


TOWN OF CLIFTON PARK TOWN BOARD MEETING

March 04, 2024

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click

 ONLINE BOARD MEETINGS

I. Call to Order/7:00 P. M. – Wood Room, Town Hall

II. Pledge to Flag

III. Roll Call

IV. Approval of Town Board Minutes

V. Communications/Announcements

VI. Business

- **7:02pm: Presentation by the Open Space Committee -2024 Goals**
- **Resolutions for Consideration**
- **Other Business**

VII. Open Public Privilege

NOTE:

Please check www.cliftonpark.org for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VIII. Adjournment

Resolutions for Consideration
Clifton Park Town Board Meeting
March 04, 2024

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Buildings & Grounds	Adopt Local Law to amend Transfer Station permit fees	P. Barrett
2. Buildings & Grounds	Authorize the purchase of an air compressor for use by the Buildings & Grounds Department	P. Barrett
3. Buildings & Grounds	Authorize the hiring of 2024 seasonal employees for the Buildings & Grounds Department	P. Barrett
4. Buildings & Grounds	Authorize the promotion of Michael Barber from MEO Light to Barney Road Golf Course Superintendent	P. Barrett
5. Buildings & Grounds	Hire Casella Waste Systems to supply dumpsters and dumping service at thirteen (13) locations throughout town	P. Barrett
6. Parks & Recreation	Authorize Recreation Leader Megan Babendreier to attend the 2024 National Parks & Recreation Summit in Tucson, AZ, April 29 – May1, 2024	L. Walowit & A. Reid
7. Parks & Recreation	Authorize the hiring of returning and new seasonal help for the Summer 2024 Parks & Recreation Programs	L. Walowit & A. Reid
8. Supervisor	Appoint Norah Hoefler to permanent status as Communications and Technology Coordinator per civil service classification	P. Barrett
9. Highway	Authorize Singlecut Beersmith to use Town roadways for a 5k race on Saturday, May 4, 2024, to benefit the Helping Hands School	D. Bull
10. Sewer	Approve purchase of 2024 Chevrolet Silverado 5500 HD crane service truck for use by the Sewer Department	P. Barrett

- | | | |
|-------------------------------------|--|------------|
| 11. Planning | Amend Highway Safety Committee member attendance requirements, expand the Committee membership from 10 to 11 members and appoint David Wooding as a Committee member | P. Barrett |
| 12. Planning | Authorize Change Order #2 for a water quality improvement project in the Clifton Park Center Rd area | P. Barrett |
| 13. Receiver of Taxes & Assessments | Authorize the Receiver of Taxes & Assessments to attend the New York State Association of Tax Receivers & Collectors Seminar June 9-12, 2024 in Lake George, NY | P. Barrett |

RESOLUTION

#1

Resolution No. _____ of 2024, a resolution adopting a local law adjusting permit fees for the Town transfer Station

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Section 97-3 (A) of the Town Code contains the fee schedule for residents wishing to use the transfer station by permit, and

WHEREAS, on February 26, 2024, the Town Board held a public hearing on a proposal to adjust the permit fees effective May 1, 2024, and

WHEREAS, The Transfer station provides efficient and effective service for the drop of household garbage, bulk items as well as a wide variety of recyclables, now therefore, be it

RESOLVED, that the Town Board adopts Local Law Number __ of 2024, attached, adjusting the annual permit fees for the Primary permits, as attached, and be it further

RESOLVED, that the Bulk item fee schedule is amended, as attached, and that the Transfer Station and Town Clerk are authorized to publish the attached schedule for Bulk Items.



Town of Clifton Park

Buildings & Grounds

Two Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-3789

Transfer Station Fee schedule effective May 1, 2024:

Regular Permit	\$110.00/year
Senior Permit	\$55.00/year
SSD/DAV Permit	\$50.00/year
Non-Resident Permit	\$160.00/year
Contractor Permit	\$275.00/year

§ 97-3 Permit fees, entitlements and regulations.

A.

(1) May 1 to April 30:

(a) Annual primary permit: [\$100] \$110.

(b) Senior citizen permit: [\$50] \$55.

(c) Social security disability or disabled American veteran permit: [\$45] \$50.

(e) The nonresident permit fee shall be [\$150] \$160.

(f) Contractor Permit \$275. Annually.

RESOLUTION

2

Resolution No. _____ of 2024, a resolution authorizing the purchase of a tow-behind air compressor for use throughout Town by the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, has requested authorization for the purchase of a tow-behind air compressor that will be used year round throughout the Town, and

WHEREAS Walter S. Pratt & Sons, Rensselaer, NY has the air compressor equipment for purchase under Sourcewell Contract #020923-CEC, at a cost not to exceed \$23,806, and

WHEREAS, Daniel Clemens has recommended the air compressor be purchased from Walter S. Pratt & Sons; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Director of Buildings, Parks & Recreation to purchase the tow-behind air compressor equipment from Walter S. Pratt & Sons, total amount not to exceed \$23,806, to be budgeted as detailed in the attached Schedule A.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, February 6, 2024 9:21 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; hd; Christine Pagniello; Teresa Brobston
Subject: New Resolution Request #627

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds
Your Name: Daniel Clemens
Your Email: dclemens@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 02/26/2024
Board Meeting Date: 03/04/2024
Alternate Date: 02/18/2024
Budget Number: multiple - list attached
Budget Description: multiple - list attached
Amount: 23,806.00
Brief Description: purchase a tow behing 185 cfm air compressor for use throughout the tow from Walter S. Pratt & Sons under Sourcewell contract # 020923-CEC
Add Supporting Docs:
[9797b2d2ca93805e Bobcat 185 tow behind compressor resolution packet 2.5.24.pdf](#)

Additional Comments/Details: we have been renting air compressors for years to winterize the pools, golf course, the common and multiple others. Bobcat just started selling these, using a Doosan as the base. This price is very reasonable and we will use it year round, not just winterizing.

Agree to Terms: Agree

[unsubscribe](#)

Quotation

No. 12519

Walter S Pratt & Sons
 P.O. Box 170 - 317 Columbia Street
 Rensselaer, New York 12144
 (518) 465-1549
 (800) 613-4738
 FAX (518) 465-0712



Inquiry No. _____
 Date: 2/1/24
 Terms: 30 Days
 Prices Quoted are F.O.B.
Rensselaer, NY
 Delivery: _____

To: Kieran Lynch, Recreation Maintenance Supervisor
 Town of Clifton Park
 2 Town Hall Plaza
 Clifton Park NY 12065
 O-518-371-7989
 C- 518-888-4779

Quantity	Part# / Model#	Description	Price	Time Duration	Amount
1		DOOSAN TIER 4 FINAL ENGINE INCLUDED	\$23,805.66	1	\$23,805.66
1		BLOCK HEATER			\$0.00
1		2 IN BALL COUPLER			\$0.00
1		HEAVY DUTY CHAINS			\$0.00
1		1000 CCA BATTERY WITH DISCONNECT			\$0.00
1		REAR BUMPER			\$0.00
1		SWING CHECK VAVLE			\$0.00
					\$0.00
		4-6 Weeks Lead Time			\$0.00
					\$0.00
		SourceWell Contract # 020923-CEC			\$0.00
		SourceWell Member # 101000			\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
1		Shipping			\$0.00
		Subtotal			\$23,805.66
		Tax			
		Total			\$23,805.66

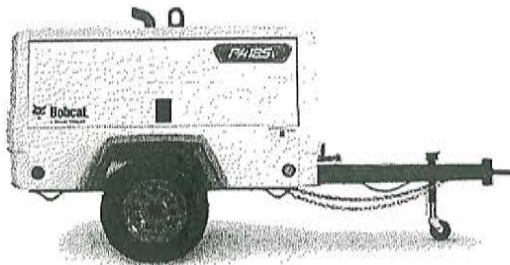
Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

NOTE: This quotation may be withdrawn by us if not accepted within 30 days

Date of Acceptance _____
 Signature _____

Written By SWP

PA185V Portable Air Compressor



The Bobcat® PA185V portable air compressor gives you ultimate versatility at the jobsite thanks to the legendary FlexAir system, allowing you to easily adjust the flow rate from the curbside control panel to dial in your air power needs.

- FlexAir system provides tool-free adjustable air power
- Just one button to adjust flow and pressure settings
- Suitable for hand-held air tools, sandblasting, sprinkler blowout, cable laying, pipeline testing and much more

[Contact Dealer for Pricing](#)

[Find a Dealer](#)

[View Current Offers](#)

[Request a Demo](#)

[Download Brochure](#)



PA185V Overview

The Bobcat PA185V towable air compressor, featuring FlexAir technology, is a versatile and reliable machine that gives you a range of air power to meet your varying jobsite needs.

With the FlexAir System, you maintain complete control of both air pressure and airflow. From the control panel, you can dial in the exact combination of pressure and flow within the compressor's operational range. The FlexAir System gives you ultimate versatility to power a variety of jobsite applications, all with a single machine.

From hand-held air tools and sandblasting to irrigation blowouts and pipeline testing, the FlexAir System allows you to adjust the pressure from 100-150 psi right at the curbside control panel (with just one button).

Powered by a Doosan D24 diesel engine, refined with expert engineering, the PA185V comes with a trusted track record, U.S.-based customer support and local service options for maximum uptime.

PA185V Specs & Compare

[Show more](#)



SCHEDULE A

BOBCAT 180 TOW BEHIND COMPRESSOR

BUDGET BREAKDOWN

A-7112-200	Clifton Common – Equipment	\$5,000.00
A-7110-200	Buildings & Grounds - Equipment	\$4,806.00
A-7190-200	B.R. Golf Course – Equipment	\$4,000.00
A-7150-200	B.R. Pool - Equipment	\$3,000.00
A-7151-200	C.K. Pool - Equipment	\$3,000.00
A-7152-200	L.L. Pool – Equipment	\$3,000.00
A-7250-200	Town Center Park - Equipment	\$1,000.00

RESOLUTION
3

Resolution No. _____ of 2024, a resolution authorizing the hiring of 2024 seasonal help for the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, openings exist for seasonal help in the Buildings and Grounds Department, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, has recommended that the individuals listed on the attached Schedule A, be hired to fill the positions at pay rates as indicated on the Schedule; now therefore be it

RESOLVED, that the individuals listed on the attached Schedule A, be employed as seasonal workers for the Buildings and Grounds Department for the summer of 2024, at the rates of pay shown and budgeted from the accounts indicated, effective immediately.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, February 6, 2024 9:28 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; hd; Christine Pagniello; Teresa Brobston
Subject: New Employee Resolution Request #628

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds
Your Name: Daniel Clemens
Your Email: dclemens@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 02/26/2024
Board Meeting Date: 03/04/2024
Alternate Date: 03/18/2024
Budget Number: multiple
Budget Description: multiple
Amount: multiple
Brief Description: hire returning seasonal employees for Buildings & Grounds - main shop, golf course & transfer station, for the 2024 season.
Add Supporting Docs:
[ca1ed8d4431e2924 2024 seasonal employees schedule A 2.6.24.pdf](#)

Additional Comments/Details: schedule attached with names, locations, hourly rate and budget line.
Agree to Terms: Agree

[unsubscribe](#)



Town of Clifton Park

Buildings & Grounds

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SCHEDULE A

2024 SEASONAL EMPLOYEES

Christopher Daniels Golf Course	\$19.50 per hour (25 hours/week)	A-7190-E4000
William Torres Golf Course	\$20.00 per hour	A-7190-E4000
Andrew Swayne Golf Course	\$18.00 per hour	A-7190-E4000
Dave Galka B&G	\$17.00 per hour (20 hours/week)	A-7110-E4000
Richard Stern B&G	\$19.00 per hour	A-7110-E4000
John Cady B&G	\$18.00 per hour	A-7110-E4000
Benjamin Frey B&G	\$18.00 per hour	A-7110-E4000
Robert Herold B&G	\$18.00 per hour	A-7110-E4000
Brendan Spulnick B&G	\$18.00 per hour	A-7110-E4000
Christopher Sokol Transfer Station	\$17.50 per hour	A-8160-E4000

RESOLUTION

#4

Resolution No. _____ of 2024, a resolution authorizing the promotion of Michael Barber from the position of Motor Equipment Operator (MEO) Light to Barney Road Golf Course Superintendent in the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, recommends that Michael Barber be promoted from MEO Light to Barney Road Golf Course Superintendent, and

RESOLVED, that Michael Barber is hereby upgraded to Golf Course Superintendent, Grade 6, Step 1 (\$57,409, \$27.39/hr), effective April 1, 2024; and be it further

RESOLVED, that the Town Board authorizes a transfer from Contingency in the amount of \$15,510; and be it further

RESOLVED, that the allocation of transfers be made in accordance with the attached Schedule A.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, February 14, 2024 1:34 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Norah, Hoefer
Subject: New Employee Resolution Request #635

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 02/26/2024

Board Meeting Date: 03/04/2024

Alternate Date: 03/18/2024

Budget Number: A-7190-E7500

Budget Description: Barney Road Golf Course - golf course super.

Amount: 57,409

Brief Description: Promote/hire Michael Barber as Golf Course Superintendent for the Buildings & Grounds Department.

40 hour non-union matrix Grade 6 Step 1 Year 1

Add Supporting Docs:

[4114d3557d5c16d7 BRGC Super posting.pdf](#)

Additional Comments/Details: Mike is a current full time employee in B&G. This is a promotion for him.

Agree to Terms: Agree

[unsubscribe](#)

JOB POSTING

JANUARY 17, 2024

The Town of Clifton Park has an Opening for a Position as Golf Course Superintendent. The Position is Full time with an availability requirement of Monday through Friday, 40 hours per week, and 7:00am-3:30pm daily(shift times may vary seasonally), 8-hour shifts. This position is non-union, Grade 6, Step 1, \$57,409 annually. The Job description for the position is detailed below.

GOLF COURSE SUPERINTENDENT

GENERAL DESCRIPTION: The work involves responsibility for overseeing and participating in the maintenance of a golf course including greens, fairways, and other lands and facilities comprising the golf course. The Superintendent also oversees and participates in the routine maintenance and repair of mechanical equipment necessary to maintain a golf course. The Superintendent regularly trains and instructs subordinate personnel to ensure that all work is performed efficiently and in accordance with golf course standards. The work is performed under the general supervision of the Director of Buildings, Parks, and Recreation with the use of independent judgement in carrying out the details of the work. General supervision is exercised over groundskeepers and other maintenance personnel at the course. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Schedules and supervises golf course maintenance personnel to ensure adequate coverage to always maintain the course in good playing condition throughout the golf season.
- Oversees and participates in the maintenance and the repair of greens, fairways, tee boxes, and roughs to ensure that specific tolerances are met.
- Oversees and participates in the watering as well as the application of fertilizer of greens, fairways, tee boxes, approaches, and roughs to maintain the quality of the turf.
- Oversees and participates in the rotation of hole cups and tee markers to prevent undue wear to one area and maintain the quality and character of the turf.
- Oversees and participates in the application of chemicals to control weeds, insects, and fungi; maintains records of applications; and completes/submits annual reports to the DEC.
- Oversees and participates in the removal of trash, care of lawns, shrubs, paths, and other areas comprising the golf course.
- Oversees and participates in the routine maintenance and repair of mechanical equipment necessary to maintain the golf course.
- Trains and instructs employees in the proper use of equipment, in new procedures and standards.
- Assists with winter maintenance of the facility.
- Maintains an inventory record of equipment, supplies and materials, and informs the Director as to the need for same.
- Reports to work on weekends and at night as instructed/needed.
- May be required to perform other duties in the Buildings & Grounds department as assigned by The Director.

