (per season)	Asst. Swim Lesson Dir. (per hour)	Water Safety Instructor (per hour)	Head Lifeguard (per hour)	Lifeguard (per hour)	Pool Director (per hour)	Pool Manager (per hour)
1	\$ 4,300	\$ 24.55	\$ 17.40	\$ 15.75	\$ 15.30	\$ 28.55	\$ 24.55
2	\$ 4,429	\$ 25.05	\$ 17.65	\$ 16.00	\$ 15.30	\$ 29.05	\$ 25.05
3	\$ 4,562	\$ 25.55	\$ 17.90	\$ 16.25	\$ 15.55	\$ 29.55	\$ 25.55
4	\$ 4,699	\$ 26.05	\$ 18.15	\$ 16.50	\$ 15.80	\$ 30.05	\$ 26.05
5	\$ 4,840	\$ 26.55	\$ 18.40	\$ 16.75	\$ 16.05	\$ 30.55	\$ 26.55
6	\$ 4,985	\$ 27.05	\$ 18.65	\$ 17.00	\$ 16.30	\$ 31.05	\$ 27.05
7	\$ 5,135	\$ 27.55	\$ 18.90	\$ 17.25	\$ 16.55	\$ 31.55	\$ 27.55
8	\$ 5,289	\$ 28.05	\$ 19.15	\$ 17.50	\$ 16.80	\$ 32.05	\$ 28.05
9	\$ 5,448	\$ 28.55	\$ 19.40	\$ 17.75	\$ 17.05	\$ 32.55	\$ 28.55
10	\$ 5,611	\$ 29.05	\$ 19.65	\$ 18.00	\$ 17.30	\$ 33.05	\$ 29.05
11	\$ 5,779	\$ 29.55	\$ 19.90	\$ 18.25	\$ 17.55	\$ 33.55	\$ 29.55
12	\$ 5,952	\$ 30.05	\$ 20.15	\$ 18.50	\$ 17.80	\$ 34.05	\$ 30.05
13	\$ 6,131	\$ 30.55	\$ 20.40	\$ 18.75	\$ 18.05	\$ 34.55	\$ 30.55
14	\$ 6,315	\$ 31.05	\$ 20.65	\$ 19.00	\$ 18.30	\$ 35.05	\$ 31.05
15	\$ 6,504	\$ 31.55	\$ 20.90	\$ 19.25	\$ 18.55	\$ 35.55	\$ 31.55
16	\$ 6,699	\$ 32.05	\$ 21.15	\$ 19.50	\$ 18.80	\$ 36.05	\$ 32.05
17	\$ 6,900	\$ 32.55	\$ 21.40	\$ 19.75	\$ 19.05	\$ 36.55	\$ 32.55

Schedule C

TOWN OF CLIFTON PARK
SUMMER RECREATION - 2024

GOLF COURSE

<u>Step</u>	<u>Attendant</u>	<u>Supervisor</u>
1	15.00	17.60
2	15.25	17.85
3	15.50	18.10
4	15.75	18.35
5	16.00	18.60
6	16.25	18.85
7	16.50	19.10
8	16.75	19.35
9	17.00	19.60
10	17.25	19.85
11	17.50	20.10
12	17.75	20.35

RESOLUTION

#3

Resolution No. _____ of 2024, a resolution authorizing the sharpening of mowing equipment used for the maintenance of the Barney Road Golf Course.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Director of Buildings, Parks & Recreation, Daniel Clemens, has identified a need for the sharpening of cutting reels on five (5) mowers at the Barney Road Golf Course, and

WHEREAS, Grassland Equipment, Latham, NY, has submitted a quote of \$5,044 for the sharpening of mowing reels on the five (5) mowers used by the Buildings and Grounds Department, and

WHEREAS, Mr. Clemens has recommended that the quote of Grassland Equipment, in an amount not to exceed \$5,044, be accepted; now therefore be it

RESOLVED, that Town Board hereby authorizes the Director of Buildings, Parks and Recreation to accept the quote Grassland Equipment for \$5,044 for the sharpening of cutting reels on five (5) mowers used at the Town's Barney Road Golf Course, to be paid from A-07110-00024, (General Fund-Buildings & Grounds-General Maintenance).

Cynthia, Zlogar

From: Town of Clifton Park Official Website <cliftonpark@hdgwebhost.com>
Sent: Friday, January 12, 2024 1:14 PM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Christopher, O'Hara; Agatha, Reid; John Scavo
Subject: New Resolution Request #596

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Meeting Date: ~~02/26/2024~~ 2/5/2024 - Dan emailed to say he wanted 2/5, not 2/26 (1/12/24)

Alternate Date: 03/04/2024

Budget Number: A-7190-024

Budget Description: Barney Road Golf Course - Maintenance

Amount: 5,044.00

Brief Description: Sharpen cutting reels for 5 machines at the Barney Road Golf course. This is part of the yearly maintenance to sharpen them, Grassland has the OEM Toro machine to get them right. We do not have the means to do ourselves.

Add Supporting Docs:

[dbf6a04112199953 Golf course reel sharpening 2024 packet 1.12.24.pdf](#)

Additional Comments/Details: We took the reels off and will reinstall, which is a cost savings.

