




TOWN OF CLIFTON PARK TOWN BOARD MEETING

June 02, 2025

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click

 **ONLINE BOARD MEETINGS**

- I. Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Business**
 - **Executive Session**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. Open Public Privilege**

NOTE:

Please check www.cliftonpark.org for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
June 2, 2025

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Highway	Authorize purchase of pneumatic plate compactor/tamper attachment for the Department's Bobcat E88 Excavator	D. Bull
2. Planning	Award a bid to Carver Construction, Inc. for construction of the Hubbs Road Multi-use Path	P. Barrett
3. Parks & Recreation	Authorize hirings, promotions and three (3) step correction adjustments of seasonal workers for the 2025 Summer season	L. Walowit & A. Reid
4. Parks & Recreation	Authorize Anna Giarraputo to serve alcohol at a gathering at Collins Park on Sunday, August 17, 2025, from 11:00am-5:00pm	L. Walowit & A. Reid



RESOLUTION

#1

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025, a resolution authorizing the purchase of a compactor attachment for the Highway Department's Bobcat E88 Excavator.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Dahn Bull, Superintendent of Highways, requested authorization to purchase excavating equipment for compaction of dig sites, and

WHEREAS, Bobcat of Schenectady, Burnt Hills, NY, has the PCF64 Plate Compactor attachment with hose kit and mounting cap, per the attached quote, at a total cost not to exceed \$7,655 for purchase under NYS Contract PC69396, and

WHEREAS, Mr. Bull has recommended the equipment be purchased from Bobcat of Schenectady., pursuant to the NYS Contract identified above; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Superintendent of Highways to purchase the PCF64 Plate Compactor attachment with hose kit and mounting cap from Bobcat of Schenectady, to be paid in a total amount not to exceed \$7,655 from DA-5130-229 (Highway – Machinery – Small Equipment).

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Monday, May 12, 2025 11:41 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #1802

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Highway Department

Your Name: Dahn Bull

Your Email: dbull@cliftonpark.org

Sponsor: D. Bull

Agenda Session Date: 05/19/2025 ✓

Board Meeting Date: 06/02/2025 ✓

Alternate Date: 06/16/2025

Budget Number: DA-5130-229

Budget Description: Small Equipment

Amount: \$7,654.58

Brief Description: Purchasing a pneumatic plate compactor/tamper attachment for the Bobcat E88 Excavator.

This attachment would be easily placed on the arm of the excavator and used for compaction of dig sites.

Total price is \$7,654.58 and would be purchased from Bobcat of Schenectady.

Three quotes attached.

Add Supporting Docs:

[d9f0ed9e6a66aaa6_20250512113147920-1.pdf](#)

[d78f7cb1232bb194_PCF64_Plate_Compactor.pdf](#)

Additional Comments/Details: None at this time.

Agree to Terms: Agree

[unsubscribe](#)



Bobcat of Schoenectady

Product Quotation
 Quotation Number: LR1139112
 Quote Sent Date: Apr 18, 2025
 Expiration Date: May 18, 2025
 PO # 7525-273

Your Bobcat Contact
Lizzie Richter
 Phone:
 Email: lizzie.richter@doosan.com

Your Customer Contact

Deliver to
TOWN OF CLIFTON PARK 292578

Bobcat Dealer
 Zac Plotts
Bobcat of Saratoga, LLC, Gansevoort,
 NY
 1279 ROUTE 9,
 GANSEVOORT, NY, 12831

Bill to
TOWN OF CLIFTON PARK 292578

Item Name	Item Number	Quantity	Price Each	Total
PCF64 Plate Compactor (PCF64)	7210256	1	5,990.32	5,990.32
PC Hose Kit, E60,E63,E80,E85 (BKHSKT)	7217836	1	313.88	313.88
Mounting Cap, E85 R-Series, E88	7307178	1	693.88	693.88
Total for PCF64 Plate Compactor (PCF64)				6,998.08

Quote Total - USD	6,998.08
Dealer P.D.I.	50.00
Tariff Surcharge	0.00
Freight Charges	0.00
Destination Charges	419.00
Dealer Assembly Charges	187.50
Quote Total - USD	7,654.58

Comment:

*Prices per the New York State Contract – PC69396 *

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc, P. O. Box 74007382, Chicago, IL 60674-7382

Customer acceptance:

Quotation Number:: LR1139112

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____

Addresses

Delivery Address _____

Billing Address (if different from ship to): _____

Tax Exempt: Y / N

Exempt in the State of: _____

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____



Product Quotation
 Quotation Number: **LR1139076**
 Quote Sent Date: **Apr 18, 2025**
 Expiration Date: **May 18, 2025**

Your Bobcat Contact
Lizzie Richter
 Phone:
 Email: lizzie.richter@doosan.com

Your Customer Contact

Deliver to
TOWN OF CLIFTON PARK BUILDING AND GROUNDS
 2 TOWN HALL PLAZA
 CLIFTON PARK, NY, 12065

Bobcat Dealer
 Billy Bolton
Bobcat of Schenectady, Burnt Hills, NY
 719 SARATOGA ROAD
 BURNT HILLS, NY, 12027

Bill to
TOWN OF CLIFTON PARK BUILDING AND GROUNDS
 2 TOWN HALL PLAZA
 CLIFTON PARK, NY, 12065

Item Name	Item Number	Quantity	Price Each	Total
PCF64 Plate Compactor (PCF64)	7210256	1	5,990.32	5,990.32
PC Hose Kit, E60,E63,E80,E85 (BKHSKT)	7217836	1	313.88	313.88
Mounting Cap, E85 R-Series, E88	7307178	1	693.88	693.88

Total for PCF64 Plate Compactor (PCF64) **6,998.08**

Quote Total - USD	6,998.08
Dealer P.D.I.	50.00
Tariff Surcharge	0.00
Freight Charges	0.00
Destination Charges	419.00
Dealer Assembly Charges	225.00
Quote Total - USD	7,692.08

Comment:

*Prices per the New York State Contract – PC69396

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc, P. O. Box 74007382, Chicago, IL 60674-7382

Customer acceptance:

Quotation Number.: LR1139076

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____

Addresses

Delivery Address _____

Billing Address (if different from ship to): _____

Tax Exempt: Y / N

Exempt in the State of: _____

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____



571 Route 212
 Saugerties, NY 12477
 Website: www.amontanoco.com
RobertL@AMontanoCo.com

Phone (845) 247-0206
 Fax (845) 246-1036
 Cell (845) 399-3613
Bob Leonard

Sales Quote

Contact: Town of Clifton Park Stan (518) 371-7310	Date: 04/30/2025

Equipment Description	
1 Epiroc HC 450	
1 BRKP MTG 04/BOB E85R	
1 BRKP MTG 4/FASTNER KIT	
1 HYD HOSE SET 3/4X96'' INCL(2) JC	
Notes:	TOTAL \$10,600
	Plus tax (if Applicable)

[Browse All Equipment](#)

Bobcat Plate Compactor - PCF64

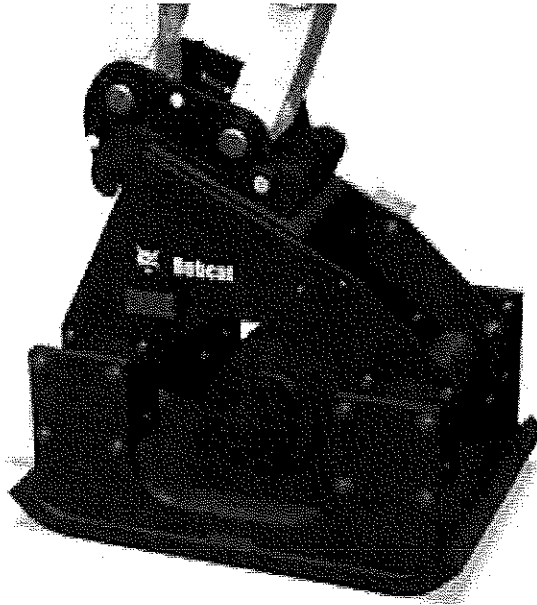


PLATE COMPACTOR - PCF64

The plate compactor allows you to compact in the trenches without leaving the comfort of the cab.

Mounted at the end of an excavator arm, the plate compactor attachment provides more powerful compaction force than a hand-operated compactor. As an attachment, the plate compactor reduces the need for a person working down in the trench, increasing jobsite safety and operator comfort.

The compact design of the plate enables compacting even in hard to reach areas like down in the trenches and on slopes. Shock mounts distribute vibration evenly while keeping the attachment level, increasing stability and improving compaction efficiency.

Bobcat also offers hand-operated plate compactors as a handy jobsite product that powerfully compacts granular soils, crushed aggregates, and hot mix asphalt in open jobsites of all sizes

Top Tasks

- Compact trenches, footings and slab areas
- Drive piles when building retaining walls and compacting spoil

Features

- **Compact Design:** Designed for maximum performance in compact working environments, the plate compactor provides powerful compacting force in an easy-to-use, compact attachment.
- **X-Change™ Attachment Mounting System:** Makes easy work of attaching and detaching the plate compactor. easy mounting means spending less time on attachment changes and more time on the job.
- **Flat-Top Mount:** Easily accommodates breaker caps to fit a variety of machines

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RESOLUTION

#2

PHILIP C. BARRETT
Supervisor

•

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

•

AGATHA REID
Councilwoman

•

ANTHONY F. MORELLI
Councilman

Resolution No. of 2025, a resolution awarding the construction contract for the Hubbs Road Multi-use Path project.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 23 of 2022, the Town Board authorized the Supervisor to execute the master grant contract for the project and appropriated funds to plan, design and construct the project, and

WHEREAS, by Resolution No. 286 of 2022, the Town Board retained MJ Engineering, Architecture, Landscape Architecture and Land Surveying, P.C. (MJ) for design and construction inspection services for the project, and

WHEREAS, by Resolution No. 75 of 2024, the Town Board approved the recommended Just Compensation amounts for the Right-of-Way acquisitions necessary for the completion of the project, and

WHEREAS, by Resolution No. 10 of 2025, the Town Board authorized a no-cost time extension amendment for the completion of the project, and

WHEREAS, on behalf of the Town Board, MJ published bid specifications and solicited sealed bids for the project pursuant to General Municipal Law §103, and

WHEREAS, after a bid opening on April 29, 2025, MJ performed a bid analysis and recommended that the construction contract be awarded to Carver Construction, Inc., as low bidder, at a cost not to exceed \$923,828; now, therefore be it

RESOLVED, that the Town Board accepts the recommendation of the project design engineer MJ Engineering, and hereby awards the construction contract for the Hubbs Road Multi-use Path project to Carver Construction, Inc., pursuant to General Municipal Law §103, at a cost not to exceed \$923,828 which represents a base low bid of \$335,174, \$249,247 for bid Alternative #1 and \$339,407 for bid Alternate #2; and be it further

RESOLVED, that the Comptroller is authorized to transfer funds based on the attached Schedule A, and to approve the budget for H-65-07629-200 (Capital Project – Hubbs Road – Multi-use Path); and be it further

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, May 22, 2025 10:05 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #1816

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning

Your Name: Jen Viggiani/John Scavo

Your Email: jviggiani@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 06/02/2025 ✓

Board Meeting Date: 06/02/2025 ✓

Alternate Date: 06/16/2025

Budget Number: H65-7629-135

Budget Description: construction contract for total bid from lowest bidder

Amount: \$923,828.00

Brief Description: Request authorization of Construction Contract award for the total bid to Carver Construction, Inc., the lowest qualified bidder for the construction of a new pathway along Hubbs Road to Main Street, from Dutch Meadow Drive to the intersection of MacElroy Road/Longkill Road/Main Street, and including crosswalks improvements to connect to the Long Kill Road sidewalks. The town conducted a public bidding process, with a public bid opening held on April 29, 2025. M.J. Engineering reviewed the five bids (5) and prepared a bid verification and award recommendation to the town on May 14, 2025. The Town concluded its right-of-way acquisition phase for the project in February 2025. The Town previously authorized a master grant contract award with NYS Department of Environmental Conservation for the 2019 Climate Smart Communities Grant by Resolution 23 of 2022 (Jan. 18, 2022) which includes funds from a NYS Department of Environmental Conservation grant through the 2019 Climate Smart Communities Program and the Environmental Protection Fund, and authorized a no-cost, state grant contract extension amendment (Jan. 21, 2025).