Individuals Interested in the position should send resume to Supervisor Phil Barrett through Jean Spiegel at Jspiegel@cliftonpark.org, or contact Ms. Spiegel at (518) 371-6651

SCHEDULE A

Town of Clifton Park
Salary Allocation

	Grade	Step	Year	Hourly Rate	2024	Weeks to End of Year	Hours	Projected to End of Year
New Position - Golf Course Superintendent								
Michael Barber	6	1	1	27.39		39.4	40	\$ 43,166.64
effective 4/1/2024								
Current Position - MEO Light								
Michael Barber	4	2	1	24.62		39.4	40	\$ 38,801.12
								\$ 4,365.52
								<u>\$ 4,370.00</u>
Transfer funds from:								
Contingency						A-01990-00015		\$ 15,510.00
General Fund - Barney Road Golf - Golf Course Sup.						A-07190-E7500		<u>\$ 27,657.00</u>
								<u>\$ 43,167.00</u>
Transfer to:								
General Fund - Barney Road Golf - M Barber						A-07190-E0963		<u>\$ 43,167.00</u>

RESOLUTION
5

Resolution No. _____ of 2024, a resolution awarding the contract to supply dumpsters and provide dumpster service at thirteen (13) Town locations to Casella Waste Systems, and allocate funds from Contingency.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, issued a Request for Proposal (RFP) on January 24, 2024, for dumpster supply and dumping services at thirteen (13) locations throughout Town, and

WHEREAS, quotes were opened on February 16, 2024, and

WHEREAS, Casella Waste Systems submitted the lowest responsive quote per unit and total amount; now, therefore, be it

RESOLVED that the bid of Casella Waste Systems for dumpster supply and dumpster servicing at thirteen (13) Town locations is accepted, with an estimated cost of \$9,208, to be paid with a transfer from Contingency (A-1990-15) and transferred to allocation in attached Schedule A; and be it further

RESOLVED that the Supervisor is authorized to sign an agreement with Casella Waste Systems for the Town dumpster service.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, February 20, 2024 11:58 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston
Subject: New Resolution Request #641

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds
Your Name: Daniel Clemens
Your Email: dclemens@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 02/26/2024
Board Meeting Date: 03/04/2024
Alternate Date: 03/18/2024
Budget Number: multiple - see PO included in packet
Budget Description: Maintenance
Amount: \$5,978.00
Brief Description: Hire Casella Waste Systems to supply dumpsters and dumping service at (9) locations throughout town.
Add Supporting Docs:
[703d4efce0fb9705 Dumpster service throughout town packet 2.20.24.pdf](#)

Additional Comments/Details: Casella is low quote per unit and total amount. Agreement to be drawn up upon approval of the resolution.

Agree to Terms: Agree

[unsubscribe](#)

Town of Clifton Park
Buildings & Grounds

PO#19224-221

Quote Cover Sheet

Date: February 20, 2024

Description: Dumpster service at (9) locations throughout town

Vendor #1: County Waste & Recycling- see quote sheet for \$\$

Vendor #2: Casella Waste Systems - see quote sheet for \$\$

Vendor #3: Waste Connections - declined

Vendor #4: Clean Green - declined

Vendor #5: Joey's Junk Removal LLC. - declined

Vendor #6: Upstate Dumpsters - no reply

Comments:

Decision: Casella Waste Systems



Town of Clifton Park Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

The Town of Clifton Park, through the Buildings & Grounds Department seeks price quotes from qualified entities for the supply of dumpsters and weekly service located at several spots in Clifton Park NY 12065.

Scope of work is as follows but not limited to:

Supply varying sizes and types of dumpsters/containers at 9 different locations.

Provide weekly disposal service for dumpsters/containers.

Please see the attached quote sheet for locations and details and submit your proposal on that sheet. Please provide per month pricing on the sheet.

The term of the agreement will be 2 years with the option to extend 1 additional year upon mutual agreement between the Town and service provider.

The Town requires proof of Liability Insurance with One Million Dollars naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and automobile insurance.

A minimum of prevailing wage rate as described by New York State must be paid.

The Town of Clifton Park reserves the right to reject any and all quotes.

The Town of Clifton Park reserves the right to require a performance bond.

Please contact Regan Tromblee at rtromblee@cliftonpark.org 518-371-6651 extension 251 for an appointment to do a site visit.

Quotes are due by Friday February 16, 2024, at 2:00pm

SENT TO
5 COMPANIES
+ COUNET WASTE
1/24/24



Town of Clifton Park

Buildings & Grounds

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QUOTE

Date: _____

Company Name: _____

Quote Name: _____

YEAR-ROUND SERVICE

Public Safety Building – 5 Municipal Plaza – weekly	6-yard trash:\$	/month
	4-yard SSR:\$	/month
Senior Center – 6 Clifton Common Blvd. – weekly	4-yard trash:\$	/month
	95 gal. SSR:\$	/month
Locust Lane Pool – 5 Locust Lane – weekly	6-yard trash:\$	/month
Ice Arena – 16 Clifton Common Blvd. – weekly	4-yard trash:\$	/month

SEASONAL SERVICE: April 1st – November 1st

Collins Park – 525 Moe Road – weekly	6-yard trash:\$	/month
Miss Shen Softball – 35 Clifton Common Blvd.- weekly	4-yard trash:\$	/month
Baseball Fields – 32 Clifton Common Blvd. – weekly	4-yard trash:\$	/month
Soccer Fields – 7 Clifton Common Blvd. – weekly	4-yard trash:\$	/month
Barney Road Pool – 1 Barney Road – weekly	6-yard trash:\$	/month

Name/Title: _____

Signature: _____



Town of Clifton Park

Buildings & Grounds

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QUOTE

Date: 2/16/24

Company Name: County Waste & Recycling Service, Inc.

Quote Name: Waste & Recycling Service

YEAR-ROUND SERVICE

Public Safety Building – 5 Municipal Plaza – weekly
6-yard trash: \$129.90/month
4-yard SSR: \$51.96/month

Senior Center – 6 Clifton Common Blvd. – weekly
4-yard trash: \$86.60/month
95 gal. SSR: \$10.00/month

Locust Lane Pool – 5 Locust Lane – weekly
6-yard trash: \$129.90/month

Ice Arena – 16 Clifton Common Blvd. – weekly
4-yard trash: \$86.60/month

SEASONAL SERVICE: April 1st – November 1st

Collins Park – 525 Moe Road – weekly
6-yard trash: \$129.90/month

Miss Shen Softball – 35 Clifton Common Blvd. – weekly
4-yard trash: \$86.60/month

Baseball Fields – 32 Clifton Common Blvd. – weekly
4-yard trash: \$86.60/month

Soccer Fields – 7 Clifton Common Blvd. – weekly
4-yard trash: \$86.60/month

Barney Road Pool – 1 Barney Road – weekly
6-yard trash: \$129.90/month

Name/Title: Chris Harrison, District Manager

Signature: Chris Harrison



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext 251 • Fax: (518) 371-1136

CONTRACT DOCUMENTS AND SPECIFICATIONS FOR CLIFTON PARK SOLID WASTE DISPOSAL

March 1, 2024-
February 28, 2026

TOWN OF CLIFTON PARK
PHIL BARRETT SUPERVISOR

CASELLA WASTE SYSTEMS

Alexis Caswell
(Name)

Area Sales Manager
(Title)



Town of Clifton Park Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

QUOTE

Date: February 11, 2024

Company Name: Casella Waste Systems

Quote Name: Clifton Park Solid Waste Disposal March 1, 2024 - February 28, 2020

YEAR-ROUND SERVICE

Public Safety Building – 5 Municipal Plaza – weekly
Town Hall

6-yard trash: \$85.00/month
4-yard SSR: \$30.00/month

Senior Center – 6 Clifton Common Blvd. – weekly
Sewer Burning Bush Clubhouse
Locust Lane Pool – 5 Locust Lane – weekly

4-yard trash: \$08.00/month
95 gal. SSR: \$2 / month

6-yard trash: \$85.00/month

Ice Arena – 16 Clifton Common Blvd. – weekly

4-yard trash: \$08.00/month

SEASONAL SERVICE: April 1st – November 1st

Veteran's Park
Collins Park – 525 Moe Road – weekly

6-yard trash: \$85.00/month

Miss Shen Softball – 35 Clifton Common Blvd. – weekly

4-yard trash: \$08.00/month

Baseball Fields – 32 Clifton Common Blvd. – weekly

4-yard trash: \$08.00/month

Soccer Fields – 7 Clifton Common Blvd. – weekly

4-yard trash: \$08.00/month

Barney Road Pool – 1 Barney Road – weekly

6-yard trash: \$85.00/month

Name/Title: Alexis Caswell, Area Sales Manager (518) 488-4157

Signature: Alexis Caswell

Dan Clemens

From: Nicholas Mashuta <nicholas.mashuta@wasteconnections.com>
Sent: Wednesday, January 24, 2024 11:17 AM
To: Dan Clemens
Cc: Regan, Tromblee
Subject: RE: quote please

Hello Dan,

Thank you for reaching out to us. Unfortunately, we do not provide this kind of commercial dumpster service so I am unable to offer you a quote.

Best,

Nick Mashuta | Office Manager | | O: 518-439-3376
Robert Wright Disposal and Cart-Away / Waste Connections.

From: Dan Clemens <DClemens@cliftonpark.org>
Sent: Wednesday, January 24, 2024 11:13 AM
To: Robert Wright Disposal <RobertWrightDisposal@WasteConnections.com>
Cc: Regan, Tromblee <rtromblee@cliftonpark.org>
Subject: quote please

Please see attached request for proposal and quote sheet.
Please advise if you would like to provide a quote or not.

Thanks, Dan

Daniel J. Clemens
Director of Buildings, Parks and Recreation
Town of Clifton Park, NY
Cell: 518-281-5065
Office: 518-371-6651 ext. 248
dclemens@cliftonpark.org



Dan Clemens

From: Keith Lamphere <info@cleangreenremoval.com>
Sent: Wednesday, January 24, 2024 6:42 PM
To: Dan Clemens
Cc: Regan, Tromblee
Subject: Re: quote please

Hi Dan,

Sorry but we do not offer dumpsters as part of our services however, I would like to sit down and talk about how our services can meet the needs of the town in other ways. I would appreciate the opportunity to come to your office for a 20-minute meeting.

Thank you,

Keith Lamphere
518-378-5160



From: Dan Clemens <DClemens@cliftonpark.org>
Sent: Wednesday, January 24, 2024 11:13 AM
To: Keith Lamphere <info@cleangreenremoval.com>
Cc: Regan, Tromblee <rtromblee@cliftonpark.org>
Subject: quote please

Please see attached request for proposal and quote sheet.
Please advise if you would like to provide a quote or not.

Thanks, Dan

Daniel J. Clemens
Director of Buildings, Parks and Recreation
Town of Clifton Park, NY
Cell: 518-281-5065
Office: 518-371-6651 ext. 248
dclemens@cliftonpark.org

Dan Clemens

From: Joe Pasinello <joeyjunk23@gmail.com>
Sent: Friday, January 26, 2024 4:30 PM
To: Dan Clemens
Subject: Re: quote please
Attachments: image001.png

Hi Dan , it seems you are looking for a company with front load dumpster. We carry 12yd and 20yd dumpster (all 12ft long) they are also open tops (no covers) If I can accommodate you with this type of equipment let me know. We are also a full service cleanout company that also has some heavy equipment to move large items.

On Wed, Jan 24, 2024, 11:11 AM Dan Clemens <DClemens@cliftonpark.org> wrote:

Please see attached request for proposal and quote sheet.

Please advise if you would like to provide a quote or not.

Thanks, Dan

Daniel J. Clemens

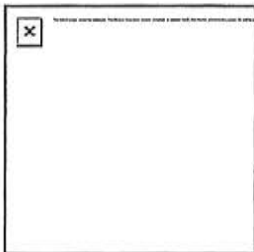
Director of Buildings, Parks and Recreation

Town of Clifton Park, NY

Cell: 518-281-5065

Office: 518-371-6651 ext. 248

dclemens@cliftonpark.org



SCHEDULE A

Town of Clifton Park
Clifton Park Solid Waste Disposal Quote

Locations: - Per Quote sheet	Account Code	Dumpster	Monthly	
			Rate	Mar - Dec 24
Public Safety Building	A-01621-00013	6 yard waste	\$ 85.00	\$ 850.00
		4 yard SSR	\$ 30.00	\$ 300.00
	A-01621-00013			\$ 1,150.00
Senior Center	A-01624-00013	4 yard waste	\$ 68.00	\$ 680.00
		95 gal. SSR	\$ -	\$ -
	A-01624-00013			\$ 680.00
Town Hall/Building & Grounds	A-01620-00013	6 yard waste	\$ 85.00	\$ 850.00
	A-07110-00013			
	A-01620-00013			\$ 425.00
	A-07110-00013			\$ 425.00
Highway	A-05132-00013	6 yard waste	\$ 85.00	\$ 850.00
Burning Bush Clubhouse	A-01626-00013	6 yard waste	\$ 85.00	\$ 850.00
Locust Lane Clubhouse	A-01625-00013	6 yard waste	\$ 85.00	\$ 850.00
Ice Arena	A-07112-00013	4 yard waste	\$ 68.00	\$ 680.00
Clifton Park Sewer District	G7-08111-00013	4 yard waste	\$ 68.00	\$ 680.00
Seasonal - (April 1 - November 1)				
Collins Park	A-07113-00013	6 yard waste	\$ 85.00	\$ 595.00
Clifton Common - Ms Shen	A-07112-00013-0040	4 yard waste	\$ 68.00	\$ 476.00
Clifton Common - CP Baseball	A-07112-00013-0030	4 yard waste	\$ 68.00	\$ 476.00
Clifton Common - Soccer	A-07112-00013-0010	4 yard waste	\$ 68.00	\$ 476.00
Barney Road Pool	A-07150-00013	6 yard waste	\$ 85.00	\$ 595.00
Total needed through December 31, 2024				\$ 9,208.00

RESOLUTION

#6

Resolution No. _____ of 2024, a resolution authorizing Recreation Leader Megan Babendreier, to attend the 2024 National Parks and Recreation Summit, April 29 - May 1, 2024.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Mike Woerner, Director of Parks and Recreation, has recommended that Recreation Leader Megan Babendreier be authorized to attend the Parks and Recreation Summit in Tucson, AZ, April 29 – May 1, 2024, at no cost to the Town, and

WHEREAS, Megan Babendreier’s attendance at the 2024 National Parks and Recreation Summit would confer a benefit to the Town; now therefore be it

RESOLVED, that Megan Babendreier is authorized to attend the 2024 National Parks and Recreation Summit in Tucson, AZ, April 29 – May 1, 2024, at no cost to the Town beyond her normal pay for the three (3) workdays she is away attending the Summit.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, February 7, 2024 9:06 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; hd; Christine Pagniello; Teresa Brobston
Subject: New Resolution Request #629

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Parks & Rec
Your Name: Michael Woerner
Your Email: mwoerner@cliftonpark.org
Sponsor: lynda Wolowit, agatha Reid
Agenda Session Date: 02/26/2024
Board Meeting Date: 02/26/2024
Alternate Date: 02/26/2024
Budget Number: N/A
Budget Description: N/A
Amount: N/A
Brief Description: send Megan Babendreier to the national Parks & Recreation conference in Tuscon Arizona from 4/29/5/1

NO COST TO THE TOWN OF CP

Add Supporting Docs:

[bc38083356299373 PRS24 AttendeeProspectusTR.pdf](#)
[8364bd36c294dcfa Megan travel info for conference.pdf](#)

Additional Comments/Details: NO COST TO TOWN

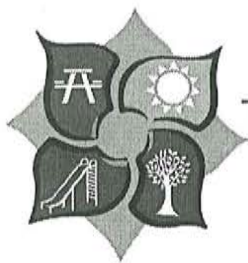
Agree to Terms: Agree

[unsubscribe](#)

It's not a tradeshow... **not even close**



You're Invited As Our Guest



THE PARKS & RECREATION
S U M M I T

APRIL 29 - MAY 1, 2024
TUCSON, ARIZONA

Join 50 other parks and recreation directors for face-to-face meetings that focus on how we can help each other!