Agree to Terms: Agree



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

Barney Road Golf Course

Greens and Fairway mowing reels to be sharpened

Toro 3555D	22" cutting unit w/ bed knives	5@ \$295.95 ea. = \$1,479.75
Toro 3100D	32" cutting unit w/ bed knives	3@ \$389.95 ea. = \$1,169.85
(3) Toro 3150Q	21" cutting unit w/ bed knives	9@ \$265.95 ea. = \$2,393.55

TOTAL: \$5,043.15

Fred has removed the reels from the machines which saves labor cost.

We have the reels professionally sharpened every winter. Grassland uses OEM parts and equipment to do the work.

GRASSLAND EQUIPMENT 2023/24 WINTER SERVICE PRICE SHEET

GROUNDMASTERS	
GM 345	\$799.95
GM 3280	\$779.95
GM 3200	\$879.95
GM 3300	\$899.95
GM 360 PRE TIER 4	\$799.95
GM 360 TIER 4	\$1,029.95
GM 3500-3505	\$749.95
GM 4000-4100 PRE TIER 4	\$1,259.95
GM 4000-4100 TIER 4	\$1,449.95
GM 4300 PRE TIER 4	\$1,099.95
GM 4300 TIER 4	\$1,329.95
GM 4500 PRE TIER 4	\$1,239.95
GM 4500 TIER 4	\$1,399.95
GM 4700 PRE TIER 4	\$1,369.95
GM 4700 TIER 4	\$1,509.95
GM 580	\$1,419.95
GM 5900 PRE TIER 4	\$1,859.95
GM 5900 TIER 4	\$2,039.95
GM 5910 PRE TIER 4	\$1,959.95
GM 5910 TIER 4	\$2,139.95
GM 7210 PRE TIER 4	\$659.95
W/ CONVERSION	\$1,099.95
GM 7210 TIER 4	\$849.95
W/ CONVERSION	\$1,399.95
POLAR TRAX CONVERSION ONLY	\$610.00
POLAR TRAX SERVICE ONLY PRE TIER 4	\$659.95
POLAR TRAX SERVICE ONLY TIER 4	\$759.95
REEL MASTERS	
RM 2000-2300-2600-3100	\$1,429.95
W/ EDGEMAX BEDKNIFE	\$1,619.95
RM 3550-3555-3575	\$1,919.95
W/ EDGEMAX BEDKNIFE	\$2,199.95
RM 450-4000-4500	\$2,799.95
RM 5000 SERIES	\$1,919.95
RM 5010 SERIES PRE TIER 4	\$1,899.95
W/ EDGEMAX BEDKNIFE	\$2,299.95
RM 5010 SERIES TIER 4	\$2,119.95
W/ EDGEMAX BEDKNIFE	\$2,499.95
SPRAYERS	
MP1750	\$729.95
MP5800-G	\$849.95
WINTERIZE SPRAYER	\$182.00
VENTRAC	
4500/4200 SERIES	\$759.95

GREENSMASTERS	
GR 3300 SERIES	\$1,249.95
W/ EDGEMAX BEDKNIFE	\$1,399.95
GR 3000 SERIES	\$1,249.95
W/ EDGEMAX BEDKNIFE	\$1,399.95
GR 105-500	\$399.95
GR 800-1000	\$419.95
W/ EDGEMAX BEDKNIFE	\$469.95
GR 1600	\$439.95
W/ EDGEMAX BEDKNIFE	\$499.95
FLEX 21-2100	\$419.95
W/ EDGEMAX BEDKNIFE	\$469.95
SAND PRO	
SAND PRO 5000	\$809.95
SAND PRO 5040	\$809.95
WORKMAN	
GTX	\$439.95
MID DUTY MDX	\$569.95
WORKMAN 3100	\$759.95
WORKMAN 3200-4200	\$889.95
WORKMAN 3300-4300	\$879.95
WORKMAN HDX-HDXD	\$829.95
AERATORS	
PROCORE 648	\$499.95
LINE PAINTER	
LINE PRO	\$259.95

ALL CUTTING UNITS SHARPEN & ADJ. ONLY
 +\$10 FOR FIXED HEAD ie 800-1000-1600
 +\$10 FOR 14 BLADE CUTTING UNITS

GREENS CUTTING UNITS	
GR105/500	\$179.95
18"/21"	\$210.95
W/ EDGEMAX BEDKNIFE	\$265.95
26"	\$269.95
W/ EDGEMAX BEDKNIFE	\$335.95
FAIRWAY CUTTING UNITS	
27"-32"	\$329.95
W/ EDGEMAX BEDKNIFE	\$389.95
18"-22"	\$235.95
W/ EDGEMAX BEDKNIFE	\$295.95
4000 SERIES	\$329.95
GANGS SHARPEN & ADJUST	
TORO	\$309.95
JAKE	\$339.95
GANGS COMPLETE SERVICE	
TORO	\$489.95
JAKE	\$499.95

RESOLUTION

4

Resolution No. _____ of 2024, a resolution authorizing the installation of new flooring in the CAPTAIN offices of the Public Safety Building.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation advises that the carpeting in the CAPTAIN offices at the Public Safety Building is in need of replacement, and

WHEREAS, Mr. Clemens recommends that Northeast Commercial Interiors, Watervliet, NY, be authorized to supply and install the flooring, for an amount not to exceed \$10,416 under state contract; now, therefore, be it

RESOLVED, that the replacement of existing carpeting in the CAPTAIN offices of the Public Safety Building is awarded to Northeast Commercial Interiors, Watervliet, NY, at a cost not to exceed \$10,416, under State Contracts #PC-69412 and PC-69411, to be paid from A-1621-0200 (General Fund - Public Safety Building – Equipment).

