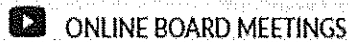




TOWN OF CLIFTON PARK TOWN BOARD MEETING

February 03, 2026

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click



- I. Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Open Public Privilege**
- VII. Business**
 - **Public Hearing- 7:02pm: Adopt Local Law to extend the moratorium on cannabis cultivation**
 - **Resolutions for Consideration**
 - **Other Business**
- VIII. Open Public Privilege**

NOTE:

Please check www.cliftonparkny.gov for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to three minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- IX. Adjournment**

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING TO CONSIDER A LOCAL LAW ESTABLISHING AND
EXTENDING A 180-DAY MORATORIUM ON COMMERCIAL AND INDUSTRIAL
CANNABIS WAREHOUSING, PROCESSING AND CULTIVATION OPERATIONS IN THE
TOWN OF CLIFTON PARK

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on Tuesday, February 3, 2026, at 7:02 PM in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York, whereas, the Town Board wishes to consider a Local Law establishing and extending a 180-day moratorium on commercial and industrial cannabis warehousing, processing and cultivation operations in the Town of Clifton Park.

Copies of the proposed local law are posted on our website cliftonparkny.gov and is also available for review in the Town Clerk's office during normal business hours.

Caitlin Fantini,
Clifton Park Town Clerk

Local Law No. ___ of 2026

A local law establishing and extending a moratorium on Commercial and Industrial Cannabis Warehousing, Processing, and Cultivation in Clifton Park.

Regulation approved _____, 2026 for a period of 180 days from the effective date hereof

SECTION I. SHORT TITLE.

This local law shall be cited as Local Law # _____ of 2026 or the Clifton Park moratorium on Commercial and Industrial Cannabis Warehousing, Processing, and Cultivation.

SECTION II. LEGISLATIVE FINDINGS AND INTENT.

On March 31, 2021, the New York State Legislature passed the Marijuana Regulation and Taxation Act (MRTA). In 2021, pursuant to MRTA, the Town of Clifton Park by Local Law No. 9-2021, opted out of permitting cannabis dispensaries and facilities for consumption of marijuana products within the Town of Clifton Park.

The Town of Clifton Park is committed to ensuring the health, safety, and welfare of its residents, and to the proper regulation of land uses within the Town of Clifton Park.

The Town Board of the Town of Clifton Park recognizes the interest in cannabis warehousing, processing, and cultivation operations, as well as their potential impacts on the Town's infrastructure, environment, and community character. Accordingly, the Town Board has determined that it would be prudent to temporarily pause the consideration, approval, and/or establishment of commercial and industrial cannabis warehousing, processing and cultivation operations within the Town of Clifton Park. Such a pause will

provide sufficient time to study and address any concerns, including, but not limited to, zoning, environmental impacts, public safety, and economic implications resulting from commercial and industrial cannabis warehousing, processing, and cultivation.

SECTION III SCOPE OF CONTROL

- (a) For a period of 180 days from the effective date of this ordinance, no applications for warehousing, processing, or cultivation of cannabis, shall be accepted by any board with appropriate authority in the Town, including the Town Board, Planning Board, and Zoning Board of Appeals.
- (b) Effective Date: This local Law applies to all applications for warehousing, processing, or cultivation of cannabis filed with the Town Planning Department.
- (c) Each and every time period regulation and all default provisions otherwise applicable to the development, permits and/or approvals is hereby suspended and temporarily superseded by this Local law including but not limited to Section 276 of the New York State Town Law, during its period of effectiveness.
- (d) The jurisdiction of the Zoning Board of Appeals to act pursuant to Section 267-b of the New York State Town Law relative to relief from this Local Law is hereby suspended and temporarily superseded by this Local law for the purposes of any application for relief from this enactment during its period of effectiveness.

SECTION IV APPEAL PROVISIONS

The Town Board retains the power to vary or modify the application of any provision of this local law upon its determination, in its legislative discretion, after public hearing on notice, that this local law would impose extraordinary hardship upon a landowner, and that a variance from this act will not adversely affect the health, safety and general welfare of the town. Any request for an exception or variance shall be filed with Town Board, through the Town Clerk, and shall include a fee of one hundred dollars (\$100.00) for the processing of such application. All such applications shall be reviewed by the Town Board after a public hearing and final decision on the appeal for relief. Any relief shall be granted through amendments to this local law.

SECTION V PENALTIES

Any person, firm, entity or corporation that shall violate the terms and provisions of this Local Law shall be subject to a penalty in the amount of one thousand dollars (\$1000.00) for each day such violation shall exist.

SECTION VI VALIDITY

The invalidity of a word, section, clause, paragraph, sentence, or part of provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid part or parts.

SECTION VII SUSPENSION OF OTHER LAWS

All state statutes and local ordinances or laws in conflict with the provisions of this local law are hereby superseded and suspended during the effective period of this local law as necessary to give this local law full force and effect during its effective period.

SECTION VIII EFFECTIVE DATE

This law shall take effect immediately as provided by the law, upon filing with the Secretary of State and shall remain in force and effect for a period of 180 days from its effective date, until August 3, 2026.

Resolutions for Consideration
Clifton Park Town Board Meeting
February 03, 2026

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Justice Court	Authorize the hiring of a part-time confidential court clerk	R. Rybak
2. Town Board	Adopt Local Law No. ___ of 2026 to establish a 180-day extension to the moratorium on cannabis cultivation	P. Barrett
3. Town Board	Authorize correction to Resolution No. 14 of 2026 to edit the description of the date of the vehicular accident on Bruno Road	P. Barrett
4. Town Board	Schedule a Public Hearing on Tuesday, February 24, 2026 at 7:02pm regarding proposed amendments to Town Code Ch. 17, Ethics	Z. Manir
5. Town Board	Authorize attendance at the NY Association of Towns annual meeting	M. Fantini
6. Town Board	Authorize settlement of the Town of Clifton Park v. Malta Asphalt, Inc. lawsuit	K. Dailey
7. Town Board	Authorize the promotion of Megan Babendreier to the position of Director of Parks & Recreation	N.Bellamy & A.Reid
8. Town Board	Authorize establishment of a Hiring Coordination and Procedure process for the Town Board	M. Fantini
9. Planning	Authorize a supplemental agreement with MJ Engineering related to the Hubbs Road Trail	P. Barrett
10. Planning	Authorize award of contractor for the public access improvement project for the Riverview Road 41± Nature Preserve	P. Barrett
11. Sewer	Authorize Supervisor to execute a participation agreement with GOVMVMT, a purchasing cooperative	P. Barrett

12. Sewer	Authorize rejection of bid received on December 18, 2025, for the Dutch Meadows Pump Station upgrades	P. Barrett
13. Buildings & Grounds	Authorize purchase of three (3) roll-off containers under Sourcewell Contract	P. Barrett
14. Buildings & Grounds	Authorize purchase of two (2) Billy Goat Z3002 Hurricane Stand-on Blowers	P. Barrett
15. Buildings & Grounds	Authorize purchase of a Toro Utility Cart under NYS Contract	P. Barrett
16. Buildings & Grounds	Authorize purchase of a 2026 Ford F450 with dump body and plow and a 2026 Chevrolet Colorado with plow, both under NYS Contract	P. Barrett
17. Buildings & Grounds	Authorize promotion of David Noakes to Light MEO	P. Barrett
18. Buildings & Grounds	Authorize replacement of the grease trap built into the kitchen floor at the Senior Center	P. Barrett
19. Senior Center	Authorize expansion of agreement with EZ Facility to be used for Senior Center online payments	P. Barrett
20. Highway	Authorize the Superintendent to transfer funds to pay for additional road salt	D. Bull



RESOLUTION

#1

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution appointing Michele Welch as a part-time Confidential Court Clerk.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a need exists for another part-time Confidential Court Clerk, and

WHEREAS, the Justice Court wishes to hire a part-time clerk to complement the hours worked by the current part-time Confidential Court Clerk, Darlene Sharon, and

WHEREAS, both Town Justices have recommended that Michele Welch be appointed as a part-time Confidential Court Clerk in the Clifton Park Town Court; now, therefore, be it

RESOLVED, that Michele Welch is hereby appointed as a part-time Confidential Court Clerk in the Clifton Park Town Court at a Grade 5, Step 1, \$28.59 per hour, to begin work immediately, to be paid from A-1110-E1110 (General Fund – Justice Court – Part-time Court Clerk).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, January 28, 2026 1:20 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2521

A new resolution request has been submitted. The details of this resolution request are included below.

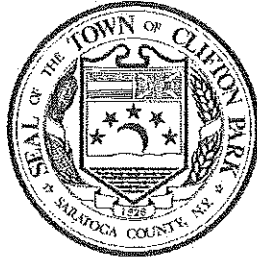
Department: Justice Court
Your Name: Robert A. Rybak
Your Email: rrybak@nycourts.gov
Sponsor: Robert A. Rybak
Agenda Session Date: 02/03/2026 ✓
Board Meeting Date: 02/03/2026 ✓
Alternate Date: 02/10/2026
Budget Number: E-1110
Budget Description: Part time clerk -- Michele Welch
Amount: \$21,658
Brief Description: We are looking to hire Michele Welch as a part-time court clerk funded through Account E1110. We will be using the money allocated for Darlene Sharon and do not expect that their combine salaries will exceed the amount budgeted.
Add Supporting Docs:

[e930a0b94710fbfd_Michele_Welch_resume.pdf](#)

Additional Comments/Details: Darlene is not able to work as much as we need and we would like Michele to start working as soon as possible. Accordingly, we would ask that this be considered at the agenda session and town board session on February 3, 2026

Agree to Terms: Agree

[unsubscribe](#)



RESOLUTION

#2

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No _____ of 2026, a resolution adopting a local law to establish and extend a 180-day moratorium on commercial and industrial cannabis warehousing, processing and cultivation within Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on March 31, 2021, the New York State Legislature passed the Marijuana Regulation and Taxation Act (MRTA), legalizing adult-use cannabis, and

WHEREAS, by local law No. 9 of 2021, the Town Board authorized opting out of permitting cannabis dispensaries and facilities for consumption of marijuana products within Clifton Park, and

WHEREAS, the Town recognizes the interest in cannabis warehousing, processing and cultivation operations, as well as their potential impacts on the Town's infrastructure, environment, and community character, and

WHEREAS, the Town is committed to ensuring the health, safety, and welfare of its residents, and to the proper regulation of land uses within Town, and

WHEREAS, the Town Board previously established a 180-day moratorium on commercial and industrial cannabis warehousing, processing and cultivation within Clifton Park; and

WHEREAS, an extension of the moratorium is necessary in order to address amendments to the Town Code regarding commercial and industrial cannabis warehousing, processing; and

WHEREAS, on February 3, 2026, the Town Board held a Public Hearing on a proposal to impose and extend a 180-day moratorium on cannabis warehousing, processing, and cultivation operations to provide sufficient time to study and address any concerns, including but not limited to, zoning, environmental impacts, public safety, and economic implications of such operations, and

WHEREAS, the Saratoga County Planning Board has previously reviewed the proposal pursuant to Section 239-m of the NYS General Municipal Law, finding that the proposal serves the community's interest; now, therefore, be it

RESOLVED, that Local Law No. ___ of 2026 a local law to establish and extend a 180-day moratorium on commercial and industrial cannabis warehousing, processing and cultivation within Clifton Park, per the attached, is hereby adopted; and be it further

RESOLVED, that this local law shall take effect immediately upon its adoption.

Local Law No. ___ of 2026

A local law establishing and extending a moratorium on Commercial and Industrial Cannabis Warehousing, Processing, and Cultivation in Clifton Park.

Regulation approved _____, 2026 for a period of 180 days from the effective date hereof

SECTION I. SHORT TITLE.

This local law shall be cited as Local Law # _____ of 2026 or the Clifton Park moratorium on Commercial and Industrial Cannabis Warehousing, Processing, and Cultivation.

SECTION II. LEGISLATIVE FINDINGS AND INTENT.

On March 31, 2021, the New York State Legislature passed the Marijuana Regulation and Taxation Act (MRTA). In 2021, pursuant to MRTA, the Town of Clifton Park by Local Law No. 9-2021, opted out of permitting cannabis dispensaries and facilities for consumption of marijuana products within the Town of Clifton Park.

The Town of Clifton Park is committed to ensuring the health, safety, and welfare of its residents, and to the proper regulation of land uses within the Town of Clifton Park.

The Town Board of the Town of Clifton Park recognizes the interest in cannabis warehousing, processing, and cultivation operations, as well as their potential impacts on the Town's infrastructure, environment, and community character. Accordingly, the Town Board has determined that it would be prudent to temporarily pause the consideration, approval, and/or establishment of commercial and industrial cannabis warehousing, processing and cultivation operations within the Town of Clifton Park. Such a pause will

provide sufficient time to study and address any concerns, including, but not limited to, zoning, environmental impacts, public safety, and economic implications resulting from commercial and industrial cannabis warehousing, processing, and cultivation.

SECTION III SCOPE OF CONTROL

- (a) For a period of 180 days from the effective date of this ordinance, no applications for warehousing, processing, or cultivation of cannabis, shall be accepted by any board with appropriate authority in the Town, including the Town Board, Planning Board, and Zoning Board of Appeals.
- (b) Effective Date: This local Law applies to all applications for warehousing, processing, or cultivation of cannabis filed with the Town Planning Department.
- (c) Each and every time period regulation and all default provisions otherwise applicable to the development, permits and/or approvals is hereby suspended and temporarily superseded by this Local law including but not limited to Section 276 of the New York State Town Law, during its period of effectiveness.
- (d) The jurisdiction of the Zoning Board of Appeals to act pursuant to Section 267-b of the New York State Town Law relative to relief from this Local Law is hereby suspended and temporarily superseded by this Local law for the purposes of any application for relief from this enactment during its period of effectiveness.

SECTION IV APPEAL PROVISIONS

The Town Board retains the power to vary or modify the application of any provision of this local law upon its determination, in its legislative discretion, after public hearing on notice, that this local law would impose extraordinary hardship upon a landowner, and that a variance from this act will not adversely affect the health, safety and general welfare of the town. Any request for an exception or variance shall be filed with Town Board, through the Town Clerk, and shall include a fee of one hundred dollars (\$100.00) for the processing of such application. All such applications shall be reviewed by the Town Board after a public hearing and final decision on the appeal for relief. Any relief shall be granted through amendments to this local law.

SECTION V PENALTIES

Any person, firm, entity or corporation that shall violate the terms and provisions of this Local Law shall be subject to a penalty in the amount of one thousand dollars (\$1000.00) for each day such violation shall exist.

SECTION VI VALIDITY

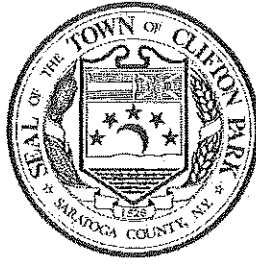
The invalidity of a word, section, clause, paragraph, sentence, or part of provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid part or parts.

SECTION VII SUSPENSION OF OTHER LAWS

All state statutes and local ordinances or laws in conflict with the provisions of this local law are hereby superseded and suspended during the effective period of this local law as necessary to give this local law full force and effect during its effective period.

SECTION VIII EFFECTIVE DATE

This law shall take effect immediately as provided by the law, upon filing with the Secretary of State and shall remain in force and effect for a period of 180 days from its effective date, until August 3, 2026.



RESOLUTION

#3

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution to amend Resolution No.14 of 2026, relating to the repair and replacement of a guide rail damaged by a vehicular accident on Bruno Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Dahn Bull, Highway Superintendent, proposed piggybacking off of contract 25-PWGR-24R2, entered into by the County of Saratoga, to order a replacement for a guide railing that was damaged in a hit-and-run vehicular accident, and

WHEREAS, Resolution No. 14 of 2026 referred to a specific date for this accident, however no actual date is known, per Mr. Bull, as the damage was noticed on or about November 17, 2025; now, therefore, be it

RESOLVED, that Resolution No. 14 of 2026 should be amended to state in the first WHEREAS that “Dahn Bull, Highway Superintendent, proposes piggybacking off of contract 25-PWGR-24R2, entered into by the County of Saratoga, to order a replacement for a guide railing that was damaged in a hit-and-run vehicular accident that occurred on or about November 17, 2025, at a cost not to exceed \$5,142”; and be it further

RESOLVED, that the Town Clerk is authorized to make the above-stated amendment to Resolution No. 14 of 2026.

Resolution No. 14 of 2026, a resolution authorizing the repair and replacement of a guide rail damaged by a vehicular accident on Bruno Road.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Dahn Bull, Highways Superintendent, proposes piggybacking off of contract 25-PWGR-24R2, entered into by the County of Saratoga, to order a replacement for a guide railing that was damaged in a hit-and-run vehicular accident that occurred on [REDACTED], at a cost not to exceed \$5,142; now, therefore, be it

RESOLVED, that the Highways Superintendent is authorized to enter into a piggyback agreement for a replacement guide railing with Town & Country Bridge & Rail, Albany, NY, per Saratoga County Contract 25-PWGR-24R2, at a cost not to exceed \$5,142, to be paid from A-3310-215 (General Fund - Traffic/Safety/Signs).

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

January 6, 2026

Caitlin Fantini, Town Clerk



RESOLUTION

#4

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. ___ of 2026, a resolution scheduling a public hearing to consider amendments to the Town Code regarding Chapter 17, Code of Ethics.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, if the Town Board of the Town of Clifton Park cannot agree on new members by unanimous consent, local law requires new members to be appointed by the County Ethics Board, as set forth in Chapter 17, Ethics code, §17-13 as last amended by Local Law No. 4 of 1994, and

WHEREAS, the County Ethics Board lacks the authority and should have no authority to appoint members of a Town's Ethics Board, and

WHEREAS, it is appropriate that the power to appoint members and the chairperson of the Town's Ethics Board be appointed by a majority vote of the Town Board; now, therefore, be it

RESOLVED, that a public hearing to consider amendments to Town Code Chapter 17, Code of Ethics, will be held on February 24, 2026 at 7:02 p.m. in the Wood Memorial Room, One Town Hall, Plaza, Clifton Park, New York; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

Proposed changes to Chapter 17 Ethics Code

§17-13 Ethics Board

C.

The [Ethics Board] Town Board shall select [its own] the Ethics Board Chairman for a one-year term.

E.

The Ethics Board members shall be appointed by [unanimous consent of] majority vote of the Town Board.

[G.]

[In the event the Town Board is unable to fill the vacancies as set forth hereinabove, then, in such case, the County Board of Ethics shall select the individuals to fill any vacancies.]

And paragraphs H. I. and J. are to be re-lettered paragraphs G. H. and I.



RESOLUTION

#5

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing Town Board members, Town Attorneys, Department Heads and elected officials to attend the New York Association of Towns (NYOAT) annual meeting in New York City.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, it has requested that certain Town Hall employees and elected officials be authorized to attend the NYOAT Annual Conference to be held February 14-17, 2026, at the Marriott Marquis, in New York, New York, and

WHEREAS, their attendance at this conference will confer a benefit upon and be in the best interest of the Town of Clifton Park; now therefore be it

RESOLVED, that Town Board members, Town Attorneys, Department Heads and Deputies, and elected officials are authorized to attend the NYOAT annual meeting in New York City, to be held February 14-17, 2026; and be it further

RESOLVED, that these individuals shall be reimbursed for their actual and necessary expenses to include registration, transportation, lodging and meals, upon submission of receipts to the Office of the Town Comptroller.



RESOLUTION

#6

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. ___ of 2026, a resolution in connection with the resolution of the lawsuit with Malta Asphalt, Inc.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a lawsuit exists between the Town of Clifton Park and Malta Asphalt, Inc., and

WHEREAS, through the efforts of Deputy Town Attorney Kevin Luibrand, the parties have agreed to settle the matter; now, therefore, be it

RESOLVED, that in the matter of Town of Clifton Park v. Malta Asphalt, Inc., the parties have agreed to settle the litigation and that the Town Attorney is hereby authorized to enter into the attached Stipulation of Discontinuance to affect a resolution of the matter.

STATE OF NEW YORK
SARATOGA SPRINGS

COUNTY OF SARATOGA
CITY COURT

JASON KACZMAREK d/b/a MALTA ASPHALT,

Plaintiff,

**STIPULATION OF
DISCONTINUANCE**

-against-

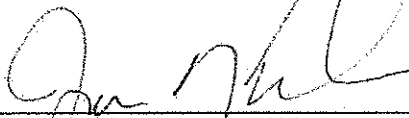
Index No. SC-000654-25/SS

TOWN OF CLIFTON PARK,

Defendant,

IT IS HEREBY STIPULATED AND AGREED, by and between the undersigned attorneys for the parties to this action, that whereas no party is an infant or incompetent person for whom a committee has been appointed or conservatee and no person not a party has an interest in the subject matter of the action, this action be and the same hereby is discontinued with prejudice and without costs to any party as against the other. This stipulation may be filed with the Clerk of the Court without further notice.

Dated: February 2, 2026
Round Lake, New York



Jason Kaczmarek D/B/A Malta Asphalt
Pro Se Plaintiff
P.O. Box 764
Round Lake, New York 12151
Tel.: (518) 899-1168

Dated: February , 2026
Latham, New York

Kevin A. Luibrand, Esq.
Attorney for Defendant
950 New Loudon Road, Suite 270
Latham, New York 12110
Tel.: (518) 783-1100

STATE OF NEW YORK
SARATOGA SPRINGS

COUNTY OF SARATOGA
CITY COURT

TOWN OF CLIFTON PARK,

Plaintiff,

**STIPULATION OF
DISCONTINUANCE**

-against-

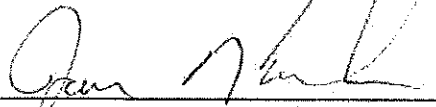
Index No. CV-000835-25/SS

JASON KACZMAREK d/b/a MALTA
ASPHALT,

Defendant,

IT IS HEREBY STIPULATED AND AGREED, by and between the undersigned attorneys for the parties to this action, that whereas no party is an infant or incompetent person for whom a committee has been appointed or conservatee and no person not a party has an interest in the subject matter of the action, this action be and the same hereby is discontinued with prejudice and without costs to any party as against the other. This stipulation may be filed with the Clerk of the Court without further notice.

Dated: February 2, 2026
Round Lake, New York



Jason Kaczmarek D/B/A Malta Asphalt
Pro Se Defendant
P.O. Box 764
Round Lake, New York 12151
Tel.: (518) 899-1168

Dated: February , 2026
Latham, New York

Kevin A. Luibrand, Esq.
Attorney for Plaintiff
950 New Loudon Road, Suite 270
Latham, New York 12110
Tel.: (518) 783-1100

SETTLEMENT AGREEMENT and ORDER

This agreement dated this 30th day of January, 2026, by and between the Town of Clifton Park (“Town”) and Jason Kaczmarek d/b/a Malta Asphalt (“Malta”) with regard to a dispute with respect to the installation of a driveway and repairs, the parties agree to settle the claims, each against the other pursuant to the following terms:

1. Jason Kaczmarek d/b/a Malta Asphalt shall repay to the Town the total sum of \$4,025.30 representing the funds paid by the Town for driveway-related repairs to be done by Malta at premises located in the Town, specifically at 7 Fox Glen, Clifton Park, New York;
2. Said payment shall be made by delivery of a bank certified check or money order made payable to “Town of Clifton Park” to office of the Clifton Park Town Attorney at Clifton Park Town Hall, 1 Town Hall Plaza, Clifton Park, New York 12065, so as to be received within twenty-one (21) days of the date that this agreement is fully executed;
3. The parties hereby agree that the Town shall and does hereby discontinue its action titled “Town of Clifton Park vs. Jason Kaczmarek d/b/a Malta Asphalt” in the City of Saratoga Springs at Index No. CV-000835-25/SS;
4. Jason Kaczmarek d/b/a Malta Asphalt shall and does hereby discontinue its action against the Town titled “Jason Kaczmarek d/b/a Malta Asphalt vs. Town of Clifton Park” in the City of Saratoga Springs at Index No. SC-000654-25/S; and
5. Each party shall pay its own lawyers and be responsible for its own costs and disbursements in connection with their claim, and otherwise each party releases the other from any further liability in connection with these claims.

Town of Clifton Park

Jason Kaczmarek d/b/a Malta Asphalt

By:



By: Jason Kaczmarek

SO ORDERED:

Hon.



RESOLUTION

#7

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. of 2026, a resolution appointing, provisionally, Megan Babendreier to the position of Director of Parks and Recreation.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, an opening exists for a Director of Parks and Recreation in the Department of Parks and Recreation, and

WHEREAS, after interviewing Mrs. Babendreier, Councilwoman Nancy Bellamy and Councilwoman Agatha Reid, Town Board Co-Liaisons to the Department of Parks and Recreation, recommend her to the Town Board for the Director of Parks and Recreation position; now, therefore, be it

RESOLVED, that Megan Babendreier, Clifton Park, NY, is hereby appointed provisionally as Director of Parks and Recreation for the Town of Clifton Park, pending civil service certification, at Grade 10, Step 1, Year 1, to be paid \$48.11/hr., effective immediately; and be it further

RESOLVED, that the Comptroller is authorized to transfer funds as detailed in the attached Schedule A.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, January 28, 2026 3:00 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2524

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Town board

Your Name: Agatha Reid

Your Email: areid@cliftonpark.org

Sponsor: Nancy Bellamy & Agatha Reid

Agenda Session Date: 02/03/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 02/17/2026

Budget Number: A-7021-EXXX

Budget Description: Parks and Rec Director

Amount: 84,919

Brief Description: Hire director of Parks & Recreation.

Add Supporting Docs:

Additional Comments/Details: Resolution to appoint a new director of Parks & Recreation department. Interviews are underway and it is reasonable to believe a candidate will be selected by the upcoming agenda session. Since the department is currently functioning with only two out of four positions filled, it would be beneficial to have this before the board as soon as possible.

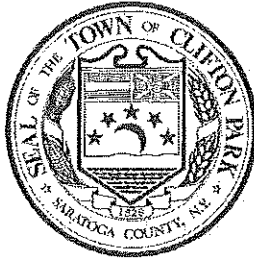
Agree to Terms: Agree

[unsubscribe](#)

SCHEDULE A

Town of Clifton Park
Salary Allocation

					2026			
		Grade	Step	Year	Hourly Rate	Weeks to End of Year	Hours	Projected to End of Year
Promotion								
Megan	Babendreier	10	1	1	48.11	47.4	35	\$ 79,814.49
 Current Position								
Megan	Babendreier	4	3	3	31.08	47.4	35	<u>\$ 51,561.72</u>
								\$ 28,252.77
						Rounded to:		<u><u>\$ 28,253.00</u></u>
 Transfer funds from:								
	Parks & Recreation Admin - M Woerner					A-07021-E0644		<u>\$ 28,253.00</u>
 Transfer to:								
	Parks & Recreation Admin - M Babendreier					A-07021-E6070		<u>\$ 28,253.00</u>



RESOLUTION

#8

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. of 2026, a resolution establishing a Hiring Coordination and Procedure process for the Town Board.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board recognizes the importance of a consistent, transparent, and organized process for receiving employment applications, reviewing candidate materials, coordinating interviews, and ensuring that all Town Board members are informed and given the opportunity to participate in hiring discussions, and

WHEREAS, the Town Board desires to establish a uniform internal workflow for handling employment candidates in a manner that promotes preparedness, fairness, and clear communication, and

WHEREAS, past practice has at times resulted in uncertainty regarding how applications are received, how candidate materials are distributed, and how interviews are scheduled and communicated among Town Board members; now therefore be it

RESOLVED, that the Town Board hereby adopts the Town of Clifton Park Hiring Coordination and Procedure process, as set forth in Attachment A, as the standard internal workflow for positions appointed by, reporting to, or otherwise requiring involvement of the Town Board; and be it further

RESOLVED, that all employment applications, resumes, and candidate materials for such positions shall be centrally received, logged, and organized to ensure proper tracking and consistency; and be it further

RESOLVED, that candidate names, resumes, and related materials shall be circulated to all Town Board members in advance of interviews or consideration, to allow adequate review and preparation; and be it further

RESOLVED, that when interviews are to be conducted for such positions, scheduling logistics and candidate communications shall be coordinated centrally to avoid confusion or duplication, and all Town Board members shall be notified and given the opportunity to participate; and be it further

RESOLVED, that to ensure continuity and organization of this process, the logistical coordination of application receipt, material distribution, interview scheduling, and candidate communications shall be the responsibility of the Confidential Administrative Assistant to the Town Board, a role that is administrative and coordinative in nature and does not alter the appointing authority of the Town Board or any department head.

ATTACHMENT A

Town of Clifton Park Hiring Coordination and Procedure

1. **Purpose:** The Town Board recognizes the importance of a consistent, transparent, and organized process for receiving employment applications, reviewing candidate materials, coordinating interviews, and ensuring that all Town Board members are informed and given the opportunity to participate in hiring discussions. This procedure is intended to establish a uniform internal workflow for handling employment candidates that promotes preparedness, fairness, and clear communication.
2. **Receipt of Applications:** All employment applications, resumes, and candidate materials submitted to the Town for positions appointed by or reporting to the Town Board shall be centrally received and logged to ensure proper tracking and organization.
3. **Distribution of Candidate Materials:** Candidate names, resumes, and related application materials shall be circulated to all Town Board members in advance of interviews or consideration to allow adequate review and preparation.
4. **Interview Coordination:** When interviews are to be conducted for positions under Town Board purview:
 - Scheduling logistics shall be coordinated centrally to avoid confusion and duplication.
 - All Town Board members shall be notified of interview dates and times and given the opportunity to participate.
 - Candidate communications regarding scheduling shall be handled in a consistent and professional manner.

Role of the Confidential Administrative Assistant to the Town Board

- To ensure continuity and organization of this process, the logistical coordination of application receipt, material distribution, interview scheduling, and candidate communications shall be facilitated through the Confidential Administrative Assistant to the Town Board.
- This role is administrative and coordinative in nature and does not alter the appointing authority of the Town Board or any department head.
- This procedure is adopted to promote clarity, preparedness, inclusivity, and orderly administration of the Town's hiring workflow and to avoid confusion regarding how employment candidates are received, reviewed, and scheduled for consideration.



RESOLUTION

#9

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the construction inspection supplemental agreement #3 for the Hubbs Road Multi-use Path project.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 23 of 2022, the Town Board authorized the Supervisor to execute the master grant contract for the project and appropriated funds to plan, design and construct the project, and

WHEREAS, by Resolution No. 286 of 2022, the Town Board retained MJ Engineering, Architecture, Landscape Architecture and Land Surveying, P.C. (MJ) for design and construction inspection services for the project, and

WHEREAS, by Resolution No. 75 of 2024, the Town Board approved the recommended Just Compensation amounts for the Right-of-Way acquisitions necessary for the completion of the project, and

WHEREAS, by Resolution No. 10 of 2025, the Town Board authorized a no-cost time extension amendment for the completion of the project, and

WHEREAS, by Resolution No. 175 of 2025, authorized Supplemental Agreement #2 for MJ Engineering to conduct construction administration/construction inspections services, and

WHEREAS, the project construction began in September 2025 with a projected completion date by the end of 2025, however with a 90% completion of the project, on December 1, 2025, a contractor shutdown was necessitated by a significant snowstorm and consistent below-freezing temperatures, and

WHEREAS, the contractor is prepared to complete the project in Spring 2026, and

WHEREAS, MJ Engineering is requesting a supplemental agreement for the additional construction inspection hours needed to complete the project; now, therefore be it

RESOLVED, that the Town Board authorizes Supplemental Agreement #3, attached, for MJ Engineering to conduct construction administration/construction inspection services in an amount not to exceed \$19,246, and be it further

RESOLVED, that the Comptroller is authorized to transfer funds based on the attached Schedule A, and to approve the budget for H65-07629-200 (Capital Project – Hubbs Road – Multi-use Path); and be it further

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

Cynthia, Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Monday, January 5, 2026 9:36 AM
To: Cynthia, Zlogar; Paul, Pelagalli; Phil Barrett; Jean, Spiegel; Mark Heggen; Darlene, Allen; Lynda Walowit; Anthony Morelli; Zabed, Manir; Agatha, Reid; John Scavo; Christine Pagniello; Stephanie, Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2461

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning
Your Name: Jen Viggiani/John Scavo
Your Email: jviggiani@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 01/20/2026 ✓
Board Meeting Date: 02/02/2026 ✓
Alternate Date: 02/17/2026
Budget Number: H65-7629-200
Budget Description: Hubbs Rd Trail supplemental 2026 construction inspection services
Amount: \$19,246

Brief Description: MJ Engineering is requesting a supplemental agreement for the additional CI hours needed to complete the Hubbs Road Trail project. The original fee assumed 24 hours a week of inspection for 10 weeks of construction. Due to the Contractor's schedule delays, construction stretched over 13 weeks this year, and in 2026 the team assumes an additional 3-4 weeks will be needed to finish up in the spring. This project, which is 90% complete in December 2025, is leveraging state grant support through the NYS DEC Climate Smart Communities and the state's Environmental Protection Fund.

Add Supporting Docs:
[43fefad2a263694a_1495_SA3_CI_MJ_Engineering_-_Hubbs_Rd_Contract.pdf](#)

Additional Comments/Details: The project construction started in September 2025 and the contractor's goal was to complete in 2025. A significant snowstorm and consistent below freezing temperatures necessitated a winter shutdown, at about 90% completion by Dec. 1. The contractor is prepared to complete the project in Spring 2026. NYS DEC is aware of this construction status situation, and is in agreement to extend the grant contract from March 14, 2026 to March 14, 2027. This trail project was initiated because of strong public support from the Dutch Meadows neighborhood desiring to connect to Jonesville and other destinations. The town sought grant funding and was awarded a \$278,271 state Climate Smart Communities grant towards the construction of approximately 0.6 miles of a new ADA-accessible trail for pedestrian & bicyclist travel, on the south side of Hubbs Road, following the west side of Hatlee Road to the 4-way intersection with Main Street / Long Kill Rd / MacElroy Rd, connecting Dutch Meadows and Country Knolls neighborhoods to nearby hamlet of Jonesville. Project also includes high-visibility crossings and new, Rapid Rectangular Flashing Beacons and signage at the 4-way intersection to connect to the existing Long Kill Road sidewalks across Hatlee Rd /Main St; and Hatlee Road and MacElroy Road (across MacElroy Road). The new multi-use path will help connect to existing network of sidewalks and multi-use paths, and contributes to a larger, non-motorized transportation network within the town, supporting the reduction of vehicle miles and therefore, greenhouse gas emissions from vehicular traffic.

Agree to Terms: Agree

[unsubscribe](#)

RE: New Resolution Request #2461

From Cynthia, Zlogar <CZlogar@cliftonpark.org>
Date Mon 1/5/2026 9:48 AM
To Jennifer Viggiani <JViggiani@cliftonpark.org>

Received, thanks Jen!