Add Supporting Docs:

[30d5926b9a1d8b34_DEC01-C01085GG-3350000_Hubbs_Road_Multi_Use_Path_Award_Recommendation.pdf](#)

Additional Comments/Details: Please let us know if you require any additional information.

Agree to Terms: Agree

[unsubscribe](#)

Resolution No. 23 of 2022, a resolution authorizing the Supervisor to sign a grant contract for a project to construct a multi-use path along Hubbs Road.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, the Town has been awarded grant funding for a multi-use trail along the south side of Hubbs Road, to connect the Dutch Meadows and Country Knolls neighborhoods with Jonesville, including pedestrian access and high visibility crossing signs under the NYS DEC Climate Smart Communities Program, in the amount of \$278,271, and

WHEREAS, the project will require a 50% local match, as well as first instance funding by the Town in the amount of \$556,542, and

WHEREAS, the project will provide pedestrian access to the hamlet of Jonesville from Dutch Meadows and Country Knolls neighborhoods, as well as pedestrian and non-motorized access to Hatlee, Main Street and MacElroy Roads, and connections to existing multi-use trail networks within the Town, and

WHEREAS, the Town Board supports the project and wishes to commit to local funding in order to proceed; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached master grant contract for the Hubbs Road Multi-use path; and be it further

RESOLVED, that the Town Board commits to funding in the first instance of up to \$556,542, to plan, design and construct the project, as well as the local match commitment of \$278,271.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

January 18, 2022

Teresa Brobston, Town Clerk

Resolution No. 286 of 2022, a resolution authorizing the Supervisor to sign an agreement for professional engineering services for the Hubbs Road Path Project, funded by the New York State Department of Environmental Conservation 2019 Climate Smart Communities Grant Program.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Resolution No. 23 of 2022, authorized the implementation and funding in the first instance of the project of \$556,542 to cover the cost of plan, design and construction of the project, as well as the local match commitment of \$278,271, and

WHEREAS, a request for qualifications was issued and responses returned by July 25, 2022, and

WHEREAS, a selection committee reviewed the responses, and selected MJ Engineering and Land Surveying based on their highest weighted score on the group's rubric; now, therefore, be it

RESOLVED, that the Town Supervisor is authorized to sign an agreement with MJ Engineering for design and construction inspection services for the Hubbs Road Path Project, in an amount not to exceed \$87,000, and be it further

RESOLVED, that the Town Board hereby authorizes the Comptroller to create Capital Projects account H65 (Hubbs Road Path Project – Capital Projects); and be it further

RESOLVED, that the Comptroller is authorized to transfer \$87,000 from A- 914 (Unassigned Fund Balance) to H65-7629-135 (Capital Project Hubbs Rd Path – Trails – Engineering).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

December 12, 2022

Teresa Brobston, Town Clerk

Resolution No. 75 of 2024, a resolution authorizing the Town Board to approve the Recommended Just Compensation amounts for the acquisition of properties necessary, for the completion of the Hubbs Road Multi-use Path Project, regarding the Right-of-Way Acquisition Phase.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town has received funding for the construction of the Hubbs Road Multi-use Path Project, and

WHEREAS, by Resolution No. 23 of 2022, the Town Board approved the Project and appropriated funds to plan, design and construct the Project, and

WHEREAS, the Town has retained Greenman-Pedersen, Inc, (GPI), to evaluate the land acquisition necessary for the construction of the Project, and to prepare appraisal reports on the interests in land required for the Project, and

WHEREAS, GPI has completed the analysis of the acquisitions required for the Project and has requested that determinations be made for Just Compensation for the owners of property where rights are to be acquired, and

WHEREAS, the Town Attorney recommends acceptance of the recommendations made by GPI; now, therefore, be it

RESOLVED, that the Town Board finds and determines that the Appraisal Reports on the properties listed in the attached Schedule A, are complete and support the requested values for the real property interests required for the Project, and be it further

RESOLVED, that the Town Board approves the Just Compensation amounts for the properties, listed in the attached Schedule A; and be it further

RESOLVED, that GPI is authorized to offer the amounts as Just Compensation to the property owners, as listed in the attached Schedule A.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

April 1, 2024

Teresa Brobston, Town Clerk

Resolution No. 10 of 2025, a resolution authorizing a no-cost time extension to the existing NYS DEC Climate Smart Communities Grant Contract for the Hubbs Road Trail Project.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town has an existing contract with NYSDEC authorized by Resolution No. 23 of 2022, for the construction of a multi-use path along Hubbs Road, that extends currently to March 14, 2025, and

WHEREAS, Resolution No. 286 of 2022, authorized the Supervisor to execute an agreement with MJ Engineering and Land Surveying for design and construction inspection services for the Hubbs Road Trail project, in an amount not to exceed \$87,000, and

WHEREAS, the Town Board wishes to authorize a grant contract amendment for a one-year, no-cost time extension for the Hubbs Road Trail Project until March 14, 2026; now, therefore, be it

RESOLVED, that the Town Board authorizes a no-cost time extension amendment for the completion of the Hubbs Road Trail Project.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

January 21, 2025

Stephanie Ranze, Town Clerk



May 14, 2025

John Scavo, Director of Planning
Town of Clifton Park
1 Town Hall Plaza
Clifton Park, New York 12065

**RE: Contract DEC01-C01085GG-3350000
Hubbs Road Multi-Use Path
Town of Clifton Park, Saratoga County
Bid Verification & Award Recommendation**

Mr. Scavo,

M.J. Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. (MJ) has reviewed the bids received on April 29, 2025, for the above-referenced contract. The bidder's information and the Engineer's Estimate have been compared and are summarized below.