- There's no cost to you, your municipality or your organization to participate
- Apply now for one of just 50 seats
- All resort, travel, meals and participation expenses are covered by the Summit

CONTACT
TRACY RYLE

TRyle@endeavorb2b.com | 918.831.9144

RecreationSummit.com

Timely information & meaningful relationships

all in 48 hours, and at no cost to you or your department



IT'S NOT A TRADE SHOW... NOT EVEN CLOSE

Establish new relationships and learn more in 48 hours than you ever thought was possible! The Parks and Recreation Summit is two days of uniquely small group presentations, interactive roundtable sessions and social functions, unlike anything you've ever experienced. Get introduced to dozens of others responsible for their operations and senior representatives from the vendor community who will share their case studies on how they're approaching recreation issues in the US, Canada and around the world. You will return to your municipality energized and full of new ideas! Best of all, there's no cost to you or your department to participate.

The Summit covers all travel, hotel, meal and conference costs.

ONLY 50 DIRECTORS CAN PARTICIPATE - APPLY TODAY!

THE AGENDA

Monday

12:00 - 5:00 p.m. Summit Check-In
5:30 - 6:00 p.m. Summit Orientation
6:00 - 9:00 p.m. Opening Night Matched Dinner

Tuesday

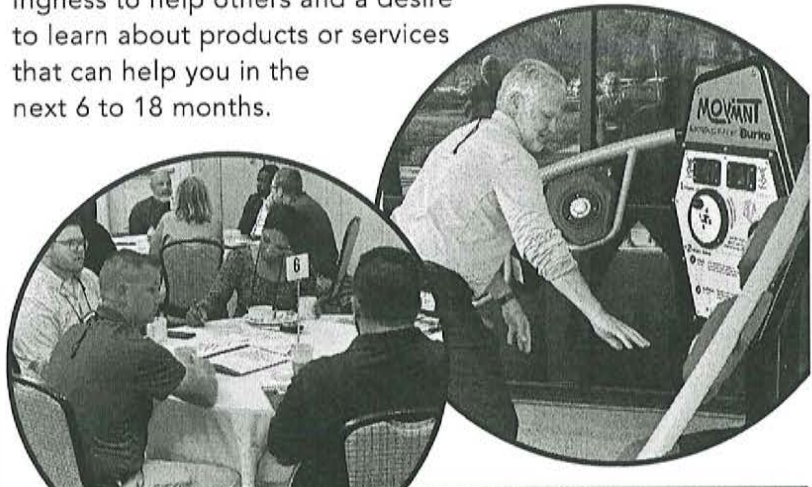
7:30 - 8:30 a.m. Roundtable Breakfast
8:35 - 10:20 a.m. Small Group Presentations
10:20 - 10:40 a.m. Coffee & Refreshment Break
10:40 - 11:50 p.m. Small Group Presentations
12:00 - 12:55 p.m. Networking Luncheon
1:00 - 1:55 p.m. Interactive Roundtable Discussions
2:00 - 3:40 p.m. Small Group Presentations
3:40 - 4:00 p.m. Afternoon Refreshment Break
4:00 - 5:10 p.m. Small Group Presentations
6:15 - 9:15 p.m. Cocktails, Product Display followed by Special Evening Dinner

Wednesday

7:30 - 8:30 a.m. Roundtable Breakfast
8:40 - 11:55 a.m. One-to-One Meetings
12:00 p.m. Airport Departures Begin

WHO'S ELIGIBLE TO HAVE ALL COSTS COVERED?

To be eligible, you must be responsible for a system with a population of 40,000 or higher. Most important, you should have decision-making authority or specific input into the products and services your system purchases. You should also have challenges that you're interested in sharing, a willingness to help others and a desire to learn about products or services that can help you in the next 6 to 18 months.



"Level of service and organization was impressive. I was also glad suppliers weren't selling, but rather educating on their company/products/future plans and listening to current challenges and concerns."

"Spending quality time with both colleagues and vendors to ask detailed questions and get detailed answers. At larger conferences I have to make spot decisions on who to visit and who to pass. I didn't realize until this Summit that I was "passing" on vendors who had things or approaches that would benefit my town."



THE PARKS & RECREATION
SUMMIT

CONTACT
TRACY RYLE

TRyle@endeavorb2b.com | 918.831.9144

APRIL 29-May 1, 2024 | TUCSON, AZ

RecreationSummit.com

Dear Michael,

Welcome! We are looking forward to hosting you along with 50 of your peers and some suppliers at the Parks and Recreation Summit 2024, Monday, April 29, 2024 - Wednesday, May 1, 2024 in Tucson, AZ.

The Summit is 48 hours of learning, information-sharing and networking in a totally unique way. Since you are accepted to join, there is no cost to you or your organization to participate. The Summit covers your airfare, ground transportation in Tucson, two nights at the Hilton El Conquistador resort, and all meals, which are part of the Summit meeting schedule.

The next step is to reserve your flight for the event! You will book your own flight, for which we will reimburse you on-site with a check (see below for details).

Booking Your Travel: Please book travel per the details below by end of day **Wednesday, February 28**.

- **AIRPORT:** Book your airfare to Tucson International Airport (airport code: TUS).
- **BUDGET:** You are authorized for airfare up to **\$350**. We will reimburse you with a physical check on-site at the end of the Summit (see below for details). Note that parking at your local airport, travel insurance, and baggage fees are not reimbursable costs. If possible, please choose a regular economy fare, as this provides more flexibility than a basic economy fare in case of flight delays and cancellations.
- **ARRIVAL:** Choose a flight to arrive in Tucson (TUS) **no later than 3:00 pm MST on Monday, April 29, 2024**. *This allows travel time to the hotel and check-in before the Summit starts.*
- **DEPARTURE:** Choose a return flight to depart from Tucson (TUS) **any time after 3:00 pm MST on Wednesday, May 1, 2024**. *The last meeting finishes around noon. Flights departing after 3:00 pm will allow travel time and check-in at the airport.*
- **Log in to enter your travel info** and review your personal information. Please provide your travel info within 24 hours of booking. Detailed instructions are at the bottom of this email.

If you are not able to find a fare for less than \$350 that meets the time requirements, call or email me and I'll be happy to help.

Please book your airfare and submit your information by end of day Wednesday, February 28. If you need more time, please let me know so we don't release your spot. If you have any challenges submitting your information through the event platform, contact me for assistance.

The final step will be selecting your meeting preferences. We will send you the ratings survey approximately 3 weeks before the Summit to select which of your peers, suppliers, and roundtable topics you are interested in so we can create your custom agenda.

We look forward to meeting you at the Parks and Recreation Summit 2024!

Thank you,

Erin Baker

Attendee Services Coordinator, Parks and Recreation Summit
Endeavor Business Media

How to Submit your Travel Information:

- Log in using the link above to review your personal information and add travel.
- **Personal Information:** Review your information and make changes as needed.
 - This will be used in the guidebook, ratings process, and Summit communications.
 - Please enter any allergies/dietary restrictions or special accommodations needed.
 - Upload a photo to use for the guidebook. You can add this later if needed.
- **Hotel Request:** Enter the check-in and check-out dates.
 - The Summit covers room + tax for Monday and Tuesday nights at the **Hilton El Conquistador**.
 - While most people prefer to arrive on Monday and depart on Wednesday, some people extend their stay. You can request additional nights at the resort at our conference rate of **\$189 per night, subject to availability**.
- **Flight & Transportation:** The Summit provides transportation between the airport and hotel based on the flight details you submit. The following is required to prepare the reimbursement check that you will receive at the end of the Summit:
 - Receipt: Upload a copy of your paid itinerary that includes **your name, full flight details and amount paid**.
 - W9: Upload a completed form including your name (or your organization's, depending on who the check should be made out to), address, tax ID, and signature. No 1099 will be issued since the check is a reimbursement, not income. [A blank W9 form is available here.](#)

RESOLUTION
7

Resolution No. _____ of 2024, a resolution hiring seasonal staff for the 2024 Parks & Recreation Programs.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to retain new and returning Counselors as staff members for operation of the Town's Summer Camp Program for 2024, and the Barney Road Golf Course, and

WHEREAS, Mike Woerner, Director of Parks and Recreation, has recommended that the individuals listed in the attached Schedules A, B, C and D be hired; now therefore be it

RESOLVED, that the individuals listed in the attached Schedules A,B, and C be accepted as staff for the Town's 2024 Day Camp Program and the Barney Road Golf Course, to be paid as indicated on the schedules through the end of the respective seasons.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, February 20, 2024 10:43 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston
Subject: New Resolution Request #640

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Parks & Rec
Your Name: Michael Woerner
Your Email: mwoerner@cliftonpark.org
Sponsor: lynda Wolowit, agatha Reid
Agenda Session Date: 02/26/2024
Board Meeting Date: 03/04/2024
Alternate Date: 03/04/2024
Budget Number: various
Budget Description: rehire staff
Amount: see attachments for wages
Brief Description: rehire: Pool managers/Golf staff/ Adventure challenge staff

propose a salary matrix for adventure challenge staff

Add Supporting Docs:

[0cfaac0faf48d9dd 2024 Adventure Challenge Course Staff.pdf](#)
[3d04283995627eee 2024 Pool Managers and Swim Director.pdf](#)
[258311357b65f201 Adventure Challenge Salary Matrix 2024.pdf](#)

Additional Comments/Details: 4 attachments in total

Agree to Terms: Agree

[unsubscribe](#)

SCHEDULE A

2024 Adventure Challenge Course Staff

Name	Position	Step	Rate	code
Nolan Yowell	facilitator		\$31.75	A-7621-E2360
Jacob Paniccica	Assistant	4	\$18.50	
Zachery Trump	Assistant	3	\$18.00	
Lucas Alger	Asst	2	\$17.50	
Spencer Lanoie	Asst	2	\$17.50	
Jameson Senecal	Asst	2	\$17.50	

Proposed Adventure Challenge Salary Matrix

<u>Position</u>	<u>Year</u>	<u>Rate</u>
Assistant	1	\$17.50
	2	\$17.50
	3	\$18.00
	4	\$18.50
	5	\$19.00
Facilitator	1	\$29.75
	2	\$29.75
	3	\$30.75
	4	\$31.75
	5	\$32.75

SCHEDULE B

2024 Pool Managers/ Swim Lesson Director

Name	site/Pos.	Pay Rate	Step	Code
Brian Czerpak	Country Knolls Mgr.	\$31.05/hr	14	A-7151-E4680
Bruce Sutpin	Barney Rd Mgr.	\$30.55/hr	13	A-7150-E4680
Alyssa DiFabio	Swim Lesson Dir	\$4699/season	4	A-7310-E4575

SCHEDULE C

2024 RE-HIRE Summer Camp Dir & specialists

Full Day Camp A-7310 #9000

Anthony Mitola	Asst Director	step 1	\$ 736/week
Brianna Bass	Art Spec	step 2	\$755/week
Matt O'Brien	PE Spec	Step 4	\$793/week

Locust Lane ½ day Camp A-7310-E9000

AnneMarie Strife	Dir	step2	\$775
Abigail Schand	Art Spec	step 2	\$378

OKTE ½ day Camp A-7310-E9000

Christin Sickels	Dir	step7	\$887
Emily Strife	art Spec	step2	\$378

Tiny Hands Camp Q-7310-E4520

Kayla Frumisa	Dir	Step 3	\$796
---------------	-----	--------	-------

Jonesville ½ day Camp A-7310-E9000

Jennifer Tambasco	Dir	step 17	\$1175/week
Ethan Warner	PE Spec	step2	\$378/week

SCHEDULE D

Barney Road Golf Course returning hires

Name	Position	Step	Salary	Code
Jim Ciani	Supervisor	4	\$18.35/hr	A-7190-#4000
Dave Trifilo	Attendant	6	\$16.25	"
William Treacy	Attendant	4	\$15.75	" "
Gerry Del Zotto	Attendant	2	\$15.25	" "
Pauline Boehm	Attendant	2	\$15.25	" "

RESOLUTION
8

Resolution No. _____ of 2024, a resolution appointing Norah Hoefler to permanent status in the position of Communications and Technology Coordinator.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Norah Hoefler, Clifton Park, was provisionally appointed by Resolution No. 30 of 2023 as the Communications and Technology Coordinator for the Town, and

WHEREAS, Norah Hoefler successfully passed the Civil Service Exam for the position of Communications and Technology Coordinator and was certified as a permanent employee on February 5, 2024; now, therefore be it

RESOLVED, that Norah Hoefler, Clifton Park, is hereby appointed to permanent status as Communications and Technology Coordinator per Civil Service Certification as of February 5, 2024.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, February 8, 2024 10:07 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Norah, Hoefer
Subject: New Employee Resolution Request #632

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Supervisor's Office

Your Name: Jean Spiegel

Your Email: jspiegel@cliftonpark.org

Sponsor: Phil Barrett

Agenda Session Date: 02/26/2024

Board Meeting Date: 03/04/2024

Alternate Date: 03/04/2024

Budget Number: none

Budget Description: none

Amount: 0

Brief Description: Upon achieving a successful score on the Saratoga County civil service exam and being reachable on the Certification list of Eligibles, the Town is appointing Norah Hoefer as Permanent in the position of Communications and Technology Coordinator.

Add Supporting Docs:

[ccd2630901a5a83f List of Eligibles- Norah.pdf](#)

Additional Comments/Details: Redact personal information and other candidates names if using list in packet

Agree to Terms: Agree

[unsubscribe](#)

Resolution No. 30 of 2023, a resolution creating the position of Communications and Technology Coordinator for the Town, and appointing Norah Hoefer to the position provisionally.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, due to the resignation of the Town's Information Specialist, effective January 10, 2023, an opening exists in the Town for a position to manage the Town's communications and constituent service messaging, and to coordinate the IT needs of the Town with technology vendors relative to telephone, software, IT consultants and related services, and

WHEREAS, the Town Board wishes to establish the position of Communications and Technology Coordinator, per the attached description, to manage these and related functions, and

WHEREAS, after interviewing qualified candidates, the Town Board wishes to retain Norah Hoefer, Robinwood Drive, Clifton Park, to the position provisionally; now, therefore, be it

RESOLVED, that the position of Communications and Technology Coordinator for the Town is established; and be it further

RESOLVED, that Norah Hoefer, Robinwood Drive, Clifton Park, is hereby appointed provisionally for the position of Communications and Technology Coordinator at Grade 6, Step 8, \$37.35 per hour (\$67,977 per year), pending civil service qualification, effective immediately, to be paid with a transfer from A-1220-E0721 (General Fund- Supervisor- M. Andrus) to A-1220-Exxxx (General Fund- Supervisor- Employee).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O'Hara,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

February 6, 2023

Teresa Brobston, Town Clerk

RESOLUTION

#9

Resolution No. _____ of 2024, a resolution authorizing SingleCut Beersmiths Brewery to use Town roadways for their 5k charity road race, on Saturday, May 4, 2024.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, SingleCut Beersmiths Brewery has requested the use of the Town of Clifton Park roadways as specified in the attachment hereto, for the purpose of holding a 5k charity road race on Saturday, May 4, 2024 from 10:00 AM until the last participant completes the course, and

WHEREAS, the event sponsors have coordinated with the Town's Highway Superintendent for the safe use of Town roads; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes SingleCut Beersmiths Brewery to use Town roadways as specified in the attachment hereto, May 4, 2024 at 10:00 AM, for the purpose of holding a 5k charity road race to benefit Helping Hands School, and be it further

RESOLVED, that this approval is expressly conditioned upon receipt prior to April 15, 2024, in the Office of the Highway Superintendent of an insurance certificate in the amount of \$4,000,000 naming the Town of Clifton Park as an additional insured; and be it further

RESOLVED, that this approval is expressly conditioned upon the roads not being closed but employees of SingleCut Beersmiths Brewery are permitted to temporarily stop traffic at each end of the course in the event both a vehicle and race participant arrive at the same time.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, February 9, 2024 1:30 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Norah, Hoefler
Subject: New Employee Resolution Request #633

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Highway
Your Name: Dahn Bull
Your Email: dbull@cliftonpark.org
Sponsor: D. Bull
Agenda Session Date: 02/26/2024
Board Meeting Date: 03/04/2024
Alternate Date: 03/18/2024
Budget Number: NA
Budget Description: NA
Amount: NA
Brief Description: A resolution allowing SingleCut to hold their annual 5K Race.

