



TOWN OF CLIFTON PARK TOWN BOARD MEETING

December 15, 2025

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click

 [ONLINE BOARD MEETINGS](#)

I. Call to Order/7:00 P. M. – Wood Room, Town Hall

II. Pledge to Flag

III. Roll Call

IV. Approval of Town Board Minutes

V. Communications/Announcements

VI. Business

- **Public Hearing- 7:02pm: Proposed amendments to Town Code Chapter 93- Boarding and Breeding of Livestock**
- **Public Hearing- 7:05pm: Proposed removal of five (5) parcels from Clifton Park Sewer District – Plank & Maxwell Subdivision**
- **Presentation: Keys to the Town to Councilwoman Lynda Walowit and Deputy Supervisor Anthony Morelli**
- **Resolutions for Consideration**
- **Other Business- Executive Session**

VII. Open Public Privilege

NOTE:

Please check www.cliftonpark.org for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VIII. Adjournment

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING TO CONSIDER A LOCAL LAW
ESTABLISHING AMENDMENTS TO TOWN CODE CHAPTER 93 – ANIMALS, RELATING
TO REGULATION OF BOARDING AND BREEDING LIVESTOCK

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on December 15, 2025 at 7:02 p.m. in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York whereas, the Town Board wishes to address and amend Chapter 93 - Animals, relating to regulation of boarding and breeding livestock.

Copies of the proposed local law are posted on our website cliftonparkny.gov and are also available for review in the Town Clerk's office during normal business hours.

Stephanie Ranze, Town Clerk

Article III

Boarding and breeding of livestock

93-10 Definition of livestock

Any animal generally kept on an agricultural or farm facility, including but not limited to, horses, cattle, swine, goats, sheep, poultry, camelids, and rabbits.

93-11 Definition of breeding of livestock

The raising of livestock for commercial sale as a consistent enterprise. The raising of livestock for use on within the agricultural or farm facility, or for occasional sale, shall not constitute the breeding of livestock.

93-12 Housing standards for boarding and breeding of livestock

- A. All animals shall be kept in clean and sanitary premises, structures, stables, coops, or other shelters so as to maintain a healthy environment for the animal.
- B. The ambient temperature for each animal shall be compatible with the health and well-being of each animal.
- C. Hooved animals shall be provided with adequate hoof care.
- D. All animals shall be provided with veterinarian care as is necessary.
- E. All animals shall be provided shelter as necessary to protect the animals from extreme elements.

§93-13 Feeding and watering of animals.

- A. All animals shall be provided with wholesome and palatable food which is free from contamination, and which is of nutritional value sufficient to maintain each animal in good health. All animals are to be provided with sufficient food to promote a healthy lifestyle, in consultation with the animal's owner. Feeding instructions prescribed by a veterinarian shall be followed.
- B. All animals shall be provided with regular access to clean, fresh water supplied in a sanitary manner.

§93-14 Recordkeeping and protocols

- A. Every facility shall create and maintain a record for each animal in their custody, including unique identifiers; the name, address, and telephone number of the person owning the animal or surrendering the animal; the date of intake and departure of the animal; and basic descriptors such as species, age, gender, physical description.

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING REGARDING
REMOVAL OF PARCELS FROM CLIFTON PARK SEWER DISTRICT
PLANK AND MAXWELL SUBDIVISION

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on Monday, December 15, 2025, at 7:05 PM in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York, to discuss the proposed removal of parcels from Clifton Park Sewer District Plank and Maxwell subdivision.

The map of the proposed five parcels is posted on our website cliftonparkny.gov and is also available for review in the Town Clerk's office during normal business hours.

Stephanie Ranze, Town Clerk

N.Y. Town Law Section 196 Modification of plans for sewer, wastewater disposal, drainage, water or water quality treatment districts

1. When the town board shall have established a sewer, wastewater disposal, drainage, water or water quality treatment district and adopted a plan of sewerage, wastewater disposal, drainage, water or water quality treatment system for such district, such plan shall not be modified by the board, nor by any officer of the town, except after public notice given by publication in the official paper of intention to modify the same, which notice shall specify the particulars in which it is proposed to modify it, and a time and place when the board will consider any objections which may be made thereto, which time shall not be less than ten nor more than twenty days after the first publication of said notice. When any change shall be made in the plan proposed and once adopted, a revised or additional map and profile shall be made showing the change, and all such maps and profiles shall be carefully preserved in the office of the town clerk and open to inspection by all persons interested.

2. In the case of water quality treatment districts, amendments or modifications of plans must have the written approval of the department of health prior to adoption. At the request of an owner of a parcel of property within the town, if the private well water on such property is contaminated, a water quality treatment district plan may be amended, from time to time, to include said parcel of property. If an owner of a parcel of property within the town requests exclusion from the district, such request shall be granted without the state department of health approval. The removal of a parcel of property from a district shall in no way affect the owner's liability for charges which have accrued against the owner's property, prior to said exclusion, for the procurement, installation, modification, replacement and removal of a water quality treatment unit or device or for expenses of operation and maintenance including monitoring, testing, regenerating and treating. Should a public or private

water system, supplier or authority commence supplying water to any parcel of property within a water quality treatment district, such parcel of property shall no longer be considered part of the water quality treatment district, and all services to such parcels shall be terminated. Termination of services shall include; the removal of all water quality treatment units or devices and a charge for the cost of doing so to the benefited property, except when such unit or device was acquired and owned by the property owner or when the district determines that such unit or device is obsolete and no longer useful for any district purpose.

Location:

https://newyork.public.law/laws/n.y._town_law_section_196

Original Source: Section 196 — Modification of plans for sewer, wastewater disposal, drainage, water or water quality treatment districts, <https://www.nysenate.gov/legislation/laws/TWN/196> (last accessed Nov. 22, 2025).

Resolutions for Consideration
Clifton Park Town Board Meeting
December 15, 2025

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Town Board	Authorize year-end Budget transfers	P. Barrett
2. Town Board	Adopt Local Law No. ___ of 2025, relating to regulation of boarding and breeding of livestock	A.Reid
3. Town Board	Authorize the removal of five (5) Town parcels from Clifton Park Sewer District #1	P. Barrett
4. Town Board	Authorize Center for Security to install security upgrades at multiple Town locations	A.Morelli
5. Town Board	Adopt Local Law No. ___ of 2025, relating to amendments to Town Code Chapter 194, Vehicles and Traffic, regarding stopping and standing in fire lanes	L. Walowit
6. Town Board	Authorize a name change for the three (3) Town parcels at the intersection of Grooms Road and Sugar Hill Road	A.Morelli
7. Town Board	Authorize the Supervisor to execute a contract for the purchase and sale of 32.31 acres of vacant land	P. Barrett
8. Town Board	Authorize support for the changes to Real Property Law §467 relating to real property tax exemptions for persons over 65 years old	P. Barrett
9. Town Board	Schedule a Public Hearing on Tuesday, January 20, 2026 at 7:05pm, regarding proposed town code amendments to Chapter 92, Dogs	P. Barrett
10. Building & Grounds	Authorize a four (4) year agreement for the rental of thirty (30) portable toilets for use throughout Town	P. Barrett

11. Buildings & Grounds	Authorize purchase of 2026 Chrysler Voyager LX Minivan from state contract for use by the Senior Van Shuttle Service	P. Barrett
12. Buildings & Grounds	Authorize the Supervisor to execute an agreement for Engineering Services for the Burning Bush Clubhouse Roof Replacement Project	P. Barrett
13. Buildings & Grounds	Authorize acceptance of the quote from AFSCO Fence Supply Co., Inc., for installation of chain link fencing inside the pickleball courts at Veterans Park	A. Morelli
14. Buildings & Grounds	Authorize HMA Contracting Corp. to resurface the basketball courts at the Clifton Common	P. Barrett
15. Buildings & Grounds	Authorize Northeast Commercial Interiors to replace carpet in the Burning Bush Clubhouse, under NJPA contract	P. Barrett
16. Planning	Authorize designation of a Deputy Town Historian and appoint current Historic Preservation Commission member Sue Thompson to this new position	A. Morelli & A. Reid
17. Sewer	Authorize the purchase of two (2) metal carports for the department	P. Barrett
18. Sewer	Authorize the hiring of a Laborer for the department	P. Barrett



RESOLUTION

#1

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025, a resolution authorizing budget transfers for calendar year 2025, as specified in Schedules A and A-1.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Comptroller has recommended that certain budget adjustments contained in Schedules A and A-1 be made to address the needs of all funds, as well as other miscellaneous expenditures as set forth in the attached Schedules; now, therefore be it

RESOLVED, that the budget transfers specified in the attached Schedules A and A-1 be adopted per the Comptroller's recommendations.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, November 18, 2025 9:02 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2378

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Comptroller
Your Name: Mark Heggen
Your Email: mheggen@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 12/01/2025 ✓
Board Meeting Date: 12/15/2025 ✓
Alternate Date: 12/15/2025
Budget Number: N/A
Budget Description: N/A
Amount: N/A
Brief Description: Adopt budget changes for the year through November 2025

Add Supporting Docs:
Additional Comments/Details: Worksheets to be provided.
Agree to Terms: Agree

[unsubscribe](#)

Schedule A

Town of Clifton Park
2024 Budget Changes
General Fund

Account	Description	Expenditures		Revenues	
		Increase	Decrease	Increase	Decrease
A-01010-00015	Legislative Board - Other Contractual	68,000.00			
A-01110-00002	Municipal Court - Telephone	500.00			
A-01110-00006	Municipal Court - Office Supplies	250.00			
A-01110-00009	Municipal Court - Leases & Rentals	500.00			
A-01110-E1110	Municipal Court - Part-time Justice Clerk		18,000.00		
A-01130-00004	Traffic Parking Violations Agency - Computer	7,500.00			
A-01315-00004	Comptroller - Computer	1,000.00			
A-01420-00025	Legal Office - Other Legal fees	46,000.00			
A-01450-E4000	Elections - Part-time Employee	50.00			
A-01620-00004	Town Hall Operations - Computer	15,000.00			
A-01620-00005	Town Hall Operations - Utilites	10,000.00			
A-01620-00010	Town Hall Operations - Postage	1,500.00			
A-01620-00200	Town Hall Operations - Equipment		30,000.00		
A-01620-E0976	Town Hall Operations - P Lamboy		18,000.00		
A-01620-E4000	Town Hall Operations - Part time Employee		4,000.00		
A-01621-00005	Public Safety Bldg - Utilities	1,200.00			
A-01621-00024	Public Safety Bldg - Gen Maint		4,000.00		
A-01622-00002	County Sheriff Office - Telephone	1,200.00			
A-03120-00001	Law Enforcement - Travel & Conferences	105.00			
A-03120-00028	Law Enforcement - Uniforms & Safety Equip	800.00			
A-03120-E4010	Law Enforcement - Part time Security Officers	20,000.00			
A-03120-E4030	Law Enforcemetn - Part time Court Officers		20,000.00		
A-03510-00007	Animal Control - Dues & Subscriptions	20.00			
A-03510-00015	Animal Control - Other Contractual	400.00			
A-03510-00200	Animal Control - Equipment		420.00		
A-05010-00023	Highway Admin - Cleaning Expense	800.00			
A-05010-00001	Highway Admin - Travel & Conf		800.00		
A-05132-00004	Garage Highway - Computer	1,000.00			
A-05132-00005	Garage Highway - Utilities		1,000.00		
A-05132-00011	Garage Highway - Water	100.00			
A-05132-00012	Garage Highway - Fuel	3,600.00			
A-05132-00024	Garage Highway - General Maintenance		6,000.00		
A-06510-00015	Veteran's Serv - Other Contractual	5,720.00			
A-02725	Banner Income			5,900.00	
A-06772-00022	Senior Support - Vehicle Expense	4,800.00			
A-06773-00003	TCP Senior Center - Copier	125.00			
A-06773-00004	TCP Senior Center - Computer	8,000.00			
A-06773-00077	TCP Senior Center - Trips & Tours	14,000.00			
A-02031	Trips & Tour Revenue - TCP Senior Center			15,000.00	
A-06773-00200	TCP Senior Center - Equipment	100.00			
A-07021-00045	Parks & Rec Admin - Other Program Expense	3,500.00			
A-07024-00024	Veteran's Park - General Maintenance		200.00		
A-07024-00200	Veteran's Park - Equipment	200.00			
A-07110-00004	Bldg & Grds - Computer	1,000.00			
A-07110-00009	Bldg & Grds - Leases & Rentals	120.00			
A-07110-00028	Bldg & Grds - Uniforms & Safety Equipment	2,000.00			
A-07110-00138	Bldg & Grds - Salt Road	20,000.00			
A-07112-00005	Clifton Common - Utilities	25,000.00			
A-07112-00015	Clifton Common - Other Contractual	300.00			
A-02720	Veteran's Walkway Donations			300.00	
A-07112-00024	Clifton Common - General Maintenance		10,000.00		
A-07112-00090	Clifton Common - Tree Replacement		2,000.00		
A-07113-00200	Collins Park - Equipment		2,200.00		
A-07150-00002	Barney Road Pool - Telephone	1,000.00			

Schedule A

Town of Clifton Park
2024 Budget Changes
General Fund

Account	Description	Expenditures		Revenues	
		Increase	Decrease	Increase	Decrease
A-07150-00001	Barney Road Pool - Travel & Conf		800.00		
A-07150-00005	Barney Road Pool - Utilities	2,500.00			
A-07150-00011	Barney Road Pool - Water	1,500.00			
A-07150-00045	Barney Road Pool - Other Program Expense	8,750.00			
A-07150-E4650	Barney Road Pool - Pool Operations	6,555.00			
A-07150-E4680	Barney Road Pool - Pool Manager		8,051.00		
A-07150-E4690	Barney Road Pool - Pool Lifeguards	7,581.00			
A-07151-00005	Country Knolls Pool - Utilities	3,000.00			
A-07151-00045	Country Knolls Pool - Other Program Expense	7,336.00			
A-07151-00200	Country Knolls Pool - Equipment		6,000.00		
A-07151-E4650	Country Knolls Pool - Pool Operations	6,555.00			
A-07151-E4680	Country Knolls Pool - Pool Manager		846.00		
A-07151-E4690	Country Knolls Pool - Pool Lifeguards	7,622.00			
A-07152-00005	Locust Lane Pool - Utilities	2,200.00			
A-07152-00045	Locust Lane Pool - Other Program Expense	2,100.00			
A-07152-00200	Locust Lane Pool - Equipment		10,000.00		
A-07152-E4650	Locust Lane Pool - Pool Operations	6,590.00			
A-07152-E4680	Locust Lane Pool - Pool Manager		7,130.00		
A-07152-E4690	Locust Lane Pool - Pool Lifeguards		4,974.00		
A-07190-00002	Barney Road Golf - Telephone	400.00			
A-07190-00004	Barney Road Golf - Computer	2,000.00			
A-07190-00008	Barney Road Golf - Printing		2,000.00		
A-07190-00024	Barney Road Golf - General Maintenance	28,000.00			
A-07190-00045	Barney Road Golf - Other Program Expense	1,100.00			
A-07190-00145	Barney Road Golf - Lease Payments		8,000.00		
A-07190-00200	Barney Road Golf - Equipment		4,000.00		
A-07190-E4000	Barney Road Golf - Part time Employees	10,000.00			
A-07190-E7195	Barney Road Golf - Golf Course Starters		3,642.00		
A-07200-00200	CP Action Park - Equipment		2,000.00		
A-07250-00200	CP Town Center Park - Equipment		2,500.00		
A-07309-00080	Youth Programs - CAPTAIN Grant	4.00			
A-07310-00002	Summer Recreation Prog - Telephone	225.00			
A-07310-00044	Summer Recreation Prog - Equip	522.00			
A-07310-00071	Summer Recreation Prog - Swim Lesson Prog		5,600.00		
A-07310-E4500	Summer Recreation Prog - Locust Lane Couns.		59,575.00		
A-07310-E4550	Summer Recreation Prog - Jonesville Couns.	36,286.00			
A-07310-E4520	Summer Recreation Prog - Other Prog Couns.	938.00			
A-07310-E4570	Summer Recreation Prog - WSI Lifeguards	5,701.00			
A-07310-E4575	Summer Recreation Prog - WSI Instructors		9,536.00		
A-07310-E4580	Summer Recreation Prog - Okte Counselors	25,587.00			
A-07310-E9000	Summer Recreation Prog - Site Counselors	4,873.00			
A-07312-00015	Fall Basketball - Other Contractual	7,012.00			
A-02002	Fall Basketball Revenue			7,012.00	
A-07320-00002	Full Day Camp - Telephone	175.00			
A-07320-00023	Full Day Camp - Cleaning Expense	2,150.00			
A-07320-00086	Full Day Camp - Food	830.00			
A-07320-00099	Full Day Camp - Day Camp Expense	7,267.00			
A-07320-E4800	Full Day Camp - Camp Counselors	11,084.00			
A-07320-E9000	Full Day Camp - Site Directors	8,028.00			
A-07550-00056	Celebrations - Community Theater		103.00		
A-07550-00057	Celebrations - Community Chorus	102.00			
A-07550-00051	Celebrations - Winter Block Party		1,104.00		
A-07550-00052	Celebrations - July 4th Celebration		848.00		
A-07550-00053	Celebrations - Perf arts on Common		3,220.00		

Schedule A

Town of Clifton Park
2024 Budget Changes
General Fund

Account	Description	Expenditures		Revenues	
		Increase	Decrease	Increase	Decrease
A-07621-00001	Project Adventure - Travel & Conf	2,785.00			
A-07621-00044	Project Adventure - Equip Rec Prog		1,155.00		
A-07621-00045	Project Adventure - Other Prog Exp		2,097.00		
A-07621-00200	Project Adventure - Equipment	1,042.00			
A-07621-E2350	Project Adventure - Proj Advent Coordinator	281.00			
A-07621-E2360	Project Adventure - Proj Advent Staff		658.00		
A-07622-00040	Cross Country Skiing - Instructors	11.00			
A-02026	Ski Workshops			11.00	
A-07626-00015	Trips & Tours - Other Contractual	2,000.00			
A-02031	Trips & Tour Revenue			2,000.00	
A-07629-00015	Trails Contractual - Other Contractual	400.00			
A-07640-00015	Adult Recreation Prog - Other Contractual	7,630.00			
A-02060	Adult Parks & Rec Income			7,630.00	
A-07640-00045	Adult Recreation Prog - Other Prog Exp	510.00			
A-08090-00014	Environmental Cons Comm - Minor Equip	134.00			
A-08160-00004	CTS - Computer	5,000.00			
A-08160-00008	CTS - Printing		1,520.00		
A-08160-00013	CTS - Refuse Removal		20,000.00		
A-08160-00015	CTS - Other Contractual		1,000.00		
A-08160-00022	CTS - Vehicle Expense	5,000.00			
A-08160-00050	CTS - Bulk Trash Pick Up	10,617.00			
A-08160-00138	CTS - Road Salt	6,000.00			
A-08160-E4000	CTS - Part Time Emp'ee	9,963.00			
A-08510-00005	Community Beautification - Utilities	500.00			
A-08510-00024	Community Beautification - Gen Maint		1,000.00		
A-08989-00150	Community Dev - Special Collection Day	1,700.00			
A-09055-00105	Emp'ee Benefits Disability - Disability	5,000.00			
A-01080	Payments in Lieu of Taxes				1,332.00
A-01255	Town Clerk Revenues			2,000.00	
A-02042	Fourth of July Celebration				3,000.00
A-02041	Performing Arts on Common				4,000.00
A-02043	Summer Recreation Prog Rev			11,000.00	
A-02046	Canal Days Revenue			600.00	
A-02047	Farm Fest Revenue				750.00
A-02050	Full Day Revenue				4,238.00
A-02040	Day Camp Revenue			7,750.00	
A-02080	Golf Course Revenues			10,992.00	
A-02090	Pool Memberships			8,699.00	
A-02130	Refuse & Garbage Collection			89,000.00	
A-02150	Electric Charge Sales			2,000.00	
A-02401	Investment Income				
A-02615	Traffic & Parking Violation Agency			18,000.00	
A-02555	Building & Alterations Permit			74,083.00	
A-02680	Insurance Recoveries			7,900.00	
A-02707	Community Action Funds				2,000.00
		<u>538,536.00</u>	<u>283,979.00</u>	<u>269,877.00</u>	<u>15,320.00</u>
		(254,557.00)		254,557.00	
A-00960	Appropriations			<u>-</u>	

Schedule A-1

Town of Clifton Park
 Highway Fund
 2023 Budget Changes

Account	Description	Expenditures		Revenues	
		Increase	Decrease	Increase	Decrease
DA-05020-00135	Highway Engineering - Engineering		5,000.00		
DA-05110-00009	General Repairs Highway - Leases & Rentals	750.00			
DA-05110-00012	General Repairs Highway - Fuel				
DA-05110-00021	General Repairs Highway - Emergency Rep		10,000.00		
DA-05110-00022	General Repairs Highway - Vehicle Expense				
DA-05110-00024	General Repairs Highway - Gen Maintenance	28,000.00			
DA-05110-00028	General Repairs Highway - Uniforms & Safety	1,800.00			
DA-05110-00136	General Repairs Highway - Diesel Fuel		10,000.00		
DA-05110-00210	General Repairs Highway - Materials		15,000.00		
DA-05110-E0054	General Repairs Highway - K Krul	126.00			
DA-05110-E0083	General Repairs Highway - S Rusinovich	418.00			
DA-05110-E0091	General Repairs Highway - T Harris	290.00			
DA-05110-E0144	General Repairs Highway - S Raffan	790.00			
DA-05110-E0156	General Repairs Highway - M Traider	356.00			
	General Repairs Highway - J Agans		5,700.00		
DA-05110-E0233	General Repairs Highway - N Brisson	3,083.00			
DA-05110-E0255	General Repairs Highway - D Charbonneau	319.00			
DA-05110-E0260	General Repairs Highway - D Fowler	937.00			
DA-05110-E0448	General Repairs Highway - T Clifford	256.00			
DA-05110-E0493	General Repairs Highway - M Pelc		900.00		
DA-05110-E0511	General Repairs Highway - M Farnsworth	711.00			
	General Repairs Highway - T Moore	56.00			
DA-05110-E0707	General Repairs Highway - A Jerome		6,200.00		
DA-05110-E0790	General Repairs Highway - R Ensel	1,604.00			
DA-05110-E0791	General Repairs Highway - M McCune	586.00			
DA-05110-E0800	General Repairs Highway - J Ryan	1,173.00			
DA-05110-E0880	General Repairs Highway - Z Tocco	278.00			
	General Repairs Highway - R Hollner	275.00			
DA-05110-E0960	General Repairs Highway - R Coons	199.00			
DA-05110-E1500	General Repairs Highway - MEO		349.00		
DA-05110-E4000	General Repairs Highway - Part time Emp'ee		10,919.00		
DA-05110-E6160	General Repairs Highway - C Cuttita	156.00			
DA-05110-E6232	General Repairs Highway - P Grogan		5,800.00		
DA-05110-E6234	General Repairs Highway - G Blake	182.00			
DA-05110-E6239	General Repairs Highway - M Winkler		15,000.00		
DA-05110-E6240	General Repairs Highway - M O'Beirne	1,400.00			
DA-05110-E6260	General Repairs Highway - M Gessler	523.00			
DA-05110-E6317	General Repairs Highway - K Clark		5,800.00		
	General Repairs Highway - B Mount	100.00			
DA-05110-00074	General Repairs Highway - Overtime		30,000.00		
DA-05130-00220	Machinery Highway - Hand Tools	2,000.00			
DA-05130-00229	Machinery Highway - Small Equipment	600.00			
DA-05142-00136	Snow Removal - Salt Road	70,000.00			
DA-09050-00104	Emp'ee Benefits - Unemployment	2,500.00			
DA-09055-00105	Emp'ee Benefits - Disability	1,200.00			
		<u>120,668.00</u>	<u>120,668.00</u>	-	-

DA-00915 DA Assigned Fund Balance

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Schedule A-2

Town of Clifton Park
 2025 Budget Changes
 Clifton Park Sewer District #1

Account	Description	Expenditures		Revenues	
		Increase	Decrease	Increase	Decrease
G7-08111-00005	Sewer Admin - Utilities	6,000.00			
G7-08111-00021	Sewer Admin - Emergency Repairs		20,000.00		
G7-08111-00034	Sewer Admin - Sewer Pump Maint	14,000.00			
G7-09055-00105	Emp'ee Ben - Disability Insurance	250.00			
G7-09060-00106	Emp'ee Ben - Medical Ins		250.00		
		<u>20,250.00</u>	<u>20,250.00</u>	-	-
G7-00909	Assigned Fund Balance		<u>-</u>		



RESOLUTION

#2

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. ___ of 2025, a resolution to adopt a local law to amend Chapter 93 of the Town of Clifton Park Town Code regarding regulation of boarding and breeding of livestock.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board has recently adopted legislation to regulate the boarding, breeding, and kenneling of animals, except for livestock, and

WHEREAS, the Town Board wishes to provide regulations for the boarding and breeding of livestock, and

WHEREAS, on December 15, 2025, the Town Board conducted a public hearing on the proposed amendments to Chapter 93 of the Town Code to add §93-10, §93-11, §93-12, §93-13, and §93-14, all related to regulation of boarding and breeding of livestock, and members of the public were provided an opportunity to speak in favor or against the proposal; now, therefore, be it

RESOLVED, that Local Law No. ___ of 2025, a local law amending Chapter 93 of the Town Code to add §93-10, §93-11, §93-12, §93-13, and §93-14, all related to regulation of boarding and breeding of livestock, per the attached, is hereby adopted; and be it further

RESOLVED, that this local law shall take effect immediately upon its adoption.

