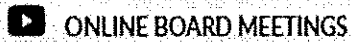


TOWN OF CLIFTON PARK TOWN BOARD MEETING

November 4, 2024

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click



I. Call to Order/7:00 P. M. – Wood Room, Town Hall

II. Pledge to Flag

III. Roll Call

IV. Approval of Town Board Minutes

V. Communications/Announcements

VI. Business

- **Presentation of Girl Scout Gold Award to Erin Fariello**
- **Presentation of Proclamation to retiring Deputy Attorney Robert Wilcox**
- **Presentation of Community Action Fund Grant Awards**
- **7:10pm: Public Hearing to amend Town Code Chapter 208-16, relating to adequate buffering of adjoining properties between agricultural and residential uses**
- **Resolutions for Consideration**
- **Other Business**

VII. Open Public Privilege

NOTE:

Please check www.cliftonpark.org for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VIII. Adjournment

Resolutions for Consideration
Clifton Park Town Board Meeting
November 4, 2024

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Town Board	Adopt Local Law No.____ of 2024, a law to amend Town Code Chapter 208-16 relating to adequate buffering of adjoining properties between agricultural and residential uses	P. Barrett
2. Town Board	Adopt Local Law No.____ of 2024, a law to amend Town Code Chapter 157 to address aggressive panhandlers	P. Barrett
3. Town Board	Adopt Local Law No.____ of 2024, a law to amend Town Code Chapter 182 relating to the tax exemption for volunteer firefighters and volunteer ambulance workers	P. Barrett
4. Town Board	Adopt Local Law No.____ of 2024, a law to amend Town Code Chapter 208 relating to the definition of a Community Residence	P. Barrett
5. Town Board	Authorize the transfer of American Rescue Plan Act funds for slip lining the storm water pipes around 7 Fox Glen Drive	P. Barrett
6. Town Board	Authorize payment for emergency utility work to bury the electric cable at 7 Fox Glen Drive	P. Barrett
7. Town Board	Authorize engineering services for pavilion on Clifton Common utilizing funds from the American Rescue Plan Act	P. Barrett
8. Town Board	Authorize the Deputy Supervisor to execute a retainer agreement with outside counsel	A. Morelli
9. Buildings & Grounds	Accept a donation of \$3,106 from the Blake Memorial Bench Fund for the purchase of two 8-foot contour ground mount benches with engraving to be installed in Hayes Park	P. Barrett

- | | | |
|-------------------------|--|------------|
| 10. Buildings & Grounds | Accept a donation of \$1,500 from Meghan A. Usmani for the purchase of an 8-foot contour bench with engraving to be installed in the Vischer Ferry Preserve | P. Barrett |
| 11. Buildings & Grounds | Authorize change of model number for Toro mower that was approved for purchase in Resolution No. 6 of 2024 | P. Barrett |
| 12. Assessor | Authorize the Assessor to re-levy unpaid Saratoga County Sewer District No. 1 charges to the Town and County Tax bills | P. Barrett |
| 13. Assessor | Authorize the Assessor to re-levy unpaid Clifton Park Water Authority charges to the Town and County Tax bills | P. Barrett |
| 14. Assessor | Authorize the Assessor to re-levy unpaid charges for care and supervision of abandoned properties | P. Barrett |
| 15. Senior Center | Authorize the Schenectady Winter Sports Club to serve alcohol at the Clifton Park Senior Community Center on November 15, 2024 | P. Barrett |
| 16. Planning | Accept a Saratoga County Trails Program grant award for the repair and restoration of a pedestrian boardwalk section of the trail route between Brookhaven and Park Lane Estates | P. Barrett |

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING REGARDING AMENDING TOWN CODE RELATING TO
ADEQUATE BUFFERING OF ADJOINING PROPERTIES BETWEEN AGRICULTURAL
AND RESIDENTIAL USES.

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on November 4, 2024 at 7:10 p.m. in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York to consider the amendment to Town Code, Chapter 208-16, relating to adequate buffering of adjoining properties between agricultural and residential uses.

Copies of the proposed local law are available for review on the Town website, cliftonpark.org/Town Clerk Bulletin Board/Public Hearing Notices or in the Town Clerk's office during normal business hours.

Teresa Brobston, Town Clerk

Code change- agriculture buffer-208-16(B)(4)

(B)(4) [Development should support uses compatible with surrounding land uses and to provide and design for adequate buffering of adjoining properties, particularly between agricultural and residential uses.]

Agricultural buffers are desired within the Town of Clifton Park with the intent to mitigate the potential impacts of non-farm uses and activities that could be nuisances to agriculture; and likewise, to mitigate the potential for odors, noise and other potential nuisances from agricultural and farming operations on the non-farm uses, including residential uses.

For all site plans, subdivision plans, and special use permits, a 250-foot minimum agricultural buffer shall be provided between a subdivision or commercial development and any existing active agricultural operation that share all or part of a common lot line with the proposed non-farm/non-agricultural development. The buffer shall be established to protect the agricultural operation from any impact from the development and to reduce the exposure of the proposed uses from odors, noise, and other potential effects associated with the agricultural operation.

Such buffers may consist of vegetative screening, woodlands, vegetated berms, fencing, or natural topographic features.

The non-farm applicant shall be responsible for providing an effective buffer, subject to approval by the Planning Board.

No residential structures, accessory residential structures, or any temporary structure shall be placed within the buffer.

Agricultural buffer is an area that may be used for active agricultural land, agricultural operations, forestry uses, permanent open space, water quality protection area, natural habitat of meadow, woodlands, wetlands, natural topographic features, existing hedgerows and stone walls.

Approved agricultural buffers may be included in any required open space designation. All agricultural buffers must comply with 208-16 (F) and (G).

RESOLUTION

#1

Resolution No _____ of 2024, a resolution to adopt LL No _____ of 2024, a Local law to amend Chapter 208-16 of the Town Code relating to adequate buffering of adjoining properties between agricultural and residential uses.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on November 4, 2024, the Town Board held a public hearing on a proposal to amend Town Code Chapter 208-16, regarding the determination of adequate agricultural buffers with the intent to mitigate potential negative impacts of non-farm uses and activities on agricultural lands, and

WHEREAS, agricultural buffers are also desired to mitigate potential odors, noise and other nuisances from agricultural and farming operations on the non-farm uses, including residential uses, and

WHEREAS, the public was given the opportunity to speak in favor of or against the proposed changes to the local law, and

WHEREAS, the Town Board wishes to amend the Town Code to adequately protect agricultural operations, which are in proximity to proposed residential subdivisions, with a minimum required buffer; now therefore be it

RESOLVED, that the Town Board hereby adopts a Local Law, LL No _____ of 2024, attached, to amend Chapter 208-16 of the Town Code.

Code change- agriculture buffer-208-16(B)(4)

[(B)(4) Development should support uses compatible with surrounding land uses and to provide and design for adequate buffering of adjoining properties, particularly between agricultural and residential uses.]

Intent: Agricultural buffers are desired within the Town of Clifton Park with the intent to mitigate the potential impacts of non-farm uses and activities that could be nuisances to agriculture; and likewise, to mitigate the potential for odors, noise and other potential nuisances from agricultural and farming operations on the non-farm uses, including residential uses.

For all new and amended site plans, subdivision plans, and special use permits, a 250-foot minimum agricultural buffer shall be provided between a subdivision or commercial development and any existing active agricultural operation that share all or part of a common lot line with the proposed non-farm/non-agricultural development. The buffer shall be established to protect the agricultural operation from any impact from the development and to reduce the exposure of the proposed uses from odors, noise, and other potential effects associated with the agricultural operation.

Such buffers may consist of vegetative screening, woodlands, vegetated berms, fencing, or natural topographic features.

The non-farm applicant shall be responsible for providing an effective buffer, subject to approval by the Planning Board.

No residential structures, accessory residential structures, or any temporary structure shall be placed within the buffer.

Agricultural buffer is an area that may be used for active agricultural land, agricultural operations, forestry uses, permanent open space, water quality protection area, natural habitat of meadow, woodlands, wetlands, natural topographic features, existing hedgerows and stone walls.

Approved agricultural buffers may be included in any required open space designation. All agricultural buffers must comply with 208-16 (F) and (G).

RESOLUTION

2

Resolution No _____ of 2024, a resolution to adopt LL No _____ of 2024, a Local law to amend Chapter 157 of the Town Code regarding panhandling.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on October 21, 2024, the Town Board held a public hearing on a proposal to amend Town Code Chapter 157 relating to aggressive panhandling and panhandling along roadways, and

WHEREAS, the public was given the opportunity to speak in favor of or against the proposed changes to the local law, and

WHEREAS, The Town Board wishes to address the safety concerns that panhandling by individuals standing alongside roadways and soliciting from occupants of motor vehicles can be disruptive and impede the free flow of traffic; now, therefore, be it

RESOLVED, that the Town Board hereby adopts a Local Law, LL No _____ of 2024, attached, to amend Chapter 157 of the Town Code.

Chapter 157

Panhandling.

- A. Legislative intent. This legislation is adopted in order to protect persons from threatening, intimidating or harassing behavior, to keep public places safe and attractive for use by all members of the community and to maintain and preserve public places where all of the community can interact in a peaceful manner. This legislation is also intended to provide for the free flow of pedestrian and vehicular traffic on streets and sidewalks in the Town, to promote tourism and business and preserve the quality of life. The Town Board finds that aggressive acts associated with solicitation tend to interfere with the free flow of pedestrian and vehicular traffic and intimidate persons in public places and can lead to disruption and disorder in public places. Aggressive acts can also cause persons to avoid public places and lead to declining patronage of commercial establishments and tourism. The Town Board further finds that solicitation in certain public places is inconsistent with the use of those places, is inherently intimidating, targets persons who are captive audiences or constitutes an invasion of privacy as persons are not able to simply move on if they do not wish to speak to the person soliciting. Solicitation in proximity to bank entrances or check-cashing businesses or automated teller machines is inherently intimidating and should be restricted. By this legislation, the Town Board intends to promote the health, safety and welfare of the citizens and visitors to the Town.
- B. Definitions. Whenever the following words and phrases are used in this section, they shall have the following meanings:

AGGRESSIVE MANNER

- (1) Intentionally or recklessly making any physical contact with or touching another person in the course of the solicitation, or approaching within an arm's length of the person, except with the person's consent;
- (2) Following the person being solicited, if that conduct is:
 - (a) Intended to or is likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
 - (b) Is intended to or is reasonably likely to intimidate the person being solicited into responding affirmatively to the solicitation;
- (3) Continuing to solicit within five feet of the person being solicited after the person has made a negative response, if continuing the solicitation is:
 - (a) Intended to or is likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
 - (b) Is Intended to or is likely to Intimidate the person being solicited into responding affirmatively to the solicitation;
- (4) Intentionally or recklessly blocking the safe or free passage of the person being solicited or requiring the person, or the driver of a vehicle, to take evasive action to avoid physical

contact with the person making the solicitation;

- (5) Intentionally or recklessly using words:
 - (a) Intended to or likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
 - (b) Intended or likely to intimidate the person into responding affirmatively to the solicitation; or
- (6) Approaching the person being solicited in a manner that is:
 - (a) Intended to or is likely to cause a reasonable person to fear imminent bodily harm or the commission of a criminal act upon property in the person's possession; or
 - (b) Intended to or is likely to intimidate the person being solicited into responding affirmatively to the solicitation.