Cynthia, Zlogar

From: Town of Clifton Park Official Website <cliftonpark@hdgwebhost.com>
Sent: Friday, January 12, 2024 1:20 PM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Christopher, O'Hara; Agatha, Reid; John Scavo
Subject: New Resolution Request #597

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: p. Barrett

Meeting Date: ~~02/26/2024~~ 2/5/2024 - Dan emailed to say he wanted 2/5, not 2/26 (1/12/24)

Alternate Date: 03/04/2024

Budget Number: A-1621-024

Budget Description: Public Safety Building - repairs/Mntce

Amount: 10,416.00

Brief Description: Hire Northeast Commercial Interiors under NYS contracts PC-69412 and PC-69411, to supply and install new carpet tiles in the captain offices section of public safety.

Add Supporting Docs:

[3964416ca1a0cf34 Captain carpet 1.12.24.pdf](#)

Additional Comments/Details: The corridors and offices all have original carpeting that has worn heavily and is wrinkled up as the adhesive is no longer holding. They will be ripped out and replaced with carpet tiles as we have been using throughout the town.

Agree to Terms: Agree

Business Mailing Address:
76 Crabapple Lane
Watervliet, NY 12189
Office: 518.203.7628

PROPOSAL
**Northeast
Commercial
Interiors**

Customer Name: Town Of Clifton Park

Contact Name: Dan Clemens

Project Name: Town Of Clifton Park the Captain Safety BLDG-Corridors + 3 Offices

Project Location: 1 Town Plaza, Clifton Park, NY

Date: 1/4/2024

We propose to remove existing carpet tile, provide minor floor prep and furnish and install Design Smart Collection, Color Intellect Cleverish and Johnsonite 4" Base, Color Moon Rock as discussed.

Includes: Associated Transitions

Minor Floor Prep Only

Day Time Installation

Excludes: Furniture/Accessory Moving

For the amount of:

Corridors: \$6,103.64 + Applicable NYS Sales Tax or Capital Improvement Tax

Offices: \$4,312.22 + Applicable NYS Sales Tax or Capital Improvement Tax

*Quote will be honored through January 25th, 2023, due to Unexpected Increases in Shipping and Freight

**An additional 3.4% credit card processing fee will be charged if choosing to pay by card

PLEASE NOTE:

Quote Excludes Sales Tax (Tax will be added to all invoices unless provided with a Certificate of Exemption prior to Invoicing).

To accept this proposal please sign in the space provided below and email or fax back to our office with your Purchase Order and Tax Exempt Certificate (if applicable).

Thank you.

X: _____ Date: _____ P.O.# _____
Customer Name

Sincerely,

Ed Durant

NCI FLOORING
STATE CONTRACT
PC-69412
AND
PC-69411

RESOLUTION

#5

Resolution No. _____ of 2024, a resolution authorizing alcoholic beverages to be served at a gathering to be held at the Clifton Park Senior Community Center on March 9, 2024.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the North Indian Hindu Association of Albany is hosting a celebration on March 9, 2024, and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and/or wine at the event, now, therefore, be it

RESOLVED, that the North Indian Hindu Association of Albany is hereby authorized to serve beer and/or wine at a gathering at the Clifton Park Senior Community Center on March 9, 2024, from 5:00 P.M. to 11:00 P.M. consistent with the terms of the permit application received in the office of the Clifton Park Senior Community Center.

RESOLUTION REQUEST

SOURCE: Senior Center **CONTACT:** Sue Leonard

MEETING DATE: 2/5/24

SYNOPSIS: The North Indian Hindu Association of Albany is looking for an alcohol use permit for their religious celebration on March 3, 2024 at 5pm.

BUDGET NUMBER, TITLE AND AMOUNT: Click here to enter text.

RESOLUTION HEADING FOR AGENDA: Alcohol Use Permit for North Indian Hindu Association of Albany

ADDITIONAL COMMENTS:



Clifton Park Senior Community Center
 6 Clifton Common Court
 Clifton Park, NY 12065
 (518) 383-1343

2023 Special Alcohol Use Permit Request
(Please attach to Facility Permit Application)

Name of Organization: North Indian Hindu Association of Albany

Contact Person: Salil K. Gupta

Phone (home): _____ (work) _____ (cell) _____

Email: _____

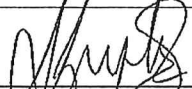
Date and Location of Event: 03/09/2024 Senior Center

Alcohol Permit is governed by the additional conditions: *(please see initial conditions listed on Facility Permit Application)*

1. The permit is not transferable.
2. Permit is valid for specified date and time of event only.
3. Only beer and wine are allowed in Town parks or facilities. Glass beverage containers are not permitted.
4. Permit holder only is allowed to bring alcoholic beverages into the park and is responsible for the conduct of all group members.
5. Permit holder must retain permit and make available upon request by proper park official or security officer.
6. Permit holder will be responsible for assuring ALL MEMBERS of his/her party that consume alcohol are of legal age to drink alcoholic beverages according to New York State law.
7. Alcoholic beverages are not permitted in parking lots or children's play areas.
8. The sale of alcoholic beverages in Town parks or facilities is strictly prohibited.
9. Alcoholic beverages are not to be consumed by team members during athletic team competition.
10. You must be at least 21 years of age to purchase an alcohol permit.
11. Permit Request must be submitted at least 30 days prior to rental date.