Article III

Boarding and breeding of livestock

93-10 Definition of livestock

Any animal generally kept on an agricultural or farm facility, including but not limited to, horses, cattle, swine, goats, sheep, poultry, camelids, and rabbits.

93-11 Definition of breeding of livestock

The raising of livestock for commercial sale as a consistent enterprise. The raising of livestock for use on within the agricultural or farm facility, or for occasional sale, shall not constitute the breeding of livestock.

93-12 Housing standards for boarding and breeding of livestock

- A. All animals shall be kept in clean and sanitary premises, structures, stables, coops, or other shelters so as to maintain a healthy environment for the animal.
- B. The ambient temperature for each animal shall be compatible with the health and well-being of each animal.
- C. Hooved animals shall be provided with adequate hoof care.
- D. All animals shall be provided with veterinarian care as is necessary.
- E. All animals shall be provided shelter as necessary to protect the animals from extreme elements.

§93-13 Feeding and watering of animals.

- A. All animals shall be provided with wholesome and palatable food which is free from contamination, and which is of nutritional value sufficient to maintain each animal in good health. All animals are to be provided with sufficient food to promote a healthy lifestyle, in consultation with the animal's owner. Feeding instructions prescribed by a veterinarian shall be followed.
- B. All animals shall be provided with regular access to clean, fresh water supplied in a sanitary manner.

§93-14 Recordkeeping and protocols

- A. Every facility shall create and maintain a record for each animal in their custody, including unique identifiers; the name, address, and telephone number of the person owning the animal or surrendering the animal; the date of intake and departure of the animal; and basic descriptors such as species, age, gender, physical description.



RESOLUTION

#3

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. ____ of 2025, a resolution to consider removal of parcels from Clifton Park Sewer District- Plank and Maxwell Subdivision.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board of the Town of Clifton Park is considering an amendment to the Clifton Park Sewer District to remove certain parcels, and

WHEREAS, pursuant to N.Y. Town Law Section 196 titled, "Modification of Plans for sewer, wastewater disposal, drainage, water or water quality treatment districts", the Town Board is required to hold a public hearing to allow all interested persons the opportunity to be heard, and

WHEREAS, on December 15, 2025, the Town Board held a public hearing on the proposal to remove five (5) parcels from Clifton Park Sewer District #1, and members of the public were provided an opportunity to speak in favor or against the proposal, now, therefore, be it

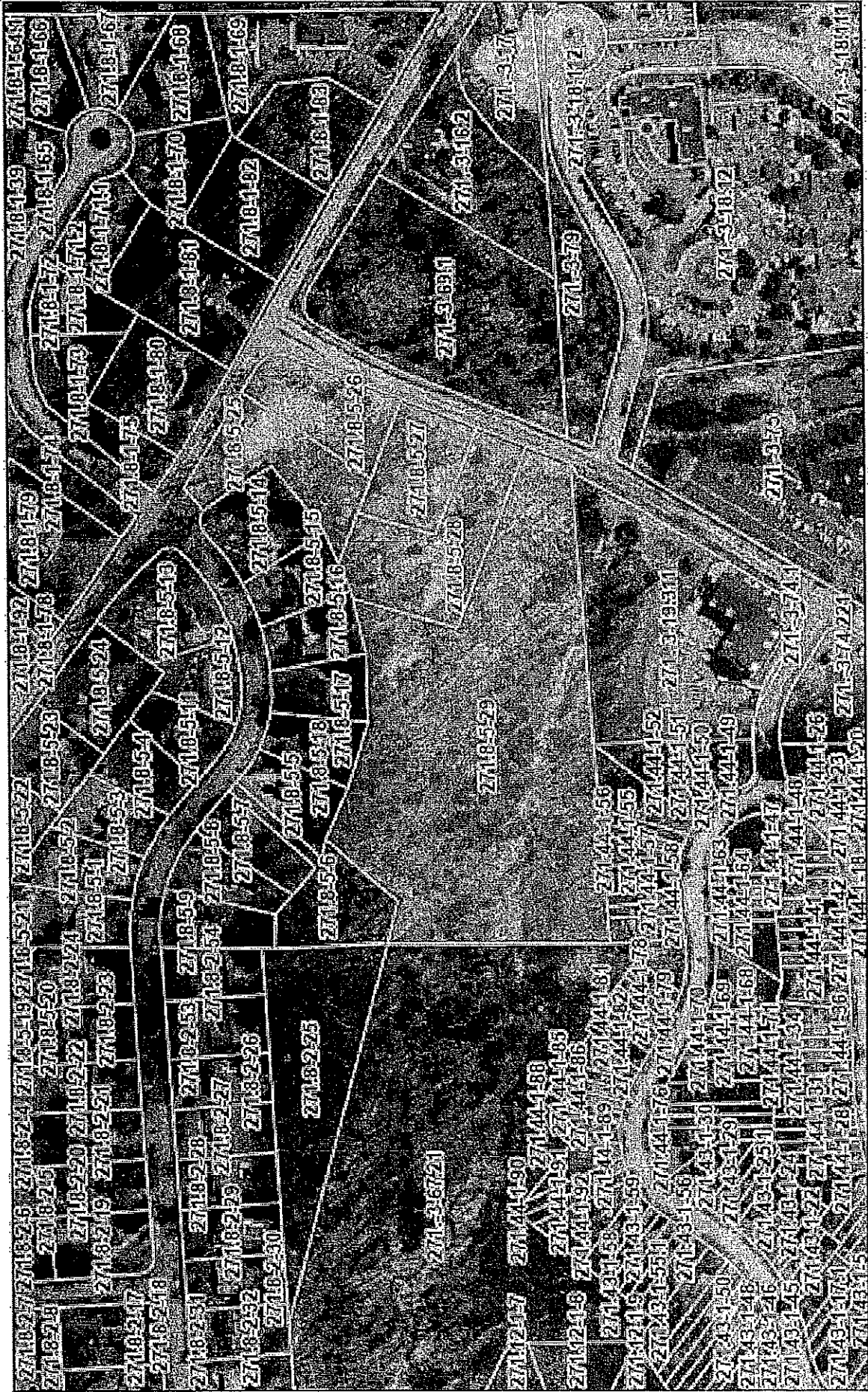
RESOLVED, that this resolution provides for removing five (5) Town parcels, identified as:

- 271.8-5-25
- 271.8-5-26
- 271.8-5-27
- 271.8-5-28
- 271.8-5-29

from the Clifton Park Sewer District #1 since each will be serviced and connected to Saratoga County Sewer District #1; and be it further

RESOLVED, that this resolution shall take effect immediately upon its adoption.

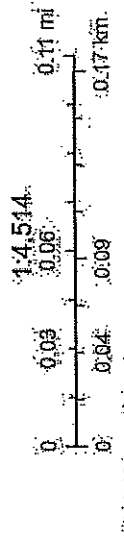
Parcels to Remove From CP Sewer District



November 24, 2025

Counties: 2025

Towns: 2025 Labels



N.Y. Town Law Section 196 Modification of plans for sewer, wastewater disposal, drainage, water or water quality treatment districts

1. When the town board shall have established a sewer, wastewater disposal, drainage, water or water quality treatment district and adopted a plan of sewerage, wastewater disposal, drainage, water or water quality treatment system for such district, such plan shall not be modified by the board, nor by any officer of the town, except after public notice given by publication in the official paper of intention to modify the same, which notice shall specify the particulars in which it is proposed to modify it, and a time and place when the board will consider any objections which may be made thereto, which time shall not be less than ten nor more than twenty days after the first publication of said notice. When any change shall be made in the plan proposed and once adopted, a revised or additional map and profile shall be made showing the change, and all such maps and profiles shall be carefully preserved in the office of the town clerk and open to inspection by all persons interested.

2. In the case of water quality treatment districts, amendments or modifications of plans must have the written approval of the department of health prior to adoption. At the request of an owner of a parcel of property within the town, if the private well water on such property is contaminated, a water quality treatment district plan may be amended, from time to time, to include said parcel of property. If an owner of a parcel of property within the town requests exclusion from the district, such request shall be granted without the state department of health approval. The removal of a parcel of property from a district shall in no way affect the owner's liability for charges which have accrued against the owner's property, prior to said exclusion, for the procurement, installation, modification, replacement and removal of a water quality treatment unit or device or for expenses of operation and maintenance including monitoring, testing, regenerating and treating. Should a public or private

water system, supplier or authority commence supplying water to any parcel of property within a water quality treatment district, such parcel of property shall no longer be considered part of the water quality treatment district, and all services to such parcels shall be terminated. Termination of services shall include; the removal of all water quality treatment units or devices and a charge for the cost of doing so to the benefited property, except when such unit or device was acquired and owned by the property owner or when the district determines that such unit or device is obsolete and no longer useful for any district purpose.

Location:

https://newyork.public.law/laws/n.y._town_law_section_196

Original Source: Section 196 — Modification of plans for sewer, wastewater disposal, drainage, water or water quality treatment districts, <https://www.nysenate.gov/legislation/laws/TWN/196> (last accessed Nov. 22, 2025).



RESOLUTION

#4

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025, a resolution accepting the quote from Center for Security for installation of security upgrades at four (4) Town locations.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds, recommends upgrades to the security at four (4) Town locations, and

WHEREAS, Mr. Clemens recommends Center for Security, the Town's security company, for the upgrades, and

WHEREAS, the monthly monitoring fee will be \$38.00 per month per location, and

WHEREAS, there are funds available in the Budget lines for each Town location; now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Center for Security to supply and install security upgrades at four (4) Town locations, to be charged as follows: A-01620-00200 (General Fund – Town Hall Operations – Equipment) \$5,695, and A-01621-00200 (General Fund – Public Safety Bldg – Equipment) \$2,690, and A-01624-00200 (General Fund – Town Senior Center – Equipment) \$2,690, and A-07110-00200 (General Fund – Buildings & Grounds – Equipment) \$2,395.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, November 19, 2025 10:41 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2379

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: A. Morelli

Agenda Session Date: 12/01/2025 ✓

Board Meeting Date: 12/15/2025 ✓

Alternate Date: 01/05/2026

Budget Number: A-1620-200 - A-1621-200 A-1624-200 A-7110-200

Budget Description: Town Hall - Public Safety - Senior Center - Buildings & Grounds - all equipment lines

Amount: \$5,695.00 (TH) \$2,690.00 (PSB) \$2,690.00 (SR CTR) \$2,395.00 (B&G)

Brief Description: Hire Center For Security to supply and install panic buttons in Town Hall, Public Safety, Sr. Ctr. and B&G shop

Add Supporting Docs:

[b860e002ff509ad7_Town_of_Clifton_Park_Town_Hall_Panic_7-3-2025.docx](#)

[8183b30c17892d27_Town_of_Clifton_Park_Public_Safety_Panic_Alarm_7-3-2025.docx](#)

[ed69e29b0e9007f7_Town_of_Clifton_Park_Senior_Center_Panic_Alarm_7-3-2025.docx](#)

[ae6fc2b35804df2e_Town_of_Clifton_Park_Building_and_Grounds_Panic_Alarm_7-3-2025.docx](#)

Additional Comments/Details: Center For Security is the Towns security company and has panels in all of our buildings

Agree to Terms: Agree

[unsubscribe](#)



RESOLUTION

#5

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. ___ of 2025, a resolution adopting a local law to amend Chapter 194, Vehicles and Traffic, of the Town of Clifton Park Town Code regarding stopping or standing in fire lanes.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, there appears to be confusion as to under what circumstances a motorist may stop or stand in a fire lane, and

WHEREAS, the Town Board wishes to clarify the provisions in Chapter 194, Vehicles and Traffic, §§ 194-2 and 194-5(j) of the Town Code, and

WHEREAS, the stopping or standing of an unoccupied vehicle in a fire lane constitutes a potential hazard to the health, safety, and welfare of the public in the event of an emergency requiring a response by fire and emergency personnel, and

WHEREAS, on August 18, 2025, the Town Board conducted a public hearing on the proposed amendments to Chapter 194, and members of the public were provided an opportunity to speak in favor or against the proposal; and

WHEREAS, on November 20, 2025, the Emergency Services Advisory Board (ESAB) voted to recommend to the Town Board that the proposed amendments to the Town Code be adopted and the ESAB submitted this recommendation in writing to the Town Board; now, therefore, be it

RESOLVED, that Local Law No. ___ of 2025, a local law amending Town Code Chapter 194, Vehicles and Traffic, §§ 194-2 and 194-5(j), per the attached, is hereby adopted; and be it further

RESOLVED, that this local law shall take effect immediately upon its adoption.

Suggested amendment to Sec. 194-2 and 194-5(j).

§194-2

PARKING

When parking is prohibited by this chapter, no person shall park a vehicle, whether occupied or not, but may stop or stand temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers or in the event of an emergency. A vehicle stopped or standing in a fire lane shall be occupied at all times by a licensed driver while loading or unloading merchandise or passengers.

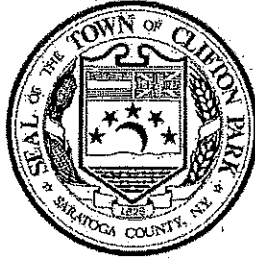
Parking is further defined as the standing of a vehicle, whether occupied or unoccupied, other than temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.

Standing is defined as stopping a vehicle, whether occupied or unoccupied, other than temporarily for the purpose of and while actually engaged in receiving or discharging passengers.

Stopping is defined as halting momentarily a vehicle, whether occupied or unoccupied, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic-control sign or signal.

§194-5 Stopping, parking and standing.

J. No person shall park [or leave unattended] any vehicle in a fire lane. If stopped or standing temporarily in a fire lane while loading or unloading, the vehicle shall be occupied at all times by a licensed driver. In certain posted areas, vehicle in violation of this section may be towed away as provided in §73-15 of this Code.



RESOLUTION

#6

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. ___ of 2025, a resolution authorizing a name change for the three (3) Town parcels at the intersection of Grooms Road and Sugar Hill Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the community of the Town of Clifton Park realized the importance of the local history in the hamlet of Grooms Corners, and supported the Town of Clifton Park Town Board in protecting the site of the first Town Board meeting of Clifton Park, at the Historic Grooms Tavern, thus leading to the Town Board's series of actions to acquire and restore historic properties over time, and

WHEREAS, in 1999, the Town of Clifton Park acquired the Grooms Tavern, known as the Historic Grooms Tavern: Clifton Park Historic & Cultural Center, 1.56 acres, at 290 Sugar Hill Road, Tax Parcel 276.19-1-11, including the Blacksmith/Carriage House structure, that became known as the Historic Grooms Tavern Complex, and is listed on the National Register of Historic Places designation, and

WHEREAS, on 2004, the Town of Clifton Park acquired the historic Mohawk Valley Grange building and property, at 274 Sugar Hill Road, Tax Parcel 276.19-1-9, which was placed on the Town of Clifton Park's Register of Historic Places, and was listed on the National Register of Historic Places in 2012, and

WHEREAS, in 2024, the Town of Clifton Park acquired the Lands of Thackeray, at 280 Sugar Hill Road, a 5.58-acre parcel, Tax Parcel 276.19-1-10, now known as the Palmer House, a parcel of land with a 2-story house and barn on it, situated in between the previously acquired properties, and

WHEREAS, the Friends of Historic Grooms Tavern, have submitted a recommended new name to consider all three (3) properties together at this intersection of Grooms Road and Sugar Hill Road, as Heritage Square at Grooms Corners; now, therefore, be it

RESOLVED, that the Town of Clifton Park will name the entire group of three (3) parcels at the intersection of Grooms Road and Sugar Hill Road as Heritage Square at Grooms Corners, to be operated, planned for, and implemented as one management area for future identification, mapping, wayfinding, planning, and marketing purposes.



RESOLUTION

#7

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. of 2025, a resolution authorizing the Town Supervisor to enter into a contract for the purchase of 32.31 acres of land on Riverview Road, Clifton Park, New York.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to enter into an agreement with Wallace and Gayalyn Wojtowicz to purchase 32.31 acres of vacant land at a cost of \$330,000, and

WHEREAS, pursuant to N.Y.S Town Law §64(2) the Town Board is authorized to acquire real property for any public purpose, and

WHEREAS, the purchase of 32.31 acres of land will benefit the Town and the Town's residents, and

WHEREAS, the 32.31 acres of land is identified as Section, Lot, and Block (SBL) No. 288-1.-49.1, and

WHEREAS, the Town Board has authorized the acceptance of grant funds of up to \$110,500 from the N.Y.S. Office of Parks, Recreation and Historic Preservation (OPRHP) Environmental Protection Fund, under Title 9 of the Environmental Protection Act of 1993 for the purchase of the 32.31 acres of vacant land, and

WHEREAS, the Town was reallocated the 2023 Open Space Grant from Saratoga County in the sum of \$58,581 for the purchase of the 32.31 acres, and

WHEREAS, the Town has followed the required protocols for appraisal valuation of the property, and

WHEREAS, the Town's local match will be a net amount of \$160,919 toward the purchase price, and

WHEREAS, the Planning Department recommends that the project be determined to be a Type II Action and a Short Environmental Form has been prepared; now, therefore, be it

RESOLVED, that the Town Board, as the only involved agency, determines that the project be classified as a Type II Action that will not have a significant adverse environmental impact and hereby issues a negative declaration; and be it further

RESOLVED, that the Town Supervisor is authorized to enter into and execute a contract for purchase and sale of 32.31 acres of vacant land and other closing documents with Wallace and Gayalyn Wojtowicz; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to allocate funds to pay \$330,000 for the purchase of the 32.31 acres of vacant land; and it is further

RESOLVED, that the Supervisor is further authorized to allocate \$15,000 for the transaction costs as planned in the state grant budget for a title search and report, title insurance, closing fees, and property boundary survey and map associated with the purchase of the 32.31 acres of land.



RESOLUTION

#8

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. of 2025, a resolution supporting recent changes to Real Property Tax Law §467.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, New York State will be enacting changes to Real Property Tax Law §467 permitting increases in the real property tax exemption for persons over 65 years old to up to 65% of the assessed valuation of such property; and

WHEREAS, the Town of Clifton Park supports the changes which give additional flexibility to the Town and potential benefits to the Town's residents who are over 65 years old; and

WHEREAS, guidance from the State of New York will be provided to the Town Assessor regarding the implementation of the new regulations; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton supports the opportunity to provide additional property tax benefits to eligible homeowners through the recent changes to Real Property Tax Law §467 and will await guidance from the State before enacting changes to the Town Code.



RESOLUTION

#9

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. of 2025, a resolution scheduling a public hearing to consider amendments to the Town Code regarding Chapter 92, Dogs.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Town Code §92-8 C. regarding damage or destruction of property caused by dogs requires clarification based upon proceedings in the Town Justice Court, and

WHEREAS, the Town Animal Control Officer and the Town Attorney have proposed to amend §92-8 C of the Town Code to include injury to persons and pets caused by dogs as prohibited behavior pursuant to the Town Code; now, therefore, be it

RESOLVED, that a public hearing to consider amendments to Chapter 92, §92-8 C of the Town Code will be held on Tuesday, January 20, 2026 at 7:05 p.m., in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of same.

§92-8 C. Cause damage, injury, or destruction to property or person or commit a nuisance by habitually defecating or urinating or scavenging through refuse upon the premises of a person other than the owner of such dog, unless the owner of said premises has given permission [therefor] to the owner or custodian of the dog to engage in such behavior on their property. Injury to property shall include injury to pets or other animals regardless of where the injury was incurred.