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Monday, January 5, 2026 9:36 AM
To: Cynthia, Zlogar <CZlogar@cliftonpark.org>; Paul, Pelagalli <PPelagalli@cliftonpark.org>; Phil Barrett <PBarrett@cliftonpark.org>; Jean, Spiegel <JSpiegel@cliftonpark.org>; Mark Heggen <mheggen@cliftonpark.org>; Darlene, Allen <dallen@cliftonpark.org>; Lynda Walowit <LWalowit@cliftonpark.org>; Anthony Morelli <AMorelli@cliftonpark.org>; Zabed, Manir <zmanir@cliftonpark.org>; Agatha, Reid <areid@cliftonpark.org>; John Scavo <jscavo@cliftonpark.org>; Christine Pagniello <cpagniello@cliftonpark.org>; Stephanie, Ranze <SRanze@cliftonpark.org>; Walter Smead <wsmead@cliftonpark.org>; Kelly Miller <KMiller@cliftonpark.org>
Subject: New Resolution Request #2461

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning

Your Name: Jen Viggiani/John Scavo

Your Email: jviggiani@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 01/20/2026

Board Meeting Date: 02/02/2026

Alternate Date: 02/17/2026

Budget Number: H65-7629-200

Budget Description: Hubbs Rd Trail supplemental 2026 construction inspection services

Amount: \$19,246

Brief Description: MJ Engineering is requesting a supplemental agreement for the additional CI hours needed to complete the Hubbs Road Trail project. The original fee assumed 24 hours a week of inspection for 10 weeks of construction. Due to the Contractor's schedule delays, construction stretched over 13 weeks this year, and in 2026 the team assumes an additional 3-4 weeks will be needed to finish up in the spring. This project, which is 90% complete in December 2025, is leveraging state grant support through the NYS DEC Climate Smart Communities and the state's Environmental Protection Fund.

Add Supporting Docs:

[43fefad2a263694a_1495_SA3_CI_MJ_Engineering_-_Hubbs_Rd_Contract.pdf](#)

Additional Comments/Details: The project construction started in September 2025 and the contractor's goal was to complete in 2025. A significant snowstorm and consistent below freezing temperatures necessitated a winter shutdown, at about 90% completion by Dec. 1. The contractor is prepared to complete the project in Spring 2026. NYS DEC is aware of this construction status situation, and is in agreement to extend the grant contract from March 14, 2026 to March 14, 2027. This trail project was initiated because of strong public support from the Dutch Meadows neighborhood desiring to connect to Jonesville and other destinations. The town sought grant funding and was awarded a \$278,271 state Climate Smart Communities grant towards the

construction of approximately 0.6 miles of a new ADA-accessible trail for pedestrian & bicyclist travel, on the south side of Hubbs Road, following the west side of Hatlee Road to the 4-way intersection with Main Street / Long Kill Rd / MacElroy Rd, connecting Dutch Meadows and Country Knolls neighborhoods to nearby hamlet of Jonesville. Project also includes high-visibility crossings and new, Rapid Rectangular Flashing Beacons and signage at the 4-way intersection to connect to the existing Long Kill Road sidewalks across Hatlee Rd /Main St; and Hatlee Road and MacElroy Road (across MacElroy Road). The new multi-use path will help connect to existing network of sidewalks and multi-use paths, and contributes to a larger, non-motorized transportation network within the town, supporting the reduction of vehicle miles and therefore, greenhouse gas emissions from vehicular traffic.

Agree to Terms: Agree

[unsubscribe](#)

Resolution No. 175 of 2025, a resolution awarding the construction contract and the construction inspection supplemental agreement #2 and authorizing the renewal of the temporary construction easements for the Hubbs Road Multi-use Path project.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, by Resolution No. 23 of 2022, the Town Board authorized the Supervisor to execute the master grant contract for the project and appropriated funds to plan, design and construct the project, and

WHEREAS, by Resolution No. 286 of 2022, the Town Board retained MJ Engineering, Architecture, Landscape Architecture and Land Surveying, P.C. (MJ) for design and construction inspection services for the project, and

WHEREAS, by Resolution No. 75 of 2024, the Town Board approved the recommended Just Compensation amounts for the Right-of-Way acquisitions necessary for the completion of the project, and

WHEREAS, by Resolution No. 10 of 2025, the Town Board authorized a no-cost time extension amendment for the completion of the project, and

WHEREAS, on behalf of the Town Board, MJ published bid specifications and solicited sealed bids for the project pursuant to General Municipal Law §103, and

WHEREAS, after a bid opening on April 29, 2025, MJ performed a bid analysis and recommended that the construction contract be awarded to Carver Construction, Inc., as low bidder, at a cost not to exceed \$923,828; now, therefore, be it

RESOLVED, that the Town Board accepts the recommendation of the project design engineer MJ Engineering, and hereby awards the construction contract for the Hubbs Road Multi-use Path project to Carver Construction, Inc., pursuant to General Municipal Law §103, at a cost not to exceed \$923,828 which represents a base low bid of \$335,174, \$249,247 for bid Alternative #1 and \$339,407 for bid Alternate #2; and be it further

RESOLVED, that the Town Board authorizes Supplemental Agreement #2, attached, for MJ Engineering to conduct construction administration/construction inspection services in an amount not to exceed \$16,880, and

RESOLVED, that the Town Board authorizes the renewals of the Just Compensation amounts, in an amount not to exceed \$4,200, as detailed in the attached Schedule B, for the temporary construction easements that expired July 1, 2025; and be it further

RESOLVED, that the Comptroller is authorized to transfer funds based on the attached Schedule A, and to approve the budget for H-65-07629-200 (Capital Project – Hubbs Road – Multi-use Path); and be it further

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

August 4, 2025

Stephanie Ranze, Town Clerk

Engineering Consultant Agreement

Agreement made this _____ day of January 2026 by and between

The Town of Clifton Park

having its principal office at the Town Hall, One Town Hall Plaza, Clifton Park, NY
(Clifton Park)

and

MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.

with its office at 21 Corporate Drive, Clifton Park, NY 12065
(the "Consultant")

WITNESSTH:

WHEREAS, in connection with a NYS DEC Climate Smart Communities grant identified for the purposes of this agreement as the

DEC01-C01085GG- Hubbs Road Multi-Use Path

(as described in detail in Attachment A annexed hereto, the "Project") Clifton Park has sought to engage the services of the Consultant to perform the scope of services described in Attachment B annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, Clifton Park has selected the Consultant to perform such services in accordance with the requirements of this Agreement; and

WHEREAS, Philip Barrett, Town Supervisor, is authorized to enter this Agreement on behalf of the Town of Clifton Park,

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE 1. DOCUMENTS FORMING THIS AGREEMENT

This agreement consists of the following:

- Agreement Form - this document titled "Architectural/Engineering Consultant Agreement";
- Attachment "A" – Project Description and Funding
- Attachment "B" – Task List;
- Attachment "C" - Cost Estimate (as applicable, Staffing Rates, Hours, Reimbursable and Fee)

ARTICLE 2. SCOPE OF SERVICES/STANDARD PRACTICES AND REQUIREMENTS

- 2.1 The CONSULTANT shall render all services and furnish all materials and equipment necessary to provide **Clifton Park** with plans, estimates and other services and deliverables more specifically described in Attachment "B".
- 2.2 The CONSULTANT shall ascertain the applicable practices of **Clifton Park**, NYSDOT and/or FHWA prior to beginning any of the work of this PROJECT. All work required under this Agreement shall be performed in accordance with these practices, sound engineering standards, practices and criteria, and any special requirements, more particularly described in Attachment "B".
- 2.3 The CONSULTANT will commence work no later than ten (10) days after receiving notice to proceed from **Clifton Park**.

ARTICLE 3. COMPENSATION METHODS, RATES AND PAYMENT

As full compensation for Consultant's work, services and expenses hereunder **Clifton Park** shall pay to the CONSULTANT, and the CONSULTANT agrees to accept compensation based the methods designated and described below. Payment of the compensation shall be in accordance with the Interim Payment procedures shown in the table and the final payment procedure in Article 6.

(Continued next page)

Reimbursable Method for Design Services – Cost Plus Fixed Fee

<p>ITEM I</p> <p>Actual Direct Technical Salaries, regular time plus straight time portion of overtime compensation of all employees assigned to this Project on a full-time basis for all or part of the term of this Contract, plus properly allocable partial salaries of all persons working part-time on this Project.</p> <p>The cost of Principals', Officers' and Professional Staffs' salaries (productive time) included in Direct Technical Salaries is eligible for reimbursement if their comparable time is also charged directly to all other Project's in the same manner. Otherwise, Principals' salaries are only eligible as an overhead cost, subject to the current limitations, generally established therefore by the Sponsor.</p> <p>If, within the term of this Contract, any direct salary rates are paid in excess of the maximums shown in Attachment A, the excess amount shall be borne by the Consultant WITHOUT REIMBURSEMENT either as a direct cost or as part of the overhead allowance.</p> <p>Actual Direct Non-Salary Costs incurred in fulfilling the terms of this Agreement; all subject to audit.</p>	<p>Actual cost incurred in the performance of this contract as identified in Attachment C or otherwise approved in writing by the Sponsor or its representative.</p> <p>Not to exceed the maximum allowable hourly rates of pay described in Attachment C of this Contract, all subject to audit.</p> <p>Actual overtime premium portion of Direct Technical Salaries, all subject to audit and prior approval by the Sponsor.</p>	<p>The Consultant shall be paid in monthly progress payments based on the maximum salary rates and allowable costs incurred during the period as established in Attachment C.</p> <p>Bills are subject to approval of the Sponsor and Sponsor's Representative.</p>
<p>ITEM II</p>	<p>All reimbursement for travel, meals and lodging shall be made at actual cost paid but such reimbursement shall not exceed the per diem rates established by the NY State Comptroller. All reimbursement shall not exceed the prevailing wage rates established by the NYS Department of Labor.</p>	
<p>ITEM III</p> <p>Overhead Allowance based on actual allowable expenses incurred during the term of this Contract, subject to audit. Submitted overhead amounts will be audited based upon the Federal Acquisition Regulations (FAR), sub-part 1-31.2 as modified by sub-part 1-31.105, and applicable policies and guidelines of the Sponsor, NYSDOT and FHWA.</p> <p>For the purpose of this Contract, an accounting period shall be the Consultant's fiscal year. An audit of the accounting records of the Consultant shall be made by the Sponsor for each accounting period. For monthly billing purposes, the latest available overhead percentage established by such audit shall be applied to the charges made, under Item IA of this subdivision to determine the charge to be made under this item.</p>	<p>The overhead allowance shall be established as a percentage of Item IA only (Actual Direct Technical Salaries) of this ARTICLE and shall be a FAR compliant rate initially established not to exceed 187% (Office) / 143% (Field), subject to audit.</p>	
<p>ITEM IV</p> <p>Negotiated Lump Sum Fixed Fee.</p> <p>Payment of the Fixed Fee for the described scope of services is not subject to pre-audit and is not subject to review or modification based on cost information or unless this Contract is formally amended or supplemented by reason of a substantial change in the scope, complexity or character of the work to be performed.</p>	<p>A negotiated Lump Sum Fee which in this CONTRACT shall equal One Thousand Seven Hundred Fifty Dollars (\$1,750).</p>	
<p>ITEM V</p> <p>The Maximum Amount Payable</p>	<p>Maximum Amount Payable under this Method shall be <u>Nineteen Thousand Two Hundred Forty-Six Dollars (\$19,246)</u>.</p>	

ARTICLE 4. INSPECTION

The duly authorized representatives of **Clifton Park** shall have the right at all times to inspect the work of the CONSULTANT.

ARTICLE 5. AUDITS

- 5.1 Payment to the Consultant is subject to the following audit rights of **Clifton Park**:
- A. For Design Lump Sum Method – Only DNSC are subject to audit.
 - B. For Construction Inspection Cost Plus Fixed Fee Method - All costs are subject to audit.
- 5.2 In order to enable **Clifton Park** to process the final payment properly and expeditiously, the CONSULTANT is advised that all of the following documents and submissions, as the same may be appropriate to this contract, are considered to be necessary to enable the commencement of the audit.
- I. Records of Direct Non-Salary Costs;
 - II. Copies of any subcontracts relating to said contract;
 - III. Location where records may be examined; and
 - IV. Name, address, telephone number of person to contact for production.

The application for final payment is not considered complete until receipt of these documents and information.

ARTICLE 6. FINAL PAYMENT

- 6.1 **Clifton Park** will make final payment within sixty (60) calendar days after receipt of an invoice which is properly prepared and submitted, and all appropriate documents and records are received.
- 6.2 The acceptance by the CONSULTANT of the final payment shall operate as and shall be a release to **Clifton Park** from all claims and liability to the CONSULTANT, its representatives and assigns for any and all things done, furnished for or relating to the services rendered by the CONSULTANT under or in connection with this Agreement or for any part thereof except as otherwise provided herein.

ARTICLE 7. EXTRA WORK

- 7.1 Consultant's performance of this Agreement within the compensation provided shall be continuously reviewed by the CONSULTANT. The CONSULTANT shall notify **Clifton Park** of the results of those reviews in writing by submittal of a Cost Control Report. Such Cost Control Report shall be submitted to **Clifton Park** on a monthly basis or such alternative interval as **Clifton Park** directs in writing.
- 7.2 If the CONSULTANT is of the opinion that any work the CONSULTANT has been directed to perform is beyond the scope of the PROJECT Agreement and constitutes extra work, the CONSULTANT shall promptly notify **Clifton Park**, in writing, of this fact prior to beginning any of the work. **Clifton Park** shall be the sole judge as to whether or not such work is in fact beyond the scope of this Agreement and constitutes extra work. In the event that **Clifton Park** determine that such work does constitute extra work, **Clifton Park** shall provide extra compensation to the CONSULTANT in a fair and equitable manner. If necessary, an amendment to the PROJECT Agreement, providing the compensation and describing the work authorized, shall be prepared and issued by **Clifton Park**. In this event, a Supplemental Agreement providing the compensation and describing the work authorized shall be issued by **Clifton Park** to the CONSULTANT for

execution after approvals have been obtained from necessary **Clifton Park** officials, and, if required from the Federal Highway Administration.

- 7.3 In the event of any claims being made or any actions being brought in connection with the PROJECT, the CONSULTANT agrees to render to **Clifton Park** all assistance required by **Clifton Park**. Compensation for work performed and costs incurred in connection with this requirement shall be made in a fair and equitable manner. In all cases provided for in this Agreement for the additional services above described, **Clifton Park's** direction shall be exercised by the issuance of a separate Agreement, if necessary.

ARTICLE 8. CONSULTING LIABILITY

The CONSULTANT shall be responsible for all damage to life and property due to negligent acts, errors or omissions of the CONSULTANT, his subcontractors, agents or employees in the performance of his service under this Agreement.

Further, it is expressly understood that the CONSULTANT shall indemnify and save harmless **Clifton Park** from claims, suits, actions, damages and costs of every name and description resulting from the negligent performance of the services of the CONSULTANT under this Agreement, and such indemnity shall not be limited by reasons of enumeration of any insurance coverage herein provided. Negligent performance of service, within the meaning of this Article, shall include, in addition to negligence founded upon tort, negligence based upon the CONSULTANT'S failure to meet professional standards and resulting in obvious or patent errors in the progression of his work. Nothing in this Article or in this Agreement shall create or give to third parties any claim or right of action against **Clifton Park** beyond such as may legally exist irrespective of this Article or this Agreement.

The CONSULTANT shall procure and maintain for the duration of the work for such project(s), Professional Liability Insurance in the amount of Two Million Dollars \$2,000,000 per project, issued to and covering damage for liability imposed on the CONSULTANT by this Agreement or law arising out of any negligent act, error, or omission in the rendering of or failure to render professional services required by the Agreement. The CONSULTANT shall supply any certificates of insurance required by **Clifton Park** and adhere to any additional requirements concerning insurance.

ARTICLE 9. WORKER'S COMPENSATION AND LIABILITY INSURANCE

The CONSULTANT shall not commence work under this Contract until he/she/it has obtained all insurance required under this paragraph and **Clifton Park** has approved such insurance. **Clifton Park** requires the following insurance coverage and amounts:

- (A) Comprehensive General Liability, including personal injury coverage of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate and property damage coverage in the amount of \$500,000.00 per occurrence and \$1,000,000.00 in the aggregate.
- (B) Automobile coverage with a combined single limit of \$1,000,000.00.
- (C) Statutory Worker's Compensation Disability Coverage.
- (D) Unemployment Insurance Benefits as required by statute.

The CONSULTANT shall submit at the time of the execution of this agreement, certificates of insurance properly executed by an authorized representative of its insurance underwrite, evidencing such insurance policies to be in full force and effect, naming **Clifton Park** and its officers, employees, agents and representatives as additional insured.

Notice of termination of any such policies must be provided to **Clifton Park** at least thirty (30) days in advance. CONSULTANT shall, on or before this 30 day period, provide **Clifton Park** with a prospective Certificate of Insurance

with the above coverage and limits for the balance of the term of this agreement.

All insurance coverage required to be purchased and maintained by the CONSULTANT under this agreement shall be primary for the defense and indemnification on any action or claim asserted against **Clifton Park** and/or CONSULTANT for work performed under this agreement, regardless of any other collectible insurance or any language in the insurance policies which may be to the contrary.

The CONSULTANT shall furnish the above insurance to **Clifton Park** and shall also name Clifton Park as an additional insured in said policies.

Any accident shall be reported to **Clifton Park** as soon as possible and not later than twenty-four (24) hours from the time of such accident. A detailed written report must be submitted to **Clifton Park** as soon thereafter as possible, and not later than three (3) days after the date of such accident.

ARTICLE 10. INTERCHANGE OF DATA

All technical data in regard to the PROJECT existing in the office of **Clifton Park** or existing in the offices of the CONSULTANT shall be made available to the other party to this Agreement without expense to such other party.

ARTICLE 11. RECORDS RETENTION

The CONSULTANT shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (collectively called the "Records"). The Records must be kept for a minimum of six (6) years or three (3) years after final payment is received, whichever is later. **Clifton Park**, State, Federal Highway Administration, or any authorized representatives of the Federal Government, shall have access to the Records during normal business hours at an office of THE CONSULTANT within the State of New York or, a mutually agreeable reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying.

ARTICLE 12. DAMAGES AND DELAYS

The CONSULTANT agrees that no charges or claim for damages shall be made by him for any delays or hindrances from any cause whatsoever during the progress of any portion of the services specified in this Agreement. Such delays or hindrances, if any, shall be compensated for by an extension of time for such reasonable period as **Clifton Park** may decide, it being understood however, that the permitting of the CONSULTANT to proceed to complete any services or any part of them after the date of completion or after the date to which the time of completion may have been extended, shall in no way operate as a waiver on the part of **Clifton Park** of any of its rights herein. Nothing in this ARTICLE will prevent the CONSULTANT from exercising his rights under ARTICLE 7 of this agreement.

ARTICLE 13. TERMINATION

Clifton Park shall have the absolute right to terminate this Agreement, and such action shall in no event be deemed a breach of contract:

- A. for convenience of **Clifton Park** - if a termination is brought about for the convenience of **Clifton Park** and not as a result of unsatisfactory performance on the part of the CONSULTANT, final payment shall be made based on the basis of the CONSULTANT'S compensable work delivered or completed prior to and under any continuing directions of such termination.

- B. for cause - if the termination is brought about as a result of **Clifton Park's** determination of unsatisfactory performance or breach of contract on the part of the CONSULTANT, the value of the work performed by the CONSULTANT prior to termination shall be established by the percent of the amount of such work satisfactorily delivered or completed by the CONSULTANT to the point of termination and acceptable to **Clifton Park**, of the total amount of work contemplated by the PROJECT Agreement.

ARTICLE 14. DEATH OR DISABILITY OF THE CONSULTANT

In case of the death or disability of one or more but not all the persons herein referred to as CONSULTANT, the rights and duties of the CONSULTANT shall descend upon the survivor or survivors of them, who shall be obligated to perform the services required under this Agreement, and **Clifton Park** shall make all payments due to them.

In case of the death or disability of all the persons herein referred to as CONSULTANT, all data and records pertaining to the PROJECT shall be delivered within sixty (60) days to **Clifton Park** or his duly authorized representative. In case of the failure of the CONSULTANT's successors or personal representatives to make such delivery on demand, then in that event the representatives of the CONSULTANT shall be liable to **Clifton Park** for any damages it may sustain by reason thereof. Upon the delivery of all such data to **Clifton Park**, **Clifton Park** will pay to the representatives of the CONSULTANT all amounts due the CONSULTANT, including retained percentages to the date of the death of the last survivor.

ARTICLE 15. CODE OF ETHICS

The CONSULTANT specifically agrees that this Agreement may be canceled or terminated if any work under this Agreement is in conflict with the provisions of any applicable law establishing a Code of Ethics for Federal, State or Municipal officers and employees.

ARTICLE 16. INDEPENDENT CONTRACTOR

The CONSULTANT, in accordance with his status as an independent contractor, covenants and agrees that he will conduct himself consistent with such status, that he will neither hold himself out as, nor claim to be, an officer or employee of **Clifton Park** by reason hereof, and that he will not, by reason hereof, make any claim, demand or application to or for any right or privilege applicable to an officer or employee of **Clifton Park**, including but not limited to Worker's Compensation coverage, Unemployment Insurance benefits, Social Security coverage or Retirement membership or credit.

ARTICLE 17. COVENANT AGAINST CONTINGENT FEES

The CONSULTANT warrants that he has not employed or retained any company or person, other than a bona fide employee working for the CONSULTANT, to solicit or secure this Agreement, and that he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, **Clifton Park** shall have the right to annul this Agreement without liability, or, in its discretion, to deduct from the Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

ARTICLE 18. TRANSFER OF AGREEMENT

The CONSULTANT specifically agrees that he is prohibited from assigning, transferring, conveying, subletting or otherwise disposing of the Agreement or of his right, title or interest therein, or his power to execute such Agreement, to any other person, company or corporation, without the previous consent in writing of **Clifton Park**.

If this provision is violated, **Clifton Park** may revoke and annul the Agreement and **Clifton Park** shall be relieved from any and all liability and obligations there under to the person, company or corporation to whom the CONSULTANT shall purport to assign, transfer, convey, sublet or otherwise dispose of the Agreement without such consent in writing of **Clifton Park**.

ARTICLE 19. PROPRIETARY RIGHTS

The CONSULTANT agrees that if patentable discoveries or inventions should result from work described herein, all rights accruing from such discoveries or inventions shall be the sole property of the CONSULTANT. However, the CONSULTANT agrees to and does hereby grant to the United States Government and the State of New York and **Clifton Park** a nonexclusive, nontransferable, paid-up license to make, use, and sell each subject invention throughout the world by and on behalf of the Government of the United States and domestic municipal governments, all in accordance with the provisions of 48 CFR 1-27.

ARTICLE 20. SUBCONTRACTORS/SUBCONSULTANTS

All SUBCONTRACTORS and SUBCONSULTANTS performing work on this project shall be bound by the same required contract provisions as the CONSULTANT. All agreements between the CONSULTANT and a subcontractor or other SUBCONSULTANT shall include all standard required contract provisions, and such agreements shall be subject to review by **Clifton Park**.

ARTICLE 21. CERTIFICATION REQUIRED BY 49 CFR, PART 29

The signator to this Agreement, being duly sworn, certifies that, EXCEPT AS NOTED BELOW, its company and any person associated therewith in the capacity of owner, partner, director, officer, or major stockholder (five percent or more ownership)

- A. is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- B. has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three years;
- C. does not have a proposed debarment pending; and
- D. has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

ARTICLE 22. CERTIFICATION FOR FEDERAL-AID CONTRACTS

The prospective participant certifies, by signing this Agreement to the best of his or her knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any

person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the standard "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

ARTICLE 23. RESPONSIBILITY OF THE CONSULTANT

- A. The CONSULTANT shall be responsible for the professional quality, technical accuracy, and the coordination of all designs, drawings, specifications and other services furnished by the CONSULTANT under this contract. The CONSULTANT shall, without additional compensation, correct or revise any errors or deficiencies in its designs, drawings, specifications, and other services. However, **Clifton Park** may in certain circumstances, provide compensation for such work.
- B. Neither **Clifton Park's** review, approval or acceptance of, nor payment for, the services required under this contract shall be construed to operate as a waiver of any rights under this contract or of any cause of action arising out of the performance of this contract, and the CONSULTANT shall be and remain liable to **Clifton Park** in accordance with applicable law for all damages to **Clifton Park** caused by the CONSULTANT'S negligent performance or breach of contract of any of the services furnished under this contract.
- C. The rights and remedies of **Clifton Park** provided for under this contract are in addition to any other rights and remedies provided by law.
- D. If the CONSULTANT is comprised of more than one legal entity, each such entity shall be jointly and severally liable hereunder.

ARTICLE 24. NON-DISCRIMINATION REQUIREMENTS

The CONSULTANT agrees to comply with all applicable Federal, State and Municipality Civil Rights and Human Rights laws with reference to equal employment opportunities and the provision of services. In accordance with Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal Statutory and constitutional non-discrimination provisions, the CONSULTANT will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, age, disability or marital status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work for the manufacture, sale or distribution of materials, equipment or

supplies, and to the extent that this contract shall be performed within the State of New York, CONSULTANT agrees that neither it nor its SUBCONSULTANTS shall, by reason of race, creed, color, disability, sex or national origin; (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this Agreement. CONSULTANT is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this Agreement and forfeiture of all moneys due hereunder for a second or subsequent violation.

ARTICLE 25. CERTIFICATION REQUIRED BY 40 CFR 111506.5©

If the work of the PROJECT includes the preparation of an Environmental Impact Statement (EIS), the signator to this Agreement, being duly sworn, certifies that its company and any person associated therewith in the capacity of owner, partner, director, officer, or major stockholder (five percent or more ownership) does not have any financial or other interest in the outcome of the project including:

- A. an existing contract for the PROJECT ROW incidental work or construction engineering; or
- B. ownership of land, options to buy land, or some business enterprise which would be financially enhanced or diminished by any of the PROJECT alternatives.

This does not preclude the CONSULTANT from being awarded a future contract covering the work described in this Article or being awarded Phases V & VI Final Design after the EIS has been approved.

ARTICLE 26. BIDDING OF DIRECT NON-SALARY ITEMS

For all contracts other than personal services in excess of \$5,000, the consultant shall solicit a number of quotes from qualified subcontractors so that at least three (3) quotes will be received. For all contracts other than personal services in excess of \$20,000 except printing contracts in excess of \$10,000, the consultant shall solicit a number of sealed bids from qualified subcontractors so that at least three (3) bids will be received. The consultant shall then enter into a subcontract with the lowest bidder or entity submitting the lowest quotation who is fully responsive to the invitation to submit a quote/bid.

ARTICLE 27. WAGE AND HOURS PROVISIONS

If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Consultant's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Consultant and its subconsultants must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law.

ARTICLE 28. INTERNATIONAL BOYCOTT PROHIBITION

In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Consultant agrees, as a material condition of the contract, that neither the Consultant nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the Federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Consultant, or any of the aforesaid affiliates of Consultant, is convicted or is otherwise

found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify **Clifton Park** and the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (See, 2 NYCRR 105.4).

ARTICLE 29. SERVICE OF PROCESS

In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Consultant hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Consultant's actual receipt of process or upon **Clifton Park's** receipt of the return thereof by the United State Postal Service as refused or undeliverable. Consultant must promptly notify **Clifton Park**, in writing, of each and every change of address to which service of process can be made. Service by **Clifton Park** to the last known address shall be sufficient. Consultant will have thirty (30) calendar days after service hereunder is complete in which to respond.

ARTICLE 30. MISCELLANEOUS

30.1 Executory Contract. This Agreement shall be deemed only executory to the extent of the monies available, and no liability shall be incurred by **Clifton Park** beyond the monies legally available for the purposes hereof.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective the day and year first above written.

Town of Clifton Park

MJ Engineering, Architecture, Landscape Architecture,
and Land Surveying, P.C.

by: _____
Philip Barrett, Town Supervisor

by: _____
Michael D. Panichelli, President

Date: _____

Date: 01.02.2026

ACKNOWLEDGEMENT OF THE TOWN OF CLIFTON PARK

STATE OF NEW YORK

ss:

COUNTY OF SARATOGA

On this ____ day of **January, 2026** before me, the subscriber personally appeared, **Philip Barrett** to me known, who, being by me duly sworn, did depose and say; that he resides in the **Town of Clifton Park**, New York; that he is the **Town Supervisor** of the **Town of Clifton Park**, the corporation described in and which executed the foregoing instrument; that he is the authorized with the execution of the matter herein provided for, and that he signed and acknowledged the said instrument in his position as a duly authorized representative of the **Town of Clifton Park**.

Notary Public, Saratoga County, N.Y.

ACKNOWLEDGEMENT OF THE CONSULTANT

STATE OF NEW YORK

ss:

COUNTY OF SARATOGA

On this 02 day of **January, 2026** before me, the subscriber personally appeared **Michael D. Panichelli** to me known, who, being by me duly sworn, did depose and say; that he resides in the **Town of Clifton Park, New York**; that he is the **President of MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.**, the corporation described in and which executed the foregoing instrument; that he is the authorized with the execution of the matter herein provided for, and that he signed and acknowledged the said instrument in his position as a duly authorized representative of **MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.**

KAREN MAGGIO
Notary Public State of New York
No. 01MA6011485
Qualified in Rensselaer County
Commission Expires: August 10, 2026

Karen Maggio

Notary Public, Rensselaer County, N.Y.

Attachment A

Architectural/Engineering Consultant Agreement Project Description and Funding

DEC01-C01085GG – Hubbs Road Multi-Use Path

Main Agreement Amendment to Agreement Supplement to Agreement

Phase of Project Consultant to work on:

P.E./Design ROW Incidentals ROW Acquisition Construction, C/I, & C/S

PROJECT DESCRIPTION:

DEC01-C01085GG
Hubbs Road Multi-Use Path

Project Location:

Town of Clifton Park
Saratoga County, New York

Consultant Work Type: See **Attachment B** for a more detailed Task List.

MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS AGREEMENT FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A:

Design – Lump Sum	\$69,000
Construction Inspection – Cost Plus Fee	\$17,300
SA #1 Right-of-Way Acquisitions – Lump Sum	\$108,135
SA #2 Additional Construction Inspection – Cost Plus Fee	\$16,880
SA #3 Additional Construction Inspection – Cost Plus Fee	\$19,246
Total –	\$230,561

ATTACHMENT B

TASK LIST

Contract No. DEC01-C01085GG

Hubbs Road Multi-Use Path

Town of Clifton Park

January 2026

ATTACHMENT C

COST ESTIMATE

Contract No. DEC01-C01085GG

Hubbs Road Multi-Use Path

Town of Clifton Park

January 2026

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Section 1	General
Section 2	Data Collection
Section 3	Preliminary Design
Section 4	Environmental
Section 5	Right-of-Way
Section 6	Detailed Design
Section 7	Advertisement, Bid Opening and Award
Section 8	Construction Support
Section 9	Construction Inspection
Section 10	Estimating & Technical Assumptions

Section 1 - General

1.01 Project Description and Location

This project is known as:

DEC Contract ID: DEC01-C01085GG
Project: Hubbs Road Multi-Use Path

Project Description: Town of Clifton is using a 2019 NYS DEC Climate Smart Communities grant to design and construct approximately 0.6 miles of a new 8-foot-wide asphalt multi-use path and 5'-0" wide concrete sidewalk for pedestrian and bicycle travel on the south side of Hubbs Road (starting at Dutch Meadow Drive) and continuing along the west side of Hatlee Road, connecting the Dutch Meadows and County Knolls West neighborhoods to the hamlet of Jonesville at the intersection with MacElroy Road and Main Street/Saratoga County Route 82. Three pedestrian crosswalks will be designed at the MacElroy and Main Street intersections.

Town: Clifton Park
County: Saratoga

All work performed by the **Consultant** at the **Consultant's** initiative must be within the current project limits specified above.

1.02 Contract Administrator

The **Town's** Contract Administrator for this project is John Scavo who can be reached at 518.371.6054.

All correspondence to the **Town** should be addressed to:

John Scavo
Director of Planning
Town of Clifton Park
One Town Hall Plaza
Clifton Park, NY 12065

All further references to the **Town** in this Scope of Services shall be applicable to the **Town of Clifton Park**.

1.03 Project Classification

Classification under the New York State Environmental Quality Review Act (SEQRA) Part 617, Title 6 of the Official Compilation of Codes, Rules, and Regulations of New York State (6 NYCRR Part 617) is assumed to be Unlisted.

1.04 Categorization of Work

Project work is generally divided into the following sections:

Section 1	General
Section 2	Data Collection & Analysis
Section 3	Preliminary Design
Section 4	Environmental
Section 5	Right-of-Way
Section 6	Detailed Design
Section 7	Advertisement, Bid Opening and Award
Section 8	Construction Support
Section 9	Construction Inspection

When specifically authorized in writing to begin work, the **Consultant** will render all services and furnish all materials and equipment necessary to provide the **Town** with reports, plans, estimates, and other data specifically described in Sections 1 and 9.

Section 1 - General

1.05 Meetings

The **Consultant** will prepare for and attend all meetings as directed by the **Town's** Contract Administrator. Meetings may be held to:

- A. Present, discuss, and receive direction on the progress and scheduling of work in this agreement.
- B. Present, discuss, and receive direction on project specifics.
- C. Discuss and resolve comments resulting from review of project documents, advisory agency review and coordination with other agencies.
- D. Prepare and preview visual aids for public meetings and facilitate and conduct public meetings.
- E. Manage **subconsultants** and/or subcontractors.

The **Consultant** will be responsible for the preparation of all meeting minutes; the minutes will be submitted to meeting attendees within 10 business days of the meeting date.

1.06 Cost and Progress Reporting

For the duration of this agreement, the **Consultant** will prepare and submit to the **Town** periodic invoices with progress reports in a format approved by the **Town**. The beginning and ending dates defining the reporting period will correspond to the beginning and ending dates for billing periods, so that this reporting process can also serve to explain billing charges. In cases where the **Town** officially suspends all work under this contract, this task will not be performed during the suspension period or as directed by the **Town**.

1.07 Policy and Procedures

The design of this project will be progressed in accordance with current New York State Department of Transportation (NYSDOT) design requirements.

A. Compliance with Documents

All work must conform to current versions of the following documents, as applicable. Where necessary, the **Consultant** will obtain either the full document or guidance extracted from it.

1. A Policy on Geometric Design of Highways and Streets, American Association of State Highway and Transportation Officials (AASHTO)
2. NYS Eminent Domain Procedure Law
3. ADA Accessibility Guidelines for Buildings and Facilities
4. AASHTO Model Drainage Manual & NYSDOT Highway Design Manual Chapter 8
5. AASHTO Guide for the Development of Bicycle Facilities
6. NYSDOT Highway Design Manual
7. FHWA Manual on Uniform Traffic Control Devices and NYS Supplement
8. NYSDOT The Environmental Manual

B. Compliance with Environmental Laws, Regulations and Permits

All work must comply with the requirements of all applicable state and federal environmental laws, regulations and policy.