AUTOMATED TELLER MACHINE

A device, linked to a financial institution's account records, which is able to carry out transactions, including but not limited to account transfers, deposits, cash withdrawals, balance inquiries, and mortgage and loan payments.

AUTOMATED TELLER MACHINE FACILITY

The area comprised of one or more automated teller machines, and any adjacent space which is made available to banking customers after regular banking hours.

BANKING ORGANIZATION

All banks, trust companies, private bankers, savings banks, industrial banks, safe deposit companies, savings and loan associations, credit unions and investment companies as defined in § 2 of the New York State Banking Law.

LICENSED CASHIER OF CHECKS

Any individual, partnership, unincorporated association or corporation duly licensed by the New York State Superintendent of Banks to engage in business pursuant to the provisions of Article IX-A of the New York State Banking Law.

PUBLIC PLACE

Any area or building owned, leased, operated or controlled by or on behalf of any government, municipality, public authority or public corporation in the Town which is generally accessible by the public, including but not limited to any street, including the sidewalk portion thereof, skyway, bridge, tunnel, park, playground, recreation area, cemetery, school or school grounds, building, facility, driveway, parking lot or parking garage, and the doorways and entrances to buildings and dwellings.

SOLICIT

Shall include, without limitation, the spoken, written, or printed word or such other acts or bodily gestures as are conducted in furtherance of the purposes of immediately obtaining money or any other thing of value.

- C. No person shall solicit in an aggressive manner in a public place.
- D. No person shall solicit within 20 feet of an automated teller machine or an entrance or exit of an automated teller machine facility during the time the automated teller machine is available for customers' use; or within 20 feet of an entrance or exit to a banking organization or a licensed cashier of checks during its business hours.

- E. No person shall solicit when either the person soliciting or the person being solicited is in a bus shelter or at a bus stop.
- F. No person shall solicit in a parking lot.
- G. No person on a sidewalk or alongside a roadway shall solicit from any occupant of a motor vehicle that is on a street or other public place.
- H. Penalties. A violation of this section shall be a "violation" as that term is defined in the Penal Law. A person convicted of violating this section shall be fined not less than \$25 nor more than \$250, and, in addition, for a second conviction within 12 months of a preceding conviction, may be imprisoned for a term not longer than 15 days. In lieu of a fine, the court may impose an appropriate alternative sentence; provided, however, that an alternative sentence shall not be an unconditional discharge.
- I. Severability. If any provision of this section is declared invalid or unconstitutional for any reason, the remaining provisions shall be severable and shall continue in full force and effect.
- J. This Chapter shall be enforced by Town of Clifton Park Safety and Security, and by referral to local law enforcement agencies.

RESOLUTION
#3

Resolution No _____ of 2024, a resolution to adopt LL No _____ of 2024, a Local law to amend Chapter 182, Article IV, §182-14 of the Town Code relating to tax exemptions for volunteer firefighters and volunteer ambulance workers.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on October 21, 2024, the Town Board held a public hearing on a proposal to amend Town Code Chapter 182 regarding the tax exemption for volunteer firefighters and volunteer ambulance workers, specifically relating to the location of their service, and

WHEREAS, the public was given the opportunity to speak in favor of or against the proposed changes to the local law, and

WHEREAS, the Town Board wishes to amend the Town Code to extend the real property tax exemption to Town residents who provide such volunteer services to a neighboring city, village, town, county or school district, effective the next calendar year for the assessment roll; now therefore be it

RESOLVED, that the Town Board hereby adopts a Local Law, LL No _____ of 2024, attached, to amend Chapter 182, Article IV, §182-14 of the Town Code.

Amendment to Town Code § 182-14(A)

§ 182-14(A) Exemption granted; amount; qualification for exemption.

- A. Real property owned by an individual who has been an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service which provides service in the Town of Clifton Park or to a neighboring city, village, town, county or school district and who resides in real property in the Town of Clifton Park shall be exempt from taxation to the extent of 10% of the assessed value of such property for Town, Highway and Special District tax purposes.

RESOLUTION
4

Resolution No _____ of 2024, a resolution to adopt LL No _____ of 2024, a Local law to amend Chapter 208-7 of the Town Code relating to the definition of a Community Residence.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on October 21, 2024, the Town Board held a public hearing on a proposal to amend Town Code Chapter 208-7 regarding the definition of a Community Residence, specifically relating to the location of such residences, and

WHEREAS, the public was given the opportunity to speak in favor of or against the proposed changes to the local law, and

WHEREAS, the Town Board wishes to amend the Town Code Community Residence definition to include location restrictions for such residences; now therefore be it

RESOLVED, that the Town Board hereby adopts a Local Law, LL No _____ of 2024, attached, to amend Chapter 208-7 of the Town Code.

Amendment to §208-7 Definitions, Community Residence

A residence for a dependent population, sponsored by a charitable, religious or governmental agency, providing for a homelike environment and supervision for the housing and care of dependent persons in a setting that is integrated within the community, established similar to a single-family residence with shared living area, kitchen and bathroom facilities. The definition includes group homes, halfway houses and supervised living facilities. A community residence may not be located within 1000 feet, property line to property line, from a childcare facility or from a town park, subject to the provisions of N.Y.S Mental Hygiene Law § 41.34.

RESOLUTION

#5

Resolution No. _____ of 2024, a resolution authorizing the transfer of American Rescue Plan Act Funds for storm water pipe slip lining at 7 Fox Glen Drive.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, the Town Board of the Town of Clifton Park has received funds from the American Rescue Plan Act (ARPA), and

WHEREAS, Precision Trenchless, LLC has submitted a proposal for an amount not to exceed \$83,127, for cleaning, slip lining and inspection of 250 linear feet of 30-inch storm water pipe at 7 Fox Glen Drive that failed on August 9, 2024, and resulted in a sink hole, and

WHEREAS, the Town Board wishes to approve the slip lining costs for the location listed above; now, therefore be it

RESOLVED, that the October 16, 2024 storm water slip lining estimate from Precision Trenchless, LLC, attached, is approved; and be it further

RESOLVED, that the comptroller is authorized to transfer \$83,127 from the General Fund of the ARPA funds received to the Highway Fund to account DA-05110-00037 (Highway Fund – Highway Construction – Paving/Sliplining); and be it further

RESOLVED, that the highway budget will increase by \$83,127 in account DA-04090 (Highway Fund – Federal Revenues); and be it further

RESOLVED, that the comptroller is authorized to pay Precision Trenchless, LLC, \$83,127 from the above accounts.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, October 18, 2024 10:18 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Walter Smead; Kelly Miller
Subject: New Resolution Request #1544

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Supervisor
Your Name: Mark Heggen
Your Email: mheggen@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 10/21/2024 ✓
Board Meeting Date: 11/04/2024 ✓
Alternate Date: 11/18/2024
Budget Number: DA-05110-00037
Budget Description: Highway Fund - Highway Construction - Slip Lining
Amount: 83,126
Brief Description: Utilize funds from American Rescue Plan Act to slip line storm water pipes around 7 Fox Glove. The funds will be transferred from the General Fund to the Highway Fund.
Add Supporting Docs:
Additional Comments/Details: None
Agree to Terms: Agree

[unsubscribe](#)

Dahn Bull

From: Lawrence Curtis <lcurtis@pim-inc.com>
Sent: Wednesday, October 16, 2024 4:02 PM
To: Dahn Bull
Subject: Fox Glen Dr 30 inch
Attachments: Pricing Clifton Park 7 fox Glen Easement.pdf

RECEIVED

OCT 17 2024

CLIFTON PARK
TOWN CLERK

Dahn,
Please see attached for pricing on the Fox Glen Project. Please let me know if you have any questions.

Thank you,

Lawrence Curtis
Precision Trenchless LLC
518 225 7129

THE
P R E C I S I O N
Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
Precision Trenchless, LLC
G R O U P

On Behalf of Precision Trenchless LLC, I am pleased to present you with pricing for Cleaning, UV CIPP lining & CCTV inspection of two 30 inch UV cured pipe on Town of Clifton Park.

Work scope included in pricing

- CCTV with thumb drive videos and reports
- High pressure jetting and cleaning of all pipe prior to UV CIPP installation
- Installation of two 30-inch UV CIPP
- Bypass of all water throughout installation process up to 4" capacity.

Exclusions

- Any repairs to the host pipe needed to install the CIPP
- Water source to be provided by others
- Final billing will be done with post CCTV footages
- Traffic control beyond standard cones / signs
- Disposal of spoils / debris
- Permits
- Testing
- Additional Insurance beyond current coverage
- Access to both ends of the pipe must be given
- Anything not specifically mentioned in the proposal

Pricing good for 30 days from 10/16/2024

Mobilization	\$ 5,000.00
30 inch @ 170 LF	\$ 50,273.00
30 inch @ 86 LF	<u>\$ 27,853.40</u>
Project estimated total	\$ 83,126.40

Please sign/date and send back if approved to begin work

**THE
PRECISION
Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
Precision Trenchless, LLC
GROUP**

Signature _____ **Date** _____

Please contact me with any questions

Sincerely,

Lawrence Curtis

Precision Trenchless LLC

518 225 7129

RESOLUTION

#6

Resolution No. _____ of 2024, a resolution authorizing Wiring Concepts, LLC to complete emergency utility work at 7 Fox Glen Drive.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, due to the pipe failure that occurred on August 9, 2024 at 7 Fox Glen Drive, the electric cable at the residence needed to be disconnected and then reconnected, coordinating with National Grid to complete the connection, and

WHEREAS, Wiring Concepts, LLC, has submitted a proposal for an amount not to exceed \$3,100, to install a new 200-amp electric meter and a single-phase underground cable at the residence, and

WHEREAS, the Town Board wishes to approve the utility work for the location listed above; now, therefore be it

RESOLVED, that the October 10, 2024 electric cable work estimate from Wiring Concepts, LLC, attached, is approved, to be paid from DA-05110-00024 (Highway Fund – Highway Construction – General Maintenance.)