RESOLUTION

#10

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025, a resolution authorizing the rental of thirty (30) portable toilets from Stone Industries for use throughout Town.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, quotes were requested by Daniel Clemens, Director of Buildings, Parks and Recreation, for a four (4) year agreement, with the option to extend one (1) additional year, for portable toilet rentals to be used at various Town locations and the July 4th event, and

WHEREAS, Stone Industries, Saratoga Springs, NY submitted a conforming quote at a cost not to exceed \$23,069 per year, when combining the monthly cost of the rental and the rental cost of the July 4th event, per Schedule A attached, which includes rental, round-trip delivery and service of the portable toilets, and

WHEREAS, the cost to rent additional portable toilets shall be \$75 per unit for each additional event, and

WHEREAS, Mr. Clemens has recommended the portable toilets be rented from Stone Industries, as lowest conforming quote, and due to his positive experience working with this company; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign an agreement with Stone Industries for the rental of thirty (30) portable toilets for use throughout Town; and be it further

RESOLVED that the Comptroller is authorized to pay \$23,069 per year for the rental, round-trip delivery and service of these thirty (30) portable toilets per the attached Schedule A.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, November 20, 2025 11:44 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2383

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds
Your Name: Daniel Clemens
Your Email: dclemens@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 12/01/2025 ✓
Board Meeting Date: 12/15/2025 ✓
Alternate Date: 01/05/2026
Budget Number: See Schedule A
Budget Description: See schedule A
Amount: Total \$23,069 annually - see schedule A
Brief Description: Hire Stone Industries, LLC. to supply and service portable toilets throughout town and the July 4th event.

Bids were opened November 18, 2025.

This will be a (4) year agreement with the option to extend (1) additional year.

Add Supporting Docs:

[072ab074355b8284_portable_restroom_resolution_packet_11.20.25.pdf](#)

[4dbb4cdc601d8a45_portable_restroom_schedule_A_11.20.25.pdf](#)

Additional Comments/Details: Stone is our current company.

Agree to Terms: Agree

[unsubscribe](#)



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

The Town of Clifton Park, through the Buildings & Grounds Department, seeks sealed bids from qualified entities for portable toilet rentals located in various parks & facilities in the Town of Clifton Park, NY, 12065.

Agreement will be for (4) years beginning January 1, 2026, and ending December 31, 2029, with the option to extend (1) additional year.

Scope of work is as follows but not limited to:

Supply and service weekly, portable toilets as listed on the attached list.

Supply portable toilets and hand washing stations for special events as listed.

Specifications are available in the Town Clerk's Office, One Town Hall Plaza, Clifton Park, NY 12065 or by emailing Town Clerk Stephanie Ranze at sranze@cliftonpark.org

Please use attached bid form

Sealed bids must be received at the Town Clerk's Office at One Town Hall Plaza, Clifton Park, NY, 12065, by 2:00 PM on Tuesday November 18, 2025, at which time bids will be opened. Please identify your bid as "Portable Toilet Rental Bid".

The Town requires proof of Liability Insurance with One Million Dollars naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and automobile insurance.

Prevailing wage rate as described by New York State must be paid. The Town of Clifton Park reserves the right to reject any and all quotes.

The Town of Clifton Park reserves the right to require a performance bond of 5% of the bid price. This bid document is available at www.cliftonpark.org under the government tab. Select request for bid & proposals from drop down menu.

For information contact Dan Clemens, Director of Buildings, Parks, and Recreation at dclemens@cliftonpark.org 518-371-6651 ext. 248.

Portable Toilets 11/18/25 @ 2pm

COMPANY NAME	Seasonal Units Per year	July 4 th Per yr Toilets, sinks, sanitizing stations	Other Events Per Toilet
United Rentals dba Reliable Onsite Svcs	\$19,200.00 <i>#23,385</i>	\$4,185.00	\$55 Standard \$80 Disabled
Stone Industries, LLC	\$18,359.00	\$4,710.00	\$75.00
		<i>#23,069</i>	

Schedule A

2026 Portapot Rentals

Location	Acct Code	Amount
Golf Course	A-7190-24	\$ 1,245.00
Stage @ Commons	A-7112-24-20	\$ 488.00
Parkside Trail	A-7026-24	\$ 482.00
Arena @ Commons	A-7112-24-700	\$ 571.00
Softball @ Commons	A-7112-24-40	\$ 1,142.00
Kids Corner @ Commons	A-7112-24	\$ 571.00
Soccer @ Commons	A-7112-24-10	\$ 2,283.00
Brickhouse @ Commons	A-7112-24	\$ 2,283.00
Bernini Park	SP4-7135-24	\$ 571.00
George T Smith Park	SP6-7124-24	\$ 571.00
Martin Jewitt Park	SP5-7123-24	\$ 571.00
Veterans Park	A-7024-24	\$ 3,098.00
Kinns Rd Park	A-7111-24	\$ 978.00
Garnsey Park	A-7160-24	\$ 978.00
Blue Building	A-7112-24	\$ 978.00
Town Center Park	A-7250-24	\$ 978.00
Village Green	SP9-7136-24	\$ 571.00
Total Seasonals		\$ 18,359.00
July 4th Portapots, Sinks Hand Sanitizing Stations	A-7550-52	\$ 4,710.00
Grand Total		\$ 23,069.00

Clifton Park 2026 Bid						
Location	# Needed	Duration	Days	Cycles	Unit Price	28-Day Total
Golf Course	2	April 1 - Nov 20	233	8.32	\$75	\$1,245
Stage @ Commons	2	June 1 - Aug 31	91	3.25	\$75	\$488
Parkside Trail	2	April 1 - June 30	90	3.21	\$75	\$482
Arena @ Commons	1	April 1 - Oct 31	213	7.61	\$75	\$571
Softball @ Commons	2	April 1 - Oct 31	213	7.61	\$75	\$1,142
Kids Corner @ Commons	1	April 1 - Oct 31	213	7.61	\$75	\$571
Soccer @ Commons	4	April 1 - Oct 31	213	7.61	\$75	\$2,283
Brickhouse @ Commons	4	April 1 - Oct 31	213	7.61	\$75	\$2,283
Bernini Park	1	April 1 - Oct 31	213	7.61	\$75	\$571
George T Smith Park	1	April 1 - Oct 31	213	7.61	\$75	\$571
Martin Jewitt Park	1	April 1 - Oct 31	213	7.61	\$75	\$571
Village Green	1	April 1 - Oct 31	213	7.61	\$75	\$571
Veterans Park	2	April 1 - Oct 31	213	7.61	\$75	\$1,142
Veterans Park	2	Jan 1 - Dec 31	365	13.04	\$75	\$1,956
Kinns Rd Park	1	Jan 1 - Dec 31	365	13.04	\$75	\$978
Garnsey Park	1	Jan 1 - Dec 31	365	13.04	\$75	\$978
Blue Building	1	Jan 1 - Dec 31	365	13.04	\$75	\$978
Town Center Park	1	Jan 1 - Dec 31	365	13.04	\$75	\$978
Total	30					\$18,359
July 4th event						
Regular	55		\$50	\$2,750		
Handicap	10		\$60	\$600		
Sanitizing Stations	20		\$50	\$1,000		
Sinks	6		\$60	\$360		
Total				\$4,710		

Additional part-a-jobs at \$75 per event,

2026 Portapot Rentals

Location	# Needed	Duration
Golf Course	2	April 1 - Nov 20
Stage @ Commons	2	June 1 - Aug 31
Parkside Trail	2	April 1 - June 30
Arena @ Commons	1	April 1 - Oct 31
Softball @ Commons	2	April 1 - Oct 31
Kids Corner @ Commons	1	April 1 - Oct 31
Soccer @ Commons	4	April 1 - Oct 31
Brickhouse @ Commons	4	April 1 - Oct 31
Bernini Park	1	April 1 - Oct 31
George T Smith Park	1	April 1 - Oct 31
Martin Jewitt Park	1	April 1 - Oct 31
Village Green	1	April 1 - Oct 31
Veterans Park	2	April 1 - Oct 31
Veterans Park	2	Jan 1 - Dec 31
Kinns Rd Park	1	Jan 1 - Dec 31
Garnsey Park	1	Jan 1 - Dec 31
Blue Building	1	Jan 1 - Dec 31
Town Center Park	1	Jan 1 - Dec 31

Note - 2 seasonal & 2 year long rentals for this location

Special Events

July 4th	55 Regular	Delivery - Friday, July 3rd
	10 Handicap	Pickup - Next business day
	20 Sanitizing Stations	(Monday, July 6th)
	6 Sinks	

Other events throughout the year include: Winterfest (Feb) 1-2 units, Farm Fest (Sept) 1-2 units, Eggstravaganza (April) 1-2 units
As well as other events that may arise throughout the year



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

BID FORM

Date: 13 NOV 2025

Company Name: UNITED RENTALS DBA RELIABLE ONSITE SVCS


Bid Name: PORTABLE TOILET RENTALS BID

Seasonal units total amount per year: \$ 19,200.00

July 4th toilets, sinks, sanitizing stations total amount per year: \$ 4185.00

Other special events - amount per toilet: \$ 55 / STANDARD \$ 80 / HANDICAP

Name/Title: CHARLENE CHASE / OPERATIONS MANAGER

Signature: 



Town of Clifton Park
Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

BID FORM

Date: November 17, 2025

Company Name: Stone Industries, LLC

Bid Name: Portable Toilet Rental Bid

Seasonal units total amount per year: \$18,359⁰⁰ (Eighteen thousand three hundred fifty nine)

July 4th toilets, sinks, sanitizing stations total amount per year: \$4,710⁰⁰
(Four thousand seven hundred ten dollars)

Other special events - amount per toilet: \$75⁰⁰ (Seventy-Five dollars)

Name/Title: Charles Marrott - Member

Signature: 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/17/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RSC Insurance Brokerage, Inc. 400 Connell Drive Suite 5000 Berkeley Heights NJ 07922	CONTACT NAME: Deborah DeGroot PHONE (A/C, No, Ext): (973) 850-4964 E-MAIL ADDRESS: ddegroot@risk-strategies.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED Stone Industries LLC d/b/a Stone Portable Toilet Rental and Septic 4305 Route 50 Saratoga Springs NY 12866	INSURER A: Selective Insurance Co of New York	NAIC # 13730
	INSURER B: Technology Insurance Co	42376
	INSURER C: Westchester Surplus Lines Insurance Co	10172
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** CL2582590313 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		S 2529200	09/01/2025	09/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Employee Benefits \$ 1,000,000	
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		S 2529200	09/01/2025	09/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		S 2529200	09/01/2025	09/01/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	KWC1376548	11/26/2024	11/26/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Pollution Liability		G46624191009	03/28/2025	03/28/2026	General Aggregate \$2,000,000 Each Pollution Condition \$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

NO WORKERS COMP/EMPLOYERS LIABILITY FOR MEMBERS OF THE LLC

Contractors Pollution Liability Deductible \$5,000 Each Pollution Condition

CERTIFICATE HOLDER Town of Clifton Park One Town Hall Plaza Clifton Park NY 12065	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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RESOLUTION

#11

PHILIP C. BARRETT
Supervisor

•

LYNDA M. WALOWIT
Councilwoman

•

ZABED MANIR
Councilman

•

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. ____ of 2025, a resolution authorizing the purchase of a 2026 Chrysler Voyager LX minivan from State Contract for use by the Senior Van Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Director of Buildings, Parks & Recreation, Daniel Clemens, has identified a need for a new vehicle for use by the Senior Van Department, and

WHEREAS, the new vehicle will be an addition to the Senior Van Department fleet, and will likely replace a 2014 Ford E350 Passenger Van, and

WHEREAS, the Town will receive a grant from Saratoga County of \$30,000 to cover a portion of the expenditure, and

WHEREAS, Mr. Clemens has recommended that a 2026 Chrysler Voyager LX, available from Central Dodge, Inc DBA Central Chrysler Dodge Jeep Ram of Raynham, MA, be purchased under New York State Mini-bid Contract #PC68927, at a cost not to exceed \$72,419; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the purchase of a 2026 Chrysler Voyager LX minivan from Central Chrysler Dodge Jeep Ram of Raynham, MA, as described in the attached documents, at a cost not to exceed \$72,419, under New York State Mini-bid Contract #PC68927, to be paid as detailed in the attached Schedule A.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, December 3, 2025 2:30 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2429

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds - Senior Van

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 12/15/2025 ✓

Board Meeting Date: 12/15/2025 ✓

Alternate Date: 01/05/2026

Budget Number: Schedule A

Budget Description: Schedule A

Amount: \$72,419.00

Brief Description: Purchase (1) 2026 Chrysler Voyager LX with side mount wheelchair ramp and hold down system from Central Chrysler Dodge Jeep Ram of Raynham through NYS OGS mini bid Group 40440-23166, Vehicles, Class 1-8 (vehicle marketplace)

Add Supporting Docs:

[d92ae0c10cda9876_senior_van_with_ramp_mini_bid_request_11.12.25.pdf](#)

[fe1fb3eb6cdb3904_senior_van_with_ramp_mini_bid_response_12.1.25.pdf](#)

[95e8a4c2e9517f36_senior_van_with_ramp_schedule_A_12.3.25.docx](#)

Additional Comments/Details: this will be an addition to the fleet, full wheelchair accessibility

Agree to Terms: Agree

[unsubscribe](#)

Group 40440, Award 23166, Vehicles, Class 1-8

Form A (Single OEM Any Make/Model): Mini-Bid Request

Revision Date: 04/29/2025

MINI-BID SUMMARY	
Mini-Bid Name <i>[Auto-populated based on entries below in the Mini-Bid Reference Number, Number of Vehicles, Make, Model and Trim Level, and Authorized User Entity Name fields]</i>	OGS 23166 - mini van with manual wheelchair ramp - (1) Van, Mini-Van (Passenger) - Town of Clifton Park
Mini-Bid Reference Number <i>[Enter the internal number assigned by your entity. If this is a rebid, indicate that in parenthesis next to the Mini-Bid Reference Number, e.g.: 19100158 (rebid of 19100157)]. (Note: This number will be used by the Vehicle Dealer to track your Mini-Bid, and is a mandatory field)</i>	mini van with manual wheelchair ramp
Mini-Bid Release Date <i>[Enter the date that this Mini-Bid Request will be sent to the Vehicle Dealers]</i>	11/12/2025
Mini-Bid Response Due Date <i>[Enter the date that Mini-Bid Responses are due from the Vehicle Dealers] (Note: From the date of release of a Mini-Bid request, Contractors Shall have five (5) business days to submit a response for Single OEM Vehicles. The Mini-Bid response submittal deadline may be set with a longer or shorter duration than the standard five (5) business days at the discretion of the Authorized User)</i>	12/1/2025
Mini-Bid Response Due Time <i>[Enter the time that Mini-Bid Responses are due from the Vehicle Dealers] (All times Eastern Time)</i>	12pm

PART A: AUTHORIZED USER CONTACT INFORMATION	
1.0 Is your entity a State Agency (e.g., NYS Department of Transportation), or a Non-State Agency (e.g., Albany County Department of Public Works)? <i>[click on yellow box and use drop-down menu]</i>	Non-State
2.0 Authorized User Entity Name <i>[Enter the name of your state agency, municipal government office, or other NYS authorized contract user entity name]</i>	Town of Clifton Park
3.0 City (or Town, Village, etc.) where the Authorized User Entity is located <i>[if there is more than one location, enter the location of the office that is completing this form]</i>	Clifton Park
4.0 County where the above City (or Town, Village, etc.) is located <i>[click on yellow box and use drop-down menu]</i>	Saratoga
5.0 Primary Contact Name <i>[Designated Contact for Procurement Lobbying, if applicable. See http://ogs.ny.gov/acpl/advisoryCouncil/Entities.htm]</i>	Daniel Clemens
5.1 Primary Contact Title	Director of Buildings Parks and Recreation
5.2 Primary Contact Email	dclemens@cliftonpark.org
5.3 Primary Contact Phone	518-281-5065
6.0 Secondary Contact Name <i>[Designated Contact for Procurement Lobbying, if applicable. See http://ogs.ny.gov/acpl/advisoryCouncil/Entities.htm]</i>	Jean Spiegel
6.1 Secondary Contact Title	Senior Van Supervisor
6.2 Secondary Contact Email	jspiegel@cliftonpark.org
6.3 Secondary Contact Phone	518-371-6651 ext.240

PART B: GENERAL QUESTIONS	
1.0 Has the Authorized User received the necessary internal and external approvals that your organization or oversight authority requires for this request? <i>[click on yellow box and use drop-down menu]</i> <i>(Note: Authorized Users are advised that it is their responsibility to secure the necessary approvals. A Mini-Bid request for NYS Executive Agencies is required to have a business case, B-1184 number and the approval of OGS Fleet Management prior to distributing the Mini-Bid)</i>	Yes
2.0 B-1184 Number (e.g., 1140000-97-2016) <i>[for NYS Executive Agencies only]</i>	
3.0 Approved Business Case Number (e.g. BC050) <i>[for NYS Executive Agencies only]</i>	
4.0 Will the vehicles requested in the Mini-Bid be purchased or leased? <i>(Note: if you intend to lease the vehicles requested, include any required specifications for the lease (e.g., lease term and type of lease) and the estimated annual mileage, if known, in the Additional Vehicle Specifications document. State Agencies are reminded that LEASING from commercial vendors MUST FIRST BE APPROVED by Division of Budget (DOB) before any ordering can be done, per Budget Bulletin D-750. State Agencies should not complete this form until this approval has been obtained from DOB.)</i>	Purchased
5.0 Specify the anticipated method and timeframe for issuing Purchase Orders for the vehicles requested.	One-time purchase for the total number of Vehicles requested

PART C: MINI-BID PROCESS	
--------------------------	--

1.0	<p>Type of Vehicle Order: <i>[click on yellow box and use drop-down menu]</i></p> <p>"Vehicle(s) Built to Specifications": Vehicle(s) that will be ordered directly from the OEM and built to the specifications identified by the Authorized User on Form A (Single OEM Vehicle): <i>Mini-Bid Request. [Note: This type of vehicle will be ordered from the OEM factory to meet your specifications, and will be delivered as soon as possible after the Contractor receives the order. Delivery times can range from 6 weeks to 6 months, depending on the OEM production schedule.];</i></p> <p>"Pre-Existing Inventory Vehicle(s)": Vehicle(s) that were manufactured by the OEM prior to release of the Mini-Bid Request. Pre-Existing Inventory Vehicle(s) may either be located at the Contractor's business location, or other Delivery Origin. <i>[Note: This type of vehicle is currently located on a Dealer's lot, and should only be requested if there is an immediate need for a vehicle with standard options. Inventory is limited and the Contractors may not have any vehicles available that meet the Authorized User's minimum specifications. Also, per the Contract, the Contractor is only obligated to hold this type of vehicle for ten (10) calendar days from the date of the Mini-Bid Response Due Date, so the Authorized User must have the ability to issue the Purchase Order within a short timeframe].</i></p>	Vehicle(s) Built to Specifications
1.1	<p>If "Vehicle(s) Built to Specifications" was specified for Question 1.0, will you consider "Pre-Existing Inventory Vehicle(s)" if the Mini-Bid responses received include "Pre-Existing Inventory Vehicle(s)" that meet your requirements? <i>[click on yellow box and use drop-down menu]</i></p>	Yes
1.2	<p>If "Pre-Existing Inventory Vehicle(s)" was specified for Question 1.0, will you consider "Vehicle(s) Built to Specifications" if one of the following conditions occurs?</p> <p>a) there are no Mini-Bid responses received for "Pre-Existing Inventory Vehicle(s)," or</p> <p>b) the Mini-Bid responses received do not meet your requirements, or</p> <p>c) the "Vehicle(s) Built to Specifications" have a lower price?</p> <p><i>[click on yellow box and use drop-down menu]</i></p>	
2.0	<p>Method of Award for purchase of "Vehicle(s) Built to Specifications": <i>[click on yellow box and use drop-down menu]</i></p> <p>"N/A," this Mini-Bid Request is either for a vehicle that will be leased, OR is for "Pre-Existing Inventory Vehicle(s) only, and "Vehicle(s) Built to Specifications" will not be considered for award.</p> <p>"Lowest price to a single contractor" that can provide the total number of vehicles requested.</p> <p>"See Additional Vehicle Specifications document." <i>[Choose this option if a delivery date deadline for the Vehicle(s) will be used to determine the award of the Mini-Bid. For example, "Delivery must be made by the end of the fiscal year, March 31, 20XX." This delivery date criteria must be disclosed on the Additional Vehicle Specifications document.]</i></p>	Lowest price to a single contractor
3.0	<p>Method of Award for purchase of "Pre-Existing Inventory Vehicle(s)": <i>[click on yellow box and use drop-down menu]</i></p> <p>"N/A," this Mini-Bid Request is either for a vehicle that will be leased, OR is for "Vehicle(s) Built to Specifications" only, and "Pre-Existing Inventory Vehicle(s)" will not be considered for award.</p> <p>"Lowest price to a single contractor" that can provide the total number of vehicles requested. <i>[Choose this option if award will only be made if all vehicles requested can be provided by one Contractor. Note: Inventory is limited and Contractors generally do not have a large number of "Pre-Existing Inventory Vehicles" available.]</i></p> <p>"Lowest price, per Vehicle," to multiple Contractors. <i>[Choose this option if award will be made to the number of Contractors required to fulfill the vehicle request, and multiple Purchase Orders can be issued.]</i></p> <p>"See Additional Vehicle Specifications document." <i>[Choose this option if a delivery date deadline for the Vehicle(s) will be used to determine the award of the Mini-Bid. For example, "Delivery must be made by the end of the fiscal year, March 31, 20XX." This delivery date criteria must be disclosed on the "Additional Vehicle Specifications" document.]</i></p>	Lowest price to a single contractor
PART D: VEHICLE REQUEST INFORMATION		
1.0	<p>Number of Vehicles <i>[This amount is the estimated number of vehicles that the Authorized User will purchase from the Mini-Bid in the event of an award. The Authorized User reserves the right to partially award a Mini-Bid for a number of Vehicles that is less than number of Vehicles specified.]</i></p>	1
2.0	<p>Vehicle Type <i>[click on yellow box and use drop-down menu]</i></p> <p>Sedan, Small: Passenger and cargo volume is under 110 cubic feet Sedan, Mid-Size: Passenger and cargo volume is 111 to 119 cubic feet Sedan, Large: Passenger and cargo volume is 120 or more cubic feet MPV/SUV, Small: With a length under 167 inches MPV/SUV, Mid-Size: With a length roughly between 168-180 inches MPV/SUV, Full-Size: With a length 181 inches or more Van, Full-Size (Cargo/Utility) Van, Full-Size (Passenger) Van, Mini-Van (Cargo/Utility) Van, Mini-Van (Passenger) Mini Pickup Truck: Gross Vehicle Weight Rating is typically less than or equal to 6,000 pounds Full Size Pickup Truck: Gross Vehicle Weight Rating is typically above 6,000 pounds Hatchback/Five Door (Specify size in 'Additional Specifications' document) Other (Specify below)</p>	Van, Mini-Van (Passenger)
2.1	<p>If the desired Vehicle Type is not included in the drop-down menu, enter it here</p>	
3.0	<p>Model Year (e.g., 2024, 2025, or "Any Model Year that meets specifications")</p>	2025
3.1	<p>If a specific year was entered above, will you consider other years, if offered? <i>[click on yellow box and use drop-down menu]</i></p>	Yes