1.08 Specifications

The project will be designed and constructed in accordance with the current edition of the NYSDOT Standard Specifications for Construction and Materials, including all applicable revisions.

1.9 Subconsultants

The **Consultant** will be responsible for:

- A. Coordinating and scheduling work, including work to be performed by subconsultants.
- B. Technical compatibility of a subconsultant's work with the prime Consultant's and other subconsultant's work.

1.10 Subcontractors

- A. For subcontracts to this **Consultant** contract exceeding \$20,000 (\$10,000 for printing contracts):
 1. The **Consultant** will prepare a contract document describing the work, schedule, and method of payment in sufficient detail for obtaining sealed bids for the work. The **Consultant** will

provide the work description and will submit it to the **Town** for review. The **Consultant** will modify the work description as necessary before including it in the contract document.

2. The **Consultant** will solicit sealed bids from a sufficient number of prospective qualified subcontractors to ensure that at least three (3) bids are received. Upon receipt of at least three bids, the **Consultant** will submit all bids to the **Town** along with a recommended choice. The **Town** will either concur with the recommendation or accept one of the other bids. The **Town** will then advise the **Consultant** in writing to proceed.
 3. Upon receipt of written authorization from the **Town** to proceed, the **Consultant** will execute the contract with the subcontractor and oversee the subcontractor's operations/services to the extent of assuring that the work is performed as described in the contract and that the work performed conforms to applicable requirements.
- B. For subcontracts to this **Consultant** contract equaling or under \$20,000 (\$10,000 for printing contracts):
1. The **Consultant** will prepare a contract document describing the work, schedule, and method of payment in sufficient detail for obtaining reliable quotations (non-binding estimates) for the work. The **Consultant** will provide the work description and will submit it to the **Town** for review. The **Consultant** will modify the work description as necessary before including it in the contract document.
 2. The **Consultant** will solicit quotations from a sufficient number of prospective qualified subcontractors (typically three) to ensure that the work will be performed in the most economical manner. The **Consultant** will maintain and keep for review records of the quote solicitation process to document competition for the service. Upon receipt of the quotations, the **Consultant** will submit them to the **Town** along with a recommended choice. The **Town** will either concur or choose one of the other candidate subcontractors and advise the **Consultant** to proceed.
 3. Upon receipt of written authorization from the **Town** to proceed, the **Consultant** will execute the contract with the subcontractor and oversee the subcontractor's operations/services to the extent of assuring that the work is performed as described in the contract and that the work performed conforms to applicable requirements.

1.11 Units of Measure

General: All documents shall use Customary (English) units as the primary system of measurement. This includes, but is not limited to, the plans, specifications and engineer's estimate. As-built drawings shall be dimensioned in Customary (English) units of measure.

Survey: All survey data will be obtained in Customary (English) units. If acquisition maps are required, all parcel dimensioning and areas shall be Customary (English) units of measure.

Section 2 - Data Collection & Analysis (Intentionally Left Blank)

Section 3 - Preliminary Design (Intentionally Left Blank)

Section 4 – Environmental (Intentionally Left Blank)

Section 5 - Right-of-Way (ROW) (Intentionally Left Blank)

Section 6 - Detailed Design (Intentionally Left Blank)

Section 7 - Advertisement, Bid Opening and Award (Intentionally Left Blank)

Section 8 - Construction Support

(Intentionally Left Blank)

Section 9 - Construction Inspection

Construction inspection for this project is based on a part-time effort to check the quality and progression of work being performed. The project has been bid on as an itemized contract so quantities will be verified. The **Consultant** will review the construction submittals for approval. The Contractor's estimate will be based on the actual quantities placed. The **Consultant** will prepare as-built drawings at the end of the project based on any information provided during the construction process.

9.01 Equipment

The **Contractor** will furnish office space and basic office furnishings for the **Consultant**, as part of the contract.

The **Consultant** will furnish all other office, field and field laboratory supplies and equipment required to properly perform the inspection services listed below.

9.02 Inspection

The **Consultant** must provide, to the satisfaction of the **Town**, contract administration and part-time construction inspection services from such time as directed to proceed until the completion of the final agreement and issuance of final payment for the contract. The **Consultant** must assume responsibility, as appropriate, for the administration of the contract including maintaining project records, processing payments, and performing inspection work.

9.03 Municipal Project Manager

This Project Manager will be the **Town's** official representative on the contract and the **Consultant** must report to and be directly responsible to said Project Manager.

9.04 Ethics

Prior to the start of work, the **Consultant** will submit to the **Town** a statement regarding conflicts of interest.

9.05 Health and Safety Requirements

The **Consultant** must provide all necessary health and safety related training, supervision, equipment and programs for their inspection staff assigned to the project.

9.06 Staff Qualifications and Training

The **Consultant** must provide sufficient trained personnel to adequately and competently perform the requirements of this agreement. The **Consultant** will recommend inspectors to the Sponsor for approval prior to their assignment to the project. Resumes, proof of required certification and the proposed initial salary shall be furnished. The Sponsor may want to interview before approval, and reserves the right to disapprove any application. The employment of all consultant personnel is conditional, subject to satisfactory performance, as determined by the Sponsor.

For all construction inspection agreements, it is mandatory that all technician personnel be identified by the National Institute for Certification in Engineering Technologies (NICET) certification levels in the staffing tables. In addition, all Transportation Engineering Technicians-Construction assigned to the project at and above level III, Engineering and Senior Engineering Technicians, must be certified by NICET. Transportation Engineering Technicians-Construction below level III assigned to the project must have successfully completed the General Work Element requirements and at least those Special Work Elements which apply to their specific project assignments at the level of their rating.

In lieu of the NICET certification requirements, the Sponsor may accept evidence that the person proposed for employment (1) has satisfactorily performed similar duties as a former NYS Department of Transportation (NYSDOT) employee or (2) has a combination of education and appropriate experience commensurate with the scope of the position in question.

Technicians employed by the **consultant** that perform field inspection of Portland cement concrete shall possess a current certification from the American Concrete Institute (ACI) as a Concrete field-testing Technician-Grade 1, or have completed all of the following NICET work elements, which are equivalent to the ACI certification:

NICET LEVEL	NICET CODE	NICET WORK ELEMENT
I	82019	Sample Fresh Concrete
I	82020	Slump Test
II	84068	Air Content, Pressure
II	84069	Air Content, Gravimetric
II	84070	Air Content, Volumetric
II	84076	Field Prepared Test Specimens

Inspectors designated as the responsible person in charge of work zone traffic control must have sufficient classroom training, or a combination of classroom training and experience, to develop needed knowledge and skills. Acceptable training should consist of a formal course presented by a recognized training program which includes at least two full days of classroom training. A minimum of two days classroom training is normally required, although one day of classroom training plus responsible experience may be considered. Recognized training providers include American Traffic Safety Services Association (ATSSA), National Safety Council (NSC), Federal Highway Administration's National Highway Institute (FHWA-NHI), and accredited colleges and universities with advanced degree programs in Civil/Transportation/Traffic Engineering. Former DOT employees may be considered on the basis of at least one day of formal classroom training combined with responsible M&PT experience.

Technicians employed by the **consultant** who perform field inspection of geotechnical construction (earthwork), including, but not limited to embankment construction, subbase placement, structure and culvert backfill placement, and testing of earthwork items for in-place density and/or gradation, shall possess a current certification and/or proof of training from the following organization:

North East Transportation Technician Certification Program (NETTCP) Soils and Aggregate Inspector Certification. An alternative to the certification/training listed above would be proof of previous training (within the past 5 years) of the NYSDOT Earthwork Inspectors School, given by the Department's Geotechnical Engineering Bureau.

9.07 Scope of Services/Performance Requirements

A. Quality

The Consultant will enforce the specifications and identify in a timely manner to the **Town** local conditions, methods of construction, errors on the plans or defects in the work or materials which would conflict with the quality of work, and conflict with the successful completion of the project.

B. Record Keeping & Payments to the Contractor

1) All records must be kept in accordance with the directions of the **Sponsor and must be consistent with the requirements of the NYSDOT Manual of Uniform Recordkeeping (MURK)**. The **Consultant** will create monthly and final estimates, survey notes, record plans showing all changes from contract plans, photographs of various phases of construction, and other pertinent data, records and reports for proper completion of records of the contract.

2) Any record plans, engineering data, survey notes or other data provided by the Sponsor should be returned to the Sponsor at the completion of the contract. Original tracings of record plans, maps, engineering data, the final estimate and any other engineering data produced by the Consultant will bear the endorsement of the Consultant. Any documents that require an appropriate review and approval of a Professional Engineer (P.E.) licensed and registered to practice in New York State must be signed by the P.E.

3) Unless otherwise modified by this agreement, the **Town** will check, and when acceptable, approve all structural shop drawings.

4) The **Consultant** must submit the final estimate of the contract to the **Town** within four (4) weeks after the date of acceptance of the contract. All project records must be cataloged, indexed, packaged, and delivered to the **Town** within five (5) weeks after the date of the acceptance of the contract.

C. Health & Safety/Work Zone Traffic Control

1) The **Consultant** must ensure that all inspection staff assigned to the project are knowledgeable concerning the health and safety requirements of the contract per **Town** policy, procedures and specifications and adhere to all standards. Individual inspectors must be instructed relative to the safety concerns for construction operations they are assigned to inspect to protect their personal safety, and to ensure they are prepared to recognize and address any contractor oversight or disregard of project safety requirements.

2) The **Consultant** is responsible for monitoring the Contractor's and Subcontractor's efforts to maintain traffic and protect the public from damage to person and property within the limits of, and for the duration of the contract.

Monitoring Equal Opportunity/Labor Requirements

If monitoring the Contractor's Equal Opportunity and Labor compliance is required, the **Consultant** will utilize the guidance contained in the contract, standard specifications and the **Town's** policies.

Section 10 - Estimating & Technical Assumptions

10.01 Estimating Assumptions

The following assumptions have been made for estimating purposes:

Section 1 Estimate 6 cost and progress reporting periods will occur during the life of this agreement.

10.02 Technical Assumptions

Section 9 Construction Inspection

- MJ will utilize a minimum of a NICET Level III Inspector to oversee this project.
- Night work is not anticipated.
- Weekend work is not anticipated.
- Overtime is not anticipated but may be required.
- Seventy (70) hours is included for the additional three (3) weeks of construction in Fall 2025.
- The construction schedule used in developing the fee assumes 4 weeks of construction in Spring 2026.
- If the project duration exceeds the estimated 4 weeks, a supplemental agreement will be required for the additional effort.
- Twenty (20) hours will be estimated per week in Spring 2026, for a total of eighty (80) hours.
- Appia Software will be utilized to produce estimates.
- MJ will track quantities as this is an itemized bid contract.
- MJ will conduct a Preconstruction meeting prior to the start of construction.
- MJ will not be conducting any material testing for this project.
- MJ will facilitate a punch list of all non-satisfactory items.
- MJ will review all shop drawings and submittals.
- MJ will produce As-Built Drawings, based on the contractor's submitted information.

DEC01-C01085GG Hubbs Road Trail

Town of Clifton Park

Supplemental Agreement #3

MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.

Exhibit A, Page 1

Salary Schedule

JOB TITLE	ASCE (A)	HOURLY RATE	OVERTIME CATEGORY
	OR NICET (N) GRADE		
Project Manager	VII (A)	\$ 74.00	A
Engineer V	V (A)	\$ 68.00	B
Engineer IV	IV (A)	\$ 51.00	B
Engineer III	III (A)	\$ 38.00	B
Engineer II	II (A)	\$ 32.00	B
Technician IV	IV (N)	\$ 51.00	B
Technician III	III (N)	\$ 35.00	C
Technician II	II (N)	\$ 26.00	C
Land Surveyor	IV (N)	\$ 55.00	B
Party Chief	III (N)	\$ 37.00	C
Instrument Person	II (N)	\$ 25.00	C
Inspector	III (N)	\$ 48.00	C
Inspector	II (N)	\$ 37.00	C

OVERTIME POLICY:

Category A - No overtime compensation.

Category B - Overtime compensated at straight time rate.

Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 40 hours per week.

PREVAILING WAGE RATES

	Rate	Individual's		Payroll	
		Actual Rate	Diff.	Additive	Total
Party Chief	\$47.37	\$30.86	\$16.51	\$1.49	\$18.00
Instrument Person	\$43.51	\$22.41	\$21.10	\$1.90	\$23.00

	Benefit	Normal		Wage Adjust.	Payroll	
		Firm's Rate	Difference (Net)		Additive	Total
Party Chief	\$28.05	\$10.62	\$17.43	0.00	\$1.57	\$19.00
Instrument Person	\$28.05	\$6.03	\$22.02	0.00	\$1.98	\$24.00

DEC01-C01085GG Hubbs Road Trail
 Town of Clifton Park
 Supplemental Agreement #3
 MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.
 Exhibit A, Page 3 Staffing Table

Construction Inspection Services - Task 9 (additional hours)

		Task 9												(1)	(2)	(3)	(4)	(5)	(6)
		2025/2026																	
		N	D	J	F	M	A	M	J										
ASCE OR NICET GRADE		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Inspector	III (N)	30	40	0	0	0	0	80	0	0	0	0	0	150	\$48.00	\$48.00	\$24.00	\$0.00	\$7,200.00
	Overtime	0	0	0	0	0	0	0	0	0	0	0	0	0	\$48.00	\$48.00	\$24.00	\$0.00	\$0.00
Inspector	II (N)	0	0	0	0	0	0	0	0	0	0	0	0	0	\$37.00	\$37.00	\$18.50	\$0.00	\$0.00
	Overtime	0	0	0	0	0	0	0	0	0	0	0	0	0	\$37.00	\$37.00	\$18.50	\$0.00	\$0.00
														150	0			\$0.00	\$7,200.00

Task 9 Construction Inspection

NOTES:

** Overtime Hours

(1) Total Hours (straight time)

(2) Total Hours (overtime)

(3) Projected Hourly Rate (straight time rate)

(4) Projected Hourly Rate (premium rate)

(5) Direct Technical Salaries (premium portion)

(6) Direct Technical Salaries (straight time portion)

**DEC01-C01085GG Hubbs Road Trail
 Town of Clifton Park
 Supplemental Agreement #3
 MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.
 Exhibit B, Page 1 Estimate of Direct Non-Salary Cost**

1. Travel

	trips	miles/trip		
0 mi.:	\$0.700 /mile		\$	-

2. Survey Personnel Costs

Prevailing Wage Rates	Hours @	Rate		
Party Chief		\$18.00	\$	-
Instrument Person		\$23.00	\$	-
Supplemental Benefits				
Party Chief		\$19.00	\$	-
Instrument Person		\$24.00	\$	-
Total Design DNSC			\$	-

Construction Inspection

1. TRAVEL

a) On-Job Travel -	days	miles/day		
	0 mi.:	\$0.700 /mile	\$	-

2. EXPENDABLE EQUIPMENT & MISCELLANEOUS EXPENSES

Appia License -				
Total CI DNSC			\$	-

Subcontractor DNSC

On-Site Material Testing			\$	-
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DEC01-C01085GG Hubbs Road Trail
Town of Clifton Park
Supplemental Agreement #3
MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.
Exhibit C

SUMMARY

		Task 1-8 Design	Task 9 Construction Inspection	Total
Item IA, Direct Technical Salaries		\$0	\$7,200	\$7,200
Item IB, Direct Technical Salaries Premium Portion of Overtime		\$0	\$0	\$0
Item IIA, Direct Non-Salary Cost		\$0	\$0	\$0
Item IIB, Direct Non-Salary Cost (Sub-Contractor Cost)		\$0	\$0	\$0
Item III, Overhead CONR FYE 2021	181% 143%	\$0	\$10,296	\$10,296
Item IV Fixed Fee	10%	\$0	\$1,750	\$1,750
Item IIC, Direct Non-Salary Cost		\$0	\$0	\$0
Total Estimated Cost		\$0	\$19,246	\$19,246



RESOLUTION

#10

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. of 2026, a resolution awarding the construction contract for the access improvements for the 41± acre nature preserve on Riverview Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution 186 of 2022, the Town Board authorized a professional services agreement with Environmental Design Partners (EDP) for engineering design services for the project, and

WHEREAS, on behalf of the Town Board, EDP published bid specifications and solicited sealed bids for the project pursuant to General Municipal Law §103, and

WHEREAS, the solicitation sought construction services for a plan to provide safe and convenient access to the nature preserve, including a new entrance drive at the location of the existing access, and an improved parking area, and

WHEREAS, after a bid opening on January 14, 2026, EDP performed a bid analysis and recommended that the construction contract for the project be awarded to William J. Keller & Sons Construction, as low bidder, at a cost not to exceed \$179,891; now, therefore, be it

RESOLVED, that the Town Board accepts the recommendation of the project design engineer, EDP, and hereby awards the construction contract for the access improvements for the 41± acre nature preserve to William J. Keller & Sons Construction, pursuant to General Municipal Law §103, at a cost not to exceed \$179,891; and be it further

RESOLVED, that the comptroller is authorized to transfer funds from A-00914 (Unassigned Fund Balance) to A-7230-200 (General Fund – Riverfront 41 Acres – Equipment); and be it further

RESOLVED, that EDP is authorized to notify William J. Keller & Sons Construction to proceed with construction once construction contract documents are executed between William J. Keller & Sons Construction and the Town of Clifton Park; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, January 15, 2026 3:33 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2481

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning

Your Name: Jen Viggiani/John Scavo

Your Email: jviggiani@cliftonpark.org

Sponsor: Planning Dept

Agenda Session Date: 02/03/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 02/24/2026

Budget Number: A-7230-135

Budget Description: authorize construction contractor: preserve access improvements

Amount: lowest bidder \$179,891

Brief Description: Over the past two years, the Town Board and the Open Space Committee have worked diligently with Town Staff and the Town's design consultant to secure all necessary permit approvals and finalize plans for long-awaited public access improvements at the 41-acre nature preserve, that could be named officially as "Riverview Pond Preserve," on Riverview Road. These enhancements will provide safe and convenient access to the preserve, including a new entrance drive (at the location of the existing access) and an improved parking area designed to accommodate visitors while preserving the site's natural character, and be sensitive to the immediate residential neighbors. The project includes limited tree removal, site grading, drainage improvements and the replacement and improvement of the existing access driveway with a new asphalt access drive and asphalt parking spaces, along with measures to protect sensitive wetland areas and maintain environmental integrity. Construction is scheduled to begin following the bid process, with substantial completion anticipated by May 31, 2026.

Sealed bids were accepted and publicly opened through the Town Clerk's Office on Wed., Jan. 14, 2026 at 12:05 PM the same day. The Town Clerk opened the bids with the assistance of the town's design consultants, who will be reviewing the bids and providing a letter of recommendation to the Town Board on the qualified contractor.

Add Supporting Docs:

[87e318ec342020f5_BID_RESULTS_41_Acre_Preserve_1-14-2026.pdf](#)

[5df0ec50df9fbf59_Res186.2022.41_Acres_Engineering_EDP.pdf](#)

[9bfaa5e1aa97a2d1_Riverview_Park_Plans.pdf](#)

Additional Comments/Details: The engineer's recommendation letter is forthcoming, but we wanted to provide the bid information as soon as possible for your review. The design services project was initiated in 2022 with engineering services authorized by TB Resolution 186 of 2022 (7/5/2022). Previously the

town had authorized wetlands delineation and property boundary survey work. The Town acquired the property in 2011.

Agree to Terms: Agree

[unsubscribe](#)

**Proposed Access Improvements for 41 Acre Preserve –
Riverview Road**

BID RESULTS 1/14/2026 @ 12:05 PM

Company Name	TOTAL BASE BID
Peter Luizzi & Bros Contracting	\$205,269.00
William J. Keller & Sons Construction	\$179,891.00 *
Carver Construction, Inc.	\$217,174.00
John McGowan & Sons, Inc.	\$223,000.00
DeSignore Blacktop Paving, Inc.	\$199,383.00

Resolution No. 186 of 2022, a resolution authorizing a professional services agreement for engineering design services for the 41± acre nature preserve on Riverview Road.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, by Resolution No. 204 of 2011, the Town Board authorized funding \$300,000 for the acquisition of the 41± acre parcel natural area on Riverview Road, as well as \$15,000 for related property closing transaction costs, and

WHEREAS, by Resolution No. 185 of 2016, the Town Board authorized a property boundary survey to be prepared in the amount of \$7,500 for the 41 acres, as a tool for use in the stewardship and management of the property, and

WHEREAS, in 2020, professional state and federal wetlands delineation services were performed by Environmental Design Partnership, and

WHEREAS, a request for proposals for professional engineering design services were solicited and proposals were opened on June 17, 2022, and

WHEREAS, the solicitation sought basic engineering and design services for a concept plan for initial park access and parking, and site improvements, including storm water and utility infrastructure, and erosion control, and

WHEREAS, Environmental Design Partnership submitted the lowest quote, in an amount not to exceed \$36,000; now, therefore, be it

RESOLVED, that the Planning Department is authorized to engage Environmental Design Partners for engineering design services, per the attached scope of services and proposal dated June 17, 2022; and be it further

RESOLVED, that the Comptroller is authorized to pay an amount not to exceed \$36,000 with a transfer from (Unassigned Fund Balance) A-914 to A-7230-135 (General Fund - Riverview Road Nature Preserve – Engineering) for engineering design services.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

July 5, 2022

Teresa Brobston, Town Clerk

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE TO BID
PROPOSED ACCESS IMPROVEMENTS
41 ACRE PRESERVE ON RIVERVIEW ROAD, TOWN OF CLIFTON PARK

Sealed proposals will be received by the Town of Clifton Park, Clerks Office, 1 Town Hall Plaza, Clifton Park, NY 12065, until 12:00 PM Local Time on **January 14, 2026**. They will be publicly opened and read aloud at 12:05 PM on **January 14, 2026**

The work involves site clearing, grading, installation of asphalt drive and parking areas.

The work shall be substantially completed by **May 31, 2026** and physically complete by **June 12, 2026** of the contract award and is subject to prevailing New York State wage rates, as well as the requirements for equal employment opportunity, all as described in the Contract Documents.

Bid documents may be obtained from the Environmental Design Partnership (EDP) after 12 PM Wednesday **December 3, 2025**. Contact Kelley Alvord (EDP) by email kalvord@edpllp.com to request the bid documents in PDF format.

Stephanie Ranze
Clifton Park Town Clerk

ADDENDUM NO. 1
TO
Proposed Access Improvements For
41 Acre Preserve
Town of Clifton Park

DATE OF ISSUE: December 5, 2025

TO: PROSPECTIVE BIDDERS OF RECORD

Addendum No. 1 is being sent out to all plan holders.

- A. This addendum shall be considered part of the bid documents for the above referenced project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Addendum shall govern and take precedence.
- B. Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

THE CONTRACT DOCUMENTS AND SPECIFICATIONS, INCLUDING THE CONTRACT DRAWINGS ARE HEREBY MODIFIED BY THE FOLLOWING ITEMS:

Item #1: Guide Rail :

Sheets C-400 & C-600 have been updated with added information for the guide rail to be installed.

End of Addendum No.01



TAX MAP No. 282-1-28
AUGUST 28, 2024

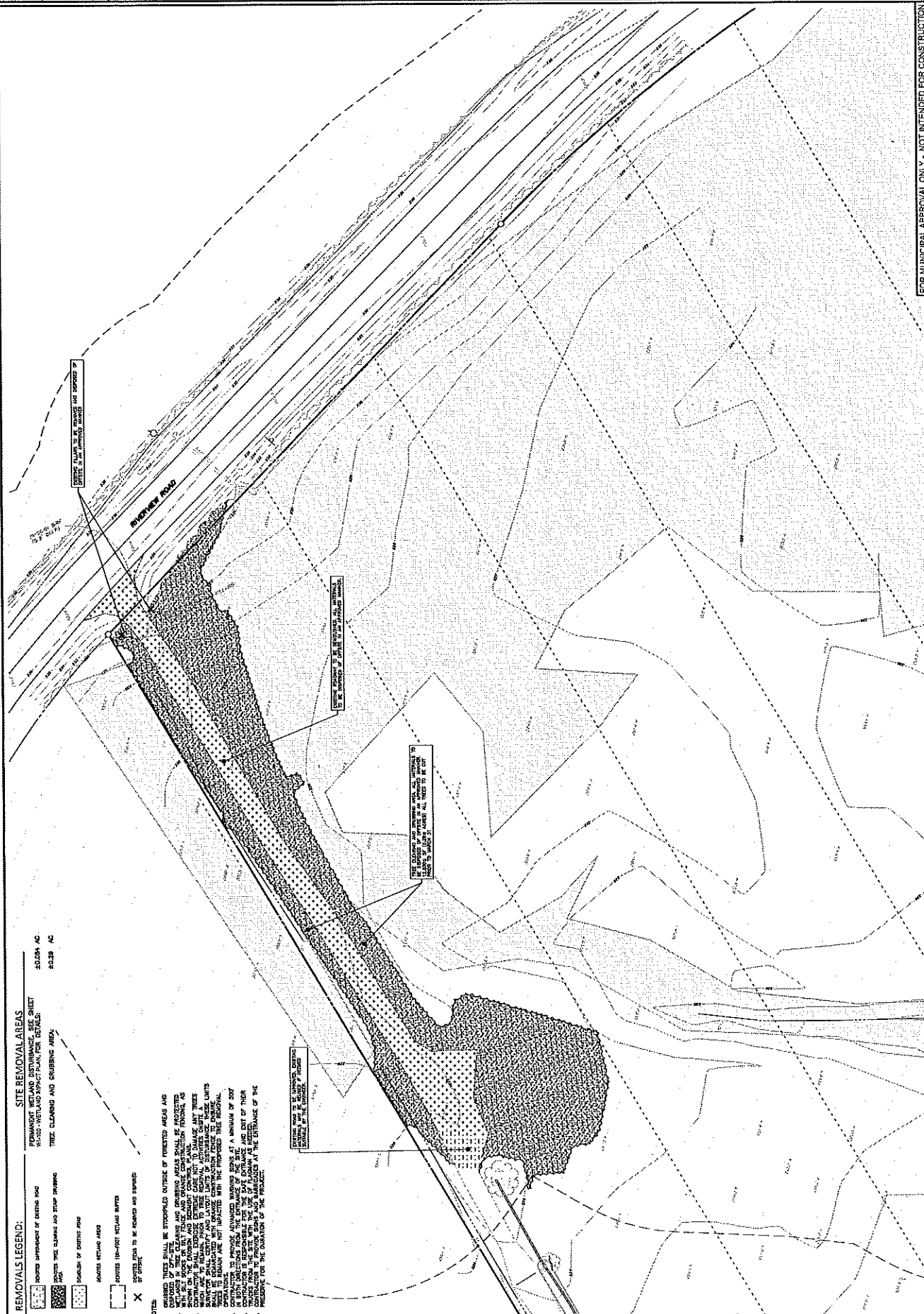
PROPOSED PARK ACCESS FOR
41 ACRE PRESERVE - RIVERVIEW ROAD
OWNER: TOWN OF CLIFTON PARK
SARATOGA COUNTY, NEW YORK
RIVERVIEW ROAD

NO.	DATE	DESCRIPTION
1	08/28/24	ISSUED FOR PERMITTING



SCALE: 1" = 20'
NOT FOR CONSTRUCTION
SHEET TITLE: TREE CLEARING AND REMOVALS PLAN
SHEET NO.

C-300



REMOVALS LEGEND:

- Remainder of existing road
- Remainder of existing driveway
- Remainder of existing parking area
- Remainder of existing utility easement
- Remainder of existing utility easement
- Remainder of existing utility easement
- Remainder of existing utility easement

SITE REMOVAL AREAS

33.054 AC
83.28 AC

Remainder of existing road
Remainder of existing driveway
Remainder of existing parking area
Remainder of existing utility easement

- NOTES:**
1. GRUBBED TREES SHALL BE STOCKPILED OUTSIDE OF FORESTED AREAS AND REMOVED BY THE CONTRACTOR. GRUBBED TREES SHALL BE PROTECTED BY A 6" DIA. PILE OF BRUSH AND A 6" DIA. CONCRETE PILE. GRUBBED TREES SHALL BE REMOVED TO THE PROPERTY LINE OR TO THE PROPERTY LINE PLUS 10 FEET, WHICHEVER IS GREATER.
 2. GRUBBED TREES SHALL BE STOCKPILED OUTSIDE OF FORESTED AREAS AND REMOVED BY THE CONTRACTOR. GRUBBED TREES SHALL BE PROTECTED BY A 6" DIA. PILE OF BRUSH AND A 6" DIA. CONCRETE PILE. GRUBBED TREES SHALL BE REMOVED TO THE PROPERTY LINE OR TO THE PROPERTY LINE PLUS 10 FEET, WHICHEVER IS GREATER.
 3. GRUBBED TREES SHALL BE STOCKPILED OUTSIDE OF FORESTED AREAS AND REMOVED BY THE CONTRACTOR. GRUBBED TREES SHALL BE PROTECTED BY A 6" DIA. PILE OF BRUSH AND A 6" DIA. CONCRETE PILE. GRUBBED TREES SHALL BE REMOVED TO THE PROPERTY LINE OR TO THE PROPERTY LINE PLUS 10 FEET, WHICHEVER IS GREATER.
 4. CONTRACTOR TO PROVIDE ADVANCED WARNING SIGNS AT A MINIMUM OF 200 FEET FROM THE ENTRANCE AND EXIT OF THE PRESERVE.
 5. CONTRACTOR TO PROVIDE ADVANCED WARNING SIGNS AT A MINIMUM OF 200 FEET FROM THE ENTRANCE AND EXIT OF THE PRESERVE.
 6. CONTRACTOR TO PROVIDE ADVANCED WARNING SIGNS AT A MINIMUM OF 200 FEET FROM THE ENTRANCE AND EXIT OF THE PRESERVE.

Remainder of existing road
Remainder of existing driveway
Remainder of existing parking area
Remainder of existing utility easement

Remainder of existing road
Remainder of existing driveway
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Remainder of existing utility easement

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Remainder of existing utility easement

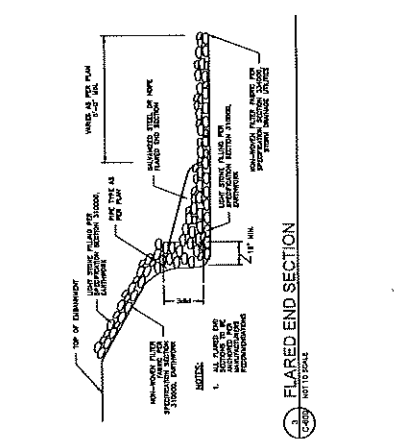
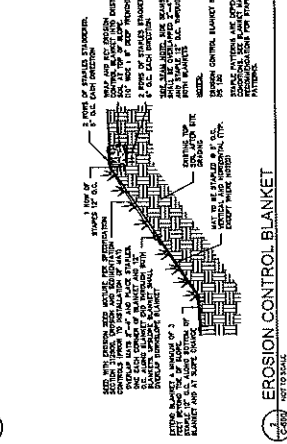
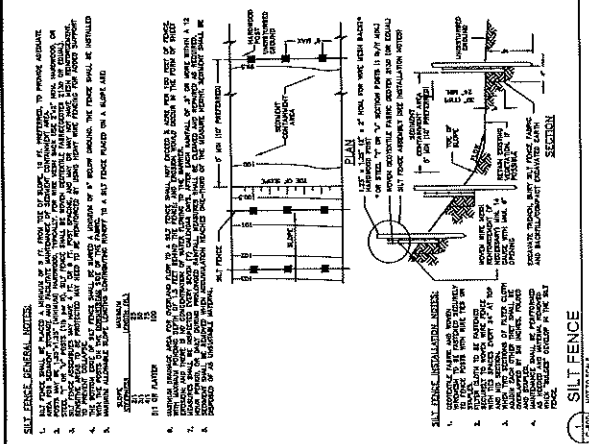
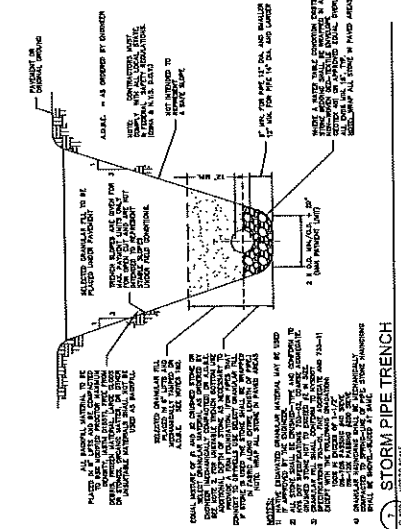
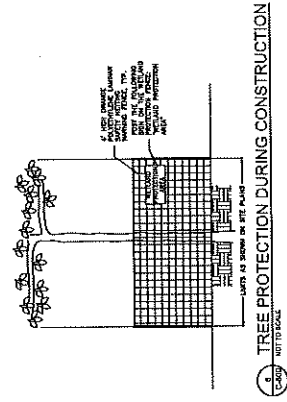
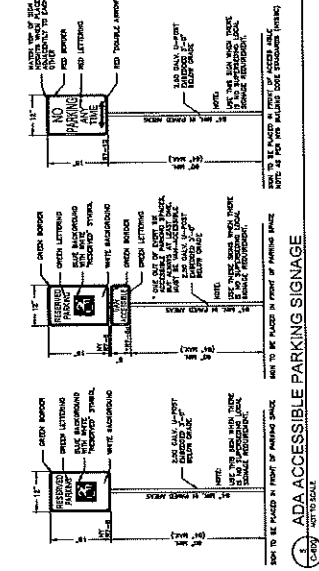
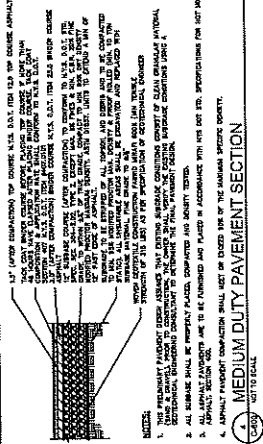
FOR MUNICIPAL APPROVAL ONLY - NOT INTENDED FOR CONSTRUCTION

NO.	DATE	DESCRIPTION
1	08/28/24	ISSUED FOR PERMITTING
2		
3		
4		
5		
6		
7		
8		
9		
10		



SCALE: AS NOTED
 NOT FOR CONSTRUCTION
 SHEET TITLE: SITE DETAILS
 SHEET: C-600

FOR MUNICIPAL APPROVAL ONLY - NOT INTENDED FOR CONSTRUCTION



Cynthia Zlogar

From: Jennifer Viggiani
Sent: Tuesday, January 27, 2026 12:09 PM
To: Cynthia Zlogar
Cc: John Scavo
Subject: Fw: Engineer's Recommendation Email for the Contractor Award for the 41 Acre Preserve- Riverview Road

Dear Cindy,

Below please find the email communication received as the "letter of recommendation" from EDP for the award of the contractor, as requested.

Thank you!