Wiring Concepts LLC

#137 Hopcity Rd., Ballston Spa, N.Y. 12020
Phone 885-3202 Fax 885-3202

Date :10/9/2024

Proposal Submitted to: CLIFTON PARK SEWER
Job Location: : 7 FOX GLEN DRIVE
City, State, and Zip Code: CLIFTON PARK, NY 12065

We hereby submit specifications and estimates fo

INSTALL NEW METER CAN, 200 AMP SINGLE PHASE UNDERGROUND SERVICE IN 2" PVC CONDUIT.
INSPECTION FEE. TRENCHING BY OTHERS. PREVAILING WAGE . \$3100.00 ✱

We propose hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of
Dollars: \$3100.00 ✱

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensations Insurance.

Authorized Signature:

** Note: This proposal may be withdrawn within -- 30 -- days.

ACCEPTANCE OF PROPOSAL: -- The above process, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of

Acceptance:

Signature: _____ Signature: _____

CPSS Electric

PO Box 302
Clifton Park, NY 12065

Date	Estimate #
10/10/2024	230222

Name / Address
Clifton Park Buildings and Grounds One Town Hall Plaza Clifton Park, NY 12065

Estimate

Terms	Project
Net 15	7 Fox Glenn Ct

Qty	Description	Cost	Total
1	New 200 A UG meter can, 4/0 URD cable, 2" conduit, inspection, coordinate with NatGrid for disconnect and reconnect. Prevailing Wage project Earth work excluded	4,976.00	4,976.00
		Subtotal	\$4,976.00

This is an estimate for the work as quoted above. It does not include unknown problems that may be encountered as the work progresses. Any substantial additional charges will be discussed with you before we perform additional work.

Sales Tax (0.0%)	\$0.00
Total	\$4,976.00

RESOLUTION

7

Resolution No. _____ of 2024 a resolution authorizing the transfer of American Rescue Plan Act Funds for engineering for a pavilion at the Clifton Common.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, the Town currently has available funds under the American Recovery Plan Act (ARPA), and

WHEREAS, MJ Engineering has submitted a proposal for an amount not to exceed \$16,000, to design and propose product specifications for the installation of a pavilion for the Clifton Common, in conjunction with Ms. Shen Softball, and

WHEREAS, the Town Board wishes to approve the engineering costs for a pavilion at the Clifton Common; now, therefore, be it

RESOLVED, that the October 9, 2024 engineering estimate from MJ Engineering is approved; and be it further

RESOLVED, that the comptroller is authorized to increase revenues by \$16,000, A-04090 (General Fund – Federal Revenues) and increase expenditures by \$16,000 to A-07112-00135 (General Fund – Clifton Common – Engineering).

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, October 18, 2024 10:25 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Walter Smead; Kelly Miller
Subject: New Resolution Request #1545

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Supervisor
Your Name: Mark Heggen
Your Email: mheggen@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 10/21/2024 ✓
Board Meeting Date: 11/04/2024 ✓
Alternate Date: 11/18/2024
Budget Number: A-07112-00135
Budget Description: General Fund - Clifton Common - Engineering
Amount: 40000
Brief Description: Allocate \$40,000 for engineering for pavilion on Clifton Common utilizing funds from American Rescue Plan Act
Add Supporting Docs:
Additional Comments/Details: None
Agree to Terms: Agree

[unsubscribe](#)



October 9, 2024

Mr. Daniel Clemens
Director of Buildings, Parks, and Recreation
Town of Clifton Park
1 Town Hall Plaza
Clifton Park, NY 12065

Re: Training Pavilion and Shelter
Miss Shen Softball, Inc.
Clifton Commons
MJ Project No.: 965.26
Supplemental Proposal for Architectural and Engineering Services

Dear Mr. Clemens:

MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. (MJ) is providing the Town of Clifton Park (Town) this supplemental proposal for architectural and engineering services associated with the Softball Training Pavilion and Shelter (Pavilion) proposed at the Miss Shen Softball, Inc. (Miss Shen) fields located within Clifton Commons at 7-16 Clifton Common Boulevard in Clifton Park, New York. MJ's Project Understanding and associated supplemental Scope of Services are included below.

PROJECT UNDERSTANDING

Based on MJ's involvement with the project structural and architectural design up to the 90-percent submission, MJ understands the following:

The Town has secured grant funding for the construction of an approximate 32-foot x 60-foot wood framed Pavilion to be constructed adjacent to an existing Town building. MJ has developed 90-percent construction drawings with material specifications listed on the drawings. MJ, the Town, and Miss Shen representatives met on August 20, 2024, to review the 90% documents. During the meeting the Town requested that MJ provide a complete project manual, construction cost estimate, and an additional review meeting with the Rivers family prior to stamping the documents. Bid and construction phase services are also requested.

Based on this project understanding, MJ offers the following scope of services.

SCOPE OF SERVICES

Supplemental tasks are numbered based on previously authorized tasks.

Task 02: Supplemental Design Phase Services

1. Develop a project manual including front-end and technical specifications for public bidding.
2. Develop an opinion of probable construction cost estimation.
3. Incorporate comments from the 90% review meeting to develop 95% drawings for review.




21 Corporate Drive
Clifton Park, NY 12065



518.371.0799
mj@mjteam.com
mjteam.com



Fishkill, NY
Levittown, NY
Picatinny, NJ
Melbourne, FL





4. Meet with the Town, Miss Shen representatives, and the Rivers family to review the 95% documents including drawings, project manual, and opinion of cost estimate.
5. Incorporate Town comments to develop Construction Documents including stamped and signed drawings and project manual.

Task 03: Bid Phase Services

1. Coordinate with the Town to develop an advertisement of the project for public bidding.
2. Conduct a pre-bid meeting at the project site to review the project with eligible bidders.
3. Respond to bidder questions and issue addenda, as required.
4. Review contractor bids and provide a recommendation for award letter to the Town.
5. Coordinate with the Town to complete the contract agreement for a single prime contractor.

Task 04: Construction Phase Services

1. Conduct a pre-construction meeting with the contractor to review the project.
2. Respond to contractor requests for information (RFIs) within 5 business days.
3. Review contractor shop drawings and submittals within 10 business days.
4. Issue Information Bulletins (IBs) as required for clarification of the documents.
5. Conduct a maximum of two (2) construction site visits to review field conditions and contractor progress.
6. Review contractor payment applications and recommend approval or rejection.
7. Review contractor change orders and recommend approval or rejection.
8. Conduct a punch list site visit at completion of construction to verify the work complies with the construction documents.

ASSUMPTIONS

The following assumptions were made in the development of this proposal:

1. The Town will provide site and building access to MJ staff during fieldwork completed during normal business hours of 7:00AM – 5:00PM, Monday – Friday.
2. The existing roof framing is capable of supporting the additional drift loads.
3. The construction duration will be a maximum of two (2) months.



4. Site assessments and punch list reviews will be conducted from grade.

TASKS NOT INCLUDED IN THIS PROPOSAL

The following efforts are excluded from this scope of services:

1. Topographic and boundary survey.
2. Underground utility location and survey.
3. Design of utility modifications.
4. Design of civil/site improvements.
5. Design of mechanical, electrical, or plumbing systems.
6. Design of repairs or modifications to the existing Town building.
7. Design of structural reinforcement of the existing building to support the additional roof loads.
8. Attendance at the bid opening.
9. Conducting and attending bi-weekly construction meetings.
10. Construction inspection, special inspection, and construction testing.

SCHEDULE

MJ will work with the Town to develop a realistic design schedule meeting the Town's critical deadlines.

FEE

MJ proposes to complete the above-listed services for the following lump sum fees.

Task 01: Design Phase Services	\$ 7,000
Task 02: Bid Phase Services	\$ 2,000
Task 03: Construction Phase Services	\$ 7,000
Total Estimated Fee: \$16,000	


MJ will invoice the Town in accordance with the contract requirements. The fee assumes there are no significant changes resulting from decisions, conditions and/or events beyond MJ's control.



SUMMARY

Receipt of your signature under the Authorization to Proceed will permit us to commence with the work outlined above. We look forward to the opportunity to continue to work with the Town. Please do not hesitate to contact Nick Cruden at 518-371-0799 or via email at ncruden@mjteam.com if you have questions or require additional information.

Sincerely,


Michael D. Panichelli, P.E.
President


Cc: N. Cruden
File

AUTHORIZATION TO PROCEED

I hereby authorize MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to proceed with the scope of services as described in this proposal in accordance with the Consultant Agreement between MJ and the Town of Clifton Park.

PHIL BARRETT
Printed Name

Town Supervisor
Title


Signature

10/18/24
Date

**RESOLUTION
8**

Resolution No. ___ for 2024, a resolution authorizing the Deputy Supervisor to execute an agreement with independent counsel to investigate work performed by the Highway Department at Arnold Drive and the complaint by Dahn S. Bull to the Town Ethics Board dated October 3, 2024.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, residents of Arnold Drive in the Woodland Hills subdivision in Clifton Park have expressed concerns regarding work performed by the Highway Department along Arnold Drive; and

WHEREAS, Dahn Bull, the Highway Superintendent, has filed a complaint with the Town of Clifton Park Ethics Board regarding a letter sent to residents of the Woodland Hills neighborhood regarding work performed by the Highway Department; and

WHEREAS, the issues raised by the residents of Woodland Hills and the Highway Superintendent's complaint to the Ethics Board cannot be resolved without an investigation; and

WHEREAS, as an investigation by the Town Attorney would be inappropriate due to his representation of members of the Town Board and the Town departments, retaining independent counsel is necessary; now, therefore, be it

RESOLVED, that the Deputy Supervisor is hereby authorized to execute the retainer agreement with Hacker Murphy LLP, 28 Second Street, Troy, New York to investigate the work performed by the Town of Clifton Park Highway Department at Arnold Drive and Dahn S. Bull's October 3, 2024 complaint at an hourly rate as indicated in the attached letter of engagement; and be it further

RESOLVED, that the results of the investigation will be utilized to address the concerns of residents of the Woodland Hills neighborhood concerning the work performed by the Highway Department at Arnold Drive and the complaint filed by the Highway Superintendent with the Ethics Board; and be it further

RESOLVED, that the cost of the investigation be charged to A-01420-00025 (General Fund – Legal – Other Legal Fees).



HACKER MURPHY
— LLP —

Via Email

Email: Amorelli@cliftonpark.org

Mr. Anthony Morelli
Deputy Supervisor
Town of Clifton Park
1 Town Hall Plaza
Clifton Park, N.Y. 12065

Re: Internal Investigation Concerning Work Performed by Highway Department at Arnold Drive and Complaint of Dahn S. Bull

Dear Mr. Morelli:

We appreciate your consideration of Hacker Murphy, LLP (the “Firm”) for representing the Town of Clifton Park (the “Town”) in the matter described below. We furnish this letter in accordance with Part 1215 of the Joint Rules of the Appellate Division. We are pleased to have the opportunity to work with the Town, and this letter sets forth our Firm’s customary procedures and expectations in order to clarify our mutual responsibilities during our engagement. If the Town will accept these terms and wish to proceed with this engagement, please countersign this letter at the final page where indicated, and return it to us by email.