\$25 non-refundable fee must accompany special permit request.

I have read the Town of Clifton Park rules and the above special conditions and agree to abide by them.

SIGNED:		DATE:	01/12/2024
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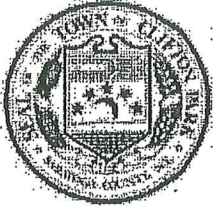
For Office Use Only:

Date Sent to Town Board for Resolution: _____

Date on Town Board Agenda Date: _____

Approved: Yes/No

If Approved, Permit Issued and Mailed to Applicant: _____



Town of Clifton Park

Clifton Park Senior Community Center

* 6 Clifton Common Court, Clifton Park, New York 12065 * 518-383-1343 *

2024 Facility Rental Agreement

General Information

Name of Organization: North Indian Hindu Association of Albany Today's Date: 1/12/24

Contact Person: Salil Gupta

Address: _____ City: _____

Phone (home): _____ (cell) _____

Email: _____

Date of Rental: 3/9/24 Start Time: 5:00pm End Time: 11:00pm

Purpose of Event: _____

Number of Attendees: 150 Is your organization a 501(c)(3)? (proof required) yes

Rental is not guaranteed until payment and signed Agreement is received

Carry in, carry out policy in effect for all events. All checks are to be made payable to: Town of Clifton Park.

Description	Regular Rate	Non-Profit <small>*Must have a 501(c)(3)</small>	# of Hours	Fee
Security Deposit	\$100	\$100	-	\$100
Community Room - Full Room	\$90 per hour	\$60 per hour	6	\$360
Community Room - Half Room	\$60 per hour	\$40 per hour		
Studio/Activity Room	\$60 per hour	\$40 per hour		
Creative Design Room	\$35 per hour	\$25 per hour		
Kitchen	\$90 per day	\$90 per day		
Room Set-up/ Break-down Fee (may be available upon request)	\$100 (if available)	\$100 (if available)		
Alcohol Permit	\$25	\$25		25
Special Instructions:	Total Due:			\$100+\$360 385
	Amount Paid:			\$ 385
	Balance:			

RESOLUTION

#6

Resolution No. _____ of 2024, a resolution scheduling a public hearing to consider an application for the Term Conservation Easement program.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town's Term Conservation Easement program requires public comment on properties proposed to be included in the program; and

WHEREAS, Paul and Joanne Coons have requested inclusion in the program for property on Male Road (SBL 288.-2-46); now therefore be it

RESOLVED, that a public hearing is scheduled for February 26, 2024 at 7:02 p.m. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York to consider the property owned by Paul and Joanne Coons on Male Road for inclusion in the 25-year Conservation Easement program; and be it further

RESOLVED, that the property owner give notice to all adjacent property owners and other entities as provided in the Town's Conservation Easement legislation in advance of the public hearing and submit receipts of mailing to the Town Clerk's office prior to the date of the public hearing; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

RECEIVED

SEP 28 2023

**Application for Conservation Easement Designation
Town of Clifton Park Town Board**

Pursuant to Local Law No. 12 of 1996; Amended in 2004, 2008, 2011, 2020

CLIFTON PARK
TOWN CLERK

Date: 9/28/23

NOTE: Minimum land requirement for one applicant is 15 acres excluding 1 acre for the residence. Minimum land requirement for two applicants is 7.5 acres each excluding 1 acre for the residence.

Name of Applicant(s):

Parcel #1:
Name: Jeanne Paul Coons
Address: 7 MAIE ROAD
CLIFTON PARK, NY 12065
Phone: (518) 522-3173
Signature: Jeanne Coons
Tax Map No: 288-2-46

Parcel #2:
Name: _____
Address: _____
Phone: _____
Signature: _____
Tax Map No: _____

Location(s) of land to be designated as a Conservation Easement parcel:

MAIE ROAD

Does an Agricultural Exemption currently exist on either parcel? Yes No

Type of Conservation Easement requested:

- Conservation Easement
- Conservation Easement (Farming purposes)
- Conservation Easement (Historic Preservation)

Duration of the Conservation Easement:

15 years 20 years 25 years

Property Description:

Acres: Parcel #1: 28.64 Parcel #2: _____ Total: _____
Acres to be designated as Conservation Easement: Parcel #1: 28.64 Parcel #2: _____
Building Area: Parcel #1: _____ Parcel #2: _____
Number of Single Family dwellings: Parcel #1: _____ Parcel #2: _____
Number of Historic or Farm Buildings and square footage of each: _____

What makes your land or building(s) eligible? ACREAGE OPEN SPACE

For Office Use Only:

Application Fee (\$15.00) Paid: 9/12/23 # 3560 \$15.00
Survey Stamped by Licensed Surveyor: _____
Referral to Planning Board: _____
Referral to Environmental Specialist: _____
Referral to Historic Preservation Commission: _____
Date of Town Board Public Hearing: _____
Date of Town Board Approval: _____
Date Filed with Assessor (Must be approved by Town Board and filed no later than April 10): _____
Agreement Signed and Filed: _____

COMPLETE CERTIFICATION ON REVERSE SIDE:

Owner Authorization – Parcel #1

The undersigned, certifies that (s)he is the owner of the premises known as 7 MALE ROAD
CLIFTON PARK NY 12065, identified as Tax Map # 288, -2-46 and hereby certifies
that the information on this application is a true statement of facts and further permits the Town or its
authorized representative access to the property to review existing conditions during the review process.