Bidder	Base Bid (\$)	Add Alt 1 (\$)	Add Alt 2 (\$)	Total Bid (\$)
Carver Construction, Inc.	\$335,174.00	\$249,247.00	\$339,407.00	\$923,828.00
William J. Keller & Sons Construction Corp.	\$363,848.00	\$230,128.00	\$345,569.50	\$939,545.50
Peter Luizzi & Brothers Contracting, Inc.	\$426,150.00	\$278,525.00	\$434,960.00	\$1,139,635.00
Birdsall Excavation and Construction LLC	\$386,555.50	\$315,212.00	\$465,380.00	\$1,167,147.50
DelSignore Blacktop Paving, Inc.	\$483,564.95	\$323,265.40	\$408,698.96	\$1,215,529.31



MJ is recommending that Carver Construction, Inc. be awarded the contract as the lowest responsible bidder. The contractor is deemed responsible due to the following:

1. They have adequate expertise and experience.
2. They have no known criminal conduct in connection with government contracts.
3. They do not have any open OSHA violations regarding the personal safety of employees, government personnel or members of the public.
4. There is no record of willful non-compliance with prevailing wage laws.
5. They have no known significant labor law violations.
6. They have no known violations of the Workers Compensation Laws.
7. There is no record of criminal conduct involving violations of Environmental Conservation Law or other environmental statutes.
8. There is no record of failure to demonstrate good faith efforts to comply with Federal or State statutes and regulations regarding efforts to solicit and utilize Minority, Women, or Disadvantaged Business Enterprises on government contracts.
9. There is no record of failure to comply with State and federal equal opportunity statutes and regulations.
10. They have not submitted a bid which is so much lower than the estimate that it appears performance at that price is unlikely or impossible.



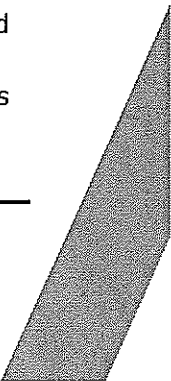
21 Corporate Drive
Clifton Park, NY 12065



518.371.0799
mj@mjteam.com
mjteam.com



Fishkill, NY
Levittown, NY
Picatiny, NJ
Melbourne, FL





11. There is not any other cause of so serious or compelling a nature that it raises questions about the present responsibility of a contractor/vendor.

The low bid contains individual item unit prices which are 25% or more over or under the engineer's estimate for individual item unit prices. Several factors may have influenced the discrepancy between the low bid and the engineer's estimate, including:

- Uncertainty of material costs and availability.
- Differing assumptions on level of difficulty of work that involves modification of an existing element.
- Assumptions were made for some items with no recent bid prices available.
- Low cost materials may already be available to the contractor at low or no cost, resulting in lower unit pricing.

The recommended low bid is balanced and complete. Based on our review, we hereby recommend awarding the Hubbs Road Multi-Use Path project to Carver Construction, Inc. in the amount of \$923,828.00 and that this project proceed with obtaining additional funding for construction prior to award.

Sincerely,

Megan E. Bacon

Megan E. Bacon, P.E.
Senior Project Engineer

Attachments:
Bid Verification

Add Alternate 1

ITEM	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	TOTAL PRICE
301.6	CLEARING AND GRUBBING	LS	1	\$ 3,000.00	\$ 3,000.00
302.0	UNCLASSIFIED EXCAVATION AND DISPOSAL	CY	50	\$ 50.00	\$ 2,500.00
303.0	EMBANKMENT IN PLACE	CY	80	\$ 50.00	\$ 4,000.00
303.0	SILEX GRANULAR FILL	TON	20	\$ 85.00	\$ 1,700.00
303.1	SHOULDER BACKUP MATERIAL	TON	20	\$ 85.00	\$ 1,700.00
305.00	TRENCH AND CULVERT EXCAVATION	CY	1	\$ 50.00	\$ 50.00
306.0	TEST PIT EXCAVATION	EACH	1	\$ 1,000.00	\$ 1,000.00
309.100	FIELD AND MUD - TEMPORARY	BY	2,117	\$ 3.00	\$ 6,351.00
309.110	CRACK DAM, PREFABRICATED - TEMPORARY	LF	121	\$ 20.00	\$ 2,420.00
309.200	ROLLED BODIUM CONTROL PRODUCT CLASS 1 TYPE INTERMEDIATE	SF	2,022	\$ 6.50	\$ 13,144.50
309.250	SEDIMENT FILER-TEMPORARY LF	LF	646	\$ 8.00	\$ 5,168.00
309.300	SUBBASE COURSE TYPE 2	CY	130	\$ 90.00	\$ 11,700.00
309.375	GAUDED STEEL END SECTIONS-PIPE 24" X 24" CORRUGATIONS) 18 INCH DIAMETER, 18 GAUGE	EACH	1	\$ 400.00	\$ 400.00
603.77	CONCRETE COLUMNS	LF	34	\$ 2,000.00	\$ 68,000.00
603.915	SMOOTH INTERIOR CORRUGATED POLYETHYLENE CULVERT AND STORMDRAIN 15 INCH DIAMETER	LF	285	\$ 5.00	\$ 1,425.00
604.000	TEMPORARY PLASTIC BARRIER FENCE	CY	88	\$ 85.00	\$ 7,480.00
604.000	CONCRETE SIDEWALKS AND DRIVEWAYS	TON	10	\$ 350.00	\$ 3,500.00
610.000	ASPHALT SIDEWALKS, DRIVEWAYS AND BICYCLE PATHS-AND VEGETATION CONTROL STRIPS	TON	10	\$ 350.00	\$ 3,500.00
610.140	TOPSOIL - LAWNS	CY	185	\$ 85.00	\$ 15,725.00
610.140	TURF ESTABLISHMENT - LAWNS	SF	1,489	\$ 5.00	\$ 7,445.00
610.160	WATERING VEGETATION	MSAL	84	\$ 10.00	\$ 840.00
610.160	BASIC WORK ZONE TRAFFIC CONTROL	LS	1	\$ -	\$ -
620.00	STONE FILLING (LIGHT)	CY	3	\$ 150.00	\$ 450.00
620.00	BEDDING MATERIAL TYPE 2	CY	1	\$ 200.00	\$ 200.00
621.0	CLEANING CLOSED DRAINAGE SYSTEMS	LF	50	\$ 45.00	\$ 2,250.00
621.0	CUTTING PAVEMENT	SF	100	\$ 20.00	\$ 2,000.00
642.1	TYPE A SIGN POSTS	EACH	1	\$ 300.00	\$ 300.00
642.2	RELOCATE SIGN PANEL SIGN PANEL ASSEMBLY SIZE (UNDER 35 SQUARE FEET)	EACH	1	\$ 100.00	\$ 100.00
660.00	DUCTILE IRON CEMENT LINED WATER PIPE, 6"	LF	1	\$ 200.00	\$ 200.00
661.00	HYDRANT	EACH	1	\$ 8,000.00	\$ 8,000.00
661.30	ADJUST EXISTING VALVE BOX ELEVATION	EACH	1	\$ 500.00	\$ 500.00
661.30	ADJUST EXISTING HYDRANT ELEVATION	EACH	1	\$ 7,000.00	\$ 7,000.00
661.40	REMOVE AND DISPOSAL OF EXISTING HYDRANT	EACH	1	\$ 2,000.00	\$ 2,000.00
661.40	REMOVE AND DISPOSAL OF EXISTING HYDRANT	PC	1	\$ 100.00	\$ 100.00
661.40	REMOVE AND DISPOSAL OF EXISTING HYDRANT	PC	1	\$ 100.00	\$ 100.00
691.000	MOBILIZATION	LS	1	\$ 4,000.00	\$ 4,000.00
					Sub-Total: \$189,747.00