If retained, the Firm’s scope of services will be to conduct an internal investigation of: (1) a complaint or complaints about the Town Highway Department’s clearing of trees, plants and brush near the corner of Arnold Drive and Route 146, across from and in the vicinity of 4 Arnold Drive earlier this year (reportedly in or around March 2024); (2) a complaint by Highway Superintendent Dahn S. Bull submitted by letter to the Town Ethics Board dated October 3, 2024; and (3) any other matters that may be authorized by the Town’s Resolution authorizing our engagement.

With regard to legal fees, the Town will be billed at a rate of **\$390 per hour** for attorney time, which is a discount from our normal rate of \$450 per hour. Time is recorded and billed in tenths of an hour, with .1 equal to 6 minutes. Please also be aware that when we are billing at an hourly rate, we do charge for time spent on telephone calls and in reviewing and responding to correspondence, including email transmissions, legal research and file review. In addition to our fees for legal services rendered, you will also be billed on a monthly basis for all out-of-pocket and special disbursement charges and expenses reasonably incurred by our Firm in connection with the services provided including expert costs, filing fees, user fees, courier or delivery charges, copying, postage, legal notices, computer research costs, messenger and other transportation

Please send all mail to:
SCHENECTADY OFFICE

200 Harborside Drive
Suite 300
Schenectady, NY 12305
518-783-3843

28 Second Street
Troy, NY 12180
518-274-5820

511 Broadway
Saratoga Springs, NY 12866
518-584-8886

41 State Street
Suite 604-05
Albany, NY 12207
518-486-8800

Fax | 518-274-5875

hackermurphy.com

charges, mileage for travel out of the office, outside photocopying services, fax correspondence and recording and filing fees paid, i.e., court, county clerk or department of state. All fees are due and payable immediately upon presentment of an invoice. An interest rate of 9% per annum shall accrue on any balances over 30 days past due. The Firm accepts credit card payments.

You should review all or any applicable insurance policies to determine if insurance coverage is available for the matter that is the subject of this representation. In the event you have available insurance coverage which may apply to the matter that is the subject of this representation, it is critical that you place the appropriate insurance carriers on notice immediately or you may jeopardize your rights to coverage under those policies. It is strongly recommended that you consult with your broker or underwriter to ensure that your rights to coverage under all applicable policies are protected. We do not undertake any responsibility to advise you as to the existence, applicability, or availability of insurance coverage for the matter[s] in which we are representing you, unless you have provided us with copies of your insurance policy or policies and expressly requested our advice as to potential coverage under such a policy or policies. If any insurance company undertakes the payment of any portion of our billing statements, you will remain responsible for any amounts not paid by the insurance company.

This offer to enter into this retainer agreement will automatically expire within 30 days of the date hereof, unless this Agreement is counter-signed, returned to the Firm and accepted in accordance with its terms.

Generally, our engagement on a specific matter will be over when we send you our final statement for services related to that matter. However, if at any point you wish to change lawyers, or simply terminate our engagement, you may do so. If it becomes necessary for us to stop representing you, we will take all reasonable steps to protect your interests.

Once our representation of you concludes, we will, of course, keep confidential all otherwise nonpublic information you have supplied to us and which is retained by us. At your request, your original documents will be returned to you promptly upon receipt of payment for outstanding fees and costs. Our files will be retained by the Firm. The Client has been advised and understands the Firm will destroy its original file no sooner than seven (7) years after representation has been concluded or terminated.

You are engaging the Firm to provide legal services in connection with a specific matter. After completion of the matter, changes may occur in the applicable laws or regulations that could have an impact on your future rights and liabilities. While we will be very happy to respond to any inquiries you may have, after completion of the matter we have no obligation to keep you apprised of future developments unless you ask us to do so in writing.

Because of the uncertainty of legal proceedings, the interpretation and changes in the law and many unknown factors, Hacker Murphy, LLP makes no promises or guarantees about the outcome of the client's matter, nor can we guarantee the amount or time it may take, or that any result can, will or is likely to be obtained.

We are not accountants and do not provide financial or tax advice. Pursuant to U.S. Treasury Department Regulations, we are required to advise you that, unless otherwise expressly indicated

in a formal, written tax opinion meeting IRS requirements, any federal tax advice contained in this communication, including attachments and enclosures, is not intended or written to be used, and may not be used, for the purpose of (i) avoiding tax-related penalties under the Internal Revenue Code or (ii) promoting, marketing or recommending to another party any tax-related matters addressed herein.

In the event that a dispute arises between us relating to our fee, you may have the right to arbitration of the dispute pursuant to Part 137 of the Rules of the Chief Administrator of the Courts. A copy of the rules will be provided to you on request.

Please review this letter carefully and if it meets with your approval, please sign a copy of this letter and return it to us together with the retainer payment so that we may begin work. Our representation will not commence until both are received. If you have any questions about this letter, please do not hesitate to contact me.

Sincerely,



Benjamin F. Neidl
Thomas J. Higgs
Direct: (518) 213-0114

AGREED TO AND ACCEPTED BY

THE TOWN OF CLIFTON PARK

By: Anthony Morelli
Deputy Supervisor

RESOLUTION
9

Resolution No. _____ of 2024, a resolution accepting funds from the Blake Michael Hagner Memorial Bench Fund and authorizing the Department of Building & Grounds to purchase two (2) 8-foot contour, in-ground mount benches with engraving.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Blake Michael Hagner Memorial Bench Fund has offered a donation for the installation of two (2) 8-foot contour, in-ground mount benches at Hayes Park, and

WHEREAS, Hayes Park is located in the Stony Creek I Park District, and

WHEREAS, the Town Board, operating as commissioners of the Stony Creek I Park District, wishes to accept the donation from the Bench Fund to offset the cost of the new benches, and

WHEREAS, Dan Clemens, Director of Buildings, Parks & Recreation, advises that Jamestown Advanced Products, Jamestown, NY, submitted the lowest responsive quote for the two (2) benches, at a cost not to exceed \$3,106; now, therefore, be it

RESOLVED, that the Comptroller is authorized to increase revenues to SP9-02705-200 (Stony Creek I Park District - Gifts & Donations) by \$3,106, and increase expenditures in SP9-07149-00200 (Stony Creek I Park District - Hayes Park – Equipment) by \$3,106, and be it further

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to accept the quote of Jamestown Advanced Products, as lowest responsive quote, for the purchase of two (2) 8-foot contour, in-ground mount benches, to be installed at Hayes Park, at a cost not to exceed \$3,106.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, October 8, 2024 9:16 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Walter Smead; Kelly Miller
Subject: New Resolution Request #1532

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 10/21/2024 ✓

Board Meeting Date: 11/04/2024 ✓

Alternate Date: 11/18/2024

Budget Number: A-2705-200

Budget Description: General Fund - Gifts & Donations

Amount: 3,106.00

Brief Description: accept a donation of \$3,106.00 from the Blake Michael Hagner Memorial Bench Fund for the purchase of two 8-foot contour, in ground mount benches with engraving

Add Supporting Docs:

[119f79dc8c71f3de_donation_of_funds_for_2_memorial_benches_res_packet_10.8.24.pdf](#)

Additional Comments/Details: The benches will be installed in Hayes Park

Agree to Terms: Agree

[unsubscribe](#)

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: October 8, 2024

**Description: (2) 8-foot contour benches, recycled plastic lumber
galvanized in ground mount with engraving**

Vendor #1: Jamestown Advanced Products - \$3,105.17

Vendor #2: Summit Supply Corp. of Colo - \$5,246.25

Vendor #3: Uline - in ground mount not available

Vendor #4: Global Industrial - in ground mount not available

Vendor #5:

Vendor #6:

**Comments: Money for these benches will be donated by the
Blake Michael Hagner Memorial Bench Fund**

Benches will be installed in Hayes Park

Decision: Jamestown Advanced Products - \$3,105.17

JAMESTOWN ADVANCED PRODUCTS

Jamestown Advanced Products
2855 Girls Road
Jamestown, NY, 14701
Phone: 716-483-3406
Web: www.jamestownadvanced.com

Quote

Order No.: 118314
Order Date: 9/11/2024
Delivery Date:
Expiration Date: 9/25/2024
Customer ID: C15830
Currency: USD

BILL TO:

Town Of Clifton Park-Park & Recreation
1 Town Hall Plz
Clifton Park NY 12065-3610
United States of America
518-281-5065
dclemens@cliftonpark.org
Attn: Daniel J. Clemens

SHIP TO:

Town Of Clifton Park-Parks & Recreation
2 Town Hall Plz
Clifton Park NY 12065
United States of America
518-281-5065
dclemens@cliftonpark.org
Attn: Daniel J. Clemens

CUSTOMER P.O. NO.

TERMS

Net 30 Day Terms

CONTACT

John Ciancio

FOB POINT

SHIPPING TERMS

SHIP VIA

Estes

NO.	ITEM	QTY.	UOM	PRICE	DISC.	EXTENDED PRICE
1	BCONT*: Contour Bench Bench Size Seat and Back Material For Bench MOUNT TYPE Frame Finish Recycled Plastic Lumber Color Universal Powder Coat Color Options	2.0000	EA	756.1000	0%	1,512.20
	8 Foot Bench Recycled Plastic Lumber In-ground Mount Galvanized Cedar Galvanized					
2	11628-1-CDR: Cedar 3" X 4" X 8 Ft Plastic Lumber For Std 8' Bench	16.0000	EA	0.0000	0%	0.00
3	RPLFEE: Recycled Plastic Lumber Engraving Setup Fee	2.0000	EA	20.0000	0%	40.00
4	RPLPF: Recycled Plastic Lumber Individual Letter, Standard Engraving, with Paint Fill	187.0000	EA	5.5000	0%	1,028.50

NOTE: Jamestown Freight 239.47
RPL Freight 285
Total Freight 524.47
Open Market Quote

Total Weight (LB):	0	Sales Total:	1,512.20
Total Volume (CUFT):	0	Freight & Misc.:	1,592.97
		Less Discount:	0.00
		Tax Total:	0.00
		Total (USD):	3,105.17

Summit Supply Corp. of Colo.