STATE OF NEW YORK)
COUNTY OF SARATOGA)SS.

On this 28 day of September, Two thousand and twenty-three, before me, the subscriber,
personally appeared JO ANNE COONS to me personally known and
known to me to be the same person described in and who executed the within Instrument, and executed the
same.

Jo Anne Coons
Owner

Musa J. Brodsky
Notary Public

Owner Authorization – Parcel #2

The undersigned, certifies that (s)he is the owner of the premises known as _____
_____, identified as Tax Map # _____ and hereby certifies
that the information on this application is a true statement of facts and further permits the Town or its
authorized representative access to the property to review existing conditions during the review process.

STATE OF NEW YORK)
COUNTY OF SARATOGA)SS.

On this _____ day of _____, Two thousand and _____, before me, the subscriber,
personally appeared _____ to me personally known and
known to me to be the same person described in and who executed the within Instrument, and executed the
same.

Owner

Notary Public

FOR ASSESSOR'S USE

1. Date application filed: _____
2. Applicable Taxable Status Date: _____
3. Action on application: _____ Approved _____ Disapproved
4. Assessed Valuation of parcel prior to Conservation Easement:
Parcel #1: _____ Parcel #2: _____
5. Total Assessed Valuation with Conservation Easement:
Parcel #1: _____ Parcel #2: _____
6. Amount of decrease:
Parcel #1: _____ Parcel #2: _____

<u>Duration</u>	<u>Percentage</u>
County: _____	_____
Town: _____	_____
School District: _____	_____
Assessor's Signature: _____	Date: _____

2023016566

06/28/2023 10:18:30 AM
3 Pages RECORDED
DEED
Saratoga County Clerk

QUITCLAIM DEED

THIS INDENTURE made the 18 day of June, 2023,

BETWEEN: Joanne Coons, residing at 4 Balsam Way, Clifton Park NY 12065, party of the first part, and **Paul M. Coons and Joanne L. Coons**, as husband and wife, residing at 4 Balsam Way, Clifton Park NY 12065, parties of the second part,

WITNESSETH that the party of the first part in consideration of ONE DOLLAR (\$1.00) lawful money of the United States, and other good and valuable consideration paid by the parties of the second part, does hereby remise, release and quitclaim unto the parties of the second part, their heirs, successors and assigns forever,

ALL that certain piece or parcel of land situate in the Town of Clifton Park, County of Saratoga and State of New York, consisting of lands identified on the 2017 tax maps as Map #289-1-21.11 such property having been formerly owned by Rosen Michaels Inc., and described as, Rosen Michaels Inc., Lien #163, Map #289.-1-21.11.

BEING the same premises conveyed to Joanne Coons by deed recorded in the Office of the Saratoga County Clerk on May 5, 2023 as Instrument # 2023011857.

Subject to all taxes and assessments accruing on or after June 1, 2022. This conveyance is made pursuant to Resolution #94-2023 of the Saratoga County Board of Supervisors.

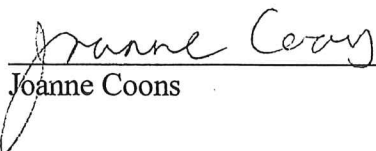
TOGETHER with the appurtenances and all of the estate and rights of the party of the first part in and to said premises,

TO HAVE AND TO HOLD the premises herein granted unto the parties of the second part, their heirs, successors and assigns forever.