Resolution No. of 2024, a resolution authorizing Singlecut Beersmiths Brewery to use Town roadways for their 5k charity road race, on Saturday, May 4, 2024.

Introduced by Councilman , who moved its adoption, seconded by Councilman .

WHEREAS, Singlecut Brewery has requested the use of the Town of Clifton Park roadways as, specified in the attachment hereto, for the purpose of holding a 5k charity road race on Saturday, May 4, 2024, from 10:00AM until the last participant completes the course, and

WHEREAS, the event sponsors have coordinated with the Town's Highways Superintendent for the safe use of Town road; and,

WHEREAS, This annual 5K Race brings in hundreds of runners and thousands of visitors to the Town of Clifton Park, now, therefore, be it

RESOLVED, that the Town Board hereby authorizes Singlecut Brewery to use Town roadways, as specified in the attachment hereto, May 4,2024 at 10:00 a.m., for the purpose of holding a 5k charity road race to benefit Helping Hands School, and be it further

RESOLVED, that this approval is expressly conditioned upon receipt prior to April 15,2024, in the Office of the Highways Superintendent of an insurance certificate in the amount of \$4,000,000 naming the Town of Clifton Park as an additional insured; and be it further

RESOLVED, that this approval is expressly conditioned upon the roads not being closed, but employees of Singlecut Brewery are permitted to temporarily stop traffic with the assistance of professional traffic control volunteers or hired contractors at each end of the course in the event both a vehicle and race participant arrive at the same time.

Add Supporting Docs:

[e02a02c7e3d6fb9e 2024 Beersmiths Singlecut Brewery 5K Race Packet.pdf](#)

Additional Comments/Details: None at this time.

Agree to Terms: Agree

[unsubscribe](#)

Tiburon Endurance Sports, Inc.

110 West Front Street
Media, Pa. 19063

Email: carlewald@gmail.com
Telephone: (484)716-8331
Fax: (610)565-7682

January 29, 2024

Dahn Bull, Highway Superintendent
Town of Clifton Park
639 Clifton Park Center Rd
Clifton Park, NY 12065

Re: Running Race at SingleCut Brewery

Dear Superintendent Bull,

I am writing to seek approval from the Town of Clifton Park for our Eighth annual 5k starting and finishing at the SingleCut Beersmiths Brewery on 6 Fairchild Square.

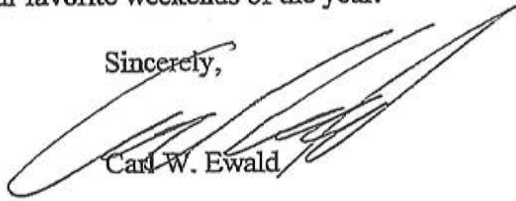
This year we hope the race will bring in 900 runners. Race day will be Saturday, May 4, 2024.

The route will stay the same as the past years. The race will start at 10:00am and be over by 11:00am. We will work with the Sheriff for traffic control. We are happy to report that the race will, once again, benefit the Helping Hands school.

As we get closer to race week, we will post signs in the neighborhoods along the route to advise of the coming race. I will also provide a certificate of insurance naming the Town as a named insured under the race policy. Our Workers Compensation insurance should already have sent you a certificate for 2024.

If you have any questions, please reach out to me at 484-716-8331. We are very excited to come back in 2024. It is one of our favorite weekends of the year.

Sincerely,



Carl W. Ewald



Road Running Technical Council
USA Track & Field
Measurement Certificate



Name of the course The Chosen Run (Revised) Distance 5 km
 Location (state) NY (city) Clifton Park
 Type of course: road race calibration course
 Measuring method: bicycle steel tape electronic distance meter
 Measured by (name, address, phone & e-mail) Jim Gilmer, 232 Van Wies Point Rd, Glenmont, NY 12077;
518-852-3562; jim.gilmer@gmail.com
 Race contact (name, address, phone & e-mail) Carl Ewald, Executive Director, Tiburon Endurance Sports, Inc.
110 West Front St, Media, PA, 19063; 484-716-8331; carl@greatamericanbreweryruns.com
 Date(s) when course measured: February 20, 2018; remeasured May, 13, 2018
 Number of measurements of entire course: 2 Course Configuration: keyhole
 Elevation (meters above sea level) Start 84.43 Finish 84.43 Highest 115.21 Lowest 75.59
 Straight line distance between start & finish 0.0 Drop 0.0 m/km Separation 0.0 %
 Type of surface: paved 100 % dirt - % gravel - % grass - % track - %
 Effective date of certification: May 14, 2018 Certification code: NY18040JG

Course revised to reverse route.
through subdivision

Notice to Race Director: Use this Certification Code
in *all* public announcements relating to your race.

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If *any* changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

This certification expires on December 31 in the year 2028

James A. Gilmer

Digitally signed by Jim Gilmer
DN: cn=Jim Gilmer, o=USATF Road Running
Technical Council, ou=Regional Certifier, New
York, email=jimgilmer@gmail.com, c=US
Date: 2018.05.14 10:44:49 -0400'

AS NATIONALLY CERTIFIED BY:

Date: May 14, 2018

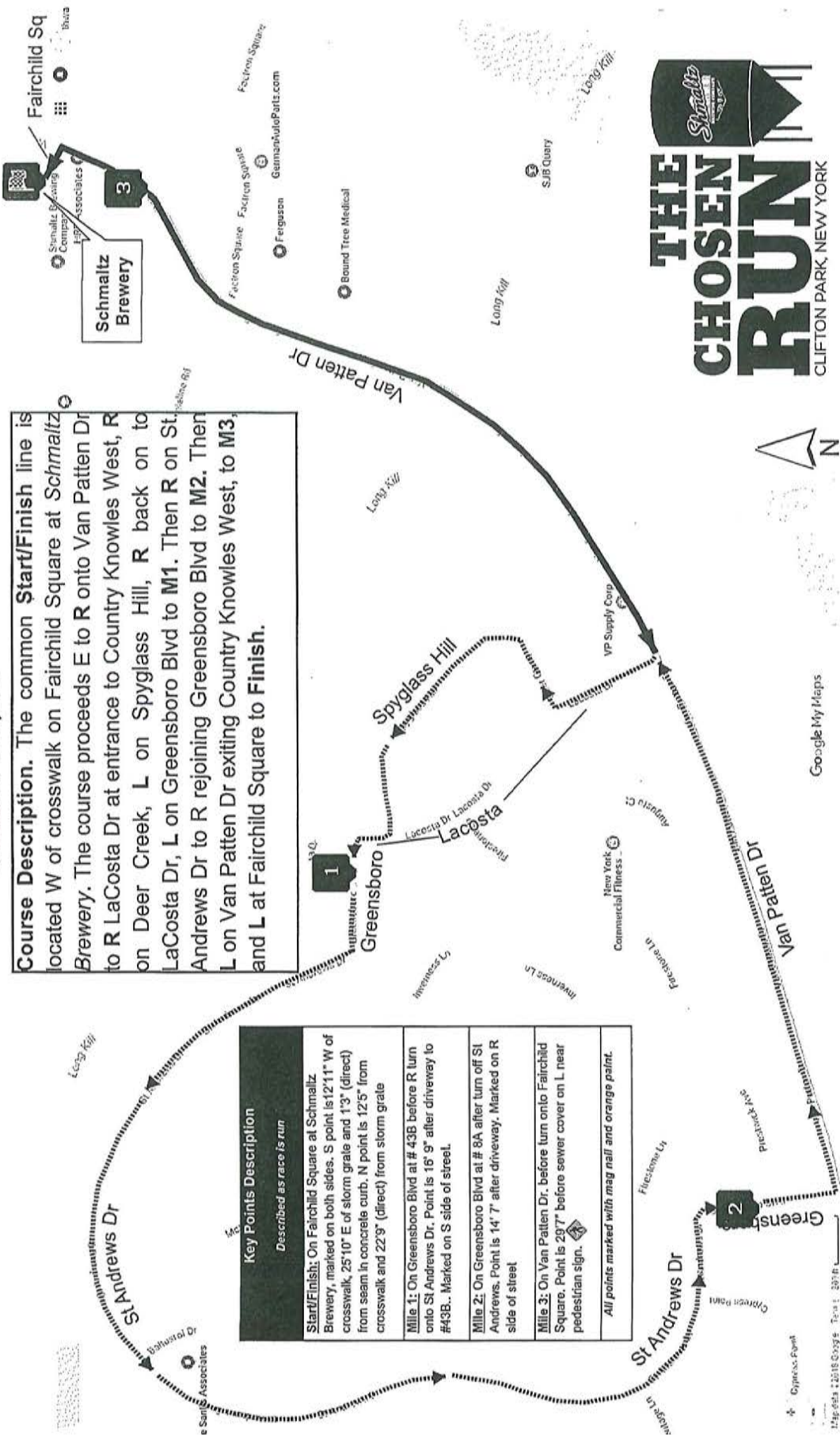
James A. Gilmer, USATF/RRTC Certifier • 232 Van Wies Point Rd., Glenmont, NY 12077-4222
Phone: 518-852-3562 • Email: jim.gilmer@gmail.com

The Chosen Run (Revised)

Clifton Park, NY

Course Description. The common Start/Finish line is located W of crosswalk on Fairchild Square at Schmalz Brewery. The course proceeds E to R onto Van Patten Dr to R LaCosta Dr at entrance to Country Knowles West, R on Deer Creek, L on Spyglass Hill, R back on to LaCosta Dr, L on Greensboro Blvd to M1. Then R on Andrews Dr to R rejoining Greensboro Blvd to M2. Then L on Van Patten Dr exiting Country Knowles West, to M3, and L at Fairchild Square to Finish.

Key Points Description
Start/Finish: On Fairchild Square at Schmalz Brewery, marked on both sides. S point is 12'11" W of crosswalk, 25'10" E of storm grate and 1'3" (direct) from seam in concrete curb. N point is 12'5" from crosswalk and 22'9" (direct) from storm grate
Mile 1: On Greensboro Blvd at # 43B before R turn onto St Andrews Dr. Point is 16' 9" after driveway to #43B. Marked on S side of street.
Mile 2: On Greensboro Blvd at # 8A after turn off St Andrews. Point is 14' 7" after driveway. Marked on R side of street
Mile 3: On Van Patten Dr, before turn onto Fairchild Square. Point is 29'7" before sewer cover on L near pedestrian sign.
<i>All points marked with mag nail and orange paint.</i>



USATF Certificate
 NY18040JG
 Effective: 05/14/2018
 through 12/31/2028

RESOLUTION
10

Resolution No. _____ of 2024, a resolution authorizing the purchase of a 2024 Chevrolet Silverado 5500 HD crane service truck from G & H Auto Group, Inc. d/b/a Mohawk Chevrolet Ballston Spa, New York, for use by the Sewer Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Mike O'Brien, Collection System Manager, has identified a need for a new vehicle for use by the Sewer Department, and

WHEREAS, the new vehicle will replace a 2008 crane service truck that is failing, and

WHEREAS, Mr. O'Brien has recommended that a 2024 Chevrolet Silverado 5500 HD truck available from Mohawk Chevrolet, Ballston Spa, New York, be purchased under NYS Minibid #2012024 OGS Solicitation 23166, at a cost of \$174,764; now, therefore, be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the purchase of a 2024 Chevrolet Silverado 5500 HD crane service truck from G & H Auto Group, Inc d/b/a Mohawk Chevrolet, Ballston Spa, New York, as described in the attached documents, at a cost not to exceed \$174,764 under NYS Minibid #2012024, to be paid for by a municipal lease from G7-8111-148 (CP Sewer #1- Sewer Contractual – Lease Payment); and be it further

RESOLVED, that the Comptroller is authorized to obtain quotes for a municipal lease purchase to include purchases for 2024.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Monday, February 12, 2024 10:01 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston
Subject: New Resolution Request #634

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Sewer
Your Name: Michael O'Brien
Your Email: mobrien@cliftonpark.org
Sponsor: Barrett
Agenda Session Date: 02/26/2024
Board Meeting Date: 03/04/2024
Alternate Date: 03/18/2024
Budget Number: G7-8111-200
Budget Description: CP Sewer District #1 Equip and Building
Amount: 174,763.70
Brief Description: Sewer Department needs to replace our crane service truck. It is 16 years old and is failing. Critical piece of equipment. Budgeted for 2024. MINI BID performed per NYS Vehicle Bid Procedures. G and H Auto Group DBA Mohawk Chevrolet was lowest bidder with in a truck in stock to spec.
Add Supporting Docs:
[5cc74daee0a12146 G and H Mohawk Chevy crane bid.pdf](#)
[ce9ba792a45b3d25 Van Bortel Ford Crane Bid.pdf](#)
[f4f2f081108db0da Denooyer Chevrolet Crane Bid.pdf](#)

Additional Comments/Details: Vehicle Purchase
Agree to Terms: Agree

[unsubscribe](#)

Town of Clifton Park Sewer Department
Additional Specifications Document Mini Bid- OGS 23166 - 02012024sewer - (1) Other - Town of Clifton Park Sewer Dept.

New York State Vehicle Marketplace Bid – 2024 Silverado 3500 HD WT 4WD

Year: 2023

Make: Chevrolet

Model: Silverado 5500 HD

Quantity: 1

Bid Type: Built to Specifications Mechanic Crane Body

Exterior Color: Summit White

Vinyl Seat Trim: 40/20/40 Split-Bench Seat

Drive Type: 4WD, 4.30 rear axle ratio

Wheels: 19.5"x6.75" Aluminum

Tires: F-225/70R19.5G Traction R-225/70R19.5G Traction

Package(s): Snow Plow Prep , Vocational Specific Heavy Suspension

Additional Options Chassis:

Dura Max 6.6L Turbo Diesel V8

Rear Axle Ratio 4.30

Power Windows

Keyless Remote Entry

Power Mirrors

Assist Steps Aluminum

Locking Rear Differential

GCWR 26000 Lbs

Bluetooth Stereo

110 Volt Electric in Cab

Dual Fuel Tanks F/R 65 Gallons

Skid Plates

PTO Engine Control PTO Controls

Accessory Electrical Switches

Mechanics Body-Knapheide 6132DLR-55K w/ torq isolator Crane Support System

Integrated Brake Controller

Cruise Control

Engine Brake Exhaust

220 Amp Alternator

Additional Options Mechanics Crane Body:

(6) Recessed Cargo Tie downs 6000 lbs capacity

LED Stop/Tail/Turn Lights

LED Clearance Lights and Backup Lights

Vice Plate

2 ½ Receiver Tube

Trailer Wiring

21" Work Surface Bumper

(2) Grip Strut Flex Steps rear mount

Master locking system- secures entire side of compartments with a padlock/ visible theft deterrent.

Cab Protector- Punched window

Aux Lighting- 4 LED work lights & LED compartment lights installed and wired at control panel.

Strobe System- S/S/T back up lights with integrated strobes and built in reflectivity, (2) amber LED strobe. lights installed on the front grill.

Outriggers- Hydraulic out/ hydraulic down at curbside and hydraulic down at street side

Back up alarm- 97 dB audible alarm

Back up Camera

Dual LED boom tip light installed and wired to control panel.

Mini strobe 15" amber LED strobe on Cab Guard

E- Locks- Electric locks installed and programmed to key FOB.

Commercial Grade Spray on bed liner (KnapLiner) applied to cargo floor area, sides, compartment tops, bulkhead, tailgate, rear bumper, and entire front of body.

Welder Bracket- Welder mounting plate installed on street side compartment top at rear.