5092 County Rd 302

Durango, CO 81303

Phone: 970-247-8858

Fax: 970-247-1371

Quote

Date	Quote #
10/7/2024	3567

Bill To
Town of Clifton Park Accounts Payable 1 Town Hall Plaza Clifton Park, NY 12065 US

Ship To
Town of Clifton Park Attn: Dan Clemens 2 Town Hall Plaza Clifton Park, NY 12065 US

Tax exempt certificate and tax id number must be provided at time of order.

Rep
BH

Item	Description	Cost	Qty	Total
8CB3RP	28' Contour Bench w/ 3x4 Recycled Plastic slat, 3 Surface-mount Legs	1,815.95	2	3,631.90T
PLASTICENGRAVE6	Color - ENGRAVING UP TO 38 CHARACTERS ON 6' RECYCLED PLASTIC PLANK (PER PLANK CHARGE)	131.95	8	1,055.60T
	Subtotal			4,687.50
Shipping	Shipping charge	558.75		558.75T
	Total sales tax calculated by AvaTax	0.00		0.00
	Select this as a transaction's tax to use AvaTax	0.00%		0.00
Total				\$5,246.25

This quote expires in 7 days. Please verify quantity, type of product, color and finish prior to placing order. No returns on custom-made items. Shipments must be inspected for damage or missing items and reported within 3 days. Payment is due within 30 days of invoice date. Interest at the rate of 2% per month will be charged on past due accounts.

Acknowledged and approved by:

Print Name: _____

Sign Name: _____

Your Title: _____ Date: _____



1-800-295-5510

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Add Product by Model #

Model #	Description	Qty	Price	Total	Remove
H-7942C	Recycled Plastic Bench with Back - 8', Cedar	2	\$935.00/EA	\$1,870.00	

SUBTOTAL = \$1,870.00

[Update](#)

[Checkout](#)

[Shipping](#) | [Sale Code:](#)

[Add](#)

| [Questions?](#)

\$300+ orders are eligible for a free item.

INGROUND MOUNT NOT AVAILABLE

GLOBAL INDUSTRIAL

Shopping Cart (2)



Frog Furnishings 6' Recycled Plastic Bench w/ Back, Gray

Model #: WBB2221820

\$1,630.00
(\$815.00/unit)

Add 1 more to your cart to receive \$40.00/unit discount

[Save for later](#)

[Remove](#)

Expected delivery on or before Wed, Jan 08

INGROUND MOUNT NOT AVAILABLE

Your Cart Summary

Item Total \$1,630.00

Subtotal \$1,630.00

Est. Shipping \$439.99

Zipcode

12065

Shipping Method

Ground

Total \$2,069.99

Taxes are calculated during checkout.

Enter promo code

RESOLUTION
10

Resolution No. _____ of 2024, a resolution accepting funds from Meghan A. Usmani and authorizing the Department of Building & Grounds to purchase one (1) 8-foot contour, in-ground mount bench with engraving.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Meghan A. Usmani has offered a donation for the installation of one (1) 8-foot contour, in-ground mount bench at the Vischer Ferry Preserve, and

WHEREAS, the Town Board, as stewards of the Vischer Ferry Preserve, wishes to accept the donation from the Ms. Usmani to offset the cost of the new bench, and

WHEREAS, Dan Clemens, Director of Buildings, Parks & Recreation, advises that Jamestown Advanced Products, Jamestown, NY, submitted the lowest responsive quote for the bench, at a cost not to exceed \$1,499; now, therefore, be it

RESOLVED, that the Comptroller is authorized to increase revenues to A-02705-200 (General Fund-Gifts & Donations) by \$1,499, and increase expenditures in A-07114-00200 (General Fund-Vischer Ferry Nature Preserve-Equipment) by \$1,499, and be it further

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to accept the quote of Jamestown Advanced Products, as lowest responsive quote, for the purchase of one (1) 8-foot contour, in-ground mount bench, to be installed at the Vischer Ferry Preserve, at a cost not to exceed \$1,499.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, October 17, 2024 2:50 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Walter Smead; Kelly Miller
Subject: New Resolution Request #1543

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 10/21/2024 ✓

Board Meeting Date: 11/04/2024 ✓

Alternate Date: 11/18/2024

Budget Number: A-2705-200

Budget Description: General Fund - Gifts & Donations

Amount: 1,500.00

Brief Description: Accept a donation from Meghan A. Usmani of \$1,498.46 for the purchase of (1) 8-foot contour bench with engraving in memory of a friend from Rexford.

Add Supporting Docs:

[410c13ee5417e7a2_Usmani_bench_quote_10.17.24.pdf](#)

Additional Comments/Details: Request that we install the bench in the Vischer Ferry Preserve, exact location to be determined.

Agree to Terms: Agree

[unsubscribe](#)

JAMESTOWN ADVANCED PRODUCTS

Jamestown Advanced Products
2855 Girls Road
Jamestown, NY, 14701
Phone: 716-483-3406
Web: www.jamestownadvanced.com

Quote

Order No.: 119249
Order Date: 10/17/2024
Delivery Date:
Expiration Date: 10/31/2024
Customer ID: C15830
Currency: USD

BILL TO:

Town Of Clifton Park-Park & Recreation
2 Town Hall Plz
Clifton Park NY 12065-3610
United States of America
518-371-6651
dclemens@cliftonpark.org

SHIP TO:

Town Of Clifton Park-Parks & Recreation
2 Town Hall Plz
Clifton Park NY 12065-3610
United States of America
518-371-6651
dclemens@cliftonpark.org
Attn: Daniel Clemens

CUSTOMER P.O. NO.

TERMS

Net 30 Day Terms

CONTACT

John Ciancio

FOB POINT

SHIPPING TERMS

SHIP VIA

Estes

NO.	ITEM	QTY.	UOM	PRICE	DISC.	EXTENDED PRICE
1	BCONT*: Contour Bench Bench Size Seat and Back Material For Bench MOUNT TYPE Frame Finish Recycled Plastic Lumber Color Universal Powder Coat Color Options	1.0000	EA	756.1000	0%	756.10
			8 Foot Bench Recycled Plastic Lumber In-ground Mount Galvanized Cedar Galvanized			
2	11628-1-CDR: Cedar 3" X 4" X 8 Ft Plastic Lumber For Std 8' Bench	8.0000	EA	0.0000	0%	0.00
3	RPLFEE: Recycled Plastic Lumber Engraving Setup Fee	1.0000	EA	20.0000	0%	20.00
4	RPLPF: Recycled Plastic Lumber Individual Letter, Standard Engraving, with Paint Fill	43.0000	EA	5.5000	0%	236.50

Total Weight (LB):	0	Sales Total:	756.10
Total Volume (CUFT):	0	Freight & Misc.:	742.36
		Less Discount:	0.00
		Tax Total:	0.00
		Total (USD):	1,498.46

RESOLUTION

#11

Resolution No. _____ of 2024, a resolution changing the model number for the purchase of a Toro mower for the Buildings & Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 6 of 2024, the purchase of a Toro 4000-D mower from Grassland Equipment & Irrigation was approved, at a cost not to exceed \$91,941, under NYS Contract #PC69682, and

WHEREAS, the Director of Buildings, Parks and Recreation, Daniel Clemens, has still not received this mower from Grassland Equipment & Irrigation, and

WHEREAS, Mr. Clemens was presented with an opportunity to purchase a Toro model 4110-D mower that is valued at \$143,230 and is available immediately, from the same vendor, under the same NYS Contract for the same price as the Toro 4000-D mower, and

WHEREAS, Mr. Clemens recommends purchasing this Toro 4110-D from Grassland Equipment & Irrigation; now therefore be it

RESOLVED that the Director of Buildings, Parks & Recreation is authorized to purchase a Toro 4110-D mower from Grassland Equipment & Irrigation, in a total amount not to exceed \$91,941, to be paid with funds from a municipal lease.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, October 30, 2024 10:34 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Walter Smead; Kelly Miller
Subject: New Resolution Request #1555

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds
Your Name: Daniel Clemens
Your Email: dclemens@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 11/04/2024 ✓
Board Meeting Date: 11/04/2024 ✓
Alternate Date: 11/18/2024
Budget Number: NA
Budget Description: NA
Amount: NA

Brief Description: Switching the model number on the machine ordered in January, resolution #6 of 2024, from a Toro 4000-D to a Toro 4110-D. All other information stays exactly the same.

Add Supporting Docs:

[c4cd05ac4db47d11_4110-D_res_packet_10.30.24.pdf](#)

Additional Comments/Details: We ordered the 4000-D in January, still not arrived. We had the opportunity to demo and now purchase the 4110-D for the same price. We are getting a machine valued at \$143,230.00 for \$91,940.

Agree to Terms: Agree

[unsubscribe](#)

Resolution No. 6 of 2024, a resolution authorizing the purchase of a new Toro Groundsmaster 4000-D mower for the Buildings & Grounds Department.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Director of Buildings, Parks & Recreation Daniel Clemens has requested authorization to purchase a new mower, and

WHEREAS, Grassland Equipment & Irrigation Corporation, Troy Schenectady Road, Latham, NY, as an authorized Toro Dealer, has the mower per the attached quote, at a total cost not to exceed \$91,941 for purchase under New York State Contract #PC69682, and

WHEREAS, Mr. Clemens has recommended the equipment be purchased from Grassland Equipment & Irrigation, pursuant to the New York State Contract identified above; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Director of Buildings, Parks & Recreation to purchase the lawn mowing equipment from Grassland Equipment & Irrigation Corp., in a total amount not to exceed \$91,941, to be paid from a municipal lease, terms to be determined, with the annual lease payments to be paid from A-7110-145 (General Fund-Buildings & Grounds-Capital Lease Payments).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

January 2, 2024

Teresa Brobston, Town Clerk



4536 Morgan Place
 Liverpool, New York
 Phone: 1-315-457-0181
 Parts Fax: 1-800-950-4342
 Office Fax: 1-315-457-0312

892-898 Troy Schenectady Rd
 Latham, New York
 Phone: 1-518-785-5841
 Parts Fax: 1-800-950-4342
 Office Fax: 1-518-785-5740



QMS Quote #	
Date:	30-Oct-24
Inquiry Date:	
Prices Subject to Change	Quote Expires in 30 Days
Estimated Delivery:	Varies by Product
Terms:	
Shipped Via:	Truck
Height of Cut:	
Purchase Order #	
Ship to Zip Code	

To: Customer Name: Town of Clifton Park- Parks Department
 Address:
 City State Zip Clifton Park, NY
 Attn: Dan Clemens
 Phone:
 Email Contact:

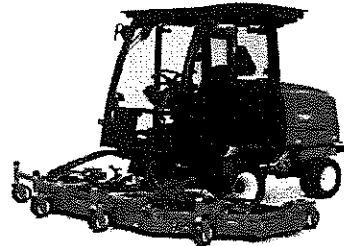
Salesman	Brett Belden
Cell Phone	518-857-9870
Email	bbelden@grasslandcorp.com

Group 40625 Heavy Equipment. Award PGB-22792,
 NYS Contract: PC69682 Now to April 30, 2025

In Response to your inquiry, we submit the following Quotation;
 Purchase Orders should list the Vendor as Grassland Equipment & Irrigation Corp.