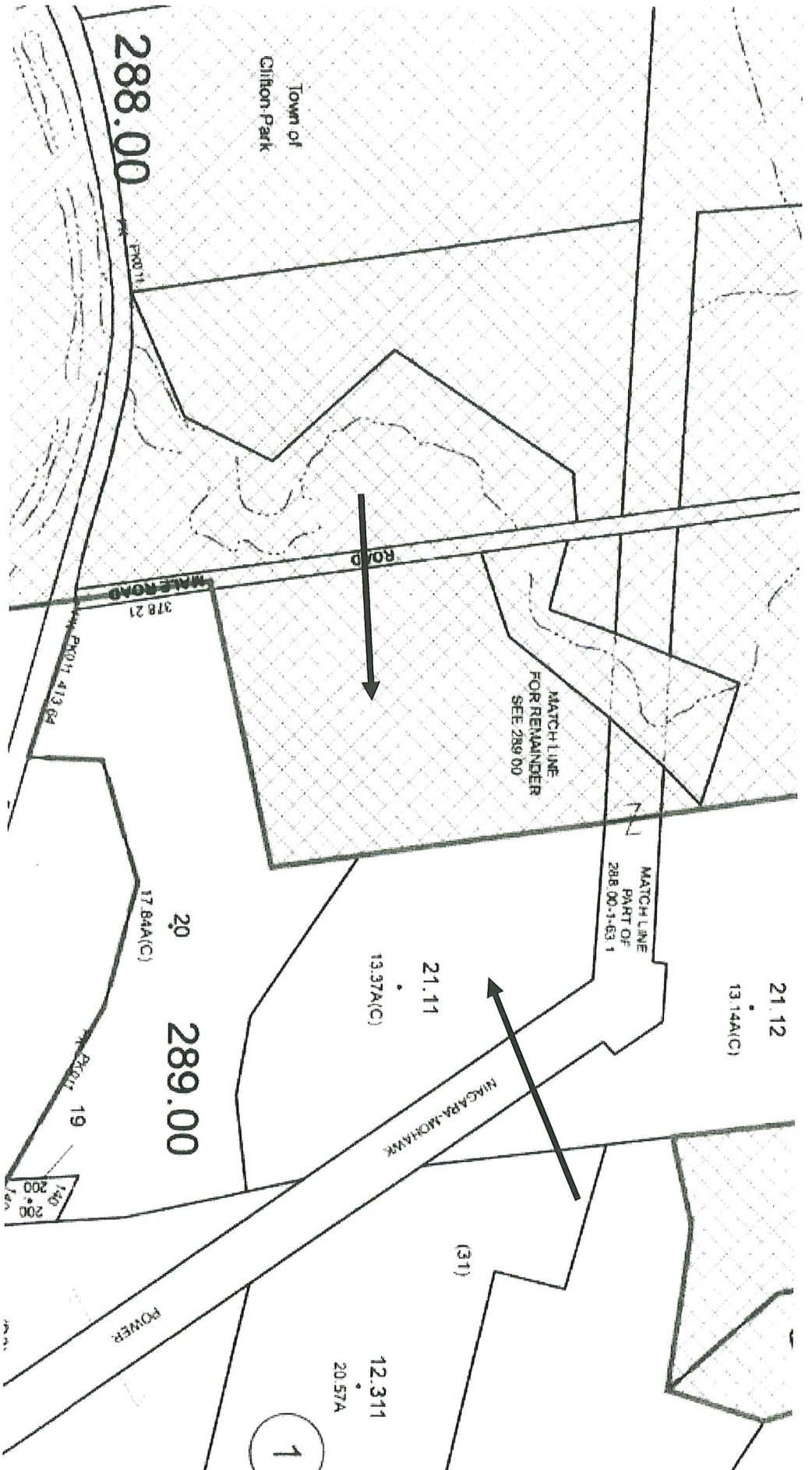
AND, that in compliance with Section 13 of the Lien Law, the grantor will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvements and will apply the same first to the payment of the cost of the improvements before using any part of the total of the same for any other purpose.

IN WITNESS WHEREOF the party of the first part has executed this deed on the day and year first above written.

IN PRESENCE OF



Joanne Coons



WARRANTY DEED WITH LIEN COVENANT

THIS INDENTURE made the 8th day of February, 2021 between: NXIVM Properties, LLC whose address is: P.O. Box 16006, Albany, New York 12212, **party of the first part**, and; Paul M. Coons and Joanne L. Coons, residing at 4 Balsam Way, Clifton Park, New York 12065, **parties of the second part**;

WITNESSETH that the party of the first part, in consideration of One Dollar (\$1.00) lawful money of the United States and other good and valuable consideration paid by the party of the second part, does hereby grant and release unto the party of the second part, their heirs or successors and assigns forever:

ALL THAT CERTAIN TRACT, PIECE OR PARCEL OF LAND SITUATE in the Town of Clifton Park, County of Saratoga, State of New York lying along the easterly line of Male Road, approximately 415 feet north of the centerline-centerline of Riverview Road and said Male Road and being more particularly described on **Schedule A attached hereto** and made a part hereof.

TOGETHER with the appurtenances and all the estate which the party of the first part has/have or had power to convey or dispose of, whether individually, or by virtue of said trust or otherwise.

TO HAVE AND TO HOLD the premises herein granted unto the party of the second part, their successors and assigns forever.


AND the parties of the first part, in compliance with Section 13 of the Lien Law, covenants that the parties of the first part will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose.

AND the party of the first part covenants as follows: that parties of the first part are seized of the said premises in fee simple, and have good right to convey the same; that the parties of the second part shall quietly enjoy the said premises; that the said premises are free from encumbrances, except as aforesaid; that the parties of the first part will execute or procure any further necessary assurance of the title to said premises; and that said parties of the first part will forever warrant the title to said premises.

The word "party" shall be construed as if it read "parties" whenever the sense of this indenture so requires.

In Witness Whereof, the parties of the first part has hereunto set her hand and seal the day and year first above written.

IN PRESENCE OF

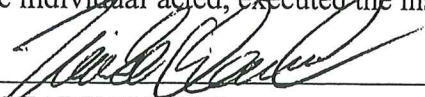


NXIVM Properties, LLC
By: Nancy Salzman, Member

STATE OF NEW YORK)

COUNTY OF Albany) SS.:

On this 8th day of February, 2021, before me, the undersigned, personally appeared Nancy Salzman, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual acted, executed the instrument.