Stellar 7630 CDT Pro Crane: Max 7,500 lbs lifting capacity (44,840 ft-lbs), 30' hydraulic reach, planetary winch 60'/min speed, double acting cylinders w/ integral holding valves. Filter, crane hook, snatch block, anti-two block device and hydraulic shutdown, 3/8" cable, boom support, wireless remote control (rf) with back up pendant control, PTO hydraulic pump for crane, hydraulic reservoir with guard, remote docking/charge station for crane remote.

Control Panel: Power Cel, controller and (8) button switch panel in the rear crane compartment. CAN-bus system with continuous working load of 155 amps, features built in overload current protection for the system and operator safety. LCD display installed in cab.

Hydraulic Air Compressor: BOSS 40 CFM reciprocating hydraulic air compressor with Reel craft 50' hose reel and roller fairlead through rear compartment. FLR system and underbody air tank included. With air compressor.

Side Compartments: 44" high side packs and 60" high right front vertical compartment with automotive quality 3-pt T-Handles.

1st Vertical side Compartment- 7 drawer unit – 3-3" high drawers, 3-5" high drawers, and 1-7" high drawer (street side), Full Height vertical partition with 3 adjustable divider shelves (curbside)

2nd vertical side compartment with 2 adjustable divider shelves with 4 dividers (street and curbside).

1st horizontal side compartment with bolt bin storage unit (street side)/ bolt in divider shelf with 8 dividers (curbside)

3rd vertical side compartment with 2 adjustable divider shelves with 4 dividers each (street side)/ fixed shelf (curbside)

Group 40440, Award 23166, Vehicles, Class 1-8

Form A (Single OEM Any Make/Model): Mini-Bid Request

Revision Date: 01/05/2024

MINI-BID SUMMARY

Mini-Bid Name <i>[Auto-populated based on entries below in the Mini-Bid Reference Number, Number of Vehicles, Make, Model and Trim Level, and Authorized User Entity Name fields]</i>	OGS 23166 - 02012024sewer - (1) Other - Town of Clifton Park Sewer Dept.
Mini-Bid Reference Number <i>[Enter the internal number assigned by your entity. If this is a rebid, indicate that in parenthesis next to the Mini-Bid Reference Number, e.g.: 19100158 (rebid of 19100157)]. (Note: This number will be used by the Vehicle Dealer to track your Mini-Bid, and is a mandatory field)</i>	02012024sewer
Mini-Bid Release Date <i>[Enter the date that this Mini-Bid Request will be sent to the Vehicle Dealers]</i>	2/5/2024
Mini-Bid Response Due Date <i>[Enter the date that Mini-Bid Responses are due from the Vehicle Dealers] (Note: From the date of release of a Mini-Bid request, Contractors Shall have five (5) business days to submit a response for Single OEM Vehicles. The Mini-Bid response submittal deadline may be set with a longer or shorter duration than the standard five (5) business days at the discretion of the Authorized User)</i>	2/9/2024
Mini-Bid Response Due Time <i>[Enter the time that Mini-Bid Responses are due from the Vehicle Dealers] (All times Eastern Time)</i>	3:30 PM

PART A: AUTHORIZED USER CONTACT INFORMATION

1.0	Is your entity a State Agency (e.g., NYS Department of Transportation), or a Non-State Agency (e.g., Albany County Department of Public Works)? <i>[click on yellow box and use drop-down menu]</i>	Non-State
2.0	Authorized User Entity Name <i>[Enter the name of your state agency, municipal government office, or other NYS authorized contract user entity name]</i>	Town of Clifton Park Sewer Dept.
3.0	City (or Town, Village, etc.) where the Authorized User Entity is located <i>[if there is more than one location, enter the location of the office that is completing this form]</i>	Clifton Park
4.0	County where the above City (or Town, Village, etc.) is located <i>[click on yellow box and use drop-down menu]</i>	Saratoga
5.0	Primary Contact Name <i>[Designated Contact for Procurement Lobbying, if applicable. See http://ogs.ny.gov/acpl/advisoryCouncil/Entities.htm]</i>	Michael O'Brien
5.1	Primary Contact Title	Collections Systems Manager
5.2	Primary Contact Email	mobrien@cliftonpark.org
5.3	Primary Contact Phone	5185733414
6.0	Secondary Contact Name <i>[Designated Contact for Procurement Lobbying, if applicable. See http://ogs.ny.gov/acpl/advisoryCouncil/Entities.htm]</i>	
6.1	Secondary Contact Title	
6.2	Secondary Contact Email	
6.3	Secondary Contact Phone	

PART B: GENERAL QUESTIONS

1.0	Has the Authorized User received the necessary internal and external approvals that your organization or oversight authority requires for this request? <i>[click on yellow box and use drop-down menu]</i> <i>(Note: Authorized Users are advised that it is their responsibility to secure the necessary approvals. A Mini-Bid request for NYS Executive Agencies is required to have a business case, B-1184 number and the approval of OGS Fleet Management prior to distributing the Mini-Bid)</i>	Yes
2.0	B-1184 Number (e.g., 1140000-97-2016) <i>[for NYS Executive Agencies only]</i>	
3.0	Approved Business Case Number (e.g. BC050) <i>[for NYS Executive Agencies only]</i>	
4.0	Will the vehicles requested in the Mini-Bid be purchased or leased? <i>[Note: If you intend to lease the vehicles requested, include any required specifications for the lease (e.g., lease term and type of lease) and the estimated annual mileage, if known, in the Additional Vehicle Specifications document. State Agencies are reminded that LEASING from commercial vendors MUST FIRST BE APPROVED by Division of Budget (DOB) before any ordering can be done, per Budget Bulletin D-750. State Agencies should not complete this form until this approval has been obtained from DOB.]</i>	Purchased
5.0	Specify the anticipated method and timeframe for issuing Purchase Orders for the vehicles requested.	One-time purchase for the total number of Vehicles requested

PART C: MINI-BID PROCESS

1.0	<p>Type of Vehicle Order: <i>[click on yellow box and use drop-down menu]</i></p> <p>"Vehicle(s) Built to Specifications": Vehicle(s) that will be ordered directly from the OEM and built to the specifications identified by the Authorized User on Form A (Single OEM Vehicle): <i>Mini-Bid Request</i>. <i>[Note: This type of vehicle will be ordered from the OEM factory to meet your specifications, and will be delivered as soon as possible after the Contractor receives the order. Delivery times can range from 6 weeks to 6 months, depending on the OEM production schedule.];</i></p> <p>"Pre-Existing Inventory Vehicle(s)": Vehicle(s) that were manufactured by the OEM prior to release of the Mini-Bid Request. Pre-Existing Inventory Vehicle(s) may either be located at the Contractor's business location, or other Delivery Origin. <i>[Note: This type of vehicle is currently located on a Dealer's lot, and should only be requested if there is an immediate need for a vehicle with standard options. Inventory is limited and the Contractors may not have any vehicles available that meet the Authorized User's minimum specifications. Also, per the Contract, the Contractor is only obligated to hold this type of vehicle for ten (10) calendar days from the date of the Mini-Bid Response Due Date, so the Authorized User must have the ability to issue the Purchase Order within a short timeframe.]</i></p>	Vehicle(s) Built to Specifications
1.1	<p>If "Vehicle(s) Built to Specifications" was specified for Question 1.0, will you consider "Pre-Existing Inventory Vehicle(s)" if the Mini-Bid responses received include "Pre-Existing Inventory Vehicle(s)" that meet your requirements? <i>[click on yellow box and use drop-down menu]</i></p>	Yes
1.2	<p>If "Pre-Existing Inventory Vehicle(s)" was specified for Question 1.0, will you consider "Vehicle(s) Built to Specifications" if one of the following conditions occurs?</p> <p>a) there are no Mini-Bid responses received for "Pre-Existing Inventory Vehicle(s)," or</p> <p>b) the Mini-Bid responses received do not meet your requirements, or</p> <p>c) the "Vehicle(s) Built to Specifications" have a lower price?</p> <p><i>[click on yellow box and use drop-down menu]</i></p>	Yes
2.0	<p>Method of Award for purchase of "Vehicle(s) Built to Specifications": <i>[click on yellow box and use drop-down menu]</i></p> <p>"N/A," this Mini-Bid Request is either for a vehicle that will be leased, OR is for "Pre-Existing Inventory Vehicle(s) only, and "Vehicle(s) Built to Specifications" will not be considered for award.</p> <p>"Lowest price to a single contractor" that can provide the total number of vehicles requested.</p> <p>"See Additional Vehicle Specifications document," <i>[Choose this option if a delivery date deadline for the Vehicle(s) will be used to determine the award of the Mini-Bid. For example, "Delivery must be made by the end of the fiscal year, March 31, 20XX." This delivery date criteria must be disclosed on the Additional Vehicle Specifications document.]</i></p>	See "Additional Vehicle Specifications" document
3.0	<p>Method of Award for purchase of "Pre-Existing Inventory Vehicle(s)": <i>[click on yellow box and use drop-down menu]</i></p> <p>"N/A," this Mini-Bid Request is either for a vehicle that will be leased, OR is for "Vehicle(s) Built to Specifications" only, and "Pre-Existing Inventory Vehicle(s)" will not be considered for award.</p> <p>"Lowest price to a single contractor" that can provide the total number of vehicles requested. <i>[Choose this option if award will only be made if all vehicles requested can be provided by one Contractor. Note: Inventory is limited and Contractors generally do not have a large number of "Pre-Existing Inventory Vehicles" available.]</i></p> <p>"Lowest price, per Vehicle," to multiple Contractors. <i>[Choose this option if award will be made to the number of Contractors required to fulfill the vehicle request, and multiple Purchase Orders can be issued.]</i></p> <p>"See Additional Vehicle Specifications document," <i>[Choose this option if a delivery date deadline for the Vehicle(s) will be used to determine the award of the Mini-Bid. For example, "Delivery must be made by the end of the fiscal year, March 31, 20XX." This delivery date criteria must be disclosed on the "Additional Vehicle Specifications" document.]</i></p>	Lowest price to a single contractor
PART D: VEHICLE REQUEST INFORMATION		
1.0	<p>Number of Vehicles <i>[This amount is the estimated number of vehicles that the Authorized User will purchase from the Mini-Bid in the event of an award. The Authorized User reserves the right to partially award a Mini-Bid for a number of Vehicles that is less than number of Vehicles specified.]</i></p>	1
2.0	<p>Vehicle Type <i>[click on yellow box and use drop-down menu]</i></p> <p>Sedan, Small: Passenger and cargo volume is under 110 cubic feet Sedan, Mid-Size: Passenger and cargo volume is 111 to 119 cubic feet Sedan, Large: Passenger and cargo volume is 120 or more cubic feet MPV/SUV, Small: With a length under 167 inches MPV/SUV, Mid-Size: With a length roughly between 168-180 inches MPV/SUV, Full-Size: With a length 181 inches or more Van, Full-Size (Cargo/Utility) Van, Full-Size (Passenger) Van, Mini-Van (Cargo/Utility) Van, Mini-Van (Passenger) Mini Pickup Truck: Gross Vehicle Weight Rating is typically less than or equal to 6,000 pounds Full Size Pickup Truck: Gross Vehicle Weight Rating is typically above 6,000 pounds Hatchback/Five Door (Specify size in 'Additional Specifications' document) Other (Specify below)</p>	Other
2.1	<p>If the desired Vehicle Type is not included in the drop-down menu, enter it here</p>	Mechanics Crane Body Truck
3.0	<p>Model Year (e.g., 2024, 2025, or "Any Model Year that meets specifications")</p>	2023, 2024
3.1	<p>If a specific year was entered above, will you consider other years, if offered? <i>[click on yellow box and use drop-down menu]</i></p>	Yes
4.0	<p>Cab Type <i>[click on yellow box and use drop-down menu. For a pickup truck, enter the cab type. For other vehicle types, select "N/A"]</i></p>	Regular Cab

4.1	Drive Type (e.g., FWD, RWD, AWD, 4WD, "AWD or 4WD," "Any Drive Type," or "Other (Specify in Additional Vehicle Specifications)")	AWD or 4WD
5.0	Fuel Type <i>[click on yellow box and use drop-down menu]</i> <i>[Note: If choosing a Fuel Type other than "Gasoline Only," conduct research to verify that there are vehicles available with that Fuel Type that will meet all specifications. Flex Fuel (Gasoline/E85), for example, is available in a limited number of Models, some of which may not be available in NYS, or may require a special order code. The US Department of Energy lists current alternate fueled vehicles at http://www.afdc.energy.gov/vehicles/search, however, the information found there should be verified with a NYS vehicle dealer.]</i>	Diesel
5.1	If the desired Fuel Type is not included in the drop-down menu, enter it here	
6.0	Aftermarket Components Provider: <i>[click on yellow box and use drop-down menu]</i> <i>[The Authorized User may specify that "Aftermarket Components" be included with the Vehicle. "Aftermarket Component(s)" refers to any accessory, equipment, or feature that is manufactured by an OEM other than the vehicle OEM, and is not included in the OEM Product Line, and that may be installed on the vehicle by the Contractor, or third-party. Examples include emergency lights, snow plow, cameras, tow and trailer equipment. Unless otherwise specified by an Authorized User in a Mini-Bid, Aftermarket Components may be installed by any Aftermarket Component Provider utilized in the Contractor's normal course of business.]</i> "N/A," There are no "Aftermarket Components" to be included in the Vehicle(s). "Any Provider" may be used for providing/installing the "Aftermarket Components" specified in the "Additional Vehicle Specifications" document. "See 'Additional Vehicle Specifications' document!" for the contact information for the required provider/installer of the "Aftermarket Components" specified in the "Additional Vehicle Specifications" document.	See "Additional Vehicle Specifications" document
PART E: AUTHORIZED USER SPECIFICATIONS		
1.0	Have you completed the Options Checklist tab of this Form? <i>[click on yellow box and use drop-down menu]</i> (see "Buyer Instructions" tab for additional information)	Yes
2.0	Have you completed an Additional Vehicle Specifications document for your Vehicle request? <i>[click on yellow box and use drop-down menu]</i> (see "Buyer Instructions" tab for additional information)	Yes
3.0	Additional Vehicle Specifications File Name <i>[Auto-populated based on entries above in the Mini-Bid Reference Number, Number of Vehicles, Make, Model and Trim Level, and Authorized User Entity Name fields]</i> <i>(Note: Use this name to identify the specifications file that is attached to the email with this Form A for the Mini-Bid Request that is distributed to Vehicle Dealers)</i>	OGS 23166 - 02012024sewer - (1) Other - AWD or 4WD - Town of Clifton Park Sewer Dept. - Specs
PART F: DELIVERY INFORMATION <i>[Enter the Vehicle delivery location and information below. If there is more than one delivery location, enter "Multiple" as applicable in the fields below, and include the requested information for each delivery location on a separate page within the Additional Vehicle Specifications document]</i>		
1.0	Delivery Date <i>[Enter either the last possible delivery date that the Vehicles will be accepted at the delivery location, or enter "ASAP" if the delivery date will not be considered in award of the Mini-Bid.]</i>	7/1/2024
2.0	Delivery Location Name	Clifton Park Sewer Dept.
2.1	Number of requested Vehicles to be delivered to this location	1
2.2	Address	477 Clifton Park Center Road
2.3	City	Clifton Park
2.4	State	NY
2.5	Zip Code	12065
2.6	County	SARATOGA