Qty	Model Number	Description	2024 Sugg. Retail Price	Contract Price	Extension
1	30644	GM4110 Demo Unit with snowblower and broom	\$143,230.00	\$91,940.16	\$91,940.16

Unit Oil to be changed and new blades installed



NOTES		TOTALS	
Delivery Contact Name		Equipment Total @ MSRP	\$143,230.00
Delivery Contact Phone Number		Discount	(\$51,289.84)
Due to the global supply chain, manufacturing lead times may be substantially longer than normal, exceeding 90 Days. Grassland will strive to deliver products in a timely manner, but cannot guarantee lead times. Product pricing for this quote is based off of current manufactures list pricing, which may change prior to delivery. Grassland agrees to maintain the quoted price if a signed quote and or a purchase order is returned within 30 days.		Total Equipment	\$91,940.16
		Toro Protection Plus	\$ -
		Trade Ins	\$ -
		Set Up	
		Total	\$91,940.16
Customer Acceptance	Date:		\$91,940.16

RESOLUTION
12

Resolution No. ____ of 2024, a resolution authorizing the Assessor to re-levy delinquent sewer charges on the 2025 property tax bills.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Saratoga County Sewer District No. 1 has reported unpaid sewer bills per the attached schedule for the Saratoga County Sewer District No. 1; and

WHEREAS, the sewer district requests that the Assessor re-levy the unpaid Saratoga County Sewer District No. 1 charges to ensure payment of the same; now therefore be it

RESOLVED, that the Town Board accepts the reported delinquent sewer charges for the Saratoga County Sewer District No. 1 per the attached schedule and authorizes the Assessor to re-levy that amount on the property owners' 2025 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February 2025 to the Saratoga County Sewer District No. 1.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, October 8, 2024 10:43 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Walter Smead; Kelly Miller
Subject: New Resolution Request #1533

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Assessor's Office

Your Name: Kelly Miller

Your Email: kmiller@cliftonpark.org

Sponsor: Assessor

Agenda Session Date: 10/21/2024 ✓

Board Meeting Date: 11/04/2024 ✓

Alternate Date: 11/18/2024

Budget Number: 0

Budget Description: 0

Amount: 0

Brief Description: The Assessor of the Town of Clifton Park has received a request from Saratoga County Sewer District #1 requesting the Assessor of the Town of Clifton Park be authorized to re-levy 2024 unpaid Saratoga County Sewer District #1 user Charges of the Town of Clifton Park users unto the 2025 Town and County tax bills and return all proceeds to the Saratoga County Sewer District #1.

Add Supporting Docs:

[eac5992346e07b53_Re-Levies_2024_Assessment_Year.pdf](#)

Additional Comments/Details: Resolution Heading: (See below)

Authorize Assessor to re-levy 2024 unpaid Saratoga County Sewer District #1 sewer bills.

Agree to Terms: Agree

[unsubscribe](#)

RESOLUTION
#13

Resolution No. ____ of 2024, a resolution authorizing the Assessor to re-levy delinquent water charges on the 2025 property tax bills.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Clifton Park Water Authority (CPWA) has reported unpaid Clifton Park Water Authority water bills for Town of Clifton Park users per the attached; and

WHEREAS, the Water Authority requests that the Assessor re-levy the unpaid CPWA bills to ensure payment of the same; now therefore be it

RESOLVED, that the Town Board accepts the reported delinquent water charges for the Clifton Park Water Authority per the attached and authorizes the Assessor to re-levy that amount on the property owners' 2025 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February 2025 to the Clifton Park Water Authority.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, October 8, 2024 4:02 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Walter Smead; Kelly Miller
Subject: New Resolution Request #1536

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Assessor's Office

Your Name: Kelly Miller

Your Email: kmiller@cliftonpark.org

Sponsor: Assessor

Agenda Session Date: 10/21/2024 ✓

Board Meeting Date: 11/04/2024 ✓

Alternate Date: 11/18/2024

Budget Number: 0

Budget Description: 0

Amount: 0

Brief Description: The Assessor of the Town of Clifton Park has received a request from the Clifton Park Water Authority requesting the Assessor of the Town of Clifton Park be authorized to re-levy 2024 unpaid water charges unto the 2025 Town and County tax bill and return all proceeds to the Clifton Park Water Authority.

Add Supporting Docs:

[a4f0a1ee793c1b3b_Re-Levy_2024_Assessment_Roll.pdf](#)

Additional Comments/Details: Resolution Heading: (See below)

Authorize Assessor to re-levy 2024 unpaid Clifton Park Water Authority water charges.

Agree to Terms: Agree

[unsubscribe](#)



October 9, 2024,

Assessors Office

Clifton Park Town Hall

Town Hall Plaza

Clifton Park NY 12065

Walter Smead:

The Clifton Park Water Authority requests to re-levy water charges for the following properties to the Town and County taxes.

5104 Forest Pointe Dr, Clifton Park NY 12065 \$ 138.82

Thank you

Clifton Park Water Authority

REC'D
OCT 13 2024
TOWN OF CLIFTON PARK
2024 OCT 13 10:00 AM

RESOLUTION
14

Resolution No. _____ of 2024, a resolution authorizing the Assessor to re-levy the expense of repairs or maintenance against the land on which such building is located, as provided for in Section 77-12 of the Town Code.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, in February of 2012, the Town Board adopted Resolution No. 40 of 2012 to respond to isolated incidents where the abandonment of properties or extended foreclosure process results in neglect to real property; and

WHEREAS, Section 77-12, of the Town Code as amended requires that records of costs and expenses incurred in providing such maintenance be reported to the Town Board no later than November 1st of each year, and

WHEREAS, the Code Enforcement Officer has reported the identification of (10) vacant, abandoned, or foreclosure properties meeting criteria outlined in Section 77-10, and

WHEREAS, maintenance performed and contracted by the Buildings and Grounds Department pursuant to Section 77 of the Town Code has been completed by the Department of Buildings and Grounds and the Department of Building and Zoning Code Enforcement on all (10) properties at a cost of \$2,095, per the attached exhibit; and

WHEREAS, the Code requires that the Town Board authorize the assessor to re-levy the unpaid bills on affected properties for the next tax roll to ensure re-payment to the Town consistent with Resolution No. 40 of 2012, now therefore be it

RESOLVED, that the Town Board authorizes the Assessor to re-levy the unpaid bills on the respective properties, as delineated on the attached schedule to this resolution, for the 2025 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February 2025 to the Town of Clifton Park.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, October 9, 2024 10:30 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Walter Smead; Kelly Miller
Subject: New Resolution Request #1538

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Assessor's Office
Your Name: Kelly Miller
Your Email: kmiller@cliftonpark.org
Sponsor: Assessor
Agenda Session Date: 10/21/2024 ✓
Board Meeting Date: 11/04/2024 ✓
Alternate Date: 11/18/2024
Budget Number: 0
Budget Description: 0
Amount: 0
Brief Description: Authorize the Assessor to levy costs for care of and supervision of abandoned properties for 2024.
Add Supporting Docs:
[b0d14e141ebd10e6_Totals_For_Resolution_2024_Assessment_Year.pdf](#)

Additional Comments/Details: Resolution Heading: (See below)

Special Assessment Charges for 2024.
Agree to Terms: Agree

[unsubscribe](#)

RESOLUTION
#15

Resolution No. _____ of 2024, a resolution authorizing alcoholic beverages to be served at a gathering to be held at the Clifton Park Senior Community Center on November 15, 2024.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Schenectady Wintersports Club is hosting a holiday celebration on November 15, 2024, and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and/or wine at the event, now, therefore, be it

RESOLVED, that the Schenectady Wintersports Club is hereby authorized to serve beer and/or wine at a gathering at the Clifton Park Senior Community Center on November 15, 2024, from 6:00 P.M. to 9:00 P.M. consistent with the terms of the permit application received in the office of the Clifton Park Senior Community Center.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, October 8, 2024 10:52 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Teresa Brobston; Walter Smead; Kelly Miller
Subject: New Resolution Request #1534

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Senior Center
Your Name: Stacie Agostino
Your Email: sagostino@cliftonpark.org
Sponsor: S. Leonard
Agenda Session Date: 10/21/2024 ✓
Board Meeting Date: 11/04/2024 ✓
Alternate Date: 11/18/2024
Budget Number: NA
Budget Description: NA
Amount: 0
Brief Description: Request for alcohol permit for club holiday party.
Add Supporting Docs:
[0fbafa5a0b3aa700_Schenectady_Wintersports_2024_Rental_Agreement.pdf](#)
[64ba900e6c71807b_Schenectady_Wintersports_Alcohol_Use_Permit_Request_2024.pdf](#)

Additional Comments/Details: Rental agreement form and alcohol request attached.
Agree to Terms: Agree

[unsubscribe](#)



Town of Clifton Park

Clifton Park Senior Community Center

* 6 Clifton Common Court, Clifton Park, New York 12065 * 518-383-1343 *

2024 Facility Rental Agreement

General Information

Name of Organization: Schenectady Wintersports Club Today's Date: 10/07/24

Contact Person: Karen Simmons - president

Address: PO Box 2072 City: Wilton NY 12031

Phone (home): _____ (cell) _____

Email: _____

Date of Rental: 11/15/24 Start Time: 6:00 pm End Time: 9 pm

Purpose of Event: Holiday party

Number of Attendees: 50-75 Is your organization a 501(c)(3)? (proof required) yes

Rental is not guaranteed until payment and signed Agreement is received

Carry in, carry out policy in effect for all events. All checks are to be made payable to: Town of Clifton Park.