4.0	Cab Type [click on yellow box and use drop-down menu. For a pickup truck, enter the cab type. For other vehicle types, select "N/A"]	N/A
4.1	Drive Type (e.g., FWD, RWD, AWD, 4WD, "AWD or 4WD," "Any Drive Type," or "Other (Specify in Additional Vehicle Specifications)")	AWD (All Wheel Drive)
5.0	Fuel Type [click on yellow box and use drop-down menu] [Note: If choosing a Fuel Type other than "Gasoline Only," conduct research to verify that there are vehicles available with that Fuel Type that will meet all specifications. Flex Fuel (Gasoline/E85), for example, is available in a limited number of Models, some of which may not be available in NYS, or may require a special order code. The US Department of Energy lists current alternate fueled vehicles at http://www.afdc.energy.gov/vehicles/search , however, the information found there should be verified with a NYS vehicle dealer.]	Gasoline Only
5.1	If the desired Fuel Type is not included in the drop-down menu, enter it here	
5.2	If the Vehicle requested is a light-duty, non-emergency ZEV (see definition), is it required that final assembly of the Vehicle occur in the United States? [click on yellow box and use drop-down menu]	
6.0	Aftermarket Components Provider: [click on yellow box and use drop-down menu] [The Authorized User may specify that "Aftermarket Components" be included with the Vehicle. "Aftermarket Component(s)" refers to any accessory, equipment, or feature that is manufactured by an OEM other than the vehicle OEM, and is not included in the OEM Product Line, and that may be installed on the vehicle by the Contractor, or third-party. Examples include emergency lights, snow plow, cameras, tow and trailer equipment. Unless otherwise specified by an Authorized User in a Mini-Bid, Aftermarket Components may be installed by any Aftermarket Component Provider utilized in the Contractor's normal course of business.] "N/A," There are no "Aftermarket Components" to be included in the Vehicle(s). "Any Provider" may be used for providing/installing the "Aftermarket Components" specified in the "Additional Vehicle Specifications" document. "See 'Additional Vehicle Specifications' document" for the contact information for the required provider/installer of the "Aftermarket Components" specified in the "Additional Vehicle Specifications" document.	Any Provider
PART E: AUTHORIZED USER SPECIFICATIONS		
1.0	Have you completed the Options Checklist tab of this Form? [click on yellow box and use drop-down menu] (see "Buyer Instructions" tab for additional information)	Yes
2.0	Have you completed an Additional Vehicle Specifications document for your Vehicle request? [click on yellow box and use drop-down menu] (see "Buyer Instructions" tab for additional information)	Yes
3.0	Additional Vehicle Specifications File Name [Auto-populated based on entries above in the Mini-Bid Reference Number, Number of Vehicles, Make, Model and Trim Level, and Authorized User Entity Name fields] (Note: Use this name to identify the specifications file that is attached to the email with this Form A for the Mini-Bid Request that is distributed to Vehicle Dealers)	OGS 23166 - mini van with manual wheelchair ramp - (1) Van, Mini-Van (Passenger) - AWD (All Wheel Drive) - Town of Clifton Park - Specs
PART F: DELIVERY INFORMATION [Enter the Vehicle delivery location and information below. If there is more than one delivery location, enter "Multiple" as applicable in the fields below, and include the requested information for each delivery location on a separate page within the Additional Vehicle Specifications document]		
1.0	Delivery Date [Enter either the last possible delivery date that the Vehicles will be accepted at the delivery location, or enter "ASAP" if the delivery date will not be considered in award of the Mini-Bid.]	ASAP
2.0	Delivery Location Name	Clifton Park Town Hall
2.1	Number of requested Vehicles to be delivered to this location	1
2.2	Address	1 town Hall Plaza
2.3	City	Clifton Park
2.4	State	NY
2.5	Zip Code	12065
2.6	County	Saratoga



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

- 2026 Chrysler Voyager LX
- Exterior color – white – (will consider others if in stock)
- Vinyl or leatherette seats

AFTERMARKET EQUIPMENT

- BraunAbility commercial side-entry manual wheelchair ramp with tie down system.

Introducing the New Commercial Side-Entry Built on the Chrysler Voyager



 **BraunAbility**



The Commercial Side-Entry wheelchair accessible vehicle has been a cost-effective, workhorse product for paratransit providers and transportation services. Leveraging almost 50 years of experience in mobility transportation solutions, BraunAbility introduces with the newest addition to the Commercial fleet, the Chrysler Voyager. The side-entry foldout has all the ADA-compliant features of the Dodge Grand Caravan but with 15% more cabin space for easier maneuverability, more seating positions, plus enhanced space at the toe pan for wheelchair footrests. The new conversion also features the much more durable thermoplastic (TPO) front, side and rear flares to absorb minor impacts while protecting the exterior look of the vehicle. An LED spotlight package for the ramp and cabin as well as an easy access footrest for rear seating adds to the overall ease of use for both operators and passengers.

- 15% more cabin space vs. Dodge Grand Caravan
- Seating for up to 7 ambulatory*; up to 2 wheelchair positions
- Added space at front for wheelchair passenger footrests
- Hard-wearing TPO front, side and rear flares to absorb minor impacts
- Reinforced, heavy-duty swing-out ramp and latch
- Enhanced ADA lighting package

* With optional aftermarket 2nd row 2-passenger folding bench seat



braunability.com/commercial

800.488.0359



Voyager Commercial Side-Entry



Standard Features

- ADA, FMVSS and CMVSS Compliant
- CARB approved
- 7-passenger vehicle (with optional aftermarket 2nd row 2-passenger folding bench seat)
- Lowered floor from toepan to rear axle
- 60" floor-to-ceiling at center of van
- 30" wide manual ramp with 1,000 lb capacity and swing out feature for ambulatory access
- Multiple wheelchair securement locations
- One wheelchair securement system
- Manual driver and passenger side sliding door providing 56" vertical opening (ADA compliant), passenger door provides clear opening width of 31" (excluding OEM grab handle)
- Step-and-Roll removable front passenger seat
- 3-passenger bench seat at rear with folding footrest
- Front passenger floor tracks for wheelchair securement, with 60" floor-to-ceiling height
- TPO plastic lower body panels with integrated steps
- Vinyl flooring with 3/8" underlayment, a thermoplastic honeycomb panel subfloor
- ADA-compliant park interlock
- ADA-compliant ramp and door entrance lighting
- Priority seating and wheelchair securement location decals
- Auxiliary wiring harnesses include fused circuits
- Emergency rear hatch release
- Easy maintenance interior trim package
- 19 gallon OEM fuel tank

Optional Features

- Aftermarket 2nd row 2-passenger folding bench seat
- DOT kit
- Additional set of tie-down straps

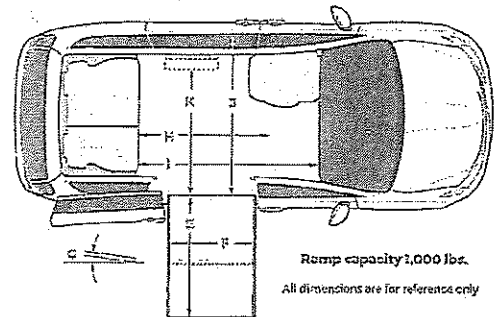
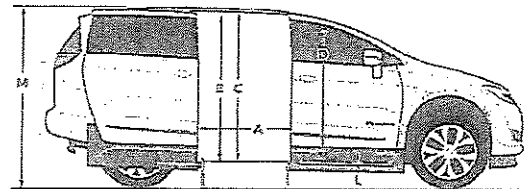
Dimensions

- Door opening usable width (excluding OEM grab handle)
- Door opening usable height (at middle of door)
- Interior height at center of vehicle
- Interior height at driver and passenger position
- Ramp length
- Ramp width (usable clear opening)
- Ramp angle*
- Interior floor length (behind front seat strikers)
- Overall interior floor length (flat area)
- Interior width at passenger doors (doors closed)
- Interior width - ramp (deployed) to optional 2-passenger seat (stowed)
- Ground clearance (loaded) @ = GVWR lbs**
- Overall vehicle height (unloaded)

Due to manufacturing tolerances both with the OEM vehicle and the conversion components, all dimensions may vary slightly from those shown.

* Ramp angle may vary based on chassis trim level and other environmental factors

** 5" clearance between the break-over-angle position of the vehicle exhaust pipe and level ground when loaded to capacity



Ramp capacity 1,000 lbs.
All dimensions are for reference only

A	31"
B	56"
C	60"
D	60"
E	52"
F	30"
G	13.75°
H	71"
I	98.5"
J	64"
K	49"
L	5"
M	81"



braunability.com/commercial

800.488.0359



5/12/21

Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Single OEM Vehicle): Mini-Bid Response

Form Revision: 04/29/2025

Part A: Mini-Bid and Contractor Information	
1.0	Mini-Bid Questions
1.1	Mini-Bid Reference Number (e.g., 12345; see the Mini-Bid Request)
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>(click on yellow box and use drop-down menu)</i>
1.3	Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>(click on yellow box and use drop-down menu)</i>
1.4	Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>(click on yellow box and use drop-down menu)</i>
2.0	Contractor Information
2.1	Full Legal Business Name, including DBA, if applicable
2.2	OGS Contract Number (e.g., PC12345)
2.3	Federal Employer Identification Number / FEIN (e.g., 14-1234567)
2.4	NYS Vendor ID Number (e.g., 1000012345)
3.0	Primary Contact Information
3.1	Contact Name
3.2	Contact Email
3.3	Contact Phone (1)
3.4	Contact Phone (2)
4.0	Secondary Contact Information
4.1	Contact Name
4.2	Contact Email
4.3	Contact Phone

Part B: Vehicle(s) Built to Specifications offered for Mini-Bid	
1.0	General Questions (Built to Spec)
1.1	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>(Note: General Specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request)</i>
1.2	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.
1.3	Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer.
1.4	If the Vehicle is a ZEV (see definition), will final assembly of the Vehicle occur in the United States? <i>(click on yellow box and use drop-down menu)</i>

2.0	Vehicle Offered (Built to Spec)		
2.1	Model Year (e.g., 2023, 2024)	2023	
2.2	Make (e.g., Ford, Chevrolet, Dodge)	Chrysler	
2.3	Model (e.g., Teurus, Talco, Grand Caravan), and Trim Level (e.g., SE, LE, XL)	Voyager LX	
2.4	Model Code (the OEM code used to identify a particular subset of a Vehicle Model)	RUCLE3	
2.5	Drive Type (click on yellow box and use drop-down menu) If the offered Drive Type is not included in the drop-down menu, enter it here	FWD	
2.6	Fuel Type (click on yellow box and use drop-down menu) If the offered Fuel Type is not included in the drop-down menu, enter it here	Gasoline Only	
2.7	Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".		
3.0	Additional Information (Built to Spec)		
3.1	If applicable, enter any deviations from the authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".		
	No AWD only FWD. As per the Additional Specs		
4.0	Vehicle Price Worksheet (Built to Spec)		Price
4.1	NYS Base MSRP		\$41,990.00
4.2	NYS Discount (Type a number only (e.g., 5.5). Do not type a percentage sign (%) after the number. For 5.5% type 5.5, not 0.055).		6.62
4.3	NYS Base Price (Automatically calculated: $NYS\ Base\ MSRP\ minus\ NYS\ Discount$)		\$39,210.26
4.4	NYS-Aftermarket Components Price (If there are no Aftermarket Components, leave blank)		\$33,208.00
4.5	NYS Price for the Vehicle (Automatically calculated: $NYS\ Base\ Price\ plus\ NYS\ Aftermarket\ Component\ Price$)		\$72,418.26
4.6	Number of Vehicles (This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request)		1
4.7	Total Price for Mini-Bid (Automatically calculated: $NYS\ Price\ for\ the\ Vehicle\ multiplied\ by\ Total\ Number\ of\ Vehicles$)		\$72,418.26

Part C: Pre-Existing Inventory Vehicle(s) offered for Mini-Bid

1.0	General Questions (Pre-Existing)	Contractor Response
1.1	Do the Vehicle(s) offered meet all Authorized User Specifications for the requested Vehicle? <i>(click on yellow box and use drop-down menu)</i> <i>(Note: General specifications and an "Additional Vehicle Specifications Document" are included with each Mini-Bid Request. A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected.)</i>	
1.2	Will the Vehicle(s) and pricing offered for the Mini-Bid Response remain firm and not be withdrawn for at least ten (10) calendar days from the first business day immediately following the Mini-Bid response submittal deadline, or such other period of time as specified in the Mini-Bid Request, in accordance with the Contract (see Section 2.42 Procurement Method, Paragraph G Timeframe for Offers in Mini-Bids)? <i>(click on yellow box and use drop-down menu)</i>	
1.3	If the Vehicle(s) offered are ZEVs (see definition), did final assembly of the Vehicle(s) occur in the United States? <i>(click on yellow box and use drop-down menu)</i>	
2.0	Additional Information (Pre-Existing)	
2.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
3.0	Vehicle Price Worksheet (Pre-Existing)	

(If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle: Mini-Bid Response Form for the Mini-Bid, Submit Both Form B's following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23766-XXXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award-Mini-Bid Reference-Contract-Additional Vehicles).

Ref. #	Model Year	Make	Model and Trim Level	Model Code	Exterior Color	Interior Color	Seat Fabric	Drive Type	Fuel Type	NYS Base MSRP	NYS Discount	NYS Base Price	NYS Aftermarket Components Price	NYS Price for Vehicle	Final Assembly in USA?
(Example)	2023	Chevrolet	Traverse	CV14526	Blue Metallic	Dark Titanium	Cloth	FWD	Gasoline	\$41,500.00	5.00	\$39,425.00	\$1,500.00	\$40,925.00	Yes
001															
002															
003															
004															
005															
006															
007															
008															
009															
010															
011															
012															
013															
014															
015															
														Total Price for Mini-Bid	\$0.00
														Total Pre-Existing Vehicles Offered	0

CENTRAL CHRYSLER DODGE JEEP RAM OF RAY
 191 NEW STATE HWY
 RAYNHAM, MA 027675445

Configuration Preview

Date Printed: 2025-11-12 1:52 PM VIN:
 Estimated Ship Date: VON:



Quantity: 1
 Status: BA - Pending order
 FAN 1: 00EE1 NY Regional Special Bid
 FAN 2:
 Client Code:
 Bid Number: TB6130
 PO Number:

Sold to:
 CENTRAL CHRYSLER DODGE JEEP RAM OF
 RAYNHAM (44796)
 191 NEW STATE HWY
 RAYNHAM, MA 027675445

Ship to:
 CENTRAL CHRYSLER DODGE JEEP RAM OF RAYNHAM (44796)
 191 NEW STATE HWY
 RAYNHAM, MA 027675445

Vehicle: 2026 VOYAGER LX (RUCL53)

	Sales Code	Description	MSRP(USD)
Model:	RUCL53	VOYAGER LX	39,995
Package:	27E	Customer Preferred Package 27E	0
	ERC	3.6L V6 24V VVT Engine Upg I w/ESS	0
	DEH	9-Spd 948TE Auto Trans	0
Paint/Seat/Trim:	PWT	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*SJ	Caprice Leatherette Bucket Seats	0
	-X3	Black/Black/Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	132	Zone 32-New York	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB6130	Government Incentives	0
Discounts:	YGN	4 Additional Gallons of Gas	0
Destination Fees:			1,995

Total Price: 41,990

Bid Price \$72,418.26 *
includes delivery and
BraunMobility upfit

Standard Features - RUGLES VOYAGER LX

Code	Description
RHV	10.1" Touchscreen Display
JCB	120 MPH Primary Speedometer
JJU	12V Auxiliary Power Outlet
WFN	17X7.0 Aluminum Wheels
BAD	180 Amp Alternator
NF1	19 Gallon Fuel Tank
TMK	235/65R17 BSW All Season Tires
CB9	2nd Row In Floor Storage Bins
JFG	2nd Row Power Windows
CYC	2nd Row SNG Bucket Seats/3rd Row SNG
GF3	2nd Row Window Shades
ERC	3.6L V6 24V VVT Engine Upg I w/ESS
CFX	3rd Row STOW N GO 60/40 Bench
RTQ	4G LTE Wi-Fi Hot Spot
NAS	50 State Emissions
RCG	6 Speakers
BCZ	650 Amp AGM Battery
JAJ	7" Full Color TFT Display
DFH	9-Spd 948TE Auto Trans
RB9	Accent Color Shark Fin Antenna
MDX	Active Grille Shutters
NHZ	Adaptive Cruise Control w/Stop & Go
CG3	Advanced Multifstage Front Air Bags
BRG	Anti-Lock 4-Wheel-Disc Brakes
RFP	Apple CarPlay
HAH	ATC w/3 Zone Temp Control
LMG	Automatic Headlamps
BC1	Aux Battery
NHB	Auxiliary Transmission Oil Cooler
CTL	Base Door Trim Panel
MLF	Base Front Fascia
HGM	Base Insulation Group
MFS	Base Lower Grille
XAN	Blind Spot & RR Cross Path Detection
RTE	Bluetooth Handsfree Phone and Audio
MNK	Body Color Door Handles
MPK	Body Color Sill Applique
X8X	Brake & Knuckle Parts Module
BHF	Brake Throttle Override
MMP	Bright Day Light Opening Moldings
XJM	Capless Fuel Fill w/o Discriminator
*SJ	Caprice Leatherette Bucket Seats
LDB	Cargo Compartment Lamp

Standard Features - RUC1653VOYAGER1EX		Code	Description
		CKA	Carpets - Floor and Cargo Area
		X8S	Center Console Parts Module
		CGU	CHILDREN-AY NO ISO NO TT/AR 2ISO+2TT
		AD7	Cold Weather Group
		JFA	Compass Gauge
		RTM	Connectivity - US/Canada
		LMK	Daytime Running Headlamps, High Beam
		TBF	Delete Spare Tire
		CHE	Deluxe Headliner
		RFV	Disassociated Touchscreen Display
		X82	Door Parts Module
		X8J	Door Trim Panel Module
		JVG	Driver Seat - Power Adjust 8-Way
		CGY	Drv Inflatable Knee-Bolster Air Bag
		JJB	DUAL NOTE ELECTROMECHANICAL HORNS
		XC4	Electric Park Brake
		SBL	Electric Power Steering
		XXU	Electronic Shift
		NHA	Engine Oil Cooler
		LEB	Ext Mirrors w/Supplemental Signals
		NHJ	Exterior Mirrors w/Heating Element
		GM7	Floor Console w/Covered Storage
		CVU	Floor Tray
		X9E	For Details, Visit DriveUconnect.com
		X9H	For More Info, Call 800-643-2112
		LBR	Front & Rear LED Lamps
		LCA	Front Courtesy Lamps
		X83	Front End Parts Module
		MEN	Front Fascia Air Deflectors
		X8W	Front Fascias Parts Module
		CLA	Front Floor Mats
		MDA	Front License Plate Bracket
		LAX	Front Passenger Seat Belt Alert
		CSM	Front Seat Back Map Pockets
		X89	Front Suspension Damper Parts Module
		X84	Front Suspension Parts Module
		LSU	Full Speed Fwd Collision Warn Plus
		RDG	Global Telematics Box Module (TBM)
		LE7	Gloss Black Exterior Mirrors
		RF5	Google Android Auto
		JLP	GPS Antenna Input
		MSN	Grille Chrysler Wing Badge
		Z1A	GVW/Payload Rating

Standard Features - RUC150 VOYAGER LX

Code	Description
LMA	Halogen Headlamps
LHD	Headlamp Off Time Delay
X8Y	Headliner Parts Module
JPM	Heated Front Seats
NHS	Heated Steering Wheel
BNG	Hill Start Assist
LA6	Incandescent Taillamps
JAA	Instrument Panel
X8C	Instrument Panel Parts Module II
RTF	Integrated Center Stack Radio
LEE	Interior Observation Mirror
LAS	Lane Departure Warning Plus
GKD	Left Sliding Door w/Glass
JKA	Locking Glove Box
LAL	Low Washer Fluid Warning Signal
RF9	Lower IP Instr. Panel Drawer
RSY	Media Hub - 2 Fast Charge USB
APA	Monotone Paint
XCA	Occupant Classification System
LAH	Outside-Temp Display in Odometer
LCJ	Overhead Ambient Surround Lighting
XH3	ParkSense Rr Park Assist w/Stop
XAC	ParkView Rear Back-up Camera
GHF	Pass Inflation Knee-Bolster Air Bag
LST	Pedestrian Emergency Braking
JPU	Power 4-Way Driver Lumbar Adjust
JRC	Power Liftgate
JPB	Power Locks
GUR	Power Mirrors - Gloss Black
JRK	Power Sliding Doors
GKG	Prem. Tempered Sliding Door Glass
MBN	Premium Rear Fascia Black
XPF	Protective Coating and Remover
XAH	Puncture Sealant & Portable Air Comp
GX4	Pushbutton Start
JSB	Pwr Windows, Ft/Rr, 1-Touch Up/Down
XFC	R1234YF A/C Refrigerant
JHC	Rain Sensitive Windshield Wipers
BHC	Rainy Day Braking
BHD	Ready Alert Braking
HBB	Rear Air Conditioning w/Heater
X8U	Rear Fascias Parts Module
CLB	Rear Floor Mats

Standard Features - RUG153 VOYAGER LX		Description
Code		
JFB		Rear Seat Reminder Alert
X91		Rear Suspension Damper Parts Module
X85		Rear Suspension Parts Module
GNA		Rear View Day/Night Mirror
GFA		Rear Window Defroster
JHB		Rear Window Wiper/Washer
GXM		Remote Keyless Entry
GXD		Remote Proximity - All Doors
XBM		Remote Start System
GKB		Right Sliding Door w/Glass
CAA		ROW 1 PASSENG-SIEGE PASSENGER 1 PLACE
X8Z		Seat Parts Module
LSA		Security Alarm
GXX		Sentry Key Theft Deterrent System
X9B		SiriusXM Radio Service
RSD		SiriusXM Satellite Radio
LAQ		Sliding Door Alert Warning
BNB		STABILITY CONTROL-WITH
X8P		Steering Column Cover Parts Module
X8L		Steering Gear Module
RDZ		Steering Wheel Mounted Audio Ctrls
XHZ		Stop-Start Dual Battery System
GN9		Sun Visors w/Illum Vanity Mirror
GAE		Sunscreen Glass
CJ5		Supp. Side Curtain All Rows Air Bags
CJ1		Supplemental Ft Seat Side Air Bags
XKP		T3/L3 Zero Evap Vehicle Tracking
SCJ		TechnoLeather Steering Wheel
SUD		Tilt/Telescope Steering Column
XBN		Tip Start
X88		Tire & Wheel Parts Module
XGM		Tire Pressure Monitoring Display
CX8		Tire Pressure Monitoring Sensor
SDC		Touring Suspension
UBG		Uconnect 5 w 10.1" Display (USA)
NBU		Ultra Low Emission Vehicle (ULEV)
RF7		USB Host Fltp
LAZ		Vehicle Information Center
MSL		Voyager Badge

SCHEDULE A

Town of Clifton Park Purchase of Chrysler Voyager

Purchase price		\$72,419.00
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Expenditure		
A-06772-00200		\$72,419.00

Revenues

Saratoga County Grant	A-01289	\$30,000.00
Mortgage tax revenue	A-03005	\$31,419.00



RESOLUTION

#12

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025, a resolution to approve an engineering agreement for design, bid assistance and construction phases of the roofing project at the Burning Bush Clubhouse.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation prepared a request for quotes for engineering services for the roof replacement project of the Burning Bush Clubhouse, and

WHEREAS, KB Engineering & Architecture, PC (KB Engineering) submitted the lowest conforming bid, offering to provide comprehensive engineering design and construction management services in an amount of \$19,990, and

WHEREAS, KB Engineering has provided similar engineering services on numerous projects that have been successfully completed within the Town; now, therefore, be it

RESOLVED, that the proposal of KB Engineering comprising of design and inspection services in response to the RFQ of November 18, 2025, is accepted; and be it further

RESOLVED, that the Director of Buildings, Parks, and Recreation is authorized to accept the quote of KB Engineering in an amount not to exceed \$19,990; and be it further

RESOLVED, that the expenditure will come from the 2026 Budget account number A-01626-00135 (General Fund – Burning Bush Clubhouse – Engineering).