Group 40440, Award 23166, Vehicles, Class 1-8

(Single OEM Any Make/Model): Mini-Bid Request

MINI-BID SUMMARY	
Mini-Bid Name	OGS 23166 - 02012024sewer - (1) Other - Town of Clifton Park Sewer Dept.
Mini-Bid Reference Number	02012024sewer
Mini-Bid Release Date	2/5/2024
Mini-Bid Response Due Date	2/9/2024
Mini-Bid Response Due Time (Eastern Time)	0.645833333
Purchased or leased?	Purchased
BUYER CONTACT INFORMATION	
State or Non-State Entity?	Non-State
Authorized User Entity Name	Town of Clifton Park Sewer Dept.
Town/Village/City & County	Clifton Park
Primary Contact Name & Title	Michael O'Brien
Primary Contact Email & Phone	mobrien@cliftonpark.org, 5185733414
Secondary Contact Name & Title	Enter Data on Form A
Secondary Contact Email & Phone	Enter Data on Form A
MINI-BID PROCESS	
Anticipated method and timeframe for purchase	One-time purchase for the total number of Vehicles requested
Type of Vehicle(s) requested	Any Vehicle that Meets the Specifications
Type of Vehicle Order	Vehicle(s) Built to Specifications
If Built to Specifications, Pre-Existing Inventory Vehicle(s) also considered?	Yes
If Pre-Existing Inventory, Vehicle(s) Built to Specifications also considered?	Yes
Method of Award for "Vehicle(s) Built to Specifications"	See "Additional Vehicle Specifications" document
Method of Award for "Pre-Existing Inventory Vehicle(s)"	Lowest price to a single contractor
VEHICLE INFORMATION	
Number of Vehicles	1
Vehicle Type	Mechanics Crane Body Truck
Model Year	2023, 2024
Other Model Years considered?	Yes
Cab Type	Regular Cab
Drive Type	AWD or 4WD
Fuel Type	Diesel
Aftermarket Components Provider	See "Additional Vehicle Specifications" document
REQUIRED OPTIONS	
Air Conditioning	Required
Bluetooth	Required
Cruise Control	Required
Power Locks	Required
Power Windows	Required
Remote Keyless Entry	Required
Snowplow prep package	Required
Interior Upholstery	Vinyl
Exterior Color	white

ADDITIONAL SPECIFICATIONS	
Additional Vehicle Specifications File Name	OGS 23166 - 02012024sewer - (1) Other - AWD or 4WD - Town of Clifton Park Sewer Dept. - Specs
DELIVERY INFORMATION <i>(If "Multiple" is listed, see the Additional Specifications document for all delivery locations)</i>	
Delivery Date	7/1/2024
Delivery Location	Clifton Park Sewer Dept.
Number of Vehicles to be delivered to this location	1
Delivery Address	477 Clifton Park Center Road
Delivery City, State, Zip Code	Clifton Park , NY 12065
Delivery County	SARATOGA

Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Single OEM Vehicle): *Mini-Bid Response*

Form Revision: 9/12/23

Part A: Mini-Bid and Contractor Information		
1.0	Mini-Bid Questions	Contractor Response
1.1	Mini-Bid Reference Number (e.g. 12345; see the <i>Mini-Bid Request</i>)	OGS 23166 - 02012024sewer - (1) Other - Town of Clifton Park Sewer Dept.
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
1.3	Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	No, Part B of this form has been left blank.
1.4	Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	Yes, Part C of this form has been completed.
2.0	Contractor Information	
2.1	Full Legal Business Name, including DBA if applicable	G AND H AUTO GROUP DBA MOHAWK CHEVROLET
2.2	OGS Contract Number (e.g., PC12345)	PC69382
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	84-2182145
2.4	NYS Vendor ID Number (e.g., 1000012345)	1100242414
3.0	Primary Contact Information	
3.1	Contact Name	ROGER KALLOP
3.2	Contact Email	RKALLOP@MOHAWKCHEVROLET.COM
3.3	Contact Phone (1)	5183715400
3.4	Contact Phone (2)	5187019261
4.0	Secondary Contact Information	
4.1	Contact Name	DYLAN HARADEN
4.2	Contact Email	DHARADEN@MOHAWKCHEVROLET.COM
4.3	Contact Phone (1)	5189344367
4.4	Contact Phone (2)	

Part B: Vehicle(s) Built to Specifications offered for Mini-Bid		
1.0	General Questions (Built to Spec)	Contractor Response
1.1	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: General specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request]</i>	
1.2	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	
1.3	Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer.	
2.0	Vehicle Offered (Built to Spec)	
2.1	Model Year (e.g., 2023, 2024)	
2.2	Make (e.g., Ford, Chevrolet, Dodge)	
2.3	Model (e.g., Taurus, Tahoe, Grand Caravan), and Trim Level (e.g., SE, LE, XL)	
2.4	Model Code (the OEM code used to identify a particular subset of a Vehicle Model)	
2.5	Drive Type <i>[click on yellow box and use drop-down menu]</i>	
	If the offered Drive Type is not included in the drop-down menu, enter it here	
2.6	Fuel Type <i>[click on yellow box and use drop-down menu]</i>	
	If the offered Fuel Type is not included in the drop-down menu, enter it here	
2.7	Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	

3.0	Additional Information (Built to Spec)	
3.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
	N/A	
4.0	Vehicle Price Worksheet (Built to Spec)	Price
4.1	NYS Base MSRP	\$0.00
4.2	NYS Discount [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	
4.3	NYS Base Price [Automatically calculated: NYS Base MSRP minus NYS Discount]	\$0.00
4.4	NYS Aftermarket Components Price [If there are no Aftermarket Components, leave blank]	\$0.00
4.5	NYS Price for the Vehicle [Automatically calculated: NYS Base Price plus NYS Aftermarket Component Price]	\$0.00
4.6	Number of Vehicles [This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request]	6
4.7	Total Price for Mini-Bid [Automatically calculated: NYS Price for the Vehicle multiplied by Total Number of Vehicles]	Enter Pricing

Part C: Pre-Existing Inventory Vehicle(s) offered for Mini-Bid		
1.0	General Questions (Pre-Existing)	Contractor Response
1.1	Do the Vehicle(s) offered meet all Authorized User Specifications for the requested Vehicle? [click on yellow box and use drop-down menu] (Note: General specifications, and an "Additional Vehicle Specifications Document" are included with each Mini-Bid Request. A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected).	Yes

GROUP 40440 – Vehicles, Class 1-8

1.2	Will the Vehicle(s) and pricing offered for the Mini-Bid Response remain firm and not be withdrawn for at least ten (10) calendar days from the first business day immediately following the Mini-Bid response submittal deadline, or such other period of time as specified in the Mini-Bid Request, in accordance with the Contract (see <i>Section 2.42 Procurement Method, Paragraph G Timeframe for Offers in Mini-Bids</i>)? <i>[click on yellow box and use drop-down menu]</i>	Yes
2.0	Additional Information (Pre-Existing)	
2.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
SEE ATTACHED SPECS		
3.0	Vehicle Price Worksheet (Pre-Existing)	

[If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle): Mini-Bid Response form for the Mini-Bid. Submit both Form Bs following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23166-XXXXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award#-Mini-Bid Reference#-Contract#-Additional Vehicles)].

Ref. #	Model Year	Make	Model and Trim Level	Model Code	Exterior Color	Interior Color
(Example)	2023	Chevrolet	Traverse	CV14526	Blue Metallic	Dark Titanium
001	2023	CHEVROLET	SILVERADO	CK56403	WHITE	JET BLACK
002						
003						
004						
005						
006						
007						
008						
009						
010						
011						
012						
013						
014						
015						

Group 40500-23166, VEHICLES, Class 1-8

Form B (Chassis/Body): Mini-Bid Response (Item 1)

Revision Date: 9/12/23

See the "Instructions and Definitions" worksheet for general form instructions. The Contractor business name in Row 3 and Mini-Bid Request Number in Row 7 will automatically populate based on responses on the "Response Summary" worksheet. Use the drop-down menu to complete Question 1.1 in Row 8, and then complete the yellow-colored cells that appear in Parts A through D below. Failure to enter a response in a yellow-colored cell may result in rejection of your Mini-Bid response.

Contractor: Van Bortel Ford, Inc.

Part A: Mini-Bid Information		
1.0	Mini-Bid Questions	Contractor Response
1.0	Mini-Bid Reference Number from Form A (Chassis/Body Combination): <i>Mini-Bid Request</i> (e.g. 15060001)	2012024
1.1	Item Number for this Mini-Bid	Item 1
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
2.0	Vehicle Questions	
2.1	What type of Vehicles were requested in the Mini-Bid, and are being offered in this Mini-Bid Response? <i>[click on yellow box and use drop-down menu]</i> <i>(Note: Contractor input cells below will be black until this question is answered. The Contractor answer to this question will result in corresponding cells on this worksheet turning to yellow for Contractor input. A Complete Vehicle is defined as the Product that is the result of the Chassis and Body being joined together to form a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function.)</i>	Complete Vehicle (Contractor will provide a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function)
2.2	Is the Chassis, Body, or Complete Vehicle offered in this Mini-Bid Response to be Built to Specifications, Pre-Existing Inventory (i.e., off the lot), or a combination? <i>[click on yellow box and use drop-down menu]</i>	Built to Specifications
2.3	Can the Vehicles offered for the Mini-Bid be delivered by the delivery date specified? <i>[Note: A Mini-Bid response may be deemed non-responsive and be rejected if the Vehicles cannot be delivered by the delivery date specified]</i>	No
2.4	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: See Form A (Chassis/Body): Mini-Bid Request and the "Additional Vehicle Specifications Document" included with the Mini-Bid Request, if applicable]</i>	Yes
2.5	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	365 +/-
2.6	Enter the Final Order Date for the Vehicles offered for the Mini-Bid (Enter "TBA" if the date has not been announced by the manufacturer, or "N/A" if there is no Final Order Date).	TBA

Part B: Vehicle(s) Offered for Mini-Bid

[Enter the requested information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below]

1.0	Chassis Information	Contractor Response
1.1	Chassis Model Year	2024
1.2	Chassis Make (e.g., Ford, International, Freightliner)	FORD
1.3	Chassis Model (e.g., F450, DuraStar, M2-106)	F-550 XL CC
1.4	Chassis Model Code (the OEM code used to identify a particular subset of a Model)	F5H
1.5	Chassis provider business name (i.e., Contractor or third-party).	
1.6	Chassis Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	
2.0	Body Information	

2.1	Body Model Year	2024
2.2	Body Make (e.g., Viking, Gallion)	KNAPHEIDE
2.3	Body Model (e.g., Proline, 450U)	11' SERVICE / CRANE
2.4	Body Model Code (the OEM code used to identify a particular subset of a Model)	KMT1-11
2.5	Body provider business name (i.e., Contractor or third-party).	KNAPHEIDE / UNICELL
2.6	Body Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	

Part C: Additional Information

1.0	<p>If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".</p> <p>ALUMINUM WHEELS NOT AVAILABLE</p>
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Part D: Vehicle Request Price Worksheets

Enter the requested pricing information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below in the "Chassis Price Worksheet," and "Body Price Worksheet". Complete the pricing worksheets for each type of Vehicle request as follows:

Complete Vehicle: If the Mini-Bid is for a Complete Vehicle in which the Chassis and Body are sold and marketed by different OEMs, complete both the "Chassis Price Worksheet" and "Body Price Worksheet" for the Vehicles offered.

Chassis Only: If the Mini-Bid is for a Chassis only, with no Body, complete the "Chassis Price Worksheet" for the Chassis offered. If the Authorized User is supplying the Body for a Complete Vehicle, then enter the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Body)" field in the "Body Price Worksheet."

Body Only: If the Mini-Bid is for a Body only, with no Chassis, complete the "Body Price Worksheet" for the Body offered. If the Authorized User is supplying the Chassis for a Complete Vehicle, then include the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Chassis)" field in the "Chassis Price Worksheet."

1.0 Chassis Price Worksheet		Price
1.1	NYS Base MSRP (Chassis)	\$73,985.00
1.2	NYS Discount (Chassis) [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	8.12
1.3	NYS Base Price (Chassis) [Automatically calculated: NYS Base MSRP (Chassis) minus NYS Discount (Chassis)].	\$67,977.42
1.4	NYS Aftermarket Components Price (Chassis) [If there are no Aftermarket Components, leave blank]	
1.5	NYS Price For Vehicle (Chassis) [Automatically calculated: NYS Base Price (Chassis) plus the NYS Aftermarket Components Price (Chassis)].	\$67,977.42
1.6	Number of Vehicles (Chassis) [This quantity must match the Number of Chassis specified by the Authorized User in the Mini-Bid Request]	1
1.7	Total Price For Mini-Bid (Chassis) [Automatically calculated: the NYS Price For Vehicle (Chassis) multiplied by the Total number of Chassis].	\$67,977.42

2.0 Body Price Worksheet		Price
2.1	NYS Base Price (Body)	\$106,125.00
2.2	NYS Aftermarket Components Price (Body) [If there are no Aftermarket Components, leave blank]	
2.3	NYS Price For Vehicle (Body) [Automatically calculated: NYS Base Price (Body) plus the NYS Aftermarket Components Price (Body)].	\$106,125.00
2.4	Number of Vehicles (Body) [This quantity must match the Number of Bodies specified by the Authorized User in the Mini-Bid Request]	1
2.5	Total Price For Mini-Bid (Bodies) [Automatically calculated: the NYS Price For Vehicle (Body) multiplied by the Total number of Bodies].	\$106,125.00

3.0 Grand Total Price For Mini-Bid for Item		Price
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<p>Grand Total Price For Mini-Bid for Item <i>[Automatically calculated as the sum of the following]:</i> 1) Total Price for Mini-Bid (Chassis), if applicable; and 2) Total Price for Mini-Bid (Bodies), if applicable</p>	<p>\$174,102.42</p>
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Group 40500-23166, VEHICLES, Class 1-8

Form B (Chassis/Body): Mini-Bid Response (Item 1)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. The Contractor business name in Row 3 and Mini-Bid Request Number in Row 7 will automatically populate based on responses on the "Response Summary" worksheet. Use the drop-down menu to complete Question 1.1 in Row 8, and then complete the yellow-colored cells that appear in Parts A through D below. Failure to enter a response in a yellow-colored cell may result in rejection of your Mini-Bid response.

Contractor: DeNooyer Chevrolet, Inc

Part A: Mini-Bid Information		Contractor Response
1.0	Mini-Bid Questions	
1.0	Mini-Bid Reference Number from Form A (Chassis/Body Combination): <i>Mini-Bid Request</i> (e.g. 15060001)	2012024
1.1	Item Number for this Mini-Bid	Item 1
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
2.0	Vehicle Questions	
2.1	What type of Vehicles were requested in the Mini-Bid, and are being offered in this Mini-Bid Response? <i>[click on yellow box and use drop-down menu]</i> <i>(Note: Contractor input cells below will be black until this question is answered. The Contractor answer to this question will result in corresponding cells on this worksheet turning to yellow for Contractor input. A Complete Vehicle is defined as the Product that is the result of the Chassis and Body being joined together to form a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function.)</i>	Complete Vehicle (Contractor will provide a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function)
2.2	Is the Chassis, Body, or Complete Vehicle offered in this Mini-Bid Response to be Built to Specifications, Pre-Existing Inventory (i.e., off the lot), or a combination? <i>[click on yellow box and use drop-down menu]</i>	Built to Specifications
2.3	Can the Vehicles offered for the Mini-Bid be delivered by the delivery date specified? <i>[Note: A Mini-Bid response may be deemed non-responsive and be rejected if the Vehicles cannot be delivered by the delivery date specified]</i>	Yes
2.4	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: See Form A (Chassis/Body): Mini-Bid Request and the "Additional Vehicle Specifications Document" included with the Mini-Bid Request, if applicable]</i>	Yes
2.5	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	150
2.6	Enter the Final Order Date for the Vehicles offered for the Mini-Bid (Enter "TBA" if the date has not been announced by the manufacturer, or "N/A" if there is no Final Order Date).	TBA

Part B: Vehicle(s) Offered for Mini-Bid

[Enter the requested information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below]

Part B: Vehicle(s) Offered for Mini-Bid		Contractor Response
1.0	Chassis Information	
1.1	Chassis Model Year	2024
1.2	Chassis Make (e.g., Ford, International, Freightliner)	Chevrolet
1.3	Chassis Model (e.g., F450, DuraStar, M2-106)	Silverado 6500HD
1.4	Chassis Model Code (the OEM code used to identify a particular subset of a Model)	CK56403
1.5	Chassis provider business name (i.e., Contractor or third-party).	Chevrolet
1.6	Chassis Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	N/A
2.0	Body Information	

2.1	Body Model Year	2024
2.2	Body Make (e.g., Viking, Galion)	Venturo
2.3	Body Model (e.g., Proline, 450U)	Crane Body
2.4	Body Model Code (the OEM code used to identify a particular subset of a Model)	HT40
2.5	Body provider business name (i.e., Contractor or third-party).	T&T Body King
2.6	Body Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	N/A

Part C: Additional Information

1.0	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".
	N/A

Part D: Vehicle Request Price Worksheets

Enter the requested pricing information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below in the "Chassis Price Worksheet," and "Body Price Worksheet". Complete the pricing worksheets for each type of Vehicle request as follows:

Complete Vehicle: If the Mini-Bid is for a Complete Vehicle in which the Chassis and Body are sold and marketed by different OEMs, complete both the "Chassis Price Worksheet" and "Body Price Worksheet" for the Vehicles offered.