NOTARY PUBLIC

MICHAEL PAUL CHENEL
Notary Public, State of New York
No. 02CH6302792
Qualified in Albany County
Commission Expires May 5, 2022

RECORD AND RETURN:

Hodgson Russ LLP
60 Railroad Place, Suite 300
Saratoga Springs, New York 12866

RESOLUTION

#7

Resolution No. _____ of 2024, a resolution authorizing the Superintendent of Highways to hire Teresa Krul as a Temporary Part-Time Clerk in the Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a temporary vacancy exists in the Highway Department for a clerk, and

WHEREAS, Superintendent of Highways, Dahn Bull, has recommended the part-time hiring of Teresa Krul, Clifton Park, NY, and

WHEREAS, Mrs. Krul has interviewed for this temporary position and is available on a part-time basis while the vacancy for a Highway Clerk exists, and

WHEREAS, the temporary position of a part-time clerk is classified as non-competitive as per Saratoga County Human Resources, and does not require a test, and

WHEREAS, Mrs., Krul will begin on or after February 12, 2024 and work with the Highway Department's current Clerk in order to cross-train job duties; now therefore be it,

RESOLVED, that the Town Board authorizes the hiring of Teresa Krul as a part-time Highway Clerk, at Grade 4, Step 1, at a rate of \$24.18/hr., effective at a start date no earlier than February 12, 2024, and be it further,

RESOLVED, that the Comptroller is authorized to transfer funds from A-5010-E6047 (General Fund- Highway Admin- H. Schultz) to A-5010-E400 (General Fund- Highway Admin- Part-time Employee)

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, January 24, 2024 2:59 PM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; hd; Christine Pagniello; Teresa Brobston
Subject: New Employee Resolution Request #612

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Highway

Your Name: Dahn Bull

Your Email: dbull@cliftonpark.org

Sponsor: D. Bull

Agenda Session Date: 02/05/2024

Board Meeting Date: 02/05/2024

Alternate Date: 02/26/2024

Budget Number: A-5010-E400

Budget Description: General Fund - Highway Admin - Part-Time Employee

Amount: \$24.18/Hr.

Brief Description: Resolution No. of 2024, a resolution authorizing the Superintendent of Highways to hire Teresa Krul as a Temporary Part-Time Clerk in the Highway Department.

Introduced by , who moved its adoption, seconded by

WHEREAS, a temporary vacancy exists in the Highway Department for Clerk, and

WHEREAS, Superintendent of Highways Dahn Bull, has recommended the Part-Time hiring of the following individual:

Name Address

Teresa Krul 426 Moe Road, Clifton Park

and,

WHEREAS, Mrs. Krul has interviewed for this temporary position and is available on a part-time basis while the vacancy for Highway Clerk exists; now therefore, be it,

WHEREAS, Mrs., Krul will begin on or after February 12,2024 and work with the Highway Departments current Clerk in order to cross train job duties; now therefore be it,

RESOLVED, that the Town Board authorizes the hiring of Teresa Krul as a part-time Highway Clerk, at Grade 4, Step 1, at a rate of \$24.18/hr., effective at a start date no earlier than February 12, 2024, and be it further,

RESOLVED, that the Comptroller is authorized to transfer funds from A-5010-E6047 (General Fund- Highway Admin- H. Schultz) to A-5010-E400 (General Fund- Highway Admin- Part-time Employee)

Add Supporting Docs:

[812106c307bfac00_20240124145900668.pdf](#)

[cd54cbb3aeaf4c12_T. Krul Application.pdf](#)

[747414397fcc344f_T. Krul Resolution.pdf](#)

Additional Comments/Details: Due to the nature of the approaching absence of Heathers leave, may we please have this on the agenda for the 5th of February?

Agree to Terms: Agree



DAHN S. BULL
SUPERINTENDENT OF HIGHWAYS

RECEIVED

MEMO

JAN 04 2024

CLIFTON PARK
TOWN CLERK

TO: The Town Board, Mark Heggen, Comptroller
CC: Ellen Martin, Deputy Superintendent
FROM: Dahn S. Bull, Highway Superintendent
Date: January 3, 2024
RE: Heather Schultz – Maternity Leave

Heather Schultz, currently the Highway Clerk, will be going out on Maternity Leave here within the next few weeks. She could possibly go mid-February, or early March, depending on the recommendations from her doctor.

Winter is our most unpredictable and busiest season, so we will need a temporary person to come in and work while Heather is out. We will be looking for someone willing to work for several months, and understand that the job is temporary, not permanent. While this criteria is fit by a small niche, I believe we will be able find someone to accommodate this time frame.

If you have any questions, please call (518) 371-7310 or email me at dbull@cliftonpark.org.