Jennifer Viggiani
Open Space Coordinator
Town of Clifton Park – Planning Department
One Town Hall Plaza
Clifton Park, NY 12065
www.cliftonparkny.gov
www.cliftonparkopenspaces.org
www.cliftonparkfarms.com
518-371-6054
Access [Clifton Park Connect](#) – the Town's Community Engagement Hub!

From: John Lyon <jlyon@edpllp.com>
Sent: Friday, January 16, 2026 1:35 PM
To: Jennifer Viggiani <JViggiani@cliftonpark.org>; John Scavo <jscavo@cliftonpark.org>; Dan Clemens <DClemens@cliftonpark.org>
Cc: Raina Munafo <rmunafo@cliftonpark.org>; Caitlin Fantini <CFantini@cliftonpark.org>
Subject: 41 Acre Preserve- Riverview Road

Good afternoon,

It is EDP's recommendation after reviewing the bid with Wm. J. Keller & Sons Construction Corp. That the Town award the project to them.

If you have any questions please let me know.

John Lyon, RLA
Landscape Architect



Environmental Design Partnership
900 Route 146
Clifton Park, NY 12065

518.371.7621 ext. 131 (o)

518.579.5120 (direct)



RESOLUTION

#11

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the Town Supervisor to sign a participation agreement with GOVMVMT, a purchasing cooperative.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Collection Systems Manager, Mike O'Brien, wishes to utilize Policy #16 of the Town's Procurement Policy through the purchasing cooperative, and

WHEREAS, Mr. O'Brien, recommends the GOVMVMT purchasing cooperative as it would allow the Town Sewer Department to obtain better pricing and free shipping with USABlueBook, a wastewater industry supplier used by the department, at no cost to the Town; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized to execute the attached no-cost participation agreement with GOVMVMT, a purchasing cooperative, for ordering wastewater supplies to be used by the Town Sewer Department.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, January 7, 2026 11:52 AM
To: Cynthia Zlogar; Paul Pelagalli; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Lynda Walowit; Anthony Morelli; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Stephanie Ranze; Walter Smead; Kelly Miller
Subject: New Resolution Request #2464

A new resolution request has been submitted. The details of this resolution request are included below.

Department: sewer

Your Name: michael obrien

Your Email: mobrien@cliftonpark.org

Sponsor: Barrett

Agenda Session Date: 01/20/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 01/20/2026

Budget Number: none

Budget Description: none

Amount: 0.00

Brief Description: Resolution to authorize supervisor to sign a participation agreement with GOVMVMT a purchasing cooperative that would allow the Town of Clifton Park Sewer Department to obtain better pricing and free shipping with USA BLUEBOOK a wastewater industry supplier used often by the Clifton Park Sewer Department. This participation agreement will benefit the users of Town Sewers by reducing costs in compliance with the Town Procurement Policy. There is no cost to this program.

Add Supporting Docs:

[a7ba31ecf1f976e7_FLYER_GOVMVMT_Contract_Overview_2025.pdf_1.pdf](#)

[37a2600b7f4c6756_Letter_of_Participation_-_LOP_-_Cooperatives_July_2025_GovMVMVT.pdf_1.pdf](#)

Additional Comments/Details: additional tools for obtaining lowest possible pricing and freight

Agree to Terms: Agree

[unsubscribe](#)

LETTER OF PARTICIPATION

DATE: _____

COOPERATIVE PURCHASING ORGANIZATION: GOVMVMT ("Cooperative")

CONTRACT DESCRIPTION:

Agreement Name: (MRO) Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and Services

Agreement Number: 24-6800

Lead Agency: Cobb County, GA

Products: Water & Waste Water Products

SUPPLIER: HD SUPPLY FACILITIES MAINTENANCE, LTD. [D/B/A USABLUBOOK]

PARTICIPATING PUBLIC AGENCY: _____ ("Agency")

Effective as of the date set forth above, the undersigned Agency hereby affirms that it is currently registered with the Cooperative and eligible to participate under the Contract by and between Supplier and Lead Agency as administered by the Cooperative. Supplier has agreed to provide certain Products to eligible Cooperative participants under the terms and conditions set forth in the Contract. Agency agrees to purchase Products from the Supplier according to the terms and conditions of the Contract.

Participation in the Contract will be effective on the date noted above and will run coterminous with the Contract, including any extensions thereof, until such time as Supplier receives written revocation from Agency.

Agency agrees that upon signing this Letter of Participation, Agency is bound by the terms and conditions of the Contract, and the Contract supersedes all previous communications, representations, understandings, and agreements, either oral or written, with respect to said specific matters. The Contract shall exclusively govern the purchases of Products by Agency that occur during the term of the Contract.

AGENCY

Signature: _____

Name: _____

Title: _____

Upon signature, please send a copy by email to HD Supply Facilities Maintenance, Ltd.:

Email: _____

Attn: _____

Your Water/Wastewater MRO Supplier Dedicated to Your Success

Compliant Purchasing At Your Fingertips

As a valued partner of GOVMVMT, you have access to:

- Discounted pricing on 55,000 items for water/wastewater MRO
- Free Shipping
- No minimum order requirements
- Free Technical Support
- Dedicated Account Representative to assist with product selection, order assistance, technical advice and more

Competitive Solicitation Awarded By A Lead Public Agency

Lead Agency:
Cobb County, GA

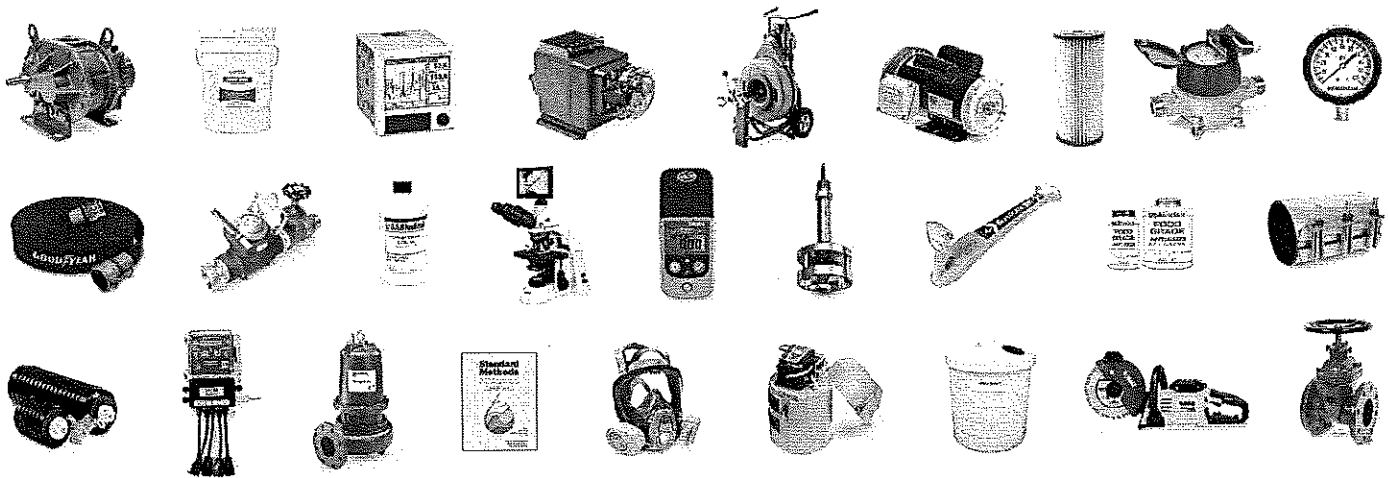


Contract Number: GOVMVMT
24-6800

Term: Nov 13, 2024 - Nov 12, 2028

Option to renew for three (3)
one (1) year renewal

Discounts On Our Water/Wastewater MRO Assortment*



Reach out to your USABlueBook Representative today for help with orders, information, and more or contact customer service at **800.548.1234**.

* No source code needed. Tax, freight and special orders are excluded. Pricing subject to change. Sign in to usabluebook.com to access property-specific pricing. Registration may be required. Discount calculated on list price at time of publication and may vary based on customer-specific pricing.

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USABlueBook and HD Supply FEIN #75-2007383

USABlueBook® delivers the Best Treatment with...

Unsurpassed customer service

Speak with our helpful reps from 6 am-7 pm Central Time, Monday-Friday.

FREE expert technical support

Get help with tough applications, equipment troubleshooting and custom product configurations from our knowledgeable team.

Dedicated account management

Enjoy personalized service and a single point of contact through your dedicated Account Manager.

Extensive product selection

Choose from more than 55,000 items specifically for water and wastewater operations and maintenance.

Fast shipping

Our distribution centers stock thousands of products for same-day shipping or will-call pickup.

24/7 emergency services

For urgent situations after hours, just call 800.548.1234 and follow the emergency instructions.

In-house repair services

Get free evaluations and fast turnaround times on our factory-authorized warranty and non-warranty repair services.

Satisfaction guarantee

Our satisfaction guarantee and 30-day return policy let you order with confidence.*

**Exceptions apply; please call before returning items.*



Choose from more than 55,000 items from over 700 manufacturers.





RESOLUTION

#12

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the rejection of a bid proposal for construction services for upgrades at the Dutch Meadows Sewer District Pump Station.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Collection Systems Manager, Michael O'Brien, requested a solicitation for sealed bids, with a deadline of December 17, 2025, from qualified construction firms for the construction of the project as detailed in the attached bid advertisement, and

WHEREAS, one bid was received from William J. Keller & Sons Construction Corp in the amount of \$203,200, and

WHEREAS, MJ Engineering reviewed the bid from William J. Keller & Sons Construction Corp, as detailed in their attached correspondence dated January 16, 2026, and recommends rejecting the solo bid received, and recommends modifying the scope of work for the project and re-advertising the project to attract additional bidders and better pricing, and

WHEREAS, Mr. O'Brien advises that the submitted solo bid amount of \$203,200 is outside the Sewer District's Budget and therefore should be rejected; now therefore, be it

RESOLVED that the Collection Systems Manager is authorized to reject the proposal received from William J. Keller & Sons Construction Corp for the construction services for the upgrades needed at the Dutch Meadows Sewer District Pump Station; and be it further

RESOLVED that the Collection Systems Manager is authorized to modify the scope of work for the project and re-advertise for sealed bids.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, January 13, 2026 8:42 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; kdailey@cliftonpark.org; Caitlin Fantini
Subject: New Resolution Request #2474

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Sewer

Your Name: Michael O'Brien

Your Email: mobrien@cliftonpark.org

Sponsor: Barrett

Agenda Session Date: 01/20/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 01/20/2026

Budget Number: n/a

Budget Description: n/a

Amount: n/a

Brief Description: Resolution rejecting the bids opened on December 18, 2025 for Dutch Meadows Pump Station Upgrades. Only one bid was received and was outside the Sewer Districts Budget. With no other bids to compare it was recommended we reject the bids. Town will work to modify scope of the contract and re-advertise to attract more bidders and hopefully better pricing.

Add Supporting Docs:

[1fe353b13e033363_MJ965.14 - Bid Rejection Letter.pdf](#)

Additional Comments/Details: looking to do work in summer of 2026

Agree to Terms: Agree

[unsubscribe](#)

SECTION 001113
ADVERTISEMENT FOR BIDS
TOWN OF CLIFTON PARK
1 TOWN HALL PLAZA, CLIFTON PARK, 12065
DUTCH MEADOWS SEWER DISTRICT PUMP STATION UPGRADES

General Notice

Town of Clifton Park (Owner) is requesting Bids for the construction of the following Project:

DUTCH MEADOWS SEWER DISTRICT PUMP STATION UPGRADES

MJ965.14

Sealed bids for the construction of the Project will be received at the **Clifton Park Town Hall** located at **1 Town Hall Plaza, Clifton Park Center, NY 12065**, until **Wednesday, December 17th, 2025** at **2:00PM** local time. At that time the sealed bids received will be publicly opened and read.

The Project includes the following Work:

Contract 1 – General Construction: Provide all labor, machinery, tools, equipment, and other means of construction necessary and incidental to the completion of work shown on the plans and contained in the specifications, including but not limited to the following for the Gretel Terrace, Denkers Drive, and Settlers Lane Pump Stations:

- Replacement of existing pump guide rails, base elbows, rail support castings, pump adapters, upper and intermediate positioning brackets, and pump discharge piping.
- Replacement of existing level sensing instrumentation.
- Replacement of existing pump station control panels.
- Integration of new pump station control panels with the Town's existing SCADA system.
- Miscellaneous electrical upgrades.
- Site restoration.

Lump Sum Bids are requested for the following Contract: **Contract 1 – General Construction**

Work shall be substantially completed on or before **April 1st, 2026**, and ready for final payment by **May 31st, 2026**.

Obtaining the Bidding Documents

To become a Registered Plan Holder and to obtain electronic copies of the Contract Documents, please visit the MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. Plan Room located at <http://www.mjteam.com/bids>. Bids received from non-registered plan holders may be subject to disqualification.

Addenda, if any, will be issued only to Registered Plan Holders whose name and address are on record. Neither Owner nor Engineer will be responsible for Bidding Documents, including addenda, if any, obtained from sources other than the designated website.

The Issuing Office for the Bidding Documents is:

MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.
21 Corporate Drive, Clifton Park, NY 12065
Liam Guida, 518-371-0799 ext. 359, wguida@mjteam.com

Prospective Bidders may examine the Bidding Documents at the Issuing Office and Owner's Office on Monday through Friday between the hours of **8 am to 4 pm**.

Deadline for questions is 5:00PM on Wednesday, December 10th, 2025.

A non-mandatory pre-bid conference for the Project will be held on **Monday, December 8th, 2025 at 10:00AM at the Settlers Lane Pump Station at 24 Settlers Lane, Ballston Lake, NY 12019**. Attendance at the pre-bid conference is encouraged but not required.

Instructions to Bidders

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

Funding Agency Requirements

Provisions for prevailing wages are set forth in this Project Manual.

Certified Minority and Women-Owned Business Enterprises (M/WBE) and Section 3 businesses are encouraged to bid on this project.

Prevailing Wages

The Bidders must comply with New York State Department of Labor Prevailing Wage Rate Schedule.

Bid security in the amount of 5% of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

The successful Bidders will be required to furnish a performance bond and a payment bond, each in an amount equal to 100% of the contract price.

Attention of Bidders is particularly called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

The Owner, reserves the right to waive any informalities or irregularities in the Bid received, or to reject any or all Bids without explanation.

The Owner is an exempt organization under the Tax Law and is exempt from payment of Sales and Compensating Use Taxes on materials which are to be incorporated into the project and which are to be separately sold by the Contractor to the Owner prior to incorporation into the project, pursuant to the provisions of the Contract. These taxes are not to be included in the bid.

This Advertisement is issued by:

Owner: Town of Clifton Park

By: Stephanie Ranze

Title: Town Clerk

Date: 11/26/2025

END OF SECTION

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SECTION 001113
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The Owner is an exempt organization under the Tax Law and is exempt from payment of Sales and Compensating Use Taxes on materials which are to be incorporated into the project and which are to be separately sold by the Contractor to the Owner prior to incorporation into the project, pursuant to the provisions of the Contract. These taxes are not to be included in the bid.

This Advertisement is issued by:

Owner: Town of Clifton Park

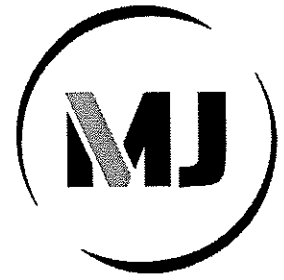
By: Stephanie Ranze

Title: Town Clerk

Date: 11/26/2025

END OF SECTION

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January 12, 2026

Phil Barrett, Town Supervisor
Town of Clifton Park
1 Town Hall Plaza
Clifton Park, NY 12065

**RE: DUTCH MEADOWS SEWER DISTRICT PUMP STATION UPGRADES
RECOMMENDATION OF REJECTION OF BID AND REBID
MJ PROJECT No. 965.14**

Dear Phil:

Bids for the Dutch Meadows Sewer District Pump Station Upgrades project were received by the Town of Clifton Park (Town) on December 18, 2025. A summary of the bid results is provided below:

Bid Results: Dutch Meadows Sewer District Pump Station Upgrades	
Contractor	Total Bid Price
Wm J. Keller & Sons Construction Corp	\$203,200

Based on the bid results, Wm J. Keller & Sons Construction Corp (Keller) is the apparent low bidder, and only bidder, for the Dutch Meadows Sewer District Pump Station Upgrades project. As Keller's bid price exceeds the Town's budget for this work, and since no additional bids were received for comparison purposes, we cannot confirm the validity of the bid price and do not recommend awarding the Contract at this time.

Per discussion with other plan holders following the bid opening, the decision not to bid the project appears to have been due to the minor excavation work associated with the proposed electrical rack replacement. If the project involved strictly aboveground work, we believe additional contractors specializing in pump station repair and rehabilitation would consider bidding the project. We therefore recommend modifying the scope of work and re-advertising the project to attract additional bidders and hopefully obtain better pricing.

Should you have any questions or concerns, please do not hesitate to contact me at (518) 371-0799.

Sincerely,

Liam Guida, PE
Project Engineer



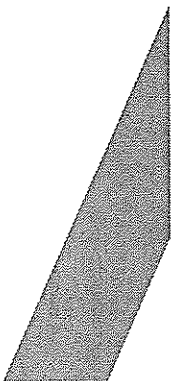
21 Corporate Drive
Clifton Park, NY 12065

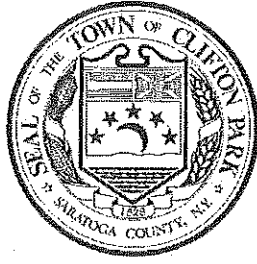


518.371.0799
mj@mjteam.com
mjteam.com



Fishkill, NY
Levittown, NY
Picatinny, NJ
Melbourne, FL





RESOLUTION

#13

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the purchase of one (1) 30-yard two (2) 40-yard steel roll-off garbage containers for the Transfer Station.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, has requested authorization to purchase three (3) steel roll-off garbage containers, under Sourcewell Contract #010825-WQI, and

WHEREAS Wastequip, 1079 State Route 20, New Lebanon, NY, has the garbage containers, per the attached quote, at a total cost not to exceed \$18,200, and

WHEREAS, Mr. Clemens has recommended purchasing the garbage containers from Wastequip as supplier; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Buildings & Grounds Department to purchase the three (3) steel roll-off garbage containers for the Transfer Station from Wastequip under Sourcewell Contract #010825-WQI, in a total amount not to exceed \$18,200, from A-08160-0200 (General Fund – Transfer Station – Equipment).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, January 8, 2026 11:25 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2467

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 01/20/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 02/24/2026

Budget Number: A-8160-200

Budget Description: General Fund - Solid Waste Management - CTS Equipment

Amount: \$18,200.00

Brief Description: Purchase (1) 30-yard and (2) 40-yard roll off containers under Sourcewell contract # 010825-WQI from Wastequip, New Lebanon NY

Add Supporting Docs:

[8b6badeb38895a2d_roll-off_boxes_res_packet_1.8.26.pdf](#)

Additional Comments/Details: I included a second quote even though these are on Sourcewell to show the cost is low under contract and the saving in shipping. These boxes can be picked up ourselves with our own truck.

Agree to Terms: Agree

[unsubscribe](#)



1079 State Route 20, New Lebanon, NY, 12125
 PHONE: 800-235-0734 FAX: 518-794-6319
 WQ-10369749



Awarded Contract

Contract #010825-WQI

Sell To:

Contact Name Kieran Lynch
 Bill To Name Town of Clifton Park
 Bill To 217 Vischer Ferry Rd
 Rexford, NY 12148-1620
 USA
 Email klynch@cliftonpark.org
 Phone (518) 888-4779

Ship To Name Town of Clifton Park
 Ship To 1079 State Route 20
 New Lebanon, NY 12125
 USA
 Quick Ship

Quote Information

Salesperson Jamie Butler
 Salesperson Email jbutler@wastequip.com
 Salesperson Phone (518) 469-1388

Expiration Date 1/16/2026
 Quote Number WQ-10369749
 Please Reference Quote Number on all
 Purchase Orders

Product	Product Description	Selected Option	Quantity	Sales Price	Total Price
Container - NY - 206739NE	30 Cubic Yard Standard Duty Rectangular Roll Off Container 22' Long - Floor: 7 gauge with 3" structural channels on 18" centers and 6"x 2"x 3/16" Structural Tubing Main Rails, Walls: 12 gauge with side columns on 24" centers and 3" x 4" x 11 gauge Top Rails, Primed and Painted any Standard Color	Color: Dark Green	1.00	\$5,428.00	\$5,428.00 ✓
Container - NY - 206742NE	40 Cubic Yard Standard Duty Rectangle Roll Off Container 22' Long - Floor: 7 gauge with 3" structural channels on 18" centers and 6" x 2" x 3/16" Structural Tubing Main Rails, Walls: 12 gauge with side columns on 24" centers and 3" x 4" x 11 gauge Top Rails, Primed and Painted any Standard Color	Color: Dark Green	2.00	\$6,386.00	\$12,772.00 ✓

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$18,200.00
Shipping Terms	CPU (Customer Pick Up)	Shipping	\$0.00
		Tax	\$0.00
		Grand Total	\$18,200.00 *

Special Instructions

Special Instructions Customer responsible for off-loading of containers

Additional Information

Additional Terms Our Quote serves as an offer to provide Products and/or services at the quantities and prices shown and is a good faith estimate, based on our understanding of your needs. By signing below, you indicate your acceptance of our offer which is expressly subject to the Wastequip Terms & Conditions of Sale ("Wastequip's Terms") located at: <https://www.wastequip.com/terms-conditions-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made



1079 State Route 20, New Lebanon, NY, 12125

PHONE: 800-235-0734 FAX: 518-794-6319

WQ-10369749



Awarded Contract

Contract #010825-WQI

a part of this Quote. Wastequip's Terms may be updated from time to time and are available by hard copy upon request. Any changes or deviations to the terms of this Quote, including any different terms in an Order submitted by you, must be agreed upon in writing by both parties.

Additional Information

Pricing is based on your acceptance prior to the expiration of this Quote, including product specifications, quantities, and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations - actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change. Pursuant to California Section 26275 of the Health and Safety Code, certain trash receptacles and storage containers must be marked with reflectors. Customers must disclose if such receptacles and containers are intended for use in California - if not disclosed, the receptacles and containers are not intended for use in California.

Special Contract Information

Sourcewell-Pricing & Product offerings are based on the Sourcewell Co-Operative Contract with Wastequip Manufacturing Company LLC (#010825-WQI, eff. 05/29/2025) and such Contract terms & conditions are incorporated herein by reference. Pricing & Product (& related) changes may occur at any time with proper documentation, & subject to Sourcewell approval; therefore, offerings may change without written prior notice. Wastequip Product Limited Warranties, Disclaimers, Limitation of Liability & Remedies, & Limited Warranty Provisions apply to all purchases thereunder.

Signatures

Accepted By: _____

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders



3547 Perry Highway
 Hadley, PA 16130
 United States
 Phone: (724) 253-3322
 bucksfab.com

Quote

#84547

12/30/2025

Bill To
 Town of Clifton Park
 217 Vischer Ferry Rd
 Kieran 518-888-4779
 Rexford, NY 12148

Ship To
 Town of Clifton Park
 217 Vischer Ferry Rd
 Kieran 518-888-4779
 Rexford, NY 12148

Expires 1/2/2026	Sales Rep Swope, Lucinda J	Payment Terms Net 30	Taxable No	Ship Term Ex Works/Incoterms 2010
----------------------------	--------------------------------------	--------------------------------	----------------------	--

Item	Quantity	Units	Description	Unit Price	Amount
7062262 30 YARD, CABLE, SIDE SWING, STRONG BOX, 2262	1	EA	30 YARD, CABLE, SIDE SWING, STRONG BOX, 2262 Length: 22' Height: 62" sides + 10" understructure Overall height: 72" Width: 96" Floor: 3/16" Cross members: 3 INCH CHAN x 4.1 Cross member Space: 17.5 inches on center Hookup: CABLE Bottom Rails: 2 x 6 (1/4) Front Wheels: 8 x 6 W. 5 x 7 BRK. (1XGR) Rear Wheels: 8 x 10 W. 5 x 7 BRK. (1XGR) Top Rails: 3 x 4 x 3/16 Side Sheet: 12GA Side Post: BENT Side Post Spacing: 24 Inches on Center Gate Type: STANDARD Latch Type: STANDARD Primer: PRIMER GRAY Paint: MACK GREEN Est. Weight: 5,748 lbs Est. Lead Time Early-Mid February	\$6,480.00	\$6,480.00



84547



3547 Perry Highway
 Hadley, PA 16130
 United States
 Phone: (724) 253-3322
 bucksfab.com

Quote

#84547

12/30/2025

Amount

\$14,300.00

Item	Quantity	Units	Description	Unit Price
7062282 40 YARD, CABLE, SIDE SWING, STRONG BOX, 2282	2	EA	40 YARD, CABLE, SIDE SWING, STRONG BOX, 2282 Length: 22' Height: 82" sides + 10" understructure Overall height: 92" Width: 96" Floor: 3/16" Cross members: 3 INCH CHAN x 4.1 Cross member Space: 17.5 inches on center Hookup: CABLE Bottom Rails: 2 x 6 (1/4) Front Wheels: 8 x 6 W. 5 x 7 BRK. (1XGR) Rear Wheels: 8 x 10 W. 5 x 7 BRK. (1XGR) Top Rails: 3 x 4 x 3/16 Side Sheet: 12GA Side Post: BENT Side Post Spacing: 24 Inches on Center Gate Type: STANDARD Latch Type: STANDARD Primer: PRIMER GRAY Paint: MACK GREEN Est. Weight: 6,435 lbs	\$7,150.00

Unloading

Equipment Detail

Est. Lead Time Early-Mid February
 Your containers will arrive stacked on a semi-trailer not a roll-off truck. Unloading equipment will be needed to remove the units from a semi-trailer once order is delivered.

Liability Disclaimer

Bucks Fabricating does not assume any responsibility and will not be held liable for issues that arise due to incorrect truck/hooklift information provided to us. This includes, but is not limited to, incorrect stops type and location, bodies not being within manufacturer recommended lengths, interference with taillights, toolboxes, fenders, etc. Please verify that all information provided is correct and accurate prior to submitting order.

Freight Cost Notice

Due to rapidly fluctuating freight costs, actual freight expenses could change vs the estimates provided in the initial quote received. Actual freight cost will be confirmed near order completion.



84547



3547 Perry Highway
Hadley, PA 16130
United States
Phone: (724) 253-3322
bucksfab.com

Quote

#84547

	12/30/2025
Subtotal	\$20,780.00
Discount Item	
Shipping Estimate	\$1,900.00
Tax (%)	\$0.00
Total	\$22,680.00

This Quote is valid for 3 days from Quote Date.

Bucks Fabricating reserves the right to add tariff related surcharges to this order or any current unshipped order.

All Orders are subject to Deist Terms and Conditions OS-100. See attached.

The product prices listed herein are based on current steel prices, if there is a 3% or greater shift in steel prices before this order is produced, we will notify you of any applicable changes in the costs of these products.

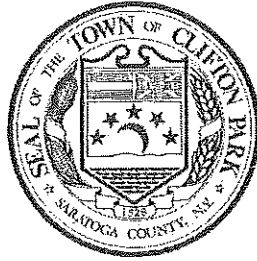
By providing your signature of approval, you are agreeing the container and/or containers will be manufactured as described and no additional modifications or changes will be made to the order once the signature of approval is received.

By providing your signature of approval above, you are acknowledging that the delivery address is correct and accurate. If the delivery location changes at the time of shipment or if the customer redirects a carrier to a destination which is more than 5 miles from the original delivery destination, additional delivery charges will apply.

Customer Approval Signature:



84547



RESOLUTION

#14

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the purchase of two (2) stand-on blowers for the Barney Road Golf Course and the Clifton Common.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, has identified a need for blowers for maintenance of the golf course facilities at Barney Road Golf Course, and for areas of the Clifton Common, and

WHEREAS Emerich Sales & Service, 187 Valentine Road, Charlton, NY has two (2) Billy Goat Z3002 Hurricane stand-on blowers for purchase at a cost not to exceed \$11,435 each, for a total of \$22,870, and

WHEREAS, Mr. Clemens has recommended the stand-on blowers be purchased from Emerich Sales & Service; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Director of Buildings, Parks & Recreation to purchase two (2) Billy Goat Z3002 Hurricane stand-on blowers from Emerich Sales & Service, Charlton, NY, in a total amount not to exceed \$22,870, with \$11,435 to be paid from A-7112-200 (General Fund – Clifton Common – Equipment) and \$11,435 to be paid from A-7190-200 (General Fund – Barney Road Golf Course – Equipment).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, January 9, 2026 2:43 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; kdailey@cliftonpark.org; Caitlin Fantini
Subject: New Resolution Request #2470

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 01/20/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 02/24/2026

Budget Number: A-7112-200 and A-7190-200

Budget Description: General Fund - Clifton Common - Equipment and General Fund - Barney road Golf Course - Equipment

Amount: \$11,435 Common \$11,435 BRGC total amount \$22,870.00

Brief Description: purchase (2) Billy Goat Z3002 Hurricane stand on blowers from Emerick Sales and Service for use at Clifton Common and Barney road Golf Course.

Add Supporting Docs:

[44ede27f9b11687d_Billy_Goat_Hurricane_stand_on_blowers_res_packet_1.9.26.pdf](#)

Additional Comments/Details: We have been using this brand and model for several years, very well built and reliable equipment.

Agree to Terms: Agree

[unsubscribe](#)

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: January 9, 2026

Description: (2) Billy Goat Z3002 Hurricane stand on blowers

Vendor #1: Emerich Sales & Service - \$22,868.98 ✱

Vendor #2: All Seasons Equipment Inc. - \$23,758.00

Vendor #3: United Ag & Turf - \$27,677.98

Vendor #4:

Vendor #5:

Vendor #6:

Comments: (1) blower for the Barney Road Golf Course
(1) blower for Clifton Common

Decision: Emerick Sales & Service - \$22,868.98

EMERICH



SALES & SERVICE
www.EmerichSales.com



187 Valentine Road
 CHARLTON, NY 12019
 (518) **399-8574**

1369 Rt. 9, Saratoga Road
 SO. GLENS FALLS, NY 12828
 (518) **636-5580**

1084 NY-40
 MELROSE, NY 12121
 (518) **753-6212**

SOLD TO:

ELIYON EMERICH BUILDING GROUP
 2 TOWN HALL PLAZA
 ELIYON CORP. NY 12019

SHIP TO:

ELIYON EMERICH BUILDING GROUP
 2 TOWN HALL PLAZA
 ELIYON CORP. NY 12019

ALL equipment sales are FINANCIAL PAYMENT was not SHIPPED WITH INVOICE

ACCT. NO.		DATE		INVOICE NO.		SALESMAN		STORE		P/O NUMBER		SPECIAL INFORMATION	
ORD.	SHIP	B/O	LINE	PART NUMBER		DESCRIPTION		LIST	NET	AMOUNT			
												*	
REC'D BY													

IMPORTANT NOTICE: It is agreed as part of the consideration for this sale that the price shown hereon for the goods shall be paid on or before the 10th day of the month following the month of purchase. Any portion of the sale price not paid within said time period shall thereafter bear interest at the **HIGHEST PREVAILING RATE**. All claims and returned goods **MUST** be accompanied by this invoice. There will be no refund or exchange on electrical parts. The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The seller hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

ALL SEASONS EQUIPMENT INC.

60 Freemans Bridge Road, Scotia, New York 12302
Phone (518) 372-5611 • Fax (518) 372-1232
allseasonsequip@aol.com • www.allseasonsequipinc.com

Memo/Fax

Page 1 of 1

Date 1-02-2026
PO/Reference _____

To Town of Clifton Park

By 14,849.00

2-23002 Billy Goat
Standon Blower

Buy 11,879.00

Price Quote TOTAL 23,758.00

Tony Clemo



Prepared For

TOWN OF CLIFTON PARK
1 TOWN HALL PLZ
CLIFTON PARK, NY 120653610
(518) 371-7310
DCLEMENS@CLIFTONPARK.ORG

Prepared By

Paul Finnerty
United Ag & Turf
20 Deere Lane
CLIFTON PARK, NY 12065
paul.finnerty@uatne.com

Quote Id 1462009

Creation Date 05-Jan-2026

Expiration Date 12-Jan-2026

Customer Notes

RAY ZELLER
BUILDINGS AND GROUNDS
CELL 518-912-5493
RZELLER@CLIFTONPARK.ORG

Quote Summary

Equipment Summary	Suggested List	Selling Price	QTY In Group	Extended
BILLY GOAT Z3001 Maintenance Equipment	\$15,838.99	\$13,838.99	1	\$13,838.99
BILLY GOAT Z3002 Maintenance Equipment	\$15,838.99	\$13,838.99	1	\$13,838.99
Equipment Total				\$27,677.98

Quote Summary

Total Selling Price	\$27,677.98
Sub-total	\$27,677.98
Balance Due	\$27,677.98

Salesperson : X _____

Accepted By : X _____

**Selling Equipment**

Quote # 1462009
 Customer TOWN OF CLIFTON PARK

BILLY GOAT Z3001 Maintenance Equipment

QTY In Group : 1

Hours	---	Suggested List
Serial Number		\$15,838.99
Stock Number	---	Selling Price
PUK Parent Serial #	---	\$13,838.99

Equipment Summary

Description	Qty	List Price	Adjusted Selling Price
BILLY GOAT Z3001 Maintenance Equipment	1	\$15,498.99	\$15,498.99

Base / Options

Description	Qty	List Price	Adjusted Selling Price
FREIGHT	1	\$200.00	\$200.00
Total Base / Options		\$15,698.99	\$15,698.99

Dealer Attachments

Description	Qty	List Price	Adjusted Selling Price
PRE DELIVERY SET UP	1	\$140.00	\$140.00
Total Dealer Attachments		\$140.00	\$140.00

Customer Discounts

Description	Discount Amount
Customer Discount	(\$2,000.00)
Total Discounts	(\$2,000.00)
Selling Price Subtotal	\$13,838.99
Total Selling Price	\$15,838.99



BILLY GOAT Z3002 Maintenance Equipment

QTY In Group : 1

Hours	---	Suggested List
Serial Number		\$15,838.99
Stock Number	---	Selling Price
PUK Parent Serial #	---	\$13,838.99

Equipment Summary

Description	Qty	List Price	Adjusted Selling Price
BILLY GOAT Z3002 Maintenance Equipment	1	\$15,498.99	\$15,498.99

Base / Options

Description	Qty	List Price	Adjusted Selling Price
FREIGHT	1	\$200.00	\$200.00
Total Base / Options		\$15,698.99	\$15,698.99

Dealer Attachments

Description	Qty	List Price	Adjusted Selling Price
PRE DELIVERY SET-UP	1	\$140.00	\$140.00
Total Dealer Attachments		\$140.00	\$140.00

Customer Discounts

Description	Discount Amount
Customer Discount	(\$2,000.00)
Total Discounts	(\$2,000.00)
Selling Price Subtotal	\$13,838.99
Total Selling Price	\$15,838.99



RESOLUTION

#15

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the purchase of a utility cart under state contract for use by the Buildings and Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, has requested authorization to purchase new equipment for use at the Barney Road Golf Course, and

WHEREAS, Mr. Clemens has recommended the purchase of a Toro Workman GTX EFI Utility Cart from Grassland Equipment & Irrigation Corp., 892-898 Troy-Schenectady Road, Latham, NY, under New York State Contract PC69682, Group 40625 Heavy Equipment, Award PGB-22792, for a total not to exceed \$12,733; now, therefore, be it

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to purchase a Toro Workman GTX EFI Utility Cart from Grassland Equipment & Irrigation, as described in the attached documents, at a total cost not to exceed \$12,733, under State Contract PC69682, to be paid from A-7190-200 (General Fund – Barney Road Golf Course - Equipment).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Monday, January 12, 2026 11:28 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; kdailey@cliftonpark.org; Caitlin Fantini
Subject: New Resolution Request #2473

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 01/20/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 02/24/2026

Budget Number: A-7190-200

Budget Description: General Fund - Barney road Golf Course - equipment

Amount: \$12,733.00

Brief Description: Purchase (1) Toro Workman GTX EFI utility cart from Grassland Equipment & Irrigation Corp. under NYS contract PC69682

Add Supporting Docs:

[e66a02eff6b1b469 Workman GTX for golf course res packet 1.12.26.pdf](#)

Additional Comments/Details: this is to replace a 1999 Club Car that is in poor condition

Agree to Terms: Agree

[unsubscribe](#)



Count on it.