Chassis Only: If the Mini-Bid is for a Chassis only, with no Body, complete the "Chassis Price Worksheet" for the Chassis offered. If the Authorized User is supplying the Body for a Complete Vehicle, then enter the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Body)" field in the "Body Price Worksheet."

Body Only: If the Mini-Bid is for a Body only, with no Chassis, complete the "Body Price Worksheet" for the Body offered. If the Authorized User is supplying the Chassis for a Complete Vehicle, then include the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Chassis)" field in the "Chassis Price Worksheet."

1.0	Chassis Price Worksheet	Price
1.1	NYS Base MSRP (Chassis)	\$77,475.00
1.2	NYS Discount (Chassis) [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	2.00
1.3	NYS Base Price (Chassis) [Automatically calculated: NYS Base MSRP (Chassis) minus NYS Discount (Chassis)].	\$75,925.50
1.4	NYS Aftermarket Components Price (Chassis) [If there are no Aftermarket Components, leave blank]	\$0.00
1.5	NYS Price For Vehicle (Chassis) [Automatically calculated: NYS Base Price (Chassis) plus the NYS Aftermarket Components Price (Chassis)].	\$75,925.50
1.6	Number of Vehicles (Chassis) [This quantity must match the Number of Chassis specified by the Authorized User in the Mini-Bid Request]	1
1.7	Total Price For Mini-Bid (Chassis) [Automatically calculated: the NYS Price For Vehicle (Chassis) multiplied by the Total number of Chassis].	\$75,925.50

2.0	Body Price Worksheet	Price
2.1	NYS Base Price (Body)	\$122,322.00
2.2	NYS Aftermarket Components Price (Body) [If there are no Aftermarket Components, leave blank]	\$0.00
2.3	NYS Price For Vehicle (Body) [Automatically calculated: NYS Base Price (Body) plus the NYS Aftermarket Components Price (Body)].	\$122,322.00
2.4	Number of Vehicles (Body) [This quantity must match the Number of Bodies specified by the Authorized User in the Mini-Bid Request]	1
2.5	Total Price For Mini-Bid (Bodies) [Automatically calculated: the NYS Price For Vehicle (Body) multiplied by the Total number of Bodies].	\$122,322.00

3.0	Grand Total Price For Mini-Bid for Item	Price
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Grand Total Price For Mini-Bid for Item <i>[Automatically calculated as the sum of the following]:</i> 1) Total Price for Mini-Bid (Chassis), if applicable; and 2) Total Price for Mini-Bid (Bodies), if applicable	\$198,247.50
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RESOLUTION
11

Resolution No. _____ of 2024, a resolution to amend the Highway Safety Committee membership attendance requirements, expand the Committee membership, and appoint David Woodin as a new member of the Committee.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, John Scavo, Director of Planning and Zoning, wishes to add the following Highway Safety Committee member attendance requirements and penalties for noncompliance:

1. Any member of the Highway Safety Committee absent from three consecutive meetings or six meetings in a calendar year, regardless of sequence, may be removed by the Town Board.
2. The Chairman of the Highway Safety Committee shall immediately notify the Town Supervisor if any member of the Committee misses three consecutive meetings or six meetings in any calendar year. The Town Board, after reviewing the information submitted by the Chairman of the Highway Safety Committee, may, by resolution, remove that member from the Highway Safety Committee.

,and

WHEREAS, Mr. Scavo, also wishes to expand the Committee membership from ten (10) to eleven (11) members through December 31, 2024, and

WHEREAS, to fill this additional Committee member position, Mr. Scavo recommends appointing David Woodin, Clifton Park, NY, to the position, and

WHEREAS, Mr. Woodin has the background, education, training and experience necessary to be an effective member of the Highway Safety Committee; now therefore be it

RESOLVED, the proposed Highway Safety Committee membership attendance requirements and the proposed Committee membership expansion from ten (10) to eleven (11) members are hereby adopted, effective immediately; and be it further

RESOLVED, that David Woodin is hereby appointed a member of the Highway Safety Committee, effective immediately, term to expire December 31, 2024.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, February 20, 2024 12:46 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston
Subject: New Resolution Request #642

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning Department

Your Name: John Scavo

Your Email: jscavo@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 02/27/2024

Board Meeting Date: 03/04/2024

Alternate Date: 03/18/2024

Budget Number: n/a

Budget Description: n/a

Amount: \$0

Brief Description: Per Attached, Resolution to add to the Highway Safety Committee:

1. Member attendance requirements; penalties for noncompliance.
2. Expansion of membership for the remainder of 2024 from 10 to 11 members; and
3. Appoint David Woodin, Clifton Park Resident as a member to the Highway Safety Committee

Add Supporting Docs:

[2551c351fee38145_HSC_2024_Woodin_Membership_Resolution.pdf](#)

Additional Comments/Details: -

Agree to Terms: Agree

[unsubscribe](#)

Highway Safety Committee Resolution

Agenda Meeting Considerations

Attendance requirements; penalties for noncompliance.

1. Any member of the Highway Safety Committee absent from three consecutive meetings or six meetings in a calendar year, regardless of sequence, may be removed by the Town Board.
2. The Chairman of the Highway Safety Committee shall immediately notify the Town Supervisor if any member of the Committee misses three consecutive meetings or six meetings in any calendar year. The Town Board, after reviewing the information submitted by the Chairman of the Highway Safety Committee, may, by resolution, remove that member from the Highway Safety Committee.

Expansion of Membership for the remainder of 2024

1. Appoint Dave Woodin to the Highway Safety Committee and expand the Membership from ten members to 11 members for the remainder of the 2024 calendar year, with Mr. Woodin's term to expire on 12/31/2024.

David Woodin Background – Moved to Crescent Woods Subdivision, Clifton Park, in 2023 – I will provide his new permanent address shortly.

Director of Planning

Town of Waterford Jan 2018 - 2023

Supervisory oversight of the Town Planning Board, the Town Zoning Board of Appeals, and the Town Building Department (Part-time).

Expert Witness Expert

Self-employed: Consultant & Engineering Service Provider

Nov 2017 - Present · 6 yrs 4 mos, New York State

Serve as an expert witness re: traffic engineering principles for the New York State Attorney General's Office in cases involving tort liability claims against the State of New York.

**Chairman, Town of Waterford Planning Board
Town of Waterford,**

Chairman of the Town of Waterford Planning Board since January 1997. Previously served as the Board Secretary from 1989 - 1996. The Board is responsible for approving/denying subdivisions and site plans for commercial and residential development in the town.

**Director of Traffic Operations Bureau (Civil Engineer V)
New York State Department of Transportation - 1983 - Sep 2017 ·
34 yrs 2 mos**

From April 2008 through Sept 2017 (Retired), Director of Traffic Operations Bureau. Responsible for overseeing the Traffic Signal Section and the Traffic Operations Section. These sections provide technical assistance and develop policies and standards for the programs involving traffic control devices such as signs, signals, and markings. The Signal Section operates a signal lab and provides equipment for over 6000 state-maintained traffic signals.

**Senior Civil Engineer (City Traffic Engineer)
City of Troy (NY) Department of Public Works Mar 1979 - Aug 1983 · 4 yrs 6
mos Mar 1979 - Aug 1983 · 4 yrs 6 mos**

RESOLUTION
12

Resolution No. _____ of 2024, a resolution authorizing Change Order #2 for a bid awarded for a water quality improvement project in the Clifton Park Center Road area.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 185 of 2022, the Town Board awarded a bid to Gallo Construction Corp. of Watervliet, NY to construct a stormwater improvement project on Clifton Park Center Road, and

WHEREAS, Scott Reese, Stormwater Management Officer, has submitted a request for additional funding, due to the need to replace 72.5 feet of rusted storm pipe from the hydrodynamic structure on Clifton Country Road that was not noted in the original plans, and

WHEREAS, Mr. Reese recommends accepting Change Order #2, to cover the additional costs involved; now, therefore, be it

RESOLVED, that the Comptroller is authorized to charge \$5,119 from H64-8540-200 (Capital Projects CP Center Road Drainage – Drainage Repairs – Equipment); and be it further

RESOLVED, that the Town Supervisor is authorized to sign Change Order #2 from Gallo Construction, in an amount not to exceed \$5,119, for the additional work.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, February 22, 2024 3:33 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston
Subject: New Resolution Request #650

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning / Zoning

Your Name: Scott Reese

Your Email: sreese@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 02/26/2024

Board Meeting Date: 03/04/2024

Alternate Date: 03/18/2024

Budget Number: H64-8540-200

Budget Description: Capital Project Fund

Amount: 5,118.11

Brief Description: Change Order #2 for the Clifton Park Center Drainage Improvements to replace 72.5 feet of rusted storm pipe from the Hydrodynamic Structure on Clifton Country Road.

Add Supporting Docs:

[f19701f2adc71922_CP_Center_Drainage_CO2.pdf](#)

Additional Comments/Details: No addition comments.

Agree to Terms: Agree

[unsubscribe](#)

Resolution No. 185 of 2022, a resolution accepting the bid from Gallo Construction Corporation for a water quality improvement project in the Clifton Park Center Road area.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, by Resolution No. 125 of 2022, the Town Board authorized Prime AE Engineering to solicit bids for a stormwater improvement project on Clifton Park Center Road, with current estimates for the project at \$287,500, and

WHEREAS, the Town has been awarded grant funding up to \$215,625 for the project, and

WHEREAS, the grant contract has been extended through September 30, 2022, to accommodate adjustments to the engineering scope, and

WHEREAS, bids were publicly opened on May 26, 2022, and Prime AE issued a letter recommending Gallo Construction Corp. as lowest bidder, for the base bid in the amount of \$280,369, and

WHEREAS, the Supervisor recommends applying Federal ARPA funds to close the funding gap between the grant funding available, and the estimated cost for the currently scoped storm water infrastructure project, and the current cost of the project as scoped now; therefore, be it

RESOLVED, that the Town Board accepts the recommendation and awards the bid to Gallo Construction, for a base bid amount not to exceed \$280,369, and be it further

RESOLVED, that the Comptroller is authorized to create a Capital Project Fund in the amount of \$305,129 for the project, as per the attached Exhibit A.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

July 5, 2022

Teresa Brobston, Town Clerk

Scott Reese

From: Jeffrey Trzeciak <jtrzeciak@primeeng.com>
Sent: Friday, September 15, 2023 8:19 AM
To: Scott Reese
Subject: RE: WQIP - Additional Invoice
Attachments: Change Request 3 Extend Pipe out of Hydrodynamic Structure.pdf; Invoice Additional Work.pdf

Scott,

We recommend that the Town pay Gallo a total of \$5,118.11 for the addition rusted storm pipe replacement work completed as shown on the attached pay request. This is Change Order #2 (CO #2).

In summary: \$8,896.61 (CO #2) - \$3,778.50 (left over allowance #1 after CO #1 was included) = \$5,118.11

Jeffrey D. Trzeciak, PE
Senior Project Manager II



518.348.7864 (Direct)
518.817.5098 (Mobile)
jtrzeciak@primeeng.com

100 Great Oaks Blvd., Suite 114
Albany, NY 12203
www.primeeng.com



From: Scott Reese <SReese@cliftonpark.org>
Sent: Thursday, September 14, 2023 3:02 PM
To: Jeffrey Trzeciak <jtrzeciak@primeeng.com>
Subject: WQIP - Additional Invoice

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jeff,

Attached is the additional T & M Work from Gallo for the pipe work from the Hydrodynamic Separator. Please provide a recommendation for payment of the invoice.

Thank you,
Scott Reese
Town of Clifton Park



Gallo Construction Corp.

50 Lincoln Avenue, Watervliet, NY 12189
Phone 518.273.0234 Fax 518.273.0245

INVOICE

INVOICE : 22072-TM
1/5/2023

To : Town of Clifton Park
One Town Hall Plaza
Clifton Park, NY 12065
Attn: Scott Reese

Job	Gallo Rep	Payment Terms	Due Date
22072	Michael Gallo	Net 30	2/5/2023

Qty	Units	Description	Unit Price	Total
		22072 Clifton Park Drainage - Additional T&M Work		\$ 5,118.11

Subtotal	\$ 5,118.11
Sales Tax	EXEMPT
Total	\$ 5,118.11

Thank You For Working With Gallo Construction!

Change Request

To: Jeffrey D. Trzeciak
 John M McDonald Engineering
 7 South Church Street
 Schenectady, NY 12305
 Ph: 518-382-1774 Fax: 518-382-1774

Number: 3
 Date: 12/27/22
 Job: 22072 Clifton Park Drainage
 Phone:

Description: Extend Pipe out of Hydrodynamic Structure

Reason: Owner Request

Initiated by: Jeffrey D. Trzeciak (John M McDonald Engineering)

Source: Other

We are pleased to offer the following specifications and pricing to make the following changes:

T&M to run 24" pipe to pond.

Description	Quantity	Unit	Unit Price	Price
Peter D Operator A	1.00	hr	\$99.09	\$99.01
Jeff Devoe Operator A/ Super	1.00	hr	\$101.09	\$101.09
Mike Hill Lab	1.00	hr	\$78.15	\$78.15
Harold Hay Lab	1.00	hr	\$78.15	\$78.15
Kobelco SK260 57,00#	1.00	hr	\$192.50	\$192.50
Kubota SV95 Skid Steer	1.00	hr	\$92.50	\$92.50
Cat IT28 Loader	1.00	hr	\$105.00	\$105.00
F250 Utility Truck	1.00	hr	\$16.12	\$16.12
Skid Steer Box Broom	1.00	hr	\$25.62	\$25.62
Peter D Operator A	8.00	hr	\$99.09	\$792.72
Mike Hill Operator B	8.00	hr	\$97.83	\$782.64
Harold Hay Lab	8.00	hr	\$78.15	\$625.20
Dave V Lab	8.00	hr	\$78.15	\$625.20
Walter Kelley Driver	8.00	hr	\$76.67	\$613.36
Kobelco SK260 57,00#	8.00	hr	\$192.50	\$1,540.00
Kubota SV95 Skid Steer	8.00	hr	\$92.50	\$740.00
Cat IT28 Loader	8.00	hr	\$105.00	\$840.00
F250 Utility Truck	8.00	hr	\$16.12	\$128.96
Skid Steer Box Broom	8.00	hr	\$25.62	\$204.96
International Tri Axel	8.00	hr	\$55.00	\$55.00
			Subtotal:	\$7,736.18
	GC OH&P	\$7,736.18	15.00%	\$1,160.43
			Total:	\$8,896.61

50 Lincoln Ave
Watervliet, NY 12189
Ph : (518) 273-0234

Change Request

To: Jeffrey D. Trzeciak
John M McDonald Engineering
7 South Church Street
Schenectady, NY 12305
Ph: 518-382-1774 Fax: 518-382-1774

Number: 3
Date: 12/27/22
Job: 22072 Clifton Park Drainage
Phone:

If you have any questions, please contact me at (518)273-0234.