Unit Price	Total Price
\$ 2,132.00	\$ 2,132.00
\$ 37.00	\$ 37.00
\$ 48.00	\$ 48.00
\$ 35.50	\$ 35.50
\$ 86.00	\$ 86.00
\$ 35.00	\$ 35.00
\$ 1,188.00	\$ 1,188.00
\$ 0.51	\$ 0.51
\$ 21.50	\$ 21.50
\$ 6.00	\$ 6.00
\$ 9.00	\$ 9.00
\$ 20.00	\$ 20.00
\$ 518.00	\$ 518.00
\$ 1,145.00	\$ 1,145.00
\$ 64.00	\$ 64.00
\$ 11.00	\$ 11.00
\$ 80.00	\$ 80.00
\$ 418.00	\$ 418.00
\$ 150.00	\$ 150.00
\$ 61.00	\$ 61.00
\$ 38,931.63	\$ 38,931.63
\$ 278.00	\$ 278.00
\$ 63.00	\$ 63.00
\$ 33.00	\$ 33.00
\$ 5.50	\$ 5.50
\$ 67.00	\$ 67.00
\$ 333.00	\$ 333.00
\$ 955.00	\$ 955.00
\$ 9,350.00	\$ 9,350.00
\$ 318.00	\$ 318.00
\$ 1,591.00	\$ 1,591.00
\$ 584.00	\$ 584.00
\$ 1.00	\$ 1.00
\$ 9,000.00	\$ 9,000.00
Sub-Total: \$ 249,247.00	

Unit Price	Total Price
\$ 1,150.00	\$ 1,150.00
\$ 51.00	\$ 51.00
\$ 34.36	\$ 34.36
\$ 63.38	\$ 63.38
\$ 112.00	\$ 112.00
\$ 81.15	\$ 81.15
\$ 2,250.00	\$ 2,250.00
\$ 1.00	\$ 1.00
\$ 1.00	\$ 1.00
\$ 30.00	\$ 30.00
\$ 8.00	\$ 8.00
\$ 8.00	\$ 8.00
\$ 134.00	\$ 134.00
\$ 300.00	\$ 300.00
\$ 50.00	\$ 50.00
\$ 5.00	\$ 5.00
\$ 89.00	\$ 89.00
\$ 40.00	\$ 40.00
\$ 100.00	\$ 100.00
\$ 1.00	\$ 1.00
\$ 1.00	\$ 1.00
\$ 50.00	\$ 50.00
\$ 34,112.00	\$ 34,112.00
\$ 250.00	\$ 250.00
\$ 385.00	\$ 385.00
\$ 26.23	\$ 26.23
\$ 3.85	\$ 3.85
\$ 551.25	\$ 551.25
\$ 288.71	\$ 288.71
\$ 783.83	\$ 783.83
\$ 6,548.00	\$ 6,548.00
\$ 877.46	\$ 877.46
\$ 1,578.00	\$ 1,578.00
\$ 88.00	\$ 88.00
\$ 1.00	\$ 1.00
\$ 8,335.14	\$ 8,335.14
Sub-Total: \$ 230,118.00	

Unit Price	Total Price
\$ 5,000.00	\$ 5,000.00
\$ 80.00	\$ 80.00
\$ 50.00	\$ 50.00
\$ 50.00	\$ 50.00
\$ 200.00	\$ 200.00
\$ 1,500.00	\$ 1,500.00
\$ 1.00	\$ 1.00
\$ 1.00	\$ 1.00
\$ 30.00	\$ 30.00
\$ 8.00	\$ 8.00
\$ 8.00	\$ 8.00
\$ 134.00	\$ 134.00
\$ 300.00	\$ 300.00
\$ 50.00	\$ 50.00
\$ 5.00	\$ 5.00
\$ 89.00	\$ 89.00
\$ 40.00	\$ 40.00
\$ 100.00	\$ 100.00
\$ 1.00	\$ 1.00
\$ 1.00	\$ 1.00
\$ 50.00	\$ 50.00
\$ 34,112.00	\$ 34,112.00
\$ 250.00	\$ 250.00
\$ 385.00	\$ 385.00
\$ 26.23	\$ 26.23
\$ 3.85	\$ 3.85
\$ 551.25	\$ 551.25
\$ 288.71	\$ 288.71
\$ 783.83	\$ 783.83
\$ 6,548.00	\$ 6,548.00
\$ 877.46	\$ 877.46
\$ 1,578.00	\$ 1,578.00
\$ 88.00	\$ 88.00
\$ 1.00	\$ 1.00
\$ 8,335.14	\$ 8,335.14
Sub-Total: \$ 278,833.00	

Unit Price	Total Price
\$ 15,000.00	\$ 15,000.00
\$ 40.00	\$ 40.00
\$ 30.00	\$ 30.00
\$ 65.00	\$ 65.00
\$ 75.00	\$ 75.00
\$ 1,500.00	\$ 1,500.00
\$ 1.00	\$ 1.00
\$ 1.00	\$ 1.00
\$ 30.00	\$ 30.00
\$ 8.00	\$ 8.00
\$ 8.00	\$ 8.00
\$ 134.00	\$ 134.00
\$ 300.00	\$ 300.00
\$ 50.00	\$ 50.00
\$ 5.00	\$ 5.00
\$ 89.00	\$ 89.00
\$ 40.00	\$ 40.00
\$ 100.00	\$ 100.00
\$ 1.00	\$ 1.00
\$ 1.00	\$ 1.00
\$ 50.00	\$ 50.00
\$ 34,112.00	\$ 34,112.00
\$ 250.00	\$ 250.00
\$ 385.00	\$ 385.00
\$ 26.23	\$ 26.23
\$ 3.85	\$ 3.85
\$ 551.25	\$ 551.25
\$ 288.71	\$ 288.71
\$ 783.83	\$ 783.83
\$ 6,548.00	\$ 6,548.00
\$ 877.46	\$ 877.46
\$ 1,578.00	\$ 1,578.00
\$ 88.00	\$ 88.00
\$ 1.00	\$ 1.00
\$ 8,335.14	\$ 8,335.14
Sub-Total: \$ 316,111.00	