4536 Morgan Place
Liverpool, New York
Phone: 1-315-457-0181
Parts Fax: 1-800-950-4342
Office Fax: 1-315-457-0312

892-898 Troy Scheneclady Rd
Latham, New York
Phone: 1-518-785-5841
Parts Fax: 1-800-950-4342
Office Fax: 1-518-785-5740



QMS Quote #	
Date:	7-Jan-26
Inquiry Date:	
Prices Subject to Change	Quote Expires in 30 Days
Estimated Delivery:	Varies by Product
Terms:	
Shipped Via:	Truck
Height of Cut:	
Purchase Order #	
Ship to Zip Code	

To: Customer Name: Town of Clifton Park- Parks
Address:
City State Zip Clifton Park, NY
Attn: Dan Clemens
Phone:
Email Contact:

Salesman	Brett Beiden
Cell Phone	518-657-9870
Email	bbeiden@grasslandcorp.com

**Group 40625 Heavy Equipment. Award PGB-22792,
NYS Contract: PC69682 Now to April 30, 2026**

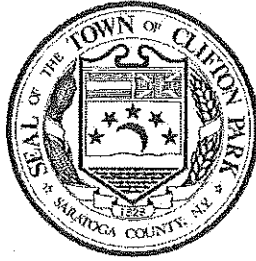
In Response to your inquiry, we submit the following Quotation;
Purchase Orders should list the Vendor as Grassland Equipment & Irrigation Corp.

Qty	Model Number	Description	2025 Sugg. Retail Price	Contract Price	Extension
1	07409	Workman GTX EFI	\$13,401.00	\$10,452.78	\$10,452.78
1	07048	Bucket Seat Kit	\$751.00	\$585.78	\$585.78
1	07921	2-Person Canopy	\$974.00	\$759.72	\$759.72
1	07923	Fold-Down Windshield	\$420.00	\$327.60	\$327.60



1 101-SETUP Commercial Set Up \$ 606.29 \$ 606.29 \$606.29

NOTES		TOTALS	
Delivery Contact Name		Equipment Total @ MSRP	\$15,546.00
Delivery Contact Phone Number		Discount	(\$3,420.12)
Due to the global supply chain, lead times may be substantially longer than normal. Grassland will strive to deliver products in a timely manner, but cannot guarantee lead times. Product pricing for this quote is based off of current manufactures list pricing, which may change prior to delivery. Grassland agrees to maintain the quoted discount percentages in the event MSRP increases. You will be notified of any price changes prior to delivery and may cancel the order without penalty at that time.		Total Equipment	\$12,125.88
		Toro Protection Plus	\$ -
		Trade Ins	\$ -
		Set Up	\$ 606.29
		Total	\$12,732.17
Customer Acceptance	Date:	\$12,732.17 ✱	



RESOLUTION

#16

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026 a resolution authorizing the Department of Buildings & Grounds to purchase two (2) pickup trucks with plows from State Contract.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Director of Buildings, Parks & Recreation, Daniel Clemens, has requested authorization to purchase two pickup trucks, both to replace 2017 models of the same make that are currently used by the department, and

WHEREAS, the first truck is a 2026 Ford F-450 with landscaper dump body and plow, at a cost of \$84,063, and is available from Van Bortel Ford, Inc, through a mini-bid process under the NYS Office of General Services Mini-bid #PC68963, and

WHEREAS, the second truck is a 2026 Chevrolet Colorado with plow, at a cost of \$43,263, and is available from Cappellino Chevrolet, Inc., also through a mini-bid process under NYS Office of General Services Mini-bid #PC68926; now, therefore, be it

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to purchase the above-referenced vehicles for use by the department, paid for by municipal lease, terms to be determined; and be it further

RESOLVED, that the annual charge for the two (2) vehicles be charged to A-7110-145 (General Fund - Buildings & Ground - Capital Lease Pay).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, January 13, 2026 1:20 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; kdailey@cliftonpark.org; Caitlin Fantini
Subject: New Resolution Request #2475

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 01/20/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 02/24/2026

Budget Number: A-7110-200

Budget Description: General Fund - Buildings & Grounds - Equipment

Amount: \$84,063.00

Brief Description: purchase (1) 2026 Ford F450 with landscaper dump body and plow from Van Bortel Ford under NYS Contract # PC68953

Add Supporting Docs:

[8337e9dc886166dd_Colorado_forma_23166_mini-bid-request-form-single-oem-specific-make-model-2025-04-29_1.xlsx](#)

[ae74f8570a5aca89_Colorado_additional_vehicle_specifications_12.23.25.pdf](#)

[8c99e24c9edf8c4c_Chevy_Colorado_with_plow_res_packet_1.13.26.pdf](#)

Additional Comments/Details: This truck is to replace our 2017 F350 dump truck, daily use.

Agree to Terms: Agree

[unsubscribe](#)

Group 40440, Award 23166, Vehicles, Class 1-8

Form A (Chassis/Body): Mini-Bid Request

Revised 11/24/25

MINI-BID SUMMARY	
Mini-Bid Name <i>[Auto-populated based on entries below in the Mini-Bid Reference Number, Number of Chassis, Vehicle Class, Body Type, and Authorized User Entity Name fields]</i>	OGS 23166 - F450 landscaper with plow - (1) Class 5 Chassis w/ 1 Body - Town of Clifton Park
Mini-Bid Reference Number <i>[Enter the internal number assigned by your entity. If this is a rebid, indicate that in parenthesis next to the Mini-Bid Reference Number, e.g.: 19100158 (rebid of 19100157)]. (Note: This number will be used by the Vehicle Dealer to track your Mini-Bid, and is a mandatory field)</i>	F450 landscaper with plow
Mini-Bid Release Date <i>[Enter the date that this Mini-Bid Request will be sent to the Vehicle Dealers]</i>	12/23/2025
Mini-Bid Response Due Date <i>[Enter the date that Mini-Bid Responses are due from the Vehicle Dealers] (Note: From the date of release of a Mini-Bid request, Contractors Shall have fifteen (15) business days to submit a response for a Complete Vehicle that includes both a Chassis and a Body, and also for a Chassis-only or a Body-only request. The Mini-Bid response submittal deadline may be set with a longer or shorter duration than the standard fifteen (15) business days at the discretion of the Authorized User)</i>	1/13/2026
Mini-Bid Response Due Time <i>[Enter the time that Mini-Bid Responses are due from the Vehicle Dealers] (All times Eastern Time)</i>	12:00 PM
PART A: AUTHORIZED USER CONTACT INFORMATION	
1.0 Is your entity a State Agency (e.g., NYS Department of Transportation), or a Non-State Agency (e.g., Albany County Department of Public Works)? <i>[click on yellow box and use drop-down menu]</i>	Non-State
2.0 Authorized User Entity Name <i>[enter the name of your state agency, municipal government office, or other NYS authorized contract user entity name]</i>	Town of Clifton Park
3.0 City (or Town, Village, etc.) where the Authorized User Entity is located <i>[if there is more than one location, enter the location of the office that is completing this form]</i>	Clifton Park
4.0 County where the above City (or Town, Village, etc.) is located <i>[click on yellow box and use drop-down menu]</i>	Saratoga
5.0 Primary Contact Name <i>[Designated Contact for Procurement Lobbying, if applicable. See http://ogs.ny.gov/acpl/advisoryCouncil/Entities.htm]</i>	Daniel Clemens
5.1 Primary Contact Title	Director of Buildings, Parks, & Recreation
5.2 Primary Contact Email	dclemens@cliftonpark.org
5.3 Primary Contact Phone	518-281-5065
6.0 Secondary Contact Name <i>[Designated Contact for Procurement Lobbying, if applicable. See http://ogs.ny.gov/acpl/advisoryCouncil/Entities.htm]</i>	
6.1 Secondary Contact Title	
6.2 Secondary Contact Email	
6.3 Secondary Contact Phone	
PART B: GENERAL QUESTIONS	
1.0 Has the Authorized User received the necessary internal and external approvals that your organization or oversight authority requires for this request? <i>[click on yellow box and use drop-down menu] (Note: Authorized Users are advised that it is their responsibility to secure the necessary approvals. A Mini-Bid request for NYS Executive Agencies is required to have a business case, B-1184 number and the approval of OGS Fleet Management prior to distributing the Mini-Bid)</i>	Yes
2.0 B-1184 Number (e.g., 1140000-97-2016) <i>[for NYS Executive Agencies only]</i>	
3.0 Approved Business Case Number (e.g. BC050) <i>[for NYS Executive Agencies only]</i>	
4.0 Will the vehicles requested in the Mini-Bid be purchased or leased? <i>(Note: If you intend to lease the vehicles requested, include any required specifications for the lease (e.g., lease term and type of lease) and the estimated annual mileage, if known, in the Additional Vehicle Specifications document. State Agencies are reminded that LEASING from commercial vendors MUST FIRST BE APPROVED by Division of Budget (DOB) before any ordering can be done, per Budget Bulletin D-750. State Agencies should not complete this form until this approval has been obtained from DOB)</i>	Purchased

5.0	Specify the anticipated method and timeframe for issuing Purchase Orders for the vehicles requested.	One-time purchase for the total number of Vehicles requested
-----	--	--

PART C: MINI-BID PROCESS

1.0	<p>Type of Vehicles included in this request <i>[click on yellow box and use drop-down menu to select one of the following options]</i></p> <p>A) Complete Vehicle - The Contractor will provide a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function) B) Chassis Only - The Contractor will provide a Chassis and will not be required to coordinate installation of a Body on the awarded Chassis. C) Body Only - The Contractor will provide a Body and will not be required to coordinate installation of a Chassis on the awarded Body. D) Chassis with Body Installation - The Contractor will provide a Chassis and the Authorized User will provide a Body to the Contractor for installation onto the Chassis. E) Body with Chassis Installation - The Contractor will provide a Body and the Authorized User will provide a Chassis to the Contractor for installation with the requested Body.</p>	Complete Vehicle
2.0	Type of order for Chassis requested <i>[click on yellow box and use drop-down menu]</i>	Specific Chassis (i.e., Model Year/Make/Model/Model Code)
3.0	Type of order for Bodies requested <i>[click on yellow box and use drop-down menu]</i>	Specific Body (i.e., Model Year/Make/Model/Model Code)
4.0	Method of Award <i>[the only OGS approved method of award is "lowest price to a single contractor that can meet the specified delivery date, and supply the total number of Chassis and Bodies requested."]</i>	
5.0	If none of the Contractors responding to the Mini-Bid can meet the delivery date specified below in Part G, will you consider offers from Contractors that can provide the requested Vehicles at a later date? <i>[click on yellow box and use drop-down menu]</i>	Yes. If none of the Contractors responding to the Mini-Bid can meet the delivery date specified, the Mini-Bid will be awarded to the responsive Contractor with the Lowest price, regardless of delivery date.
6.0	Specify the anticipated method and timeframe for issuing Purchase Orders for the Vehicles requested. Examples below: 1. One-time purchase for the total number of Vehicles requested. 2. Purchase Orders staggered over a period of time, (e.g., two Vehicles ordered in June 2024, two in January 2025). 3. "See attached specifications" (include the method and timeframe for issuing Purchase Orders in the Authorized User Specifications file).	1

PART D: VEHICLE CHASSIS REQUEST INFORMATION

1.0	Number of Chassis <i>[This amount is the estimated number of Chassis that the Authorized User will purchase from the Mini-Bid in the event of an award. The Authorized User reserves the right to partially award a Mini-Bid for a number of Chassis that is less than number of Chassis specified. In the event of an award, the Contractor must supply the actual number of Chassis ordered by the Authorized User at the NYS Contract Price (Chassis). If this Request is for a Body Only, leave this field blank.]</i>	1
2.0	<p>Vehicle Class <i>[click on yellow box and use drop-down menu]</i></p> <p>Class 1 (Less than 6,000 lbs GVWR) Class 2 (6,001 to 10,000 lbs GVWR) Class 3 (10,001 to 14,000 lbs. GVWR) Class 4 (14,001 to 16,000 lbs. GVWR) Class 5 (16,001 to 19,500 lbs. GVWR) Class 6 (19,501 to 26,000 lbs GVWR) Class 7 (26,001 to 33,000 lbs GVWR) Class 8 (33,001 lbs & Greater GVWR) N/A - Body Only Request</p>	Class 5
3.0	Cab Type <i>[click on yellow box and use drop-down menu]</i>	Regular Cab
3.1	If the desired Cab Type is not included in the drop-down menu, enter it here:	
4.0	Drive/Axle Type <i>[click on yellow box and use drop-down menu]</i>	4x4
4.1	If the desired Drive/Axle Type is not included in the drop-down menu, enter it here:	
5.0	Does this Chassis include a fifth wheel?	No
6.0	Fuel Type <i>[click on yellow box and use drop-down menu]</i>	Gasoline
6.1	If the desired Fuel Type is not included in the drop-down menu, enter it here:	
7.0	Chassis Model Year (e.g., 2024, 2025, or "Any Model Year that meets specifications")	2026
7.1	If a specific year was entered above, will you consider other years, if offered?	
8.0	Chassis Make <i>[click on yellow box and use drop-down menu]</i>	Ford

8.1	If the desired Chassis Make is not included in the drop-down menu, enter it here:	
9.0	Chassis Model [e.g., F450, DuraStar, M2-106, or "Any Model that meets specifications"]	F450
9.1	Chassis Model Code [enter specific Model Code or "Any Model Code that meets specifications"]	Superduty
10.0	<p>Chassis Aftermarket Components Provider [click on yellow box and use drop-down menu] (The Authorized User may specify that "Aftermarket Components" be included with the Vehicle. "Aftermarket Component(s)" refers to any accessory, equipment, or feature that is manufactured by an OEM other than the Chassis or Body OEM, and is not included in the OEM Product Line, and that may be installed on the Chassis or Body by the Contractor, or third-party. Unless otherwise specified by an Authorized User in a Mini-Bid, Aftermarket Components may be installed by any Aftermarket Component Provider utilized in the Contractor's normal course of business)</p> <p>"N/A," There is either no Chassis requested, or there are no "Aftermarket Components" to be included in the Vehicle(s).</p> <p>"Any Provider" may be used for providing/installing the "Aftermarket Components" specified in the "Additional Vehicle Specifications" document.</p> <p>"See 'Additional Vehicle Specifications' document" for the contact information for the required provider/installer of the "Aftermarket Components" specified in the "Additional Vehicle Specifications" document.</p>	See "Additional Vehicle Specifications" document

PART E: VEHICLE BODY REQUEST INFORMATION

1.0	Number of Bodies [This amount is the estimated number of Bodies that the Authorized User will purchase from the Mini-Bid in the event of an award. The Authorized User reserves the right to partially award a Mini-Bid for a number of Bodies that is less than number of Bodies specified. In the event of an award, the Contractor must supply the actual number of Bodies ordered by the Authorized User at the NYS Contract Price (Body)]	1
2.0	Body Type [click on yellow box and use drop-down menu]	Other (specify Body type below)
2.1	If the desired Body Type is not included in the drop-down menu, enter it here:	Landscaper dump body
3.0	Body Make [e.g., Viking, Galion, or "Any Make that meets specifications"]	Reading
4.0	Body Model [e.g., Proline, 450U, or "Any Model that meets specifications"]	Landscaper SL Body
5.0	Body Model Code [enter specific Model Code or "Any Model Code that meets specifications"]	SL-LS-9 42BH/40CG
6.0	<p>Body Aftermarket Components Provider [click on yellow box and use drop-down menu] (The Authorized User may specify that "Aftermarket Components" be included with the Vehicle. "Aftermarket Component(s)" refers to any accessory, equipment, or feature that is manufactured by an OEM other than the Chassis or Body OEM, and is not included in the OEM Product Line, and that may be installed on the Chassis or Body by the Contractor, or third-party. Unless otherwise specified by an Authorized User in a Mini-Bid, Aftermarket Components may be installed by any Aftermarket Component Provider utilized in the Contractor's normal course of business)</p> <p>"N/A," There is either no Body requested, or there are no "Aftermarket Components" to be included in the Vehicle(s).</p> <p>"Any Provider" may be used for providing/installing the "Aftermarket Components" specified in the "Additional Vehicle Specifications" document.</p> <p>"See 'Additional Vehicle Specifications' document" for the contact information for the required provider/installer of the "Aftermarket Components" specified in the "Additional Vehicle Specifications" document.</p>	See "Additional Vehicle Specifications" document

PART F: AUTHORIZED USER SPECIFICATIONS

1.0	<p>Number of Items in this Mini-Bid Request: [click on yellow box and use drop-down menu]</p> <p>If this request includes a single Vehicle, or multiple Chassis and/or Bodies that all have the same specifications, then enter "1."</p> <p>If this request includes Vehicles that are the same type, but with different specifications (e.g., multiple dump trucks with different plow configurations, or multiple Chassis with different cab types, or multiple Chassis with different fuel types), include each configuration as a separate "Item" within the same Mini-Bid for Contractor response (e.g., Mini-Bid #T15060001: Item 1, Item 2, and Item 3). Indicate the number of separate items, up to 12, that your request includes. Note: Specifications for each item must be included on the Additional Vehicle Specifications document.</p>	1
2.0	Have you completed an Additional Vehicle Specifications document for your Vehicle request? [click on yellow box and use drop-down menu] (see "Buyer Instructions" tab for additional information)	Yes

3.0	Additional Vehicle Specifications Document File Name [Auto-populated based on entries above in the Mini-Bid Reference Number, Number of Vehicles, Make, Model and Trim Level, and Authorized User Entity Name fields] (Note: Use this name to identify the specifications file that is attached to the email with this Form A for the Mini-Bid Request that is distributed to Vehicle Dealers)	OGS 23166 - F450 landscaper with plow - (1) Class 5 w/ Other (specify Body type below) - Town of Clifton Park - Specs
-----	--	---

PART G: DELIVERY INFORMATION

[Enter the Vehicle delivery location and information below. If there is more than one delivery location, enter "Multiple" as applicable in the fields below, and include the requested information for each delivery location on a separate page within the Additional Vehicle Specifications Document]

1.0	Delivery Date Enter either the last possible delivery date that the Vehicles will be accepted at the delivery location, or enter "ASAP" if the delivery date will not be considered in award of the Mini-Bid.	
2.0	Delivery Location Name	Town of Clifton park Buildings & Grounds
3.0	Number of requested Vehicles to be delivered to this location	1
3.1	Address	2 Town Hall Plaza
3.2	City	Clifton park
3.3	State	NY
3.4	Zip Code	12065
3.5	County	Saratoga

	Surface Upfitter Switches, Ford Connectivity Package (1-year included), Dual Battery
Audio	5G Modem, SYNC® 4
Color	Medium Dark Slate
Wheelbase	145"
Transmission	TorqShift® Ten-Speed automatic with Selectable Drive
Radio Type	AM/FM Stereo with MP3 Player

Vehicle Technical Specifications *

Base Curb Weight	6,858 lbs
GVWR	16,500 lbs
Max Payload	9,642 lbs
Seating Capacity	3 seats

*The specification data listed herein is estimated and provided solely for reference purposes. Please check with your local dealer for more precise data.

Subscriptions

Ford Pro™ Telematics Essentials ²	\$0/mo	Qty 1	Included
Ford Security Package	\$0/mo	Qty 1	Included



**LANDSCAPE
& DUMP
BODIES**

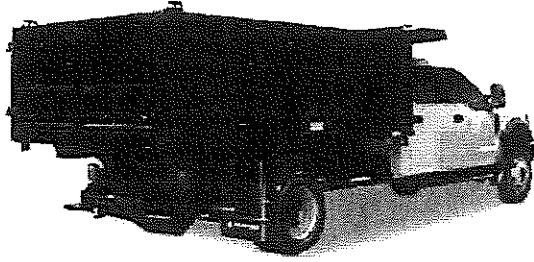


LANDSCAPER SL BODY

MAHAUER SL DUMP BODY

MAHAUER DUMP BODY

MADE IN THE USA



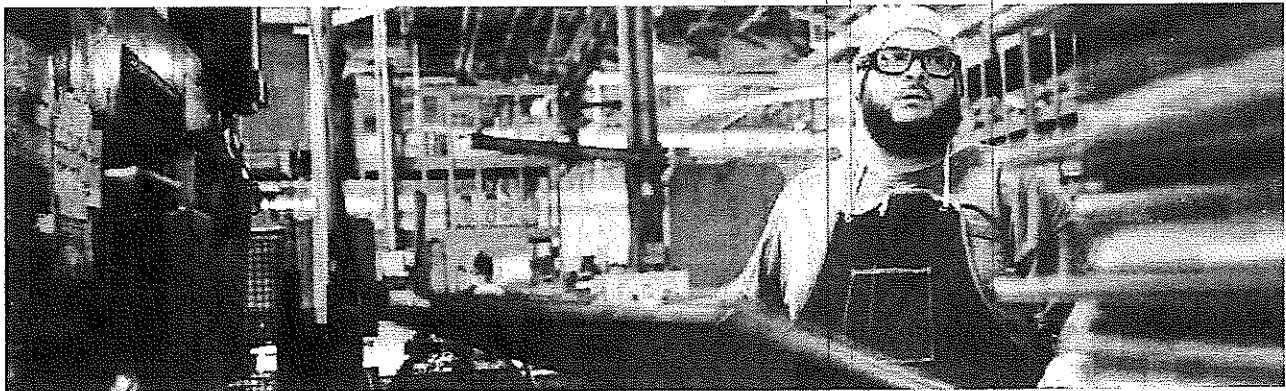
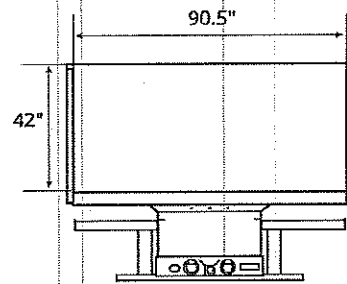
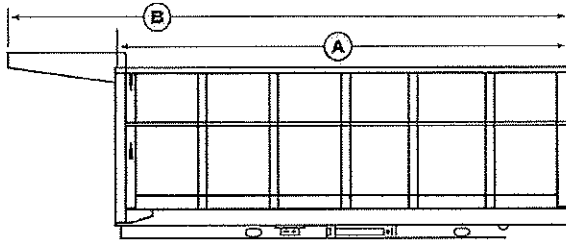
LANDSCAPER SL BODY

LANDSCAPER SL BODY

= Landscape body with professional-quality hoist, solid sides and three solid doors, designed for conventional and/or LCF chassis cabs.

DIMENSIONAL INFORMATION

MODEL	INTERIOR LENGTH	BULKHEAD HEIGHT	CAB GUARD	SIDE DOOR OPENING	A	B	APPROX. WEIGHT
SL-L5-9 42BH/40CG	9'	42"	40"	52"	115"	155"	2,280 lbs.
SL-L5-12 42BH/40CG	12'	42"	40"	52"	151"	191"	2,625 lbs.
SL-L5-12 54BH/12CG	12'	54"	12"	52"	151"	163"	2,575 lbs.



Fisher Engineering - eMatch Information

Selection Summary:

Truck, 2025, FORD, F450 SUPER DUTY (chassis only).

The vehicle has a 4x4 drive train, Reg Cab body style, with dual rear wheels, chassis cab, 10000 minimum GVR, and LED Reflector headlamp type.

The blade selected is 10'6" XV2™ (Stainless Steel). The control selected is Handheld Control. The headlight type is LED.

Please complete the ballast calculator form to calculate the correct ballast for your vehicle.

COMPONENTS:

Blade Assembly:	#87400	Blade Assembly, XV2™, 10'6" Stainless Steel
Attachment:	#87600-5	OFF-TRUCK KT XV2 10-1/2' SLVR Alternatively, #87600-4 can be used.
Mount Kit:	#77102	Fisher MinuteMount® 2 Ford F-250SD-600SD (2017-__)
Headlight Harness:	#85993	LED Plug-in Harness Kit, 2023 - __ Ford SD LED
Headlamp Kit:	#72525	Plow Headlight Kit, LED Headlight Kit, Complete
Handheld Control:	#85100	Fish-Stik® Hand-Held - FLEET FLEX System
Isolation Module:	#29070-1	Vehicle Isolation Module, 3-Port, DRL & Non-DRL

ACCESSORIES:

#86872	10" Rubber Deflector (10'6" XV2) - Accessory
#50700	Blade Shoe Kit, Cast Iron - XLS™/XRS™/XtremeV™/XV2™
# 26020 -2	MINI BAR STROBE LIGHT

Notes Summary:

May require lower bumper or air dam notching.

Ford recommends dual batteries for optimal battery performance and durability.

[Click here for superduty LED headlamp option image](#)

Due to the size and weight of this plow, some vehicles may require suspension aids to maintain adequate ground clearance in order to allow proper positioning of the plow to maximize headlamp visibility.

Snowplow prep. package recommended when available.

Mount kit parts list. [Click here to view.](#)

Mount kit install instructions. [Click here to view.](#)

Resources:

[Headlamp Reference Guide](#)

[Plow Component Weights](#)

[Compare Products](#)

WARNINGS▲

New untitled vehicle installation of a snowplow requires National Highway Traffic Safety Administration altered vehicle certification labeling. Installer to verify that selected snowplow and ballast, if required, do not exceed GVWR or GAWR rating label and complies with FMVSS. Do not exceed GVWR or GAWR, including blade and ballast. The rating label is found on the driver-side vehicle door cornerpost.

NOTICES

Fisher Engineering has defined a "representative vehicle" that contains the options most likely to appear on a typical snowplow application. The "representative vehicle" includes the following options:

"4X4 Drivetrain (unless noted), Rear Bumper, Spare Tire & Wheel, Air Conditioning, Automatic Transmission, Full Fluids."

If the vehicle in question does not match a vehicle listing in eMatch, or has options that differ from the "Representative Vehicle" as defined earlier, the ballast inquiry sheet must be filled out and submitted in order to determine plow availability and correct ballast amounts to maintain FMVSS compliance. Completed vehicle at no time shall exceed GVWR or GAWR.

BALLAST: When ballast is required it must be secured behind the rear wheels in a manner which prevents it from sliding during normal driving. Ballast shall not exceed 1200 lbs. Fisher Engineering offers an optional ballast retainer kit (62849) for this purpose.

eMatch is designed to help you determine the appropriate snowplow components for a particular snowplow vehicle application. The information published in this guide is based on Federal Motor Vehicle Safety Standards (FMVSS) and a "representative" snowplow vehicle as defined in this guide. The vehicle includes a combined weight of 300 lbs for occupants in the front seat location.

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: January 13, 2026

Description: 2026 Ford F450 with landscaper dump body & plow

NYS OGS mini - bid

Vendor #1: Van Bortel Ford, Inc. - \$84,062.22 *

Vendor #2: Greenwich Ford - \$85,135.90

Vendor #3: Ferrario Auto team of Elmira - \$89,507.05

Vendor #4: Friendly Ford - \$91,758.13

Vendor #5: Gabrielli truck sales LTD - \$93,455.53

Vendor #6:

Comments: To replace 2017 F350 dump that is in poor condition
and over 52,000 hard miles on it.

Decision: Van Bortel Ford - \$84,062.22

Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Chassis/Body): Mini-Bid Response
(Response Summary)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. Cells below will be black-colored until Question 1.1 and 1.2 are answered. Complete all yellow-colored cells. Failure to enter a response in a yellow-colored cell may result in the Mini-Bid Response being deemed non-responsive and in the disqualification of the Mini-Bid response.

Part A: Mini-Bid and Contractor Information	
1.0	Mini-Bid Questions
1.1	Mini-Bid Reference Number (e.g. T15060001; see Form A (Chassis/Body): Mini-Bid Request)
1.2	Number of Items Included in this Mini-Bid (see Form A (Chassis/Body): Mini-Bid Request) <i>click on yellow cell and use drop-down menu!</i>
2.0	Contractor Information
2.1	Full Legal Business Name, including DBA if applicable
2.2	OGS Contract Number (e.g., PC12345)
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)
2.4	NYS Vendor ID Number (e.g., 1000012345)
3.0	Primary Contact Information
3.1	Contact Name
3.2	Contact Email
3.3	Contact Phone (1)
3.4	Contact Phone (2)
4.0	Secondary Contact Information
4.1	Contact Name
4.2	Contact Email
4.3	Contact Phone (1)
4.4	Contact Phone (2)

Part B: Mini-Bid Response Summary

Part B: Mini-Bid Response Summary shall be automatically populated, based on Contractor input on the "Item" worksheets. Cells in each Item Row will be black-colored until a number of items is indicated in Question 1.1 above. After a number of items is selected, the corresponding Rows will be unhidden. If "Enter Pricing" appears in a Row for an item, that indicates that the pricing for that Vehicle (Chassis, Body) on the applicable "Item" worksheet has not been completed by the Contractor. In order to submit a responsive Mini-Bid response, all requested information for all items included in the Mini-Bid Request should be entered on the applicable "Item" worksheet.

If "Enter Pricing" appears in the "Grand Total Price for Mini-Bid" cell (Cell R39), that indicates that all required pricing information has not been entered by the Contractor on the applicable "Item" worksheet. Failure to enter all required pricing information for an item shall deem the Mini-Bid response for that item non-responsive and shall result in the rejection of the Mini-Bid Response for the Mini-Bid.

Item	Chassis Model Year	Chassis Make	Chassis Model Code	Chassis Model Code	Total # of Chassis	NYS Discount (Chassis)	NYS Base Price (Chassis)	Total Price for Mini-Bid (Chassis)	Body Model Year	Body Make	Body Model Code	Body Model Code	Total # of Bodies	NYS Base Price (Body)	Total Price For Mini-Bid (Bodies)	Grand Total Price for Mini-Bid for Item
Item 1	2026	FORD	F-450 XL CC	F4H	1	12.37	\$56,267.22	\$56,267.22	2025	RUGBY	LANDSCAPE BODY	LANDSCAPE E BODY	1	\$14,405.00	\$27,795.00	\$84,062.22
Item 2																

GROUP 40440 – Vehicles, Class 1-3

Item 3	
Item 4	
Item 5	
Item 6	
Item 7	
Item 8	
Item 9	
Item 10	
Item 11	
Item 12	

Grand Total Price for Mini-Bid
(the dollar amount used to evaluate the
Mini-Bid):

\$84,052.22

Group 40500-23166, VEHICLES, Class 1-8

Form B (Chassis/Body): Mini-Bid Response (Item 1)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. The Contractor business name in Row 3 and Mini-Bid Request Number in Row 7 will automatically populate based on responses on the "Response Summary" worksheet. Use the drop-down menu to complete Question 1.1 in Row 8, and then complete the yellow-colored cells that appear in Parts A through D below. Failure to enter a response in a yellow-colored cell may result in rejection of your Mini-Bid response.

Contractor: Van Bortel Ford, Inc.

Part A: Mini-Bid Information

1.0	Mini-Bid Questions	Contractor Response
1.0	Mini-Bid Reference Number from Form A (Chassis/Body Combination): <i>Mini-Bid Request</i> (e.g. 15060001)	F450 LANDSCAPER BODY WITH PLOW
1.1	Item Number for this Mini-Bid	Item 1
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
2.0	Vehicle Questions	
2.1	What type of Vehicles were requested in the Mini-Bid, and are being offered in this Mini-Bid Response? <i>[click on yellow box and use drop-down menu]</i> <i>(Note: Contractor input cells below will be black until this question is answered. The Contractor answer to this question will result in corresponding cells on this worksheet turning to yellow for Contractor input. A Complete Vehicle is defined as the Product that is the result of the Chassis and Body being joined together to form a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function.)</i>	Complete Vehicle (Contractor will provide a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function)
2.2	Is the Chassis, Body, or Complete Vehicle offered in this Mini-Bid Response to be Built to Specifications, Pre-Existing Inventory (i.e., off the lot), or a combination? <i>[click on yellow box and use drop-down menu]</i>	Built to Specifications
2.3	Can the Vehicles offered for the Mini-Bid be delivered by the delivery date specified? <i>[Note: A Mini-Bid response may be deemed non-responsive and be rejected if the Vehicles cannot be delivered by the delivery date specified]</i>	Yes
2.4	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: See Form A (Chassis/Body): Mini-Bid Request and the "Additional Vehicle Specifications Document" included with the Mini-Bid Request, if applicable]</i>	No
2.5	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	140 +/-
2.6	Enter the Final Order Date for the Vehicles offered for the Mini-Bid (Enter "TBA" if the date has not been announced by the manufacturer, or "N/A" if there is no Final Order Date).	TBA

Part B: Vehicle(s) Offered for Mini-Bid

[Enter the requested information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below]

1.0	Chassis Information	Contractor Response
1.1	Chassis Model Year	2026
1.2	Chassis Make (e.g., Ford, International, Freightliner)	FORD
1.3	Chassis Model (e.g., F450, DuraStar, M2-106)	F-450 XL CC
1.4	Chassis Model Code (the OEM code used to identify a particular subset of a Model)	F4H
1.5	Chassis provider business name (i.e., Contractor or third-party).	
1.6	Chassis Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	N/A
2.0	Body Information	

2.1	Body Model Year	2025
2.2	Body Make (e.g., Viking, Galion)	RUGBY
2.3	Body Model (e.g., Proline, 450U)	LANDSCAPE BODY
2.4	Body Model Code (the OEM code used to identify a particular subset of a Model)	9' LANDSCAPE BODY
2.5	Body provider business name (i.e., Contractor or third-party).	THRU-WAY SPRING
2.6	Body Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	THRU-WAY SPRING

Part C: Additional Information

1.0	<p>If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".</p> <p>SNOW PLOW PREP PKG IS NOT COMPATIBLE WITH EXTRA HEAVY SERVICE SUSPENSION PKG, NEEDED TO ADD 473 FOR PLOW TO BE ADDED. COMPLETED TRUCK WILL BE DRIVEN TO THE DELIVERY LOCATION LISTED.</p>
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Part D: Vehicle Request Price Worksheets

Enter the requested pricing information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below in the "Chassis Price Worksheet," and "Body Price Worksheet". Complete the pricing worksheets for each type of Vehicle request as follows:

Complete Vehicle: If the Mini-Bid is for a Complete Vehicle in which the Chassis and Body are sold and marketed by different OEMs, complete both the "Chassis Price Worksheet" and "Body Price Worksheet" for the Vehicles offered.