* No comments or concerns
as of 1/24/24

RESOLUTION
8

Resolution No. _____ of 2024, a resolution authorizing the Superintendent of Highways to hire Matthew Winkler and Philip Lounsbury as a Motor Equipment Operators (MEO) in the Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, after the resignation of Nicholas Inman and Zachary Kusaywa, two openings exist in the Highway Department for MEOs , and

WHEREAS, Superintendent of Highways, Dahn Bull, has recommended the hiring of the following individuals:

<u>Name</u>	<u>License Type</u>	<u>Address</u>
Matthew Winkler	Class B	Schenectady, NY
Philip Lounsbury	Class A	Ballston Spa, NY

and,

WHEREAS, Mr. Winkler brings over 7 years of experience in Municipal Highway Maintenance, has experience with the operation of various pieces of equipment, groundskeeping, snow plowing and has a Class B Driver's License; and

WHEREAS, Mr. Lounsbury brings experience in Municipal Highway Maintenance, has experience with the operation of various pieces of equipment, groundskeeping, snow plowing and has a Class A Driver's License with multiple endorsements; now therefore be it,

RESOLVED, that the Town Board authorizes the hiring of Matthew Winkler and Philip Lounsbury as Motor Equipment Operators, at Grade 5, Step 1, at a Salary of \$56,571/year, at a rate of \$26.99/hr., effective at a start date no earlier than Tuesday, February 6, 2024, and be it further,

RESOLVED, that Mr. Winkler and Mr. Lounsbury be paid at the above-mentioned rate in accordance with Schedule A, attached.

SCHEDULE A

Town of Clifton Park
Salary Allocation

		Grade	Step	Year	Hourly Rate	2024	Weeks to End of Year	Hours	Projected to End of Year
MEO									
Matthew	Winkler	5	1	1	26.99		46.8	40	\$ 50,525.28
Philip	Lounsbury effective 2/06/2024	5	1	1	26.99		46.8	40	\$ 50,525.28
								Rounded to:	<u>\$ 101,050.56</u>
Transfer funds from:									
							Highway Fund - Snow Removal - MEO Employee	DA-05142-E1500	\$ 38,865.56
							Highway Fund - General Construction - MEO Employee	DA-05110-E1500	<u>\$ 62,185.00</u>
Transfer to:									
							Highway Fund - Snow Removal - Emp'ee	DA-05142-Exxxx	\$ 38,865.56
							Highway Fund - General Construction - Emp'ee	DA-05110-Exxxx	<u>\$ 62,185.00</u>

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, January 24, 2024 3:11 PM
To: Cynthia, Zlogar; Tom McCarthy; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; hd; Christine Pagniello; Teresa Brobston
Subject: New Employee Resolution Request #613

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Highway

Your Name: Dahn Bull

Your Email: dbull@cliftonpark.org

Sponsor: D. Bull

Agenda Session Date: 02/05/2024

Board Meeting Date: 02/05/2024

Alternate Date: 02/26/2024

Budget Number: DA-5110-E1500 (Highway General Repairs-MEO), and budget line DA-5142-E1500 (Highway-Snow Removal-MEO)

Budget Description: DA-5110-E1500 (Highway General Repairs-MEO), and budget line DA-5142-E1500 (Highway-Snow Removal-MEO)

Amount: Salary of \$56,571/year, at a rate of \$26.99/hr.

Brief Description: Resolution No. of 2024, a resolution authorizing the Superintendent of Highways to hire Matthew Winkler and Philip Lounsbury as a Motor Equipment Operators in the Highway Department.

Introduced by Council, who moved its adoption, seconded by Council

WHEREAS, after the resignation of Nicholas Inman and Zachary Kusaywa, two openings exists in the Highway Department for Motor Equipment Operator, and

WHEREAS, Superintendent of Highways Dahn Bull, has recommended the hiring of the following individual:

Name License Type Address

Matthew Winkler Class B 861 Nott Street, Schenectady, NY

Philip Lounsbury Class A 208 Greenfield Ave, Ballston Spa, NY

and,

WHEREAS, Mr. Winkler brings over 7 years of experience in Municipal Highway Maintenance, has experience with the operation of various pieces of equipment, groundskeeping, snow plowing and has a Class B Driver's License; and

WHEREAS, Mr. Lounsbury brings experience in Municipal Highway Maintenance, has experience with the operation of various pieces of equipment, groundskeeping, snow plowing and has a Class A Driver's License with multiple endorsements; no therefore be it,

RESOLVED, that the Town Board authorizes the hiring of Matthew Winkler and Philip Launsbury as a Motor Equipment Operators, at Grade 5, Step 1, at a Salary of \$56,571/year, at a rate of \$26.99/hr., effective at a start date no earlier than Tuesday, February 6, 2024, and be it further,

RESOLVED, that Mr. Winkler and Mr. Lounsbury be paid at the above-mentioned rate from budget line DA-5110-E1500 (Highway General Repairs-MEO), and budget line DA-5142-E1500 (Highway-Snow Removal-MEO), for the remainder of the calendar year, and be it further,

RESOLVED, that the Comptroller is authorized to transfer funds from DA-05110-E00 (Highway General Repairs-Nicholas Inman) of \$ to DA-5110-Exxxx (Highway General Repairs-Employee) and \$ to DA-05142-Exxxx (Highway-Snow Removal-Employee).

Add Supporting Docs:

[ecfb7bb792b02d60 Matthew Winkler Philip Lounsbury Resolution Draft 003.pdf](#)

[dbe5ecbaf88d58cd P. Lounsbury Application.pdf](#)

[85e0e8603ec80601 M. Winkler Resume-2.pdf](#)

Additional Comments/Details: These two individuals just recently accepted the positions, and would allow us to have additional coverage during future snow and ice events. Can we please have these on the February 5th Meeting?

Agree to Terms: Agree