Submitted by: Michael A Gallo
Gallo Construction Corp

Approved by: _____
Date: _____

Scott Reese

From: Jeffrey Trzeciak <jtrzeciak@primeeng.com>
Sent: Wednesday, January 4, 2023 12:57 PM
To: Scott Reese
Cc: Neal Sholtes
Subject: FW: Transmittal 61 Change Request - 3: Extend Pipe out of Hydrodynamic Structure
Attachments: Change Request 3 Extend Pipe out of Hydrodynamic Structure.pdf; Daily Work Order 120922.pdf; Daily Work Order 121222.pdf; 22072 Saratoga HH - OPA.pdf; 22072 Saratoga HH - OPB.pdf; 22072 Saratoga HH - LA.pdf; 22072 Saratoga HH - TM.pdf; Transmittal 61 Change Request - 3- Extend Pipe out of Hydrodynamic Structure.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Scott,

Attached is the backup paperwork for the extra 24 inch pipe work as requested by the Town. It took them 9 hours total as they ran into some water problems that slowed them down. Neal confirmed with the Town Highway Department that it took 9 hours of work to complete. I told them to bill the rest of the contact allowance that's left and then send a separate invoice to the Town for the overrun costs.

Sincerely,

Jeffrey D. Trzeciak, PE
Senior Project Manager

KB Group of NY, Inc. dba PRIME AE Group of NY
100 Great Oaks Blvd | Suite 114 | Albany, New York 12203
O: 518 348 7864 | C: 518 817 5098 | jtrzeciak@primeeng.com Connecting. Creating. Conserving. Community.
https://linkprotect.cudasvc.com/url?u=https%3a%2f%2fwww.primeeng.com&c=E,1,cz1etHTZqj1htN3wcqycUzun7Hh5-qXJv8DzD3XmW4OUR_es3bMi9IfTJh1LYUJnOo4ZhsQhoNNqkKcuj-p1AINkoiR4YBr_JghlbcShZvzf8A,,&typo=1

DISCLAIMER: This e-mail message, including any attached files and subsequent replies, is intended only for the exclusive use of the individual or entity to which it is addressed and may contain information that is proprietary, privileged, confidential and/or exempt from disclosure under applicable law. If the reader of this e-mail message is not the intended recipient, you are hereby notified that any viewing, copying, disclosure or distribution of this communication is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately by telephone or e-mail, and delete the original and any copies from your computer system. Thank you.

-----Original Message-----

From: Mike Gallo <mike@gallogc.com>
Sent: Tuesday, December 27, 2022 2:17 PM
To: Jeffrey Trzeciak <jtrzeciak@primeeng.com>
Subject: Transmittal 61 Change Request - 3: Extend Pipe out of Hydrodynamic Structure

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

GALLO CONSTRUCTION CORP

DAILY WORK ORDER

Project: Millton Park Drainage
 Location: 54 Millton Country Rd
 Description: Replace 24" pipe to pond

Date: 12/12/2022 Project No: 22072
 Report By: _____ Sheet No: _____

LABOR						MATERIAL			
Name	Job Class	Hrs Reg	Hrs O/T	Hourly Rate	Amount	Qty	Description	Unit Price	Extension
Peter Dieckhoff	Lab								
Chad Hill	Lab								
Harold May	Lab								
David Walker	Lab								
Walter Smith	TD								
						Material Total			
						EQUIPMENT			
						1	1606 260	4	
						1	Steel Steer		
						1	Truck Pump		
						1	cut 19 28		
						1	F 250 PU		
Total Labor									
SUMMARY						Amount			
net in 30' of									
24" pipe									
						Equipment Total			
						MISCELLANEOUS			

[Signature]
 Authorized Signature ** / Date

[Signature]
 Gallo Rep Signature / Date

** Note: This Authorized Signature is a Verification of Quantities and Time Only

**GALLO CONSTRUCTION CORP
BURDENED PAYROLL RATES
For the Yr Thru 07/2023**

Project No. **22072**

LABOR RATE WORKSHEET

Contractor Name: Gallo Construction Corp County: Saratoga Date: 07/01/22
 Address: 50 Lincoln Ave Work Order Modification No.:
 Watervliet, NY 12189 Field Order No.:
 Telephone Number: 516-273-0234 Change Order Control No.:

Trade: Operator B - Heavy Hwy
 (T&M Only) Item No.:
 (T&M Only) Employee Name:
 (T&M Only) Social Security No.:

LABOR RATE BREAKDOWN (For T&M only. Use a separate worksheet for each employee.)

	% per hour	\$ per hour	REGULAR BASE RATE	PREMIUM TIME BASE RATE
A. WAGE RATE PER HOUR			\$48.51	\$72.77
BENEFITS (* benefits benefits paid directly to the Employee.)				
Vacation and Holiday		\$0.00		
Health and Welfare		\$0.00		
Pension		\$0.00		
Annuity		\$0.00		
Education / Apprentice Training		\$0.00		
Supplemental Unemployment		\$0.00		
Security Fund		\$0.00		
Supplemental Benefit Package	*	\$30.75		
		\$0.00		
		\$0.00		
		\$0.00		
		\$30.75	\$30.75	\$30.75

B. TOTAL BENEFITS PER HOUR

F.I.C.A. / Social Security (up to the maximum required by law)	0.20 %
Medicare	1.45 %
Federal Unemployment (up to \$7,000 per employee per year)	0.80 %
State Unemployment (up to \$8,500 per employee per year)	7.00 %
Workers' Compensation	22.59 %
Disability	0.25 %

Code: 8319

C. TOTAL TAXES AND INSURANCE PER HOUR

All benefits are paid to Employee or Third Party Benefit Plan.
 Only benefits identified by * are paid directly to Employee.

\$48.51	\$72.77	x	38.29 % =	\$18.57
\$30.75			7.65 % =	\$2.35
			(A + B + C) =	\$27.83
				\$131.38

D. TOTAL LABOR RATE

E. CONTRACTOR'S CERTIFICATION

I certify that the labor rates, insurance enumerations, labor fringe enumerations and expenses are correct and in accordance with actual and true cost incurred.

Sworn before me this _____ day
 of _____, 20____

Signature: _____
 Michael Gallo
 Print Name of Authorized Representative
 Vice President
 Print Title: _____
 Notary Public

GALLO CONSTRUCTION CORP
BURDENED PAYROLL RATES
 For the Yr Thru 07/2023

Project No. **22072**

LABOR RATE WORKSHEET

Contractor Name: Gallo Construction Corp		County: Saratoga	Date: 07/01/22
Address: 50 Lincoln Ave		<input type="checkbox"/> Work Order Modification No.:	
Warehouseliet, NY 12189		<input type="checkbox"/> Field Order No.:	
Telephone Number: 518-279-0234		<input type="checkbox"/> Change Order Control No.:	
LABOR RATE BREAKDOWN (For T&M only. Use a separate worksheet for each employee.) (T&M Only) Item No.: _____ (T&M Only) Employee Name: _____ (T&M Only) Social Security No.: _____			
A. WAGE RATE PER HOUR		REGULAR BASE RATE	PREMIUM TIME BASE RATE
		\$34.96	\$52.44
BENEFITS (* - Identifies benefits paid directly to the Employee)			
Vacation and Holiday	% per hour	\$ per hour	
Health and Welfare		\$0.00	\$0.00
Pension		\$0.00	\$0.00
Annuity		\$0.00	\$0.00
Education / Apprentices Training		\$0.00	\$0.00
Supplemental Unemployment		\$0.00	\$0.00
Security Fund		\$28.32	\$0.00
Supplemental Benefit Package		\$0.00	\$0.00
		\$0.00	\$0.00
		\$28.32	\$28.32
B. TOTAL BENEFITS PER HOUR		\$28.32	\$28.32
PAYROLL TAXES AND INSURANCE			
F.L.C.A. / Social Security (up to the maximum required by law)			
Medicare	6.20 %		
Federal Unemployment (up to \$7,000 per employee per year)	1.45 %		
State Unemployment (up to \$8,500 per employee per year)	0.80 %		
Workers Compensation	7.00 %		
Disability	22.59 %		
	0.25 %		
Code: 8319			
C. TOTAL TAXES AND INSURANCE PER HOUR			
<input checked="" type="checkbox"/> All benefits are paid to Employee or Third Party Benefit Plan.			
<input type="checkbox"/> Only benefits identified by * are paid directly to Employee.			
		\$34.96	\$52.44
		\$28.32	
		38.29	% =
		7.55	% =
		\$13.39	\$20.08
		\$2.17	\$2.17
		\$76.67	\$100.84
D. TOTAL LABOR RATE		(A + B + C) =	
E. CONTRACTOR'S CERTIFICATION			
I certify that the labor rates, insurance enumerations, labor fringe enumerations and expenses are correct and in accordance with actual and true cost incurred.			
Signature		Sworn before me this _____ day	
Michael Gallo		of _____, 20____	
Print Name of Authorized Representative		Notary Public	
Vice President			
Print Title			

RESOLUTION
13

Resolution No. _____ of 2024, a resolution authorizing the Receiver of Taxes and Assessments to attend the New York State Association of Tax Receivers and Collectors Seminar.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Rose Savallo, Receiver of Taxes & Assessments, has requested permission to attend the New York State Association of Town's Tax Collector's Seminar to be held at the Fort William Henry Hotel, Lake George, New York, June 9-12, 2024, at a cost not to exceed \$850.00, and

WHEREAS, the amount has been budgeted for 2024 in budget line item A-1330-1 (Tax Collector Travel & Conferences) and

WHEREAS, attendance at the Seminar would confer a benefit to the Town's citizens; now, therefore, be it

RESOLVED, that Rose Savallo is hereby authorized to attend the Tax Collector's Seminar in Lake George, New York from June 9-12, 2024, at a cost not to exceed \$850.00, which includes registration fee, lodging and meals, to be vouchered appropriately, and to be paid from budget line item A-1330-1 (General Fund- Tax Collector Travel & Conferences).

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, February 21, 2024 4:50 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston
Subject: New Resolution Request #646

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Tax

Your Name: Rose Savallo

Your Email: rsavallo@cliftonpark.org

Sponsor: Phil Barrett

Agenda Session Date: 02/26/2024

Board Meeting Date: 03/04/2024

Alternate Date: 03/18/2024

Budget Number: A 1330-1

Budget Description: Tax Collector Travel & Conferences

Amount: Not to exceed \$850

Brief Description: I would like to attend the NYS Assoc of Tax Receivers & Collectors Training Seminar taking place June 9th-12th at Fort William Henry Hotel in Lake George.

Add Supporting Docs:

[cbabe7f94f25d960_20240221162840341.pdf](#)

Additional Comments/Details: This seminar is a good way for me to get the latest info with relation to legal and legislative updates as well as other relevant topics associated with Tax collection.

Agree to Terms: Agree

[unsubscribe](#)

Training Seminar June 9-12, 2024

Celebrate our 50th year as your NYS Association of Tax Receivers and Collectors. The beautiful Fort William Henry Hotel will be our home base.

Please remember that you must be a member in good standing with NYSATRC to attend the Training Seminar in June.

PRICING for 2024

Single Occupancy \$594.40
Double Occupancy \$814.80 (\$407.40 per person)

Arrival Date: Sunday, June 9, 2024, after 4 pm

Departure Date: Wednesday, June 12, 2024.

Package Price Includes:

- Welcome Reception - Sunday evening (cash bar)
- Breakfast - Monday, Tuesday, and Wednesday
- A.M. & P.M. Breaks - Monday & Tuesday
- Lunch - Monday and Tuesday
- Dinner Reception - Tuesday evening (cash bar)
- Dinner is on your own on Sunday and Monday

A1330-1 Training & Confer.
\$900- Budget

HOTEL FEE \$594.40

Registration Fees \$100-

Per Diem Sunday & Wednesday, Monday \$134.50

0.00

HOTEL	594.4	+
Regist	100.	+
Per Diem	134.5	+
	828.9	*

FY 2024 Per Diem Rates for New York
Meals & Incidentals (M&IE) rates and breakdown

#31 - Monday
#51.75 Sunday
#51.75 Wednesday
\$134.50 TOTAL

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25
Albany	Albany	\$69	\$16	\$17	\$31	\$5	\$51.75
Binghamton	Broome	\$64	\$14	\$16	\$29	\$5	\$48.00
Buffalo	Erie	\$69	\$16	\$17	\$31	\$5	\$51.75
Floral Park / Garden City / Great Neck	Nassau	\$74	\$17	\$18	\$34	\$5	\$55.50
Glens Falls	Warren	\$69	\$16	\$17	\$31	\$5	\$51.75
Ithaca	Tompkins	\$74	\$17	\$18	\$34	\$5	\$55.50
Kingston	Ulster	\$69	\$16	\$17	\$31	\$5	\$51.75
Lake Placid	Essex	\$79	\$18	\$20	\$36	\$5	\$59.25
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25
Niagara Falls	Niagara	\$69	\$16	\$17	\$31	\$5	\$51.75
Nyack / Palisades	Rockland	\$69	\$16	\$17	\$31	\$5	\$51.75
Poughkeepsie	Dutchess	\$69	\$16	\$17	\$31	\$5	\$51.75
Riverhead / Ronkonkoma / Melville	Suffolk	\$69	\$16	\$17	\$31	\$5	\$51.75
Rochester	Monroe	\$69	\$16	\$17	\$31	\$5	\$51.75
Saratoga Springs / Schenectady	Saratoga / Schenectady	\$64	\$14	\$16	\$29	\$5	\$48.00
Syracuse / Oswego	Onondaga / Oswego	\$64	\$14	\$16	\$29	\$5	\$48.00
Tarrytown / White Plains / New Rochelle	Westchester	\$74	\$17	\$18	\$34	\$5	\$55.50
Troy	Rensselaer	\$64	\$14	\$16	\$29	\$5	\$48.00
West Point	Orange	\$64	\$14	\$16	\$29	\$5	\$48.00

Sunday & Wed

2024 Training Seminar Registration Form

New York State Association of Tax Receivers & Collectors Fort William Henry Lake George, NY June 9 – 12, 2024

2024 Sessions include Legal/Legislative updates, Working with Assessors, Active Shooter Training, TSOs. Additional topics and details are available on our website. NYSATRC.COM

Seminar Registration: Registration is open to 2024 paid members of NYSATRC. If you are not currently a member, please send in your annual dues, along with the membership form (download at www.nysatrc.com) to Amy Neumann, NYSATRC Membership Chair, PO Box 181, Leicester, NY 14481

Seminar Registration Form: This registration is \$100.00 for attendance at the Training Seminar and \$45.00 for an optional dinner cruise on Monday night, June 10th. **Deadline is May 10, 2024.** **Hotel Reservations** are to be made directly with the Fort William Henry Hotel. The hotel registration form is available online at NYSATRC.COM under the "Downloadable Forms tab".

Special Dinner: An optional Monday night dinner cruise on Lake George at a reduced price of \$45. This needs to be paid at the time of registering.

Commuter meals can be purchased at the hotel if you plan on joining us for Breakfast(s), Lunch(es), and/or Tuesday's Gala Dinner.

Mail this: 1) completed form. 2) payment of \$100 plus \$45 for the Dinner Cruise on Monday night on the Lac du Saint Sacrement on Lake George (these are per person) payable to NYSATRC and mail to:

**Jamiee Ross, Tax Collector – Town of Thurman
748 Glen Athol, Warrensburg, NY 12885**

(Must be a paid-in-full 2024 NYSATRC member – forms available on our website)

Please print clearly!

Attendee Name Rose Savallo Title Receiver of Taxes & Assessments

Town Clifton Park Companion Name Not applicable
(For Cruise)

Address One Town Hall Plaza County Saratoga

City, State, Zip Clifton Park, NY 12065

Daytime Phone (518) 371-5720 Cell Phone (518) 424-7042

Email Address rsavallo@cliftonpark.org

Confirmation will be sent to your email address

Cancellations received at least ten days before the event will be refunded, less a \$25.00 processing fee.

For updates on the June seminar and additional forms, please visit the website at www.nysatrc.com