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, December 9, 2025 8:17 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2432

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 12/15/2025 ✓

Board Meeting Date: 12/15/2025 ✓

Alternate Date: 01/05/2026

Budget Number: A-1626-024

Budget Description: General Fund - Burning Bush Clubhouse - Reairs & Maint

Amount: \$19,990.00

Brief Description: Authorize the Supervisor to sign an agreement with KB Engineering & Architecture, P.C. for engineering services, including construction documents, bid assistance, and construction administration to replace the roof on the Burning Bush Clubhouse

Add Supporting Docs:

[a2523fc40d3e18bd_BB_clubhouse_roof_replacement_engineering_res_packet_12.9.25.pdf](#)

Additional Comments/Details: This is a 2026 budget item.

Request same night town board meeting

Agree to Terms: Agree

[unsubscribe](#)

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: December 8, 2025

**Description: Engineering services for Country Knolls clubhouse
roof replacement**

Vendor #1: KB Engineering & Architecture- \$19,990.00 *

Vendor #2: MJ Engineering - \$31,000.00

Vendor #3: Barton & Loguidice - \$60,114.00

Vendor #4:

Vendor #5:

Vendor #6:

Comments:

Decision: KB Engineering & Architecture - \$19,990.00



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

Town of Clifton Park, New York is accepting written proposals from all qualified and interested Engineering and Consulting Firms for Engineering Services associated with the evaluation, design, and preparation of bid documents for replacement of the roof on the Country Knolls Clubhouse, 9 Burning Bush Blvd. Ballston Lake, as detailed below. The successful party will provide the professional services described herein in support of the Town, as commissioners of the Town facility, and will work directly with the Town's Department of Buildings and Grounds, and in consultation with Town facility representatives. All work will be contracted within the terms, conditions, scope of work and other applicable requirements set forth in subsequent work orders related to this document. The successful party will demonstrate qualifications, experience, and abilities to successfully accomplish and support all aspects of the prescribed type of work.

The Town of Clifton Park welcomes your response. The Town reserves the right to reject any proposal found to be non-responsive, vague, or non-conforming. The Town also reserves the right at any time to withdraw all or part of this proposal request to protect its best interests. The Town is not liable for any costs incurred by the party in preparing its response, nor is a response an offer to contract with your firm.

Facility Location:

Country Knolls Clubhouse

9 Burning Bush Blvd., Ballston Lake NY 12019

Scope of work is as follows but not limited to:

Construction Documents: Prepare construction documents for the project including drawings and specification such that the project can be competitively bid. The site plans will generally include the following:

- Existing conditions plan
- Removals and demolition plan
- Site/layout plan
- Demolition plan
- Construction plan: and
- Details

Prepare the project manual and the technical specifications for the project.

Draft plans and project manual shall be provided to the Town of Clifton Park for review and comment. Once comments have been received and incorporated, final construction documents will be provided.

Bid Assistance:

Provide bidding assistance to the Town of Clifton Park for the project. Bidding assistance to include the following services:

- Answer questions from prospective bidders related to the site/civil elements of the project
- Prepare addenda as necessary for the site/civil elements of the project; and,
- Evaluate bids and recommend selection

Construction Administration:

Provide construction administration services for the project. The following are construction administrative services:

- Response to contractor requests-for-information (RFIs) for site/civil elements of the project
- Assist in the review of change orders for site/civil elements of the project
- Assist in the interpretation of contract documents for site/civil elements of the project; and,
- Review of contractor shop drawings and submittals for site/civil elements of the project.
- Site inspections as needed. Please allow for 12 hours inspection time. The Town Building Department will be conducting all required inspections.

The Town requires proof of Liability Insurance with One Million Dollars naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and automobile insurance.

A minimum of prevailing wage rate as described by New York State must be paid.

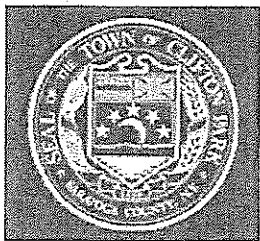
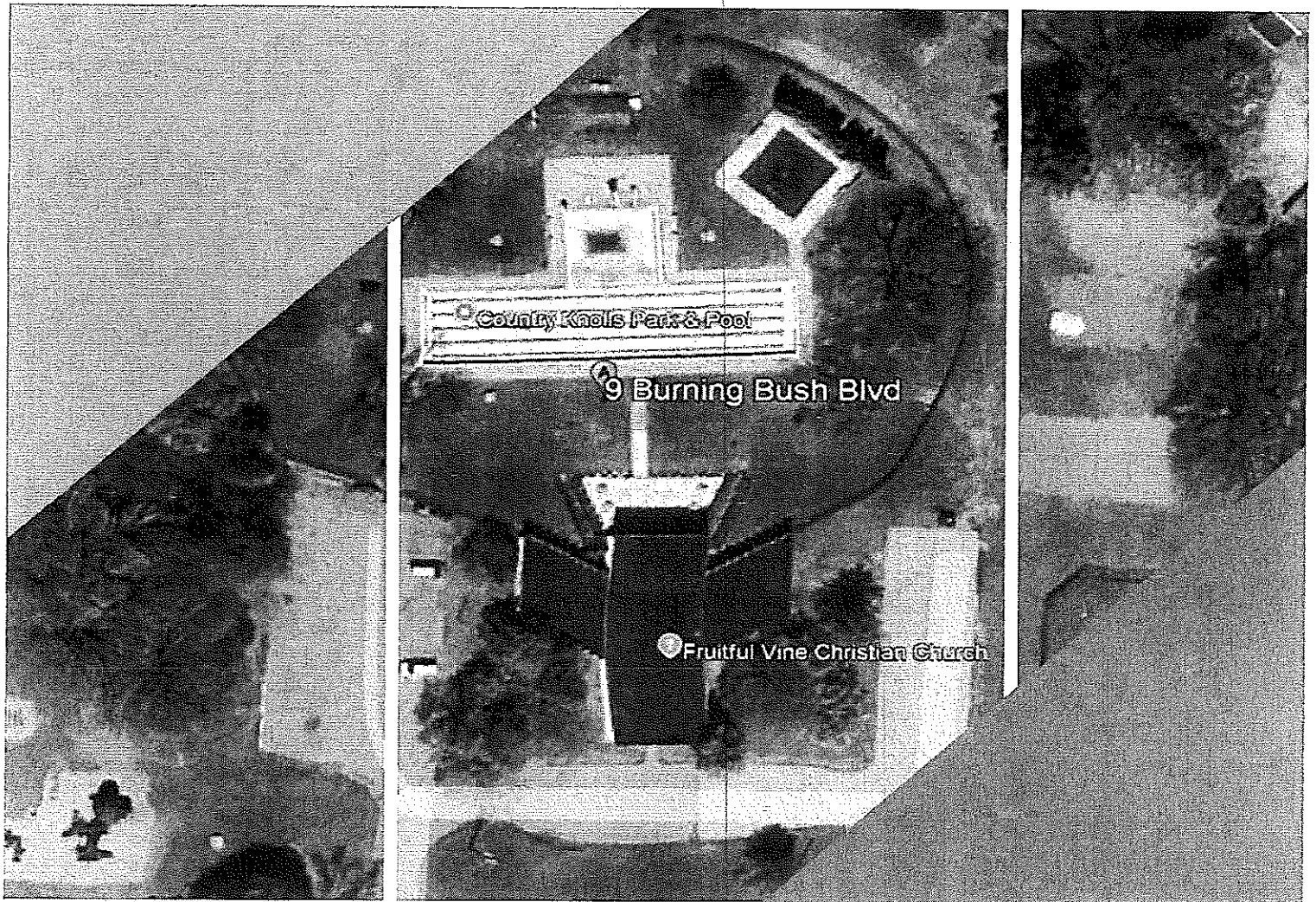
The Town of Clifton Park reserves the right to reject any and all quotes.

The Town of Clifton Park reserves the right to require a performance bond.

Please contact Regan Tromblee at rtromblee@cliftonpark.org 518-371-6651 extension 251 for an appointment to do a site visit.

Quotes are due by Monday December 8, 2025 at 2:00pm

SENT TO
3 COMPANIES
11/18/25



Town of Clifton Park
One Town Hall Plaza
Clifton Park, NY 12065

December 8, 2025

Proposal for
Town of Clifton Park
Country Knolls Clubhouse
Roof Replacement Project

KB Engineering & Architecture, P.C.

KB Engineering & Architecture, P.C.

KB Engineering & Architecture, P.C.
100 Great Oaks Boulevard, Suite 114
Albany, NY 12203
P: 1.833.723.4768

December 8, 2025

Mr. Philip C. Barrett, Supervisor
Town of Clifton Park
One Town Hall Plaza
Clifton Park, NY 12065

**Re: Town of Clifton Park
Country Knolls Clubhouse
Roof Replacement Project
Proposal for Engineering Services**

Dear Supervisor Barrett:

KB Engineering & Architecture, PC (KB ENGINEERING) is pleased to present this proposal for professional engineering services related to the replacement of the existing roof at the Country Knolls Clubhouse located at 9 Burning Bush Boulevard. As you may recall, KB ENGINEERING (fka JME) had previously performed the design phase, bid phase, & construction phase engineering services for the 20 year warranty roof replacement of the Country Knolls Clubhouse back in 2001. We understand that the roof had a portion of the EPDM membrane blown off in a high windstorm back in 2017, and the roof has had minor leaks that were repaired in 2021 & 2025. We have completed numerous other EPDM flat roof projects in the last 25 years including the following:

- Wellhouse Roof Replacement, Town of Clifton Park, NY
- Senior Center Roof Replacement, Town of Clifton Park, NY
- Locust Lane Pool Clubhouse Roof Replacement, Town of Clifton Park, NY
- Transportation Department Garage Roof Replacement, City of Amsterdam, NY
- Water Filtration Plant Roof, City of Amsterdam, NY
- Wastewater Treatment Plant Roof Replacement, City of Amsterdam, NY
- Firehouse Roof Replacement, Village of St. Johnsville, NY
- Montgomery County Sewer District Wastewater Treatment Plant Roof Replacement

As you know we have been working for the Town of Clifton Park since 1991. Our Design Team will consist of Dougals P. Cole, PE, Principal Engineer, and Jeffrey D. Trzeciak, PE, Project Manager, who have been working together for over 30 years. We will also have Joseph Saulsbery, PE, Project Engineer, on our team to work on the design of this project. He has over 8 years of experience.

A. Base Services

We propose the follow scope of work:

1. Perform one (1) site inspection and kickoff meeting with a designated Town representative. During the site inspection we will take a closer look at the existing gutters and fascia to see what may need replacement.
2. Document the current conditions of the existing roof including all roof penetrations.

3. Develop bid documents that will include specifications, drawings, and all required bid documents. The drawings will include an existing conditions plan, removals and demolition plan, site plan with aerial image overlay and building layout, construction plan, and construction details. We will include a allowance in the contract bid amount to cover any unforeseen wet insulation that may be found under the EDPM roof membrane that may need replacement.
4. Meet with Town representatives to review the draft bid documents and make revisions, as necessary.
5. Bid phase services to include delivery of final construction plans and specifications to the Town, answering questions from prospective bidders, prepare addenda as necessary, evaluate bids, and a provide recommendation of award letter.
6. Construction phase services shall include assist in the interpretation of the contract documents, response to contractor requests for information, review any change orders, review all required shop drawings and submittals, and part time site inspections for 12 hours maximum.
7. Deliverable: Bid documents that will include specifications and drawings.

B. Fee

For the services described in this proposal, KB ENGINEERING proposes to complete the work for a lump sum fee amount not to exceed \$19,990.00, billed monthly on a percent complete basis. We will provide proof of liability Insurance in the amount of \$1 million naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and Automobile Insurance upon award of the contract to KB Engineering by the Town of Clifton Park. KB Engineering will comply with the NYS prevailing wage rate requirements, if they apply to work of this contract. *

C. Exceptions and Limitations – This proposal does not include environmental testing and abatement.

D. Additional Services

Additional projects and services will be the subject of a mutually agreed and separately executed Change Order. In the event that you request additional routine services that substantively relate to the subject of this Proposal and which in our judgement do not rise to the level of a Change Order or require a new proposal, (“Out-of-Scope Services”), our fees for such services will be based on the time required for the work performed at our standard rates, plus expenses. All such services will be subject to the terms of this Proposal, including KB ENGINEERING’s Standard Terms and Conditions, attached hereto.

E. Access to Client Facilities.

In providing the Services, KB ENGINEERING may from time to time need to test, access, or use the Client’s systems, applications, or hardware (collectively, “Client Network”). Client shall provide KB ENGINEERING in advance of the commencement of the affected Services with a copy of Client’s safety, security, and facilities policies which are applicable to the use of, and access to, the Client Network and KB ENGINEERING shall use commercially reasonable efforts to abide by such communicated policies as appropriate under the circumstances. If compliance with such policies will prevent or impair KB ENGINEERING from performing the Services or its obligations under this Agreement, the Parties shall work in good faith to develop reasonable exceptions to such policies. If such exceptions cannot be agreed upon, the applicable Statement(s) of Work will be modified to excuse KB ENGINEERING’s performance of the affected Services. If KB ENGINEERING’s adherence to Client’s policies increases KB ENGINEERING’s costs of providing the Services, KB

Supervisor Phil Barrett
Country Knolls Clubhouse Roof Replacement Project
December 8, 2025

ENGINEERING shall notify Client of the foregoing and Client shall pay KB ENGINEERING for the increased costs associated with adherence to such policies.

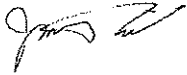
F. Terms & Conditions

Our work under this Proposal shall be performed in accordance with KB Engineering's Standard Terms and Conditions previously approved by the Town, attached hereto and hereby incorporated herein and made a part of this Proposal for all purposes as if fully set forth herein.

If you agree with this Proposal, please return an executed copy of this Proposal. If you have any questions, please feel free to contact me.

Sincerely,

KB Engineering & Architecture, PC



Jeffrey D. Trzeciak, P.E.
Senior Project Manager II

cc: Dan Clemens

Enclosure: Standard Terms & Conditions

AGREED TO BY TOWN OF CLIFTON PARK:

AGREED TO BY KB ENGINEERING &
ARCHITECTURE, PC:

Philip C. Barrett, Supervisor

Kumar Buvanendaran, PE, President & CEO

DATE: _____

DATE: 12/8/2025

**KB Engineering & Architecture, PC
Standard Terms & Conditions
Modified for Town of Clifton Park
Engineering Services Proposal 2025**

KB Engineering & Architecture, P.C.

1. **General.** These Terms & Conditions, together with the accompanying proposal, constitute the full and complete Agreement between **KB Engineering & Architecture, PC** ("**KB E&A**") and the entity or person to whom the proposal is addressed ("Client") to perform basic or additional services as set forth in the proposal. KB E&A and Client may be referred to collectively herein as "the parties", and any one of them may be referred to as "a party". The technical and pricing information in the proposal is the confidential and proprietary property of KB E&A and shall not be disclosed or made available to third parties without the written consent of KB E&A. Unless otherwise specified in the proposal, the proposal fees and schedule constitute KB E&A's best estimate of the charges and time required to complete the project. As the project progresses, site conditions, changes in the law, or other unknown facts or events may dictate revisions in scope and fee. KB E&A will inform Client of such situations so that proposal revisions can be accomplished. The parties agree to negotiate such revisions in good faith.

2. **Performance of Services.** KB E&A's services will be performed in accordance with generally accepted practices and ordinary skill and care of architects, engineers, scientists and/or technical professionals providing similar services at the same time, in the same locale, and under like circumstances. Client agrees that KB E&A has been engaged to provide professional services only, and that KB E&A does not owe a fiduciary duty or responsibility to Client. There are no intended third-party beneficiaries to this Agreement. No other warranty, express or implied, is included or intended by the Agreement. KB E&A is an independent contractor and nothing in this Agreement shall be construed to create a partnership, joint venture, or create a relationship of employer/employee or principal/agent between KB E&A and Client or its subcontractors, subconsultants or vendors. KB E&A does not represent or warrant that any permit or approval will be issued by any governmental body in view of the complexity and the frequent changes in applicable rules and regulations and interpretations by authorities.

3. **Right of Entry.** Client shall be responsible for obtaining all legal right-of-entry, and associated costs, onto properties required by the project.

4. **Modification.** This Agreement may be changed, amended, added to, superseded, or waived only if both parties specifically agree in writing to such amendment of the Agreement. In the event of any inconsistency between these Terms & Conditions and any proposal, contract, purchase order, requisition, notice to proceed, or like document, these Terms & Conditions shall govern.

5. **Compensation.** Client shall pay KB E&A pursuant to the rates and charges set forth in the proposal. Invoices will be submitted periodically (customarily on a monthly basis), and terms are net cash, due and payable upon receipt of invoice. Client shall notify KB E&A in writing of any disputed amount within fifteen (15) days from date of the invoice, give reasons for the objection, and promptly pay the undisputed amount. If Client fails to make any payment due to KB E&A for services and expenses within thirty (30) days after receipt of KB E&A's statement therefor, the amounts due KB E&A will be increased at the rate of 1.5% per month from said thirtieth day, and in addition, KB E&A may, after giving seven (7) days' written notice to Client, suspend services under this Agreement. Unless payment is received by KB E&A within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, KB E&A shall have no responsibility to Client for delay or damage caused Client because of such suspension of services. Client shall pay all undisputed fees.

6. **Insurance.** KB E&A will maintain workers' compensation insurance as required under the laws of the state in which the services will be performed. KB E&A agrees to purchase at its own expense, Comprehensive General Liability insurance with a combined single limit of \$1,000,000 per occurrence and \$2,000,000 in the aggregate for bodily injury, including death and property damage; Professional Liability insurance in the amount of \$1,000,000 per claim and in the aggregate; Automobile Liability insurance with a combined single of \$1,000,000 per occurrence; and will furnish insurance certificates to Client reflecting KB E&A's standard coverage and providing thirty (30) days prior written notice in the event of cancellation or material change in coverage. KB E&A agrees to purchase whatever additional insurance is requested by Client (presuming such insurance is available, from carriers acceptable to KB E&A) provided Client reimburses the premiums for additional insurance.

will be named additional insured on all policies except Workers' Compensation and Professional Liability.

7. Confidentiality. KB E&A will hold confidential all business and technical information obtained from Client or generated in performing services under this Agreement, except to the extent required for: (1) performance of services under this Agreement; (2) compliance with professional standards of conduct; (3) the preservation of the public safety, health, and welfare; (4) compliance with any court order, statute, law, or governmental directive; and/or (5) protection of KB E&A against claims or liabilities arising from the performance of services under this Agreement. KB E&A's obligations hereunder shall not apply to information in the public domain or lawfully obtained on a non-confidential basis from others.

8. Ownership of Documents. All reports, notes, drawings, specifications, data, intellectual property, inventions, discoveries, processes, calculations, and other documents, including those in electronic form, obtained, created or prepared by KB E&A in performing services under this Agreement are instruments of KB E&A's service ("Instruments"), and all rights, copyrights, titles and interests in the Instruments shall remain KB E&A's property, whether or not the project is completed. Client agrees not to use Instruments for marketing purposes, for projects other than the project for which the documents were prepared by KB E&A, for future modifications to this project, or for any other purpose than the purpose intended under this Agreement, without first obtaining KB E&A's express written permission for a specific use license. Any reuse or distribution of Instruments to third parties without such express written permission, verification or project-specific adaptation by KB E&A will be at Client's sole risk and without liability to KB E&A or its employees, affiliates, subsidiaries, independent contractors, and subcontractors. Client shall indemnify, defend, and hold harmless KB E&A and its employees, affiliates, subsidiaries, independent contractors, and subcontractors from all claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting therefrom. Any such verification or project-specific adaptation shall entitle KB E&A to additional compensation.

9. Suspension of Services and Termination. Either party may, at any time, suspend further services or terminate this Agreement. Suspension or termination shall be by written notice effective seven (7) days after receipt by the receiving party. KB E&A may terminate this Agreement immediately upon giving Client a written notice of termination upon occurrence of any of the following: (a) an event of Force Majeure has been continuing during more than sixty (60) days or (b) prevented, hindered, or delayed performance due to disease, epidemic, pandemic, quarantine, acts of government (foreign or domestic). Client agrees to compensate KB E&A for all services performed and commitments made prior to the effective date of the suspension or termination, together with reimbursable expenses including those of subcontractors, subconsultants and vendors. Where payment is based on lump sum contract, Client agrees that the final invoice after Client's suspension or termination of services will be based on the percentage of work completed to the effective date of suspension or termination, plus reasonable suspension or termination charges including, but not limited to, personnel and equipment rescheduling adjustments and all other related costs and charges directly attributable to suspension or termination. In the event of suspension of services or termination by Client, KB E&A shall have no liability to Client or others. Client agrees to indemnify and hold KB E&A harmless from any claim or liability resulting from such suspension or termination.