Description	Regular Rate	Non-Profit <small>*Must have a 501(c)(3)</small>	# of Hours	Fee
Security Deposit	\$100	\$100	3	100
Community Room - Full Room	\$90 per hour	\$60 per hour	3	180
Community Room - Half Room	\$60 per hour	\$40 per hour		
Studio/Activity Room	\$60 per hour	\$40 per hour		
Creative Design Room	\$35 per hour	\$25 per hour		
Kitchen	\$90 per day	\$90 per day	3	90
Room Set-up/ Break-down Fee <small>(may be available upon request)</small>	\$100 (if available)	\$100 (if available)		
Alcohol Permit	\$25	\$25		25
Special Instructions:	Total Due: <u>100 + 295</u>			
	Amount Paid: <u>295^{cc}</u>			
	Balance: <u>0</u>			

Facility Rental Permit is governed by the following conditions:

- Permits valid for agreed upon date or dates, restricted to area/room (*the lobby is not rentable*), and number of participants as indicated on permit.
- All renters must provide a \$100 security deposit to be paid in full, with a separate check from the rental fee, **at the time of reservation**. The security deposit will be applied to any cleaning, theft, damages upon completion of the event and will be held in escrow and refunded upon completion of the rental. In the event of misconduct or the misuse of the facility by the lessee, the Town of Clifton Park may take action and require the renter to reimburse the Town for damages suffered or extra expenses incurred including, but not limited to, the forfeiture of a portion or the entire security deposit.
- Cancellation requests less than 2 weeks of rental date will result in forfeiture of \$100 Security Deposit.
- Area and facility must be left clean and in the same condition in which it was found. Any damage incurred is the responsibility of the renter.
- Renter are not to use any rooms/areas of the building except what was rented, excluding restrooms.
- **All food/drink shall be removed at the conclusion of the event. The Town has a carry in carry out policy on garbage. All garbage shall be removed and placed in the proper receptacle located in the back of the building.**
- Smoking is not allowed in any part of the building. There is to be no open flames, i.e. candles, lanterns, allowed for use.
- On site supervision **is required** for all youth groups/events.
- At no time is the building/room occupancy to be exceeded and all fire doors and emergency exits must remain unblocked.
- Use of kitchen must be agreed upon in advance and requires an additional fee.
- Town of Clifton Park rules shall be adhered to. Immediate termination of the event and removal from the premises may occur by an authorized representative of the Town if in violation of these rules and regulations.
- Obnoxious behavior or excessive noise will not be permitted.
- Renter must retain Rental Agreement and make available upon request by park or police official.
- Open containers of alcoholic beverages are prohibited in the building, unless a permit has been issued which allows for the consumption of alcoholic beverages on the premises for which the permit has been issued. Such permits are authorized solely by the Town Board via resolution. A separate "Special Alcohol Use Permit Request" form must be submitted with this form.
- Use of Center equipment (i.e. projectors, PA system, televisions, coffee maker, dishwasher, speakers, etc.) is strictly prohibited.
- Renters must clean up all spills and sweep debris from wooden floors. Do not touch/play musical instruments without prior permission and do not handle the shades/blinds as they are delicate.
- Permit holder may be required to obtain and show proof of insurance naming Town of Clifton Park as an "Additional Insured".

I have read the Town of Clifton Park rules and the above special conditions and agree to abide by them.

Indemnity:

Karen J Simmons (Renter's Name) agrees to indemnify and hold the Town, it's officers, employees, representatives and/or agents harmless with respect to any and all claims, causes of action, suits, proceedings, damages, liabilities, losses, costs and expenses, including third party claims or actions and attorneys' fees, in connection with loss of life, personal injury and/or any loss of life, personal injury and/or property damage which may arise from and as a result of the negligent acts or omissions of Karen J Simmons (Renter's Name) or others associated in some way therewith, during or arising out of the use of any park facility located in the Town of Clifton Park, County of Saratoga, State of New York on 11/15/24 (Rental Date).

SIGNED: Karen J Simmons
Permit Applicant

APPROVED: _____

DATE: 10/07/24



Clifton Park Senior Community Center
 6 Clifton Common Court
 Clifton Park, NY 12065
 (518) 383-1343

2024 Special Alcohol Use Permit Request
(Please attach to Facility Permit Application)

Name of Organization: Schenectady Wintersports Club

Contact Person: Karen Simmons

Phone (home): _____ (work) _____ (cell) 518-361-8836

Email: kjsimmons951@gmail.com

Date and Location of Event: 11/15/24 Community Room

Alcohol Permit is governed by the additional conditions: *(please see initial conditions listed on Facility Permit Application)*

1. The permit is not transferable.
2. Permit is valid for specified date and time of event only.
3. Only beer and wine are allowed in Town parks or facilities. Glass beverage containers are not permitted.
4. Permit holder only is allowed to bring alcoholic beverages into the park and is responsible for the conduct of all group members.
5. Permit holder must retain permit and make available upon request by proper park official or security officer.
6. Permit holder will be responsible for assuring ALL MEMBERS of his/her party that consume alcohol are of legal age to drink alcoholic beverages according to New York State law.
7. Alcoholic beverages are not permitted in parking lots or children's play areas.
8. The sale of alcoholic beverages in Town parks or facilities is strictly prohibited.
9. Alcoholic beverages are not to be consumed by team members during athletic team competition.
10. You must be at least 21 years of age to purchase an alcohol permit.
11. Permit Request must be submitted at least 30 days prior to rental date.

\$25 non-refundable fee must accompany special permit request.

I have read the Town of Clifton Park rules and the above special conditions and agree to abide by them.

SIGNED:	<i>Karen J Simmons</i>	DATE:	10/8/24
---------	------------------------	-------	---------

For Office Use Only:

Date Sent to Town Board for Resolution: _____

Date on Town Board Agenda Date: _____

Approved: Yes/No

If Approved, Permit Issued and Mailed to Applicant: _____

**RESOLUTION
#16**

Resolution No. of 2024, a resolution authorizing the Supervisor to sign a Saratoga County Trails Program grant award contract for supporting the restoration of a pedestrian boardwalk section of the trail route between Brookhaven and Park Lane Estates.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Planning Department has submitted a grant application to the Saratoga County Trails Grant Program for funding assistance to advance a project to repair and restore the 17-year-old pedestrian boardwalk section of the existing trail route that traverses wetlands on the south side of a steel bridge that expands the Dwaas Kill, and

WHEREAS, by Resolution No. 211 of 2024, the County Board of Supervisors awarded \$10,000 to the Town, on a 100% matching basis, and

WHEREAS, the Town Board supports the project and is supportive of the local match portion of this project; now, therefore, be it

RESOLVED, that the Supervisor is authorized to execute the attached Grant Funding Contract with the County of Saratoga.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Monday, October 28, 2024 12:37 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagnello; Teresa Brobston; Walter Smead; Kelly Miller
Subject: New Resolution Request #1554

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning
Your Name: Jennifer Viggiani / John Scavo
Your Email: jviggiani@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 11/04/2024 ✓
Board Meeting Date: 11/18/2024 ✓
Alternate Date: 11/18/2024
Budget Number: for capital improvements for Trails
Budget Description: Saratoga County Trails Grant Award
Amount: \$10,000

Brief Description: 2024 Saratoga County Trails Grant funding for \$10,000 has been awarded to the Town of Clifton Park to be applied toward the multi-use trail for pedestrians and bicyclists, specifically for reconstructing its 17-year-old wooden boardwalk that traverses wetlands on the south side of a steel bridge over the Dwaas Kill stream on existing town-owned park land/natural area. The existing trail route connects Brookhaven, Honey Hollow and neighborhoods to the north, to neighborhoods to the south, including Park Lane Estates and to Clifton Common to the east and the Vischer Ferry Road Multi-Use Trail, and other public places, schools and commercial areas in town.

Add Supporting Docs:

[218aa381919531cf_Clifton_Park_2024_Award_Letter.pdf](#)

[9c22776446ae5c7e_Town_of_Clifton_Park_Trails.pdf](#)

[3934c0fc2bd8e25b_Trail_Grant_Awarded_Resolution_211-2024_8.20.2024.pdf](#)

Additional Comments/Details: The Town has been working to renovate and restore existing trails throughout town over the past few years tapping into the County's trail grant funding to maintain what the town owns.

Agree to Terms: Agree

[unsubscribe](#)



DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

JASON KEMPER, DIRECTOR

518.884.4705

SARATOGACOUNTYNY.GOV

50 WEST HIGH ST, BALLSTON SPA, NY 12020

September 30, 2024

Supervisor Philip Barrett
Town of Clifton Park
Town Hall
1 Town Hall Plaza
Clifton Park, NY 12065

Re: 2024 Saratoga County trails grant award

Sent via email to: pbarrett@cliftonpark.org

Dear Supervisor Barrett,

On behalf of the Saratoga County Board of Supervisors, it is my pleasure to inform you that a Saratoga County trails grant has been awarded to the Town of Clifton Park in the amount of \$10,000.00 for the Trail Boardwalk Restoration: Brookhaven to Park Lane Estates project.

Attached please find a copy of the Saratoga County Board of Supervisor's resolution 211-2024 and a draft contract agreement between Saratoga County and your municipality. If this agreement meets your approval, please return a signed copy to jkemper@saratogacountyny.gov or mail to my attention to Saratoga County Department of Planning and Economic Development, 50 West High Street, Ballston Spa, NY 12020.

This grant program is a 100% matching grant. Matches can be provided by the municipality through in-kind donations or cash contributions. For In-kind donations and in order to provide a consistent, fair reimbursement procedure and a timely processing of payment we have worked with the County Auditor's to develop a list of required documentation to expedite the process. Please provide supporting documentation of all town contributed matches at the time of your request for the dispersal of grant monies.

Materials Used: copies of invoice(s), payment voucher(s) and cancelled payment check(s) for all material purchased to complete the project.

In-Kind Labor: a list of the name, position, hourly wage including fringe benefits, and total hours worked on the project for each employee. All in-kind labor information should be provided on municipal letter head and signed by the department head overseeing payroll.

September 30, 2024

Page 2 of 2

In-Kind Equipment: a list of the type of equipment used, hours used, and the equipment's hourly rental rate for each piece of equipment used on your project. The hourly rental rate will be determined by using the New York State Department of Transportation / Operations & Asset Management Division / Office of Transportation Maintenance – Equipment Rental Rate Schedule (attached). We realize this document is outdated; however, we will use this until a new one is released.

We have provided an Excel worksheet entitled "2024 Trail Grant Expenses worksheet" to assist you in documenting your expenses/donations.

Please note per stipulations in the grant application, if this grant is active for more than one year from the date of award, the County Department of Planning & Economic Development will request quarterly updates outlining the progress of this project.

Please contact this department with any questions you may have.

Sincerely,



Jason Kemper, Director

Attachments: BOS Resolution, Contract, 2017 NYSDOT Equipment Schedule, 2024 Expenses Worksheet

cc: John Scavo, jscavo@cliftonpark.org
Jennifer Viggiani, jviggiani@cliftonpark.org



OFFICE OF THE COUNTY ATTORNEY

GEORGE P. CONWAY, ESQ., COUNTY ATTORNEY

518.884.4770

SARATOGACOUNTYNY.GOV

40 MC MASTER ST, BALLSTON SPA, NY 12020

First Assistant Attorney
Ann Flower E. Stitt, Esq.
Assistant Attorneys
Petra Holden, Esq.
Laura M. Kruegler, Esq.