Chassis Only: If the Mini-Bid is for a Chassis only, with no Body, complete the "Chassis Price Worksheet" for the Chassis offered. If the Authorized User is supplying the Body for a Complete Vehicle, then enter the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Body)" field in the "Body Price Worksheet."

Body Only: If the Mini-Bid is for a Body only, with no Chassis, complete the "Body Price Worksheet" for the Body offered. If the Authorized User is supplying the Chassis for a Complete Vehicle, then include the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Chassis)" field in the "Chassis Price Worksheet."

1.0 Chassis Price Worksheet		Price
1.1	NYS Base MSRP (Chassis)	\$64,210.00
1.2	NYS Discount (Chassis) [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	12.37
1.3	NYS Base Price (Chassis) [Automatically calculated: NYS Base MSRP (Chassis) minus NYS Discount (Chassis)].	\$56,267.22
1.4	NYS Aftermarket Components Price (Chassis) [If there are no Aftermarket Components, leave blank]	
1.5	NYS Price For Vehicle (Chassis) [Automatically calculated: NYS Base Price (Chassis) plus the NYS Aftermarket Components Price (Chassis)].	\$56,267.22
1.6	Number of Vehicles (Chassis) [This quantity must match the Number of Chassis specified by the Authorized User in the Mini-Bid Request]	1
1.7	Total Price For Mini-Bid (Chassis) [Automatically calculated: the NYS Price For Vehicle (Chassis) multiplied by the Total number of Chassis].	\$56,267.22

2.0 Body Price Worksheet		Price
2.1	NYS Base Price (Body)	\$14,405.00
2.2	NYS Aftermarket Components Price (Body) [If there are no Aftermarket Components, leave blank]	\$13,390.00
2.3	NYS Price For Vehicle (Body) [Automatically calculated: NYS Base Price (Body) plus the NYS Aftermarket Components Price (Body)].	\$27,795.00
2.4	Number of Vehicles (Body) [This quantity must match the Number of Bodies specified by the Authorized User in the Mini-Bid Request]	1
2.5	Total Price For Mini-Bid (Bodies) [Automatically calculated: the NYS Price For Vehicle (Body) multiplied by the Total number of Bodies].	\$27,795.00

3.0 Grand Total Price For Mini-Bid for Item		Price
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Grand Total Price For Mini-Bid for Item <i>[Automatically calculated as the sum of the following]:</i> 1) Total Price for Mini-Bid (Chassis), if applicable; and 2) Total Price for Mini-Bid (Bodies), if applicable	\$84,062.22
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Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Chassis/Body): Mini-Bid Response (Response Summary)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. Cells below will be black-colored until Question 1.1 and 1.2 are answered. Complete all yellow-colored cells. Failure to enter a response in a yellow-colored cell may result in the Mini-Bid Response being deemed non-responsive and in the disqualification of the Mini-Bid response.

Part A: Mini-Bid and Contractor Information

1.0	Mini-Bid Questions	Contractor Response
1.1	Mini-Bid Reference Number (e.g. T15060001; see Form A (Chassis/Body): Mini-Bid Request)	F450 landscaper with plow
1.2	Number of Items included in this Mini-Bid (see Form A (Chassis/Body): Mini-Bid Request) <i>[click on yellow cell and use drop-down menu]</i>	1
2.0	Contractor Information	
2.1	Full Legal Business Name, including DBA if applicable	Scorpio Motors LLC DBA Greenwich Ford
2.1	OGS Contract Number (e.g., PC12345)	PC69492
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	862135447
2.4	NYS Vendor ID Number (e.g., 1000012345)	1100263134
3.0	Primary Contact Information	
3.1	Contact Name	Mark Robillard
3.2	Contact Email	mrobillard@greenwichford.com
3.3	Contact Phone (1)	518 247-6973
3.4	Contact Phone (2)	518 692-2246
4.0	Secondary Contact Information	
4.1	Contact Name	Dan Forant
4.2	Contact Email	dforant@greenwichford.com

4.3	Contact Phone (1)	518 247-6941
4.4	Contact Phone (2)	518 692-2246

Part B: Mini-Bid Response Summary

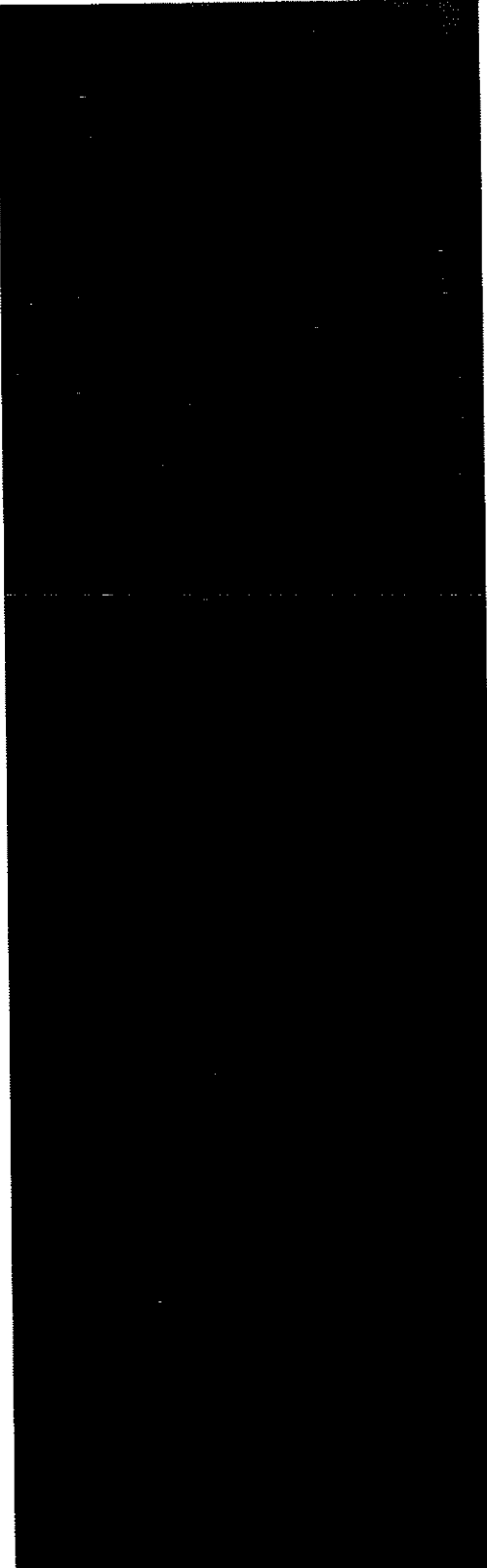
Part B: *Mini-Bid Response Summary* shall be automatically populated, based on Contractor input on the "Item" worksheets. Cells in each Item Row will be items is selected, the corresponding Rows will be unhidden. If "Enter Pricing" appears in a Row for an Item, that indicates that the pricing for that Vehicle Contractor. In order to submit a responsive Mini-Bid response, all requested information for all Items included in the Mini-Bid Request should be entered on

If "Enter Pricing" appears in the "Grand Total Price for Mini-Bid" cell (Cell R39), that indicates that all required pricing information has not been entered by 1 *information for an Item shall deem the Mini-Bid response for that Item non-responsive and shall result in the rejection of the Mini-Bid Response*

Item	Chassis Model Year	Chassis Make	Chassis Model	Chassis Model Code	Total # of Chassis	NYS Discount (Chassis)	NYS Base Price (Chassis)	Total Price for Mini-Bid (Chassis)	Body Model Year
Item 1	2026	Ford	F-450 DRW XL	F4H	1	11.00	\$57,235.90	\$57,235.90	2026
Item 2									
Item 3									
Item 4									
Item 5									
Item 6									
Item 7									

GROUP 40440 – Vehicles, Class 1-8

Item 8
Item 9
Item 10
Item 11
Item 12

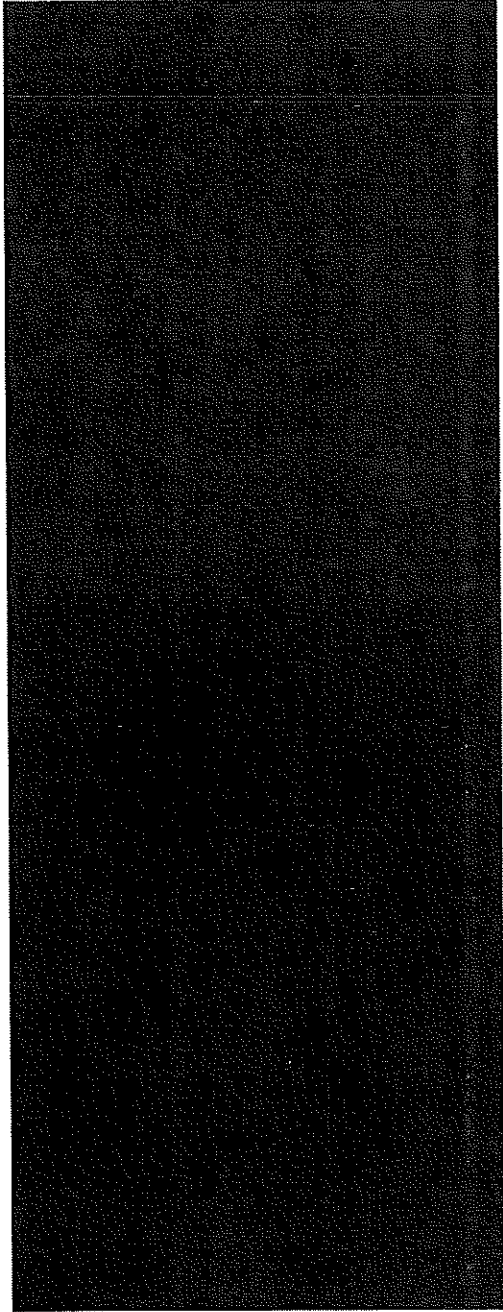


GROUP 40440 – Vehicles, Class 1-8

black-colored until a number of items is indicated in Question 1.1 above. After a number of (Chassis, Body) on the applicable "Item" worksheet has not been completed by the in the applicable "Item" worksheet.

the Contractor on the applicable "Item" worksheet. *Failure to enter all required pricing for the Mini-Bid.*

Body Make	Body Model	Body Model Code	Total # of Bodies	NYS Base Price (Body)	Total Price For Mini-Bid (Bodies)	Grand Total Price for Mini-Bid for Item
Reading	Reading Standard Line	LB9-42BH-40CG	1	\$27,900.00	\$27,900.00	\$85,135.90



Grand Total Price for Mini-Bid (the dollar amount used to evaluate the Mini-Bid):	\$85,135.90
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Group 40500-23166, VEHICLES, Class 1-8

Form B (Chassis/Body): Mini-Bid Response (Item 1)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. The Contractor business name in Row 3 and Mini-Bid Request Number in Row 7 will automatically populate based on responses on the "Response Summary" worksheet. Use the drop-down menu to complete Question 1.1 in Row 8, and then complete the yellow-colored cells that appear in Parts A through D below. Failure to enter a response in a yellow-colored cell may result in rejection of your Mini-Bid response.

Contractor: Scorpio Motors LLC DBA Greenwich Ford

Part A: Mini-Bid Information		Contractor Response
1.0	Mini-Bid Questions	
1.0	Mini-Bid Reference Number from Form A (Chassis/Body Combination): <i>Mini-Bid Request</i> (e.g. 15060001)	F450 landscaper with plow
1.1	Item Number for this Mini-Bid	Item 1
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
2.0	Vehicle Questions	
2.1	What type of Vehicles were requested in the Mini-Bid, and are being offered in this Mini-Bid Response? <i>[click on yellow box and use drop-down menu]</i> (Note: Contractor input cells below will be black until this question is answered. The Contractor answer to this question will result in corresponding cells on this worksheet turning to yellow for Contractor input. A Complete Vehicle is defined as the Product that is the result of the Chassis and Body being joined together to form a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function.)	Complete Vehicle (Contractor will provide a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function)
2.2	Is the Chassis, Body, or Complete Vehicle offered in this Mini-Bid Response to be Built to Specifications, Pre-Existing Inventory (i.e., off the lot), or a combination? <i>[click on yellow box and use drop-down menu]</i>	Built to Specifications
2.3	Can the Vehicles offered for the Mini-Bid be delivered by the delivery date specified? <i>[Note: A Mini-Bid response may be deemed non-responsive and be rejected if the Vehicles cannot be delivered by the delivery date specified]</i>	Yes
2.4	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: See Form A (Chassis/Body): Mini-Bid Request and the "Additional Vehicle Specifications Document" included with the Mini-Bid Request, if applicable]</i>	Yes
2.5	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	65
2.6	Enter the Final Order Date for the Vehicles offered for the Mini-Bid (Enter "TBA" if the date has not been announced by the manufacturer, or "N/A" if there is no Final Order Date).	TBA

Part B: Vehicle(s) Offered for Mini-Bid

[Enter the requested information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below]

Part B: Vehicle(s) Offered for Mini-Bid		Contractor Response
1.0	Chassis Information	
1.1	Chassis Model Year	2026
1.2	Chassis Make (e.g., Ford, International, Freightliner)	Ford
1.3	Chassis Model (e.g., F450, DuraStar, M2-106)	F-450 DRW XL
1.4	Chassis Model Code (the OEM code used to identify a particular subset of a Model)	F4H
1.5	Chassis provider business name (i.e., Contractor or third-party).	Ford Motor Company
1.6	Chassis Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	N/A
2.0	Body Information	

2.1	Body Model Year	2026
2.2	Body Make (e.g., Viking, Galion)	Reading
2.3	Body Model (e.g., Proline, 450U)	Reading Standard Line
2.4	Body Model Code (the OEM code used to identify a particular subset of a Model)	LB9-42BH-40CG
2.5	Body provider business name (i.e., Contractor or third-party).	Hartford Truck Equipment
2.6	Body Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	N/A

Part C: Additional Information

1.0	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".
	N/A

Part D: Vehicle Request Price Worksheets

Enter the requested pricing information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below in the "Chassis Price Worksheet," and "Body Price Worksheet". Complete the pricing worksheets for each type of Vehicle request as follows:

Complete Vehicle: If the Mini-Bid is for a Complete Vehicle in which the Chassis and Body are sold and marketed by different OEMs, complete both the "Chassis Price Worksheet" and "Body Price Worksheet" for the Vehicles offered.

Chassis Only: If the Mini-Bid is for a Chassis only, with no Body, complete the "Chassis Price Worksheet" for the Chassis offered. If the Authorized User is supplying the Body for a Complete Vehicle, then enter the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Body)" field in the "Body Price Worksheet."

Body Only: If the Mini-Bid is for a Body only, with no Chassis, complete the "Body Price Worksheet" for the Body offered. If the Authorized User is supplying the Chassis for a Complete Vehicle, then include the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Chassis)" field in the "Chassis Price Worksheet."

1.0	Chassis Price Worksheet	Price
1.1	NYS Base MSRP (Chassis)	\$64,310.00
1.2	NYS Discount (Chassis) [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	11.00
1.3	NYS Base Price (Chassis) [Automatically calculated: NYS Base MSRP (Chassis) minus NYS Discount (Chassis)].	\$57,235.90
1.4	NYS Aftermarket Components Price (Chassis) [If there are no Aftermarket Components, leave blank]	
1.5	NYS Price For Vehicle (Chassis) [Automatically calculated: NYS Base Price (Chassis) plus the NYS Aftermarket Components Price (Chassis)].	\$57,235.90
1.6	Number of Vehicles (Chassis) [This quantity must match the Number of Chassis specified by the Authorized User in the Mini-Bid Request]	1
1.7	Total Price For Mini-Bid (Chassis) [Automatically calculated: the NYS Price For Vehicle (Chassis) multiplied by the Total number of Chassis].	\$57,235.90

2.0	Body Price Worksheet	Price
2.1	NYS Base Price (Body)	\$27,900.00
2.2	NYS Aftermarket Components Price (Body) [If there are no Aftermarket Components, leave blank]	
2.3	NYS Price For Vehicle (Body) [Automatically calculated: NYS Base Price (Body) plus the NYS Aftermarket Components Price (Body)].	\$27,900.00
2.4	Number of Vehicles (Body) [This quantity must match the Number of Bodies specified by the Authorized User in the Mini-Bid Request]	1
2.5	Total Price For Mini-Bid (Bodies) [Automatically calculated: the NYS Price For Vehicle (Body) multiplied by the Total number of Bodies].	\$27,900.00

3.0	Grand Total Price For Mini-Bid for Item	Price
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<p>Grand Total Price For Mini-Bid for Item <i>(Automatically calculated as the sum of the following):</i> 1) Total Price for Mini-Bid (Chassis), if applicable; and 2) Total Price for Mini-Bid (Bodies), if applicable</p>	<p>\$85,135.90</p>
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Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Chassis/Body): Mini-Bid Response (Response Summary)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. Cells below will be black-colored until Question 1.1 and 1.2 are answered. Complete all yellow-colored cells. Failure to enter a response in a yellow-colored cell may result in the Mini-Bid Response being deemed non-responsive and in the disqualification of the Mini-Bid response.

Part A: Mini-Bid and Contractor Information		Contractor Response
1.0	Mini-Bid Questions	
1.1	Mini-Bid Reference Number (e.g. T15060001; see Form A (Chassis/Body): Mini-Bid Request)	F450 landscaper with plow
1.2	Number of Items included in this Mini-Bid (see Form A (Chassis/Body): Mini-Bid Request) <i>[click on yellow cell and use drop-down menu.]</i>	1
2.0	Contractor Information	
2.1	Full Legal Business Name, including DBA if applicable	Ferrario Ford dba Ferrario Auto Team of Elmira
2.1	OGS Contract Number (e.g., PC12345)	PC69846
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	20-1157222
2.4	NYS Vendor ID Number (e.g., 1000012345)	100029893
3.0	Primary Contact Information	
3.1	Contact Name	Don Ferrario
3.2	Contact Email	don@ferrario.com
3.3	Contact Phone (1)	607-398-7078
3.4	Contact Phone (2)	607-738-2776
4.0	Secondary Contact Information	
4.1	Contact Name	Landon Mayhew
4.2	Contact Email	lmayhew@ferrario.com

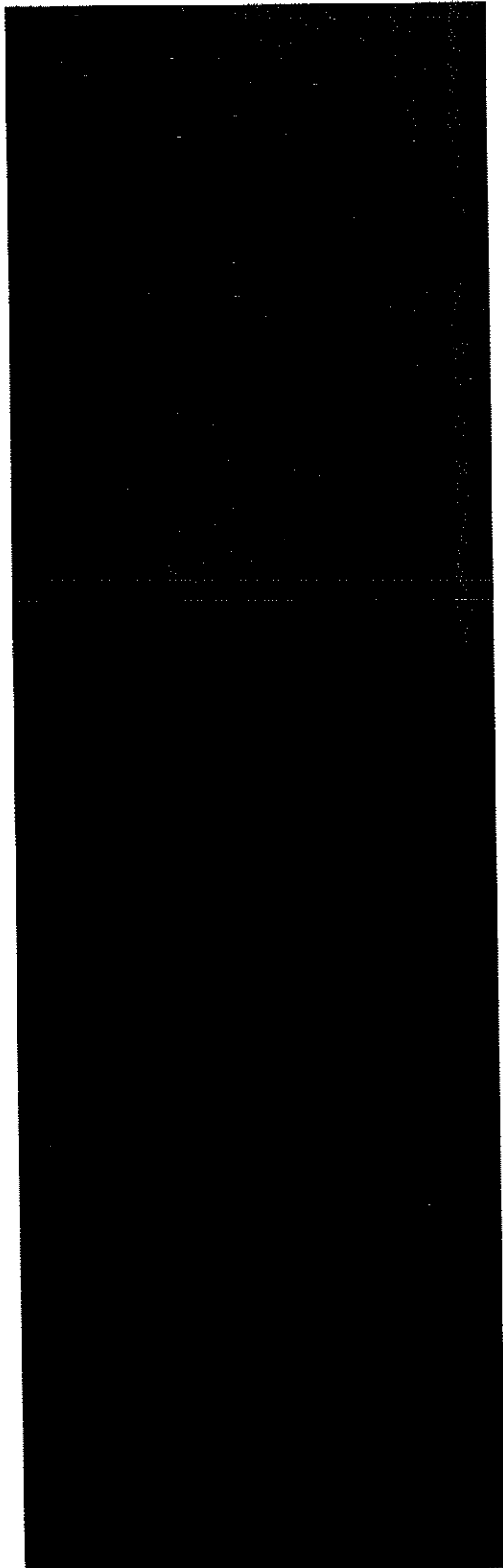
4.3	Contact Phone (1)	607-734-1681
4.4	Contact Phone (2)	

Part B: Mini-Bid Response Summary

Part B: *Mini-Bid Response Summary* shall be automatically populated, based on Contractor input on the "Item" worksheets. Cells in each Item Row will be items is selected, the corresponding Rows will be unhidden. IF "Enter Pricing" appears in a Row for an Item, that indicates that the pricing for that Vehicle Contractor. In order to submit a responsive Mini-Bid response, all requested information for all Items included in the Mini-Bid Request should be entered or

If "Enter Pricing" appears in the "Grand Total Price for Mini-Bid" cell (Cell R39), that indicates that all required pricing information has not been entered by information for an item shall deem the *Mini-Bid response for that item non-responsive and shall result in the rejection of the Mini-Bid Response*

Item	Chassis Model Year	Chassis Make	Chassis Model	Chassis Model Code	Total # of Chassis	NYS Discount (Chassis)	NYS Base Price (Chassis)	Total Price for Mini-Bid (Chassis)	Body Model Year
Item 1	2026	Ford	F-450 XL	F4H	1	8.50	\$58,075.05	\$58,075.05	
Item 2									
Item 3									
Item 4									
Item 5									
Item 6									
Item 7									

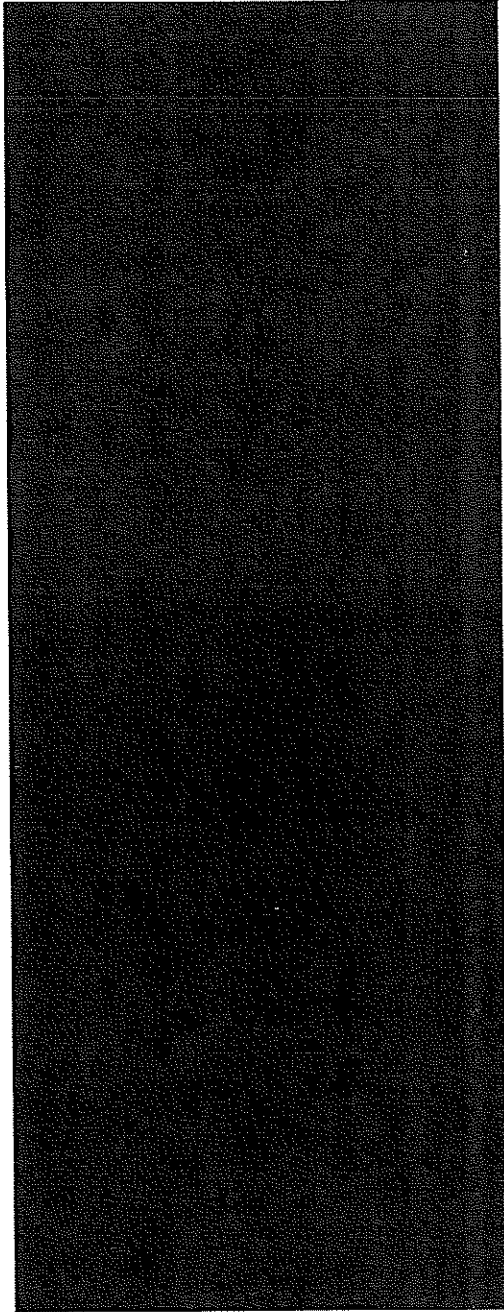
Item 8	
Item 9	
Item 10	
Item 11	
Item 12	



black-colored until a number of items is indicated in Question 1.1 above. After a number of (Chassis, Body) on the applicable "Item" worksheet has not been completed by the in the applicable "Item" worksheet.

the Contractor on the applicable "Item" worksheet. *Failure to enter all required pricing for the Mini-Bid.*

Body Make	Body Model	Body Model Code	Total # of Bodies	NYS Base Price (Body)	Total Price For Mini-Bid (Bodies)	Grand Total Price for Mini-Bid for Item
Reading, Fisher	details submitted		1	\$31,432.00	\$31,432.00	\$89,507.05



Grand Total Price for Mini-Bid (the dollar amount used to evaluate the Mini-Bid):	\$89,507.05
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Group 40500-23166, VEHICLES, Class 1-8

Form B (Chassis/Body): Mini-Bid Response (Item 1)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. The Contractor business name in Row 3 and Mini-Bid Request Number in Row 7 will automatically populate based on responses on the "Response Summary" worksheet. Use the drop-down menu to complete Question 1.1 in Row 8, and then complete the yellow-colored cells that appear in Parts A through D below. Failure to enter a response in a yellow-colored cell may result in rejection of your Mini-Bid response.

Contractor: **Ferrario Ford dba Ferrario Auto Team of Elmira**

Part A: Mini-Bid Information		Contractor Response
1.0	Mini-Bid Questions	
1.0	Mini-Bid Reference Number from Form A (Chassis/Body Combination): <i>Mini-Bid Request</i> (e.g. 15060001)	F450 landscaper with plow
1.1	Item Number for this Mini-Bid	Item 1
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
2.0	Vehicle Questions	
2.1	What type of Vehicles were requested in the Mini-Bid, and are being offered in this Mini-Bid Response? <i>[click on yellow box and use drop-down menu]</i> <i>(Note: Contractor input cells below will be black until this question is answered. The Contractor answer to this question will result in corresponding cells on this worksheet turning to yellow for Contractor input. A Complete Vehicle is defined as the Product that is the result of the Chassis and Body being joined together to form a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function.)</i>	Complete Vehicle (Contractor will provide a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function)
2.2	Is the Chassis, Body, or Complete Vehicle offered in this Mini-Bid Response to be Built to Specifications, Pre-Existing Inventory (i.e., off the lot), or a combination? <i>[click on yellow box and use drop-down menu]</i>	Built to Specifications
2.3	Can the Vehicles offered for the Mini-Bid be delivered by the delivery date specified? <i>[Note: A Mini-Bid response may be deemed non-responsive and be rejected if the Vehicles cannot be delivered by the delivery date specified]</i>	Yes
2.4	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: See Form A (Chassis/Body): Mini-Bid Request and the "Additional Vehicle Specifications Document" included with the Mini-Bid Request, if applicable]</i>	Yes
2.5	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	150
2.6	Enter the Final Order Date for the Vehicles offered for the Mini-Bid (Enter "TBA" if the date has not been announced by the manufacturer, or "N/A" if there is no Final Order Date).	TBA

Part B: Vehicle(s) Offered for Mini-Bid

[Enter the requested information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below]

1.0	Chassis Information	Contractor Response
1.1	Chassis Model Year	2026
1.2	Chassis Make (e.g., Ford, International, Freightliner)	Ford
1.3	Chassis Model (e.g., F450, DuraStar, M2-106)	F-450 XL
1.4	Chassis Model Code (the OEM code used to identify a particular subset of a Model)	F4H
1.5	Chassis provider business name (i.e., Contractor or third-party).	
1.6	Chassis Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	
2.0	Body Information	

2.1	Body Model Year	
2.2	Body Make (e.g., Viking, Galion)	Reading, Fisher
2.3	Body Model (e.g., Proline, 450U)	details submitted
2.4	Body Model Code (the OEM code used to identify a particular subset of a Model)	
2.5	Body provider business name (i.e., Contractor or third-party).	Binghamton Truck Body
2.6	Body Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	

Part C: Additional Information

1.0	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".
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Part D: Vehicle Request Price Worksheets

Enter the requested pricing information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below in the "Chassis Price Worksheet," and "Body Price Worksheet". Complete the pricing worksheets for each type of Vehicle request as follows:

Complete Vehicle: If the Mini-Bid is for a Complete Vehicle in which the Chassis and Body are sold and marketed by different OEMs, complete both the "Chassis Price Worksheet" and "Body Price Worksheet" for the Vehicles offered.

Chassis Only: If the Mini-Bid is for a Chassis only, with no Body, complete the "Chassis Price Worksheet" for the Chassis offered. If the Authorized User is supplying the Body for a Complete Vehicle, then enter the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Body)" field in the "Body Price Worksheet."

Body Only: If the Mini-Bid is for a Body only, with no Chassis, complete the "Body Price Worksheet" for the Body offered. If the Authorized User is supplying the Chassis for a Complete Vehicle, then include the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Chassis)" field in the "Chassis Price Worksheet."

1.0 Chassis Price Worksheet		Price
1.1	NYS Base MSRP (Chassis)	\$63,470.00
1.2	NYS Discount (Chassis) [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	8.50
1.3	NYS Base Price (Chassis) [Automatically calculated: NYS Base MSRP (Chassis) minus NYS Discount (Chassis)].	\$58,075.05
1.4	NYS Aftermarket Components Price (Chassis) [If there are no Aftermarket Components, leave blank]	
1.5	NYS Price For Vehicle (Chassis) [Automatically calculated: NYS Base Price (Chassis) plus the NYS Aftermarket Components Price (Chassis)].	\$58,075.05
1.6	Number of Vehicles (Chassis) [This quantity must match the Number of Chassis specified by the Authorized User in the Mini-Bid Request]	1
1.7	Total Price For Mini-Bid (Chassis) [Automatically calculated: the NYS Price For Vehicle (Chassis) multiplied by the Total number of Chassis].	\$58,075.05

2.0 Body Price Worksheet		Price
2.1	NYS Base Price (Body)	\$31,432.00
2.2	NYS Aftermarket Components Price (Body) [If there are no Aftermarket Components, leave blank]	
2.3	NYS Price For Vehicle (Body) [Automatically calculated: NYS Base Price (Body) plus the NYS Aftermarket Components Price (Body)].	\$31,432.00
2.4	Number of Vehicles (Body) [This quantity must match the Number of Bodies specified by the Authorized User in the Mini-Bid Request]	1
2.5	Total Price For Mini-Bid (Bodies) [Automatically calculated: the NYS Price For Vehicle (Body) multiplied by the Total number of Bodies].	\$31,432.00

3.0 Grand Total Price For Mini-Bid for Item		Price
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<p>Grand Total Price For Mini-Bid for Item <i>[Automatically calculated as the sum of the following]:</i> 1) Total Price for Mini-Bid (Chassis), if applicable; and 2) Total Price for Mini-Bid (Bodies), if applicable</p>	<p>\$89,507.05</p>
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Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Mar

Form B (Chassis/Body): *Mini-Bid Response* (Response Summary)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. Cells below will be black-colored until Que Complete all yellow-colored cells. Failure to enter a response in a yellow-colored cell may result in the Mini-Bid Response responsive and in the disqualification of the Mini-Bid response.