Unit Price	Total Price
\$ 12,000.00	\$ 12,000.00
\$ 82.75	\$ 82.75
\$ 4,821.30	\$ 4,821.30
\$ 70.00	\$ 70.00
\$ 250.00	\$ 250.00
\$ 365.00	\$ 365.00
\$ 1,500.00	\$ 1,500.00
\$ 1.00	\$ 1.00
\$ 1.00	\$ 1.00
\$ 30.00	\$ 30.00
\$ 8.00	\$ 8.00
\$ 8.00	\$ 8.00
\$ 134.00	\$ 134.00
\$ 300.00	\$ 300.00
\$ 50.00	\$ 50.00
\$ 5.00	\$ 5.00
\$ 89.00	\$ 89.00
\$ 40.00	\$ 40.00
\$ 100.00	\$ 100.00
\$ 1.00	\$ 1.00
\$ 1.00	\$ 1.00
\$ 50.00	\$ 50.00
\$ 34,112.00	\$ 34,112.00
\$ 250.00	\$ 250.00
\$ 385.00	\$ 385.00
\$ 26.23	\$ 26.23
\$ 3.85	\$ 3.85
\$ 551.25	\$ 551.25
\$ 288.71	\$ 288.71
\$ 783.83	\$ 783.83
\$ 6,548.00	\$ 6,548.00
\$ 877.46	\$ 877.46
\$ 1,578.00	\$ 1,578.00
\$ 88.00	\$ 88.00
\$ 1.00	\$ 1.00
\$ 8,335.14	\$ 8,335.14
Sub-Total: \$ 312,855.00	

Add Alternate 2

ITEM	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	TOTAL PRICE
201.08	CLEANING AND GRUBBING	LS	1	\$ 2,000.00	\$ 2,000.00
203.02	UNCLASSIFIED EXCAVATION AND DISPOSAL	CY	240	\$ 60.00	\$ 14,400.00
203.03	EMBANKMENT IN PLACE	CY	280	\$ 60.00	\$ 16,800.00
203.07	SELECT GRANULAR FILL	CY	148	\$ 40.00	\$ 5,920.00
203.20(01)07	SHOULDER BACKUP MATERIAL	TON	10	\$ 10,188.50	\$ 101,885.00
206.02	TRENCH AND CURB CUT EXCAVATION	CY	332	\$ 80.00	\$ 26,560.00
206.05	TEST PIT EXCAVATION	EACH	3	\$ 1,525.00	\$ 4,575.00
207.00(01)	SEED AND MULCH - TEMPORARY	SY	1,328	\$ 2.00	\$ 2,656.00
208.17(03)	DRAINAGE STRUCTURE INLET PROTECTION, PREFABRICATED-TEMPORARY	LF	87	\$ 20.00	\$ 1,740.00
208.18(03)	ROLLED EROSION CONTROL PRODUCT, CLASS II TYPE I/INTERMEDIATE	SY	330	\$ 6.00	\$ 1,980.00
209.20(01)	SEDIMENT FILTER LOG-TEMPORARY, 24"	LF	738	\$ 9.50	\$ 7,011.00
404.13(01)	SUBBASE COURSE, TYPE 2	TON	100	\$ 90.00	\$ 9,000.00
404.13(02)	1.5 IN TOP COURSE ASPHALT, 20 SERIES CONTRACTOR	CY	4	\$ 750.00	\$ 3,000.00
601.00(01)	CONCRETE FOR STRUCTURES, PERFORMANCE	LF	38	\$ 225.00	\$ 8,550.00
601.00(02)	REINFORCED CONCRETE, 12 INCH DIAMETER	LF	38	\$ 60.00	\$ 2,280.00
604.07(01)	AGRICULTURE DRAINAGE STRUCTURES, SLOPING BASINS AND MANHOLES	EACH	1	\$ 2,000.00	\$ 2,000.00
604.07(02)	RECTANGULAR DRAINAGE STRUCTURE (TYPE A) FOR 8" VELOSEL FRAME	LF	24	\$ 90.00	\$ 2,160.00
607.07(00)09	TEMPORARY PLASTIC BARRIER FENCE	LF	68	\$ 5.00	\$ 340.00
608.01(01)	REMOVE AND RESET EXISTING FENCE	LF	45	\$ 300.00	\$ 13,500.00
608.01(02)	CONCRETE SIDEWALKS AND DRIVEWAYS	CY	47	\$ 850.00	\$ 39,950.00
608.02(02)	ASPHALT SIDEWALKS, DRIVEWAYS AND BICYCLE PATHS, AND VEGETATION CONTROL STRIPS	TON	15	\$ 250.00	\$ 3,750.00
609.10(00)03	CAST IRON EMBEDDED DEFLECTABLE WARNING UNITS	LF	10	\$ 450.00	\$ 4,500.00
609.14(01)	CAST-IN-PLACE CONCRETE CURB TYPE 1/2	LF	35	\$ 40.00	\$ 1,400.00
610.14(03)	TORSION - LAWNS	CY	100	\$ 82.00	\$ 8,200.00
610.16(02)	TRIF ETPALSHMENT - LAWNS	SY	890	\$ 5.00	\$ 4,450.00
610.19	WATERING VEGETATION	MGA	50	\$ 10.00	\$ 500.00
611.04.12	PLANTING - DECIDUOUS SHRUBS - AS SPECIFIED CONTAINER OR BOWGROWN	EACH	5	\$ 200.00	\$ 1,000.00
614.00(00)	REMOVE OVER 24 INCHES TO 36 INCHES DIAMETER BREATHTIGHT - STUMPS GRUBBED	EACH	1	\$ 5,000.00	\$ 5,000.00
615.01	MARK WORK ZONE TRAFFIC CONTROL	LS	1	\$ 700.00	\$ 700.00
615.02(01)	REMOVE PAVEMENT MARKING STRIPES, TRAFFIC PAINT	EACH	4	\$ 200.00	\$ 800.00
615.02(02)	REMOVE PAVEMENT MARKING STRIPES, TRAFFIC PAINT	LF	155	\$ 45.00	\$ 6,975.00
621.05	MAILBOXES	LF	30	\$ 200.00	\$ 6,000.00
621.05	CLEANING CLOSED DRAINAGE SYSTEMS	LF	10	\$ 25.00	\$ 250.00
622.50(00)08	CUTTING PAVEMENT	LF	30	\$ 200.00	\$ 6,000.00
645.51(01)	GROUND-MOUNTED SIGN PANELS LESS THAN OR EQUAL TO 31 LF WITH 2.5 MILES	EACH	1	\$ 750.00	\$ 750.00
645.51(02)	RETROREFLECTIVE SIGN FOOT STRIP	EACH	7	\$ 300.00	\$ 2,100.00
645.51(03)	TYPE A SIGN POSTS	EACH	3	\$ 1,000.00	\$ 3,000.00
645.51(04)	REMOVE COMMERCIAL SIGN	EACH	5	\$ 300.00	\$ 1,500.00
647.01	REMOVE SIGN PANEL, SIGN PANEL ASSEMBLY SIZE (UNLESS OTHERWISE SPECIFIED)	EACH	2	\$ 150.00	\$ 300.00
647.02	REMOVE AND DISPOSE SIGNS, GROUND MOUNTED TYPE A SIGN SUPPORTS AND FOUNDATIONS - SIZE (UNLESS OTHERWISE SPECIFIED)	EACH	3	\$ 1,800.00	\$ 5,400.00
651.11(01)	VELOSEL FRAME AND RETICULINE GRATE 3	EACH	2	\$ 500.00	\$ 1,000.00
683.24	ADJUST EXISTING PAVEMENT ELEVATION	EACH	2	\$ 2,500.00	\$ 5,000.00
685.11	WHITE EPOXY REFLECTORIZED PAVEMENT STRIPES - 20 MILS	LF	1,700	\$ 5.00	\$ 8,500.00
690.00(01)	FIELD CHANGE PAVEMENT	DC	14,000	\$ 1.00	\$ 14,000.00
690.00(02)	MOBILIZATION	LS	1	\$ 12,000.00	\$ 12,000.00