10. Force Majeure. Except for Client's obligation to pay for services rendered by KB E&A, including those of its' subcontractors, subconsultants and vendors, no liability will attach to either party from delay in performance or nonperformance caused by circumstances or events beyond the reasonable control of the party affected, including, but not limited to, acts of God, disease, epidemic, pandemic, quarantine, acts of government (foreign or domestic), fire, flood, unanticipated site, building or subsurface conditions, regulatory permitting, terrorism, explosion, war, request or intervention of a government authority (foreign or domestic), court order (whether at law or in equity), labor relations, accidents, delays or inability to obtain materials, equipment, fuel or transportation. Delays within the scope of this article that cumulatively exceed thirty (30) calendar days shall, at the option of either party, make this Agreement subject to

KB Engineering & Architecture, P.C.

termination or renegotiation. Should Client require KB E&A to maintain its personnel and equipment available during the delay period, Client agrees to compensate KB E&A for additional labor, equipment, and any and all other costs associated with KB E&A in maintaining its personnel during the delay period.

11. Mutual Waiver of Consequential Damages.

Neither Client nor KB E&A, nor their affiliates or subsidiaries, nor the officers, directors, agents, employees, or their subcontractors, subconsultants, or vendors, shall be liable to the other, third parties, or shall make any claim for any incidental, indirect, special, collateral, exemplary, punitive or consequential damages arising out of, or connected in any way to the services or this Agreement, whether the action in which recovery of damages is sought is based upon contract, tort, including, to the greatest extent permitted by law, the sole, concurrent or other negligence, whether active or passive, strict liability, breach of contract and breach of warranty. Consequential damages include, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, unrealized savings or diminution of property value and shall apply to any cause of action.

12. Services During Construction. If KB E&A provides services including the performance of services during the construction phase of the project, it is understood that the purpose of such services, including to visit the project site, will be to enable KB E&A to better perform its services as a design professional, and to determine, in general, if construction is proceeding in a manner indicating that the completed work of others will conform generally to the contract documents. KB E&A shall not, during such visits or as a result of observations of construction, supervise, direct, or have control over others' work nor shall KB E&A have authority over, or responsibility for, the means, methods, sequences or procedures of construction selected by others or safety precautions and programs incident to the work of others or for any failure of others to comply with laws, rules, regulations, ordinances, codes or orders applicable to others furnishing and performing their work. KB E&A does not guarantee the performance of the construction work or contract by others and does not assume responsibility for others' failure to furnish and perform their work. If KB E&A's services during construction include shop drawing review, KB E&A will

review (or take other appropriate action with respect to) shop drawings, samples, and other data which the contract documents require KB E&A to review, but only for conformance with KB E&A's design concept of the project and compliance with the information set forth in contract documents. Such review or other actions shall not extend to means, methods, techniques, sequences, or procedures of manufacture (including the design of manufactured products) or construction, or to safety precautions and programs incident thereto. KB E&A's review or other actions shall not constitute approval of an assembly or product of which an item is a component, nor shall it relieve others of (a) their obligations regarding review and approval of any such submittals, and (b) their exclusive responsibility for the means, methods, sequences and procedures of constructions, including safety of construction.

13. Certifications. KB E&A shall not be required to sign any documents, no matter by whom requested, that would result in KB E&A's having to provide certification, a guarantee, or a warranty.

14. Reliance. KB E&A shall be entitled to rely, without liability, on the accuracy and completeness of any and all information provided by Client, Client's employees, representatives, agents, independent contractors, construction managers, consultants and contractors, and information from public records, without the need for independent verification. Any opinions rendered by KB E&A pursuant to this Agreement are for the sole and exclusive use of Client, and are not intended for the use of, or reliance upon, by any third parties without the prior written approval of KB E&A. Client agrees to indemnify, hold harmless, and defend KB E&A to the fullest extent permitted by law for any claims, losses, or damages allegedly suffered by others due to unauthorized reliance of any opinion provided under the Agreement.

15. Opinion of Probable Costs. When required as part of its services, KB E&A will furnish opinions of probable cost, but does not guarantee the accuracy of such estimates. Opinions of probable cost, financial evaluations, feasibility studies, economic analyses of alternate solutions, and utilitarian considerations of operations and maintenance costs prepared by KB E&A hereunder will be made on the basis of KB E&A's experience and qualifications and will

KB Engineering & Architecture, P.C.

represent KB E&A's judgment as an experienced and qualified design professional. However, users of the probable cost opinions must recognize that KB E&A does not have control over the cost of labor, material, equipment, or services furnished by others or over market conditions or contractors' methods of determining prices or performing the services.

16. Limitation of Liability. Client and KB E&A have discussed the risks, rewards, and anticipated outcome of the project in the proposal and an estimated total fee for service, and agree that to the fullest extent permitted by law, the total liability, in the aggregate, of KB E&A, its' officers, directors, employees, agents, and consultants to Client and anyone claiming by, through or under Client, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to KB E&A's services, the project or this Agreement, from any cause or causes whatsoever, including but not limited to, negligence, errors, omissions, strict liability or contract, shall be limited to \$1,000,000.

17. Dispute Resolution. If a dispute arises out of or relates to this Agreement or breach thereof, the parties will attempt in good faith to resolve the dispute through negotiation. If the dispute is not resolved by these negotiations, prior to the initiation of legal proceedings, Client and KB E&A agree to submit all claims and disputes arising out of this Agreement to non-binding mediation with a mutually agreed upon mediator. The parties agree that they will participate in the mediation in good faith, that they will share equally in its costs, and that neither party will commence a civil action with respect to the matters submitted to mediation until after the completion of the initial mediation session. This provision shall survive completion or termination of this Agreement; however, neither party shall seek mediation of any claim or dispute arising out of this Agreement beyond the period of time that would bar the initiation of legal proceedings to litigate such claim or dispute under the applicable law.

18. Indemnification. (a) With respect to non-professional services (general liability), the KB E&A agrees to indemnify, defend and hold the Client and their respective partners, directors, officers and employees harmless from all suits, actions, claims, demands, judgments, and liabilities including property damage and bodily injury or

death, including claims of KB E&A's employees, to the extent caused by the act, omission, or breach of contract of or by the KB E&A, or its subconsultants, in providing the Services hereunder. (b) With respect to professional services (professional liability), the KB E&A agrees to indemnify and hold the Client and their respective directors, officers and employees ("Indemnitees") harmless from judgments and liabilities, including property damage and bodily injury or death ("Damages"), including claims of KB E&A's employees, to the proportionate extent caused by the negligent act, error, omission, or breach of contract of or by the KB E&A, or its subconsultants, in providing the Services hereunder. KB E&A's defense obligations hereunder, including any actual or implied up-front duty to defend, with respect to professional negligence-based claims shall mean the reimbursement of reasonable attorneys' fees incurred by Indemnitees to the proportionate extent such Damages are caused by KB E&A's negligence as proven in a Court with competent jurisdiction and recoverable under applicable law on account of negligence.

19. Precedence. These Terms & Conditions shall take precedence over any inconsistent or contradictory provisions contained in, or referenced by, any proposal, contract, purchase order, requisition, notice to proceed, or similar or like document.

20. Severability. If any of these Terms & Conditions are finally determined to be invalid or unenforceable in whole or in part, the remaining provisions shall remain in full force and effect and be binding upon the parties. The parties agree to reform these Terms & Conditions to replace any such invalid or unenforceable provision with a valid and enforceable provision that comes as close as possible to the intention of the stricken provision.

21. Survival. These Terms & Conditions shall survive the completion of KB E&A's services on the project and the termination of services for any cause.

22. Governing Law. The laws of the state in which the project is located shall govern the validity and interpretation of this Agreement. Client agrees that any legal action or proceeding arising out of the provision of services by KB E&A pursuant to the proposal or any modification thereof may be submitted by KB E&A to

KB Engineering & Architecture, P.C.

a State Court in the State of New York without regard to the choice of law provision. Client irrevocably consents to jurisdiction of (and waives dispute of venue in) the aforementioned venues.

23. **Assignment.** No assignments by Client of this Agreement or of any monies due or to become due hereunder shall be binding upon KB E&A until KB E&A's written consent thereto is obtained. Any assignment by Client to anyone of any right under this Agreement without the written consent of KB E&A shall be null and void and without effect.



RESOLUTION

#13

PHILIP C. BARRETT
Supervisor

•

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

•

AGATHA REID
Councilwoman

•

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025, a resolution awarding a contract for installing three (3) sections of chain link fence inside the pickleball courts at Veterans Memorial Park.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, the Director of Buildings, Parks, and Recreation, Daniel Clemens, advertised for quotes for 60+/- linear feet of 3-foot high, commercial grade chain link fencing for the pickleball courts at Veterans Memorial Park, and

WHEREAS, AFSCO Fence Supply Co., Inc., Latham, NY, submitted the lowest conforming quote for the sections of chain link fence, in an amount not to exceed \$7,150, and

WHEREAS, Mr. Clemens recommends awarding the quote to AFSCO Fence Supply Co., Inc.; now therefore be it

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to accept the quote from AFSCO Fence Supply Co., Inc., to supply and install three (3) sections of chain link fence inside the pickleball courts at Veterans Memorial Park, at a cost not to exceed \$7,150, to be paid from A-07024-00200 (General Fund – Veterans Park – Equipment).

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, December 9, 2025 8:44 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2433

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: A. Morelli

Agenda Session Date: 12/15/2025 ✓

Board Meeting Date: 12/15/2025 ✓

Alternate Date: 01/05/2026

Budget Number: A-7024-200

Budget Description: General Fund - Veterans Memorial Park - Equipment

Amount: \$7,150.00

Brief Description: Hire AFSCO Fence Supply Co to supply and install (2) new gates and (3) new sections of 3-foot high black vinyl coated chasin link fence inside the pickleball courts at Veterans Memorial Park

Add Supporting Docs:

[4ada87e467076e1f_pickleball_additional_fence_and_gates_res_packet_12.9.25.pdf](#)

Additional Comments/Details: 2026 budget item

Request same night TB meeting please

Agree to Terms: Agree

[unsubscribe](#)

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: December 9, 2025

**Description: Add (2) new gates and (3) sections of 3-foot high
black viny fence inside the pickleball court at Veterans Park**

Vendor #1: Siena Fence Co. Inc. - \$9,320.00

Vendor #2: Bruce Fence Co. Inc. - \$9,484.00

Vendor #3: AFSCO Fence Supply Co., Inc. - \$7,150.00 *

Vendor #4: Access Anvil - no reply

Vendor #5: Mariaville Fence - no reply

Vendor #6: Precision Gate & Fence - no reply

Comments: This additional fence will replace temporary fencing

Decision: AFSCO Fence - \$7,150.00



Town of Clifton Park Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

The Town of Clifton Park, through the Buildings & Grounds Department seeks price quotes from qualified entities for new chain link fencing located at the Clifton Park Pickleball court at Veterans Park, 697 Mac Elroy Road, Ballston Lake NY 12019.

Scope of work is as follows but not limited to:

Furnish and install 60 +/- lineal feet of 3-foot high, commercial grade chain link fencing.

Terminal posts to be 3-inch Sched 40, intermediate posts to be 2.5-inch sched 40, top and bottom rails to be 1 5/8-inch sched 40.

Fence fabric to be 2-inch mesh, #9-gauge black vinyl coated.

All posts to be installed in concrete footings.

Supply and install (2) 3-foot wide, single swing gates with hardware on 3-inch sched 40 posts.

All materials to have a black finish.

Dispose of all waste properly

The Town requires proof of Liability Insurance with One Million Dollars naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and automobile insurance.

A minimum of prevailing wage rate as described by New York State must be paid.

The Town of Clifton Park reserves the right to reject any and all quotes.

The Town of Clifton Park reserves the right to require a performance bond.

Please contact Regan Tromblee at rtromblee@cliftonpark.org 518-371-6651 extension 251 for an appointment to do a site visit.

Quotes are due by Monday December 8, 2025, at 2:00pm

SENT TO
10 COMPANIES
PLUS SIENA
11/17/25



Siena Fence Co. Inc.

PO Box 4893 Clifton Park, New York 12065 (518) 877-4362 fax: (518) 877-3316

PROPOSAL

SUBMITTED TO:

TOWN OF CLIFTON PARK
ONE TOWN HALL PLAZA
CLIFTON PARK, NY
ATTN: DAN CLEMENS

WORK TO BE PERFORMED AT:

VETERANS MEMORIAL PARK

PICKLEBALL COURTS

PICKLEBALL COURT FENCE: FURNISH AND INSTALL 60 +/- LINEAL FT. OF 3' HIGH, COMMERCIAL GRADE CHAIN LINK FENCING. TERMINAL POSTS TO BE 3" SCH-40, INTERMEDIATE POSTS TO BE 2 1/2" SCH-40, TOP AND BOTTOM RAILS TO BE 1 5/8" SCH-40. FENCE FABRIC TO BE 2" MESH, #9 GAUGE BLACK VINYL COATED. ALL POSTS TO BE INSTALLED IN CONCRETE FOOTINGS. INCLUDED ARE (2) EACH 3' WIDE, SINGLE SWING GATES WITH HARDWARE ON 3" SCH-40 POSTS. ALL MATERIALS TO HAVE A BLACK VINYL COATED FINISH.

TOTAL INSTALLED: \$9,320.00

LEAD TIME: 4 WEEKS +/-

EXCLUDED: SURVEY OR STAKEOUT OF FENCE LINES, LOCATION OF PRIVATE UNDERGROUND UTILITIES, BLACKTOP PATCHWORK, LOCKS, COURT STRIPES, REMOVALS, CONCRETE FOOTING REMOVALS, TOP SOIL OR SEED, CORE DRILLING.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written change order, and will become an extra charge over and above the estimate. Customer is responsible for the location of all private underground utilities, all necessary building permits, tax exempt certificates, location of property lines and clearing not included in the estimate. Proposal subject to terms & conditions.

Submitted By: _____

Christopher Litchfield

Date: _____

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. SIENA FENCE CO., INC. IS AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

Accepted By: _____ Date: _____

BRUCE FENCE CO. INC.

3 Miles North of Latham Traffic Circle on Route 9

www.brucefence.com

RESIDENTIAL • INDUSTRIAL

1161 NEW LOUDON RD.
COHOES, NEW YORK 12047
518-783-8792 (phone)
518-783-0107 (fax)

Town of Clifton Park Building & Grounds

Owner's Name

One Town Hall Plaza

Address

Clifton Park, NY 12065

518.371.6551

Fax Phone
518.371.1136

Attn: Dan Clemens, ext 248
Cell # 518.281.5065

Regan Tromblee, ext 251

Re: Veterans Memorial Park – Pickleball Court
697 MacElroy Road
Ballston Lake, NY

December 5, 2025

Date

Job Number

Installation Address

UFPO#

Nearest Cross Street

Scope of Work:

Furnish and install approximately 60' of 3' high commercial grade chain link fence.
Terminal posts to be 3" Schedule 40, intermediate posts to be 2 1/2" Schedule 40, top and bottom rails to be 1 5/8" Schedule 40.
Fence fabric to be 2" x #9 gauge black vinyl coated.
All posts set in concrete footings.
Supply and install (2) 3' wide single swing gates with hardware on 3" Schedule 40 posts.
All materials to have a black finish.

Price includes prevailing rate wages. No sales tax is included. Proper exempt form needed with order.

QUALIFICATIONS OF BIDS AS FOLLOWS:

All clearing, grading and layout of fence lines to be done by others. Quotation includes 3 million dollar maximum liability insurance.
Access to work area by rubber tired vehicles to be provided by others. Underground utilities and structures shall be located and protected by others.
All excavation spoils to be cast along fence lines. All retainage withheld shall be paid within 10 days of receipt of same by owner but not longer than 6 months after the invoice for the work.
All work shall be completed in 1 mobilization.
Additional mobilizations, \$500. each.

In consideration, the Owner agrees to pay Bruce Fence Co., Inc. the sum of \$ **9,484.00** Dollars,
pursuant to the following payment schedule: N/30 after completion of work.

This contract is subject to the terms and covenants and conditions on the reverse side hereof, and is not binding upon Bruce Fence Co., Inc. until accepted.

BRUCE FENCE CO. INC.

(Owner)

By Mark Bruce
Mark Bruce

By _____

You, the Buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction - see the attached Notice of Cancellation form for an explanation of this right.



AFSCO FENCE SUPPLY CO., INC.

185 Troy-Schenectady Rd.
PO Box 98
Latham, NY 12110
(518) 783-0395
(518) 783-9333 fax

34 Big Boom Rd.
Queensbury, NY 12804
(518) 792-7076
(518) 798-5836 fax

December 5, 2025

We propose, subject to acceptance, to sell and/or install the materials enumerated below:
Title to materials remains with AFSCO Fence until paid in full.

Name: Town of Clifton Park
One Town Hall Plaza
Clifton Park, NY 12065
Attn: Daniel Clemens

Ship To: Veterans Park
Pickleball Fence & Gates

This contract is subject to terms, covenants, and conditions on part II of Proposal
PROPOSAL (Part I of II)

3' All Black Chain Link Fence & Gates:

- Furnish and install +/- 70' of 3' All Black Chain Link Fence, as per plans and specs.
- Fence will have a Top and Bottom Rail.
- Furnish and install (2) each 3' x 3' Single Walk Gates, hung using 3" SS-40 Gate Posts, and Industrial Grade Lockable Gate Hardware.

Total Installed \$7,150 *

Neal R. Galvin
neal@afSCO-fence.com



185 Troy-Schenectady Road
PO Box 98
Latham, New York 12110
513-783-0395
Fax 518-783-9333

34 Big Boom Road
Queensbury, New York 12804
518-792-7076
Fax 518-798-5836
www.afSCO-fence.com

Exclusions:

- Location of all private underground utilities.
- Performance Bond if required to be an additional cost by owner.

- BUILDING PERMITS BY OTHERS.
- LINES TO BE CLEAR & STAKED BY OTHERS.
- PROPER TAX-EXEMPT CERTIFICATE NEEDED WITH ORDER.
- ALL PRIVATE UNDERGROUND UTILITIES TO BE STAKED BY OWNER.

IF REQUIRED

RECOMMENDED BY:

Neal R. Galvin

Representative

NEAL R. GALVIN; PRESIDENT

ACCEPTED BY:

_____ Purchaser

This _____ Day of _____ 20 _____



RESOLUTION

#14

PHILIP C. BARRETT
Supervisor

•

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

•

AGATHA REID
Councilwoman

•

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025, a resolution authorizing the resurfacing of the basketball courts at the Clifton Common.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Director of Buildings, Parks and Recreation, Daniel Clemens, has recommended that the Clifton Common basketball courts be resurfaced, and

WHEREAS, bids were opened for the Clifton Common court resurfacing on December 9, 2025, and

WHEREAS, Mr. Clemens recommends awarding the contract to HMA Contracting Corp. as lowest conforming bid, to replace the Clifton Common basketball court surface, for an amount not to exceed \$167,675; now, therefore, be it

RESOLVED, that the basketball court surface replacement at the Clifton Common is awarded to HMA Contracting Corp., Mechanicville, NY, at a cost not to exceed \$167,675; and be it further¹

RESOLVED, that the expenditure will come from the 2026 Budget account number A-07112-00200 (General Fund – Clifton Common – Equipment).

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, December 10, 2025 10:12 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2434

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 12/15/2025 ✓

Board Meeting Date: 12/15/2025 ✓

Alternate Date: 01/05/2026

Budget Number: A-7112-200

Budget Description: General Fund - Clifton Common - Equipment

Amount: \$167,675.00

Brief Description: Hire HMA Contracting Corp to resurface the basketball court at Clifton Common. Bids were opened on December 9th and HMA was the lowest conforming bid.

Add Supporting Docs:

[6ade47f05f78597f_common_basketball_court_resurface_res_packet_12.10.25.pdf](#)

Additional Comments/Details: 2026 budget

same night TB meeting requested please.

Agree to Terms: Agree

[unsubscribe](#)

Common Basketball Court Resurfacing 12/9/25 @ 2pm

COMPANY NAME	Lump Sum Bid
HMA Contracting Corp.	\$167,675 ✖
Peter Luizzi & Bros. Contracting	\$169,869
Del Signore Blacktop Paving	\$221,083



Town of Clifton Park Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

The Town of Clifton Park, through the Buildings & Grounds Department, seeks sealed bids from qualified entities for mill, pave and paint basketball courts located behind the senior community center on Clifton Common, 6 Clifton Common Blvd., Clifton Park, NY, 12065.

Scope of work is as follows but not limited to:

- Remove and reinstall basketball goals.
- Remove and reinstall any fencing needed to complete the job.
- Mill 1.5- inches of approximately 30,000 square feet court surface, clean and pave with 1.5 – inches of type 7 top course.
- Apply tack coat, crack filler and properly seal all cracks using a V milling method or similar approved method.
- Apply (2) coats of one-color (to be determined by town) surface coating.
- Paint all new lines for basketball.
- Restore ground/grass to original conditions.

Dispose of all waste properly.

Specifications are available in the Town Clerk's Office, One Town Hall Plaza, Clifton Park, NY 12065 or by emailing Town Clerk Stephanie Ranze at sranze@cliftonpark.org

Please use attached bid form

Sealed bids must be received at the Town Clerk's Office at One Town Hall Plaza, Clifton Park, NY, 12065, by 2:00 PM on Tuesday December 9, 2025, at which time bids will be opened. Please identify your bid as "Common Basketball Courts".

A 5% of total amount bid bond is required.