Part A: Mini-Bid and Contractor Information

1.0	Mini-Bid Questions	Contractor Response
1.1	Mini-Bid Reference Number (e.g. T15060001; see Form A (Chassis/Body): <i>Mini-Bid Request</i>)	F450 landscaper with plow
1.2	Number of Items included in this Mini-Bid (see Form A (Chassis/Body): <i>Mini-Bid Request</i>) <i>[click on yellow cell and use drop-down menu].</i>	1
2.0 Contractor Information		
2.1	Full Legal Business Name, including DBA if applicable	Friendly Ford
2.1	OGS Contract Number (e.g., PC12345)	PC69149
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	84-2526831
2.4	NYS Vendor ID Number (e.g., 1000012345)	1100245752
3.0 Primary Contact Information		
3.1	Contact Name	Matt DiSalvo
3.2	Contact Email	mdisalvo@myfriendlyauto.com
3.3	Contact Phone (1)	315-886-1980
3.4	Contact Phone (2)	
4.0 Secondary Contact Information		
4.1	Contact Name	
4.2	Contact Email	
4.3	Contact Phone (1)	
4.4	Contact Phone (2)	

Part B: Mini-Bid Response Summary

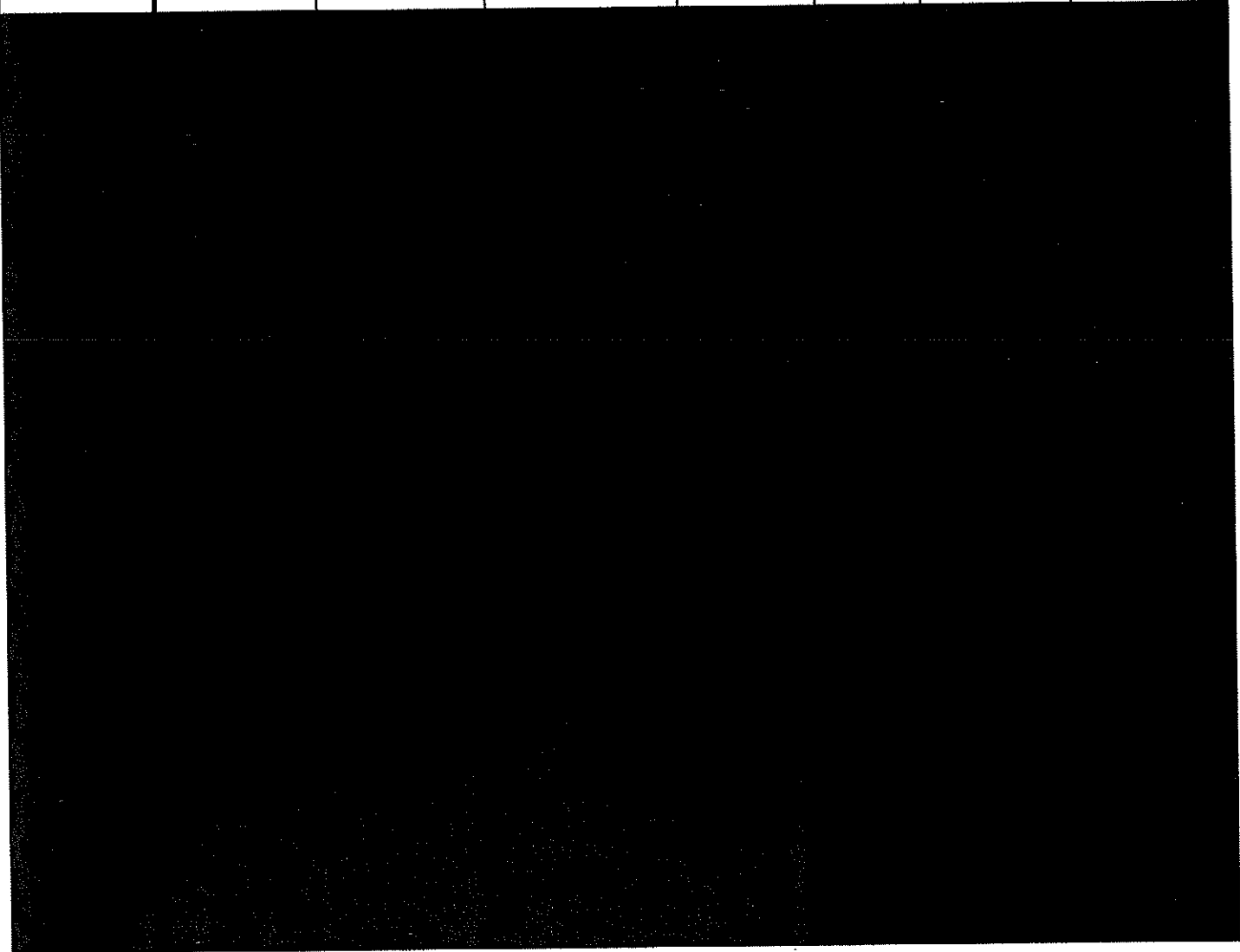
Part B: *Mini-Bid Response Summary* shall be automatically populated, based on Contractor input on the "Item" workshee Items is selected, the corresponding Rows will be unhidden. IF "Enter Pricing" appears in a Row for an Item, that indicates Contractor. In order to submit a responsive Mini-Bid response, all requested information for all Items included in the Mini-I

If "Enter Pricing" appears in the "Grand Total Price for Mini-Bid" cell (Cell R39), that indicates that all required pricing infor **information for an Item shall deem the Mini-Bid response for that Item non-responsive and shall result in the reje**

GROUP 40440 – Vehicles, Class 1-8

Item	Chassis Model Year	Chassis Make	Chassis Model	Chassis Model Code	Total # of Chassis	NYS Discount (Chassis)	NYS Base Price (Chassis)
Item 1	2026	Ford	F-450	F4H	1	11.67	\$63,555.00
Item 2							
Item 3							
Item 4							
Item 5							
Item 6							
Item 7							
Item 8							
Item 9							
Item 10							
Item 11							
Item 12							

Total Price for Mini-Bid (Chassis)	Body Model Year	Body Make	Body Model	Body Model Code	Total # of Bodies	NYS Base Price (Body)	Total Price For Mini-Bid (Bodies)
\$56,138.13	2025-2026	Reading / Fisher	All To Spec		1	\$34,620.00	\$34,620.00

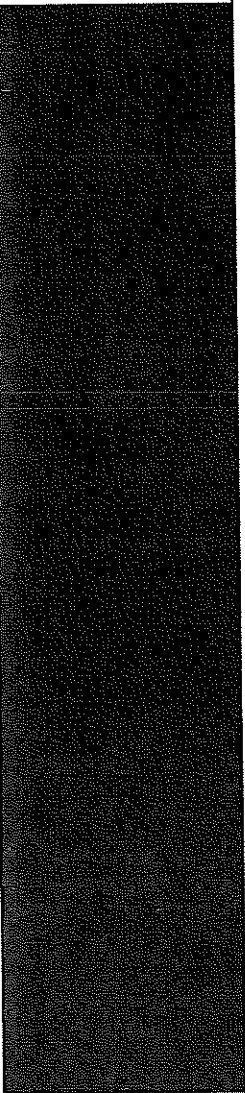


Grand Total Price for Mini-Bid
 (the dollar amount used to evaluate the Mini-Bid):



**Grand Total Price
for Mini-Bid for
Item**

\$93,176.98



\$93,176.98

Group 40500-23166, VEHICLES, Class 1-8

Form B (Chassis/Body): Mini-Bid Response (Item 1)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. The Contractor business name in Row 3 and Mini-Bid Request Number in Row 7 will automatically populate based on responses on the "Response Summary" worksheet. Use the drop-down menu to complete Question 1.1 in Row 8, and then complete the yellow-colored cells that appear in Parts A through D below. Failure to enter a response in a yellow-colored cell may result in rejection of your Mini-Bid response.

Contractor: Friendly Ford

Part A: Mini-Bid Information

1.0	Mini-Bid Questions	Contractor Response
1.0	Mini-Bid Reference Number from Form A (Chassis/Body Combination): <i>Mini-Bid Request</i> (e.g. 15060001)	F450 landscaper with plow
1.1	Item Number for this Mini-Bid	Item 1
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
2.0	Vehicle Questions	
2.1	What type of Vehicles were requested in the Mini-Bid, and are being offered in this Mini-Bid Response? <i>[click on yellow box and use drop-down menu]</i> (Note: <i>Contractor input cells below will be black until this question is answered. The Contractor answer to this question will result in corresponding cells on this worksheet turning to yellow for Contractor input. A Complete Vehicle is defined as the Product that is the result of the Chassis and Body being joined together to form a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function.</i>)	Complete Vehicle (Contractor will provide a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function)
2.2	Is the Chassis, Body, or Complete Vehicle offered in this Mini-Bid Response to be Built to Specifications, Pre-Existing Inventory (i.e., off the lot), or a combination? <i>[click on yellow box and use drop-down menu]</i>	Combination
2.3	Can the Vehicles offered for the Mini-Bid be delivered by the delivery date specified? <i>[Note: A Mini-Bid response may be deemed non-responsive and be rejected if the Vehicles cannot be delivered by the delivery date specified]</i>	Yes
2.4	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: See Form A (Chassis/Body): Mini-Bid Request and the "Additional Vehicle Specifications Document" included with the Mini-Bid Request, if applicable]</i>	Yes
2.5	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	TBD
2.6	Enter the Final Order Date for the Vehicles offered for the Mini-Bid (Enter "TBA" if the date has not been announced by the manufacturer, or "N/A" if there is no Final Order Date).	TBA

Part B: Vehicle(s) Offered for Mini-Bid

[Enter the requested information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below]

1.0	Chassis Information	Contractor Response
1.1	Chassis Model Year	2026
1.2	Chassis Make (e.g., Ford, International, Freightliner)	Ford
1.3	Chassis Model (e.g., F450, DuraStar, M2-106)	F-450 XL
1.4	Chassis Model Code (the OEM code used to identify a particular subset of a Model)	F4H
1.5	Chassis provider business name (i.e., Contractor or third-party).	
1.6	Chassis Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	
2.0	Body Information	

2.1	Body Model Year	2025 / 2026
2.2	Body Make (e.g., Viking, Galion)	Reading / Fisher
2.3	Body Model (e.g., Proline, 450U)	All To Spec
2.4	Body Model Code (the OEM code used to identify a particular subset of a Model)	
2.5	Body provider business name (i.e., Contractor or third-party).	Stahl's Sales & Service
2.6	Body Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	

Part C: Additional Information

1.0	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".
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Part D: Vehicle Request Price Worksheets

Enter the requested pricing information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below in the "Chassis Price Worksheet," and "Body Price Worksheet". Complete the pricing worksheets for each type of Vehicle request as follows:

Complete Vehicle: If the Mini-Bid is for a Complete Vehicle in which the Chassis and Body are sold and marketed by different OEMs, complete both the "Chassis Price Worksheet" and "Body Price Worksheet" for the Vehicles offered.

Chassis Only: If the Mini-Bid is for a Chassis only, with no Body, complete the "Chassis Price Worksheet" for the Chassis offered. If the Authorized User is supplying the Body for a Complete Vehicle, then enter the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Body)" field in the "Body Price Worksheet."

Body Only: If the Mini-Bid is for a Body only, with no Chassis, complete the "Body Price Worksheet" for the Body offered. If the Authorized User is supplying the Chassis for a Complete Vehicle, then include the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Chassis)" field in the "Chassis Price Worksheet."

1.0	Chassis Price Worksheet	Price
1.1	NYS Base MSRP (Chassis)	\$63,555.00
1.2	NYS Discount (Chassis) [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	11.67
1.3	NYS Base Price (Chassis) [Automatically calculated: NYS Base MSRP (Chassis) minus NYS Discount (Chassis)].	\$56,138.13
1.4	NYS Aftermarket Components Price (Chassis) [If there are no Aftermarket Components, leave blank]	
1.5	NYS Price For Vehicle (Chassis) [Automatically calculated: NYS Base Price (Chassis) plus the NYS Aftermarket Components Price (Chassis)].	\$56,138.13
1.6	Number of Vehicles (Chassis) [This quantity must match the Number of Chassis specified by the Authorized User in the Mini-Bid Request]	1
1.7	Total Price For Mini-Bid (Chassis) [Automatically calculated: the NYS Price For Vehicle (Chassis) multiplied by the Total number of Chassis].	\$56,138.13

2.0	Body Price Worksheet	Price
2.1	NYS Base Price (Body)	\$35,620.00
2.2	NYS Aftermarket Components Price (Body) [If there are no Aftermarket Components, leave blank]	\$0.00
2.3	NYS Price For Vehicle (Body) [Automatically calculated: NYS Base Price (Body) plus the NYS Aftermarket Components Price (Body)].	\$35,620.00
2.4	Number of Vehicles (Body) [This quantity must match the Number of Bodies specified by the Authorized User in the Mini-Bid Request]	1
2.5	Total Price For Mini-Bid (Bodies) [Automatically calculated: the NYS Price For Vehicle (Body) multiplied by the Total number of Bodies].	\$35,620.00

3.0	Grand Total Price For Mini-Bid for Item	Price
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Grand Total Price For Mini-Bid for Item <i>[Automatically calculated as the sum of the following]:</i> 1) Total Price for Mini-Bid (Chassis), if applicable; and 2) Total Price for Mini-Bid (Bodies), if applicable	\$91,758.13
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Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Chassis/Body): Mini-Bid Response
(Response Summary)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. Cells below will be black-colored until Question 1.1 and 1.2 are answered. Complete all yellow-colored cells. Failure to enter a response in a yellow-colored cell may result in the Mini-Bid Response being deemed non-responsive and in the disqualification of the Mini-Bid response.

Part A: Mini-Bid and Contractor Information	
1.0	Contractor Response
1.1	Mini-Bid Reference Number (e.g. T15660001; see Form A (Chassis/Body): Mini-Bid Request) CGS 23166 - F450 landscaper with plow (1) class 5 chassis w/ 1 body Town of Clifton Park
1.2	Number of Items included in this Mini-Bid (see Form A (Chassis/Body): Mini-Bid Request) <i>(click on yellow cell and use drop-down menu)</i> Mini-1
2.0	Contractor Information
2.1	Full Legal Business Name, including DBA if applicable Gabrielli Truck sales LTD
2.1	OGS Contract Number (e.g., PC12345) PC68936
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567) 11-3082303
2.4	NYS Vendor ID Number (e.g. 1000012345) 1000012070
3.0	Primary Contact Information
3.1	Contact Name Eric Wm. Booth
3.2	Contact Email ebooth@gabriellitruck.com
3.3	Contact Phone (1) (570) 369-9590
3.4	Contact Phone (2)
4.0	Secondary Contact Information
4.1	Contact Name Tony Musciotto
4.2	Contact Email tmuscotto@gabriellitruck.com
4.3	Contact Phone (1) (201) 815-1053
4.4	Contact Phone (2) (732) 997-4203 EXT 6527

Part B: Mini-Bid Response Summary

Part B: Mini-Bid Response Summary shall be automatically populated, based on Contractor input on the "Item" worksheets. Cells in each Item Row will be black-colored until a number of items is indicated in Question 1.1 above. After a number of items is selected, the corresponding Rows will be unhidden. If "Enter Pricing" appears in a Row for an Item, that indicates that the pricing for that Vehicle (Chassis, Body) on the applicable "Item" worksheet has not been completed by the Contractor. In order to submit a responsive Mini-Bid response, all requested information for all items included in the Mini-Bid Request should be entered on the applicable "Item" worksheet.

If "Enter Pricing" appears in the "Grand Total Price for Mini-Bid" cell (Cell B39), that indicates that all required pricing information has not been entered by the Contractor on the applicable "Item" worksheet. Failure to enter all required pricing information for an item shall deem the Mini-Bid response for that item non-responsive and shall result in the rejection of the Mini-Bid Response for the Mini-Bid.

Item	Chassis Model Year	Chassis Make	Chassis Model Code	Chassis Model Code	Total # of Chassis	NYS Discount (Chassis)	NYS Base Price (Chassis)	Total Price for Mini-Bid (Chassis)	Body Model Year	Body Make	Body Model Code	Body Model Code	Total # of Bodies	NYS Base Price (Body)	Total Price For Mini-Bid (Bodies)	Grand Total Price for Mini-Bid for Item
Item 1	2026	Ford	F450	F4H	1	4.25	\$66,900.53	\$66,900.53	2026	SH land scape	9'6" by 96"		1	\$26,555.00	\$26,555.00	\$83,455.53
Item 2																

Item 3	
Item 4	
Item 5	
Item 6	
Item 7	
Item 8	
Item 9	
Item 10	
Item 11	
Item 12	

Grand Total Price for Mini-Bid
(the dollar amount used to evaluate the
Mini-Bid):

\$93,455.53

Group 40500-23166, VEHICLES, Class 1-8

Form B (Chassis/Body): *Mini-Bid Response* (Item 1)

Revision Date: 10/17/23

See the "Instructions and Definitions" worksheet for general form instructions. The Contractor business name in Row 3 and Mini-Bid Request Number in Row 7 will automatically populate based on responses on the "Response Summary" worksheet. Use the drop-down menu to complete Question 1.1 in Row 8, and then complete the yellow-colored cells that appear in Parts A through D below. Failure to enter a response in a yellow-colored cell may result in rejection of your Mini-Bid response.

Contractor: Gabrielli Truck sales LTD

Part A: Mini-Bid Information

1.0	Mini-Bid Questions	Contractor Response
1.0	Mini-Bid Reference Number from Form A (Chassis/Body Combination): <i>Mini-Bid Request</i> (e.g. 15060001)	OGS 23166 - F450 landscaper with plow- (1) class 5 chassis w/ 1 body - Town of Clifton Park
1.1	Item Number for this Mini-Bid	Item 1
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
2.0	Vehicle Questions	
2.1	What type of Vehicles were requested in the Mini-Bid, and are being offered in this Mini-Bid Response? <i>[click on yellow box and use drop-down menu]</i> <i>(Note: Contractor input cells below will be black until this question is answered. The Contractor answer to this question will result in corresponding cells on this worksheet turning to yellow for Contractor input. A Complete Vehicle is defined as the Product that is the result of the Chassis and Body being joined together to form a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function.)</i>	Complete Vehicle (Contractor will provide a Vehicle that is ready for use and requires no further manufacturing operations to perform its intended function)
2.2	Is the Chassis, Body, or Complete Vehicle offered in this Mini-Bid Response to be Built to Specifications, Pre-Existing Inventory (i.e., off the lot), or a combination? <i>[click on yellow box and use drop-down menu]</i>	Built to Specifications
2.3	Can the Vehicles offered for the Mini-Bid be delivered by the delivery date specified? <i>[Note: A Mini-Bid response may be deemed non-responsive and be rejected if the Vehicles cannot be delivered by the delivery date specified]</i>	Yes
2.4	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: See Form A (Chassis/Body): Mini-Bid Request and the "Additional Vehicle Specifications Document" included with the Mini-Bid Request, if applicable]</i>	Yes
2.5	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	200
2.6	Enter the Final Order Date for the Vehicles offered for the Mini-Bid (Enter "TBA" if the date has not been announced by the manufacturer, or "N/A" if there is no Final Order Date).	TBA

Part B: Vehicle(s) Offered for Mini-Bid

[Enter the requested information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below]

1.0	Chassis Information	Contractor Response
1.1	Chassis Model Year	2026
1.2	Chassis Make (e.g., Ford, International, Freightliner)	Ford
1.3	Chassis Model (e.g., F450, DuraStar, M2-106)	F450
1.4	Chassis Model Code (the OEM code used to identify a particular subset of a Model)	F4H
1.5	Chassis provider business name (i.e., Contractor or third-party).	Gabrielli Truck sales
1.6	Chassis Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	T&T Body sales

2.0	Body Information	
2.1	Body Model Year	2026
2.2	Body Make (e.g., Viking, Galion)	SH land scape
2.3	Body Model (e.g., Proline, 450U)	9'6" by 96"
2.4	Body Model Code (the OEM code used to identify a particular subset of a Model)	
2.5	Body provider business name (i.e., Contractor or third-party).	T&T Body sales
2.6	Body Aftermarket Components Provider(s): Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	NA

Part C: Additional Information

1.0	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".
	Different OEM on the Body. Same everything else

Part D: Vehicle Request Price Worksheets

Enter the requested pricing information for the Chassis and/or Body offered for the Mini-Bid in the yellow-colored boxes below in the "Chassis Price Worksheet," and "Body Price Worksheet". Complete the pricing worksheets for each type of Vehicle request as follows:

Complete Vehicle: If the Mini-Bid is for a Complete Vehicle in which the Chassis and Body are sold and marketed by different OEMs, complete both the "Chassis Price Worksheet" and "Body Price Worksheet" for the Vehicles offered.

Chassis Only: If the Mini-Bid is for a Chassis only, with no Body, complete the "Chassis Price Worksheet" for the Chassis offered. If the Authorized User is supplying the Body for a Complete Vehicle, then enter the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Body)" field in the "Body Price Worksheet."

Body Only: If the Mini-Bid is for a Body only, with no Chassis, complete the "Body Price Worksheet" for the Body offered. If the Authorized User is supplying the Chassis for a Complete Vehicle, then include the NYS Contract Price for installation of the Body in the "NYS Aftermarket Components Price (Chassis)" field in the "Chassis Price Worksheet."

1.0	Chassis Price Worksheet	Price
1.1	NYS Base MSRP (Chassis)	\$69,870.00
1.2	NYS Discount (Chassis) [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].	4.25
1.3	NYS Base Price (Chassis) [Automatically calculated: NYS Base MSRP (Chassis) minus NYS Discount (Chassis)].	\$66,900.53
1.4	NYS Aftermarket Components Price (Chassis) [If there are no Aftermarket Components, leave blank]	
1.5	NYS Price For Vehicle (Chassis) [Automatically calculated: NYS Base Price (Chassis) plus the NYS Aftermarket Components Price (Chassis)].	\$66,900.53
1.6	Number of Vehicles (Chassis) [This quantity must match the Number of Chassis specified by the Authorized User in the Mini-Bid Request]	1
1.7	Total Price For Mini-Bid (Chassis) [Automatically calculated: the NYS Price For Vehicle (Chassis) multiplied by the Total number of Chassis].	\$66,900.53

2.0	Body Price Worksheet	Price
2.1	NYS Base Price (Body)	\$26,555.00
2.2	NYS Aftermarket Components Price (Body) [If there are no Aftermarket Components, leave blank]	
2.3	NYS Price For Vehicle (Body) [Automatically calculated: NYS Base Price (Body) plus the NYS Aftermarket Components Price (Body)].	\$26,555.00
2.4	Number of Vehicles (Body) [This quantity must match the Number of Bodies specified by the Authorized User in the Mini-Bid Request]	1
2.5	Total Price For Mini-Bid (Bodies) [Automatically calculated: the NYS Price For Vehicle (Body) multiplied by the Total number of Bodies].	\$26,555.00

3.0	Grand Total Price For Mini-Bid for Item	Price
	Grand Total Price For Mini-Bid for Item <i>[Automatically calculated as the sum of the following]:</i> 1) Total Price for Mini-Bid (Chassis), if applicable; and 2) Total Price for Mini-Bid (Bodies), if applicable	\$93,455.53

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, January 13, 2026 1:26 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; kdailey@cliftonpark.org; Caitlin Fantini
Subject: New Resolution Request #2476

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 01/20/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 02/24/2026

Budget Number: A-7110-200

Budget Description: General Fund - Buildings & grounds - Equipment

Amount: \$43,263.00

Brief Description: purchase (1) 2026 Chevrolet Colorado with plow from Cappellino Chevrolet, Inc. under NYS contract PC68926

Add Supporting Docs:

[d65cc10b08ec2b88_Colorado - forma_23166_mini-bid-request-form-single-oem-specific-make-model-2025-04-29_1.xlsx](#)

[95c485383f0c369d_Colorado_additional_vehicle_specifications_12.23.25.pdf](#)

[02e11221f81a49d9_Chevy_Colorado_with_plow_res_packet_1.13.26.pdf](#)

Additional Comments/Details: This will replace our 2017 Colorado with over 170,000 miles on it.

Agree to Terms: Agree

[unsubscribe](#)

Group 40440, Award 23166, Vehicles, Class 1-8

Form A (Single OEM Specific Make/Model): *Mini-Bid Request*

MINI-BID SUMMARY	
Mini-Bid Name	OGS 23166 - Chevy Colorado with plow - (1) ChevroletColorado WT - Town of Clifton Park
Mini-Bid Reference Number	Chevy Colorado with plow
Mini-Bid Release Date	12/23/2025
Mini-Bid Response Due Date	1/13/2026
Mini-Bid Response Due Time (Eastern Time)	12:00 PM
Purchased or leased?	Purchased
BUYER CONTACT INFORMATION	
State or Non-State Entity?	Non-State
Authorized User Entity Name	Town of Clifton Park
Town/Village/City & County	Clifton park, Saratoga County
Primary Contact Name & Title	Daniel Clemens, Director of Buildings, Parks, & Recreation
Primary Contact Email & Phone	dclemens@cliftonpark.org, 518-281-5065
Secondary Contact Name & Title	Enter Data on Form A
Secondary Contact Email & Phone	Enter Data on Form A
MINI-BID PROCESS	
Anticipated method and timeframe for purchase	One-time purchase for the total number of Vehicles requested
Type of Vehicle(s) requested	Specific Vehicle(s)
Type of Vehicle Order	Vehicle(s) Built to Specifications
If Built to Specifications, Pre-Existing Inventory Vehicle(s) also considered?	Yes
If Pre-Existing Inventory, Vehicle(s) Built to Specifications also considered?	Enter Data on Form A
Method of Award for "Vehicle(s) Built to Specifications"	Lowest price to a single contractor
Method of Award for "Pre-Existing Inventory Vehicle(s)"	Enter Data on Form A
VEHICLE INFORMATION	
Number of Vehicles	1
Vehicle Type	Full Size Pickup Truck: GVWR > 6,000 pounds
Model Year	2026
Other Model Years considered?	Yes
Make	Chevrolet
Model and Trim Level	Colorado WT
Model Code	short box
Cab Type	Crew Cab (Quad Cab, Double Cab, SuperCrew, CrewMax)
Drive Type	4x4
Fuel Type	Gasoline Only
Final Assembly in the United States Required	Enter Data on Form A
Aftermarket Components Provider	See "Additional Vehicle Specifications" document
ADDITIONAL SPECIFICATIONS	
Additional Vehicle Specifications File Name	OGS 23166 - Chevy Colorado with plow - (1) ChevroletColorado WT - Town of Clifton Park - Specs
DELIVERY INFORMATION (If "Multiple" is listed, see the Additional Specifications document for all delivery locations)	
Delivery Date	ASAP
Delivery Location Name	Town of Clifton park Buildings & Grounds
Number of Vehicles to be delivered to this location	1
Delivery Address	2 Town Hall Plaza

Delivery City, State, Zip Code	Clifton Park, NY 12065
Delivery County	Saratoga County

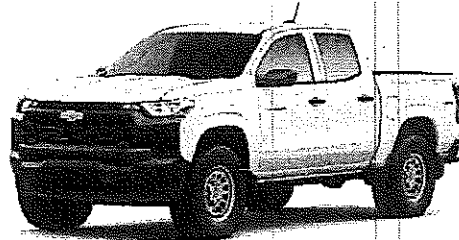


Configuration Summary

Your 2026 Colorado

Crew Cab, Short Box, WT, 4WD

Build Code: 11E9RR



Standard Vehicle Price

Model

Crew Cab, Short Box, WT, 4WD

TurboMax™ engine

8-speed automatic transmission

Exterior

17" Ultra Silver Metallic steel wheels (RD6) - **Standard**

Summit White (GAZ)

17" 255/65R17 all-season blackwall tires (QHR)

Interior

Front bucket seats (A50) - **Standard**

Jet Black, Cloth seat trim (H1T)

Options

8-speed automatic transmission (MFC) - **Standard**

11.3" diagonal advanced color LCD display with Google built-in (URL) - **Standard**

TurboMax™ engine (L3B) - **Standard**

3.42 rear axle ratio (GU6)

Advanced Trailering Package (ZL6)

Pro Essentials Package (PCI)

[REDACTED]

[REDACTED]

[REDACTED]

-
-
-

-
-

-
-

[REDACTED]

-
-
-

[REDACTED]

[REDACTED]

Fisher Engineering - eMatch Information

Selection Summary:

Truck, 2026, CHEVY/GMC, COLORADO (ALL TRIMS, see notes).

The vehicle has a 4x4drive train, Crew Cab body style, 5.2 Box foot box, 2.7L engine type, 3400 minimum FGAWR, 3250 minimum RGAWR, 6200 minimum GVR, and LED headlamp type.

The blade selected is 6'8" HS. The control selected is Handheld Control. The headlight type is LED.

The required ballast is 10 lbs.

COMPONENTS:

Blade Assembly:	#85280	Blade Assembly, HS, 6'8"
Attachment:	#85240-3	Attachment, HS
Mount Kit:	#32563	Personal Plow Mount GMC Colorado/Canyon, (2023-___)
Headlight Harness:	#31705	Halogen Plug-In Harness Kit, 2023-__ GM COLORADO
	#31725	Adapter Kit - 6 Pin LED 2023-__ GM COLORADO
Headlamp Kit:	#72525	Plow Headlight Kit, LED Headlight Kit, Complete
Handheld Control:	#85100	Fish-Stik® Hand-Held – FLEET FLEX System
Isolation Module:	#29070-1	Vehicle Isolation Module, 3-Port, DRL & Non-DRL

ACCESSORIES:

#84506-1	BLADE SHOE KIT
#85263	Rubber Deflector, 10", HS
#26020-2	MINI BAR STROBE LIGHT

Notes Summary:

Not for use on trucks equipped with optional AEV bumpers or optional front brush guard. Lower bumper fascia may require trimming.

Some vehicles may require suspension aids to maintain adequate ground clearance. If Vehicle Height Requirement Button is visible below, please click on the button to ensure proper vehicle height is met before installation of the plow.

Mount kit parts list. [Click here to view.](#)

Mount kit Install Instructions. [Click here to view.](#)

Resources:

[Headlamp Reference Guide](#)

[Plow Component Weights](#)

[Vehicle Height Requirements](#)

[Compare Products](#)

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: January 13, 2026

Description: 2026 Chevrolet Colorado with plow
NYS OGS mini - bid

Vendor #1: Cappellino Chevrolet Inc. - \$43,262.65

Vendor #2: Mangino Chevrolet - \$43,640.20

Vendor #3: DeNooyer Chevrolet, Inc. - \$43,847.75

Vendor #4: Mohawk Chevrolet - \$44,773.26

Vendor #5:

Vendor #6:

Comments: To replace 2017 Colorado that has 170,000 miles on it

Decision: Cappellino Chevrolet, Inc. - \$43,262.65

Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Single OEM Vehicle): Mini-Bid Response

Form Revision: 04/29/2025

Part A: Mini-Bid and Contractor Information		
1.0	Mini-Bid Questions	Contractor Response
1.1	Mini-Bid Reference Number (e.g. 12345; see the <i>Mini-Bid Request</i>)	Chevy Colorado with plow
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
1.3	Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	Yes, Part B of this form has been completed.
1.4	Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	No, Part C of this form has been left blank.
2.0	Contractor Information	
2.1	Full Legal Business Name, including DBA if applicable	Cappellino Chevrolet Inc
2.2	OGS Contract Number (e.g., PC12345)	PC68926
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	47-2774902
2.4	NYS Vendor ID Number (e.g., 1000012345)	1100141222
3.0	Primary Contact Information	
3.1	Contact Name	Kevin Joerg
3.2	Contact Email	kjoerg@cappellino.net
3.3	Contact Phone (1)	(716) 941-5255
3.4	Contact Phone (2)	(716) 609-0864
4.0	Secondary Contact Information	
4.1	Contact Name	
4.2	Contact Email	
4.3	Contact Phone	

Part B: Vehicle(s) Built to Specifications offered for Mini-Bid		
1.0	General Questions (Built to Spec)	Contractor Response
1.1	Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: General specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request]</i>	Yes
1.2	Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	90 to 120 Days ARO
1.3	Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer.	TBA
1.4	If the Vehicle is a ZEV (see definition), will final assembly of the Vehicle occur in the United States? <i>[click on yellow box and use drop-down menu]</i>	

GROUP 40440 – Vehicles, Class 1-8

2.0	Vehicle Offered (Built to Spec)	
2.1	Model Year (e.g., 2023, 2024)	2026
2.2	Make (e.g., Ford, Chevrolet, Dodge)	Chevrolet
2.3	Model (e.g., Taurus, Tahoe, Grand Caravan), and Trim Level (e.g., SE, LE, XL)	Colorado WT
2.4	Model Code (the OEM code used to identify a particular subset of a Vehicle Model)	14C43
2.5	Drive Type <i>[click on yellow box and use drop-down menu]</i>	4x4
	If the offered Drive Type is not included in the drop-down menu, enter it here	
2.6	Fuel Type <i>[click on yellow box and use drop-down menu]</i>	Gasoline Only
	If the offered Fuel Type is not included in the drop-down menu, enter it here	
2.7	Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	Fisher
3.0	Additional Information (Built to Spec)	
3.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
	N/A	
4.0	Vehicle Price Worksheet (Built to Spec)	Price
4.1	NYS Base MSRP	\$39,790.00
4.2	NYS Discount <i>[Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].</i>	6.50
4.3	NYS Base Price <i>[Automatically calculated: NYS Base MSRP minus NYS Discount]</i>	\$37,203.65
4.4	NYS Aftermarket Components Price <i>[If there are no Aftermarket Components, leave blank]</i>	\$6,059.00
4.5	NYS Price for the Vehicle <i>[Automatically calculated: NYS Base Price plus NYS Aftermarket Component Price]</i>	\$43,262.65
4.6	Number of Vehicles <i>[This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request]</i>	1
4.7	Total Price for Mini-Bid <i>[Automatically calculated: NYS Price for the Vehicle multiplied by Total Number of Vehicles]</i>	\$43,262.65

GROUP 40440 – Vehicles, Class 1-8

Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Single OEM Vehicle): *Mini-Bid Response*

Form Revision: 9/12/23

Part A: Mini-Bid and Contractor Information

1.0 Mini-Bid Questions	Contractor Response
1.1 Mini-Bid Reference Number (e.g. 12345; see the <i>Mini-Bid Request</i>)	CHEVY COLORADO WITH PLOW
1.2 Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
1.3 Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	Yes, Part B of this form has been completed.
1.4 Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	No, Part C of this form has been left blank.
2.0 Contractor Information	
2.1 Full Legal Business Name, including DBA if applicable	MANGINO CHEVROLET
2.2 OGS Contract Number (e.g., PC12345)	PC68994
2.3 Federal Employer Identification Number / FEIN (e.g. 14-1234567)	20-1561990
2.4 NYS Vendor ID Number (e.g., 1000012345)	1000016576
3.0 Primary Contact Information	
3.1 Contact Name	RICH LADOUCEUR
3.2 Contact Email	RLADOUCEUR@MANGINO.COM
3.3 Contact Phone (1)	3157446450
3.4 Contact Phone (2)	
4.0 Secondary Contact Information	
4.1 Contact Name	RICH YOUNGS
4.2 Contact Email	RYOUNGS@MANGINO.COM
4.3 Contact Phone (1)	518-843-5702
4.4 Contact Phone (2)	

Part B: Vehicle(s) Built to Specifications offered for Mini-Bid

1.0 General Questions (Built to Spec)	Contractor Response
1.1 Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: General specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request]</i>	Yes
1.2 Enter the estimated number of days after receipt of a Purchase Order, or other ordering instrument, that the delivery will be made.	120 Bidder

GROUP 40440 – Vehicles, Class 1-8

1.3	Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer.	TBA
2.0	Vehicle Offered (Built to Spec)	
2.1	Model Year (e.g., 2023, 2024)	2026
2.2	Make (e.g., Ford, Chevrolet, Dodge)	CHEVROLET
2.3	Model (e.g., Taurus, Tahoe, Grand Caravan), and Trim Level (e.g., SE, LE, XL)	COLORADO WT
2.4	Model Code (the OEM code used to identify a particular subset of a Vehicle Model)	14C43
2.5	Drive Type <i>[click on yellow box and use drop-down menu]</i> If the offered Drive Type is not included in the drop-down menu, enter it here	4x4
2.6	Fuel Type <i>[click on yellow box and use drop-down menu]</i> If the offered Fuel Type is not included in the drop-down menu, enter it here	Gasoline Only
2.7	Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	BOBCAT OF GLOVERSVILLE

3.0 Additional Information: (Built to Spec)	
3.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".
PLEASE NOTE WHEN YOU ADD A PLOW TO THIS VEHICLE IT VOIDS THE WARRANTY BECAUSE THIS VEHICLE DOES NOT HAVE A PLOW PACKAGE OPTION FROM THE MANUFACTURER	
4.0	Vehicle Price Worksheet (Built to Spec)
4.1	NYS Base MSRP \$39,790.00
4.2	NYS Discount [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055]. 7.00
4.3	NYS Base Price [Automatically calculated: NYS Base MSRP minus NYS Discount] \$37,004.70
4.4	NYS Aftermarket Components Price [If there are no Aftermarket Components, leave blank] \$6,635.50
4.5	NYS Price for the Vehicle [Automatically calculated: NYS Base Price plus NYS Aftermarket Component Price] \$43,640.20
4.6	Number of Vehicles [This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request] 1
4.7	Total Price for Mini-Bid [Automatically calculated: NYS Price for the Vehicle multiplied by Total Number of Vehicles] \$43,640.20

Part C: Pre-Existing Inventory Vehicle(s) offered for Mini-Bid

1.0	General Questions (Pre-Existing)	Contractor Response
1.1	Do the Vehicle(s) offered meet all Authorized User Specifications for the requested Vehicle? [click on yellow box and use drop-down menu] (Note: General specifications, and an "Additional Vehicle Specifications Document" are included with each Mini-Bid Request. A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected).	