Sub-Total	299,733.00
Chrysler	\$ 339,407.00
Wm. J. Keller	\$ 345,959.50
Lulizi	\$ 434,860.00
Bridgell	\$ 463,390.00
Dallimore	\$ 408,638.50

SCHEDULE A

H65 - Capital Project Hubbs Road Trail

Revenues

H65-04090	Federal Income	\$ 257,401
H65-05031	Interfund Revenue	\$ 666,427
Total Revenues		<u>\$ 923,828</u>

Expenditures

H65-07629-00200	Trails Equipment	
	Base bid	\$ 335,174
	Alternative #1	\$ 249,247
	Alternative #2	\$ 339,407
		<u>\$ 923,828</u>

A - General Fund

From Unassigned Fund Balance - A-00914		<u>\$ 666,427</u>
A-08150-00015	Interfund Transfer	<u>\$ 666,427</u>



RESOLUTION

#3

PHILIP C. BARRETT
Supervisor

•

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

•

AGATHA REID
Councilwoman

•

ANTHONY F. MORELLI
Councilman

Resolution No. ____ of 2025, a resolution authorizing the hirings, promotions and step correction adjustments of seasonal employees for the 2025 Summer season.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, openings exist for seasonal employees, and

WHEREAS, Director of Parks & Recreation, Mike Woerner, recommends the hirings and promotions outlined in the attached Schedule A, and

WHEREAS, Mr. Woerner wishes to make step adjustments for three (3) counselors, also outlined in the attached Schedule A, that were originally approved in Resolution No. 80 of 2025; now, therefore, be it

RESOLVED that the Town Board authorizes the 2025 seasonal hirings, promotions and step correction adjustments as outlined in the attached Schedule A, to be paid as stated, effective immediately.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, May 27, 2025 1:26 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Employee Resolution Request #1818

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Parks & Rec
Your Name: mike woerner
Your Email: mwoerner@cliftonpark.org
Sponsor: lynda Wolowit, agatha Reid
Agenda Session Date: 06/02/2025 ✓
Board Meeting Date: 06/02/2025 ✓
Alternate Date: 06/02/2025
Budget Number: see attached sheets
Budget Description: see attached sheets
Amount: see attached
Brief Description: promote guards to head lifeguards

hire 2 new golf course workers

promote adventure challenge staff member to head instructor for last week of season as head instructor is off

Add Supporting Docs:

[4e1c4b5e11572ced_2025_Lifeguard_to_head_lifeguard_Promotions_golf_course_hires_and_Adv_Challenge_promotions.pdf](#)

Additional Comments/Details: see attached

Agree to Terms: Agree

[unsubscribe](#)

SCHEDULE A

2025 Lifeguard to head lifeguard Promotions:

Barney Road: 7150-E4690 retro to 5/25/25

Matthew Upton step 4 \$16.30- \$17.00

Ella Van Heusen Step \$16.55 \$17.25

Locust Lane: 7152-E4690

Erin Fariello step 3 \$16.05 \$16.75

Country Knolls: 7151-E4690 retro to 5/25/25

Dan Killian step 4 \$16.30 \$17.00

Delaney Michels step 4 \$16.30 \$17.00

Lucas Durden step 4 \$16.30 \$17.00

2025 Adventure Challenge Promotion: A-7621-E2350

Promote **Jake Paniccia**, step 5- **\$19/hour**, to lead Instructor at Adventure challenge for week of **8/11-8/15**, payrate for that week will be **\$29.75/hr.**

2025 Barney Road Golf Course Hires: A-07190-E7195

Hire: Keegan Linn - Step 1- Rate \$15.50

Linda Balenski- Step 1- Rate \$15.50

2025 Okte Hires-A-7310-E4500

Sierra Traver-Muller - Step 1- Rate \$15.50

Will Chambers – Step 1 -Rate \$15.50

Corrections for Camp counselors incorrectly reported on last resolution:

Full Day - Ryan Gersey -Step 2 – \$15.50 [was originally listed as step 3]

Full Day -Isabella Cady -Step 5 - \$16.25 [originally listed as step 6]