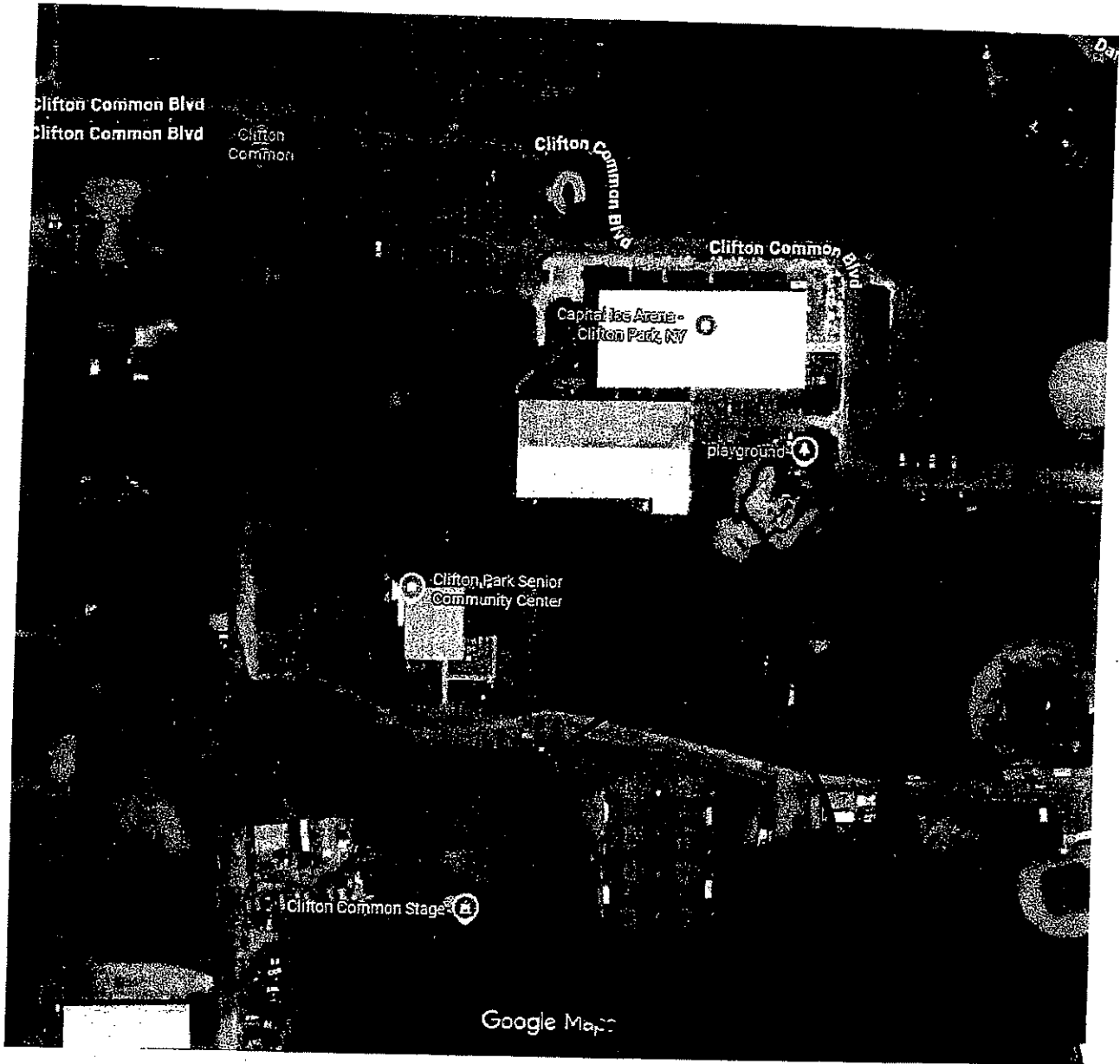
The Town requires proof of Liability Insurance with One Million Dollars naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and automobile insurance.

Prevailing wage rate as described by New York State must be paid. The Town of Clifton Park reserves the right to reject any and all quotes.

The Town of Clifton Park reserves the right to require a performance bond of 5% of the bid price. This bid document is available at www.cliftonpark.org under the government tab. Select request for bid & proposals from drop down menu.

For information or to schedule a site visit contact Regan Tromblee at rtromblee@cliftonpark.org 518-371-6651 ext. 251.

Google Maps



Google Maps



Town of Clifton Park
Buildings & Grounds

One Town Hall Plaza - Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

BID FORM

Date: December 9th, 2025

Company Name: HMA Contracting Corporation

Bid Name: Common Basketball Courts

Lump Sum Bid amount: \$167,675.00 *

Name/Title: Kyle Shader, Vice President

Signature: *Kyle Shader*

BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address):
 HMA Contracting Corp.
 535 Brickyard Rd., PO Box 151
 Mechanicville, NY 12118

SURETY (Name, and Address of Principal Place of Business):
 United States Fire Insurance Company
 305 Madison Avenue
 Morristown, NJ 07962

OWNER (Name and Address):
 Town of Clifton Park
 One Town Hall Plaza
 Clifton Park, NY 12065

BID

Bid Due Date: December 9, 2025
 Description (Project Name— Include Location): Common Basketball Courts
 6 Clifton Common Blvd.
 Clifton Park, NY 12065

BOND

Bond Number: N/A
 Date: December 5, 2025
 Penal sum Five Percent of Amount Bid \$ (--5%--)
 (Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER

HMA Contracting Corp. (Seal)
 Bidder's Name and Corporate Seal

SURETY

United States Fire Insurance Company (Seal)
 Surety's Name and Corporate Seal

By: [Signature]
 Signature

By: [Signature]
 Signature (Attach Power of Attorney)

[Print Name]
 Print Name

William McCartan
 Print Name

[Title]
 Title

Attorney-In-Fact
 Title

Attest: [Signature]
 Signature

Attest: See Power of Attorney
 Signature

Title Project Admin.

Title

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2 All Bids are rejected by Owner, or
 - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

Individual Acknowledgement

State of _____
County of _____

On this _____ day of _____, 20____, before me personally came _____ to me known and known to me to be the individual(s) who executed the foregoing instrument, and acknowledged that ___he___ executed same.

Notary Public
My commission expires _____

Limited Liability Company/Partnership Acknowledgement

State of _____
County of _____

On this _____ day of _____, 20____, before me personally came _____ a member, manager or general partner of _____ to me known and known to me to be the person who is described in and who executed the foregoing instrument and acknowledges to me that he executed the same.

Notary Public
My commission expires _____

Corporate Acknowledgement

State of New York
County of Rensselaer

On this 5th day of December, 20 25, before me personally came Kyle Grader to me known, who being by me duly sworn, did depose and say that he/she resides in Saratoga NY that he/she is the VP/Treasurer of HMA Contracting Corp. the corporation described in and which executed the foregoing instrument, and that he signed his name thereto by order of the Board of Directors of said corporation.

Eric A Haux

Notary Public
My commission expires 12/13/28

ERICH A HAUX
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01HA0031920
Qualified in Warren County
Commission Expires Dec. 13, 2028

Surety Acknowledgement

State of New York
County of Albany

On this 5th day of December, 20 25, before me personally came William McCartan to me known, who being by me duly sworn, did depose and say that he/she resides in Albany, New York that he/she is the Attorney-in-Fact of the United States Fire Insurance Company, the corporation described in and which executed the foregoing instrument; that he/she knows the Seal of said corporation; that one of the Seals affixed to the foregoing instrument is such Seal; that it was so affixed by order of the Board of Directors of said corporation; and that he/she signed his/her name thereto by like order.

Lisa Reed

Notary Public
My commission expires 7/13/2027

Lisa Reed
Notary Public, State of New York
Reg. No. 01RE6327692
Qualified in Fulton County
Commission Expires July 13, 2027

UNITED STATES FIRE INSURANCE COMPANY
1209 ORANGE STREET, WILMINGTON, DELAWARE 19801

STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS

AT DECEMBER 31, 2024

<u>ASSETS</u>	
Bonds (Amortized Value).....	1,483,775,036
Preferred Stocks (Market Value).....	157,980,976
Common Stocks (Market Value).....	2,852,736,803
Mortgage Loans (Market Value).....	1,174,287,654
Real Estate.....	95,552,039
Cash, Cash Equivalents, and Short Term Investments.....	536,934,786
Derivatives.....	48,305,898
Other Invested Assets.....	603,007,875
Investment Income Due and Accrued.....	30,714,918
Premiums and Considerations.....	591,050,781
Amounts Recoverable from Reinsurers.....	106,413,303
Funds Held by or Deposited with Reinsured Companies.....	230,146,645
Net Deferred Tax Asset.....	196,111,925
Electronic Data Processing Equipment.....	608,866
Receivables from Parent, Subsidiaries and Affiliates.....	36,228,378
Other Assets.....	132,241,510
TOTAL ASSETS.....	\$ 8,276,097,393

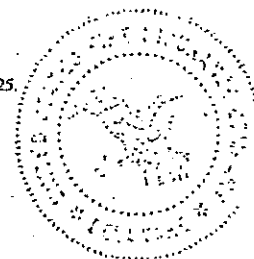
LIABILITIES, SURPLUS & OTHER FUNDS

Losses (Reported Losses Net of Reinsurance Ceded and Incurred But Not Reported Losses).....	3,105,311,065
Reinsurance Payable on Paid Losses and Loss Adjustment Expenses.....	119,842,499
Loss Adjustment Expenses.....	516,006,642
Commissions Payable, Contingent Commissions and Other Similar Charges.....	28,497,890
Other Expenses (Excluding Taxes, Licenses and Fees).....	106,484,629
Taxes, Licenses and Fees (Excluding Federal Income Taxes).....	30,351,557
Current Federal and Foreign Income Taxes.....	13,076,127
Unearned Premiums.....	1,159,871,296
Advance Premium.....	12,532,810
Ceded Reinsurance Premiums Payable.....	168,127,598
Funds Held by Company under Reinsurance Treaties.....	83,209,337
Amounts Withheld by Company for Account of Others.....	130,755,665
Provision for Reinsurance.....	1,356,147
Payable to Parent, Subsidiaries and Affiliates.....	55,190,326
Other Liabilities.....	48,837,986
TOTAL LIABILITIES.....	\$ 5,579,451,574
Common Capital Stock.....	18,780,000
Gross Paid In and Contributed Surplus.....	1,502,074,940
Unassigned Funds (Surplus).....	1,175,790,879
Surplus as Regards Policyholders.....	2,696,645,819
TOTAL LIABILITIES, SURPLUS & OTHER FUNDS.....	\$ 8,276,097,393

I, Carmine Scaglione, Senior Vice President and Controller of UNITED STATES FIRE INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2024, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of Delaware.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 12th day of March, 2025.
UNITED STATES FIRE INSURANCE COMPANY



POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY

06724

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

Christopher J. Knauf, Dawn J. Riley, Donna L. Sharpe, Guy T. Alonge III, Matthew P. D'Abate, Paul J. von Schenk,
Richard A. Conley, William L. Bergan, William McCartan, Jacqueline Papuzza

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties: **Unlimited**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

(a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;

(b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

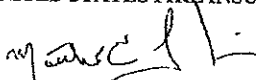
Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 5th day of March, 2025.




State of New Jersey }
County of Morris }

UNITED STATES FIRE INSURANCE COMPANY


Matthew E. Lubin, President

On this 5th day of March, 2025, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.



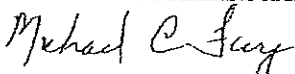

Ethan Schwartz (Notary Public)

I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 5th day of December 20 25



UNITED STATES FIRE INSURANCE COMPANY


Michael C. Fay, Senior Vice President

WE ARE YOUR DOL



DIVISION OF SAFETY AND HEALTH LICENSE AND CERTIFICATE UNIT, STATE OFFICE CAMPUS, BUILDING 12, ALBANY, NY 12226

CERTIFICATE OF CONTRACTOR REGISTRATION

This Certificate Entitles the Holder to Perform and Bid on Public Work and Covered Private Construction Projects in the State of New York, Subject to the Prevailing Wage Requirements of NYS Labor Law Article 8

HMA Contracting Corp.
DBA: HMA Paving and Contracting
535 Brickyard Road
Schaghticoke, New York 12154
Phone Number: 5186641014
Registration Number: 24-63AVU-CR
Date of Issue: 2024-11-21
Expiration Date: 2026-12-29

(This license is valid only for the contractor named above)

A handwritten signature in cursive script that reads "Roberta Reardon".

Roberta Reardon
Commissioner
New York State Department of
Labor



Client#: 13422

HMACON1

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/05/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amsure 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME: Maureen A. Nicholas, CIC, CRIS
	PHONE (A/C, No, Ext): 518 584-5300 FAX (A/C, No): 5185847306 E-MAIL ADDRESS: MNicholas@amsureins.com
INSURED HMA Contracting Corp 535 Brickyard Rd PO Box 151 Mechanicville, NY 12118	INSURER(S) AFFORDING COVERAGE INSURER A: Selective Insurance Company of New York NAIC # 13730
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EXCLUSION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

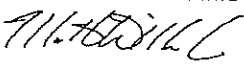
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			S2091451	01/01/2025	01/01/2026	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			S2091451	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000			S2091451	01/01/2025	01/01/2026	EACH OCCURRENCE \$6,000,000 AGGREGATE \$6,000,000 \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						
A	Installation			S2091451	01/01/2025	01/01/2026	\$1,200,000 Job Site
A	Leased/Rented Equipment			S2091451	01/01/2025	01/01/2026	Any One Item \$500,000 \$1,000,000 Total Aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project : Common Basketball Courts
 Town of Clifton Park is an additional insured for General liability if required by written contract executed prior to a loss.

CERTIFICATE HOLDER

CANCELLATION

Town of Clifton Park Buildings & Grounds One Town Hall Plaza Clifton Park, NY 12065	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
----------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE (RENEWED)

***** 141769401
LOVELL SAFETY MGMT CO., LLC
22 CORTLANDT STREET 33RD FLR
NEW YORK NY 10007



SCAN TO VALIDATE
AND SUBSCRIBE

POLICYHOLDER HMA CONTRACTING CORP P.O. BOX 151 MECHANICVILLE NY 12118		CERTIFICATE HOLDER TOWN OF CLIFTON PARK BUILDINGS & GROUNDS ONE TOWN HALL PLAZA CLIFTON PARK NY 12065	
POLICY NUMBER Z2060 423-7	CERTIFICATE NUMBER 257914	POLICY PERIOD 04/01/2025 TO 04/01/2026	DATE 12/05/2025

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 2060 423-7, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW.

IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT [HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP](https://www.nysif.com/cert/certval.asp). THE NEW YORK STATE INSURANCE FUND IS NOT LIABLE IN THE EVENT OF FAILURE TO GIVE SUCH NOTIFICATIONS. THE POLICY INCLUDES A WAIVER OF SUBROGATION ENDORSEMENT UNDER WHICH NYSIF AGREES TO WAIVE ITS RIGHT OF SUBROGATION TO BRING AN ACTION AGAINST THE CERTIFICATE HOLDER TO RECOVER AMOUNTS WE PAID IN WORKERS' COMPENSATION AND/OR MEDICAL BENEFITS TO OR ON BEHALF OF AN EMPLOYEE OF OUR INSURED IN THE EVENT THAT, PRIOR TO THE DATE OF THE ACCIDENT, THE CERTIFICATE HOLDER HAS ENTERED INTO A WRITTEN CONTRACT WITH OUR INSURED THAT REQUIRES THAT SUCH RIGHT OF SUBROGATION BE WAIVED.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

DIRECTOR, INSURANCE FUND UNDERWRITING

VALIDATION NUMBER: 915060216



RESOLUTION

#15

PHILIP C. BARRETT
Supervisor

•

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

•

AGATHA REID
Councilwoman

•

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025, a resolution authorizing the installation of new carpeting in the Burning Bush Clubhouse.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, advises that the carpet flooring in the Burning Bush Clubhouse, including the two (2) bathrooms and kitchen, are in need of replacement, and

WHEREAS, Mr. Clemens recommends that Northeast Commercial Interiors, Watervliet, NY, be authorized to supply and install the flooring in the Burning Bush Clubhouse, for an amount not to exceed \$49,174, under state contract; now, therefore, be it

RESOLVED, that the replacement of the existing carpet at the Burning Bush Clubhouse, is awarded to Northeast Commercial Interiors, Watervliet, NY, at a cost not to exceed \$49,174, under NJPA Contract #PC70142, to be paid with funds from the 2026 Budget and charged to A-1626-200 (General Fund – Burning Bush Clubhouse - Equipment).

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, December 11, 2025 2:13 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2439

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 12/15/2025 ✓

Board Meeting Date: 12/15/2025 ✓

Alternate Date: 01/05/2026

Budget Number: A-1626-200

Budget Description: General Fund - Burning Bush Clubhouse - Equipment

Amount: \$49,174.00

Brief Description: Hire Northeast Commercial Interiors under NJPA contract # PC70142 to replacethe flooring inside the Burning Bush Clubhouse.

Add Supporting Docs:

[27c4565a8b58bb72_Burning_Bush_Clubhouse_flooring_replacement_res_packet_12.25.pdf](#)

Additional Comments/Details: 2026 budget

this is all carpet and all vinyl floor tiles inside the building.

Agree to Terms: Agree

[unsubscribe](#)

76-3 Crabapple Lane Watervliet, New York 12189
Phone: 518-861-6700 • Fax: 518-203-7652

**Northeast
Commercial Interiors**

Proposal

To: Dan Clemens—Town of Clifton Park **From:** Reggie Kafouris

Fax: _____ **Pages:** _____

Phone: 518-281-5065 **Date:** 12/5/25

Re: 9 Burning Bush Rd Carpet (Main Area) **CC:** NJPA Contract # PC70142

We propose to furnish and Install Shaw Carpet Tile, Color TBD and Shaw Succession WOM, Color TBD as discussed for the amount of:

Town of Clifton Park 9 Burning Bush Rd (Main Area) Carpet

403 square yards of removal and disposal of existing carpet @ \$4.95	\$1,994.85
403 square yards furnished carpet tile @ \$20.83	\$8,394.49
403 square yards of carpet tile freight @ \$2.75	\$1,108.25
10.33 square yards furnished WOM carpet tile @ \$36.89	\$381.07
10.33 square yards of WOM carpet tile freight @ \$3.01	\$31.09
403 square yards of carpet tile installed daytime @ \$10.20	\$4,110.60
3700 square feet of resilient floor prep @ \$2.70/sq ft	\$9,990.00
5 pails Adhesive for Carpet Tile @ \$150.00	\$750.00
	\$26,760.35 ✓

Alternate to Furnish and Install 480' of 4" vinyl base @ \$4.05 / lin. ft. = \$1,944.00 X _____

Quote excludes: Major Floor Prep, Furniture Moving, Work at Stage Area
Existing to Remain: Bullnose Cap and Cove Base (If Possible)

To accept this proposal please sign in the space provided below and fax back to our office with your P.O. to follow. Thank you.

X: _____ Date: _____ P.O.# _____

Reggie Kafouris

518-203-7652

76-3 Crabapple Lane Watervliet, New York 12189
Phone: 518-861-6700 • Fax: 518-203-7652

**Northeast
Commercial Interiors**

Proposal

To: Dan Clemens—Town of Clifton Park **From:** Reggie Kafouris

Fax: _____ **Pages:** _____

Phone: 518-281-5065 **Date:** 12/5/25

Re: 9 Burning Bush Rd (Left Wing Area) **CC:** NJPA Contract # PC70142

We propose to furnish and Install Shaw Carpet Tile, Color TBD as discussed for the amount of:

<u>Town of Clifton Park 9 Burning Bush Rd (Left Wing Area) Carpet</u>	
170 square yards of removal and disposal of existing carpet @ \$4.95	\$841.50
170 square yards furnished carpet tile @ \$20.83	\$3,541.10
170 square yards of carpet tile freight @ \$2.75	\$467.50
170 square yards of carpet tile installed daytime @ \$10.20	\$1,734.00
1530 square feet of resilient floor prep @ \$2.70/sq ft	\$4,131.00
2 pails Adhesive for Carpet Tile @ \$150.00	<u>\$300.00</u>
	\$11,015.10 ✓

Alternate to Furnish and Install 480' of 4" vinyl base @ \$4.05 / lin. ft. = \$1,944.00 X _____

Quote excludes: Major Floor Prep, Furniture Moving
Existing to Remain: Bullnose Cap and Cove Base (If Possible)

To accept this proposal please sign in the space provided below and fax back to our office with your P.O. to follow. Thank you.

X: _____ Date: _____ P.O.# _____

Reggie Kafouris

518-203-7652

76-3 Crabapple Lane Watervliet, New York 12189
Phone: 518-861-6700 • Fax: 518-203-7652

**Northeast
Commercial Interiors**

Proposal

To: Dan Clemens—Town of Clifton Park **From:** Reggie Kafouris

Fax: _____ **Pages:** _____

Phone: 518-281-5065 **Date:** 12/5/25

Re: 9 Burning Bush Rd (Right Wing Area) **CC:** NJPA Contract # PC70142

We propose to furnish and Install Shaw Carpet Tile, Color TBD as discussed for the amount of:

Town of Clifton Park 9 Burning Bush Rd (Right Wing Area) Carpet

98 square yards of removal and disposal of existing carpet @ \$4.95	\$485.10
98 square yards furnished carpet tile @ \$20.83	\$2,041.34
98 square yards of carpet tile freight @ \$2.75	\$269.50
98 square yards of carpet tile installed daytime @ \$10.20	\$999.60
900 square feet of resilient floor prep @ \$2.70/sq ft	\$2,430.00
2 pails Adhesive for Carpet Tile @ \$150.00	\$300.00
	\$6,525.54 ✓

Alternate to Furnish and Install 360' of 4" vinyl base @ \$4.05 / lin. ft. = \$1,458.00 X _____

Quote excludes: Major Floor Prep, Furniture Moving
Existing to Remain: Bullnose Cap and Cove Base (If Possible)

To accept this proposal please sign in the space provided below and fax back to our office with your P.O. to follow. Thank you.

X: _____ Date: _____ P.O.#: _____

Reggie Kafouris

518-203-7652

76-3 Crabapple Lane Watervliet, New York 12189
Phone: 518-861-6700 • Fax: 518-203-7652

**Northeast
Commercial Interiors**

Proposal

To: Dan Clemens—Town of Clifton Park **From:** Reggie Kafouris

Fax: _____ **Pages:** _____

Phone: 518-281-5065 **Date:** 12-3-25

Re: Two Bathrooms and Kitchen LVT **CC:** NJPA Contract # PC70142

We propose to furnish and Install Shaw In the Grain LVT and 4" Vinyl Base Color Black as discussed for the amount of.

Town of Clifton Park 2 Bathrooms and Kitchen LVT

300 square feet of removal and disposal of existing flooring @ \$3.25	\$975.00
360 square feet furnished and installed LVT @ \$6.01	\$2,163.60
120' of 4" cove base furnished and installed @ \$4.05 / lin. ft.	\$486.00
360 square feet of resilient floor prep @ \$3.03/sq ft	\$1,090.80
1 pail LVT Adhesive @ \$156.67	\$156.67
	\$4,872.07 ✓

Quote excludes: Major Floor Prep, Furniture Moving

To accept this proposal please sign in the space provided below and fax back to our office with your P.O. to follow. Thank you.