GROUP 40440 – Vehicles, Class 1-8

<p>1.2 Will the Vehicle(s) and pricing offered for the Mini-Bid Response remain firm and not be withdrawn for at least ten (10) calendar days from the first business day immediately following the Mini-Bid response submittal deadline, or such other period of time as specified in the Mini-Bid Request, in accordance with the Contract (see Section 2.42 Procurement Method, Paragraph G Timeframe for Offers in Mini-Bids)? [click on yellow box and use drop-down menu]</p>	
<p>2.0 Additional Information (Pre-Existing)</p>	
<p>2.1 If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".</p>	
<p>3.0 Vehicle Price Worksheet (Pre-Existing)</p>	

If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle): Mini-Bid Response form for the Mini-Bid. Submit both Form Bs following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23166-XXXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award#-Mini-Bid Reference#-Contract#-Additional Vehicles).

Ref. #	Model Year	Make	Model and Trim Level	Model Code	Exterior Color	Interior Color
(Example)	2023	Chevrolet	Traverse	CV14526	Blue Metallic	Dark Titanium
001						
002						
003						
004						
005						
006						
007						
008						
009						
010						
011						
012						
013						
014						
				Bidder		

GROUP 40440 -- Vehicles, Class 1-8

Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Single OEM Vehicle): Mini-Bid Response

Form Revision: 04/29/2025

Part A: Mini-Bid and Contractor Information		Contractor Response
1.0	Mini-Bid Questions	
1.1	Mini-Bid Reference Number (e.g. 12345; see the <i>Mini-Bid Request</i>)	Chevy Colorado with plow
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased
1.3	Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	Yes, Part B of this form has been completed.
1.4	Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	No, Part C of this form has been left blank.
2.0	Contractor Information	
2.1	Full Legal Business Name, including DBA if applicable	DeNooyer Chevrolet, Inc.
2.2	OGS Contract Number (e.g., PC12345)	PC69048
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	14-1542904
2.4	NYS Vendor ID Number (e.g., 1000012345)	100006802
3.0	Primary Contact Information	
3.1	Contact Name	Leonard Durocher
3.2	Contact Email	ldurocher@denooyerchevrolet.com
3.3	Contact Phone (1)	518-816-1387
3.4	Contact Phone (2)	518-626-1914
4.0	Secondary Contact Information	
4.1	Contact Name	Kyle Marsh
4.2	Contact Email	kmarsh@denooyerchevrolet.com
4.3	Contact Phone	518-949-0149

Part B: Vehicle(s) Built to Specifications offered for Mini-Bid

1.0 General Questions (Built to Spec)	Contractor Response
1.1 Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? [Note: General specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request]	Yes
1.2 Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	75-120
1.3 Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer.	TBA
1.4 If the Vehicle is a ZEV (see definition), will final assembly of the Vehicle occur in the United States? [click on yellow box and use drop-down menu]	No

2.0	Vehicle Offered (Built to Spec)		
2.1	Model Year (e.g., 2023, 2024)	2026	
2.2	Make (e.g., Ford, Chevrolet, Dodge)	Chevrolet	
2.3	Model (e.g., Taurus, Tahoe, Grand Caravan), and Trim Level (e.g., SE, LE, XL)	Colorado WT	
2.4	Model Code (the OEM code used to identify a particular subset of a Vehicle Model)	14C43	
2.5	Drive Type <i>[click on yellow box and use drop-down menu]</i>	4x4	
	If the offered Drive Type is not included in the drop-down menu, enter it here		
2.6	Fuel Type <i>[click on yellow box and use drop-down menu]</i>	Gasoline Only	
	If the offered Fuel Type is not included in the drop-down menu, enter it here		
2.7	Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".	T&T Body King	
3.0	Additional Information (Built to Spec)		
3.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".		
	N/A		
4.0	Vehicle Price Worksheet (Built to Spec)		Price
4.1	NYS Base MSRP		\$39,940.00
4.2	NYS Discount [Type a number only (e.g., 5.5); Do not type a percentage sign (%) after the number; For 5.5% type 5.5, not 0.055].		7.92
4.3	NYS Base Price [Automatically calculated: NYS Base MSRP minus NYS Discount]		\$36,776.75
4.4	NYS Aftermarket Components Price [if there are no Aftermarket Components, leave blank]		\$7,071.00
4.5	NYS Price for the Vehicle [Automatically calculated: NYS Base Price plus NYS Aftermarket Component Price]		\$43,847.75
4.6	Number of Vehicles [This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request]		1
4.7	Total Price for Mini-Bid [Automatically calculated: NYS Price for the Vehicle multiplied by Total Number of Vehicles]		\$43,847.75

Part C: Pre-Existing Inventory Vehicle(s) offered for Mini-Bid

		Contractor Response
1.0	General Questions (Pre-Existing)	
1.1	Do the Vehicle(s) offered meet all Authorized User Specifications for the requested Vehicle? <i>[click on yellow box and use drop-down menu]</i> <i>(Note: General specifications, and an "Additional Vehicle Specifications Document" are included with each Mini-Bid Request. A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected).</i>	
1.2	Will the Vehicle(s) and pricing offered for the Mini-Bid Response remain firm and not be withdrawn for at least ten (10) calendar days from the first business day immediately following the Mini-Bid response submittal deadline, or such other period of time as specified in the Mini-Bid Request, in accordance with the Contract (see Section 2.42 Procurement Method, Paragraph G Timeframe for Offers in Mini-Bids)? <i>[click on yellow box and use drop-down menu]</i>	
1.3	If the Vehicle(s) offered are ZEVs (see definition), did final assembly of the Vehicle(s) occur in the United States? <i>[click on yellow box and use drop-down menu]</i>	
2.0	Additional Information (Pre-Existing)	
2.1	If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
3.0	Vehicle Price Worksheet (Pre-Existing)	

[If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle); Mini-Bid Response form for the Mini-Bid. Submit both Form Bs following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23166-XXXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award#-Mini-Bid Reference#-Contract#-Additional Vehicles)].

Ref. #	Model Year	Make	Model and Trim Level	Model Code	Exterior Color	Interior Color	Seat Fabric
(Example)	2023	Chevrolet	Traverse	CV14526	Blue Metallic	Dark Titanium	Cloth
001							
002							
Award#033366				Bidder			

GROUP 40440 – Vehicles, Class 1-8

GROUP 40440 – Vehicles, Class 1-8

GROUP 40440 – Vehicles, Class 1-8

GROUP 40440 – Vehicles, Class 1-8

Drive Type	Fuel Type	NYS Base MSRP	NYS Discount	NYS Base Price	NYS Aftermarket Components Price	NYS Price for Vehicle	Final Assembly in USA?
FWD	Gasoline	\$41,500.00	5.00	\$39,425.00	\$1,500.00	\$40,925.00	Yes
Award 23166					Bidder		

Group 40440-23166, VEHICLES, Class 1-8 (Vehicle Marketplace)

Form B (Single OEM Vehicle): Mini-Bid Response

Form Revision: 04/29/2025

Part A: Mini-Bid and Contractor Information		Contractor Response
1.0	Mini-Bid Questions	
1.1	Mini-Bid Reference Number (e.g. 12345; see the <i>Mini-Bid Request</i>)	OGS 23166 - Chevy Colorado with plow
1.2	Is the Mini-Bid for Vehicle(s) to be purchased or leased by the Authorized User? <i>[click on yellow box and use drop-down menu]</i>	Purchased.
1.3	Are Vehicle(s) Built to Specifications being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	No, Part B of this form has been left blank.
1.4	Are Pre-Existing Inventory Vehicle(s) being offered in response to the Mini-Bid? <i>[click on yellow box and use drop-down menu]</i>	Yes, Part C of this form has been completed.
2.0	Contractor Information	
2.1	Full Legal Business Name, including DBA if applicable	G AND H AUTO GROUP DBA MOHAWK CHEVROLET
2.2	OGS Contract Number (e.g., PC12345)	PC69382
2.3	Federal Employer Identification Number / FEIN (e.g. 14-1234567)	84-2182145
2.4	NYS Vendor ID Number (e.g., 1000012345)	1100242414
3.0	Primary Contact Information	
3.1	Contact Name	DYLAN HARADEN
3.2	Contact Email	DHARADEN@MOHAWKCHEVROLET.COM
3.3	Contact Phone (1)	5189344367
3.4	Contact Phone (2)	
4.0	Secondary Contact Information	
4.1	Contact Name	ROGER KALLOP
4.2	Contact Email	RKALLOP@MOHAWKCHEVROLET.COM
4.3	Contact Phone	5183715400 x348

Part B: Vehicle(s) Built to Specifications offered for Mini-Bid

1.0 General Questions (Built to Spec)	Contractor Response
1.1 Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? <i>[Note: General specifications, and an "Additional Vehicle Specifications Document(s)" are included with each Mini-Bid Request]</i>	
1.2 Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery will be made.	
1.3 Enter the Final Order Due Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer.	
1.4 If the Vehicle is a ZEV (see definition), will final assembly of the Vehicle occur in the United States? <i>[click on yellow box and use drop-down menu]</i>	

GROUP 40440 – Vehicles, Class 1-8

<p>2.0 Vehicle Offered (Built to Spec)</p>	
<p>2.1 Model Year (e.g., 2023, 2024)</p>	
<p>2.2 Make (e.g., Ford, Chevrolet, Dodge)</p>	
<p>2.3 Model (e.g., Taurus, Tahoe, Grand Caravan), and Trim Level (e.g., SE, LE, XL)</p>	
<p>2.4 Model Code (the OEM code used to identify a particular subset of a Vehicle Model)</p>	
<p>2.5 Drive Type <i>[click on yellow box and use drop-down menu]</i></p>	
<p>2.6 Fuel Type <i>[click on yellow box and use drop-down menu]</i></p>	
<p>2.7 Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".</p>	
<p>3.0 Additional Information: (Built to Spec)</p>	
<p>3.1 If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".</p>	
<p>4.0 Vehicle Price Worksheet (Built to Spec)</p>	<p style="text-align: right;">Price</p>
<p>4.1 NYS Base MSRP</p>	<p style="text-align: right;">\$0.00</p>
<p>4.2 NYS Discount <i>[Type a number only (e.g., 5.5); Do not type a percentage sign (%); For 5.5% type 5.5, not 0.055].</i></p>	<p style="text-align: right;">\$0.00</p>
<p>4.3 NYS Base Price <i>[Automatically calculated: NYS Base MSRP minus NYS Discount]</i></p>	
<p>4.4 NYS Aftermarket Components Price <i>[If there are no Aftermarket Components, leave blank]</i></p>	
<p>4.5 NYS Price for the Vehicle <i>[Automatically calculated: NYS Base Price plus NYS Aftermarket Component Price]</i></p>	
<p>4.6 Number of Vehicles <i>[This quantity must match the Number of Vehicles specified by the Authorized User in the Mini-Bid Request]</i></p>	
<p>4.7 Total Price for Mini-Bid <i>[Automatically calculated: NYS Price for the Vehicle multiplied by Total Number of Vehicles]</i></p>	<p style="text-align: right;">Enter Pricing</p>

Part C: Pre-Existing Inventory Vehicle(s) offered for Mini-Bid

1.0 General Questions (Pre-Existing)	Contractor Response
1.1 Do the Vehicle(s) offered meet all Authorized User Specifications for the requested Vehicle? <i>[click on yellow box and use drop-down menu]</i> (Note: General specifications, and an "Additional Vehicle Specifications Document" are included with each Mini-Bid Request. A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected).	No, deviations are identified in Section C-2 of this form.
1.2 Will the Vehicle(s) and pricing offered for the Mini-Bid Response remain firm and not be withdrawn for at least ten (10) calendar days from the first business day immediately following the Mini-Bid response submittal deadline, or such other period of time as specified in the Mini-Bid Request, in accordance with the Contract (see Section 2.42 Procurement Method, Paragraph G Timeframe for Offers in Mini-Bids)? <i>[click on yellow box and use drop-down menu]</i>	Yes
1.3 If the Vehicle(s) offered are ZEVs (see definition), did final assembly of the Vehicle(s) occur in the United States? <i>[click on yellow box and use drop-down menu]</i>	
2.0 Additional Information (Pre-Existing)	
2.1 If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Bidders are strongly encouraged to submit proposed deviations to the Authorized User by email prior to the Mini-Bid Response Due Date, so that they may be given due consideration prior to the submission of Bids. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".	
	In stock unit, added pro essentials package, plow, and mini strobe light.
3.0 Vehicle Price Worksheet (Pre-Existing)	

If more than fifteen (15) Pre-Existing Inventory Vehicles are being offered for a Mini-Bid, submit an additional completed Form B (Single OEM Vehicle): Mini-Bid Response form for the Mini-Bid. Submit both Form Bs following the instructions at the top of this Form, using the following naming convention for the additional Form B "OGS 23166-XXXXXXX-PC12345-Additional Vehicles" (i.e., OGS Award#-Mini-Bid Reference#-Contract#-Additional Vehicles).

Ref. #	Model Year	Make	Model and Trim Level	Model Code	Exterior Color	Interior Color	Seat Fabric
(Example)	2023	Chevrolet	Traverse	CV14526	Blue Metallic	Dark Titanium	Cloth
001	2026	Chevrolet	Colorado 4WT	14C43	Summit White	Jet Black	Cloth
002							
				Bidder			

GROUP 40440 – Vehicles, Class 1-8

GROUP 40440 – Vehicles, Class 1-8

GROUP 40440 – Vehicles, Class 1-8

GROUP 40440 – Vehicles, Class 1-8

Drive Type	Fuel Type	NYS Base MSRP	NYS Discount	NYS Base Price	NYS Aftermarket Components Price	NYS Price for Vehicle	Final Assembly in USA?
FWD	Gasoline	\$41,500.00	5.00	\$39,425.00	\$1,500.00	\$40,925.00	Yes
4x4	Gasoline	\$38,890.00	7.05	\$36,148.26	\$8,625.00	\$44,773.26	
Award 23166					Bidder		



RESOLUTION

#17

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the promotion of David Noakes, currently Laborer to Motor Equipment Operator (MEO) Light in the Buildings & Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, has expressed a need for an MEO Light in the department, and

WHEREAS, Mr. Clemens recommends that David Noakes be promoted from Laborer to MEO Light in the department, and

WHEREAS, the above-referenced employee is qualified for the position per civil service classification; now, therefore, be it

RESOLVED, that David Noakes is hereby promoted to MEO Light, Grade 4, Step 1, Year 1, at \$26.11 per hour, \$52,518/year, effective immediately.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, January 13, 2026 2:26 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; kdailey@cliftonpark.org; Caitlin Fantini; hd
Subject: New Employee Resolution Request #2477

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 01/20/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 02/24/2026

Budget Number: A - E6270

Budget Description: General Fund - Convenience Transfer Station - David Noakes

Amount: \$54,518

Brief Description: Promote David Noakes, Buildings & Grounds Department - Transfer Station employee, to grade 4 step 1 year 1 -Light MEO effective immediately.

Add Supporting Docs:

Additional Comments/Details: David has been full time for a little more than a year, has made great progress and does his job well. This is a normal progression from his current, entry level title, of Laborer

Agree to Terms: Agree

[unsubscribe](#)



RESOLUTION

#18

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the replacement of the grease trap built into the kitchen floor at the Clifton Park Senior Community Center.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, has identified a need to replace the grease trap in the kitchen floor of the Clifton Park Senior Community Center, as it is no longer functioning, and

WHEREAS quotes were received on January 13, 2026 for the grease trap removal and replacement, and

WHEREAS, Mr. Clemens has recommended the equipment be purchased from the lowest bidder, Rotor-matic Sewer & Drain, Watervliet, NY, at a total cost not to exceed \$13,700; now, therefore, be it

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to hire Rotor-matic Sewer & Drain to remove and replace the grease trap built into the kitchen floor at the Clifton Park Senior Community Center, at a cost not to exceed, \$13,700, to be paid from A-1624-200 (General Fund – H. Kinns Community Center – Equipment).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, January 13, 2026 2:54 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnielo; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; kdailey@cliftonpark.org; Caitlin Fantini
Subject: New Resolution Request #2478

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 01/20/2026 ✓

Board Meeting Date: 02/03/2026 ✓

Alternate Date: 02/24/2026

Budget Number: A-1624-200

Budget Description: General Fund - H. Kinns Community Center - Equipment

Amount: \$13,700.00

Brief Description: Hire Rotor-matic Sewer & Drain to remove and replace the grease trap that is built into the floor of the senior center kitchen.

Add Supporting Docs:

[d1d1d74b9ae381f1_Senior_Cenetr_grease_trap_replacement_res_packet_1.13.26.pdf](#)

[5468bf05dc77f5a6_Senior_Center_grease_trap_-_rotten_1_-_12.17.25.jpg](#)

[1329ad535d91c324_Senior_Center_grease_trap_-_rotten_2_-_12.17.25.jpg](#)

Additional Comments/Details: This trap was put in as part of the original construction. As you can see in the photos, the entire trap has rusted out and is no longer functioning.

Agree to Terms: Agree

[unsubscribe](#)

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: January 13, 2026

Description: replace the grease trap in the senior center

Vendor #1: Odorless Sanitary Cleaners - \$24,500.00

Vendor #2: Stone Installations, LLC. - \$21,240.00

Vendor #3: Rotor-Matic Sewer & Drain - \$13,700.00 *

Vendor #4:

Vendor #5:

Vendor #6:

Comments: This trap is built into the floor of the kitchen at the senior center. It prevents grease from getting into the lines and grinder. The baffles have completely rusted out and it is no longer functioning.

problem found when the sink would not drain

Decision: Rotor-Matic - \$13,700.00

Odorless Sanitary Cleaners, Inc.

Proposal

P.O. Box 1249
Ballston Lake, NY 12019

Date	proposal num...
1/13/2026	518882-6365

Name / Address
Town of Clifton Park 1 Town Hall Plaza Clifton Park, NY 12065

Description	Total						
<p>12/18/25 - A site visit was performed to provide an estimate for the replacement of the grease trap at the Clifton Park Senior Center. Some variables are undetermined and subject to change proposal. Original plans for construction will assist in providing grease trap size. It is undetermined if grease trap is constructed in-ground and or in a concrete footing and framing. Provided below is replacement for an in-ground installation of a Stainless steel grease trap.</p> <p>Saw cut around existing grease trap and remove. Expose inlet and outlet lines. Install new Stainless steel grease trap with stone foundation. Install new sections of inlet and outlet lines. Backfill and tamp with crushed stone and sand. Repair floor with concrete to existing floor height. No tile repair is included at this time.</p> <p>In the event the grease trap is encased in concrete footing and walls, additional cost will occur.</p>	24,500.00						
<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. Payment will be made as outlined above.</p>							
Signature _____ Date _____	<table border="1"> <tr> <td>Subtotal</td> <td style="text-align: right;">\$24,500.00</td> </tr> <tr> <td>Sales Tax (7.0%)</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$24,500.00</td> </tr> </table>	Subtotal	\$24,500.00	Sales Tax (7.0%)	\$0.00	Total	\$24,500.00
Subtotal	\$24,500.00						
Sales Tax (7.0%)	\$0.00						
Total	\$24,500.00						



STONE INSTALLATIONS, LLC

COMPLETE ON-SITE WASTEWATER
MANAGEMENT SOLUTIONS
DESIGN • INSTALLATION • REPAIR

PROPOSAL

PROPOSAL SUBMITTED TO: Town of Clifton Park Buildings & Grounds	DATE: December 17, 2025
ADDRESS 2 Town Hall Plaza	JOB NAME: Senior Center
CITY, STATE, ZIP: Clifton Park, NY 12065	JOB LOCATION: 6 Clifton Commons Blvd.
PHONE NUMBER: Daniel J. Clemens / Director: Office 518-371- 6651 EXT. 248 Cell: 518-281-5065	EMAIL: dclemens@cliftonpark.org

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

- Installation and replacement of grease interceptor for cafeteria facility located at Senior Center, 6 Clifton Commons Blvd. Clifton Park, NY 12065.
- Tile and concrete flooring saw cut and removed.
- Inlet/outlet lines disconnected.
- Existing steel grease interceptor cleaned, disconnected and removed.
- New carbon coated steel 35 G.P.M./70 LB. grease interceptor installed.
- Steel extensions installed to floor level.
- Inlet/outlet lines replumbed as needed.
- Concrete replaced as needed.
- Sediment/dust control.
- All labor, materials & machinery.
- (Tile replacement by others).
- Prevailing wages apply.

Price for the above services: \$ 21,240.00.

Payment of \$ 21,240.00 is due upon completion of the job.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and the conditions below are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

AUTHORIZED SIGNATURE _____

DATE _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above this proposal. The property owner is responsible for all permits needed to complete the above work unless otherwise agreed in writing. Verbal agreements made with our workmen are not recognized. In the event of a default in payment, all sums become due together with interest, and cost of collection including reasonable attorney's fees. All agreements contingent upon strikes, accidents or delays beyond our control. This proposal is valid for 30 (thirty) days from the date of this proposal.

4305 ROUTE 50 • SARATOGA SPRINGS, NY • 12866
PHONE: (518) 584-1048 • FAX: (518) 584-8850



Rotor-Matic sent you an estimate

Estimate expires on April 6, 2026

replacement of Grease interceptor in kitchen, saw cut, jack hammer and hand expose existing Grease interceptor, remove existing and install new 100lb interceptor with required flow restrictor , backfill and compact excavated material to existing grade, replace concrete in preparation for tile. rotormatic will isolate excavation site and provide dust control. additional contractor will be required for tile setting.

We look forward to working with you.

Customer

Town of Clifton Park Buildings & Grounds

dclemens@cliftonpark.org

+1 (518) 371-6651

2 Town Hall Plaza

Clifton Park, NY 12065

Estimate #6 Clifton Commons

January 5, 2026

Hide full details ^

replacement grease interceptor

Materials	\$4,200.00
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Labor	\$9,000.00
-------	------------

Materials disposal and hauling	
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 Text us

Subtotal

\$13,700.00

Sales Tax

~~\$1,096.00~~

Total

~~\$14,796.00~~

Rotor-Matic

720 4th Street

WATERVLIET, NY 12189

rotomaticnow@gmail.com

+1 (518) 465-8000

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RESOLUTION

#19

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the Clifton Park Senior Community Center to expand their use of EZ Facility software to include online payments from members.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Susan Leonard, Director of the Clifton Park Senior Community Center, advises that EZ Facility software is currently being used at the Center for member check-in and tracking however credit card payments from members are accepted in-person at the Center, and

WHEREAS, the Town wishes to add a module to EZ Facility to allow members of the Senior Center to register for classes and programs online, and

WHEREAS, EZ Facility has a payment processing option, EZ Payments, that can be integrated into the Center's current software package, as proposed in the attached email correspondence; now, therefore, be it

RESOLVED, that the Clifton Park Senior Community Center is authorized to expand their current EZ Facility software to integrate EZ Payments to allow members to submit online payments and registrations, at an annual cost not to exceed \$292, to be paid from A-6773-00004 (General Fund – Senior Center - Computer).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, January 9, 2026 3:19 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; kdailey@cliftonpark.org; Caitlin Fantini
Subject: New Resolution Request #2471

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Senior Center
Your Name: Susan Leonard
Your Email: sleonard@cliftonpark.org
Sponsor: Phil Barrett
Agenda Session Date: 01/20/2026 ✓
Board Meeting Date: 01/20/2026
Alternate Date: 02/03/2026 ✓
Budget Number: Exp-A6773-00004
Budget Description: Online Registration - Expand EZ Facility that we currently have
Amount: \$117.50 Non Recurring Fees \$291.40/year plus transaction fees
Brief Description: Non Recurring Fees:
\$17.50 One Time Onboarding
\$100.00 Training Fee (1 hour)

Annual Fee \$100.00
Monthly Fee \$15.95 (\$191.40/year)

Fees per transaction:
\$0.30/transaction
3%/transaction-Credit Cards
3.5%/transaction-AmEx Card (we dont have to use AmEx)

Add Supporting Docs:

[562ee8fd60b24077_EZFacility.docx](#)

Additional Comments/Details: We currently accept credit cards at the Senior Center. Online registraton would be extremely helpful. With over 1600 members, it is getting more difficult to process with the many classes that we now offer. We currently use EZFacility. Using EZFacilty for this online purpose is less expensive that using Edmunds (currently used by other CP departments).

Agree to Terms: Agree

[unsubscribe](#)

January 5, 2026

Gentlemen,

As discussed at our budget meeting, online registration would be extremely helpful for us at the Senior Center. With over 1600 members, it is getting more difficult to process with the many classes that we now offer.

Not only is this the least expensive option, but we already have a relationship with EZFacility, it makes sense to continue.

If for some reason it doesn't work as well as we'd like, we could then look at the more expensive option that Parks & Rec and other departments are now using with Edmunds.

Please let me know if and how we should proceed.

Thank you

This is a part of the October 22 email that I sent with further details.

ONLINE REGISTRATION:

Edmunds is currently offering their services for Parks & Rec and would be happy to honor the same price they currently charge. We looked at being added to their system, but reporting would be difficult. Attached you'll find their proposal. It will take several months to implement. The subscription is \$2500/year for 3 years and a one-time setup fee of \$1500

EZFacility is currently being used at the senior center for check in and tracking. They advised that we have the ability to offer online payments as well. There would be a one-year contract at \$15.05/month fee and a 3% + \$0.30 charge per transaction Visa, MC, Discover, (3 ½% for Amex). There is a self-serve portal, but they do recommend training. 1 hour \$100.

I would like to move forward with the EZ Facility option since it will be quick and significantly less expensive than Edmunds. If there are issues, we can always go to Edmund in the future.

Please see Tim Carters email below...

Susan Leonard, Director

Clifton Park Senior Center

From: Tim Carter <tcarter@ezfacility.com>
Sent: Monday, January 5, 2026 11:39 AM
To: Susan Leonard <sleonard@cliftonpark.org>
Cc: Kaleigh Gensel <kgensel@ezfacility.com>; Tim Carter <tcarter@ezfacility.com>
Subject: Clifton Park - Facility Payment Processing
Importance: High

Good Afternoon Sue

Kaleigh sent me your information so I could go over our Payment Processing through EzPayments.

With EZPayments, we will continue to offer you competitive rates, guaranteed security, and seamless

integration with your EZFacility software. Additionally, you'll get the benefit of having both services under one roof. This means you'll enjoy streamlined onboarding, customer support, and product development.

We offer Flat Fee Pricing with no Monthly Service Fees or Deposit Fees. The other great thing is that we deduct your monthly/annual Software Fees from your merchant account to avoid having 2 separate deductions come out of your bank account. Below are our Rates and Fees:

3.00% Flat + \$.30 a transaction	Rate/Fee
V/M/D Flat Rate	3.00%
V/M/D/ Transaction Fee	\$0.30
American Express Rate	3.50%
American Express Transaction Fee	\$0.30
PCI Fee	\$15.95
Risk Assessment Fee	0.075%
Annual Fee	\$100.00
*PCI Non- Compliance Fee	\$79.99
Chgback /Retrieval/Arbitration	\$20.00
One Time Boarding Fee	\$17.50
*This is only charged if you are not compliant	

If you have a signed quote from another processor with lower rates, we will gladly look at it to see if we can meet their pricing.

The onboarding process is simple, and we normally have your account approved within 72 hours.

Below is the onboarding link, when you are ready to sign up simply click on the hyperlink below and this will take you through the onboarding process.

<https://payportal.csipay.com/signup/abe2045b>

We look forward to offering you a more streamlined, flexible, and advanced payment processing solution through EZPayments. If you have any questions, please reply to this email or call me at 501-952-9427. All the best,

Tim Carter | Payment Services Manager

[EZFacility](#) | [Frontline Solutions](#) | [MiGym](#)
tcarter@ezfacility.com
501-952-9427

Answers to my Credit Card Questions

You do not have to accept Amex

What are the costs/fees associated with plan set-up and on-boarding? For the Merchant Account there is one-time boarding fee of \$17.50

What are the total monthly costs/fees that we will be expected to pay? The only monthly fee is the PCI Monthly Fee of \$15.95.

What are PCI, Risk Assessment, Annual, PCI-non-compliance, chargeback/retrieval/arbitration, and one-time boarding fees?

PCI Fee – we enroll all our clients on the PCI program, where EzFacility is PCI compliance, we require our clients be compliant as well. This entails an annual SAQ A (Self Assessment Questionnaire be completed) and a Scan on your network to make sure your firewalls are not vulnerable to outside threats (this is required if you have an actual brick and mortar site), if you are using the EzFacility Self Service Page to collect payment information, this this will not be required. Our PCI vendor is MegaPlanIT and they assist our clients with any questions or concerns they may have.

Risk Assessment – Please see the attached document that explains this fee.

Annual Fee – This a fee we get charged by our processor and pass along to the client

PCI Non-Compliance Fee – This is only charged if you do not do the annual requirements to confirm you are PCI Compliant. This gets charged monthly until you are compliant.

Chargeback/Retrieval/Arbitration Fees – A chargeback fee is accessed when one your customers disputes a charge that came from your business. Retrieval Fee - A fee for providing transaction details (receipts, customer info) requested by the cardholder's bank. Arbitration Fee - These fees are for the final, most severe stage of chargeback disputes (arbitration) when the merchant loses the initial pre-arbitration phase.

Training Fee – I have added Kaleigh to this email as I am not sure of a training fee.

Hi Tim

Thank you for the follow-up.

I will submit this for Town Board approval. If and when approved, how long before we can be up and running?
Can we choose not to use AMEX since the fee is higher?

I need a breakdown of all costs. Monthly and Nonrecurring fees.

What else do I need to include in my packet to the board?

Does the \$100/year fee apply since we're already using your services?

I believe there is a training fee?

Please explain Non-Compliance Fee. Chargeback, Retrieval and Arbitration.

Thank you

Susan Leonard, Director

Clifton Park Senior Center

From: Tim Carter <tcarter@ezfacility.com>

Sent: Monday, January 5, 2026 11:39 AM

To: Susan Leonard <sleonard@cliftonpark.org>

Cc: Kaleigh Gensel <kgensel@ezfacility.com>; Tim Carter <tcarter@ezfacility.com>

Subject: Clifton Park - Facility Payment Processing

Importance: High

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<https://payportal.csipay.com/signup/abe2045b>

We look forward to offering you a more streamlined, flexible, and advanced payment processing solution through EZPayments. If you have any questions, please reply to this email or call me at 501-952-9427. All the best,

Tim Carter | Payment Services Manager

**[EZFacility](#) | [Frontline Solutions](#) | [MiGym](#)
tcarter@ezfacility.com
501-952-9427**



RESOLUTION

#20

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. __ of 2026, a resolution authorizing the Highway Superintendent to transfer funds to pay for additional road salt.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, Highway Superintendent Dahn Bull needed to purchase additional salt used for plowing and deicing operations after winter storms throughout December of 2025; and

WHEREAS Morton Salt delivered additional road salt required to perform these actions, totaling \$83,020.21; and,

WHEREAS, the available funds in the 2025 budget line, DA-05142-00138 (Highway Fund – Snow Removal – Road Salt) is \$60,158, requiring an additional \$22,864 to be transferred, and

WHEREAS, there is currently \$12,971 available in DA-05142-0012 (Highway Fund – Snow Removal – Fuel) and \$18,198 available in DA-05142-00136 (Highway Fund – Snow Removal – Diesel Fuel); now, therefore, be it

RESOLVED, that the Highway Superintendent is authorized to pay invoices from December 2025; and be it further

RESOLVED, that the Comptroller is authorized to transfer \$12,971 from DA-05142-00012 and \$9,893 from DA-05142-000136 to DA-05142-00138.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, January 28, 2026 1:34 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2522

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Highway
Your Name: Dahn S. Bull
Your Email: Dbull@cliftonpark.org
Sponsor: D. Bull
Agenda Session Date: 02/03/2026 ✓
Board Meeting Date: 02/03/2026 ✓
Alternate Date: 02/17/2026
Budget Number: DA 914
Budget Description: Highway Fund Balance
Amount: \$83,020.81
Brief Description: Resolution No. of 2026, a resolution authorizing the Superintendent to allocate funds from the Highway Fund Balance.

Introduced by Councilman , who moved its adoption, seconded by Councilman .

WHEREAS, Highway Superintendent Dahn Bull needed to purchase additional salt used for plowing and deicing operations after winter storms throughout December of 2025; and

WHEREAS Morton Salt delivered additional road salt required to perform these actions, totaling \$83,020.21; and,

WHEREAS, Mr. Bull recommends the moving of additional funds to pay Morton Salt for the tonnage of Bulk Safe T-Salt used referenced in the Memo from February 20,2025; now, therefore, be it

RESOLVED, that the Superintendent is authorized to pay invoices from December 2025 from Highway Fund Balance, Line DA_914, and be it further

RESOLVED, that the comptroller is authorized to compensate Morton Salt, in the amount not to exceed \$83,020.21 for Bulk Safe T-Salt , from Line Da-914, Highway Fund Balance.

Add Supporting Docs:

[b0465cb59d0d936e_Morton_Salt_Resolution.pdf](#)

Additional Comments/Details: None at this time.

Agree to Terms: Agree

unsubscribe



DAHN S. BULL

SUPERINTENDENT OF HIGHWAYS

MEMO

FILE COPY

TO: The Town Board
CC: Ellen Martin, Deputy Superintendent, Paul Pelagalli, Town Attorney, Mark Heggen,
Town Comptroller
FROM: Dahn S. Bull, Highway Superintendent
Date: February 20, 2025
RE: De-Icing/Snow Removal Operations

This winter has been uncharacteristically more aggressive than the last several seasons. We have been very fortunate over the last several years with winter conditions being relatively easy and infrequent. This year has presented a far more active weather pattern, sending our way many nuisance storms dropping a few inches here and there, but requiring as much salt as a typical snowstorm. Worst even are these most recent days in which we were out every day from February 3rd to February 19th, constantly combating a continuous delivery of lake effect, snow and ice. With a total of 12 round trips in three days and several instances of a handful of trucks hitting localized spots, we have had a massive impact on our salt budget. There are still six weeks of winter to go.

The typical winter season lasts from November 1st through April 1st, but we have had a handful of events past April 1st. The 2025 numbers are from November 1st, 2024, to Today.

Here is the current 2025 numbers:

- 7 strictly Ice/Freezing Rain events.
- 13 major events (ice or snow over three inches).
- 21 minor events (no ice and snow less than three inches).
- Approximately 55 townwide trips.

Here is the 2024 total Season:

- 2 strictly Ice/Freezing Rain events.
- 2 major events (ice or snow over three inches).
- 10 minor events (no ice and snow less than three inches).
- Approximately 20 townwide trips.

Here is the 2023 total Season:

- 4 strictly Ice/Freezing Rain events.
- 6 major events (ice or snow over three inches).
- 13 minor events (no ice and snow less than three inches).
- Approximately 22 townwide trips

We will need to move additional funds from the Highway General Fund to our salt budget shortly. As of now the yearly budget is exhausted. We still need to account for March and April of 2025, as well as October, November and December 2025. While we do not have a black roads policy per say, our residents have come to rely on the expert snow and ice removal practices by our Highway employees. We of course can add abrasives to extend the current shed, as well as play with warming weather to reduce salt usage. After consulting with the Comptrollers Office, I will be introducing a resolution amending the Town Budget and allocating additional funds for these incredibly important public safety operations.