Jonesville- Zachary Casso -Step 5 – \$16.25 [originally listed as step 6]



RESOLUTION

#4

PHILIP C. BARRETT
Supervisor

•

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

•

AGATHA REID
Councilwoman

•

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025, a resolution authorizing Anna Giarraputo to serve alcoholic beverages at a gathering to be held at Collins Park on August 17, 2025.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Anna Giarraputo is hosting a gathering at Collins Park and has requested permission to serve alcohol in the form of beer and wine at the event, and

WHEREAS, Anna Giarraputo has submitted a permit application for use of Town facilities at Collins Park on August 17, 2025 from 11:00am-5:00pm; now, therefore, be it

RESOLVED, that Anna Giarraputo, Clifton Park, is hereby authorized to serve beer and wine at a gathering to be held at Collins Park on August 17, 2025 from 11:00am-5:00pm.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, May 27, 2025 1:28 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #1819

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Parks & Rec
Your Name: mike woerner
Your Email: mwoerner@cliftonpark.org
Sponsor: lynda Wolowit, agatha Reid
Agenda Session Date: 06/02/2025 ✓
Board Meeting Date: 06/02/2025 ✓
Alternate Date: 06/02/2025
Budget Number: N/A
Budget Description: N/A
Amount: N/A
Brief Description: alcohol permit request
Add Supporting Docs:
[a252e0212408818d_Giarraputo_alcohol_use_permit.pdf](#)

Additional Comments/Details: see attached
Agree to Terms: Agree

[unsubscribe](#)



Town of Clifton Park

Office of Parks and Recreation

One Town Hall Plaza, Clifton Park, New York 12065 | (518) 371-6667 | Fax: (518) 545-4284

Mike Woerner, Director

2025 OUTDOOR FACILITY PERMIT APPLICATION

General Information

Name of Organization: _____ Today's Date: 5/13/2025

Contact Person: Anna Giarraputo

Address: Clifton Park NY 12065

Phone: _____ (work) _____

Email: _____

Facility Requested:

Town of Clifton Park Facility Rentals		
Collins Park Field _____	Veterans Park Softball Field 1 _____	Clifton Common _____
Collins Park Pavilion <u>X</u>	Veterans Park Softball Field 2 _____	Clifton Common Soccer Field # _____
Locust Lane Pool Tent _____	Veterans Park Pavilion _____	Other: _____

Date Requested: Aug 17th Time: 11am to 5pm # of Participants: 50

Permit is governed by the following conditions:

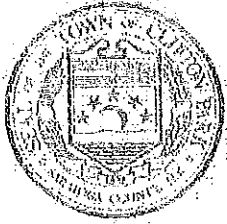
1. Permits valid for date(s), restricted to facility, and number of participants as indicated on permit.
2. Area and facility must be left clean. Any damage incurred is the responsibility of the permit holder.
3. Town of Clifton Park park rules (see attached) shall be adhered to. Immediate termination of the event and removal from the premises may occur by an authorized representative of the Town if in violation of these rules and regulations.
4. Obnoxious behavior or excessive noise will not be permitted.
5. Permit holder must retain permit and make available upon request by park or police official.
6. Open containers of alcoholic beverages are prohibited in all parks, unless a permit has been issued which allows for the consumption of alcoholic beverages on the premises for which the permit has been issued. Such permits are authorized solely by the Town Board via resolution. A separate "Special Alcohol Use Permit Request" form must be submitted with this form.
7. Permits are available through Clifton Park Office of Parks and Recreation and must be posted at the facility rental site.
8. Permit holder may be required to obtain and show proof of insurance naming Town of Clifton Park as an "Additional Insured".

I have read the Town of Clifton Park rules and the above special conditions and agree to abide by them. I understand there is a no refund policy on this rental. The town will work with me on rescheduling, when possible, if needed.

Anna Giarraputo (NAME) agrees to indemnify and hold the Town, it's officers, employees, representatives and/or agents harmless with respect to any and all claims, causes of action, suits, proceedings, damages, liabilities, losses, costs and expenses, including third party claims or actions and attorneys' fees, in connection with loss of life, personal injury and/or any loss of life, personal injury and/or property damage which may arise from and as a result of the negligent acts or omissions of Anna Giarraputo (NAME) or others associated in some way therewith, during or arising out of the use of any park facility located in the Town of Clifton Park, County of Saratoga, State of New York on 5/13 (DATE).

Signed: Anna Giarraputo Applicant for Permit Approved: Diane Frasin Parks & Recreation Office

Date: 5/13/25



Town of Clifton Park

Office of Parks and Recreation

One Town Hall Plaza, Clifton Park, New York 12065 | (518) 371-6667 | Fax: (518) 545-4284

Mike Woerner, Director

2025 SPECIAL ALCOHOL USE PERMIT REQUEST

(Please attach to Facility Permit Application)

Name of Organization: _____

Contact Person: Anna Giacobuto

Address: _____

Phone: _____

Email: _____

Location, Date and Time of Event: Collins Park Pavilion Aug 17th 2025 11am

Alcohol Permit is governed by the additional conditions: *(please see initial conditions listed on the Facility Permit Application)*

1. The permit is not transferable.
2. Permit is valid for specified date and time of event only.
3. Only beer and wine are allowed in Town parks or facilities. Glass beverage containers are not permitted.
4. Permit holder only is allowed to bring alcoholic beverages into the park and is responsible for the conduct of all group members.
5. Permit holder must retain permit and make available upon request by proper park official or security officer.
6. Permit holder will be responsible for assuring ALL MEMBERS of his/her party that consume alcohol are of legal age to drink alcoholic beverages according to New York State law.
7. Alcoholic beverages are not permitted in parking lots or children's play areas.
8. The sale of alcoholic beverages in Town parks or facilities is strictly prohibited.
9. Alcoholic beverages are not to be consumed by team members during athletic team competition.
10. You must be at least 21 years of age to purchase an alcohol permit.
11. Permit Request must be submitted at least 30 days prior to rental date.

\$25 non-refundable fee must accompany special permit request

I have read the Town of Clifton Park rules and the above special conditions and agree to abide by them.

Signed: Anna Giacobuto Date: 5/13/2025

For Office Use Only

Date on Town Board Agenda: _____

If Approved, Permit Issued and Mailed to Applicant: _____