X: _____ Date: _____ P.O.# _____

Reggie Kafouris and Vanessa Woodworth

518-203-7652



RESOLUTION

#16

PHILIP C. BARRETT
Supervisor

•

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

•

AGATHA REID
Councilwoman

•

ANTHONY F. MORELLI
Councilman

Resolution of 2025 a resolution to create the volunteer position of Deputy Town Historian.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Town Historian John Scherer wishes to establish a designation for a Deputy Town Historian, and

WHEREAS, Mr. Scherer recommends that Sue Thompson, current member of the Historic Preservation Commission, be appointed to fill the new volunteer position of Deputy Town Historian; now, therefore, be it

RESOLVED, that Sue Thompson, Round Lake, NY, is hereby appointed to the newly designated position of Deputy Town Historian.



RESOLUTION

#17

PHILIP C. BARRETT
Supervisor

•

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

•

AGATHA REID
Councilwoman

•

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025 a resolution authorizing the Sewer Department to purchase two (2) metal carports.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Michael O'Brien, Collection System Manager, has requested authorization to purchase two (2) metal carports for use by the Sewer Department, and

WHEREAS, the Sewer Department has five (5) vehicles and three (3) portable generators that would benefit from being under cover of the carports throughout the year, thus extending the service life of all, and

WHEREAS, Mr. O'Brien has received three (3) quotes for two (2) 22x42x10 metal carports, with Versatube submitting the lowest conforming quote of a cost not to exceed \$19,702 (\$9,851 per unit), and

WHEREAS, Mr. O'Brien recommends purchasing the two (2) carports from Versatube, as lowest conforming quote; now, therefore, be it

RESOLVED, that the Collection System Manager is authorized to purchase the two (2) above-referenced metal carports for use by the Sewer Department, in a total amount not to exceed \$19,702, to be paid from G11-8111-200 (Clifton Park Sewer District #2 - Sewer Contractual - Equipment).

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, November 26, 2025 9:49 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2410

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Sewer

Your Name: Michael OBrien

Your Email: mobrien@cliftonpark.org

Sponsor: Barrett

Agenda Session Date: 12/01/2025 ✓

Board Meeting Date: 12/15/2025 ✓

Alternate Date: 12/15/2025

Budget Number: G11-8111-200

Budget Description: CPSD 2 Equip and Building

Amount: \$19,702

Brief Description: Purchase of two 22x42x10 metal carports for the sewer department. Sewer Dept has 5 Vehicles and 3 portable generators that sit out in the weather year round. By keeping Sun, Snow, and Rain off, it is anticipated to extend the service life of all. Obtained 3 quotes with Garage Buildings being the lowest. Town Sewer would construct the carports throughout the winter. Lowest price was Versatube at \$9,851 per unit or \$19,702 for two.

Add Supporting Docs:

[6c3b248fd3404b0b_Armstrong_and_Elephant.pdf](#)

[b6490c690d9f5fdf_Versatube.pdf](#)

Additional Comments/Details: Project would be done to Town Code and Building was designed to meet snow and wind loading for 12065. Was Budgeted for 2025

Agree to Terms: Agree

[unsubscribe](#)



12 base

(336)-656-2711

METAL CARPORT IN - 22' WIDE X 42' LONG X 10' HIGH FROM CARPORT.COM

This metal carport designed for construction in 12065 measures 22' wide x 42' long x 10' high. Vertical roof style has green panels with green trim. Open sidewalls, an open front wall and an open end wall surround this metal carport. The structure, as configured includes 0 garage doors, 0 walk-in doors, and 0 windows which can be placed on the side of your choice in the walls options below. Carport.com delivers, use our metal building designer to customize your carport. Contact us with any questions.

Deposit \$2,677.50

BUILDID™ Start Roof Size Walls Doors Options

22 42 10 ORDER NOW

ADDITIONAL OPTIONS

SELECT NUMBER OF AUGER ANCHORS: 0

YOU CAN CHOOSE TO HAVE US INSTALL YOUR BUILDING FOR FREE, OR INSTALL YOURSELF USING A KIT:

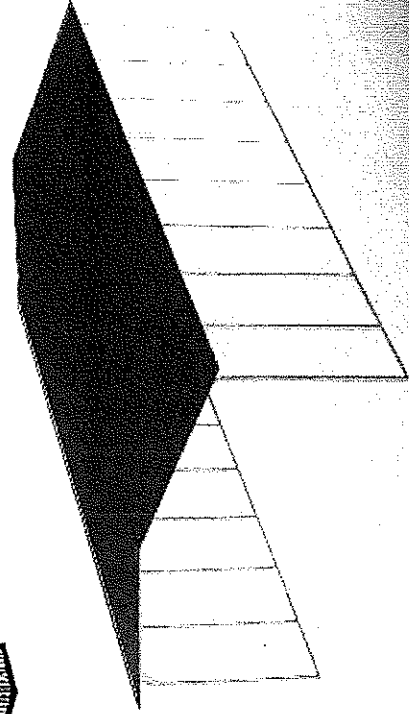
FREE-INSTALL SELF-INSTALL

YOU'RE DONE!

You may return to any section to change the configuration of your new carport, metal garage or carport kit. Click below to secure your order. You may make changes with us



Carport.com



ELEPHANT STRUCTURES
PREMIUM METAL BUILDINGS

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until it's processed for engineering. So, if you need to change colors or even verify your dimensions, you're better off starting the process today! Balance is not due until delivery and installation.

ORDER NOW.

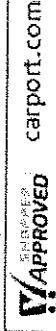
\$10,960.00 x 2
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21,920

224210vgns002cclhchgpr-10R

SAVE THIS BUILDING

(Prev



RELOAD CLEAR

Login

email:

password:

LOGIN

Building Specifications

QUOTE # **OBrien07-Nov-2025A**

DATE **11/10/2025**

CUSTOMER DETAILS

Attention Michael OBrien	Phone (518) 573-3414	
Building Address	County Saratoga	
City Clifton Park	State NY	Zip 12065

BUILDING DETAILS

Width 22'	Length 42'	Eave Height 10'	Pitch 1:12
Doors N/A	Windows N/A	Insulation N/A	
Wall Color SMP - (TBD)	Trim Color SMP - (TBD)	Roof Color Galvalume	

CODES & LOADS

Ground Snow 68	Roof Snow 68	Wind 141
Exposure C	Building Code IBC-15	Collateral Load 1

INCLUDED

- Roof Z Purlin & Wall Z Girt Galvanized Secondary Framing
- Galvanized Endwall Framing
- Structural Steel I-Beams
- **50 Year Warranty** On All Structural Members
- 26 Gauge PBR Color Wall Sheeting (**40 Year Warranty**)
- 26 Gauge PBR Galvalume Roof (**35 Year Warranty**)
- All Fasteners and Hardware
- **Lifetime Warranty** against rust on all fasteners
- Premium Sculpted Trim
- Premium Base Trim
- Dedicated Professional Project Manager
- Certified, Stamped & Engineered Drawings specific to your state.
- **ALL AMERICAN** – Armstrong is proud to be an American company that uses only American made materials.
- **Precision Engineering** – Our structures are faultless. State of the art technology ensures that every building is made to the highest standards.
- **On Time Delivery** – Confirmed delivery times mean more efficient crew scheduling, saving you time and money.

ENGINEERING AND DRAWINGS

INCLUDED

PROJECT MANAGER

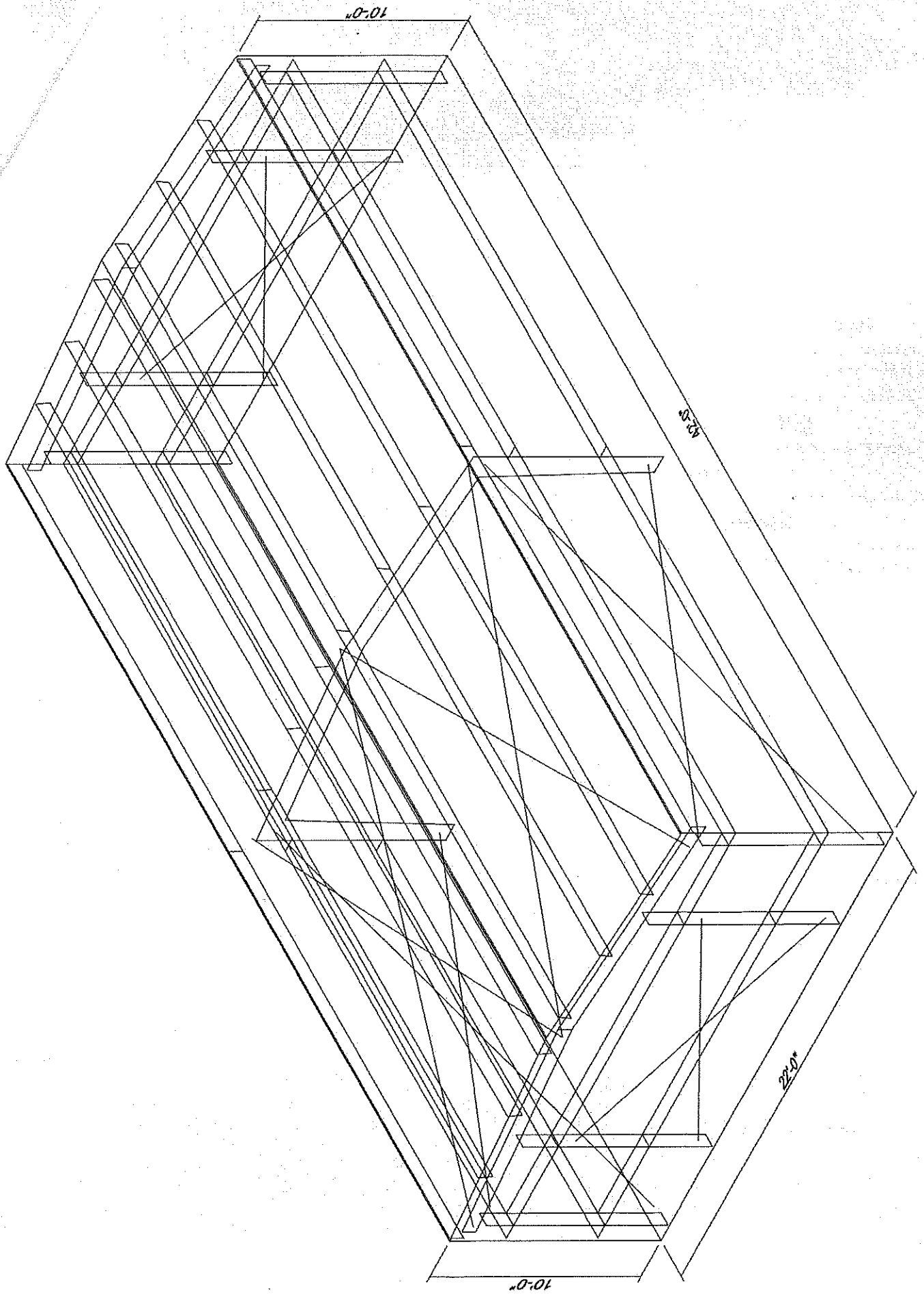
INCLUDED

BUILDING PRICE

\$21,221.00

800.345.4610

50 YEAR FACTORY WARRANTY



Mike O'Brien

From: Anthony Beltran <abeltran@versatube.com>
Sent: Tuesday, November 25, 2025 9:56 AM
To: Mike O'Brien
Subject: VersaTube quote

Michael,

I took a look at your design and everything looks great! Out of curiosity, what are you planning to use this kit for? Knowing a bit more about your project can help me make sure everything is just right. Also, do you have any questions or details we haven't covered yet? I'm here to help however I can.

3D Rendering (Hold left button down on kit and move the mouse around)

22x42x10 – Grand Carport

Design ID: 2101405

Roof Color: Green

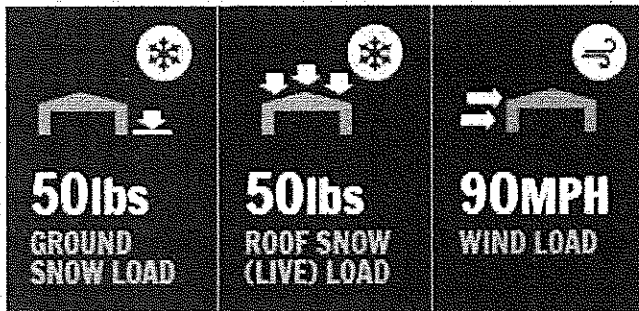
Trim Color: Green

Ships in 10 business days

\$9,851.00 +tax *

<https://www.versatube.com/designer/dyo/guideUl.html?id=2101405> - Follow this link to review your design

This kit is designed to meet load requirements for zip: 12065



Attached is a quote and a diagram of your VersaTube design. Let me know if all looks well or if I need to modify it to better fit your needs. My direct number is 901-401-6364

Compare apples to apples

1. We use larger rectangle framing so it's stronger.
2. We utilize mandrel bend techniques as opposed compression bends, so we do not damage our framing and don't have to upsell you to a heavier gauge.
3. We galvanize and clear coat the entire framing inside and out so rust protection lasts twice as long.
4. When purchasing a versatube kit, you have the freedom to add to the height and or length at a later date.
5. Our lead times are unmatched, we will ship these kits out in approximately 10-15 business days.

Please review YOUR VersaTube quote and down below are a few facts about VersaTube Building Systems. The price includes the frame itself, self-tapping screws to lock the frame in place, sheet metal

for the structure, panel screws for the sheet metal, anchors, delivery, 20-year frame warranty, and a 20-year paint warranty for the sheet metal. The steel is galvanized and clear coated, two coats on the exterior and one coat on the interior of the steel. If you have any questions please do not hesitate to call me. My direct line is 901-401-6364. Once again my name is Anthony. Thank you very much, have a marvelous rest of your day.

NOTE: I recommend you contact your county and ask what wind and snow load we must engineer for to ensure you purchase the correct kit.

Prices and lead times are subject to change until time of purchase

VersaTube Install Pro-Tips

<https://www.youtube.com/watch?v=QghpzG-mi9c&list=PLYYZBgEMNK0thFbf73VetIDjMkTLQSkqM>

Handeeman Install Series Parts 1-19 Ground Prep To Install

https://www.youtube.com/watch?v=iVJ-8toQr9g&list=PLhdSS6wmVEgMlnu3GU1O4HDVDs_EK7Nga

Versatube Install Parts 1-5

<https://www.youtube.com/watch?v=pWYrYWRXjq0&t=3s>

VersaTube Carport Install

<https://www.youtube.com/watch?v=xqsL9MZI20c>

Versatube Shop Install Parts 1-2

https://www.youtube.com/watch?v=a3pg4_iMasU&ab_channel=JesseMullen%E2%80%94MullenTheMaker

https://www.youtube.com/watch?v=NCB0BSru7qs&ab_channel=JesseMullen%E2%80%94MullenTheMaker

Versatube Shop Install Parts 1-2

<https://www.youtube.com/watch?v=iUeyJGHD5zi>

<https://www.youtube.com/watch?v=KEcGJxFBk7Y>

QUALITY & DURABILITY

What steel frame tubing is used?

- Versatube uses only the highest quality American milled steel – galvanized with triple coat protection for longer life. Unlike wood, steel won't rot, burn or be destroyed by termites – delivering a lower cost of ownership. And we proudly offer a 20-year frame warranty and stand behind our product pledge.

What is the steel frame size and shape?

- Versatube uses the larger 2" x 3" and 2" x 4" framing for most structures and rectangular shaped framing engineers better than smaller square or round tube frames.

How is the steel framing fabricated? Do they crush bend or weld up their roof eave corners?

- If they do, they are creating multiple potential points of failure. Versatube uses a **one-piece smooth mandrel bending process** that keeps the edges of the tube intact, making our structures much stronger than the cheaper competition's.

Is this building system truly do-it-yourself friendly? Be sure to request a copy of their installation manual and do not settle for mere blueprints.

- The Versatube Building Systems is truly a do-it-yourself friendly system, providing slip-fit connections, no cutting, no welding, no predrilling.
- It takes 2 people, basic tools and average strength to build over 90% of the structures we sell.

What is the available on-center truss spacing?

- Versatube offers a variety of truss spacing options, configured and engineered to your local snow and wind load requirements.

Delivery

Frame Shipment

- Once the frame ships you will be emailed a tracking number.
- The delivery will take 1-2 weeks after it ships.
- You will be called before delivery.

Sheet Metal Shipment

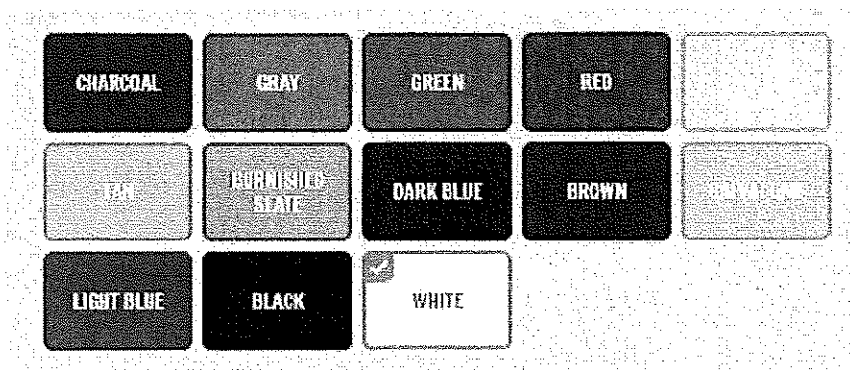
- Sheet metal will ship arrive 1-2 weeks after the frame in some rare cases the sheet metal arrives first.
- You will be called before delivery.

Standard Delivery

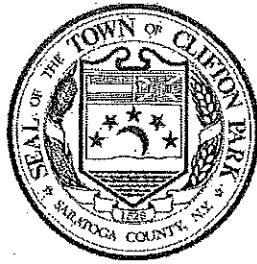
- You will need to have a tractor/forklift to unload the pallet(s).

Premium Delivery Cost \$300

- The delivery driver will have a forklift on the truck to take the pallet off the truck. This is **NOT** available in all areas, contact your VersaTube representative to check if this is available in your area.



Respectfully Yours,
Anthony (Tony) Beltran
VersaTube Building Systems
Pre-engineered DIY Steel Building Kits
abeltran@versatube.com
901-401-6364



RESOLUTION

#18

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Resolution No. _____ of 2025 a resolution authorizing the hiring of a Laborer for the Sewer Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists for a Laborer in the Sewer Department due to the resignation of Andrew Pazro, and

WHEREAS, Michael O'Brien, Collection Systems Manager, has recommended that Brady Craver, Clifton Park, NY, is qualified and should be hired to fill the full-time position as advertised; now therefore be it

RESOLVED, that authorization is hereby given to hire Brady Craver as a Laborer for the Sewer Department at Grade 3, Step 1, \$47,191/year (\$25.83/hr), effective immediately, to be paid based on the attached Schedule A.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, December 5, 2025 3:15 PM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabeed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller; hd
Subject: New Employee Resolution Request #2430

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Sewer
Your Name: Mike O'Brien
Your Email: jspiegel@cliftonpark.org
Sponsor: Phil Barrett
Agenda Session Date: 12/15/2025 ✓
Board Meeting Date: 12/15/2025 ✓
Alternate Date: 12/15/2025
Budget Number: G7-8111-EXXX
Budget Description: Clifton Park Sewer Dist. #1
Amount: 47,191 annual salary
Brief Description: An opening for a Laborer exists from Andrew Pazzo's resignation. Would like to hire Brady Craver
Add Supporting Docs:
Additional Comments/Details: Position has been open for several months.
Details to Cindy
Agree to Terms: Agree

[unsubscribe](#)

Schedule A

Town of Clifton Park
Salary Allocation

	Grade	Step	Year	Hourly Rate	2025	Weeks to End of Year	Hours	Projected to End of Year
Brady	Craver	3	1	1	25.83	2.40	35.00	\$ 2,169.72
	effective December 2, 2025							
								\$ 2,169.72
						Rounded to:		<u>\$ 2,200.00</u>
	Transfer funds from:							
	CP Sewer #1 - Personal Services Sewer - A Pazzo					G7-08110-E0486		<u>\$ 2,200.00</u>
	Transfer to:							
	CP Sewer #1 - Personal Services Sewer - B Craver					G7-08110-Exxxx		<u>\$ 2,200.00</u>

JOB POSTING

OCTOBER 20, 2025

The Town of Clifton Park has an Opening for the position of Laborer in the Sewer Department. The position is full-time, M-F 7:30-3:30 with alternating weekly on-call for Emergencies, and will be offered at Grade 3 Step 1. The starting compensation will therefore be \$47,191 annually. The Job description and minimum qualifications for the position are detailed below.

67-8111 - EXXO

SEWER LABORER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the maintenance of buildings and equipment overseen by the Sewer Department, which requires physical endurance and a willingness to perform arduous tasks at times in inclement weather. The incumbent generally uses hand and power tools to perform the work but may occasionally operate automotive equipment under close supervision of a qualified operator. Miscellaneous minor repair work may be performed independently but does not require the same degree of proficiency and ability as that called for in the more skilled positions. General direction received while work is in progress and upon completion. Supervision may be exercised over the work of laborers assigned to assist on a specific task. Does related work as required.

TYPICAL WORK ACTIVITIES: (*Illustrative Only)

Assist in a wide variety of repairs to pumps, pump stations, piping, and other related equipment.
Assist in inspection and prevention maintenance of pumping stations and gravity sewer systems.
Assist in installation and repair to electrical fixtures and circuits
Perform a variety of minor mechanical and simple plumbing tasks
Perform after hours work on an on call basis to respond to sewer emergencies throughout the sewers operated by the Town of Clifton Park. Sewer Department.
Routinely respond to calls to diagnose and replace grinder pumps owned by the Town of Clifton Park Sewer District #1.
Pumps weigh nearly 100lbs and are located within residences.
Assists in a variety of Buildings and Grounds maintenance tasks.
Operation of motor vehicles in performance of duties.
Operate mechanized sewer equipment.
Perform or assist in any other task not listed above as required by Sewer Manager.

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Working knowledge of the care and safe use of common hand and power tools found in construction and maintenance; ability to perform routine physical labor; ability to

follow oral instructions; willingness to work under all weather conditions; physical endurance; and basic computer aptitude. Ability to work on an on-call basis for emergencies.

MINIMUM QUALIFICATIONS: None is required but some experience in heavy manual labor desired.

**Individuals Interested in the position should send resume and Town of Clifton Park Employment Application to Supervisor Phil Barrett through Jean Spiegel at Jspiegel@cliftonpark.org, or contact Ms. Spiegel at (518) 371-6651 ext. 240
Town applications can be found on the Town's website at cliftonparkny.gov in the document center.**