SERVICE BY EMAIL NOT ACCEPTED

MEMORANDUM

DATE: September 6, 2024

TO: Jason Kemper
Department of Planning & Economic Development

FROM: George Conway
County Attorney

SUBJECT: Town of Clifton Park

AKC

- For Your Signature & Return
- Per Resolution No. _____
- For Your Approval
- Per Our Conversation
- For Your Information
- For Your Files
- For Your Review
- For Appropriate Action
- Comments/Recommendations
- Other _____

MESSAGE/REMARKS: Attached please find one original of the above Agreement. If this agreement meets with your approval, please secure the signature of the Contractor. Return the documents **along with proper insurance documents, if required by contract**, to this office for further processing.

THIS AGREEMENT, made the _____ day of _____, 2024,

BY AND BETWEEN

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York, with offices at 40 McMaster Street, Ballston Spa, New York 12020 (COUNTY),

-and-

TOWN OF CLIFTON PARK, a municipal corporation duly organized under the laws of the State of New York with a principal office at 1 Town Hall Plaza, Clifton Park, NY 12065 (TOWN);

WITNESSETH:

WHEREAS, the Saratoga County Trails Grant Program was established to provide a matching fund grant program to assist municipalities in the construction of local trails; and

WHEREAS, pursuant to Resolution 211-2024, the Saratoga County Board of Supervisors awarded a Trails Grant Program grant to the TOWN in the amount of \$10,000 upon the condition that the TOWN contributes matching funds or in-kind services in at least the same amount towards the Trail Boardwalk Restoration: Brookhaven to Park Lane Estates to include a repair/restoration of the existing 17-year-old pedestrian boardwalk section of the existing trail route that traverses wetlands on the south side of a steel bridge that expands the Dwaas Kill. This trail connects with other local trails that connect residential neighborhoods with public parks, school areas, and commercial ventures in town.

NOW, THEREFORE, IT IS AGREED, by the parties as follows:

1. The TOWN include a repair/restoration of the existing 17-year-old pedestrian boardwalk section of the existing trail route that traverses wetlands on the south side of a steel bridge that expands the Dwaas Kill. This trail connects with other local trails that connect residential neighborhoods with public parks, school areas, and commercial ventures in town.
2. The TOWN shall provide matching funds or perform in kind services in the minimum amount of \$10,000 towards the cost of repair/restoration of the existing 17-year-old pedestrian boardwalk section of the existing trail route that traverses wetlands on the south side of a steel bridge that expands the Dwaas Kill.
3. The COUNTY will issue a check from the Trails Grant Program funds payable to the Town of Clifton Park in the amount of \$10,000 within 30 days of the receipt from the

TOWN of a properly executed Saratoga County voucher. The voucher must be supported by documentation acceptable to the Saratoga County Auditor documenting the TOWN's expenditure of matching funds equaling or exceeding \$10,000 in value towards the Trail Boardwalk Restoration: Brookhaven to Park Lane Estates to include a repair/restoration of the existing 17-year-old pedestrian boardwalk section of the existing trail route that traverses wetlands on the south side of a steel bridge that expands the Dwaas Kill. This trail connects with other local trails that connect residential neighborhoods with public parks, school areas, and commercial ventures in town.

IN WITNESS WHEREOF, the parties have hereunto set their hands hereinafter on the date set opposite their signatures.

APPROVED AS TO
FORM AND CONTENT:

COUNTY OF SARATOGA

By: _____
County Attorney

By: _____
Matthew Veitch, Vice-Chair
Board of Supervisors
Pursuant to Resolution: 211-2024

Date: _____

Town of Clifton Park

Date: _____

By: _____
Town Supervisor
Philip Barrett



BOARD OF SUPERVISORS

8/20/2024

RESOLUTION 211 – 2024

Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Kinowski, Madigan and M. Veitch

AWARDING 2024 TRAILS GRANTS

WHEREAS, the 2024 County Budget included a Trails Grant Program to give matching grants to local municipalities to fund trail development and construction projects; and

WHEREAS, the 2024 Trails Grant Program provides a pool of up to one hundred fifty thousand dollars (\$150,000) to fund trail feasibility studies, engineering work, and construction in local municipalities; and

WHEREAS, the Trails and Open Space Committee received fifteen (15) applications for funding totaling one hundred forty-eight thousand dollars (\$148,000), which the Committee recommended to be fully funded; and

WHEREAS, the Trails and Open Space Committee and the Law and Finance Committee approved fully funding all fifteen (15) applications submitted, at a cost of one hundred forty-eight thousand dollars (\$148,000) utilizing allotted 2024 Trails Grant funds; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors authorizes the payment under the 2024 Trails Grant Program of the sum of one hundred forty-eight thousand dollars (\$148,000) to the following municipalities for the purposes stated, upon condition that each municipality provide matching funds or services in-kind:

- 1. Town of Ballston:** The amount of ten thousand dollars (\$10,000) to be applied toward the Jenkins Park Trail Extension and Existing Trail Restoration to include the construction of 885 ft. of trail extension on the existing 2.5-mile trail network within the existing town-owned, 43-acre multi-use recreational park, and restoration of 2,450 l.f. of the existing trails with resurfacing and drainage repairs.
- 2. Town of Charlton:** The amount of ten thousand dollars (\$10,000) to be applied toward the LaRue Creek Covered Bridge Replacement to include replacement of a covered bridge that expands LaRue Creek and is part of the Saratoga County Snowmobile Trail Network. The bridge will be replaced with a 50 ft. x 8 ft. x 7 ft. covered bridge.
- 3. Town of Clifton Park:** The amount of ten thousand dollars (\$10,000) to be applied toward the Trail Boardwalk Restoration: Brookhaven to Park Lane Estates to include a repair/restoration of the existing 17-year-old pedestrian boardwalk section of the existing trail route that traverses wetlands on the south side of a steel bridge that expands the Dwaas Kill. This trail connects with other local trails that connect residential neighborhoods with public parks, school areas, and commercial ventures in town.

4. **Town of Corinth:** The amount of ten thousand dollars (\$10,000) to be applied toward the Trail Network/9N property to include funding for Phase I of the town's Master Plan of town-owned property to be utilized as a recreational park. Phase I will include the design, layout, and possibly material for 1.6 miles of planned trails in the park.
5. **Village of Corinth:** The amount of eight thousand dollars (\$8,000) to be applied toward the Upgrade Corinth Recreational Area Trails to include funds for a feasibility study and trail amenities, such as a new kiosk in the parking lot, benches along the trail, new trailhead markers, and new trail identification markers along the village's existing Upper Reservoir Trail Network.
6. **Town of Hadley:** The amount of ten thousand dollars (\$10,000) to be applied toward the Tennis Court/Basketball Course Refurbishing to refurbish existing tennis and basketball courts and replace some fencing surrounding the tennis courts in the town park.
7. **Town of Halfmoon:** The amount of ten thousand dollars (\$10,000) to be applied toward the Erie Canalway Trail Paving to pave a portion of the town's Mohawk Towpath Scenic Byway – or more specifically, 1,200 l.f. of existing stone dust trail from Whites Lane to the Crescent Boat Club.
8. **Town of Malta:** The amount of ten thousand dollars (\$10,000) to be applied toward the Malta Community Park Trail Restoration to refurbish a 0.62-mile nature trail of the 22.69-acre Malta Community Park with engineered wood fiber and replacing existing wayfinding signage with new signage.
9. **Town of Moreau:** The amount of ten thousand dollars (\$10,000) to be applied toward the Big Bend Trail Phase I Completion: Trail Amenities to include providing an accessible kayak launch into the Hudson River from the town's Phase I of the Big Bend Trail.
10. **Town of Northumberland:** The amount of ten thousand dollars (\$10,000) to be applied toward the Meadow in the Sky Trail – Hudson Point Crossing (Phase II) to include funding for the provision of over fifty (50) understory, native species of plants in between the oaks that will provide ecological benefits to the area. In 2023, Hudson Crossing Park completed Phase I of Meadow in the Sky Trail with a segment of "Allee of Oaks" of seven (7) different varieties of oak trees.
11. **Town of Saratoga:** The amount of ten thousand dollars (\$10,000) to be applied toward the townwide Restoration and Maintenance Project to include resurfacing of several trails, including trails connected to the Siege Trail, the Champlain Canal Trail, the town's Boat Launch Trail, and one more that connects to the Town of Stillwater with stone dust and fine rubble with emphasis on maintenance where trails are worn or washed out.
12. **City of Saratoga Springs:** The amount of ten thousand dollars (\$10,000) to be applied toward the Bog Meadow Brook Nature Trail Improvements to include the following: fix parking lot pot holes on both Route 29 and Meadowbrook Road parking lots, repair drainage issues in the Route 29 parking lot as well as Gilbert Road, perform maintenance on culverts and/or add new culverts between the Route 29 parking lot and the bridge over the Bog Meadow Brook, and replace or refurbish aging trail identification signs throughout the trail. The original improvements for the existing Trail Network date back to 1993, making them over thirty (30) years old.
13. **Village of South Glens Falls:** The amount of ten thousand dollars (\$10,000) to be applied toward the Betar Byway Public Restroom (Upper Trailhead) to include placing an Americans with Disabilities Act (ADA)-compliant portable toilet facility that connects to municipal water and sewer. The proposed restroom facility will be placed on the village's DPW lands in the upper section of the existing trail.

14. **Village of Stillwater:** The amount of ten thousand dollars (\$10,000) to be applied toward the Village of Stillwater Pedestrian Park to include construction of a Village Overlook Park on property neighboring the Stillwater Blockhouse. The project will include the creation of walkways, an expanded parking area, and a Hudson River Overlook constructed of Alaskan Cement Slab with stainless steel posts and cables.
15. **Town of Wilton:** The amount of ten thousand dollars (\$10,000) to be applied toward the Northern Pines Road Fishing Access Parking and Trail to include providing a parking lot and trail access to the Snook Kill off Northern Pines Road to provide fishing access to the Veterans Housing Community as well as to the general public. Funds will be used to provide grading of raw land and purchase of parking and trail construction materials.

; and be it further

RESOLVED, that the form and content of such an agreement shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

August 20, 2024 Regular Meeting

Motion to Adopt: Supervisor Madigan

Second: Supervisor Kinowski

AYES (210,712.50): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Angela Thompson (19014.5), Diana Edwards (819), Jean Raymond (1333), James D. Arnold (3525), Kevin Veitch (8004), Kevin Tollisen (25662), Cynthia Young (17130), Thomas Richardson (5163), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Ian Murray (5808), Michele Madigan (14245.5), Edward D. Kinowski (9022), David Ball (8208), John Lant (17361)

NOES (0):

ABSENT (24,796.50): C. Eric Butler (6500), Arthur M. Wright (1976), Sandra Winney (2075), Matthew E. Veitch (14245.5)